

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**Monday, May 01, 2023**

**5:30 P.M. – Closed Session**

**6:30 P.M. – Regular Session**

The Honorable Columbus County Commissioners met on the above stated date and time at the Columbus County Commissioners Chamber, 127 West Webster Street, Whiteville, North Carolina 28472, for the purpose of conducting a Regular Session.

**COMMISSIONERS PRESENT:**

Ricky Bullard, **Chairman**  
Lavern Coleman, **Vice Chairman**  
Giles E. Byrd  
Scott Floyd  
Barbara Featherson  
Brent Watts  
Chris Smith

**APPOINTEES PRESENT:**

Eddie Madden, Jr., **County Manager**  
Boyd Worley, **Board Attorney**  
Amanda B. Prince, **Staff Attorney/Deputy Clerk**  
Jana Nealey, **Clerk to the Board**

**APPOINTEES ABSENT:**

**Agenda Item #1: MEETING CALLED to ORDER:**

**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE**

**Agenda Item #2: CLOSED SESSION IN ACCORDANCE WITH N.C.G.S §143-318.11(A)(3) ATTORNEY –CLIENT PRIVILEGE AND N.C.G.S § 143-318.11**

**RECESS CLOSED SESSION and enter into REGULAR SESSION**

**MOTION:**

Commissioner Byrd made a motion to approve the General Account, seconded by Commissioner Featherson. The motion unanimously passed.

**GENERAL ACCOUNT:**

**MOTION:**

Commissioner Byrd made a motion to approve the General Account, seconded by Commissioner Featherson. The motion unanimously passed.

**Regular Session begins at 6:30 P.M.**

**Agenda Items # 3 and #4: INVOCATION and PLEDGE of ALLEGIANCE:**

**PUBLIC HEARINGS:**

At 6:35 P.M., Chairman Bullard opened the floor for the following public hearings:

**6:30 PM - Public Hearing – with regard to the proposed McGill Meadows Planned Unit Development Zoning.**

**EXHIBIT A: ACKNOWLEDGMENT OF DISCLOSURE OF RURAL AND AGRACULTURAL USES IN CLOSE PROXIMITY TO PROPERTY ADDRESSES**

Exhibit A: Buyer's required to sign when/ prior to purchase.  
Rental?

ACKNOWLEDGEMENT OF DISCLOSURE OF RURAL AND AGRICULTURAL USES IN  
CLOSE PROXIMITY TO PROPERTY ADDRESSES

Property Address: ... Parcel 013243 and Parcel 013750 .....

The undersigned Purchaser(s) acknowledge the following:

- (i) the Property address is located in close proximity to either, and/ or both a rural area or an agricultural operation. Both rural uses and agricultural uses may occur in surrounding areas, and may include but are not limited, to hunting, fishing, timbering activities, facilities for production for commercial crops, livestock, poultry, pork, livestock products, poultry products or pork products ("Agricultural Operation");
- (ii) the use and enjoyment of the Property Address may be impaired by inconveniences or discomforts arising from adjacent rural uses and/ or agricultural operation, including but not limited to noise, odors and the operation of machinery of any kind at any time;
- (iii) Purchaser(s) acknowledge that rural uses and agricultural operations may be subject to change in nature and purpose;
- (iv) Purchaser(s) have been encouraged to make any investigations of the impact of any rural uses or agricultural operations on the Property Address before signing any contract or agreement to purchase the Property Address and have made any investigations they consider necessary; and
- (v) Purchaser(s) have received a copy of this acknowledgment of disclosure, have carefully examined it before signing, understand this is not a representation or warranty by any owner of the Property Address ("Owner") or Owner's agent, and it is not a substitution for any investigations Purchaser(s) may wish to make.

Purchaser(s)

\_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

Economic Director Gary Lanier commented:

Commissioner's, and the county administrative staff of this is our second planned unit development zoning district to be reviewed by the planning department with our partners with the Cape Fear Council of Governments. I'm sure you all recognize West McLeod we work together in reviewing this and they have done exactly what our ordinance requires, they have held the community meetings, they've taken the community input. They made modifications to the plans to address concerns of one nature, or the other that have been brought up by the community members, and, they're to the point now of asking for you to consider it to get public input before the commissioners so already gone through the planning board. Already had a public hearing they're planning board is recommending it to move forward to you for approval One thing I wanna point out is, when you approve this you are approving a zoning district. We still have to come back to you with the plats when they're fully developed. The Preliminary and Final Plats for your approval of those plats that actually every single lot would be identified all the infrastructure.

West McLeod from the (COG) commented:

Thank you Gary, and thank you all for having me here. The Applicant is here as well if y'all have questions for them. I just want to make clear what Gary did mention, the time for you guys to essentially grant them approval to proceed for this is this evening. This is basically saying we're going to give you permission to go forward with additional engineering and then come back with lots, unit count, etc. that are in accord with this plan and it's sort of a multi-phase process. This grants permission then it will phase out their subdivision and actually start the building, but this is the first

process, now you're not down to approve this necessarily, this is a legislative decision. This is just granting permission but once you you're comfortable with the 713 units at these lot sizes After that then there's no time to go back and say, well actually we have decided we aren't comfortable with that. Does that make sense? I think you guys do understand this but I just wanna make sure that all the questions are answered and this is something that's new for the county. This is a new ordinance, this is a new tool and certainly the fact that sewer is available affords folks to have the opportunity to be able to develop at this level of density that is customarily not available elsewhere.

*Commissioner Byrd asked for West McLeod to identify the exact area in which he was speaking. Dr. Gary Lanier explained that the development would be on the right-hand side of seven creeks highway, just before you get to the South Carolina Line.*

*Commissioner Watts asked about Exhibit A:, shown above, which is an ACKNOWLEDGMENT OF DISCLOSURE OF RURAL AND AGRACULTURAL USES IN CLOSE PROXIMITY TO PROPERTY ADDRESSES. Dr. Lanier explained that all purchasers of the properties in these zoning districts will have to sign the acknowledgment prior to purchasing.*

**Developer, Joseph Bland commented:**

I will give you a kind of high-level overview of what they are proposing and the I will drill down into some of the particulars. The project is on HWY 905 at the back end of the property but up to the North Carolina and South Carolina line as you can see. Proposing two entrances along 905. The principal entrance will be on the eastern side, that entrance will consist of a divided roadway with burns and nice landscaping dressed that leads into the center of the property, where you see your proposed traffic circle That that allows the traffic to kind of disperse in several different ways were working what we're calling a pod development we're trying to develop pockets of different products and so that's how the developer asked us to proceed. The second entrance is more dedicated and the traffic engineers identified this as more of a local entrance.

*County Manager Eddie Madden asked the Chairman permission for Joseph Bland to point to the discussed entrances on the screen where the site plans were displayed. The McGill Meadows Site Plans are housed in the Clerk's Office. Commissioner Byrd asked if it was going to be gated and Mr. Bland responded below.*

**Joseph Bland continued as he pointed:**

No not at this time but, if it's propose be gated, DOT will make us set the gates back so that there will be vehicle stacking allowed off the highway, typically it's 100 to 150 foot max, but I have this time no gates. We are extending sewer up from Grand Strand water sewer. They have a 6 inch sanitary-force main along the near side of 905 and we have discussed with them what to do so there will be a gravity system centralized in the zoned area and a pumping station. Storm water, we know you guys do not have an ordinance, but we are aware of the drainage concerns and the issues in the area so all the ponds you see on site, we are proposing to treat at a minimum the 25-year storm in alignment with New Hanover County and Brunswick County storm water ordinances. Also, we will maximize the capacity of those ponds, so if something will hold 100-year storm or a 500-year storm, we're gonna leave the them that way so they are going to retain as much water as they can on site and then release at the lowest rate we can just try to benefit the whole area. We understand the drainage concerns with a Community. We met with the Mr. Stanley this week and walked all the ditches all the way to the swamp and discussed with DOT our options. We did have some requests from two property owners to increase the buffer so we did on both sides on those, 30 foot layers, and the last items this person there is a Farm Road here in this area and we altered the plans to preserve his farm road and gave him a key to the gate to keep others off the crossover roads. There will be a walking trail all the way around the property. 713 total homes and approx. 167 acres.

MOTION:

Commissioner Smith made a motion to close the public hearing, seconded by Vice Chairman Coleman. The motion unanimously passed.

Agenda Item# 5: APPROVAL OF AGENDA, TAX REFUNDS & RELEASES:

Tax Refunds and Releases				
Refunds				
Bethea Rashida Dayon	PROPERTY:	00000	Amount:	\$0.00
Value: \$0.00 Year: 18-21 Account:			Total:	\$800.00
Bill#: 99999				12-05446
Refund user fee. Trash can dbilled on Acct#12-04437				
Refunds				
Clontz, Trica	PROPERTY:	680868	Amount:	\$0.00
Value: \$0.00 Year: 2022 Account:			Total:	\$1,000.00
Bill#: 22643				09-29180
Refund user fees. Property was sold in 2019. Prop#15994 not liveable.				
Refunds				
Clontz, Trica	PROPERTY:	680868	Amount:	\$0.00
Value: \$0.00 Year: 2022 Account:			Total:	\$1,000.00
Bill#: 22643				09-29180
Refund user fees. Billing error.				

MOTION:

Commissioner Byrd made a motion to approve the Agenda, Tax Refunds & Releases, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #6: PUBLIC INPUT:

Columbus County Board of Commissioners  
(Public Address to the Board)

REQUEST #: 1 TIME REC'D: \_\_\_\_\_ P.M. MEETING DATE: \_\_\_\_\_  
(Leave this blank, Clerk will fill in)

NAME: Preston Thomas Smith  
(First) (Middle) (Last)

ADDRESS: 6345 Haynes Lennon Hwy Evergreen

TELEPHONE: (919) 918-9907

TOPIC to be ADDRESSED: Purchase Evergreen Old School

PERTINENT INFORMATION: \_\_\_\_\_

NOTE: Thank you for taking the time to address the Board with your information and concerns. Please give this card to the Clerk before the commencement of the meeting. This will aid in a smooth and harmonious meeting, and, in addition, give more people the opportunity to speak.

Revised: 09-15-2008

Columbus County Board of Commissioners  
(Public Address to the Board)

REQUEST #: 3 TIME REC'D: \_\_\_\_\_ P.M. MEETING DATE: 5/1/2023  
(Leave this blank, Clerk will fill in)

NAME: Angela S Norris  
(First) (Middle) (Last)

ADDRESS: 5942 Joe Brown Hwy S

TELEPHONE: (910) 840-3848

TOPIC to be ADDRESSED: Veterans Memorial Park of America Inc.

PERTINENT INFORMATION: \_\_\_\_\_

NOTE: Thank you for taking the time to address the Board with your information and concerns. Please give this card to the Clerk before the commencement of the meeting. This will aid in a smooth and harmonious meeting, and, in addition, give more people the opportunity to speak.

Revised: 09-15-2008

Columbus County Board of Commissioners  
(Public Address to the Board)

REQUEST #: 2 TIME REC'D: \_\_\_\_\_ P.M. MEETING DATE: \_\_\_\_\_  
(Leave this blank, Clerk will fill in)

NAME: Randolph Thompson  
(First) (Middle) (Last)

ADDRESS: P.O. Box 1791 Chalkburn

TELEPHONE: 910 207-1640

TOPIC to be ADDRESSED: Purchase Old Evergreen School

PERTINENT INFORMATION: \_\_\_\_\_

NOTE: Thank you for taking the time to address the Board with your information and concerns. Please give this card to the Clerk before the commencement of the meeting. This will aid in a smooth and harmonious meeting, and, in addition, give more people the opportunity to speak.

