

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Tuesday, January 19, 2016

6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Tuesday, Monday being a legal holiday. These minutes were recorded by Samantha Alsup, Administrative Assistant, Economic Development / Planning, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
 Charles T. McDowell, **Vice Chairman**
 Amon E. McKenzie
 James E. Prevatte
 P. Edwin Russ
 Trent Burroughs
 Ricky Bullard

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 Bobbie Faircloth, **Finance Officer**
 Samantha Alsup, Administrative
 Assistant, Economic Development /
 Planning

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

Agenda Item #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:30 P.M., Chairman Giles E. Byrd called the January 19, 2016 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner Amon E. McKenzie. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Ricky Bullard.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner Russ made a motion to approve the January 04, 2016 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Byrd opened the floor for Public Input. No public input was received, either orally or written.

Agenda Item #6: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon Mackenzie, Social Services Director, delivered the following Monthly Administrative Update to the Board.

On December 1, 2015, I traveled to Wake Medical Center in Cary, North Carolina to sign consents and meet with the doctors who were going to perform surgery on one of my Adult Wards. This was major surgery, and as his legal guardian, I was required to be there.

On December 8, 2015, I attended the Family Empowerment Self-Sufficiency Board meeting with Southeastern Community and Family Services, Inc., formerly Four County Community Services. We shared information about services offered and changes in agency policy that may affect our citizens.

Also, December 8, 2015, I met with Wilbur Smith of the Columbus County Partnership for Children to sign our 2015-2016 MOU (memorandum of understanding), for our Smart Start funding. We have received \$237,749.00 to serve children 0 – 5 years of age and will begin spending funds for the current month. This process is completed later than usual due to program changes.

On December 10, 2015, I attended the Director's Executive Board meeting in Raleigh, North Carolina. During this meeting, we received updates from the division staff on the upcoming

implementation of Project 3, which is moving child day care into NCFAS. Day Care workers and providers will have to learn this new way of completing applications and payments. The statewide roll out date for this new system is scheduled for September and October 2016. Staff will have to enter all current records into NCFAS during this time. There will be no automatic conversion of cases. We also learned the General Assembly changed the allocation formula this year, which affected the funding for some counties.

We had a presentation from the North Carolina Adult Day Services Association. We also met Dee Jones, who is the Director of the Division of Health Benefits, which is a new division created by the General Assembly as a part of Medicaid reform.

On December 15, 2015, we held our agency Christmas Luncheon. It was well attended and enjoyed by all. The agency was closed from 12 noon until 2pm.

On December 16, 2015, I met with my Administrative Staff to give them some updates and discuss any concerns they had. Also, on the 16th, I attended the Partnership for Children Board meeting at our local office.

Our agency continues to see an increase in individuals coming in to apply for various services and assistance. We continue to work on our processing deadlines to increase our timeliness, however, it is a struggle with staff being on medical leave and the limitations now put on temporary and contract workers by the USDA.

**December 2015
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 152 Applications Approved: 197 Active Cases: 6,437 Benefits Issued: \$1,570,744 Participants Served: 13,427
Adult Medicaid	Applications Taken: 168 Cases Terminated: 43 Redeterminations: 482
Family & Children's Medicaid	Applications Taken: 172 Applications Processed: 164 Redeterminations: 343 Total Medicaid Cases: 14,766 Total Individuals Receiving: 17,130
Child Support	Absent Parents Located: 151 Orders Enforced: 864 Active Cases: 4,240 Collections: \$455,854.18

**December 2015
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 15 County Wards: 20 Adults Served via Guardianship: 20 Adults Served APS: 55 Number of Medicaid Transportation Trips: 908 (information not complete) Amount Requested for Reimbursement: \$6,419.20 (information not complete)

Children's Protective Services (CPS)	Reports Accepted: 39 Reports Screened Out: 14 Families Receiving In-Home Services: 46 Children Served: 81 Contacts with Families Monthly: 412 Assessments: 23
Foster Care	Foster Children in Foster Homes: 80 Children Placed Outside County: 8 Agency Adoptions: 7 Pending Adoptions: 7 Total Foster Homes Licensed: 8
Work First Employment (TANF)	Applications Taken: 36 Applications Approved: 32 Individuals Receiving Benefits: 408 Entered Employment: 2 Number in Non-Paid Work Experience: 3
Program Integrity	Collections for Fraud: \$5,732.00 New Referrals: 0 Cases Established: 2
Day Care	Children Receiving Day Care Assistance: 468 Children on the Waiting List: 267 Amount Spent on Day Care Services: \$203,210.56

**November 2015
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 141 Applications Approved: 197 Active Cases: 6,402 Benefits Issued: \$1,548,512 Participants Served: 13,405
Adult Medicaid	Applications Taken: 145 Cases Terminated: 32 Redeterminations: 226
Family & Children's Medicaid	Applications Taken: 147 Applications Processed: 122 Redeterminations: 506 Total Medicaid Cases: 14,904 Total Individuals Receiving: 17,159
Child Support	Absent Parents Located: 140 Orders Enforced: 913 Active Cases: 4,218 Collections: \$486,577.65

**November 2015
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 15 County Wards: 20 Adults Served via Guardianship: 20 Adults Served APS: 51 Number of Medicaid Transportation Trips: 2,008 Amount Requested for Reimbursement: \$39,857.60

Children's Protective Services (CPS)	Reports Accepted: 31 Reports Screened Out: 8 Families Receiving In-Home Services: 43 Children Served: 73 Contacts with Families Monthly: 395 Assessments: 17
Foster Care	Foster Children in Foster Homes: 82 Children Placed Outside County: 10 Agency Adoptions: 8 Pending Adoptions: 8 Total Foster Homes Licensed: 8
Work First Employment (TANF)	Applications Taken: 45 Applications Approved: 26 Individuals Receiving Benefits: 368 Entered Employment: 1 Number in Non-Paid Work Experience: 2
Program Integrity	Collections for Fraud: \$9,961.05 New Referrals: 0 Cases Established: 0
Day Care	Children Receiving Day Care Assistance: 484 Children on the Waiting List: 267 Amount Spent on Day Care Services: \$192,547.10

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment

Children's Protective Services/In-Home Services

Children's Protective Services/Foster Care/Adoptions

Adult Services

Work First Employment

Child Day Care

Program Integrity

Melinda H. Lane, Program Manager

Vacancies/Updates/News for December 2015

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed with all Social Workers carrying heavier than usual caseloads. The additional Social Worker position has proven to be much needed and valued recently. The Supervisor states his Unit has been "slammed" with multiple referrals. This Unit has been busy with more severe cases involving sexual abuse and physical abuse.

In-Home Services:

The In-Home Services Unit continues to be fully staffed with the return of their clerical support worker who was on maternity leave. The Supervisor continues to assist her staff by making courtesy contacts and other needed contacts, although this is decreasing due to staff being in place. This Unit has seen an increase in the need for court involvement in cases which has increased the number of foster children in custody.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit is fully staffed, although one worker continues to be on limited duty due to medical restrictions. The number of children in foster care is climbing due to the increased need for court involvement in cases currently being worked with in other areas of Child Protective Services. This Unit had a very successful and enjoyable Christmas for the Foster Children which included a Christmas get together along with an abundance of gifts.

