

**COLUMBUS COUNTY BOARD OF COMMISSIONERS
BOARD PLANNING RETREAT
Monday, February 08, 2021
9:00 A.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time at Southeastern Community College, 4564 Chadbourn Highway, Room 120, T-Building, Whiteville, North Carolina, for the purpose of conducting a Board Planning Retreat.

COMMISSIONERS PRESENT:

Jerome McMillian, **Vice Chairman**
Chris Smith
Lavern Coleman
Brent Watts
Charles T. McDowell

APPOINTEES PRESENT:

Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

OTHER PRESENT:

Gail Edwards, Assistant to Manager

COMMISSIONERS ABSENT:

Ricky Bullard, **Chairman / Interim County Manager**
Giles E. Byrd

MEETING CALLED to ORDER:

At 9:00 A.M., Vice Chairman Jerome McMillian called the Board Planning Retreat to order and the invocation was delivered by Commissioner Lavern Coleman.

INTRODUCTION of NEW COUNTY MANAGER:

Vice Chairman McMillian introduced Eddie Madden as the new Columbus County Manager as of March 29, 2021.

TOPICS for DISCUSSION and INPUT FACILITATED by GAIL EDWARDS,. ASSISTANT to COUNTY MANAGER:**Section I: Updates on Commissioner's Current Year Top 5 Priorities/Goals**

1. Viper System
2. Snagging/Dragging Projects
3. Natural Gas
4. Waterline Extensions
5. Update on Schools

Section II: Reports

1. Financial Report
2. Reval Update
3. Public Utilities/Solid Waste Update
4. Economic Development Update
5. County Facilities Update

Section III: Capital Projects Discussion and Priorities

1. Capital Needs List Review for Legislators
2. New Sheriff's Office Building / EMS / 911 Center Discussion
3. Historic Courthouse Discussion
4. Elections / HUD Offices Discussion
5. Plans for Schools Purchased from Columbus County Schools

Section IV: Review of Department Manager Current Projects and Goals / Requests for FY 2021/2022**Section V: FY 2021/2022 Budget Goals / Requests Discussion**

1. Sheriff Offices / Emergency Services / 911 Facility Needs
2. Historic Courthouse Facility Needs
3. COLA Increases for Staff - Cost for 7% and 10%
4. Viper System - Additional Funds for towers and other sites

5. Animal Control - Upgrades needed
6. Building Facility Needs - Elections / HUD / Replace carpet at DSS
7. Sheriff's Requests
8. Tax Office Billing / Software and Appraisal Software - \$335,000
9. Departmental Vehicle Requests / Sheriff's Department and other Departments
10. Requests from Whiteville City Schools, Columbus County Schools, and SCC will be available at a later date

Section VI: Courthouse Facilities Safety Report - Review of the Safety Report Prepared by the Sheriff's Association

Section VII: Commissioners Top 5 Priorities / Goals for 2021 / 2022:

1. COLA Increases for staff
2. Historic Courthouse - Renovations completed and building occupied
3. Sheriff's Office / EMS 911 Center - Architect hired, project designed, bid and funded
4. Elections / HUD Offices - Staff moved / Elimination of lease from Whiteville City Schools
5. School Systems / New Courthouse Offices, possibly move Probation

TOP THREE (3) PRIORITIES:

1. County Garage;
2. Move Elections Back to previous location; **and**
3. COLA Increases.

APPROVED:

JUNE B. HALL, Clerk to Board

JEROME McMILLIAN, Vice Chairman

**COLUMBUS COUNTY BOARD OF COMMISSIONERS
JOINT MEETING with SOUTHEASTERN COMMUNITY COLLEGE
BOARD of TRUSTEES
Monday, February 08, 2021
1:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time at Southeastern Community College, 4564 Chadbourn Highway, Room 120, T-Building, Whiteville, North Carolina, for the purpose of conducting a joint meeting with the Southeastern Community College Board of Trustees.