Preston T. Smith Commented:

my name is a Preston Smith and I live in Evergreen, 6345 Haynes Lennon Highway and I want to thank you for give me an opportunity to speak. I normally do a lot of speaking. What you have in front of you ladies and gentlemen, we have a proposal we've been working on for the last 9 to 12 months the possibility of purchase, the old Evergreen school and the reason why we want to purchase the school is because we are little distance from Cerro Gordo I aint taken nothing way from Cerro Gordo I mean I was born and raised in Evergreen but we got kids there that cannot get to Cerro Gordo in afternoon and they play sports. We can focus on sports like softball, basketball, and kickball. We also want to have tutoring in the afternoon, so we're gonna partner with the school so that we can get tutoring for the kids. A lot of kids are falling behind, so, we will have computers there. Another thing that we want to do is we want to have a place in the western part of Columbus County where senior citizen can go maybe twice a week have a free meal and it'll be covered up under our church. The Church, Grace



Temple Hill, and Deliverance Outreach Ministry. We will take the tithes money and we will give it back to the community. We are trying to really uplift our community because it is really down now and if we do not reach these kids at a young age between 6 and 17, we are going to lose them. I want to partner with law enforcement as well. The next person to speak is one of the executives on our board.

**Randolph Thompson Commented:**

Yes, we are interested in this school because our kids need somewhere to go. We plan on it being not for just evergreen but for the whole county. Also, I read in the paper where the Sheriff is trying to get the school for a firing range or something and I thought it would be better for them to get the Chadbourn School for that because the crime is really high there. We hope that ya'll will let us get this school and buy it to help these kids out, thank you.

**Angela s. Norris Commented:**

Brown Highway, Chairman just wanted to update you a little bit on the Veteran's park. There are aerial pictures in the packet and some of the things that we've done. We are working on a few different fundraisers. One thing, along with our field flags, were gonna do a field of honor to bring it to life. We are going to have their faces out there this year. You may have seen the High school signs with "congratulations" with the date and year on it. We are gonna do that with our veterans, so, from the \$25 you spend you get a picture of the Veteran, the military seal, the name the branch of service, and any information where they served or whatever you wish. The person provides only \$25 and the deadline is 15th of May so we'd like to anybody and everybody that can to participate and help us bring that field alive, so, when you pull in the parking lot only see 100+ flags flying with names on them. The main reason I came up here is the annual veteran's meal. It will be out at the park, weather permitting, if not it will be on the fairgrounds weather permitting. We are also going to do a dedication ribbon cutting for phase 1, we got monuments, we got flag poles, we've got engraved bricks, we got our freedom, circle, we got a Arbor and a lot of work has been done in the last nine months. We are really wanting everybody to come out and see what all has been done so we can start moving towards phase 2. Phase 2 is gonna be a little bit bigger that is what we've been calling our community center but the community center has to have a name, so the name is going to be our veteran's community outreach center. This building will be able to allow our veterans to come in and have meetings, have reunions, I don't know if ya'll ever Googled "veterans park" and you got a monument and a ballfield, nothing against ballfield, but when it says veterans park, it should be about the veterans. So, we would like to invite each and every one of you to be there on Friday, May 26 at 11AM so if you have any questions, feel free to call me.

**Agenda Item #7: PROCLAMATIONS – LOYALTY DAY:**

**MOTION:**

Commissioner Byrd made a motion to approve seconded by Commissioner Featherson. The motion unanimously passed



Columbus County

LOYALTY DAY PROCLAMATION, MAY 1, 2023

WHEREAS, Loyalty Day was first observed in 1921 as “Americanization Day”: to counterbalance Labor Day on May Day (May1), celebrated in other parts of the world; and

WHEREAS, on May 01, 1930, about 120,000 Veterans of Foreign War members staged a rally at New York’s Union Square to promote patriotism; and

WHEREAS, through a resolution adopted in 1949, May 01 evolved into Loyalty Day; and

WHEREAS, observances began on April 28, 1950, and climaxed on May 01 when more than five million people across the nation held rallies; and

WHEREAS, on July 18, 1958, the Congress designated May 01 of each year as Loyalty Day (Public Law 85-529) to foster loyalty and love of the country; and

WHEREAS, Loyalty Day is a special day for the reaffirmation of loyalty to the United States and for the recognition of the heritage of American Freedom; and

WHEREAS, the President is requested to issue a proclamation -

(1) calling on United States Government officials to display the flag of the United States on all Government buildings on Loyalty Day; and

(2) inviting the people of the United States to observe Loyalty day with appropriate ceremonies in schools and other suitable places.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Columbus County Board of Commissioners, proclaim May 01 as Loyalty Day in Columbus County for 2023 and in all pursuing years.

APPROVED and ADOPTED this the 1<sup>st</sup>, day of May, 2023.

Chairman, Ricky Bullard	Vice Chairman Laverne Coleman	Edwin H. Madden Jr., Manager
Brent Watts	Giles E. Byrd	Boyd Worley, Board Attorney
Chris Smith	Barbara Featherson	Amanda Prince, Staff Attorney
Scott Floyd		Jana Nealey, Clerk to the Board

Agenda Item #8: ADMINISTRATION – EMPLOYEE SPOTLIGHT:  
County Manager Eddie Madden recognized Lisa Russ from Soil and Water.

Columbus SWCD Employee of the Year Nomination

**Lisa B. Russ;** Senior Admin Support Specialist

Lisa B. Russ has been employed with Columbus County for fourteen (14) years as an Administrative Assistant. Eleven (11) of her years with Columbus County was with Parks and Recreation and the last three (3) years with Columbus Soil and Water Conservation District as the Senior Administrative Support Specialist. During her time here, Lisa has gone above and beyond to ensure that all landowners, farmers, and clients are assisted and their concerns resolved in a timely manner.

Since I began working at Columbus SWCD in June of 2021 with Lisa, I have found her to be a dependable employee who strives each day to put her best foot forward. Lisa sustains a high level of sound judgement on decision making and produces precise and organized documents, notes, and reports. Lisa also displays an eagerness to learn. As a result of this eagerness and her initiative, Lisa has begun the process to obtain an Environmental Educators Certification. This Certification will allow Lisa to expand Columbus SWCD’s involvement in Environmental Education Programs. Also, her attention to detail and her willingness to help on difficult tasks and explore new ideas has repeatedly impressed me.

However, Lisa’s skills and abilities far exceed her work ethic. She is a cooperative employee that is courteous, as well as, polite to fellow staff, clients, and visitors. Her ability to communicate well, handle responsibilities, listen to feedback, and accept various new roles is remarkable. Lisa places a high priority on getting tasks completed, works well under different circumstances, and above all respects and motivates her fellow employees. Plus, her candy jar is never empty!

I personally believe that all of these characteristics represent a phenomenal employee, who has the qualities that it takes to be a Columbus County Employee of the Year. It is my pleasure to nominate Lisa B. Russ as the Columbus County Employee of the Year.

Sincerely,  
Morgan P. Hayes  
Morgan P. Hayes  
Director/Conservation Technician  
Columbus Soil & Water Conservation District.

Agenda Item #9: TRILLIUM – ANNUAL UPDATE:  
Cecelia Peers presented the Trillium Annual Update.

# Annual Report Columbus County

Cecelia Peers, MA  
Southern Regional Director



## Trillium Update

Trillium’s mission: Transforming lives and building community well-being through partnership and proven solutions.

- Who We Are
- 8 Medicaid Transformation Changes
- Organizational changes
- County Data and Initiatives

## Who We Are - Numbers



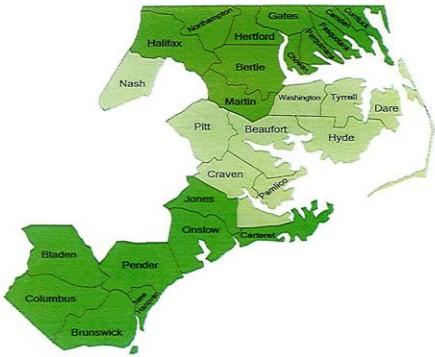
- 28 Counties - Most recently added Halifax and Bladen counties most recently
- Total population is 1,534,885
- Served 45,988 individuals with severe behavioral health needs
  - 70% with MH needs
  - 20% with SUD
  - 10% with IDD
- Approximately 550 Behavioral Health and I/DD Providers
- \$520,839,592 spent on services last year
- Smallest County- Tyrrell 3,254- Largest County -New Hanover 229,018
- Cover over 13,000 square miles



Who We Are - Regions



REGION	POPULATION	SQUARE MILES	# OF COUNTIES
Northern	252,211	4,235	11
Central	494,312	4,717	9
Southern	797,086	5,063	8



Medicaid Transformation - Standard Plans

- Standard Plans- 5 companies were awarded
  - Amerihealth Caritas NC Inc.
  - Blue Cross Blue Shield of NC
  - UnitedHealthcare of NC Inc.
  - WellCare of NC Inc.
  - Carolina Complete Health- covers regions 3, 4 and 5

Standard Plan Regions

- WellCare, UnitedHealthcare Community Plan, Healthy Blue and AmeriHealth Caritas are offered statewide.
- Carolina Complete Health is offered in regions 3, 4 and 5.

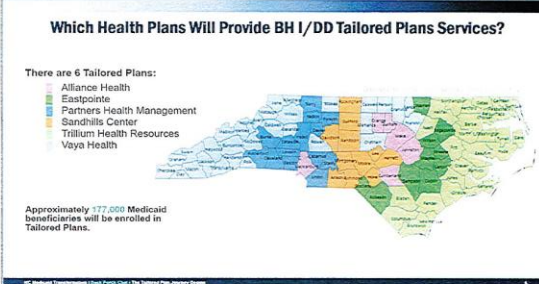


- These Plans are managing the mild to moderate Medicaid behavioral health recipients
- They started on July 1<sup>st</sup> 2021
  - Trillium has partnered with Carolina complete Health to assist in managing the physical health

Medicaid Transformation - Tailored Plan



- 6 LME/MCO's will be fully operational Tailored Plans serving the Severe Mental Health, Substance Use, and I/DD population
- Original date to go live with the Tailored Plan was moved from July 1<sup>st</sup>, 2022 to December 1<sup>st</sup> 2022.
- The state then pushed the date back to October 1, 2023.
- Soft launch of Care Management began December 1<sup>st</sup>, 2022



Medicaid Transformation - Tailored Plan Continued

- Dec. 1<sup>st</sup> 2022- Began the Care Management Services for individuals with Severe Behavioral Health, Substance Use and I/DD population including their physical health
- We are contracting with a Pharmacy Benefits Manager to oversee contract with approximately 2000 pharmacies
- We are also contracting with all Primary Care practices that serve individuals on Medicaid





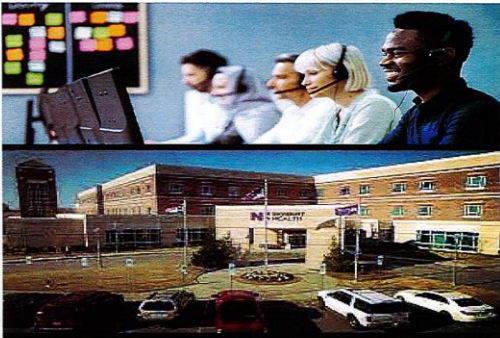
# Organizational Changes

- ▲ System of Care Staff moved over to Care Management
- ▲ We hired Community Liaison Coordinators
- ▲ Care Management includes Population Health
- ▲ Contract with Carolina Complete Health (CCH) as to contract with all of our hospitals and physical health providers including Local Health Departments
- ▲ Q&A  
<https://www.trilliumhealthresources.org/sites/default/files/docs/Medicaid-Transformation-Provider/CCH-Trillium-QA.pdf>



