

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

Tuesday, January 22, 2019

6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and the regularly scheduled meeting, it being the first Tuesday, being the first Monday was a legal holiday.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
 P. Edwin Russ, **Vice Chairman**  
 Jerome McMillian  
 James E. Prevatte  
 Giles E. Byrd  
 Ricky Bullard  
 Charles T. McDowell

**APPOINTEES PRESENT:**

Mike Stephens, **County Manager**  
 Amanda B. Prince, **County Attorney**  
 June B. Hall, **Clerk to Board**  
 Bobbie Faircloth, **Finance Officer**

**6:30 P.M.**

**PUBLIC HEARING:**           **Making an Economic Development Grant for The Columbus Jobs Foundation:** the purpose of the Public Hearing is for all interested persons to attend and present their views.

**PUBLIC HEARING OPENED:**

At 6:30 P.M., Chairman Trent Burroughs opened the Public Hearing and stated the Public Hearing was for making an Economic Development grant for The Columbus Jobs Foundation, and the reason for the Public Hearing is for all interested person to attend and present their views. Chairman Burroughs requested that Amanda B. Prince, County Attorney, orally read the Policy on comments at Public Hearings. Ms. Prince orally read the policy in its entirety.

**COMMENTS:**

Chairman Burroughs opened the floor for comments. The following spoke.

1.   **Gary Lanier, Economic Development Director:** stated the following:
  - The Columbus Jobs Foundation is one of our key partners in trying to drive economic development projects forward;
  - We are in dire need of affordable housing and entrepreneurial centers for people to start up;
  - and**
  - I will turn this over to Les High.
  
2.   **Les High:** stated the following:
  - We have two (2) initiatives for the new year;
  - One (1) is to bring housing projects to Columbus County, and one (1) is to have an entrepreneurial center, and the surrounding counties do have;
  - The entrepreneurial centers have shared services such as secretaries and copiers;
  - We have talked to Southeastern Community College and they would like to be a part of this;
  - We have toured Pembroke Entrepreneurial Center three (3) times and were very impressed;
  - and**
  - We are requesting grant money which you have access to get this started.

**PUBLIC HEARING CLOSED:**

At 6:34 P.M., Commissioner Bullard made a motion to close the Public Hearing, seconded by Commissioner Byrd. The motion unanimously passed.

6:34 P.M.  
**REGULAR SESSION**

**Agenda Items #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:34 P.M., Chairman Trent Burroughs called the January 22, 2019 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner Jerome McMillian. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Charles T. McDowell

**AGENDA ADD-ON:**

Chairman Burroughs stated that Closed Session in accordance with N.C.G.S. § 143-318.11(a) (6) Personnel needed to be added to the Agenda.

**MOTION:**

Commissioner Bullard made a motion to add Closed Session in accordance with N.C.G.S. § 143-318.11(a) (6) Personnel to the Agenda, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item #4: PRESENTATION - 20 YEARS of SERVICE PLAQUE:**

The following plaque was presented to Amon E. McKenzie for his twenty (20) years of service as a Columbus County Commissioner.

***PRESENTED TO:***

***AMON E. McKENZIE***

***\* \* \* \* \****

***THIS THE 19TH DAY OF NOVEMBER 2018  
in GRATEFUL APPRECIATION of YOUR DEVOTED LEADERSHIP  
as COUNTY COMMISSIONER in DISTRICT I***

***December 1998 - December 2018***

***\* \* \* \* \****

***COLUMBUS COUNTY BOARD OF COMMISSIONERS***

**Agenda Item #5: BOARD MINUTES APPROVAL:**

Commissioner Russ made a motion to approve the January 07, 2019 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #6: PUBLIC INPUT:**

Chairman Burroughs opened the floor for Public Input. Chairman Burroughs requested that Amanda B. Prince, County Attorney, orally read the Policy on Public Address to the Board. Ms. Prince orally read the policy in its entirety. The following spoke.

1. **Calvin Norton, P.O. Box 1145, Whiteville, NC 28472:** stated the following:
  - I am here to speak on two (2) issues;
  - One (1) issue is for the County to pay the Social Services employees for their work during the hurricane that was authorized by Bobbie Faircloth and Mike Stephens;
  - Another issue is to hire an Assistant Finance Director to monitor what Bobbie Faircloth, Finance Director, does and what needs to be done;
  - We don't have a Sheriff and we need one, and I recommend that there be a freeze on all actions from the Sheriff's Office; **and**
  - The Sheriff is not a County employee.
  
2. **Christopher Schuh, 5217 Miller Road, Tabor City, NC 28463:** stated the following:
  - I am requesting the Board to reconsider the actions of the County employee's failure to

give final approval of a meter box install that was deemed safe by the County employees and electric company and take appropriate actions yourselves to correct the situation;  
 -I was here before and a meeting was set up to address the situation with the County Manager and the Building Inspectors;  
 -The Building Inspectors deemed it safe but the County Manager had some issues with possible liability;  
 -I agreed to issue a hold harmless statement;  
 -I spoke with an attorney and the electric company, and the electric company does not need to get into the building, and they deemed it safe;  
 -There is no process here to address this situation;  
 -Mr. Waylon stated the install was safe; **and**  
 -I am here today to ask you to take the appropriate actions, and reconsider your decision.

3. **Johnny D. Edge, 470 Happy Home Road, Whiteville, NC 28472:** stated the following:  
 -Mr. Norton made a request to be on the Agenda, and in a few days he was placed on the Agenda;  
 -I have requested approximately fifteen (15) times to be placed on the Agenda and have been denied;  
 -My main questions is how can the citizens work with the leaders to make Columbus County a safer place to live;  
 -The County Manager and the Chairman did not think this was a worthy subject to discuss;  
 -I feel like I am not being treated fairly; **and**  
 -I am requesting the County Manager or the Chairman respond to me in a letter as to why this is not a valid subject to discuss.

**Agenda Item #7: ECONOMIC DEVELOPMENT - GRANT to THE COLUMBUS JOBS FOUNDATION;**

Gary Lanier, Economic Development Director; requested Board approval of a sixty thousand and 00/100 (\$60,000.00) dollars grant for The Columbus Jobs Foundation. (The required Public Hearing was conducted on this date at 6:30 P.M. before the meeting.)