COMMISSIONERS PRESENT:

Jerome McMillian, **Vice Chairman**
Chris Smith
Lavern Coleman
Brent Watts
Charles T. McDowell

APPOINTEES PRESENT:

Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONERS ABSENT:

Ricky Bullard, **Chairman / Interim County Manager**
Giles E. Byrd

SOUTHEASTERN COMMUNITY COLLEGE BOARD of TRUSTEES:

Terri Priest
Joe Hooks
Henry Edmunds
Kennon Briggs
Dr. Chris English, President, Southeastern Community College

MEETING CALLED to ORDER:

At 12:39 P.M., Vice Chairman Jerome McMillian called the Joint Meeting with Southeastern Community College Board of Trustees to order.

PRESENTATION by CHRIS ENGLISH:

Dr. Chris English, President of Southeastern Community College, presented the following 2021-2022 SCC / Columbus County Budget Request.

2021 - 2022 SCC / Columbus County Budget Request**Thank You!**

- Ongoing support of Southeastern Community College
 - 2020-21 County Approved Budget - \$1,825,340
 - Operating: \$1,470,145
 - Capital: \$355,195
 - CARES Funding to support technology: \$100,000
 - Economic Development Board Member for County
 - Support College programming for economic development and workforce growth

Budget Process**G.S. 115D-31-43; 54-58****State****G.S. 115D-31**

State Board of Community Colleges is responsible for providing, from sources available, funds to meet the financial needs of the institutions, as determined by policies and regulations of the State Board.

State Board provides for equitable distribution for state and federal funds to the institution.

Local

The taxy-levying authority of each institution shall be responsible for providing, in accordance with

G.;S. 115D-33 or 34, adequate funds to meet the financial needs of the institution - Plant operation, Maintenance, Grounds and Construction.

Budget Process

State

G.S. 115D-31

The State Board shall be responsible for providing funds to meet the financial needs of the institution for the following budget items:

-General administration - Salaries and other costs as determined by the State Board necessary to carry out the functions of general administration.

-Instructional services - Salaries and other costs as determined by the State Board necessary to carry out the functions of instructional services.

-Support services - Salaries and other costs as determined by the State Board necessary to carry out the functions of support services.

Local

G.S. 115D-58.1

The BOT of any institution may apply for and accept grants from the federal government or any agency thereof. Colleges are authorized to meet the compliance regulations of the Economic Development Administration (E.D.A.)

Financial Support of Institutions

State - G.S. 115D-31

-Operating costs for instruction, administration, and support services.

Local - G.S. 115D-32

-Operation and maintenance of plant facilities, construction and renovations.

Capital construction is the legal responsibility of the county. However, G.S. 115D-31 authorizes the State to provide capital funds to local institutions, provided that it is matched on a dollar to dollar basis.

State General Fund Appropriations for Education: FY 2019-20 (in billions)

Public Schools: \$10.44 - 69%

Community Colleges: \$1.24 - 8%

UNC: \$3.36 - 23%

County Funding Requests

-Operating Support, for such items as the physical plant, salaries for facility maintenance and housekeeping, utilities, building supplies and materials, motor vehicles, furnishings, insurances, and legal fees.

-Capital Support, for such items as the construction of new facilities; maintenance, renovation and repair of existing buildings; alterations and building additions; non-instructional equipment and furniture; and general repairs for daily operations.