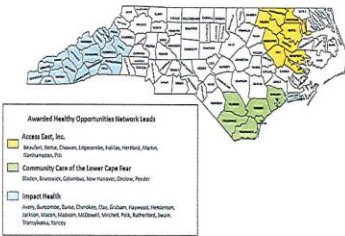
# Organizational Changes Continued

- ▲ Call Centers
  - Pharmacy
  - Provider
  - Nurse
  - Member & Recipient Service Line (main call center)
  - Behavioral Health Crisis Line
- ▲ Care Management
  - Whole Person Care
  - Specialty CM Teams
    - ED Disposition Team
    - DJJ Care Management Team
    - Rapid Access Care Coordination



# Healthy Opportunities Pilot

- ▲ Part of Medicaid transformation designed to address non medical contributors to health (SDoH)
  - Trillium Pilot Counties and Lead Agencies:
  - Community Care of the Lower Cape Fear - Bladen, Columbus Brunswick, New Hanover, Pender, Onslow
  - Access East: Halifax, Northampton, Hertford, Bertie, Martin, Pitt, Beaufort
  - Pilot Service Categories: Housing, Food, Interpersonal Violence & Toxic Stress, Transportation, Cross Domain Supports (medical respite, case management, health related legal issues)
  - Who receives this service:
    - People who have one significant physical/behavioral health condition + one qualifying social risk factor
    - Trillium members eligible at start of TP




# Project Updates

- ▲ Opioid Settlement Projects
- ▲ Mobile Clinics
- ▲ CFAC to include representative with Traumatic Brain Injury
- ▲ Healing Place of New Hanover County

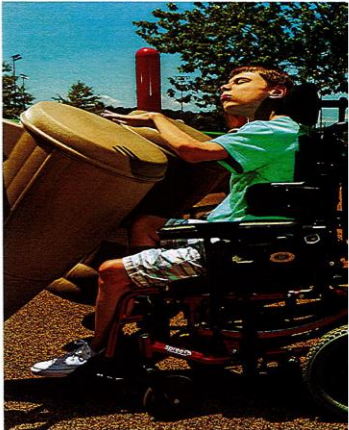









**Project Updates Continued**

- Gun Locks for child safety
- Inclusive Playground
- Tribal Engagement





**Members Served in Columbus County**

Total members served - 1742

Brunswick Members Served by Population

- Mental Health - 1,207
- Substance Use - 523
- I/DD - 276

Total is unduplicated from July 1, 2021- June 30, 2022.  
A single individual may receive services in more than one category.

Substance Use

Mental Health

I/DD

0 200 400 600 800 1000 1200 1400

# Members



**Questions?**

Thank you for allowing us to serve Columbus County

- Contact us:
- Call Member and Recipient Services at 1-877-685-2415
  - Email at [Info@TrilliumNC.org](mailto:Info@TrilliumNC.org)
  - Sign up for emails and text messages at [TrilliumHealthResources.org](http://TrilliumHealthResources.org)
  - Follow on social media:
    - [Facebook.com/TrilliumHealthResources](https://www.facebook.com/TrilliumHealthResources)
    - [Instagram.com/TrilliumHealthResources](https://www.instagram.com/TrilliumHealthResources)
    - [Twitter.com/TrilliumNC](https://twitter.com/TrilliumNC)

- Agenda Item #10: ECONOMIC DEVELOPMENT – FIRST READING for ZONING DISTRICT:**
- EDC & Planning Director Dr. Gary Lanier requested that the Columbus County Board of Commissioners to acknowledge the first reading for on the creation of the proposed McGill Meadows Planned Unit Development Zoning District.
- \*the site plans for McGill Meadows Zoning District are housed in the clerk’s office*
- MOTION:**
- Commissioner Smith made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.
- Agenda Item #11: ECONOMIC DEVELOPMENT – SECOND READING APPROVAL of ZONING DISTRICT:**
- EDC & Planning Director Dr. Gary Lanier requested that the Columbus County Board of Commissioners to approve the second reading for the establishment of the proposed Carolina Bluff PUD Zoning District.
- \*the site plans for Carolina Bluff Zoning District are housed in the clerk’s office*
- MOTION:**
- Commissioner Smith made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.

Agenda Item #12: SHERIFF’S OFFICE – APPROVAL of the CENTER for PUBLIC SAFETY CONTRACT:

Staff Attorney explained and requested approval of a contract from the Center of Public Safety for a space needs study for the Sheriff’s Office

MOTION:

Commissioner Smith made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.

SPATIAL NEEDS ASSESSMENT SERVICE AGREEMENT

THIS CONTRACT is made this 3<sup>rd</sup> day of May, 2023, by and between Columbus County, NC (“Client”) and Stockton Reaves, DBA The Center for Public Safety (“CPS”).

W I T N E S S E T H:

WHEREAS, the Client desires to obtain a spatial needs assessment for a Sheriff’s Office and Administrative Facility which would quantify and qualify spatial needs in terms of current and future requirements. CPS will also assist the Sheriff’s Office and County through the RFQ/RFP process; and

WHEREAS, the Client desires to contract with CPS which has the knowledge, expertise and desire to provide these services; and

NOW, THEREFORE, for and in consideration of the mutual covenants made herein, the parties agree as follows:

A G R E E M E N T S:

1.

**Purpose.** The project is generally described as a spatial needs assessment to quantify and qualify the spatial needs for a Sheriff’s Office and Administrative Facility, in terms of current and future spatial requirements. CPS will also assist the Sheriff’s Office and County through the RFQ/RFP process.

Specifically, the document will identify net square footage for the facility for current and future needs and document an anticipated budget for the project.
2.

**CPS’s Obligations.** CPS agrees to perform the work necessary to complete the following tasks.

2.1

CPS will work with the Client to review the project and to establish project schedules for specific tasks.

2.2

A Spatial Needs Assessment shall then be conducted, providing documentation as to current and future needs; future need being defined as that anticipated for the years 2023 to 2043 and current need defined as the years 2023-2043.

The Client responses to a questionnaire, as submitted by CPS, will document the following:

2.2.1

Historical, current and future projections for staffing levels.

2.2.2

An organization chart or charts and roster for the Sheriff’s Office.

2.2.3

Historical, current and future projections for the Sheriff’s Office funding.

2.2.4

Based upon the land area available for a new facility, CPS may recommend a proposed site development budget.

2.3

CPS, with the assistance of the Client, may review the existing site, a proposed site (or sites) and may utilize aerial photography and/or existing current surveys, if available, so as to provide the Client with the basis of making an informed judgment. Potential evaluation may reflect estimated cost associated with development, including a value for site development, facility construction, equipment, furnishing and similar criteria.

2.4

This shall result in a report which shall contain recommendations relative to potential solutions and may include alternative recommendations as to the size and associated potential costs of each such alternative. Five (5) copies of this report shall be issued to the Client for review and consideration.
- Client’s Obligations.** As consideration for the services provided by CPS, the Client agrees as follows:
- 3.1

The Client shall pay CPS for services rendered under this Agreement a sum upon signing this contract in the amount of, six thousand nine hundred dollars (\$6,900.00), three monthly payments of six thousand nine hundred dollars (\$6,900.00) and a final payment upon final deliverables of six thousand nine hundred dollars (\$6,900.00). For a total project amount of twenty-four thousand seven hundred and fifty dollars (\$34,500.00).

This is a NOT TO EXCEED amount. Any expenses incurred during and for this project over the stated amount of thirty-four thousand five hundred dollars (\$34,500.00) are solely the responsibility of CPS and not of the Client unless so requested by the Client.

Anticipated payment schedule is as follows:
- | ITEM     | PAYMENT   |
|----------|-----------|
| Retainer | \$ 6,900  |
| Month 1  | \$ 6,900  |
| Month 2  | \$ 6,900  |
| Month 3  | \$ 6,900  |
| Final    | \$ 6,900  |
|          | \$ 34,500 |
- 3.2

The Client shall provide CPS with the following:

3.2.1

All logos or shoulder patches for artwork associated with CPS’s report from the entities involved in the project.

3.2.2

An organization chart or charts for the Sheriff’s Office and other entities including in this report.

3.2.3

Listing (address) for any proposed site (or sites if others are considered).

3.2.4

Any other information that the Client believes would be appropriate or beneficial including but not limited to; staffing reports, annual reports, demographic trends, population growth information or other items.



9. **Governing Law, Jurisdiction and Venue.** The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of North Carolina. The courts of the State of North Carolina shall have jurisdiction over any action arising out of this Agreement and over the parties, and the venue shall be Columbus County, North Carolina.

10. **Compliance with Laws.**

10.1 This Agreement shall be governed in all respects by the laws of the State of North Carolina. The parties hereto shall comply with all applicable federal, state and local laws, rules and regulations in the performance of this contract. The identified Laws or Regulations are included in this Agreement as mandated by statute or for the convenience of the Contractor. The Contractor's attention is directed to the fact that all applicable Federal and State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over design and construction of the project shall apply to this Agreement throughout, and they will be deemed to be included in this Agreement the same as though herein written out in full. Other Laws and Regulations apply which are not included herein and are within the Contractor's duty and responsibility for compliance therewith. Specifically, CPS compliance shall include but not be limited to the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101 et seq., the Age Discrimination Act of 1975, the Fair Labor Standards Act and Occupational Safety and Health Administration.

**Nondiscrimination.**

A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, age, sex, or marital status or who is a "qualified individual with a disability" (as that phrase is defined in the Americans with Disabilities Act of 1990). The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, or mental or physical impairment/disability. Such action shall include, without limitation, employment, upgrading, demotion or transfer, recruitment or recruiting advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training including apprenticeship. The Contractor agrees to post, in conspicuous places available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause.

B. The Contractor shall state, in all solicitations or advertisements for employees to work on contract jobs, that all qualified applicants will receive equal consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex or marital status, or mental or physical impairment/disability.

C. The Contractor shall comply with any and all reporting requirements that may apply to it which the Client may establish by regulation.

D. The Contractor shall include the provisions of Subsections A through C of this section in every subcontract or purchase order under this Contract, so as to be binding upon every such subcontractor or vendor of the Contractor under this Contract.

E. The Contractor shall comply with all applicable federal, state, and local laws concerning the prohibition of discrimination.

10.2 If CPS's actions constitute or cause a violation of federal, state, or local law, said actions shall constitute a breach of the Agreement, and CPS shall hold the Client harmless from any and all liability arising out of or in connection with said violations, including any attorney's fees and costs incurred by the Client as a result of such violations.

10.3 CPS further assures that they will include the language of this Section 10 in all Agreements associated or connected in any way with this Agreement.

11. **Conflict of Interest.** CPS warrants that no Client employee, official, or agent has been retained by CPS to solicit or secure this Agreement or upon an Agreement or understanding to be or become an officer, agent, or employee of CPS, or to receive a commission, percentage, brokerage, contingent fee, or any other form of compensation.

12. **Notices.** Any notice required by this Agreement shall be served by certified mail, return receipt requested or hand delivered to the following addresses:

If to the Client: **William Rogers, Sheriff**  
**Columbus County Sheriff's Office**  
**817 Washington Street (Physical)**  
**Whiteville, NC 28472**  
  
**P.O. Box 280 (Mailing)**  
**Whiteville, NC 28472**  
  
**Call: 910-642-6551**  
**[wrogers@columbusco.org](mailto:wrogers@columbusco.org)**

If to CPS: **The Center for Public Safety**  
**Stockton Reeves VI**  
**Executive Director**  
**Post Office Box 598**  
**Winter Park, Florida 32790**  
**407-951-2117 cell**  
**[stocktonr@centerforpublicsafety.org](mailto:stocktonr@centerforpublicsafety.org)**

Either party may change their address upon written notice to the other party.