Commissioner Bullard made a motion to approve the sixty thousand and 00/100 (\$60,000.00) dollars grant for The Columbus Jobs Foundation, seconded by Vice Chairman Russ. The motion unanimously passed.

**Agenda Item #8: TAX BILLING AND COLLECTIONS - TOWN OF TABOR CITY:**

The Honorable Royce Harper, Mayor of Tabor City, requested Board approval to enter into the following Interlocal Agreement with the Town of Tabor City for Tax Billing and Collections.

**INTERLOCAL AGREEMENT between COLUMBUS COUNTY and the  
TOWN OF TABOR CITY for**

**TAX BILLING and COLLECTIONS**

**NORTH CAROLINA  
COLUMBUS COUNTY**

This **AGREEMENT** made and entered into this 1st day of July 2019, by and between the **COUNTY OF COLUMBUS**, North Carolina, party of the first part, herein referred to as County, and the **TOWN OF TABOR CITY**, North Carolina, party of the second part, herein referred to as Town:

**WITNESSETH:**

**WHEREAS**, both parties feel that it would be mutually advantageous to cooperate in developing a single system for billing all ad-valorem taxes within the County to be reimbursed on a fee basis.

**NOW THEREFORE**, in consideration of the mutual covenants of the parties hereto and for the purpose aforesaid, it is hereby agreed by and between the County and Town as follows:

1. County will bill and collect ad-valorem taxes due Town for the fiscal year beginning July

- 1, 2019 and subsequent years so long as this Agreement shall continue in force.
2. Town shall pay County three and 00/100 dollars (\$3.00) per account serviced rendered by it on behalf of Town as reimbursement for County’s services rendered under the terms of this Agreement. County shall bill Town no less than annually for services performed under this Agreement, and may bill quarterly at its discretion. Bills rendered for the services supplied hereunder are payable within thirty-five (35) days from date thereof, to Columbus County Government, Whiteville, NC. Thereafter a late payment of one percent (1%) per month will be assessed after the due date shall be applicable to all bills rendered to Town pursuant to this Agreement, except for monthly bills in dispute and notice has been given to the County of the dispute, within 15 days of receipt.
3. The Town agrees that the County shall not be liable to any taxpayer for any mistake or omission in any tax bill sent to the taxpayer by the County for the Town. The Town further agrees to execute a Release Agreement on an individual basis should any mistake or omission occur.
4. Ad-valorem taxes due the Town that are collected by the County are payable within thirty-five (35) days from the month received, to Town of Tabor City Finance Office, Tabor City , North Carolina. Thereafter a late payment of one percent (1%) per month will be assessed after the due date shall be applicable to those ad-valorem taxes collected but not transmitted to Town pursuant to this Agreement, except for monthly amounts in dispute and notice has been given to the Town of the dispute, within 15 days of receipt.
5. The County shall not be responsible for collecting any real property taxes due to the Town of Tabor City for tax years prior to 2019.

**THIS AGREEMENT** may be rescinded by a Resolution adopted by a majority vote of either Board of Commissioners of Columbus County or the Commissioners of the Town of Tabor City and upon 120 days written notice by either party.

**THIS AGREEMENT** for joint tax billing functions between the Town and County shall be valid for a period of two (2) years from the date hereof and automatically renewed thereafter for periods of one (1) year until rescinded pursuant to the preceding paragraph.

**THIS AGREEMENT** bears an effective date of July 01, 2019.

**IN WITNESS WHEREOF**, Columbus County and the Town of Tabor City have caused this instrument to be signed by their proper officials, by authority of the governing body of each tax unit, duly adopted.

**ATTEST BY:** **COLUMBUS COUNTY BOARD OF COMMISSIONERS**  
 /s/ **JUNE B. HALL, CMC, NCACC** /s/ **TRENT BURROUGHS**  
**Clerk to Board** **Chairman**  
 (SEAL)

**ATTEST BY:** **TOWN OF TABOR CITY**  
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**DIANE B. WARD, Finance Officer** **ROYCE HARPER, Mayor**  
 (SEAL)

Commissioner McDowell made a motion to approve the Interlocal Agreement between Columbus County and the Town of Tabor City for Tax Billing and Collections, seconded by Vice Chairman Russ. The motion unanimously passed.

**Agenda Item #9: SHERIFF - PURCHASE FIVE (5) 2015 DODGE CHARGERS:**

Sheriff Jody Greene requested Board approval to purchase five (5) 2015 Dodge Chargers from the NC Highway Patrol, purchase radio systems and decals for vehicles, and the following budget amendment.

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-4310-550000	Capital Outlay	\$47,500

	10-4320-519908	Custodial	(47,500)
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Vice Chairman Russ made a motion to approve Sheriff Jody Greene to purchase five (5) 2015 Dodge Chargers from the NC Highway Patrol, purchase radio systems and decals for vehicles, and budget amendment, seconded by Commissioner Bullard. The motion unanimously passed.

**Agenda Item #10: PROCLAMATION - TEEN DATING VIOLENCE AWARENESS MONTH PROCLAMATION - FEBRUARY 2019:**

Vickie Pait, Executive Director, Families First, Incorporated, requested board approval and adoption of the following Teen Dating Violence Awareness Month Proclamation - February 2019.

**TEEN DATING VIOLENCE AWARENESS MONTH PROCLAMATION - February 2019**

**WHEREAS**, females between the ages 16-24 are more vulnerable to intimate partner violence, experiencing abuse at a rate almost triple the national average; **and**

**WHEREAS**, one in three adolescent girls in the United States is a victim of physical, emotional or verbal abuse from a dating partner, this far exceeds victimization rates for other types of violence affecting youth; **and**

**WHEREAS**, high school students who experience physical violence in a dating relationship are more likely to use drugs and alcohol, are at a greater risk of suicide and are much more likely to carry patterns of abuse into future relationships; **and**

**WHEREAS**, young people victimized by a dating partner are more likely to engage in risky sexual behavior and unhealthy dieting behaviors, disrupting normal development of self-esteem and body image; **and**

**WHEREAS**, nearly half of teens who experience dating violence report that incidents of abuse took place in a school building or on school grounds; **and**

**WHEREAS**, only 33% of teens who are in an abusive relationship ever tell anyone abuse the abuse and 81% of parents surveyed either believe teen dating violence is not an issue or admit they do not know if it is one; **and**

**WHEREAS**, by providing young people with education on healthy relationships and by changing attitudes that support violence, we recognize that dating violence can be prevented; **and**

**WHEREAS**, it is essential to raise community awareness and provide training for teachers, counselors and school staff so that they may recognize signs of dating violence.