Adult Services:

The Adult Services Unit has a position available due to a worker already in the Unit transferring into the vacate position. Previous interviewees are being looked at for possibly filling this position. This Unit assisted the DHSR with the survey and closure of Robin's Nest Family Care

Home located in Columbus County. Placement assistance was provided for four residents.

Work First Employment:

The Work First Employment Unit continues to attempt to work within the NCFast system. Some training, mainly on-line training, and shadowing is becoming available for staff as this Unit prepares to transition into the NCFast system.

Child Day Care:

The Child Day Care Unit will soon begin training as they become one of the next to transition into the NCFast system. Limited training and information and state support continues to be an obstacle for all services that are becoming a part of the system.

Program Integrity:

Program Integrity continues to do limited program integrity work due to working with Energy Assistance. However, they are beginning to work several fraud cases that are part of a larger store disqualification in the county. This will require much paperwork and hearings to cover all of the clients involved.

The Crisis Intervention Program (CIP) 384 applications during the month of December, bringing the total of CIP applications to 1383 and a total of \$327,307.24 CIP funds allocated to county citizens to assist with their heating source.

The Low Income Energy Assistance Program (LIEAP) began December 1st for those households with citizens 60 years of age and older or those households that have a person receiving SSI/SSA/VA and services through the Division of Aging and Adult Services. Columbus County has been allocated \$324,301.00 for LIEAP. Beginning January 1, the remaining funds will be made available to those households that did not apply in December.

Economic Services Program Narrative

Universal Intake, Processing and Triage Unit

Food and Nutrition Program and Adult and Family and Children's Medicaid

Rest Home and Nursing Home/Community Alternatives Program (CAP)

Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services

Child Support & Paralegal

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: December 2015

News/Updates/Vacancies

Intake and Processing Team for Adult Medicaid, Family and Children's Medicaid and Food and Nutrition:

December was an extremely busy month for Adult Medicaid due to receiving additional applications from open enrollment from the Federal Marketplace and Low Income Subsidy applications. Open enrollment ended for Low Income Subsidy applications on December 7th and the open enrollment for the Marketplace will end January 31st. We had an additional 57 applications due to the both of these open enrollments. Family and Children's Medicaid continues to keep their applications timely. Food and Nutrition continues to be overwhelmed with applications. We continue to have 2 staff members that are out on leave. Clients that are coming in for the CIP and LIEAP programs that do not receive Food and Nutrition benefits are applying while they are here. The review department has helped a great deal with processing the overwhelming number of applications.

Review Team for Adult Medicaid, Family and Children's Medicaid and Food and Nutrition:

Our clients on Social Security, VA and SSI benefits will not be getting a cost of living increase this year. We have 206 clients on the MQB/E program; which is a limited Medicaid program and only pays for their Medicare Part B premium; \$104.00 and \$121.00 monthly. All of these clients has a one-time recertification that comes due every December. We are still having problems with NC FAST for our clients that receive SSI. NC FAST can make updates periodically and this will cause our SSI client's Medicaid to suspend and then workers have to go in and reassess the whole case to get their benefits to resume. In the old system, we did not ever have to touch these cases which is approximately 5,500 cases. Family and Children's Medicaid and Food and Nutrition continue to keep their reviews timely.

Work First Family Assistance/Cash//Medicaid Transportation/Interpreter & Supportive Services:

Workers continue to apply the new rules of drug testing to Work First clients; however we had none to refer for drug testing in December.

Medicaid Transportation remains busy. A work experience participant from Two Hawk is helping this department purge old files; set up new files and gain experience with some other clerical duties. Columbus County Transportation had computer problems for December and was unable to get all their bills to us before we had to send our report to the State Office; so you will see a very low number for reimbursement on the numbers report. Their bills will get calculated in January which in turn will make January look like it had a larger amount than usual.

Faith Aquino, our new agency interpreter was hired on December 7th and is still learning and getting familiar with each program that the agency has.

Housekeeping and maintenance has remained very busy with the added number of clients applying for the energy programs. This is the time of year we have to have “extra” for paper products.

Child Support/Paralegal:

Child Support Court gets very interesting at times when some of the “unusuals” happen. We had four court dates in December, one of them was a push to try to get money for Christmas to the client. We prepared 349 cases for court; this includes establishment and enforcement cases.

Our paralegal completed 203 Orders and reviewed 45 that the attorney prepared.

Agenda Item #7: ECONOMIC DEVELOPMENT - ESTABLISH a TIME and DATE for PUBLIC HEARING for INCENTIVE GRANT BETWEEN COLUMBUS COUNTY and SHODJA TEXTILES:

Gary Lanier, Economic Development Director, requested a time and date set for a public hearing for an incentive grant between Columbus County and Shodja Textiles.

Commissioner Russ made a motion to establish February 01, 2016, at 6:30 P.M., as the time and date for a public hearing for an incentive grant between Columbus County and Shodja Textiles, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #8: PLANNING - REQUEST FOR PUBLIC HEARING DATE AND TIME:

Gary Lanier, Planning Director, requested the Board set a date and time for a Public Hearing to approve an amendment to the Columbus County Land Use Regulation Ordinance.

Commissioner Prevatte made a motion to establish February 01, 2016, at 7:00 P.M., as the time and date for a public hearing to approve an amendment to the Columbus County Land Use Regulation Ordinance, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #9: LOCAL EMERGENCY PLANNING COMMITTEE - APPROVAL of MEMBERSHIP LIST and ANNUAL REPORT:

David McPherson, Chairman of the Local Emergency Planning Committee, requested approval of the following membership list for the Local Emergency Planning, and delivered the following annual report.

Timothy Ward	Bobby Worley	Dana Mauldin	Les High
David McPherson	Mark Cox	Deuce Niven	Stephanie Kriner
Edwin Russ	Dalton Dockery	Tony Miller	Jeremy Jernigan
Kay Worley	David Ransom	Shannon Blackman	Robin Wetherington
Kim Smith	James Jarvis	Allen Johnson	Danny Fowler
Anthony Jolly	Tom Buller	Alan Morris	Brandon Sproles
William Sellers	Representative from R.J. Corman (Railroad)		

Annual Report:

1. Thank you for adding the line item in the budget for Rope and Rescue Team;
2. A lot of work and training to be done;
3. When you move into confined spaces, a lot of work and training will have to be done;

4. The State has changed the information on the Tier II Reports that they receive, and could incur more costs; **and**
5. R.J. Corman Railroad has added a member, and as soon as they get their employees in place, we will receive their name.

Commissioner McKenzie made a motion to table the approval of the membership list for the Local Emergency Planning Committee as presented until the next meeting or until we get the name of the representative for R.J. Corman Railroad, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #10: EMERGENCY SERVICES - DEPARTMENTAL UPDATE:

Kay Worley, Emergency Services Manager, delivered the following departmental update to the Board.