13. **Assignment.** CPS shall not assign any of its rights, interests, or obligations under this Agreement without prior written consent of the Client, which may be withheld at the Client's sole discretion.

14. **Agreement Binding.** CPS covenant that the provisions of this Agreement shall be binding upon CPS's heirs, successors, representatives, agents and assigns.


15. **Entire Agreement.** This Agreement contains the entire Agreement between the parties, and no statement, promise, or inducements made by either party or agents for either party, which are not contained in this written Agreement, shall be binding or valid; and this Agreement may be enlarged, modified, or altered, when negotiated and agreed upon in writing signed by both parties.

16. **Non-Appropriation.** All funds for payment by Client under this Agreement are subject to the availability of any annual appropriation for this purpose by the Columbus County Board of Commissioners. In the event of non-appropriation of funds by the Board for the services provided under this Agreement, Consultant will terminate this Agreement, without termination charge or liability, on the last



day of the then-current fiscal year or when the appropriation made for then-current year for the services/items covered by this Agreement is spent, whichever occurs first. If at any time funds are not appropriated for the continuance of this Agreement, cancellation shall be accepted by Consultant on thirty (30) days' prior written notice, but failure to give such notice shall be of no effect and Client shall not be obligated under this Agreement beyond the date of termination.

**IN WITNESS WHEREOF**, the parties have hereto set their hands the day and year first above written.

By: 

Date: June 17, 2022

**Stockton Reeves VI,**  
**Executive Director**  
**The Center for Public Safety**  
**P.O. Box 598**  
**Winter Park, Florida 32790**  
**407-756-1237**  
[Stocktonr@centerforpublicsafety.org](mailto:Stocktonr@centerforpublicsafety.org)

By: \_\_\_\_\_

Date: \_\_\_\_\_

**Ricky Bullard, Chairman**  
**Columbus County Board of Commissioners**  
**127 W. Webster St.**  
**Whiteville, NC 28472**

**This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.**

Finance Officer \_\_\_\_\_

Date \_\_\_\_\_

Approved as to form: \_\_\_\_\_

Date \_\_\_\_\_

Columbus County, NC Sheriff's Office  
Space Needs Study  
CPS 22-123  
Page 1-8-

**APPENDIX A: Additional Services Offered**

In addition, CPS proposes to offer these additional services to the Sheriff's Office and the County as part of the space needs study to assist the county and ensure that qualified design teams submit for the future project.

This is the most critical element on the road to project success. Selecting the right team. Here the county and the Sheriff's Office will want to make firm and individual experience in this project type the key component in selecting the architectural and engineering team to design the facility.

CPS has worked with local governments to assist them in the selection of the best team for their project and we will apply that information and knowledge to your advantage. The cost for this service has been factored into the cost proposal.

**Columbus County, NC Sheriff's Office  
CPS 22-123**

**RFQ/RFP Process**

- Write the RFQ/RFP
  - Project description
  - Project specifications
  - Timeline
  - Pre-submittal meeting (In-person/electronic TBD)
  - Grading criteria for submittals
- Advise on publishing document to get the best submittals
- Answer questions from prospective submitting firms/teams
- Review submittals
- Grade submittals according to the stated criteria in RFQ/RFP
- Shortlist the firms/teams to 3-5
- Decide on personal interviews or electronic
- Advise on selection committee
- Present findings to S.O./County/Selection Committee
- Suggest selected firm/team to S.O./County/Selection Committee

Also willing to help S.O./County serving as an owner's representative through the initial design phases to ensure continuity with the building program as outlined in the space needs study.

**Agenda Item #13: HOUSING AUTHORITY – APPROVAL of CONTINUATION of LANDLORD and INCENTIVE PROGRAM:**

EDC & Planning Director Dr. Gary Lanier is requesting the Columbus County Board of Commissioners to acknowledge the first reading for the establishment of the proposed Carolina Bluff PUD Zoning District.

**MOTION:**

Commissioner Byrd made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.



COLUMBUS COUNTY  
HOUSING AUTHORITY



Landlord Incentive Program

Program Overview



The Columbus County Housing Authority started the Landlord Incentive Program back in 2021, and has found that it has been successful in assisting with the rental of new units. The Housing Authority relies heavily on our property owners, and this program allows us to give back so that our local property owners are willing to assist us with upcoming units and future proposals. The proposed program continuation will offer participating landlords a sign on bonus when they rent their home or apartment to a low-income renter with a housing voucher. The effort helps preserve the investment of a participating landlord while ensuring decent, safe, and affordable housing for someone in need.

Requirements

- Sign On bonuses only apply to new HCVP participant lease ups.
- The property owner must rent a home or apartment to a new housing choice voucher participant, execute the Lease and sign the Housing Assistance Payment Contract with the Housing Authority to be eligible.

Sign On Incentive  
and Bonus

- \$500 Signing Bonus is limited to leases executed from January 1<sup>st</sup>, 2023 to June 30<sup>th</sup>, 2024. (unless funds allocated for the program runs out before then)
- This is as a one-time payment per owner (regardless the amount of units leased)
- Signing bonuses only apply to new HCVP participants
- Landlords and HCVP participants cannot be family members.



612 N. Madison St. • Whiteville NC 28472 • 910-640-6618

**Agenda Item #14: ATTORNEY’S OFFICE – APPROVAL of HOPKINS’ CONTRACT:**  
Staff Attorney Amanda Prince requested approval of Nicole Hopkins’ contract for opioid settlement services at the Health Department.

**MOTION:**  
Commissioner Byrd made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.

STATE OF NORTH CAROLINA  
COUNTY OF COLUMBUS  
CONTRACT FOR SERVICES

- Purpose of Employment**  
The County of Columbus (hereafter COUNTY), retains and employs NICHOLE HOPKINS (hereinafter referred to as Contractor) to provide services to Columbus County Health Department pursuant to the Scope of Services paragraph below.
- Fee**  
Rate of pay will be \$75,000 annually or \$6250.00/month. Contractor will submit a monthly invoice, receipt for expenses including mileage at the IRS reimbursable rate and related pre-approved training expenses. Contractor will be expected to submit completed monthly reports regarding activities and referrals conducted during the month by the 3rd working day of the month. Since this is a contract position, the County is not liable for any benefits, workmen’s compensation or taxes withheld. These are the responsibility of the Contract position.  
It is understood and agreed, by and between Contractor and COUNTY, that the maximum amount paid to Contractor under this Contract will be EIGHTY-SEVEN THOUSAND, FIVE HUNDRED AND 00/100 DOLLARS (\$87,5000.00).  
COUNTY understands that all bills are due when received. COUNTY agrees to pay any outstanding balance within THIRTY (30) days of receiving the bill.
- Terms and Conditions**  
The term of this Contract shall be from May 1, 2023 through June 30, 2024.
- Scope of Services:**  
**Scope of Work Summary of Tasks**  
To function as the community hub for accessing information regarding prevention, treatment, and referral opportunities. Utilizing a public health educator and case manager model, this individual will work with all agencies to provide community education about substance use issues and community resources and to connect individuals to treatment and resources necessary for recovery including peer support, transportation, education, employment opportunities, medical care and other social determinants of health.  
**Distinguishing Features of the Contract Position**  
This is a contract position which professional services for the citizens of Columbus County and will report to the Columbus County Health Department Director and work closely with



the Columbus County Opioid Steering Committee members. Work is performed under general supervision and is evaluated on the basis of knowledge and demonstrated proficiencies, compliance with legal requirements and standards, and other performance criteria. The Columbus County Health Department will provide all necessary software needed to perform the duties including cell phone and service, software and County email address for the position. The Contractor will, at a minimum, attend monthly meetings with the Health Department Director to review all scheduled activities for the position, identify groups to provide outreach and community education to and any other activities related to the SUD issues occurring within the County.

#### **Illustrative Examples of Work**

- The Resource Coordinator will be the hub for enabling easy access to Substance Use Disorder and Opioid Use Disorder (SUD/OD) information and resources.
  - Position is required to be on-call and carry a county cell phone for the purposes of providing immediate response to county residents who request substance use treatment services.
  - Position will be expected to attend County Opioid Steering Committee meetings, prepare activity reports and routinely give updates on related job activities occurring to meet the County's Opioid and other substance use strategic plan.
  - Clearly communicate about this program throughout the county, via media, churches, schools, businesses, etc.
  - Respond to questions and inquiries about SUD/OD services and resources.
  - Develop and maintain up-to-date information for the County's resource guide including access and contact information for SUD/OD treatment, home and community-based services and social supports.
  - Utilizing a public health/case manager model, the Resource Coordinator will work with all agencies, in addition to the public, to connect individuals to treatment and resources necessary for recovery including resources generally thought to be outside the realm of substance abuse treatment such as housing, employment, food, and transportation assistance in addition to providing connects to medical care, education and other social and spiritual resources.
  - Provide information for and prepare various activity reports as required by the Opioid Settlement, Committee and any related grant that may be obtained to further the substance use treatment services operating within the county.
  - Operate a variety of office equipment, including a computer, printer, copier, telephone, etc.; uses clerical and computer supplies.
  - Interact and communicate with immediate supervisor, grant project manager, other County department heads and employees, clients and family members, other social service and health professionals, various outside social service / health agencies, attorneys, court personnel, child care providers, school personnel, consultants and the general public.
  - Attends meetings, training, workshops, conferences, etc., as required to enhance job knowledge and skills.
- 
- Maintain professional licensure, ensuring educational and experience requirements are met.
  - Complete required activity/function reports as required to comply with NC's Opioid Settlement regulations.
  - Performs related duties as required.

#### **Knowledge, Skills and Abilities**

- Thorough knowledge and understanding of SUD/OD resources and the guiding principles of addiction recovery.
- Thorough knowledge of the methods, procedures and policies of the Columbus County Health Department.
- Thorough knowledge of the principles and practices of social work, especially in the areas of substance abuse treatment and services; is able to identify an individual's needs and to develop and implement effective plans to help meet those needs.
- Understanding of the federal confidentiality rules regarding substance abuse communications and records (HIPPA 42 CFR) in addition to HIPPA rules and regulations.
- Thorough knowledge of proper English usage, vocabulary, spelling and basic mathematics.
- Thorough knowledge of modern office practices and technology.
- Basic knowledge of online skills and abilities and willingness to learn new online skills to insure resource page is kept current and up to date.
- Thorough knowledge of terminology used in the profession; has considerable knowledge of occupational hazards and safety precautions; has considerable knowledge of the methods of case recording and report preparation.
- Knowledge of recent developments, current literature and sources of information regarding social services.
- Knowledge of the laws, ordinances, standards and regulations pertaining to the specific duties and responsibilities of the position i.e. NC Opioid Settlement MOU and requirements.
- Knowledge of and skill in the use of computers for word and data processing and records management.
- Knowledge of caseload management methods.
- Ability to prepare training materials for community groups and deliver effective training to diverse groups within the County on a variety of SUD related topics.
- Ability to work with colleagues to identify the needs of citizens requesting help and to determine appropriate services; is able to monitor cases and the welfare of individuals and to take action as needed to protect adults' / children's rights and well-being.
- Ability to react calmly and quickly in emergency situations.
- Ability to react professionally and decisively in confrontational situations; is able to deal safely and appropriately with persons exhibiting anger and/or threatening behavior.
- Ability to advocate and promote practices of cultural sensitivity and responsiveness in all daily interactions.
- Ability to develop, promote and practice teamwork in all activities.