**NOW, THEREFORE**, we, the Columbus County Board of Commissioners, proclaim February 2019 as **Teen Dating Violence Awareness and Prevention Month** in the County of Columbus and urge the community to work toward ending teen dating violence by empowering young people to develop healthier relationships, assisting victims in assessing information and support Families First, Inc. as they provide services needed, instituting effective intervention and prevention in schools and engaging in discussions with family members and peers.

**APPROVED and ADOPTED** this the 22<sup>nd</sup> day of January, 2019.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

/s/ **TRENT BURROUGHS**, Chairman

/s/ **JEROME McMILLIAN**

/s/ **GILES E. BYRD**

/s/ **CHARLES T. McDOWELL**

/s/ **MICHAEL H. STEPHENS**, Manager

/s/ **P. EDWIN RUSS**, Vice Chairman

/s/ **JAMES E. PREVATTE**

/s/ **RICKY BULLARD**

**ATTESTED BY:**

/s/ **JUNE B. HALL**, Clerk to the Board

/s/ **AMANDA B. PRINCE**, Attorney

Commissioner McDowell made a motion to approve and adopt the Teen Dating Violence Awareness Month Proclamation - February 2019, seconded by Vice Chairman Russ. The motion unanimously passed.

**Agenda Item #11: AIRPORT - GRANT AGREEMENT 36244.18.8.2 PERIMETER FENCE DESIGN:**

Phil Edwards, Airport Director, requested Board approval of the Grant Agreement between the NC Department Transportation and Columbus County in the amount of one hundred fifty-seven thousand, ten and 00/100 (\$157,010.00) dollars, for Project Number: 36244.18.8.2.

Commissioner Prevatte made a motion to approve the Grant Agreement between the NC Department Transportation and Columbus County in the amount of one hundred fifty-seven thousand, ten and 00/100 (\$157,010.00) dollars, for Project Number: 36244.18.8.2, seconded by Commissioner Byrd. The motion unanimously passed. A copy of this document will be marked as Exhibit "A", and kept on file in the Minute Book Attachments, Book Number 6, in the Clerk to the Board's Office, for review.

**Agenda Item #12: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:**

Algernon McKenzie, Social Services Director, delivered the following Monthly Administrative Update.

The month of December was a short but busy month for us. During the month of December, the Low Income Energy Assistance Program (LIEAP) started for those age 60 and older. There were 460 applications approved for LIEAP in addition to 148 for CIP (Crisis Intervention Program). We will continue to take applications for energy for all other households in January 2019. All applications are now being processed in NCFAST; unlike previous years, which slows the process at times when the system is down.

On December 6, 2018 I attended the Director's Association Executive Board meeting. During this meeting, we were given information on the MOU's to be resigned by all 100 counties; which will take effect in July 2019 with the new performance and growth measures. The state is working on ways to validate the data on the reports that will be sent to counties, as some of the information is incorrect. They will provide training on how to read and access program reports in the state's reporting systems.

The Center for Services and Families continues to evaluate the state's Child Welfare System as it relates to HB630. They have submitted a report to the NC General Assembly concerning areas of concern. It appears federal and county funds are funding the mandated programs that DSS agencies are administering with state funds continuing to decrease. They also noted the Work First Program participation rates; which is a federal requirement, are low, along with low county caseloads and funding. A possible cause is barriers faced by the population accessing education and employment.

We also received an update from the DHHS Secretary on the status of Child Welfare moving into NCFAST. The pilot counties have now started CPS intake and assessment in NCFAST. There have been some issues identified by those counties and they have concerns about adding additional counties into the system. We were told, two of the defects have been fixed and they are working on the others. However, the roll-out of additional counties in January 2019 will continue as planned; as the NCFAST Team feels a delay is not needed and issues are fixable. At this point, there has been over \$400 million invested in NCFAST. This was a very interesting meeting.

On December 12, 2018 the CPS Intake Supervisor, Program Manager and I met with our Child Welfare Readiness Representatives to discuss our plans for going live in NCFAST on March 25, 2019. During this time, we discussed training for staff, which will be provided on-site in our agency, as well as online. All CPS Intake and Assessment staff will have ID numbers that will allow them to put information into NCFAST. They will also have to scan in court documents. The readiness representatives recommend that Ipads are used to complete CPS Intake and Assessments to avoid double work for these workers. Therefore, we will need to purchase at least three ipads for this unit; which will require an Apple Mobility Application. The state will provide the security software to counties at no cost. At this time, Columbus County is scheduled to go-live in NCFAST on March 25, 2019; therefore, we are exploring the cost of purchasing ipads and scanners as needed prior to the 2019-2020 budget.

We are continuing to seek quotes for the upgrade of our phone system. At this point, we have two quotes. We are consulting with the County Manager, Purchasing and the Finance Director on this project. We hope to soon have some information to present to the Board of County Commissioners for consideration.

During the hurricane, we had at least three storage units downtown that were damaged. These units contain files and information that will need to be disposed of by shredding, as they are damaged beyond restoration. Once we are notified by the storage manager, we will need to shred some files and move those that can be salvaged to another location. We have not been able to find additional storage due to the high demand after the hurricane. Therefore, we may need to purchase a storage unit and locate it at DSS as a possible solution.

Prior to Christmas, we received information from DHHS that the partial government shutdown was not impacting benefits administered by local DSS agencies at that point, but we would be kept up to date. Therefore, the SNAP benefits, which provides funding for Food & Nutrition will continue to be paid through January and February 2019. It is uncertain as to what will happen to the almost 39 million people who receive about \$4.8 billion in benefits each month according to USDA officials.

Lastly, during the month of December, we held our annual Christmas luncheon and Christmas Party for our Foster Children. Both were enjoyed by those who attended.