*Statistical information obtained from End of Year 2015 Emergency Management

Emergency Management:

- Received \$34,306.33 for completion of Emergency Management Performance Grant
- Obtained Hazard Material Emergency Preparedness Grant for \$5,500
- Hosted a Disaster Preparedness Workshop at SCC in July
- Positions: Hired Addressing Specialist, Deputy Fire Marshal, 3 Telecommunicators
- Prepared for Winter Weather in January, February and Hurricane Juaquin in October 2015.
- Response: 4 land searches, 2 water searches, 4 major wrecks(bus with Carolina Mudcats Baseball Team, 74//76 requested Regional Response Team from Wilmington, Hwy 410 Ready Ice Truck, Hwy 410 Gas Truck) and Old Dock School Fire.
- Process of reviewing County Emergency Operations Plan (EOP).

911:

- Dispatches for all fire, EMS, Police Departments and Sheriff's Office. Also dispatch for Forestry Service, SCC Campus Security, Department of Transportation, Animal Control, Utility Companies, Department of Social Services, Emergency Management, Fire Marshal and Juvenile Justice.
- Breakdown of calls received for year 2015:
Phone Calls

• 911 Calls Received -	51,390
• 10 digit Emergency -	6,229
• Administrative Calls -	134,650
TOTAL	192,269
- Total EMS calls – 14,369
- Total fire calls – 6,154
- Total Law Enforcement calls – 53,814
- In planning stages of text to 911 that includes four larger wireless carriers (Verizon, Tmobile, AT&T and Sprint). Other counties that have implemented this are still working out problems.
- In process of major phone upgrade due to new changes of software and advancing of technology.
- Working on requirement to have 911 Center Backup Plans. 911 funds can be used for equipment and items needed in order to receive the 911 call but cannot be used for foundation or a building (brick and mortar).

Fire Marshal's Office:

- o Responded to 98 calls
(54 structure fires, 6 illegal burns, 4 accidents, 9 public service (fire works, fire prevention class) 3 Search and Rescue, 11 follow up investigations, 3 vehicle fires 3 EM calls, 5 woods/grass fires)
- o Conducted 153 fire inspections including schools, businesses, daycares, foster homes and group homes
- o Plan Reviews total 36
- o Issued 18 permits income of \$4,142.00 (fire alarms, fireworks and sprinkler systems)
- o Worked with Fire Depts and American Red Cross to install 335 smoke detectors throughout

- county.
- o Assisted in Department of Insurance, Office of State Fire Marshal, in fire inspections for the following departments: Fair Bluff, Tabor City, Nakina, Lake Waccamaw Substation and Old Dock Substation.
- o All fire departments are in good standings with the Dept of Insurance, OSFM.
- o All fire departments will be inspected this year by the Dept of Insurance, OSFM, for their 9S fire rating.

Large Events and Projects:

- o Old Dock Elementary School
- o Completed inspection of new courthouse
- o Whiteville Rental Company
- o Renovations Columbus Regional Healthcare System
- o New McDonalds
- o Bulk Oil Facility Campbell Oil Company
- o Whiteville Fabrics
- o Flemmington Academy New Building
- o Plan review of new fire pump system at West Frazier Lumber Mill

911 Addressing-+

- New Established Addresses – 380
- Updated Existing Addresses – 748
- New Private Roads - 13
- Public road signs ordered and installed – 75
- Private road signs ordered – 26

In order to remain in compliance with the Columbus County Addressing Ordinance, the Addressing Department has:

- Repaired/replaced damaged and missing public road signs
- Ordered road signs for private roads upon request of property owner
- Recommended changes necessary for sequential and correct addresses
- Notified residents of address display requirements

EMS:

- EMS System Plan completed and approved by NC OEMS.
- Renewed Emergency Medical Dispatch for 911 Center.

Communications:

- Working on new paging system for fire/ems departments. This is a separate project all together.
- Kenwood Corporation is continuing to perform upgrades on the county emergency communications radio system. Technicians have been on site almost every week and when not in the county working, have been working on “behind the scenes programming, etc”.

Overall Summary of work left to be performed:

Nakina site – County owned tower site

All other activities at this site are on hold until construction of new tower

- Behind the scenes work is being performed on this site by NC Hwy Patrol and Motorola, such as FAA study, FCC coordination, environmental studies completed, tower design and Public Notice has been submitted which takes 4-5 week for advertisement. Once time frame for public notice issued and all other work is completed then installation may begin. Installation may take up to 3 months (concrete has to cure for 30 days).

Remainder Sites

Antennas – Allow radios to talk to the sites

Microwave – Gives connectivity to the sites

- All microwave and line work connectivity should be completed within next 2 weeks. Next step will be re-aiming the microwave to each of the correct sites, another 2 weeks. Then new routers/switches will be installed and transition to the new microwave system, another 2 weeks. This should be completed in about 6-8 weeks.
- Reprogramming of all the responder radios takes place.

- Control stations from Chadbourn will be relocated to the 911 center, during the time of the reprogramming of the radios.
- Kenwood technician has been in the county working. Hope to have project completed in the time frame of May/June 2016.

Keep in mind when work is performed at each site it takes a lot of planning and coordination to keep radio communications on the air*

- Emergency Responder radios are being programmed and reprogrammed by our department on a day to day basis.

Regular Attended Meetings:

- Monthly Fire & Rescue Association Meetings
- Quarterly EMS Peer Review Committee Meetings
- Quarterly Fire Peer Review Committee Meetings
- Quarterly LEPC Meetings
- DOT Incident Management Meetings
- Quarterly Emergency Food & Shelter Board Meetings
- Communications Meetings
- Emergency Management Forums
- Quarterly SERAC Meetings
- EM Conferences Biannually
- 911 Funding Board Meetings

Agenda Item #11: APPOINTMENTS - COUNCIL:

June B. Hall, Clerk to the Board, requested the following appointments/re-appointments/replacements be made to the following council.

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Juvenile Crime Prevention Council Motion: McDowell Second: Bullard	II V EB	Missy Creech Patrick Milligan Giles Byrd		HOLD Re-Appoint Amon E. McKenzie

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:40 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 04, 2016 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 2, for each Water District respectively.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for OCTOBER, NOVEMBER AND DECEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly billing adjustments for October, November and December, 2015.

This information will be recorded in Minute Book Number 2, for each Water District respectively.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of DISCOUNTED WATER TAP:

Danny Fowler, Public Utilities Director, requested Board approval of the discounted water tap to begin March 01, 2016 through May 31, 2016.

This information will be recorded in Minute Book Number 2, for each Water District respectively.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:48 P.M., Commissioner McKenzie made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #15: CONSENT AGENDA ITEMS:

Commissioner Bullard made a motion to approve the following Consent Agenda Items, seconded by Vice Chairman McDowell. The motion unanimously passed.