- Ability to develop and maintain positive, trusting, age-appropriate relationships with clients and others involved in the care of clients.
- Ability to plan and present informative educational presentations to clients and other individuals and organizations.
- Ability to assist in coordinating activities with other County departments, health / social service agencies, medical personnel, school personnel, etc., in order to accomplish goals.
- Ability to maintain effective relationships with clients, personnel of other departments, professionals and members of the public through contact and cooperation.
- Ability to take the initiative to complete the duties of the position without the need of direct supervision.
- Ability to learn and utilize new skills and information to improve job performance and efficiency.
- Ability to read and interpret complex materials pertaining to the responsibilities of the job.
- Ability to assemble and analyze information and make written reports and records in a concise, clear and effective manner.

Contractor must have visual acuity to be able to prepare and analyze data and figures for accounting, perform extensive reading, operate a computer and other office equipment, determine accuracy and thoroughness of work, observe general surroundings and activities. Vocal communication is required for expressing or exchanging ideas by means of the spoken word. Hearing is required to perceive information at normal spoken word levels.

**Working Conditions**

Individual is an independent contractor and work will be performed in a location identified by the Contractor and schedule is also set by the Contractor. Position will be required to carry a cell phone to answer emergency referral calls about availability of services and segue county residents to correct service to meet their substance use needs.

**Minimum Education and Experience**

(a) an individual who holds a license in a human services field and is to practice in the State of North Carolina. Preference will be given to a LCAS/CCS. Other licenses are acceptable if individual has demonstrated four years of full-time accumulated experience with substance use disorders. Provisional license, certificate, registration or permit issued with demonstrated experience as identified above.

(b) a graduate of a college or university with a Master’s degree in a human service field and has one year of full-time, post-graduate degree accumulated MH/DD/SAS experience with the population served, or a substance abuse professional who has one year of full-time, post-graduate degree accumulated supervised experience in alcoholism and drug abuse counseling.

or

(c) a graduate of a college or university with a bachelor's degree in a human service field and has two years of full-time, post-bachelor's degree accumulated MH/DD/SAS experience with the population served, or a substance abuse professional who has two years of full-time, post-bachelor's degree accumulated supervised experience in alcoholism and drug abuse counseling; or

(d) a graduate of a college or university with a bachelor's degree in a field other than human services and has four years of full-time, post-bachelor's degree accumulated MH/DD/SAS experience with the population served, or a substance abuse professional who has four years of full-time, post-bachelor's degree accumulated supervised experience in alcoholism and drug abuse counseling.

**Special Requirements**

Because a significant portion of this position is working with citizens of Columbus County who need to access substance abuse and/or mental health treatment services, the individual must exercise impeccable ethical standards and avoid, at all costs using the referral service to refer individuals to their own or an affiliate of their own private practice. If any referral to their own practice occurs, this will be grounds for immediate termination of the Contract. This does not restrict the Contractor from referring her private practice clientele to any service offered or paid for by the County. Individual must show proof of liability insurance and list Columbus County and present the County with a current Certificate of Insurance upon execution of the contract.

**5. Independent Contractor.**

Contractor acknowledges that, in entering into this contract and providing services, Contractor is acting as an independent contractor; Contractor shall not be deemed or construed to be employees of the Board of Columbus County Commissioners or COUNTY at any time during the duration of this Contract. Contractor shall be solely responsible for payment of all required State and Federal taxes PROVIDED HOWEVER, that Contractor shall provide such documentation as COUNTY deems necessary to meet any and all federal and state tax guidelines regarding employment contract employees.

As such, Contractor is not entitled to, nor shall be eligible for, any benefits provided by the COUNTY to any of its permanent or temporary employees, including, but not limited to, vacation leave, sick leave, retirement, longevity and group insurance.

**6. Indemnity.**

Contractor shall maintain professional liability insurance and indemnify and hold the Board of Columbus County Commissioners and COUNTY, its agents, assigns and employees, harmless against any loss and all claims, demands, causes of actions, or other liability, including attorneys’ fees, on account of contract or personal injuries or death or on account of property damages arising out of or relating to the work to be performed by Contractor hereunder, resulting from the negligence of or the willful act or omission of Contractor.

I have read and fully understand this Contract and I acknowledge receipt of a conformed copy of this Contract and I hereby state that I have the authority to enter into said Contract.

This Contract supersedes any prior contracts. Any prior contracts are null and void.

This the 3rd day of May, 2023.

County of Columbus

By: Ricky Bullard, Chairman  
Columbus County Board of Commissioners

Nichole Hopkins

Approved as to form:

Columbus County Staff Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Contract Act.

Columbus County Finance Officer



Agenda Item #15: **FINANCE – MONTHLY FINANCE UPDATE and BUDGET AMENDMENTS:**

Finance Director Lacie Jacobs presented the monthly finance update and requested approval of the following budget amendments.

- 1. Collections Center - Revenue Replacement
- 2. Airport Terminal Building Adjustment
- 3. EDC - Contingency

**MOTION:**

Commissioner Byrd made a motion to approve, seconded by Commissioner Watts. The motion unanimously passed.

COUNTY OF COLUMBUS FINANCIAL SUMMARY REPORT March 2023		Percent of Year Complete:	75.0%	
GENERAL FUND (Annual Operating Budget)		FY 22/23 BUDGET	ACTUAL YTD TOTALS	BALANCE REMAINING
REVENUES				% COLLECTED YTD
AD VALOREM TAXES		38,752,232	30,944,913	7,807,319
COURT		90,000	76,096	13,904
SALES TAX		13,633,601	8,078,032	5,555,569
TAX ADMINISTRATION REVENUES		48,142	2,759	45,383
NC JCPC PROGRAM - TEEN COURT		77,477	56,825	20,652
ELECTION FEES		54,000	957	53,043
REGISTER OF DEEDS		536,035	467,905	68,131
SHERIFF		2,352,292	1,364,078	988,214
DETENTION CENTER		1,090,000	279,404	810,596
EMERGENCY MANAGEMENT		67,101	5,375	61,726
INSPECTION		390,000	313,901	76,099
ANIMAL CONTROL		37,000	45,996	(8,996)
AIRPORT		515,000	357,684	157,316
ECONOMIC DEVELOPMENT/PLANNING		113,000	9,920	103,080
COOPERATIVE EXTENSION		1,200	1,987	(787)
SOIL CONSERVATION		34,890	3,148	31,742
DEPARTMENT OF AGING REVENUES		1,803,080	976,954	826,126
HEALTH DEPARTMENT		3,108,802	2,576,478	532,324
SOCIAL SERVICE		7,134,054	4,079,035	3,055,019
VETERANS SERVICE		2,000	2,083	(83)
PUBLIC SCHOOLS		37,000	14,008	22,992
LIBRARY		131,000	109,436	21,564
RECREATION		19,500	15,456	4,044
MISCELLANEOUS REVENUES		434,464	935,116	(500,652)
TRANSFER FROM REVENUES		680,527	-	680,527
FUND BALANCE APPROPRIATED		2,754,249	-	2,754,249
Total General Fund Revenues		73,896,646	50,717,546	23,179,100
GENERAL FUND (Annual Operating Budget)		FY 22/23 BUDGET	YTD TOTALS	BALANCE REMAINING
EXPENDITURES				% EXPENSED YTD
GOVERNING BODY		314,509	211,690	102,819
ADMINISTRATION		1,061,847	931,392	130,455
PERSONNEL		628,390	523,537	104,853
FINANCE		854,430	462,446	391,984
TAX DEPARTMENT		1,712,705	1,162,854	549,851
LEGAL DEPARTMENT		216,937	199,814	17,123
NC JCPC PROGRAM - TEEN COURT		77,477	55,362	22,115
FACILITY SERVICES		427,858	322,922	104,936
ELECTIONS		519,204	353,578	165,626
REGISTER OF DEEDS		683,907	379,806	304,101
MANAGEMENT INFORMATION SYSTEM		499,850	371,241	128,609
CENTRAL GARAGE		155,133	92,235	62,898
PUBLIC BUILDINGS - ALL OTHER		1,755,886	1,370,682	385,204
SHERIFF'S DEPARTMENT		9,304,414	6,833,657	2,470,757
LAW ENFORCEMENT CENTER		5,244,025	3,344,200	1,899,825
EMS		31,250	22,500	8,750
EMERGENCY SERVICES		2,486,125	1,632,694	853,431
CORONER MEDICAL EXAMINER		30,500	36,950	(6,450)
ANIMAL CONTROL		898,699	505,190	393,509
AIRPORT		565,624	408,956	156,668
INSPECTIONS		362,991	238,205	124,786
ECONOMIC DEVELOPMENT/PLANNING		1,191,488	267,637	923,851
COOPERATIVE EXTENSION		614,214	246,649	367,565
SOIL CONSERVATION		304,718	192,007	112,711
DEPARTMENT OF AGING		2,866,093	2,022,797	843,296
HEALTH DEPARTMENT		5,971,461	3,418,656	2,552,805
SOCIAL SERVICES ADMINISTRATION		9,480,948	6,299,016	3,181,932
PUBLIC ASSISTANCE PROGRAMS		2,098,049	2,190,328	(92,279)
VETERANS SERVICE OFFICER		166,143	117,529	48,614
EDUCATION		15,881,232	11,226,528	4,654,704
LIBRARY		1,667,560	1,124,150	543,410
RECREATION		620,622	380,797	239,825
SPECIAL APPROPRIATIONS		1,017,369	725,367	292,002
TRANSFER TO		4,184,988	528,433	3,656,555
Total General Fund Expenditures		73,896,646	48,199,804	25,696,842
Total Revenue over/(under) Expenditures		-	2,517,743	

COURTHOUSE RENOVATION PROJECT	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
COURTHOUSE CAP PROJ REVENUES	7,767,194	84,060	7,683,134	1.1%
<u>EXPENDITURES</u>				
COURTHOUSE CAP PROJ EXPENDITURES	7,767,194	45,153	7,722,041	0.6%
HUD SECTION 8 RENTAL ASSISTANCE	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
	1,862,900	1,382,842	791,669	74.2%
<u>EXPENDITURES</u>	1,862,900	1,407,863	455,037	75.6%
TRANSPORTATION	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
	1,194,046	377,852	816,194	31.6%
<u>EXPENDITURES</u>	1,194,046	627,242	566,804	52.5%
DEBT SERVICE	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
	15,536,002	841,953	14,694,049	5.4%
<u>EXPENDITURES</u>	15,536,002	1,018,729	14,517,273	6.6%
WATER DISTRICTS I-V	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
WATER DISTRICT I	813,950	632,816	181,134	77.7%
WATER DISTRICT II	1,222,683	958,691	263,992	78.4%
WATER DISTRICT III	762,213	522,169	240,044	68.5%
WATER DISTRICT IV	908,500	767,915	140,585	84.5%
WATER DISTRICT V	763,350	725,462	37,888	95.0%
COMBINED WATER DISTRICT TOTALS	4,470,696	3,607,053	863,643	N/A
<u>EXPENDITURES</u>				
WATER DISTRICT I	813,950	383,846	430,104	47.2%
WATER DISTRICT II	1,222,683	443,945	778,738	36.3%
WATER DISTRICT III	762,213	295,933	466,280	38.8%
WATER DISTRICT IV	908,500	342,421	566,079	37.7%
WATER DISTRICT V	763,350	259,955	503,395	34.1%
COMBINED WATER DISTRICT TOTALS	4,470,696	1,726,100	2,744,596	N/A
SOLID WASTE	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
	6,166,446	5,076,001	1,090,445	82.3%
<u>EXPENDITURES</u>	6,166,446	3,441,509	2,724,937	55.8%
Excess revenue over/(under) expenditures	-	1,634,492		
FIRE DEPARTMENTS	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
	2,034,697	1,822,179	212,518	89.6%
<u>EXPENDITURES</u>				
Ad Valorem Taxes	2,034,697	1,819,628	215,069	89.4%
Special Appropriations	258,309	-	258,309	0.0%
	2,293,006	1,819,628	473,378	79.4%
AMBULANCE AND RESCUE UNITS	FY 22/23	YTD	BALANCE	% Collected
<u>REVENUES</u>	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
	849,681	608,156	241,525	71.6%
<u>EXPENDITURES</u>				
Ad Valorem Taxes	849,681	554,828	294,853	65.3%