**November 2018  
Economic Services**

PROGRAM	STATISTICS
<b>Food &amp; Nutrition</b>	Applications Taken: 124 Applications Approved: 167 Active Cases: 5,589 Benefits Issued: \$1,343,326 Participants Served: 11,671
<b>Adult Medicaid</b>	Applications Taken: 158 Cases Terminated: 24 Redeterminations: 486 Applications Processed: 144
<b>Family &amp; Children's Medicaid</b>	Applications Taken: 137 Applications Processed: 121 Redeterminations: 1,320 Total Medicaid Cases: 14,022 Total Individuals Receiving: 23,884
<b>Child Support</b>	Absent Parents Located: 73 Orders Enforced: 932 Active Cases: 3,963 Collections: \$430,326.79

**November 2018  
Human Services**

PROGRAM	STATISTICS
<b>Adult Services (APS)</b>	APS Reports Accepted: 23 County Wards: 28 Number of Payee Cases: 20 Adults Served APS: 10 Number of Medicaid Transportation Trips: 1,403 Amount Requested for Reimbursement: \$35,378.43
<b>Children's Protective Services (CPS)</b>	Reports Accepted: 36 Reports Screened Out: 18 Families Receiving In-Home Services: 47 Children Served: 92 Contacts with Families Monthly: 361 Assessments: 33

<b>Foster Care</b>	Foster Children in Foster Homes: 50 Children Placed Outside County: 10 Agency Adoptions: 0 Pending Adoptions: 9 Total Foster Homes Licensed: 6 Total Children in Foster Care: 59
<b>Work First Employment (TANF)</b>	Applications Taken: 28 Applications Approved: 20 Individuals Receiving Benefits: 258 Entered Employment: 4 Number in Non-Paid Work Experience: 1
<b>Program Integrity</b>	Collections for Fraud: \$9,055.23 New Referrals: 0 Cases Established: 3
<b>Day Care</b>	Children Receiving Day Care Assistance: 378 Children on the Waiting List: 485 Amount Spent on Day Care Services: \$175,527.27

**December 2018  
Economic Services**

<b>PROGRAM</b>	<b>STATISTICS</b>
<b>Food &amp; Nutrition</b>	Applications Taken: 178 Applications Approved: 168 Active Cases: 5,558 Benefits Issued: \$1,343,326 Participants Served: 11,728
<b>Adult Medicaid</b>	Applications Taken: 127 Cases Terminated: 46 Redeterminations: 357 Applications Processed: 124
<b>Family &amp; Children's Medicaid</b>	Applications Taken: 193 Applications Processed: 151 Redeterminations: 399 Total Medicaid Cases: 14,044 Total Individuals Receiving: 23,992
<b>Child Support</b>	Absent Parents Located: 46 Orders Enforced: 734 Active Cases: 3,954 Collections: \$430,698.93

**December 2018  
Human Services**

<b>PROGRAM</b>	<b>STATISTICS</b>
<b>Adult Services (APS)</b>	APS Reports Accepted: 19 County Wards: 27 Number of Payee Cases: 16 Adults Served APS: 10 Number of Medicaid Transportation Trips: 1,880 Amount Requested for Reimbursement: \$36,565.93
<b>Children's Protective Services (CPS)</b>	Reports Accepted: 21 Reports Screened Out: 8 Families Receiving In-Home Services: 49 Children Served: 94 Contacts with Families Monthly: 367 Assessments: 15



<b>Foster Care</b>	Foster Children in Foster Homes: 50 Children Placed Outside County: 7 Agency Adoptions: 3 Pending Adoptions: 7 Total Foster Homes Licensed: 6 Total Children in Foster Care: 51
<b>Work First Employment (TANF)</b>	Applications Taken: 10 Applications Approved: 11 Individuals Receiving Benefits: 226 Entered Employment: 2 Number in Non-Paid Work Experience: 2
<b>Program Integrity</b>	Collections for Fraud: \$9,055.23 New Referrals: 0 Cases Established: 3
<b>Day Care</b>	Children Receiving Day Care Assistance: 389 Children on the Waiting List: 482 Amount Spent on Day Care Services: \$178,047.00

### **Economic Services Program Narrative**

Child Support/Paralegal and Work First Cash/Medicaid Transportation/Maintenance and Housekeeping  
Food and Nutrition and Family and Children's Medicaid  
Adult Medicaid//Rest Home and Nursing Home/Community Alternatives Program (CAP)  
Submitted by Cyndi Hammonds, Income Maintenance Administrator

### **Reporting Month: December 2018**

#### **News/Updates/Vacancies**

#### **Adult and Family & Children's Medicaid:**

Open Enrollment thru the Federal Marketplace for those wanting to purchase insurance ended on December 15th which means our applications coming to us electronically should decrease beginning January 2019. Applications that look potentially eligible for Medicaid are sent to us to process before applicants purchase insurance. If these applications are denied they are sent back to the Marketplace for the evaluation of insurance. The Adult Team has been very busy with regular redeterminations plus all Adults that are on the MQB/E (Medicaid program that pays only the Medicare premiums) must have their Medicaid reviewed. No matter when you apply for this program their certification period will end December 31st of every year. We currently have 183 clients on this program. This team has 2 vacancies and met compliance timeframes on their monthly report card.

#### **Food and Nutrition:**

The Food and Nutrition Teams are working to meet timeliness compliance. Of the 7 vacancies that were on this team, 5 positions have been filled and another one has been recommended for hire. During this down time, the Family and Children's Medicaid team and the Work First Cash team all came together and took applications while these 5 new employees were training. Spreading the work amongst a lot of workers did not put a burden on any one set of workers. It is all about teamwork and getting our clients served. These workers are not fully trained but enough to be able to stay on intake and learn and complete training as they work.

#### **Child Support and Paralegal:**

We welcome a new supervisor in Child Support, Jim Haynes. He was the lead agent for the team and has 19 years of experience in Child Support. We were only allowed 2 court days in December and only prepared 274 cases. We have 4 vacancies; 3 positions have been interviewed for and we are in the process of recommending for hire.

#### **Work First Cash/Medicaid Transportation/Interpreter/Maintenance and Housekeeping/Deputy:**

- Our new hire in Medicaid Transportation is in training and learning very quickly. This is

very high demand work area, clients call to be transported to their medical providers; the referral gets quickly completed and sent to our providers for them to schedule the pickup. Both entities keys information into NCTRACKS and the bill is paid directly to the providers.