A. Budget Amendments:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-4920-557014	Rick Edwards Grant	10,000
Revenues	10-3485-489115	EDC/special account/Rick Edwards	10,000
Expenditures	52-7114-549965	Contingency	41,161
	35-7112-599100	Contingency	68,490
Revenues	52-3719-435100	Sales and Use Tax Refund	41,161
	35-3714-435100	Sales and Use Tax Refund	68,490
Expenditures	10-5161-523900	Family Planning Drugs and Supplies	6,500
	10-5161-526001	Family Planning Departmental Supplies	2,663
Revenues	10-3510-430031	Family Planning Grant	9,163
Expenditures	10-5197-512100	Health Promotions Salaries	4,160
Revenues	10-3510-430049	Health Promotion State	4,160
Expenditures	10-5167-512100	Maternal Health Salaries	(4,181)
	10-5167-518100	MH FICA	(2,500)
	10-5167-518200	MH Retirement	(3,500)
	10-5167-518300	MH Insurance Contribution	(2,000)
	10-5167-523900	MH Drugs and Medical	(1,000)
	10-5167-531100	MH Travel	(100)
	10-5167-549936	MH Clinicians	(3,000)
Revenues	10-3510-430035	Maternal Health State Grant	(16,281)

B. Tax Refunds and Releases:

<i>Property Value</i>		Amount:	\$483.81
B & H Bowen, LLC	PROPERTY: 495	Total:	\$537.90
Value: \$157,800.00	Year: 2015	Account: 01-07541	Bill#: 19004
Release value of land. SHB in land use. Release Klondyke Fire(42.07) releasae Whiteville Rescue(12.02)			
<i>Property Value</i>		Amount:	\$193.92
Gaskins, Matthew	PROPERTY: 91738	Total:	\$223.38
Value: \$23,500.00	Year: 2015	Account: 06-05245	Bill#: 33146
Release value of D/w moved off in 2013. Release Yam City(24.09) release Columbus			

Rescue(4.82)release late list (.55)

Property Value Amount: \$81.69
 H & B Construction co. **PROPERTY:** 00000 Total: \$83.72
 Value: \$10,148.00 Year: 2015 Account: 01-35905 Bill#: 35974

Release value of business equipment. Disposed of. Release Whiteville Rescue(2.03)

Property Value Amount: \$40.49
 Hernandez, Luis **PROPERTY:** 00000 Total: \$45.02
 Value: \$5,030.00 Year: 2015 Account: 01-07782 Bill#: 37707

Release value of home. DBL Act#01-07761. Release Klondyke Fire(3.52) release Whiteville Rescue(1.01)

Property Value Amount: \$22.08
 Horne, Thomas G. & Lottie **PROPERTY:** 00000 Total: \$27.00
 Value: \$0.00 Year: 14-15 Account: 01-43740 Bill#: 99999

Release value of boat. Owners deceased. Boat burned.

Property Value Amount: \$309.36
 Lane, Robert Jeffrey & Rebecca **PROPERTY:** 13977 Total: \$317.05
 Value: \$38,430.00 Year: 2015 Account: 08-05302 Bill#: 42608

Release portion of value. Home torn down October 2014. Release Columbus Rescue(7.69)

Amount: \$18.35

Property Value

Nobles, Scottie Mack **PROPERTY:** 25134 Total: \$239.09
 Value: \$2,280.00 Year: 2015 Account: 13-04147 Bill#: 49539

Release value of S/W. Sold to James Todd II on 6-2-14. Release Cerro Gordo fire(.46) release Columbus Rescue(2.28)

Refunds

Collins, Geraldine **PROPERTY:** 00000 Total: \$18.17
 Value: \$0.00 Year: 2015 Account: 13-02540 Bill#: 0

Refund portion of solid waste fee. In city of Chadbourn.

Refunds

Garrell, Bobby Odell & Annette B. **PROPERTY:** 00000 Total: \$877.00
 Value: \$0.00 Year: 11-14 Account: 11-10360 Bill#: 99999

Refund user fees. Prop#19147. Only has 2 cans billed for 3.

Refunds

Izzo, Samuel Shane & Anita Renae Page **PROPERTY:** 90043 Total: \$218.00
 Value: \$0.00 Year: 2015 Account: 01-05919 Bill#: 39864

Refund user fee. Has a commercial hauler.

Refunds Amount: \$2,918.82

Jones, Vincent L & Robin **PROPERTY:** 19523 Total: \$3,207.14
 Value: \$92,300.00 Year: 11-14 Account: 08-05511 Bill#: 99999

Refund entire portion of value on Prop#19523 DBL Prop#15155. Refund Saint James Fire(216.24) refund Columbus Rescue(72.08)

Refunds

McPherson, Joseph Cecil **PROPERTY:** 00000 Total: \$16.64
 Value: \$1,709.00 Year: 2015 Account: 09-19120 Bill#: 46820

Refund value of farm equipment. Refund Williams Fire(1.03) refund Columbus Rescue(.34) refund late list(1.51)

Refunds

Patterson, Peggy L. **PROPERTY:** 24997 Total: \$436.00
 Value: \$0.00 Year: 13-14 Account: 13-32043 Bill#: 99999

Refund user fees. Dwelling vacant. Can picked up 2/6/09

Refunds Amount: \$0.00

Watts, David Michael & Gladys **PROPERTY:** 5975 Total: \$218.00
 Value: \$0.00 Year: 2015 Account: 02-03040 Bill#: 64180

Refund user fee. Dwelling vacant.

Refunds Amount: \$0.00

Willard, Willis D. **PROPERTY:** 25864 Total: \$529.00
 Value: \$0.00 Year: 11-14 Account: 13-01336 Bill#: 99999

Refund user fees. House moved and no service since 2008.

User Fee Amount: \$0.00

Barnes, Jerry & Barbara **PROPERTY:** 2134 Total: \$131.00
 Value: \$0.00 Year: 2015 Account: 01-05843 Bill#: 19580

534

Release user fee. Dwelling vacant.

User Fee

Barnes, Jerry K. & Barbara C.

Value: \$0.00 Year: 2015

Release user fee. 2 Dwelling vacant.

User Fee

Benton, Lloyd W.

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Boone, Miriam L. Powell

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Bright, James Allen & Mildred R.

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Buck, Grady Thomas

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Caines, Charles & Iris

Value: \$0.00 Year: 2015

Release user fee. Has a commercial hauler.

User Fee

Caines, Charles Kenneth & Iris

Value: \$0.00 Year: 2015

Release user fee. Has a commercial hauler.

User Fee

Caines, Hazel (Heirs)

Value: \$0.00 Year: 2015

Release user fee. Has a commercial hauler.

User Fee

Cartret, Jeff N. & Geraldine

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Garrell, Bobby Odell & Annette B.

Value: \$0.00 Year: 2015

Release user fee. Only has 2 cans billed for 3.

User Fee

Gore, James Mark

Value: \$0.00 Year: 2015

Release user fees. Dwelling vacant not completed and no cans.

User Fee

Graham, Christopher Glenn

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Griffin, Fannie

Value: \$0.00 Year: 2015

Release user fee. Dwelling vacant.