CASH & INVESTMENTS

Cash:

Central Depository - Truist	\$	4,920,278
Central Depository - NCCMT	\$	19,673,115
Water Districts - \$7,682,736		
Solid Waste - \$8,932,218		

Investments:

BB&T Savings	5,046,736
First Citizens Wealth Management	5,898,325
United Bank - CD	338,935
Dana Investments/TD Ameritrade	954,530
Multi Bank Securities	562,779
First Bank - CD	2,087,903
Total Investments	<u>\$ 14,889,208</u>

FUND BALANCE

General Fund:

Unavailable Fund Balance (per auditors)	\$	7,223,150
Committed and Assigned Fund Balance	\$	13,903,772
Unassigned Fund Balance	\$	12,443,374
Total Fund Balance	\$	33,570,296

General Fund Total Expenditure Budget	\$ 73,896,646
Unassigned fund balance as % of Gen. Fd. Expend.	16.8%

**Note:** The Fund Balance computation listed above is unaudited. Final computation will be submitted when verified by Auditors

Columbus County, North Carolina

## BUDGET AMENDMENT

FY 22/23

Name of Department: EDC/Planning

Agency Head Signature: Harry A. Jones

Date Prepare / Submitted to Admin: April 24, 2023 Date Received in Admin:

Budget Code			EXPENDITURES	Requested
Fund	Dept	Category	Classification	Increase or (Decrease)
24	6141	549956	Contingency	(\$4,500)
24	6141	548001	Grant Admin	\$4,500
			Total Net Expense	\$0

Budget Code			REVENUES	Requested
Fund	Dept	Category	Classification	Increase or (Decrease)
			Total Net Revenue	\$0

This budget revision has been approved by the Columbus County Finance Office:  
 This budget revision has been approved by the Columbus County County Manager:  
 This budget revision has been approved by the Board of Columbus County Commissioners on:

Signature  Date

Explanation of Increase or Decrease:

Final payment for EDA Water Infrastructure to Serve ILP

## FY 22/23

Date Prepare / Submitted to Admin:

May 1, 2023

May 1, 2023 Date Received in Admin

Budget Code			REVENUES	Requested
Fund	Dept	Category	Classification	Increase or (Decrease)
51	3455	432110	GRANT 36237.53.17.1	\$221,371
51	3455	437001	LOCAL MATCH 36237.53.17.1	\$28,794
			Total Net Revenue	\$250,165

**XXX** This budget revision has been approved by the Board of Columbus County Commissioners on:

Signature

Date \_\_\_\_\_

**Explanation of Increase or Decrease:**

BUDGET REVISION FOR ADDITIONAL FUNDS ADDED FOR GRANT 36237.53.17.1 FOR TERMINAL BUILDING CONCEPT STUDY AND PRELIMINARY TERMINAL AREA SITE DESIGN

Version 1.0

Budget Amendment.xls

Created:12/15/04

51

**BUDGET AMENDMENT**  
Columbus County, NC

**Name of Capital Project (if applicable):**

Agency Head Signature: Lacie Jacobs/Stuart Carroll

**Date Prepared:** April 12, 2023

Date Received In Admin

## EXPENDITURE

REVENUE					
Budget Code Fund Dept Object	Classification Line Item				Requested Increase or (Decrease)
10      3991      499103	Fund Balance Appropriated - Revenue Replacement				250,000
<b>Total Net Revenue</b>					<b>250,000</b>

This budget revision has been approved by the Board of Columbus County Commissioners on:

Signature

Date \_\_\_\_\_

**Explanation of Increase or Decrease:**

To increase the maintenance and repair line item for the A building (Collections Center, Lab, etc.) on the downtown complex campus for renovation expenditures expected through June 30, 2023.

Assistant County Manager / Emergency Services Director Nick West requested approval to purchase equipment and the budget amendment for the Rope Rescue Program for Acme Delco Rescue Department.

Commissioner Byrd made a motion to approve, seconded by Commissioner Floyd. The motion unanimously passed.





1034 Maple St.  
Hendersonville, NC 28792  
Phone 1-877-692-8609  
Fax 828-692-8610

Quote

Date	Quote Number
3/16/2023	12211

Customer
Columbus Co. Emergency Services Attn: Accts Payable 608 N Thompson St. Whiteville, NC 28472

Ship To

PO Number	Terms	Effective To	Rep.	FOB	
Quote	Net 30	4/15/2023	RJC	HVL	
Item	Qty	Description	Retail Price	Mtn Tek Price	Total
300092	12	CMC ProSteel NFPA/ANSI Auto Lock Carabiner, Blk/Silver	34.25	30.15	361.80
P044AA00	1	Petzl JAG System, 1m	349.95	279.96	279.96
500104	1	Aztek NFPA ProSeries System	474.00	417.15	417.15
D024BA00	4	Petzl NFPA-G Maestro Descender, Lg	579.95	463.96	1,855.84
20216X	3	CMC ProSeries Confined Space Harness	809.00	687.65	2,062.95
801410	1	RT Large Rope Bag, Holds 325' of 1/2"	60.00	48.00	48.00
80151X	1	RT XL Rope Bag, Holds 500' of 1/2"	67.00	55.20	55.20
P60A	4	Petzl NFPA-G Minder PMP	79.95	63.96	255.84
P67	2	Petzl Kootenay Carriage	224.95	179.96	359.92
L64YUM 80	3	Petzl Absorbica-Y MGO Lanyard, 80cm	249.95	199.96	599.88
LC1	1	Rock Exotica Enforcer Load Cell	1000.00	800.00	800.00
RR125XXFEETE	1,200	PMI 1/2" Classic EZ Bend Static Rope per ft, Colors	1.54	1.23	1,476.00
RR125XXFEETE	1,300	PMI 1/2" Classic EZ Bend Static Rope per ft, Colors	1.54	1.23	1,599.00
RR125XXFEETE	1,200	(4) 325' sections PMI 1/2" Classic EZ Bend Static Rope per ft, Colors	1.54	1.23	1,476.00
300432	1	CMC 1.5" NFPA-G Dbl Swivel Pulley	155.00	131.75	131.75
900SP	1	Yates Spec Pak (includes the Lifting Bridle System)	1900.00	1,615.00	1,615.00
303011000	3	RT Zippered Umbilical Cover, Org 100'	250.00	212.50	637.50
303011002	3	RT Zippered Umbilical Cover, Ylw 100'	250.00	212.50	637.50
303011004	3	RT Zippered Umbilical Cover, Rd 100'	250.00	212.50	637.50
303011006	3	RT Zippered Umbilical Cover, Blu 100'	250.00	212.50	637.50
733500	1	Harken Lokhead Winch Kit (NFPA)	3595.00	3,343.35	3,343.35
EF7015-MED		Ramfan UB20XX Saddle Vent System, Haz Loc Blower Kit (no plug incl.)	3691.00	3,248.10	3,248.10
EZ-UGP15231	1	Ramfan 15A, 125V Killark UGP-15231 Plug - Hazardous Location - Use with UB20XX	346.00	304.50	304.50
		Subtotal			22,840.24
Unless shipping is listed on the quote it is not included in these prices and would be billed separately on your invoice. Non-stock orders will be invoiced for shipping charges incurred even if the customer is picking up the items in our store.			Total		
Thank you for your interest in Mountain Tek. We will try to meet or exceed our competitor's pricing. This quote is valid only for the agency listed above. Pricing is only valid for the quantities listed.			E-mail: info@mountaintek.com Website: www.mountaintek.com		



1034 Maple St.  
Hendersonville, NC 28792  
Phone 1-877-692-8609  
Fax 828-692-8610

Quote

Date	Quote Number
3/16/2023	12211

Customer
Columbus Co. Emergency Services Attn: Accts Payable 608 N Thompson St. Whiteville, NC 28472

Ship To

PO Number	Terms	Effective To	Rep.	FOB		
Quote	Net 30	4/15/2023	RJC	HVL		
Item	Qty	Description		Retail Price	Mtn Tek Price	Total
Shipping - QT	1	Shipping is not included in these prices and would be billed separately based on your order's weight and box dimensions. Total sales tax calculated by AvaTax			0.00	0.00
					1,541.71	1,541.71 0.00
Unless shipping is listed on the quote it is not included in these prices and would be billed separately on your invoice. Non-stock orders will be invoiced for shipping charges incurred even if the customer is picking up the items in our store.				Total	\$24,381.95	
Thank you for your interest in Mountain Tek. We will try to meet or exceed our competitor's pricing. This quote is valid only for the agency listed above. Pricing is only valid for the quantities listed.				E-mail: info@mountaintek.com Website: www.mountaintek.com		

BUDGET AMENDMENT Columbus County, NC			
Name of Department:		EMERGENCY SERVICES - ROPE RESCUE	
Name of Capital Project (if applicable):			
Agency Head Signature:		Nick West	
Date Prepared:		April 17, 2023	Date Received in Admin:

EXPENDITURE			Requested
Fund	Dept	Object	Increase or (Decrease)
10	9600	560075	15,545
		Rope Rescue Team	
<b>Total Net Expenditures</b>			<b>15,545</b>

REVENUE			Requested
Fund	Dept	Object	Increase or (Decrease)
10	3991	499101	15,545
		Fund Balance Appropriated	
<b>Total Net Revenue</b>			<b>15,545</b>

This budget revision has been approved by the Board of Columbus County Commissioners on: 5-1-23

Ruf Bullard

Signature

5-1-23

Date

**Explanation of Increase or Decrease:**

To increase the Rope Rescue team appropriation in the FY23 to cover Acme Delco Rescue Department equipment request totaling the \$24,381.95 quote from Mountain Tek (Technical Rescue Equipment).

**Agenda Item #17: EMERGENCY SERVICES – APPROVAL of PROPOSAL for SECURITY SYSTEM:**

Assistant County Manager / Emergency Services Director Nick West requested approval of the proposal for internal and parking lot cameras for the Emergency Operations Center and an AI phone system. Funds from the SCHIF Grant.

**MOTION:**

Vice Chairman Coleman made a motion to approve, seconded by Commissioner Featherson. The motion unanimously passed.