2020-21 in review

-Operating: \$1,469,685

-Administrative / staff salaries

-General administrative

-Plant operations

-Plant maintenance

-Equipment

-Capital: \$358,397

Buildings and Grounds

-Roof assessment (20-year plan)

-HVAC assessment (20-year plan)

-Facilities Master Plan

Equipment

- Maintenance truck
- Security Fence
- IT Server Switch

**2021-22 County Request
Operating**

Budget Purpose	Item	FY 2021-22 Requested	Increase Over 2020-21 Budget
110	County Administrative Salary Supplement and Benefits	\$14,041	\$669
130	General Administration (261000)	\$232,800)	-0-
510	Career Coaching Fund Support (26100)	\$16,659	-0-
610	Total Plant Operation	\$882,303	\$18,760

**2021-22 County Request
Plant Maintenance**

Budget Purpose	Item	FY 2021-22 Requested	Increase Over 2020-21 Budget
620	Full-Time Positions	\$180,451	\$(6,405)
	Benefits (Social Security, Retirement, Medical Insurance) and Longevity	\$86,594	\$4,950
	Engineering Services (Added for \systems Consulting)	\$15,000	\$15,000
	Security Services Agreement	\$16,300	\$5,525
	Pest Control; Service Agreement	\$3,000	-0-
	Lawns and Grounds Services	\$3,000	\$3,000
	Miscellaneous Contract Service	\$7,200	\$1,347
	Maintenance and Repair Supplies	\$18,120	\$7,600
	Motor Vehicle Replacement Parts	\$1,200	\$700
	Diesel Fuel	\$1,200	-0-
	Office and Other Supplies	\$1,500	-0-
	Travel and Registration Fees	\$1,640	\$(2,930)
	Professional Development	\$1,200	-0-
	Equipment Repairs	\$2,810	-0-
	Repairs to Facilities	\$76,380	\$39,016
	Motor Vehicle Repairs	\$5,370	\$1,070
	Other Current Expense	\$1,080	\$(80)
	Membership and Dues	\$100	-0-
	TOTAL PLANT MAINTENANCE:	\$422,145	\$68,792

County Capital Request

2020-21 Fixed	2020-21 Projects Unfunded (requesting)	Projects for 2021-22 (requesting)

-Facilities Master Plan: \$65,000 (carried over) -20-Year Plan -Roof to Roof Assessment: \$64,770 -HVAC Assessment: \$73,925	-Childcare Playground: \$98,000 -Greenhouse relocation: \$75,000	40 x 40 3-Bay Shelter: \$66,235 -Lab Renovation: \$32,000 -Classroom Technology Upgrades: \$125,000 -New equipment for grounds: \$66,478
Total: \$203,695	Total: \$173,080	Total: \$290,713

SCC Request from County

Operational: \$1,567,948
 Capital w/ 20-Year: \$666,488
 Capital as needed: \$462,793

Reimagining SCC for Workforce Development

#1 Priority

Southeastern Community College was designed to bring about economic development and cultural prosperity for the citizens of Columbus County.

- Technical Education and Training
- Workforce Development
- Sustainable Growth
- Student Success

We control the future of SCC

- Strategic Master Facilities Plan (\$65,000)
 - Correlates to the Strategic Plan
 - Driven by economic outlook for county, space utilization, community engagement on campus, technology enhancements and gap analysis
- 5 Year Strategic Plan
 - Community, Government Entity, Board of Trustees, Student, Faculty and Staff driven
 - Directly correlates to Job creation and workforce development

Looking to the Future One College Model

- Transportation Technologies: Automotive, Diesel, Collision Repair, Truck Driver Training
- Healthcare: Renovate Science Labs; Simulation Lab, Nursing Lab
- Construction Trades: Carpentry, Plumbing, Masonry, Electrical
- Public Safety Training Center: Combined Law, Fire and EMS Facility
- Athletic Complex: Baseball, Softball, Soccer, Student Dorms
- Access to 78 acres for growth: Access Road and Grading
- State of the Art Workforce Training Facility with Technology Driven Classrooms: 80,00 - 100,00 sq. feet building

MEET PEOPLE WHERE THEY ARE AND TAKE THEM AS FAR AS THEY CAN GO.

-Dallas Herring-

THANK YOU!

ADJOURNMENT:

At 2:39 P.M., Vice Chairman McMillian indicated the meeting was adjourned.

APPROVED:

JUNE B. HALL, Clerk to Board

JEROME McMILLIAN, Vice Chairman