User Fee

Hammond, Roger Owen

Value: \$0.00 Year: 2015

Release user fee. 2 dwellings vacant. Cans picked up

User Fee

Inman, Neil Craig

Amount: \$0.00

Total: \$262.00

Bill#: 19588

Amount: \$0.00

Total: \$218.00

Bill#: 20749

Amount: \$0.00

Total: \$262.00

Bill#: 21653

Amount: \$0.00

Total: \$436.00

Bill#: 99999

Amount: \$0.00

Total: \$218.00

Bill#: 23304

Amount: \$0.00

Total: \$218.00

Bill#: 24338

Amount: \$0.00

Total: \$218.00

Bill#: 24343

Amount: \$0.00

Total: \$218.00

Bill#: 24361

Amount: \$0.00

Total: \$218.00

Bill#: 25162

Amount: \$0.00

Total: \$218.00

Bill#: 33006

Amount: \$0.00

Total: \$436.00

Bill#: 34355

Amount: \$0.00

Total: \$218.00

Bill#: 34865

Amount: \$0.00

Total: \$218.00

Bill#: 35796

Amount: \$0.00

Total: \$436.00

Bill#: 36346

Amount: \$0.00

Total: \$218.00

PROPERTY: 4279
Account: 01-03200

PROPERTY: 15340
Account: 09-01260

PROPERTY: 25304
Account: 13-03360

PROPERTY: 20211
Account: 11-03820

PROPERTY: 12710
Account: 07-00317

PROPERTY: 23752
Account: 13-06300

PROPERTY: 96152
Account: 13-03374

PROPERTY: 23758
Account: 13-06400

PROPERTY: 75347
Account: 09-03556

PROPERTY: 19147
Account: 11-10360

PROPERTY: 13067
Account: 07-06363

PROPERTY: 90001
Account: 04-02111

PROPERTY: 24405
Account: 13-16824

PROPERTY: 30251
Account: 16-07220

PROPERTY: 2703

Value: \$0.00	Year: 2015	Account: 01-46058	Bill#: 39738
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Kinlaw, Jimmy C. Jr. & Vickie Wray			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 83968 Account: 12-02454	Bill#: 42237
Release user fee. Shop has no can.			
<i>User Fee</i>			Amount: \$0.00
Lewis, L. Vernell L.			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 21621 Account: 12-16420	Bill#: 43577
Release user fee. Dwelling vacant Can picked up 9/23/09			
<i>User Fee</i>			Amount: \$0.00
Malpass, Wade Herman (Jr)			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 28897 Account: 15-05031	Bill#: 44910
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Maultsby, Allyn Alexander			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 24096 Account: 13-03663	Bill#: 45408
Release user fee. No can.			
<i>User Fee</i>			Amount: \$0.00
MCDowell, Ronald & Rebecca			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 16303 Account: 09-17700	Bill#: 45874
Release user fee. M/H vacant. Can picked up 1/14/11			
<i>User Fee</i>			Amount: \$0.00
McKeithan, Gwendolyn C.			Total: \$131.00
Value: \$0.00	Year: 2015	PROPERTY: 24942 Account: 13-02808	Bill#: 46078
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Patterson, Peggy L.			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 24997 Account: 13-32043	Bill#: 50690
Release user fee. Dwelling vacant. Can picked up 2/6/09.			
<i>User Fee</i>			Amount: \$0.00
Pierce, James Edison Jr.			Total: \$131.00
Value: \$0.00	Year: 2015	PROPERTY: 91768 Account: 08-02332	Bill#: 51205
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Pierce, Sarah & Jessie Pierce			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 75622 Account: 07-03718	Bill#: 51266
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Price, Audrey Renee			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 1877 Account: 01-06184	Bill#: 52209
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Ransom, Herbert (Deceased)			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 00000 Account: 05-05442	Bill#: 52881
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Rogers, Kevin Lee			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 6423 Account: 03-00519	Bill#: 54123
Release user fee. Can picked up			
<i>User Fee</i>			Amount: \$0.00
Stanley, Herbert C. & Iola			Total: \$436.00
Value: \$0.00	Year: 2015	PROPERTY: 16915 Account: 09-28900	Bill#: 99999
Release user fee. Prop#16915&16913 2 dwellings vacant.			
<i>User Fee</i>			Amount: \$0.00
Sweet, Bonnie L.			Total: \$218.00
Value: \$0.00	Year: 2015	PROPERTY: 8005 Account: 03-00062	Bill#: 60470
Release user fee. Dwelling vacant. House not liveable.			
<i>User Fee</i>			Amount: \$0.00

Thompson, Thetus S.	PROPERTY: 00000	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 05-07100	Bill#:	61352
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Ward, Joyce S.	PROPERTY: 16869	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 09-32220	Bill#:	63561
Release user fee. Dwelling vacant. Can picked up 3/16/07			
<i>User Fee</i>		Amount:	\$0.00
Willard, Willis D.	PROPERTY: 25864	Total:	\$131.00
Value: \$0.00 Year: 2015	Account: 13-01336	Bill#:	65190
Release user fee. House moved. No service since 2008.			

Agenda Item #16: COMMENTS:

Chairman Byrd opened the floor for comments. The following spoke.

A. Department Managers:

1. **Algernon McKenzie, Social Services Director:** our telephone system was down this morning, we have somebody working on it, and hopefully we will have the system back up soon.
2. **Kay Worley, Emergency Services Director:** our Fire and Rescue Meeting is tomorrow night at Roseland Fire Department.
3. **Gary Lanier, Economic Development / Planning Director:** I want to make sure that the Board is aware that the North Carolina EDC is in support of the Connect NC Bond Resolution and would like for the Commissioners to support.

B. Board of Commissioners:

1. **Commissioner Bullard:** What is going on with the Home Health Department, Kimberly Smith and the hospital?
Chairman Byrd: stated the Columbus Regional Healthcare System Board of Trustees would discuss this matter and will know by the next Board Meeting.
2. **Commissioner Russ:** stated the following:
-With the Connect NC Bond, should we notify the public and put this in the paper?; **and**
William S. Clark: replied stating when the Board adopts the resolution, we will put this in the paper.
-The Veterans have contacted me and asked if we could waive the permit fees once construction has been started on the Veterans Memorial Park.
William S. Clark: replied stating we don't do that. We don't do this for churches. The final decision would be up to the Board. This information is in our existing policy.
3. **Commissioner McKenzie:** stated the following:
-I would like to thank everyone that could attend the Veterans Memorial Park Groundbreaking, it was a nice event;
-We have tried to extend the water lines on Silverspoon Road and was told we could not due to contamination of two (2) hog houses, and we need to check this situation out again; **and**
-We need to talk about Broadway Road in Chadbourn, and I will help with the signups.
4. **Commissioner Burroughs:** stated the following:
-I would like to thank Samantha for filling in for June;
-There are some seminars from NACo coming and I would like for Gary Lanier to participate in these webinars;
-We need to submit resolutions to NACo to make suggestions for the steering committees; **and**
-It is time to think about our Board Retreat, and I suggest that we have one (1) to two (2) days to get more done in lieu of four (4) hours.

