

COLUMBUS COUNTY TRANSPORTATION ADVISORY BOARD
TO THE COLUMBUS COUNTY BOARD OF COMMISSIONERS
290 LEGION DRIVE
WHITEVILLE, NORTH CAROLINA 28472
910-642-7201

Minutes of May 21, 2018
12:00 Noon
Dale's Seafood Restaurant

Present: Eddie Beck, Gary Lanier, Michael Lee, Algernon McKenzie, Paul Pope (Secretary), Jai Robinson, Allen Serkin, Kim Smith (Chair), Wilbur Smith, Brianna K. Williamson, Kay Worley
Absent: Samantha Alsup, Jennifer Baptista, Charles Garrett, Beverlee Nance, Trelonnie Owens, Mike Stephens,
Staff: Director Joy Jacobs and First Transit Site Director Tony Rowell

Chairlady Kim Smith presided. Mr. Rowell gave the invocation.

Actions:

Motion by W. Smith and properly seconded. Passed.
That the minutes of February 12, 2018 be approved as emailed.

Motion by K. Worley and properly seconded. Passed unanimously.
Recommend to the Board of Commissioners that First Transit be awarded the
"Management, Operation and Maintenance..." contract for 2018-2021.

Reports:

Operator's Report (handout)

- Rowell distributed system performance statistics.
- Quality Assurance Report: At a recent conference in Wilmington the N.C. Department of Transportation recognized the system's exceptional safety record: 500,000 accident-free miles. First Transit has achieved this goal for the previous two years as well.

Director's Report (handout)

- EDTAP: Funds are adequate to cover additional clients beyond the current needs.
- Rural General Public (RGP) Transportation: To stretch the funds through June, Jacobs is tracking usage closely. Fund should be back in the black by late May to early June.
- Results from triennial "Request for Proposals for the Management, Operation and Maintenance of a Coordinated Transportation System": First Transit, which holds the current contract, was the only provider to apply. (See action item above.)
- Title VI Plan: Once each director's signature is obtained, Jacobs will email directors a copy for review. If no objections arise, she will present the Plan to the Board of Commissioners.

- Draft No-Show Policy Revision: After an extended discussion, the directors asked for time to review the draft and discuss it again at the next meeting.
- Rural Operating Assistance Program (ROAP), Ride-to-Work charge adjustment request: After an extended discussion, the directors asked for time to review the draft and discuss it again at the next meeting.
- Proposal to Increase the Per Mile Surcharge from \$0.07 to \$0.10: After extensive discussion, no action was taken.

The meeting adjourned at 2:00 PM.

Respectfully submitted,

Paul Pope
Secretary

*Members who were absent may request
their printed reports from the director.*