ECK Enterprises  
ED KINLAW  
873 Donald Mercer Road  
Chadbourn, NC 28431  
CELL:910-918-6276  
OFFICE:910-654-5732

**SUMMARY OF QUOTE #'S 606, 614, 632, AND 636 AS  
FOLLOWS:**

**QUOTE #606—EOC BLDG. CAMERA SYSTEM—32 CHANNEL NVR  
WITH 6 TERABYTE HARD DRIVE—8 INSIDE CAMERAS—4 EXTERNAL  
CAMERAS—28 INCH HD MONITOR—CABLING AND LABOR=\$8106.59**

**QUOTE #614—EMPLOYEE AND CUSTOMER PARKING AREAS—32 CHANNEL HDCVI XVR WITH 4 TERABYTE HARD DRIVE—11 CAMERAS IN 3 PARKING AREAS (DESIGNATED BY CUSTOMER)—CONNECT 8 EXISTING CAMERAS INSIDE GLASS BLDG.—28 INCH HD MONITOR—CABLING AND LABOR \$17,390.64. (INCLUDES LOCATING CONTROLLER FOR NEW AND EXISTING CAMERAS IN IT MANAGER'S OFFICE ON 2<sup>nd</sup> FLOOR.**

**QUOTE #632—AIPHONE VIDEO ENTRY SYSTEM AT EOC BLDG—2 EXTERIOR AND 1 INTERIOR VIDEO ENTRY UNITS—3 DESK DISPLAY UNITS WITH DESK STANDS—LABOR INCLUDING CABLING, AND CONNECTIONING TO CARD READER SYSTEM=\$9339.29**

**QUOTE #636—EXERCISE ROOM IN EOC BLDG.—3 INDOOR IP CAMERAS—LABOR AND CABLING TO PROPOSED NVR FOR EOC BLDG= \$1783.79**

**TOTAL FOR QUOTE #'S 606, 614, 632, AND 636=\$36620.31**

NOTE: INDIVIDUAL QUOTES ATTACHED WITH THIS SUMMARY

THANKS. ED KINLAW



ECK ENTERPRISES ALARMS  
873 DONALD MERCER ROAD  
CHADBOURN, N.C. 28431  
910-654-5732

QUOTE

Date	QUOTE# 1
12/4/2022	614

Name / Address
COLUMBUS COUNTY OFFICES THOMPSON ST. WHITEVILLE, N.C. 28472 ATTN: MAINTENANCE DEPT.

			Project
Description	Qty	Cost	Total
EMPLOYEE/PUBLIC PARKING AREAS:(REVISION 12-4-22)			
Dahua X88B5S4 Pro-Series 4K 32-Channel Penta-Brid HDCVI	1	2,769.00	2,769.00
DVR with Analytics+, 128Mbps, 2U, 4TB HDD			
28"4K MONITOR VGA HDMI BNC	1	462.00	462.00
14 DBI WIFI AC867,OD,BRDG KIT/ MOUNTING BRACKETS	2	475.00	950.00
4GIG-POE+/2SFP/HARD/120W	2	497.00	994.00
DIN RAIL 48V 120V POWER SUPPLY	2	188.00	376.00
POLE MOUNT BRACKET	2	32.00	64.00
MOUNT ADAPTER	2	32.00	64.00
WALL MOUNT BRACKET	9	45.00	405.00
12X10X6 NON-METL LATCH ENCLSUR	2	238.00	476.00
4MP VU-MORE COLOR EYEBALL 2.8M	2	189.00	378.00
Dahua N43BB62 Lite-Series 4MP Night Color 2.0 Bullet Camera	4	238.00	952.00
with Analytics+, 2.8mm Fixed Lens			
Dahua DH-IPC-HDBW5831EN-Z5E Pro-Series 4K Long-Range IR	5	710.00	3,550.00
ePoE Dome Camera, 7-35mm Varifocal Lens(LARGE PARKING			
AREA)			
Genesis 50881110 4-Pair CAT5e Plenum, 1000' (304.8m) Pull Box,	3	365.00	1,095.00
Purple, ANID UTILITY BOXES			
Netgear GS116LP 16-Port Gigabit Ethernet PoE+ Unmanaged	1	364.00	364.00
Switch with FlexPoE (76W)			
10TB SKYHAWK AI SURV HARD DR	1	392.00	392.00
LABOR(SET UP 11 CAMERAS FOR 3 PARKING AREAS, 14		3,000.00	3,000.00
DBI WI-FI UNITS FOR 2 PARKING LOTS, 6 CAMERAS			
ATTACHED TO OUTSIDE OF BLDG AREAS, AND SWITCH			
CAMERAS FROM EXISTING DVR ON 2ND FLOOR TO NEW			
XVR IN IT MANAGER OFFICE			
SALES TAX		1,099.64	1,099.64
THANKS, ED KINLAW			
Thank you for your business.		Total	\$17,390.64

ECK ENTERPRISES ALARMS  
873 DONALD MERCER ROAD  
CHADBOURN, N.C. 28431  
910-654-5732

QUOTE

Date	QUOTE# 1
10/31/2022	606

Name / Address
COLUMBUS COUNTY OFFICES THOMPSON ST. WHITEVILLE, N.C. 28472 ATTN: MAINTENANCE DEPT.

			Project
Description	Qty	Cost	Total
REVISED ON 4-17-23 CAMERA SYSTEM FOR EOC BLDG:			
Dahua N52B5P Pro-Series 4K 32-Channel ePoE NVR, 320Mbps,	1	1,505.00	1,505.00
1U, 6TB HDD			
Dahua N45EYN2 Pro-Series 4MP Night Color 2.0 ePoE Dome	8	245.00	1,960.00
Camera			
Dahua N43AB52 Lite-Series 4MP Starlight IR Bullet Camera with	4	220.00	880.00
PFA130E JUNCTION BOXES	4	32.00	128.00
W Box 0E-28LED4K2 28" Ultra HD 4K Pro-Grade Color Monitor	1	476.00	476.00
Superior Essex 51-241-28 Marathon LAN 4 Pair, 24 AWG,	3	265.00	795.00
Category 5e CMP, Blue, 1000 ft. POP Box			
LABOR		1,850.00	1,850.00
SALES TAX		512.59	512.59
THANKS, ED KINLAW			
NOTE: CHANGED NVR FROM 16 CHANNEL UNIT TO 32			
CHANNEL UNIT DUE TO ADDITION OF CAMERAS IN			
EXERECISE ROOM AND FUTURE CAMERA EXPANSION			
Thank you for your business.		Total	\$8,106.59

ECK ENTERPRISES ALARMS  
873 DONALD MERCER ROAD  
CHADBOURN, N.C. 28431  
910-654-5732

QUOTE

Date	QUOTE# 1
4/17/2023	636

Name / Address
COLUMBUS COUNTY OFFICES THOMPSON ST. WHITEVILLE, N.C. 28472 ATTN: MAINTENANCE DEPT.

			Project
Description	Qty	Cost	Total
CAMERA ADDITION FOR EXERCISE ROOM IN EOC BLDG: Dahua N42BJ62 Lite-Series 4MP Starlight Truc WDR IR Turret Camera, 2.8mm Fixed Lens, White	3	145.00	435.00
ADI PRO 0E-CAT5PBL CAT5e Plenum Cable, 24/4 Solid BC, U, UTP, CMP/FT6, 1000' (304.8m) Pull Box, Blue	2	258.00	516.00
LABOR(ADD CAMERAS TO NVR QUOTED FOR EOC BLDG. #606)		720.00	720.00
SALES TAX		112.79	112.79
NOTE: PRICES ON ALL EQUIPMENT GOOD FOR 30 DAYS			
THANKS, ED KINLAW			
Thank you for your business.		Total	\$1,783.79

ECK ENTERPRISES ALARMS  
873 DONALD MERCER ROAD  
CHADBOURN, N.C. 28431  
910-654-5732

QUOTE

Date	QUOTE# 1
3/9/2023	632

Name / Address
COLUMBUS COUNTY OFFICES THOMPSON ST. WHITEVILLE, N.C. 28472 ATTN: MAINTENANCE DEPT.

			Project
Description	Qty	Cost	Total
REVISION OF AIPHONE SYSTEM AT EOC BLDG: Aiphone JPS-4AEDV JP Series 7" Touchscreen Surface Video Intercom Set, 3-Piece, Includes JP-DV, JP-4MED, PS-2420UL, Vandal Resistant	1	2,146.00	2,146.00
Aiphone RY-1824L Door Interface Relay, Replaces RY-18L	3	42.00	126.00
Aiphone JP-4HD 7" Video Sub Master Station with Touchscreen LCD	2	1,334.00	2,668.00
Aiphone AJ-MCWSB Desk Stand, Adjustable, Replaces AJ-289040	3	34.00	102.00
Aiphone PS-2420UL 24VDC Power Supply, 2A, UL Listed	1	152.00	152.00
Aiphone JP-8Z Distribution Adaptor for Video Sub Master Stations	1	252.30	252.30
Aiphone 87180210C 2-Conductor, 18AWG, Solid, Non-Shielded, Low Cap Wire, 1000'	1	355.25	355.25
ADI PRO 0E-CAT5PWH CAT5e Plenum Cable, 24/4 Solid BC, U, UTP, CMP/FT6, 1000' (304.8m) Pull Box, White	1	253.75	253.75
Aiphone JP-DV Video Door Station, Surface Mount, Zinc Die Cast Cover	1	398.75	398.75
Aiphone JP-DA Hands-Free Auto-Voice Actuation Video Door Station, Surface Mount	1	375.00	375.00
Aiphone SBX-DV30 18-Gauge Surface Mount 30-Degree Angle Box for JK/JF/JF/JO-DV Door Stations	3	123.25	369.75
LABOR		1,550.00	1,550.00
SALES TAX		590.49	590.49
NOTE: SYSTEM MAX AT 4 DOOR STATIONS AND 8 DESK STATIONS			
THANKS, ED KINLAW			
Thank you for your business.		Total	\$9,339.29



Agenda Item #18: APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS: STAFF is REQUESTING APPOINTMENTS, REAPPINTMENTS or REPLACEMENTS to the FOLLOWING BOARDS, COMMITTEES AND COUNCILS.

Legend: EB =Entire Board  
Listed Zone # =Individual Commissioner

Zone I: Barbara Featherson                      Zone V: Brent Watts  
Zone II: Chris Smith                              Zone VI: Ricky Bullard  
Zone III: Giles E. Byrd                           Zone VII: Scott Floyd  
Zone IV: Lavern Coleman

COMMITTEE	ZONE/EB	PERSON(S)	EXP. DATE	BOARD ACTION
Community Advisory Committee Nursing Home	EB	Jolene Fowler Lewis	06/03/2022	HOLD
Community Advisory Committee Nursing Home	EB	Peggy Gerald	06/03/2022	Re-appoint 1- Watts 2- 2 - Byrd
Community Advisory Committee Nursing Home	EB	Millie Freeman	06/03/2022	HOLD
Jobs Foundation	EB	Laverne Coleman (Resigned)		Appoint – Giles E. Byrd 1 – Watts 2 - Featherson

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V. Approval of the November 21 2022 meeting minutes.

MOTION:  
At 7:45 P.M. a Motion was made by Commissioner Smith and second by Vice Chairman Coleman to recess regular session and enter into Columbus County Water and Sewer Districts I, II, III, IV and V.

Agenda Item #19: WATER DISTRICTS I, II, III, IV, and V - APPROVAL of CAPITAL PROJECT ORDINANCES and PROJECT AMENDMENT:

Finance Director Lacie Jacobs requested approval of capital project ordinances and the project amendments for the Water Infrastructure in all water districts.

MOTION:  
Commissioner Smith made a motion to approve, seconded by Vice Chairman Coleman. The motion unanimously passed.

TRACKING NUMBER:  
10-20230501-019

COLUMBUS COUNTY, NORTH CAROLINA  
Ordinance making appropriations to the Columbus County  
Water District II Infrastructure Capital Project Fund  
for the Fiscal Year beginning July 1, 2022

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

**Section 1:** The following amounts are hereby made to the Columbus County Water District II Infrastructure Capital Project pursuant to G.S. 159 -13.2 for the fiscal year beginning July 1, 2022.

Source of Revenue	
35-3622-498094 TRANSFER FROM SCIF GRANT 20165	\$ 1,177,757
Total Estimated Revenues – WATER DISTRICT II INFRASTRUCTURE CAPITAL PROJECT	\$ 1,177,757
Project Appropriations	
35-7202-558036 WATER INFRASTRUCTURE – DIST II	\$ 1,177,757
Total Project Appropriations – WATER DISTRICT II INFRASTRUCTURE CAPITAL PROJECT	\$ 1,177,757

**Section 2:** The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

**Section 3:** The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

**Section 4:** The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

**Section 5:** All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bond proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150 -2.