5. **Commissioner Prevatte:** stated the following:
 -I would like to give you an update on mental health;
 -Information has been requested but has not been received;
 -We were told that we had a walk-in clinic on main street, and we have not been able to find it;
 -Ken Jones will resign April 01, 2016, Sarah Stroud, Chief Financial Officer, will be his replacement as the Interim CEO;
 -I am not sure we need to stay with Eastpointe; **and**
 -I will need something by the first of March about if we should stay with Eastpointe or not.
6. **Vice Chairman McDowell:** stated the following:
 -The three (3) Board members that are attending the NACo Legislative Conference will be meeting with Senator Burr and Congressman Rouzier;
 -We have been asked to come up with some talking points, and I would like to share these with you, as follows:
 1. Economic Development;
 2. High Speed internet;
 3. Funds for our aging schools;
 4. Infrastructure grants; **and**
 5. Tiger grants for R.J. Corman Railroad; **and**
 -Discussion has been conducted relative to the old jail to be cleaned up and kept.
7. **Chairman Byrd:** stated the following:
 -We are running two (2) courthouses, paying for heat and personnel and neither courthouse is full;
 -We need to find out why this is happening;
 -We need to find out why some judges want to be at the Dempsey B. Herring Courthouse Annex in lieu of the new Columbus County Courthouse; **and**
 -Mr. Clark will talk to the Judge.
- C. **County Manager (William S. Clark):** on Wednesday, January 20, 2016, at 8:30 A.M., we will be touring the western schools. Senator Jane Smith and Representative Kenneth Waddell will be there.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

At 8:24 P.M., Commissioner Burroughs made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (a) (3) Attorney-Client Privilege, after a five (5) minute recess, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #17: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 9:07 P.M., Commissioner Russ made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Prevatte. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Byrd requested that Michael H. Stephens, Columbus County Attorney, orally read the Closed Session General Account. Mr. Stephens orally read the following "The County Attorney discussed with the Board of Commissioners the contract with Group III."

Vice Chairman McDowell made a motion to approve the Closed Session General Account, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #18: ADJOURNMENT:

At 9:08 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Tuesday, January 19, 2016
7:40 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board. These minutes were recorded by Samantha Alsup, Administrative Assistant, Economic Development / Planning, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, Chairman
Charles T. McDowell, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Edwin Russ
Trent Burroughs
Ricky Bullard

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
Bobbie Faircloth, Finance Officer
Samantha Alsup, Administrative Assistant, Economic Development / Planning

APPOINTEE ABSENT:

June Hall, Clerk to the Board

MEETING CALLED TO ORDER:

At 7:40 P.M., Chairman Giles E. Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 04, 2016 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting **(5 sets)**

Commissioner Bullard made a motion to approve the January 04, 2016 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for OCTOBER, NOVEMBER AND DECEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly billing adjustments for October, November and December, 2015, for Columbus County Water and Sewer District I.

DISTRICT I ADJUSTMENTS FOR THE MONTH OF OCTOBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10/7/2015	403260.00 98	DONALD TURBEVILLE	\$(30.00)	POSTING ERROR
10/19/2015	300900.00 94	TYESHA WARREN	\$160.00	METER TAMPERING 2ND OFFENSE
10/30/2015	206950.00 97	ALLISON HOLDEN	\$200.00	METER TAMPERING 3RD OFFENSE/EARS/LOCK

DISTRICT I ADJUSTMENTS FOR THE MONTH OF NOVEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11/9/2015	203250.00 97	EARL WILLIAMS	\$(64.80)	LEAK ADJUSTMENT
11/12/2015	303510.00 98	RUBY HUGHES	\$(78.61)	LEAK ADJUSTMENT
11/20/2015	400460.00 96	GAIL D LEE	\$57.94	RETURNED CHECK
11/20/2015	101020.00 97	CHARLOTTE GRAINGER	\$66.52	RETURNED CHECK
11/20/2015	204700.00 98	ANNETTE JACKSON	\$40.73	RETURNED CHECK
11/20/2015	400460.00 96	GAIL D LEE	\$25.00	RETURNED CHECK FEE
11/20/2015	101020.00 97	CHARLOTTE GRAINGER	\$25.00	RETURNED CHECK FEE
11/20/2015	204700.00 98	ANNETTE JACKSON	\$25.00	RETURNED CHECK FEE

DISTRICT I ADJUSTMENTS FOR THE MONTH OF DECEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/7/2015	303770.00 98	TOWN OF TABOR CITY	\$(21.40)	POSTING ERROR
12/7/2015	101920.00 97	TOWN OF TABOR CITY	\$(80.00)	POSTING ERROR
12/7/2015	303960.00 97	TOWN OF TABOR CITY	\$(174.40)	POSTING ERROR
12/8/2015	206020.00 98	MICHELLE LUPO	\$(55.98)	LEAK ADJUSTMENT
12/9/2015	601180.00 98	ERIC COOK	\$(15.42)	BILLING ERROR
12/9/2015	104720.00 98	OLIVER TODD	\$(30.00)	POSTING ERROR
12/9/2015	301340.00 98	JULIUS BULLOCK JR	\$(30.00)	POSTING ERROR
12/9/2015	104230.00 98	JANICE RICHARDSON	\$24.38	RETURNED BANK DRAFT
12/9/2015	200102.00 98	KIPLING GODWIN	\$35.42	RETURNED BANK DRAFT
12/9/2015	404280.00 98	KIPLING GODWIN	\$23.48	RETURNED BANK DRAFT
12/9/2015	104230.00 98	JANICE RICHARDSON	\$25.00	RETURN BANK DRAFT FEE
12/9/2015	200102.00 98	KIPLING GODWIN	\$25.00	RETURN BANK DRAFT FEE
12/9/2015	404280.00 98	KIPLING GODWIN	\$25.00	RETURN BANK DRAFT FEE

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/31/2015	103670. 00 98	ALICE MCPHERSON	\$(5.07)	BILLING ERROR
12/31/2015	301510.00 97	DEBORAH KEEVER	\$(70.10)	BILLING ERROR

Commissioner Russ made a motion to approve the monthly billing adjustments for October, November and December, 2015, for Columbus County Water and Sewer District I, seconded by Vice Chairman McDowell. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V -APPROVAL of DISCOUNTED WATER TAP:

Danny Fowler, Public Utilities Director, requested Board approval of the discounted water tap to begin for Columbus County Water and Sewer Districts I, II, III, IV and V from March 01, 2016 through May 31, 2016.

Commissioner Prevatte made a motion to approve the discounted water tap for Columbus County Water and Sewer District I, seconded by Commissioner McKenzie. The motion unanimously passed.

After discussion was conducted relative to the time frame of the discounted water tap and the price of the water tap, Commissioner Burroughs made a motion to accept the recommendation of the Water Board for the cost of the water tap to be three hundred seventy and 00/100 (\$370.00) dollars, from March 01, 2016 to May 31, 2016, seconded by Commissioner Bullard. The motion unanimously passed.

ADJOURNMENT:

At 7:48 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Burroughs. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Tuesday, January 19, 2016
7:40 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board. These minutes were recorded by Samantha Alsup,, Administrative Assistant, Economic Development / Planning, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, Chairman
Charles T. McDowell, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Edwin Russ
Trent Burroughs
Ricky Bullard

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
Bobbie Faircloth, Finance Officer
Samantha Alsup, Administrative
Assistant, Economic Development /
Planning

APPOINTEE ABSENT:

June Hall, Clerk to the Board

MEETING CALLED TO ORDER:

At 7:40 P.M., Chairman Giles E. Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 04, 2016 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Bullard made a motion to approve the January 04, 2016 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for OCTOBER, NOVEMBER AND DECEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly billing adjustments for October, November and December, 2015 for Columbus County Water and Sewer District II.