- Work First Cash has met their compliance timeframes for December.
- The Interpreter, Housekeeping, the Deputy, and Maintenance continue to remain busy with our energy programs still being administered.

## **HUMAN SERVICES BOARD REPORT** **Melinda H. Lane, Program Manager** **Vacancies/Updates/News for December 2018**

### **Intake/Investigation/Assessment:**

The Intake/Investigation/Assessment Unit continues to be fully staffed and very busy! Child Welfare go-live for NCFAST for Columbus County has been for March 2019. The Readiness Assessment has been completed and plans are moving forward in preparation for Go-Live for Intake and Assessment. The draft of our Program Development Plan has been finalized and approved with good improvements in all areas.

### **In-Home Services:**

The In-Home Services Unit continues to have one vacancy due to a social worker leaving. Interviews have been conducted and a recommendation has been made. All staff have had busy caseloads. The draft of our Program Development Plan has been finalized and approved with good improvements in all areas.

### **Foster Care:**

The Foster Care/Adoptions Unit continues to have one vacancy due to a social worker leaving during the month. The position posted with no applications and will be reposted. All staff have had busy caseloads. The draft of our Program Development Plan has been finalized and approved with good improvements in all areas. Christmas for Foster children was very successful.

### **Transitional Unit:**

The Transitional unit continues to plan events for LINKs foster children and Foster/Adoptive Parent Recruitment. This Unit is also very busy assisting the other Child Welfare Units with courtesy visits, etc. All staff have had busy caseloads. The draft of our Program Development Plan has been finalized and approved with good improvements in all areas. Christmas for Foster children was very successful.

### **Adult Services:**

The Adult Services Unit continues to have one vacancy due to a social worker leaving. Interviews were conducted. However, the position has been reposted. Cases are becoming more complex with more issues. This Unit is encountering more and more issues with homeless adults and adults with mental health issues which creates other problems because of the slow response time of mental health agencies. A tremendous amount of time is being dedicated to assisting those adults with mental health issues that are unable to be independent and unable to manage their own funds, etc. Members of this Unit continue to cross-train in order to work together more efficiently. The addition of another position in this Unit may be a future request to help with the increasing caseloads.

### **Work First Employment:**

This Unit continues to be fully staffed. The Work First Employment Unit continues to work within the NCFAST system with daily issues. This Unit continues to assist with 200% and is now providing Emergency Assistance for those eligible.

### **Child Day Care:**

The Child Day Care Unit continues to be fully staffed. This Unit continues to work within the NCFAST system dealing with daily issues and updates. The waiting list continues to grow which is a concern for staff, but this Unit has slowly begun to work the list which is slowly decreasing the list by small amounts.

### **Program Integrity:**

Program Integrity continues to work hard to get caught up with program integrity duties and cases. Staff are preparing for Program Integrity to Go Live January 21, 2019. We now have five temporary workers assisting in the C.P. Program. The Low Income Energy Assistance Program began in December for those 60 and older, but will open up to all other populations in January. In

December, 153 applications for C.P.(Crisis Intervention Program) were completed with 148 approvals and 519 applications for LEAP(Low Income Energy Assistance Program) were completed with 460 approvals.

**Agenda Item #13: HEALTH - APPROVAL and ADOPTION of ORDINANCE to PROHIBIT SMOKING and the USE of OTHER TOBACCO PRODUCTS and E-CIGARETTES in COUNTY BUILDINGS and on COUNTY GROUNDS:**

Amanda B. Prince, County Attorney, and Kimberly Smith, Health Director, requested Board approval and adoption of the following **Ordinance to Prohibit Smoking and the Use of Other Tobacco Products and E-Cigarettes in County Buildings and on County Grounds.** (This is the first reading.)

**ORDINANCE TO PROHIBIT SMOKING AND THE USE OF OTHER  
TOBACCO PRODUCTS AND E-CIGARETTES IN COUNTY BUILDINGS  
AND ON COUNTY GROUNDS  
Columbus County, North Carolina**

**Purpose and intent**

Numerous reliable studies have found that tobacco smoke is a major contributor to indoor air pollution and have shown that breathing side stream or secondhand smoke is a significant health hazard to nonsmokers. The Surgeon General of the United States has concluded that involuntary or passive smoking is the cause of disease, including lung cancer, in healthy nonsmokers and has estimated that involuntary smoking causes more deaths, approximately five thousand (5,000) per year, than all other airborne pollutants combined, excluding asbestos. The Columbus County Board of Commissioners recognizes the increasing evidence that smoke creates a danger to the health of some citizens and is a cause of annoyance and physical discomfort to those who are in confined spaces where smoke is present.

**Section 1. Authority**

This Ordinance is enacted pursuant to NAGS 130A-498 and 153A-121(a).

**Section 2. Definitions**

The following terms, words and phrases as used in this Ordinance are hereby defined as follows:

1. **County-owned building** shall mean any building or structure owned, leased, operated, maintained or managed, directly or indirectly, by the County of Columbus.
2. **Enclosed area** shall mean the interior portion of a county-owned or leased building.
3. **Smoke or smoking** shall refer to:
  - a. The carrying or holding of a lighted pipe, cigar or cigarette of any kind, or any other lighted smoking equipment or device (i.e. E-cigarettes).
  - b. The possession of any burning tobacco, weed or other plant product.
  - c. The lighting of, emitting of, exhaling of the smoke of, a pipe, cigar or cigarette of any kind.
4. **Grounds** shall mean any unenclosed area owned, leased, operated, maintained or managed, directly or indirectly, by the County of Columbus.
5. **Universal “NO SMOKING AND USE OF TOBACCO PRODUCTS PROHIBITED”** symbol shall mean the pictorial representation of a burning cigarette and a tobacco product enclosed in a red circle with a red bar across it.

**Section 3. Areas in which Smoking and Use of Tobacco Products and E-Cigarettes are Prohibited**

1. Smoking, tobacco products use and e-cigarettes shall be prohibited in all enclosed areas of

county buildings including, but not limited to, restrooms, hallways, employee lounges.

- 2. Smoking, tobacco products use and e-cigarettes shall be prohibited on County grounds within fifty (50) feet of any County building as herein defined.

**Section 4. Posting of Signs Required**

The Universal “NO SMOKING AND USE OF TOBACCO PRODUCTS PROHIBITED” symbol or “NO SMOKING AND USE OF TOBACCO PRODUCTS PROHIBITED” signs with letters of not less than one (1) inch in height shall be clearly, sufficiently and conspicuously posted where smoking is regulated by this Ordinance. No person shall remove or deface any sign age required to be posted.

**Section 5. Other Applicable Laws**

This Ordinance shall not be interpreted nor construed to permit smoking where it is otherwise prohibited or restricted by other applicable laws.

If this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity shall not affect other provisions or applications of this Ordinance that can be given separate effect and to that end the provisions of this Ordinance are declared to be severable.

Whenever the provisions of this Ordinance conflict with other ordinances of Columbus County, this Ordinance shall govern.

**Section 6. Responsibilities**

Each employee of Columbus County is responsible for adhering to this Ordinance.

Department heads will take appropriate disciplinary action pursuant to Columbus County’s personnel policies.

**Section 7. Enforcement and Penalties**

Violations of this Ordinance may be enforced as follows:

- 1. **Infraction:** Following oral or written notice by the person in charge of an area of Columbus County as defined in Section 3. above, failure to cease smoking, using tobacco products and/or e-cigarettes constitutes an infraction. The Columbus County Sheriff’s Department may issue a citation which subjects the offender to an infraction with a fine of fifty dollars (\$50.00).
- 2. **Civil Penalty:** Columbus County may assess a civil penalty for violation of this Ordinance of \$50.00 for the first offense, \$100.00 for the second offense, and \$150.00 for each subsequent offense. This fine may be recovered by Columbus County in a civil action in the nature of a debt. No civil penalty shall be assessed prior to notice of violation by citation or letter.
- 3. In addition to 1. and 2. above, employees of Columbus County shall be subject to disciplinary action consistent with the county’s personnel policies for violations of this Ordinance.

**Section 8. Effective Date**

This Ordinance shall take effect and be in force on the \_\_\_\_ day of \_\_\_\_\_, 2019.

**ADOPTED** on the \_\_\_\_ day of \_\_\_\_\_, 2019.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**Trent Burroughs, Chairman**

**Attest:**

\_\_\_\_\_  
**June Hall, Clerk to the Board**

Commissioner Prevatte made a motion to not approve the Ordinance to Prohibit Smoking and the Use of Other Tobacco Products and E-Cigarettes in County Buildings and on County Grounds, seconded by Commissioner Bullard. The motion unanimously passed.

**Agenda Item #14: PURCHASING/SAFETY DEPARTMENTAL UPDATE:**

Stuart Carroll, Purchasing/Safety Director, delivered the following departmental update.

**Purchasing and Safety Annual Report**  
**Purchasing/Fleet data is between July 1, 2017 to June 30, 2018**

Co-Chairman, Vendor Relations Committee for the Carolina Association of Governmental Purchasing, 2yrs

Processed 1157 PO's...(last year was 1389)

Copier Program: county-wide...aix 140 units

Warehouse: central office supplies county-wide. Supplies pulled/packed and delivered every week, annual inventory completed...

Landlines: county-wide through State ITS...

WEX: county-wide gas card program

**Cell Phones: county-wide excluding Sheriff,**

Consolidated 2 accounts, moving all to the GSA account for aix. annual savings of \$3,000., no longer listed has a contract, able to upgrade any phone every 10 months, all lines share one pool of minutes.

**Credit Cards: county-wide, aix 39 Business/50 P-cards, 6 merchant services accounts...**

Presently working with BB&T to move all cards to one account  
 Working with a couple of vendors to establish a shared vendor database...this will allow us to have more outreach capability to reach more qualified vendors, which will help with cost and more access to good and services.

Created an Amazon Business account...had various departments using Amazon, so consolidating everyone under a business account giving us more opportunity for better pricing and additional items available thanks to business specific sellers.

Link to GovDeals is located on our County web page...

Liability and Work Comp Insurance...busy year with claims from Florence

**Fleet Management**

Vehicles: aix 95, excluding Sheriff

Placed GPS units on 50 vehicles...primarily those on the road daily

Fleet Maintenance: 202 reported issues to garages...

**Safety data is between January 1, 2017 to December 31, 2018**

Safety Incidents: 36 reported (41 last year)

Recordable Incidents: 10 (6 last year)...complete breakdown attached

Annual OSHA Reports completed and submitted

Safety Committee: meets monthly at a different location with a safety topic presented and a safety audit of that location

Various training as needed...defensive driving, forklift, first-aid, etc...

Established a link on county web page for employees to report any safety issues... unsafe act or conditions. They can include pictures and submit the report anonymously.

Working on a plan to purchase, train and establish procedure for the use of AED's in county buildings...

**Agenda Item #15: FINANCE - REVISED AUDIT CONTRACT:**

Bobbie Faircloth, Finance Director, requested Board approval of the Amendment to audit contract with Thompson, Price, Scott, Adams and Company, P.A., which amends the Audit Report Due Date being 01/31/2019.

Commissioner McDowell made a motion to approve the Amendment to audit contract with Thompson, Price, Scott, Adams and Company, P.A., which amends the Audit Report Due Date being 01/31/2019, seconded by Commissioner Bullard. The motion unanimously passed. A copy of this document will be marked as Exhibit “B”, in the Minute Book Attachments, Book Number 6, in the Office of the Clerk to the Board, for review.

**Agenda Item #16: APPOINTMENTS - COMMITTEE/BOARDS:**

June B. Hall, Clerk to the Board, requested the following appointments/re-appointments/replacements be made to the following boards/committees.

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Parks and Recreation	VI VII	Worley T. Edwards Melissa Jones	12/2018 12/2018	<b>HOLD Re-appoint</b>
Partnership for Children <b>Motion: Commissioner Bullard Second: Commissioner Byrd</b>	EB	Amon E. McKenzie	Term	<b>Jerome McMillian</b>
Tourism Development Authority	VI	Chandler Worley	12/2018	<b>Re-appoint</b>
Whiteville (City of) Zoning Board of Adjustment <b>Motion: Commissioner Bullard Second: Chairman Russ</b>	EB	<b>-Vacancy- ETJ</b>	-----	<b>Emory Worley</b>

**RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:**

At 7:22 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

January 07, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 2 for each Water District, respectively.

**Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICT V OLD DOCK ELEMENTARY SCHOOL WATER PROJECT - APPROVAL of LOW BID FOR WELL:**

Mike Stephens, County Manager, requested Board approval of low bid and approval of budget amendment for the additional funds needed from un-designated Article 44 Sales Tax funds for the Old Dock Elementary School Water Project, from the following Bidders List.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer District V.

**ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:**

At 7:23 P.M., Vice Chairman Russ made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Bullard. The motion unanimously passed.

**Agenda Item #19: CONSENT AGENDA ITEM:**

Commissioner Prevatte made a motion to approve the following Consent Agenda Item, seconded by Commissioner McDowell. The motion unanimously passed.

**Budget Amendments:**

TYPE	ACCOUNT	DETAILS	AMOUNT
<b>Expenditures</b>	10-5180-512100	EH Salaries	3,000
	10-5180-518100	EH FICA	1,000
	10-5180-518200	EH Retirement	500
	10-5180-518300	EH Insurance	500
	10-5180-519001	Contracted Services	950
	10-5180-526001	Departmental Supplies	24,634
	10-5180-531100	Travel	1,000
	10-5180-550000	EH Capital Outlay Equipment	41,000
<b>Revenues</b>	10-3510-440099	State Grant for Mosquito Control	72,584
<b>Expenditures</b>	10-5170-526001	WIC Departmental Supplies	(449)
<b>Revenues</b>	10-3510-430055	WIC Revenue	(449)

**Agenda Item #20: COMMENTS:**

Chairman Burroughs opened the floor for comments. The following spoke.

**B. Board of Commissioners:**

1. **Commissioner Byrd:** stated the following:
  - We can not forget the drainage situation in Columbus County;
  - The traffic pattern at US 74-76 at State Road 1001 is very slow and inconvenient to the community people and travelers due to it being very slow and needs to be revisited by the State;
  - The Board needs to be informed about the housing projects to enable them to spread the information to the citizens; **and**
  - Roofing shingles are being dumped into ditches in several locations, and this needs to be looked into.
2. **Vice Chairman Russ:** stated the following:
  - There is a problem with the seating in the new Courthouse in the juror boxes and needs to be fixed; **and**
  - The juror deliberation room in the new Courthouse is not sound proof.
3. **Commissioner McMillian:** stated the following:
  - I agree with Commissioner Byrd about the road ditches, and they are not being cleaned out or maintained; **and**
  - I have a lot of citizens contacting me about wanting County water.
4. **Commissioner Prevatte:** stated the following:
  - In my traveling in Brunswick County, I have seen D.O.T. cleaning the road ditches out, and we need to send a letter to the Department of Transportation;
  - In the housing situation, the contractors don't want to bid on the jobs; **and**
  - We should not let certain people upset us.
5. **Commissioner Bullard:** stated the following:
  - I have a petition for County water on Otto Nance Road; **and**

-I have a letter from Wilkes Communications, Incorporated/RiverStreet Networks requesting that the Board send the following Letter of Support for the GREAT Grant.

January 22, 2019

The Honorable Roy Cooper  
Governor of North Carolina  
20301 Mail Service Center  
Raleigh, North Carolina 27699-0301

**IN RE: Letter of Support for The State of NC GREAT Grant Broadband Program for Columbus County, NC**

Dear Governor Cooper:

We are writing in support of Wilkes Communications, Incorporated/RiverStreet Networks and their proposal for building Fiber-To-The-Home (FTTH) in Columbus County, North Carolina.

We recognize the importance of broadband to citizens in Columbus County. Such improvements will increase educational opportunities and economic growth in the area. Their proposed investment in broadband infrastructure utilizing a GREAT Grant win would greatly improve the opportunities only faster broadband can afford. Please consider their application and know we will stand in support of their efforts.

We sincerely appreciate all that you do for the State of North Carolina and the County of Columbus.

Sincerely,  
/s/ **TRENT BURROUGHS, Chairman**  
**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**MOTION:**

Commissioner Bullard made a motion to approve the Letter of Support for Wilkes Communications, Incorporated/RiverStreet Networks for building Fiber-To-The-Home (FTTH), seconded by Commissioner Byrd. The motion unanimously passed.

6. **Commissioner McDowell:** stated the following:
  - In the letter from the Department of Transportation relative to lowering the speed limit on Highway 130 in the area of Old Dock Elementary School, they have declined and I don't understand that;
  - I understand there is some action with Corman with the land at the old Georgia Pacific site;
  - I do think we need to address the dates when we will meet with the school systems
  - We need to have Edward at the next meeting to discuss the Beaver Program; **and**
  - We need to get the grant information on housing so we can dispense to the citizens.
  
7. **Chairman Burroughs:** stated the following:
  - Vice Chairman Russ and I were in Raleigh last week at the NCACC 2019-2020 Legislative Conference and we adopted five (5) top priority goals that our association has been legislating for;
  - Do we have the quotes on the Old Courthouse windows, doors and flooring?; **and**
  - We need to set the dates for the meetings with the school systems and the Board Retreat, so please bring your personal calendars to the next meeting.
  
- C. **County Manager (Michael H. Stephens):** stated the following:
  1. We are receiving complaints from some of our departments;
  2. I will give you two (2) praises from some departments as follows:
    - A. The Courtroom areas are now re-opened, and I would like to thank Larry and his staff;
    - B. The State came down and checked Animal Control and we received a good rating, and I thank Loretta and her staff; **and**
    - C. We do need to check into the State cleaning out the road ditches.



**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(a) (5) (i) Real Estate and(ADD-ON) (6) PERSONNEL:**

At 7:57 P.M., Commissioner Prevatte made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11(a) (5) (i) Real Estate and (ADD-ON) (6) Personnel, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #21: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(a) (5) (i) REAL ESTATE and (ADD-ON) (6) PERSONNEL:**

No official action was taken.

**ADJOURN CLOSED SESSION and resume REGULAR SESSION:**

At 8:38 P.M., Commissioner Byrd made a motion to adjourn Closed Session and resume Regular Session, seconded by Vice Chairman Russ. The motion unanimously passed.

**READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:**

Chairman Burroughs requested Amanda B. Prince, County Attorney, orally read the Closed Session General Account. Ms. Prince orally read the following: *“The County Manager discussed with the Board of Commissioners the purchase of real property. No action was taken”*.

Commissioner Byrd made a motion to accept the Closed Session General Account, seconded by Commissioner McDowell. The motion unanimously passed.

**MOTION:**

Commissioner Bullard made a motion to add a third full-time inspector position to the Building Inspections Department, seconded by Commissioner McDowell. The motion unanimously passed.

**Agenda Item #22: ADJOURNMENT:**

At 8:41 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Prevatte. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
JUNE B. HALL, Clerk to Board

\_\_\_\_\_  
TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING  
Tuesday, January 22, 2019  
7:22 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
P. Edwin Russ, **Vice-Chairman**  
Jerome McMillian  
James E. Prevatte  
Giles E. Byrd  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

Mike Stephens, **County Manager**  
Amanda B. Prince, **County Attorney**  
June B. Hall, **Clerk to the Board**  
Bobbie Faircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:22 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

January 07, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the January 07, 2019 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

**ADJOURNMENT:**

At 7:23 P.M., Vice Chairman Russ made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**TRENT BURROUGHS, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING  
Tuesday, January 22, 2019  
7:22 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
P. Edwin Russ, **Vice-Chairman**  
Jerome McMillian  
James E. Prevatte  
Giles E. Byrd  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

Mike Stephens, **County Manager**  
Amanda B. Prince, **County Attorney**  
June B. Hall, **Clerk to the Board**  
Bobbie Faircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:22 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

January 07, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the January 07, 2019 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

**ADJOURNMENT:**

At 7:23 P.M., Vice Chairman Russ made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**TRENT BURROUGHS, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING  
Tuesday, January 22, 2019  
7:22 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
P. Edwin Russ, **Vice-Chairman**  
Jerome McMillian  
James E. Prevatte  
Giles E. Byrd  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

Mike Stephens, **County Manager**  
Amanda B. Prince, **County Attorney**  
June B. Hall, **Clerk to the Board**  
Bobbie Faircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:22 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

January 07, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the January 07, 2019 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

**ADJOURNMENT:**

At 7:23 P.M., Vice Chairman Russ made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**TRENT BURROUGHS, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V  
COMBINATION BOARD MEETING  
Tuesday, January 22, 2019  
7:22 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
P. Edwin Russ, **Vice-Chairman**  
Jerome McMillian  
James E. Prevatte  
Giles E. Byrd  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

Mike Stephens, **County Manager**  
Amanda B. Prince, **County Attorney**  
June B. Hall, **Clerk to the Board**  
Bobbie Faircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:22 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

January 07, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the January 07, 2019 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

**ADJOURNMENT:**

At 7:23 P.M., Vice Chairman Russ made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**TRENT BURROUGHS, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V**  
**COMBINATION BOARD MEETING**  
**Tuesday, January 22, 2019**  
**7:22 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
P. Edwin Russ, **Vice-Chairman**  
Jerome McMillian  
James E. Prevatte  
Giles E. Byrd  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

Mike Stephens, **County Manager**  
Amanda B. Prince, **County Attorney**  
June B. Hall, **Clerk to the Board**  
Bobbie Faircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:22 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

January 07, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting **(5 sets)**

Commissioner McDowell made a motion to approve the January 07, 2019 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICT V OLD DOCK ELEMENTARY SCHOOL WATER PROJECT - APPROVAL of LOW BID FOR WELL:**

Mike Stephens, County Manager, requested Board approval of the low bid and approval of budget amendment for the additional funds needed from undesignated Article 44 Sales Tax funds for the Old Dock Elementary School Water Project, from the following Bidders List.

**BID TABULATION**

**Project owner:** Columbus County  
**Project description:** Old Dock Deep Well - Water Supply Improvements  
**Bid opening date:** December 20, 2018 @ 2:00 p.m.  
**Engineer:** Green Engineering, P.L.L.C.

Bill's Well	Charles R.	A.C. Schultes
Drilling Co.	Underwood	of Carolina

ITEM	DESCRIPTION	TOTAL COST	TOTAL COST	TOTAL COST
1	Old Dock Deep Well - Phase 1 and Phase 2	\$499,252.97	\$509,600.00	\$561,220.00
	<b>TOTAL CONSTRUCTION:</b>	\$499,252.97	\$509,000.00	\$561,220.00

I, THOMAS D. DIENES, hereby certify that this bid tabulation is a true and correct representation of the bids received for this project according to the best of my knowledge and belief.

/s/ THOMAS D. DIENES 12/21/18

NC Firm License P-0115

**OLD DOCK DEEP WELL  
CHANGES to REDUCE PROJECT COST**

**Original Bid Price:** \$499,252.97  
**Total Deducts:** \$ 72,300.00  
**Revised Contract Price:** \$426,952.97

Commissioner McDowell made a motion to approve the revised contract price of four hundred twenty-six thousand, nine hundred fifty-two and 97/100 (\$426,952.97) dollars for the well for Columbus County Water and Sewer District V Old Dock Elementary School Water Project, and approval of the following Budget Amendment in the amount of sixty-six thousand, five hundred seventy-one and 00/100 (\$66,571.00) dollars, for the additional funds needed, seconded by Vice Chairman Russ. The motion unanimously passed.

TYPE	ACCOUNT	DETAILS	AMOUNT
<b>Expenditures</b>	36-7130-519046	Contract 2 Well Project	174,228
	36-7130-599100	Contingency	(97,304)
	36-7130-519030	Contract 1	(27,897)
	36-7130-557000	Land	(4,794)
	10-4201-559070	Article 44 Sales and use Tax	22,338
<b>Revenues</b>	326-320-435100	Sales and Use Tax Refund	21,895
	36-3320-432325	Article 44 Sales and Use Tax	22,338
	10-3200-43204	½ Cents Sales and Use Tax Article 44	22,448

**ADJOURNMENT:**

At 7:23 P.M., Vice Chairman Russ made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

\_\_\_\_\_  
**TRENT BURROUGHS, Chairman**