**Section 6:** This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

**Section 7:** The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to apply for and accept such funding if awarded.

**Section 8:** This project ordinance shall be entered in the minutes of the Board of Commissioners of Columbus County. Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Capital Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

This Capital Project shall become effective on May 1, 2023.  
ADOPTED, this 1st day of May, 2023.

  
Ricky Bullard, Chairman  
Columbus County Board of Commissioners

  
Jana Nealey, Clerk to the Board

TRACKING NUMBER:  
11-20230501-019

COLUMBUS COUNTY, NORTH CAROLINA  
Ordinance making appropriations to the Columbus County  
Water District III Infrastructure Capital Project Fund  
for the Fiscal Year beginning July 1, 2022

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

**Section 1:** The following amounts are hereby made to the Columbus County Water District III Infrastructure Capital Project pursuant to G.S. 159 -13.2 for the fiscal year beginning July 1, 2022.

Source of Revenue	
43-3623-498094 TRANSFER FROM SCIF GRANT 20165	\$ 314,743
Total Estimated Revenues – WATER DISTRICT III INFRASTRUCTURE CAPITAL PROJECT	\$ 314,743
Project Appropriations	
43-7203-558037 WATER INFRASTRUCTURE – DIST III	\$ 314,743
Total Project Appropriations – WATER DISTRICT III INFRASTRUCTURE CAPITAL PROJECT	\$ 314,743

**Section 2:** The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

**Section 3:** The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

**Section 4:** The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

**Section 5:** All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bond proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150 -2.

**Section 6:** This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

**Section 7:** The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to



apply for and accept such funding if awarded.

**Section 8:** This project ordinance shall be entered in the minutes of the Board of Commissioners of Columbus County. Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Capital Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

This Capital Project shall become effective on May 1, 2023.  
ADOPTED, this 1st day of May, 2023.

  
Ricky Bullard, Chairman  
Columbus County Board of Commissioners

  
Jana Nealey, Clerk to the Board

TRACKING NUMBER:  
12-202305d-019

COLUMBUS COUNTY, NORTH CAROLINA  
Ordinance making appropriations to the Columbus County  
Water District IV Infrastructure Capital Project Fund  
for the Fiscal Year beginning July 1, 2022

BE IT ORDAINED by the Board of Commissioners of Columbus County, North Carolina as follows:

**Section 1:** The following amounts are hereby made to the Columbus County Water District IV Infrastructure Capital Project pursuant to G.S. 159 -13.2 for the fiscal year beginning July 1, 2022.

Source of Revenue	
52-3624-498094 TRANSFER FROM SCIF GRANT 20165	\$ 2,981,572
Total Estimated Revenues – WATER DISTRICT IV INFRASTRUCTURE CAPITAL PROJECT	\$ 2,981,572
Project Appropriations	
52-7204-558038 WATER INFRASTRUCTURE – DIST IV	\$ 2,981,572
Total Project Appropriations – WATER DISTRICT IV INFRASTRUCTURE CAPITAL PROJECT	\$ 2,981,572

**Section 2:** The project undertaken pursuant to this ordinance is in accordance with the Recommended Budget and any changes made during the County Commissioners' budget work sessions.

**Section 3:** The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy all applicable regulations. The terms of any financing agreement also shall be met.

**Section 4:** The County desires to expend its own funds for the purpose of paying certain costs of various projects, for which expenditures the County reasonably expects to reimburse itself from the proceeds of debt to be incurred by the County.

**Section 5:** All expenditures relating to obtaining any bond referendum and or installment purchase will be reimbursed from bond proceeds and installment purchase proceeds in accordance with the requirements of the United States Treasury Regulations Section 1.150 -2.

**Section 6:** This declaration of official intent is made pursuant to Section 1.150-2 of the Treasury Regulations to expressly declare the official intent of the County to reimburse itself from the proceeds of debt to be hereinafter incurred by the County for certain expenditures paid by the County on or after the date which is sixty (60) days prior to the date hereof.

**Section 7:** The County intends to seek Federal, State, and/or other grant funding to reduce the amount of loan proceeds. The adoption of this ordinance authorizes the County Manager and/or his representative to

apply for and accept such funding if awarded.

**Section 8:** This project ordinance shall be entered in the minutes of the Board of Commissioners of Columbus County. Within five days hereof, copies of this ordinance shall be filed with the finance office in Columbus County, and with the Clerk to the Board of Commissioners of Columbus County. Copies of the Capital Project Ordinance shall be made available to the Budget Officer, the Project Manager, and the Finance Officer for direction in carrying out this project.

This Capital Project shall become effective on May 1, 2023.  
ADOPTED, this 1st day of May, 2023.

  
Ricky Bullard, Chairman  
Columbus County Board of Commissioners

  
Jana Nealey, Clerk to the Board

BUDGET REVISION TO MOVE INFRASTRUCTURE SCIF GRANT 20165 TO WATER DISTRICT PROJECT ACCOUNTS



Agenda Item #20: **WATER DISTRICT I V EDA PROJECT – LOW BID for TEST WELLS:**

Public Utilities Director Harold Nobles requested approval of the low bid for test wells in District IV from Bill’s Well Drilling.

MOTION:

Commissioner Watts made a motion to approve, seconded by Commissioner Smith. The motion unanimously passed.



April 20, 2023

Columbus County  
127 W. Webster Street  
Whiteville, North Carolina 28472

Attention: Mr. Edwin H. Madden, Jr., County Manager

SUBJECT: **Recommendation of Award**  
Water Supply Test Wells  
Water District IV *EW*  
Columbus County, North Carolina  
PN: 19-123

Dear Mr. Madden:

Bids were received on Thursday, April 20, 2023, for the Columbus County Water District IV, Water Supply Test Wells project. All Bids have been reviewed and tabulated as presented on the attached “Bid Tabulation”. The low Bidder for this work is Bill’s Well Drilling Company from Fayetteville, North Carolina with a bid of \$87,000.00. This low bid is within the Engineer’s budgeted amount for this work and Green Engineering is recommending award of this Project to Bill’s Well Drill Company.

Should there be any questions regarding the information presented with our recommendation, please do not hesitate to contact this office.

Respectfully,  
*E. Leo Green*  
E. Leo Green, P.E.

PROJECT OWNER: COLUMBUS COUNTY		BID TABULATION					
PROJECT DESCRIPTION: WATER SUPPLY TEST WELLS - COLUMBUS COUNTY WATER DISTRICT IV							
BID OPENING DATE: THURSDAY, APRIL 20, 2023 @ 2:00 P.M.							
ENGINEER: GREEN ENGINEERING, P.L.L.C							
Item	Description	Bill's Well Drilling Co.		A.C. Schultes of Carolina		Charles R. Underwood	
		Total Cost WELL NO. 1	Total Cost WELL NO. 2	Total Cost WELL NO. 1	Total Cost WELL NO. 2	Total Cost WELL NO. 1	Total Cost WELL NO. 2
1	Clear and dispose of all trees and vegetation (offsite) from the access road and test well location to provide for orderly ingress, egress and drilling.	\$500.00	\$7,500.00	\$5,500.00	\$15,500.00	\$5,000.00	\$20,000.00
2	Consultant with Engineer and onsite Hydrogeologist prior to commencing test well construction.	\$500.00	\$500.00	\$100.00	\$100.00	\$1,500.00	\$1,500.00
3	Install a 20-inch diameter bore hole to a depth of 40 feet and set 40 feet of 14-inch sch. 40 outer casing.	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$23,700.00	\$23,700.00
4	Collect geophysical logs including Gamma, Potential and Resistivity.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00
5	Drill 13-inch diameter hole to a depth of 300 feet and install 6-inch diameter line pipe and a total of 90 feet of appropriately placed 6-inch 30 slot screen.	\$21,000.00	\$21,000.00	\$47,260.00	\$47,260.00	\$46,500.00	\$46,500.00
6	Install test pump for a minimum of 6-hour capacity testing.	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$7,500.00	\$7,500.00
7	Collect water samples and deliver to certified lab for complete "New	\$4,000.00	\$4,000.00	\$3,850.00	\$3,850.00	\$4,200.00	\$4,200.00
8	Make recommendations for permanent well to Engineer.	\$500.00	\$500.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00
9	Site clean-up and demobilization.	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,000.00
TOTAL WELL NO. 1		\$40,000.00		\$79,710.00		\$98,400.00	
TOTAL WELL NO. 2			\$47,000.00		\$89,710.00		\$114,400.00
TOTAL BOTH WELLS			\$87,000.00		\$169,420.00		\$212,800.00

I, E. LEO GREEN, JR., P.E., HEREBY CERTIFY THAT THIS BID TABULATION IS A TRUE AND CORRECT REPRESENTATION OF THE BIDS RECEIVED FOR THIS PROJECT ACCORDING TO THE BEST OF MY KNOWLEDGE AND BELIEF.

E. Leo Green, Jr., P.E.



NC Firm License: P-0115

PROJECT OWNER: Columbus County

PROJECT DESCRIPTION: Water Supply Test Wells - Columbus County Water District IV - 219A

BID OPENING DATE: Thursday, April 20, 2023 @ 2:00 P.M.

[illegible]

**MOTION:**

**Agenda Item #28: COMMENTS:**

**Commissioner Featherson commented:**

**Commissioner Byrd commented:**

*Mr. Madden responded that he needs to get with Mrs. Julie Strickland but he thought it had something to do with how that equipment was funded. If it was funded through grant funds, then it must be repurposed at some other public park. He asked Commissioner Byrd to give him the specific parks in which he is referring and he would get with Mrs. Strickland and see what he can work out and get back to him.*

Commissioner Byrd continued: I have already mentioned (5<sup>th</sup> time) about the mental health facility we need so I will not expand on that at this time.

**Vice Chairman Coleman commented:**

I just want to think Kristie Massey for the “Senior Prom” that was held. It was a big turn out and well done. Again, I thank the county employees.

**Chairman Bullard commented:**



This Thursday, May 1<sup>st</sup>, at 12 P.M. we have the prayer at the poles for the county. I want to remind everyone to be here for that. I'd like thank everyone for what they are doing to help the county move forward and the Board. It is an honor to see us all making progress.

B. County Manager

**County Manager Eddie Madden commented:**

Yes, just a couple of things, work continues on the Madison Street building on this campus. All work on the first floor is essentially done as is with the second floor. The only remaining items is the new carpet replacement which we have an order. Also, Work is moving along very, very nicely there. They've already begun work on the third floor and we we're not only coming in under budget but ahead of schedule as well, so we want to commend our Facility Services staff for the work they're doing there. You all approved the budget amendment this evening allocating \$250,000 towards the project. I believe that largely goes to the HVAC system and some mechanical replacements which are also on order and should be replaced very soon. One of the other projects on this campus is the wellness center which the assistant manager Nick West has been working very hard on all the wellness center, open today for county employees. If you get a chance, stop by sometime over the next few days please take a look at the facility open now for employees to benefit from. Just a quick update on our request for appropriations in this years' state budget, as we understand it \$56.5 million that the county requested, was not included in the house budget but we understand there was one project at the Sheriff's Department, that has been "ear-marked" and apparently is moving forward, but the remaining requests by the county have not. Lastly, the legislative breakfast that we had scheduled or attempted to schedule with our representative and senator is not going to be held. We did not receive a response from Representative Jones and Senator Rabon replied back that he was unavailable at this time.

**Agenda Item #29:    ADJOURNMENT:**

**MOTION:**

At 8:10 P.M., Commissioner Smith made a motion to adjourn; seconded by Commissioner Floyd The motion unanimously passed.

JANA NEALEY, Clerk to the Board

RICKY BULLARD, Chairman