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10/7/2015	150008.00 98	TERRY LONG	\$(30.00)	POSTING ERROR
10/12/2015	143080.00 98	JESSICA MCBRIDE	\$25.00	RETURNED CHECK FEE
10/12/2015	143080.00 98	JESSICA MCBRIDE	\$70.85	RETURNED CHECK
10/12/2015	150360.00 98	BETTY HORNE	\$25.00	RETURNED CHECK FEE
10/12/2015	150360.00 98	BETTY HORNE	\$71.00	RETURNED CHECK
10/19/2015	131125.00 98	TAMMY DORSEY	\$(124.19)	LEAK ADJUSTMENT

DISTRICT II ADJUSTMENTS FOR THE MONTH OF NOVEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11/1/2015	132029.00 98	BRANDY WATSON	\$(30.00)	POSTING ERROR
11/2/2015	130024.00 97	LATASHA ANDERSON	\$(30.00)	POSTING ERROR
11/4/2015	131200.00 98	EDDIE BULLARD	\$(113.15)	LEAK AJUSTMENT
11/20/2015	111376.00 97	ELOISE HILL	\$(9.05)	BILLING ERROR
11/20/2015	141076.00 98	CEDAR GROVE COMM	\$(241.03)	LEAK ADJUSTMENT
11/20/2015	150360.00 98	BETTY HORNE	\$160.00	RETURNED CHECK
11/20/2015	150360.00 98	BETTY HORNE	\$25.00	RETURNED CHECK FEE

DISTRICT II ADJUSTMENTS FOR THE MONTH OF DECEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/8/2015	120980.00 98	CLARA IVEY	\$(192.13)	LEAK ADJUSTMENT
12/8/2015	111042.00 98	SOUTH WHITEVILLE BPT CH	\$(236.48)	LEAK ADJUSTMENT
12/9/2015	112110.00 98	BARBARA WARD	\$(65.00)	POSTING ERROR
12/9/2015	140817.00 97	ANATOINETTE LOVE	\$76.87	RETURNED CHECK
12/9/2015	140817.00 97	ANATOINETTE LOVE	\$25.00	RETURN CHECK FEE
12/18/2015	130080.00 96	KRISTY CARTRETTE	\$(36.57)	BILLING ERROR
12/18/2015	140926.00 98	LEE KELLY	\$(5.35)	BILLING ERROR
12/18/2015	120465.00 98	GLENN TURBEVILLE	\$(452.95)	LEAK ADJUSTMENT
12/31/2015	110670.00 98	DORIS TEDDER	\$(5.00)	BILLING ERROR
12/31/2015	110680.00 98	JO LYNN SMITH	\$(3.48)	BILLING ERROR
12/31/2015	111770.00 97	SUSAN WADDELL	\$(1.52)	BILLING ERROR

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/31/2015	121730.00 98	HINSONS CROSSROADS BPT CH	\$(6.11)	BILLING ERROR
12/31/2015	122570.00 98	EMMA GREEN	\$(2.83)	BILLING ERROR
12/31/2015	140820.00 97	JAMIE EVANS	\$(10.59)	BILLING ERROR
12/31/2015	143370.00 87	KELLY STRICKLAND	\$(40.00)	POSTING ERROR
12/31/2015	143380.00 98	JAMES MCCORMICK	\$40.00	POSTING ERROR
12/31/2015	112416.00 98	NAOMI HINSON	\$(63.73)	LEAK ADJUSTMENT
12/31/2015	141231.00 94	CRYSTAL WILCOX	\$160.00	METER TAMPERING/LOCK
12/31/2015	133125.00 97	BRIAN EZZELL	\$25.00	RETURNED CHECK
12/31/2015	133125.00 97	BRIAN EZZELL	\$25.00	RETURNED CHECK FEE
12/31/2015	150120.00 98	KIMBERLY WILLIAMS	\$56.00	RETURNED CHECK
12/31/2015	150120.00 98	KIMBERLY WILLIAMS	\$25.00	RETURNED CHECK FEE
12/31/2015	1501117.00 98	COMMUNITY INOVATIONS	\$69.13	RETURNED CHECK
12/31/2015	1501117.00 98	COMMUNITY INOVATIONS	\$25.00	RETURNED CHECK FEE
12/31/2015	150450.00 98	COMMUNITY INOVATIONS	\$86.76	RETURNED CHECK
12/31/2015	150450.00 98	COMMUNITY INOVATIONS	\$25.00	RETURNED CHECK FEE

Commissioner Russ made a motion to approve the monthly billing adjustments for Columbus County Water and Sewer District II, seconded by Vice Chairman McDowell. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V -APPROVAL of DISCOUNTED WATER TAP:

Danny Fowler, Public Utilities Director, requested Board approval of the discounted water tap to begin for Columbus County Water and Sewer Districts I, II, III, IV and V from March 01, 2016 through May 31, 2016.

Commissioner Prevatte made a motion to approve the discounted water tap for Columbus County Water and Sewer District II, seconded by Commissioner McKenzie. The motion unanimously passed.

After discussion was conducted relative to the time frame of the discounted water tap and the price of the water tap, Commissioner Burroughs made a motion to accept the recommendation of the Water Board for the cost of the water tap to be three hundred seventy and 00/100 (\$370.00) dollars, from March 01, 2016 to May 31, 2016, seconded by Commissioner Bullard. The motion unanimously passed.

ADJOURNMENT:

At 7:48 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Burroughs. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Tuesday, January 19, 2016
7:40 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board. These minutes were recorded by Samantha Alsup, Administrative Assistant, Economic Development / Planning, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, Chairman
Charles T. McDowell, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Edwin Russ
Trent Burroughs
Ricky Bullard

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
Bobbie Faircloth, Finance Officer
Samantha Alsup, Administrative
Assistant, Economic Development /
Planning

APPOINTEE ABSENT:

June Hall, Clerk to the Board

MEETING CALLED TO ORDER:

At 7:40 P.M., Chairman Giles E. Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 04, 2016 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

Commissioner Bullard made a motion to approve the January 04, 2016 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for OCTOBER, NOVEMBER AND DECEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly billing adjustments for October, November and December, 2015 for Columbus County Water and Sewer District III.

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DISTRICT III ADJUSTMENTS for the MONTH of OCTOBER, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10/12/15	380460.00.98	John Howard	(\$143.61)	Leak Adjustment

DISTRICT III ADJUSTMENTS FOR THE MONTH OF NOVEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11/2/2015	360950.00 97	MARLA LEE	\$(30.00)	POSTING ERROR
11/3/2015	350435.00 98	JAMES JACKSON	\$(30.00)	POSTING ERROR
11/9/2015	340390.00 98	ANDREW INMAN	\$(50.20)	LEAK ADJUSTMENT
11/9/2015	341405.00 97	LYDIA REYNOLDS	\$(118.34)	LEAK ADJUSTMENT
11/20/2015	360400.00 98	JAMES BROWN	\$(30.00)	POSTING ERROR

DISTRICT III ADJUSTMENTS for the MONTH of DECEMBER, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/18/15	350350.00.98	Phillip Penny	(\$100.70)	Leak Adjustment
12/18/15	370880.00.98	Alan Gerald	(\$144.22)	Leak Adjustment
12/23/15	331640.00.98	William Stanaland	(\$5.52)	Billing Error

Commissioner Russ made a motion to approve the monthly billing adjustments for Columbus County Water and Sewer District III, seconded by Vice Chairman McDowell. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V -APPROVAL of DISCOUNTED WATER TAP:

Danny Fowler, Public Utilities Director, requested Board approval of the discounted water tap to begin for Columbus County Water and Sewer Districts I, II, III, IV and V from March 01, 2016 through May 31, 2016.

Commissioner Prevatte made a motion to approve the discounted water tap for Columbus County Water and Sewer District III, seconded by Commissioner McKenzie. The motion unanimously passed.

After discussion was conducted relative to the time frame of the discounted water tap and the price of the water tap, Commissioner Burroughs made a motion to accept the recommendation of the Water Board for the cost of the water tap to be three hundred seventy and 00/100 (\$370.00) dollars, from March 01, 2016 to May 31, 2016, seconded by Commissioner Bullard. The motion unanimously passed.

ADJOURNMENT:

At 7:48 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Burroughs. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING**

Tuesday, January 19, 2016

7:40 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board. These minutes were recorded by Samantha Alsup, Administrative Assistant, Economic Development / Planning, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, Chairman
Charles T. McDowell, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Edwin Russ
Trent Burroughs
Ricky Bullard

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
Bobbie Faircloth, Finance Officer
Samantha Alsup, Administrative
Assistant, Economic Development /
Planning

APPOINTEE ABSENT:

June Hall, Clerk to the Board

MEETING CALLED TO ORDER:

At 7:40 P.M., Chairman Giles E. Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 04, 2016 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

Commissioner Bullard made a motion to approve the January 04, 2016 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for OCTOBER, NOVEMBER AND DECEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly billing adjustments for October, November and December, 2015 for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENTS for the MONTH of NOVEMBER, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11/01/2015	411050.00.98	Lamont Bryant	(\$84.06)	Leak Adjustment
11/12/2015	430047.00.98	Olivia Smith	(\$165.93)	Leak Adjustment

DISTRICT IV ADJUSTMENTS FOR THE MONTH OF DECEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/8/2015	411940.00 98	GILES BYRD (BUDDY)	\$(35.00)	BILLING ERROR
12/8/2015	411840.00 98	GILES BYRD (BUDDY)	\$(35.00)	BILLING ERROR
12/16/2015	430454.00 98	JAMES LEWIS	\$(1,068.02)	LEAK ADJUSTMENT
12/31/2015	410290.00 98	COMMUNITY INNOVATIONS	\$43.33	RETURNED CHECK
12/31/2015	410290.00 98	COMMUNITY INNOVATIONS	\$25.00	RETURNED CHECK FEE
12/31/2015	410350.00 94	COMMUNITY INNOVATIONS	\$48.10	RETURNED CHECK
12/31/2015	410350.00 94	COMMUNITY INNOVATIONS	\$25.00	RETURNED CHECK FEE
12/31/2015	430098.00 98	WILLIAM BROWN	\$23.00	RETURNED CHECK
12/31/2015	430098.00 98	WILLIAM BROWN	\$25.00	RETURNED CHECK FEE

Commissioner Russ made a motion to approve the monthly billing adjustments for Columbus County Water and Sewer District IV, seconded by Vice Chairman McDowell. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V -APPROVAL of DISCOUNTED WATER TAP:

Danny Fowler, Public Utilities Director, requested Board approval of the discounted water tap to begin for Columbus County Water and Sewer Districts I, II, III, IV and V from March 01, 2016 through May 31, 2016.

Commissioner Prevatte made a motion to approve the discounted water tap for Columbus County Water and Sewer District IV, seconded by Commissioner McKenzie. The motion unanimously passed.

After discussion was conducted relative to the time frame of the discounted water tap and the price of the water tap, Commissioner Burroughs made a motion to accept the recommendation of the Water Board for the cost of the water tap to be three hundred seventy and 00/100 (\$370.00) dollars, from March 01, 2016 to May 31, 2016, seconded by Commissioner Bullard. The motion unanimously passed.

ADJOURNMENT:

At 7:48 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Burroughs. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Tuesday, January 19, 2016
7:40 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board. These minutes were recorded by Samantha Alsup, Administrative Assistant, Economic Development / Planning, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, Chairman
 Charles T. McDowell, Vice-Chairman
 Amon E. McKenzie
 James E. Prevatte
 Edwin Russ
 Trent Burroughs
 Ricky Bullard

APPOINTEES PRESENT:

William S. Clark, County Manager
 Mike Stephens, County Attorney
 Bobbie Faircloth, Finance Officer
 Samantha Alsup, Administrative
 Assistant, Economic Development /
 Planning

APPOINTEE ABSENT:

June Hall, Clerk to the Board

MEETING CALLED TO ORDER:

At 7:40 P.M., Chairman Giles E. Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 04, 2016 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting **(5 sets)**

Commissioner Bullard made a motion to approve the January 04, 2016 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for OCTOBER, NOVEMBER AND DECEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly billing adjustments for October, November and December, 2015 for Columbus County Water and Sewer District V.

DISTRICT V ADJUSTMENTS FOR THE MONTH OF OCTOBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10/2/2015	800612.00 98	JAMES V FAULK	\$(30.00)	POSTING ERROR
10/8/2015	709898.00 98	MARTHA GORE	\$(30.00)	POSTING ERROR
10/9/2015	800576.00 98	KAREN WARD	\$(70.39)	BLOW OFF ADJUSTMENT
10/30/215	800476.00 97	ERNEST RAY SMITH	\$(434.49)	LEAK ADJUSTMENT

DISTRICT V ADJUSTMENTS FOR THE MONTH OF NOVEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11/5/2015	800476.00 97	ERNEST RAY SMITH	\$(87.98)	LEAK ADJUSTMENT
11/20/2015	709967.50 98	BETTY HENNEGAN	\$100.82	RETURNED CHECK
11/20/2015	709967.50 98	BETTY HENNEGAN	\$25.00	RETURNED CHECK FEE

DISTRICT V ADJUSTMENTS for the MONTH of DECEMBER, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12/31/2015	709017.00.98	Allen Murray	(\$3.45)	Billing Error

Commissioner Russ made a motion to approve the monthly billing adjustments for Columbus County Water and Sewer District V, seconded by Vice Chairman McDowell. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V -APPROVAL of DISCOUNTED WATER TAP:

Danny Fowler, Public Utilities Director, requested Board approval of the discounted water tap to begin for Columbus County Water and Sewer Districts I, II, III, IV and V from March 01, 2016 through May 31, 2016.

Commissioner Prevatte made a motion to approve the discounted water tap for Columbus County Water and Sewer District V, seconded by Commissioner McKenzie. The motion unanimously passed.

After discussion was conducted relative to the time frame of the discounted water tap and the price of the water tap, Commissioner Burroughs made a motion to accept the recommendation of the Water Board for the cost of the water tap to be three hundred seventy and 00/100 (\$370.00) dollars, from March 01, 2016 to May 31, 2016, seconded by Commissioner Bullard. The motion unanimously passed.

ADJOURNMENT:

At 7:48 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman