

**COLUMBUS COUNTY BOARD OF COMMISSIONERS****Monday, March 16, 2015****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Monday.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
 Ricky Bullard, **Vice Chairman**  
 Amon E. McKenzie  
 James E. Prevatte  
 Giles E. Byrd  
 P. Edwin Russ  
 Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
 Mike Stephens, **County Attorney**  
 June B. Hall, **Clerk to Board**  
 Bobbie Faircloth, **Finance Officer**

**Agenda Items #1, #2, and #3:****MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

Chairman Trent Burroughs called the May 16, 2015 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Vice Chairman Ricky Bullard. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Amon E. McKenzie.

**Agenda Item #4: PRESENTATION - RETIREMENT PLAQUE:**

Chairman Burroughs presented the following retirement plaque to Terri Davis for her many years of employment with the Columbus County Department of Social Services.

**PRESENTED TO  
 TERRI H. DAVIS**

**IN GRATEFUL APPRECIATION  
 FOR YOUR DEDICATION AND LOYALTY**

**TO  
 COLUMBUS COUNTY DEPARTMENT  
 OF  
 SOCIAL SERVICES**

**08-04-1980 - 02-27-2015**

**\* \* \* \* \***

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**AGENDA ADD-ON:**

Chairman Burroughs stated he needed a motion and a second to add an item to the Agenda as Agenda Item #6A.

Vice Chairman Bullard made a motion to add a Resolution to the March 16, 2015 Agenda as Agenda Item #6, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item #5: BOARD MINUTES APPROVAL:**

Commissioner Russ made a motion to approve the March 02, 2015 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #6: PUBLIC INPUT:**

Chairman Burroughs opened the floor for public input. The following spoke.

**Carol Caldwell, 302 W. Columbus Street, Whiteville, NC 28472:** stated the following:

1. I am here tonight on the behalf of the Columbus County Dream Center to ask you for a letter of support for the Dream Center;
2. We are writing a grant in partnership with Duke;
3. This grant will help to reduce teen pregnancy in Columbus County;
4. This grant will be for Craven, Onslow, Dublin, Bladen, Columbus County, New Hanover and Brunswick Counties; **and**
5. The grant is for \$2.5 million over a five (5) year period.

**MOTION:**

Vice Chairman Bullard made a motion for a Letter of Support to be prepared for the Dream Center, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #6A: RESOLUTION - RESOLUTION ADOPTING POLICY for PRE-QUALIFICATION of CONTRACTORS CONSTRUCTION and REPAIR CONTRACTS:**

William S. Clark, County Manager, requested Board approval and adoption of the following Resolution Adopting Policy for Pre-Qualification of Contractors Construction and Repair Contracts.

**RESOLUTION ADOPTING POLICY  
for PRE-QUALIFICATION of CONTRACTORS  
CONSTRUCTION and REPAIR CONTRACTS**

**WHEREAS**, § 143-135.8 of the North Carolina General Statutes provides that a governmental entity may pre-qualify bidders for construction and repair projects provided that the requirements of the statute are met; **and**

**WHEREAS**, the pre-qualification process allows Columbus County to identify qualified contractors prior to the bidding process and ensure that all parties are aware of the County's expectations with regard to the particular project being bid; **and**

**WHEREAS**, Columbus County desires to adopt a policy to set forth the general criteria for pre-qualification of contractors for construction and repair work.

**NOW, THEREFORE, BE IT RESOLVED** the Columbus County Board of Commissioners hereby adopts the attached "Policy for the Pre-Qualification of Contractors for Construction and Repair Contracts".

**APPROVED and ADOPTED** this the 16<sup>th</sup> day of March, 2015.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

/s/ **TRENT BURROUGHS, Chairman**

/s/ **AMON E. MCKENZIE**

/s/ **GILES E. BYRD**

/s/ **CHARLES T. McDOWELL**

/s/ **RICKY BULLARD, Vice Chairman**

/s/ **JAMES E. PREVATTE**

/s/ **P. EDWIN RUSS**

/s/ **JUNE B. HALL, Clerk to Board**

**POLICY FOR THE PRE-QUALIFICATION OF CONTRACTORS FOR  
CONSTRUCTION AND REPAIR CONTRACTS**

**Applicability of Policy**

This policy on pre-qualification of contractors shall apply to a project involving construction and/or repair only if:

1. Columbus County is using one of the construction methods authorized by G.S. §143-128(a1)(1) through G.S. §143-128(a1)(3) and the County Manager has determined that

based on the size, specialized nature or complexity of the work to be done that it would be in the best interests of the County for all contractors to be pre-qualified; or

2. The County has entered into a contract with a construction manager at risk pursuant to which the Construction Manager at Risk is required to pre-qualify first tier subcontractors pursuant to G.S. §143-128.1(c) .

The County is not required to pre-qualify contractors for any particular project or projects. For any contract to which this policy applies, bids submitted by contractors who have not been pre-qualified will be deemed invalid and nonresponsive and shall be rejected.

Notwithstanding the fact that a contractor has been pre-qualified, the County and, if applicable, the Construction Manager at Risk, reserve the right to reject a contractor's bid if it is determined that the contractor has not submitted the lowest responsible and responsive bid. Pre-qualification shall not preclude the County or the Construction Manager at Risk from concluding that the contractor is not a responsible bidder pursuant to G.S. §143-129.

### **Pre-qualification Criteria**

For any project to which this policy applies:

1. The County Manager or his designee shall approve the specific pre-qualification criteria, the scoring values for the criteria and the assessment tool applicable to each contract to which this policy applies. For projects in which a Construction Manager at Risk is utilized, the County Manager or his designee and the Construction Manager at Risk shall jointly set the specific pre-qualification criteria, the scoring values for the criteria and the assessment tool applicable to the project.
2. The specific criteria shall be rationally related to the construction and repair work to be performed under the contract and shall include prior experience with projects of similar size, scope and complexity. The criteria may also include any of the following:
  - (a) Availability of sufficient personnel and equipment to properly manage and perform the contract;
  - (b) Capacity to obtain payment and performance bonds required for the project;
  - (c) Safety record;
  - (d) Financial condition;
  - (e) Capacity to provide required insurance, including but not limited to, general commercial liability, automobile and workers compensation insurance;
  - (f) Litigation history;
  - (g) Possession of any required licenses;
  - (h) The contractor's level of performance on any previous contract between the contractor and the County. However, no contractor shall be denied pre-qualification status solely on the basis that they have not previously been awarded a contract by the County; and
  - (i) Any other criteria deemed to be rationally related to the work to be performed.

### **Pre-qualification Application Process for Contracts Requiring Pre-qualification**

Prior to submitting a bid, the contractor must submit a fully completed project specific application for pre-qualification ("Application for Pre-qualification"). The Application for Pre-qualification shall be the assessment tool for the project and shall incorporate the criteria and scoring values adopted for the project. Failure to provide any required information may result in a denial of pre-qualification.

1. The Application for Pre-qualification forms shall be available to all prospective bidders. Any advertisements and notices concerning the project shall include a statement that pre-qualification is required and shall describe where the Application for Pre-qualification may be obtained and shall include the date by which it must be submitted.
2. The Application for Pre-qualification shall contain the name and contact information of the person to whom a protest of a denial of pre-qualification should be submitted ("Review

Official”). For pre-qualification of first tier subcontractors of a Construction Manager at Risk, the Review Official shall be an employee of the Construction Manager at Risk.

3. Application for Pre-qualification must be submitted in a sealed envelope indicating the name and address of the applicant and the name of the project for which the Application for Pre-qualification is made, on the outside of the envelope and shall be addressed to the address set forth in the applicable Solicitation for Pre-qualification.
4. All contractors submitting Applications shall be notified of their pre-qualification status by email. If the contractor is denied pre-qualification status, the notice shall include the reason for denial. Notice shall be provided prior to the opening of bids for the project and with sufficient time for the contractor to appeal the denial of pre-qualification.
5. If a contractor has submitted a timely Application for Pre-qualification and the County, or, if applicable, the Construction Manager at Risk, has denied pre-qualification status, the contractor may protest the denial to as set forth herein. The County reserves the right to reject any Application for Pre-qualification that has not been submitted in a timely manner.
6. For any project to which this policy applies, bids submitted by contractors who have not been pre-qualified will be deemed invalid and nonresponsive and will be rejected.

#### **Protest Process (Contractor)**

For contracts requiring the pre-qualification of a prime contractor, the protest process shall be as follows:

1. Within 3 calendar days after the denial of pre-qualification is issued to a contractor, the contractor may submit a written protest to the Review Official. The written protest may be submitted by email. The written protest must clearly specify the name of the contractor and shall clearly articulate the reasons why the contractor is contesting the denial and shall attach all documents and additional information supporting the contractor’s position.
2. The Review Official will review the available information and if necessary hold a meeting with the contractor, and within five (5) calendar days of his receipt of the written protest, shall issue a decision either granting or denying pre-qualification status. If pre-qualification status is denied, the decision shall specify the reason for the denial.
3. If not satisfied with the Review Official’s decision, the contractor shall have three (3) calendar days to request, in writing, a hearing before the County Manager. The hearing shall be held within five (5) calendar days of the Review Official’s receipt of the request. The hearing shall be informal and the contractor shall have the opportunity to ask questions and present evidence. The County Manager shall issue a decision to the contractor within five (5) calendar days after the hearing.
4. The County Manager may delegate the conduct of the hearings to the Assistant County Manager and may adopt the recommendation of the Assistant County Manager. In any case, the County Manager’s decision shall be final.

#### **Protest Process (Construction Manager at Risk)**

For contracts requiring the pre-qualification of first tier subcontractors by a Construction Manager at Risk, the protest process shall be as follows:

1. Within three (3) calendar days after the denial of pre-qualification is issued to the contractor, the contractor may submit a written protest to the Review Official. The written protest may be submitted by electronic mail. The written notice must clearly specify the name of the contractor and shall clearly articulate the reasons why the contractor is contesting the denial and shall attach all documents and additional information supporting the contractor’s position.
2. The Review Official will review the available information and if necessary hold a meeting with the contractor, and within five (5) calendar days of his receipt of the written protest, shall issue a decision either granting or denying pre-qualification status. If pre-qualification status is denied, the decision shall specify the reason for the denial.

3. If not satisfied with the Review Official's decision, the contractor shall have three (3) calendar days to request, in writing to the Review Officer, a hearing before the County Manager. The hearing shall be informal and the contractor shall have the opportunity to ask questions and present evidence.
4. The County Manager may delegate the conduct of the hearings to the Assistant County Manager and may adopt the recommendation of the Assistant County Manager.
5. Within five (5) calendar days after the hearing, the County Manager shall make a recommendation to the construction manager at risk. The County Manager's recommendation shall be made in writing to the construction manager at risk and may be delivered by facsimile, email or personal delivery.
6. The Construction Manager at Risk shall have three (3) calendar days thereafter to review the recommendation and issue a decision as to the pre-qualification status of the contractor. The Construction Manager's decision shall be final.

Commissioner Byrd made a motion to approve and adopt the Resolution Adopting Policy for Pre-Qualification of Contractors Constructions and Repair Contracts, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #7: CDBG CATALYST PROGRAM (FITNESS PARK) - BID OPENING and BUDGET AMENDMENT:**

Blair Chambers, Grant Administer, The Wooten Company, requested Board approval of the award of the low bidder from the following bid opening, and the following budget amendment.

**Bid Tabulation**

**Project Owner:** Columbus County  
**Project Description:** 2011 Community Development Block Grant Program Fitness Park  
**Bid Opening Date:** February 26, 2015 @ 2:00 P.M.  
**Engineer:** Green Engineering, P.L.L.C.

**Contract No. 1 - General Construction**

ITEM #	DESCRIPTION	TRIGON CORP	GRAKA BUILDERS	BILL WORLEY AND SONS	AXEL CONSTRUC
1.1	Erosion Control	19,000	24,000	35,880	22,600
1.2	Site Grading and Drainage	9,000	16,700	12,081	16,200
1.3	Clearing and Grubbing	38,500	33,400	42,800	48,700
1.4	Parking Area	18,900	22,800	27,640	32,700
1.5	Concrete Sidewalk	3,200	4,680	4,300	3,840
1.6	Fitness Trail	24,000	23,400	28,750	31,400
1.7	Vegetative Planting	23,000	26,700	27,600	18,000
1.8	Restroom(s) and Patio Building	54,400	89,300	63,567	105,000
	<b>TOTAL CONTRACT NO. 1:</b>	<b>\$190,000</b>	<b>\$240,980</b>	<b>\$242,618</b>	<b>\$278,44</b>

I, E. Leo Green, hereby certify that this bid tabulation is a true and correct representation of the bids received for this project according to the best of my knowledge and belief.

/s/ E. LEO GREEN, JR.

NC Firm License: P-0115

(SEAL)

**Budget Amendment:**

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	80-4939-549855	Fitness Park	40,000
Revenues	80-3310-330010	CDBG Catalyst Program	40,000

Blair Chambers stated this has been put out to bid, we have received bids and the bid needs to be awarded.

Discussion was conducted relative to the following on the Budget Amendment:

1. Problems resulting in having bathrooms in this area;
2. Placing a burden on the Fund Balance;
3. The bid prices being high for what is being bid;
4. Stay within the grant amount of \$140,000;
5. The advantages of having bathrooms; **and**
6. Spending funds on bathrooms needs to be done where it will affect the most people.

**MOTION:**

Commissioner McKenzie made a motion to appropriate additional funds to do the bathrooms at the Fitness Park, seconded by Commissioner McDowell. A roll-call vote was taken with the following results:

**AYES:** Commissioners McDowell, McKenzie and Russ; **and**

**NOES:** Chairman Burroughs, Vice Chairman Bullard, Commissioners Byrd and Prevatte.

The motion fails on a four (4) to three (3) vote.

**MOTION:**

Commissioner Russ made a motion to award the bid without the bathrooms to the low bidder Trigon Corporation, at the total cost of one hundred thirty-five thousand, six hundred, and 00/100 (\$135,600.00) dollars, seconded by Commissioner McDowell. The motion unanimously passed.

**Agenda Item #8: PROCLAMATION - VIETNAM VETERANS DAY 2015 PROCLAMATION:**

Angela Norris requested Board approval and adoption of the following Vietnam Veterans Day 2015 Proclamation.

**VIETNAM VETERANS DAY 2015 PROCLAMATION**

**WHEREAS**, on January 12, 1962, United States Army pilots lifted more than one thousand (1,000) South Vietnamese service members over jungle and underbrush to capture a National Liberation Front stronghold near Saigon; **and**

**WHEREAS**, fifty (50) years after that fateful mission, we honor the more than three (3) million Americans who served, we pay tribute to those we have laid to rest, and we re-affirm our dedication to showing a generation of veterans the respect and support of a grateful nation; **and**

**WHEREAS**, the Vietnam War is a story of service members of different backgrounds, colors and creeds who came together to complete a daunting mission; **and**

**WHEREAS**, it is a story of patriots who braved the line of fire, who cast themselves into harm's way to save a friend, who fought hour after hour, day after day to preserve the liberties we hold dear, and eleven (11) years of combat left their imprint on a generation; **and**

**WHEREAS**, thousands of soldiers returned home bearing shrapnel and scars, still more were burdened by the invisible wounds of post-traumatic stress, of Agent Orange, of memories that would never fade, and more than fifty-eight thousand (58,000) soldiers laid down their lives in service to our Nation; **and**

**WHEREAS**, now and forever, their names are etched into faces of black granite, a lasting memorial to those who bore conflict's greatest cost; **and**

**WHEREAS**, our veterans answered our country's call and served with honor, and on March 29,

1973, the last of our troops left Vietnam, ... **yet...**, in one (1) of the war's most profound tragedies, many of these men and women came home to be shunned or neglected - - to face treatment unbefitting their courage and a welcome unworthy of their example - - - **WE MUST NEVER LET THIS HAPPEN AGAIN** - - - Columbus County had twenty-three (23) men who gave their lives defending our country.

**NOW, THEREFORE, BE IT PROCLAIMED** that we, the Columbus County Board of Commissioners proclaim that March 29, 2015 is **Vietnam Veterans Day** and every March 29 thereafter will be **Vietnam Veterans Day** in Columbus County.

**APPROVED** and **ADOPTED** this the 16th day of March, 2015.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

/s/ **TRENT BURROUGHS**, Chairman, D-V  
/s/ **AMON E. MCKENZIE**, D-I  
/s/ **GILES E. BYRD**, D-III  
/s/ **CHARLES McDOWELL**, D-VII  
/s/ **MICHAEL H. STEPHENS**, Attorney

/s/ **RICKY BULLARD**, Vice Chairman, D-VI  
/s/ **JAMES E. PREVATTE**, D-II  
/s/ **P. EDWIN RUSS**, D-IV  
/s/ **WILLIAM S. CLARK**, County Manger  
/s/ **JUNE B. HALL**, Clerk to the Board

Commissioner McKenzie made a motion to approve and adopt the Vietnam Veterans Day 2015 Proclamation, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item #9: EMERGENCY SERVICES - AMENDMENT NUMBER 1 to INTERLOCAL AGREEMENT for TOWN of LAKE WACCAMAW:**

Kay Worley, Director of Emergency Services, requested Board approval of the following Amendment Number 1 to the Interlocal Agreement with the Town of Lake Waccamaw.

**FIRST AMENDMENT to INTERLOCAL AGREEMENT for  
PLACEMENT of 911 EQUIPMENT**

The Agreement between the **TOWN OF LAKE WACCAMAW**, a municipal corporation having charter granted by the State of North Carolina, hereinafter referred to as the "Municipality", and **COLUMBUS COUNTY**, a body politic and a subdivision of the State of North Carolina, hereafter referred to as "County", which was entered into on the 10<sup>th</sup> day of February, 2015, is hereby amended by mutual agreement as follows:

The second paragraph on the first page is amended to read:

**"WHEREAS**, the County is desirous of placing its 911 emergency communication equipment upon the Municipality's water tank located within said Municipality's extra-territorial jurisdiction and on Municipality's property; and upon placement, maintain and utilize said equipment in the normal course and conduct of the County's 911 emergency services".

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is a conflict between this Amendment and the Agreement, the terms of this Amendment will prevail.

**TOWN OF LAKE WACCAMAW**  
/s/ **BY: DANIEL HILBURN**, Mayor

(No seal present)

**ATTEST:**

/s/ **LINDA P. NOBLE**, Clerk to the Board

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

(SEAL)

/s/ **BY: TRENT BURROUGHS**, Chairman

**ATTEST:**

/s/ **JUNE B. HALL**, Clerk to the Board

Commissioner Prevatte made a motion to approve the First Amendment to Interlocal Agreement for Placement of 911 Equipment, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #10: FIRE and RESCUE - REQUEST for INCREASE in \$0.02 RESCUE TAX:**

Randy Guyton, Vice President of the Columbus County Fire and Rescue Association, requested a \$0.01 increase in the rescue tax.

Randy Guyton stated the following:

1. I am here tonight to represent all of the EMS squads in Columbus County with the exception of Whiteville;
2. We received a two (\$0.02) cents rescue tax in the year of 2000;
3. We are operating on \$62,000 per department;
4. All of the eight (8) squads are offering a higher level of care;
5. We are operating with paid personnel and volunteers working together;
6. Our equipment and supplies have increased in price and it is difficult to operate on the money we are receiving;
7. We are experiencing some of our paid personnel going to other counties who pay more than we do;
8. We want to maintain our level of care in the county;
9. The increase of one (\$0.01) cent on our rescue tax will generate approximately \$31,000 per year per department; **and**
10. We would like our rescue tax to be three (\$0.03) cents.

Discussion was conducted relative to the following:

1. Some departments maintain a sizable fund balance;
2. Each department has their own way of operating and paying their employees;
3. The EMS side is the most expensive;
4. You cannot bill for all of the calls you respond to;
5. Receiving total of approximately \$94,000 per year to operate on;
6. Changes to managerial style to operate on;
7. People having money and time to get the necessary training required to serve; **and**
8. Getting information together for the upcoming Board Retreat.

Chairman Burroughs stated that this matter would be taken under advisement.

**Agenda Item #11: SHERIFF - RESOLUTION ADOPTING a POLICY for MUTUAL ASSISTANCE with OTHER LAW ENFORCEMENT AGENCIES:**

Sheriff Lewis Hatcher requested Board approval of the following Resolution Adopting a Policy for Mutual Assistance with Other Law Enforcement Agencies.

**RESOLUTION ADOPTING A POLICY FOR MUTUAL ASSISTANCE  
WITH OTHER LAW ENFORCEMENT AGENCIES**

**WHEREAS**, pursuant to North Carolina General Statutes § 160A-288, the governing body of a county may adopt appropriate guidelines for the purpose of mutual assistance with other municipal and county law enforcement agencies; **and**

**WHEREAS**, pursuant to said laws, the law enforcement assistance to be rendered authorizes lending officers to work temporarily with officers of the requesting agencies, including in an undercover capacity, and lending equipment and supplies; **and**

**WHEREAS**, it is deemed to be in the best interests of the citizens of Columbus County to adopt a reasonable policy and guidelines whereby reciprocal law enforcement assistance can be both rendered to and obtained from other governmental jurisdictions; **and**

**WHEREAS**, such reciprocal assistance is necessary for effective law enforcement for the protection of the citizens of Columbus County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COLUMBUS COUNTY BOARD OF COMMISSIONERS THAT:**

1. The Sheriff is hereby authorized to enter into mutual assistance arrangements with other municipal and county law enforcement agencies, provided that the head of the requesting law enforcement agency makes such a request in writing.
2. The Sheriff is hereby authorized to permit officers of the Columbus County Sheriff's Office to work temporarily with officers of the requesting agency, including in an undercover capacity, and the Sheriff may lend such equipment and supplies to requesting agencies as he deems advisable.
3. All such requests and authorizations shall be in accordance with North Carolina General Statutes § 160A-288, as applicable.



4. While working with a requesting agency, an officer shall have the same jurisdiction, powers, rights, privileges and immunities (including those relating to the defense of civil actions and payment of judgments) as the officers of the requesting agency in addition to those the officer normally possesses.
5. While on duty with the requesting agency, an officer shall be subject to the lawful operational commands of the officer's superior officers in the requesting agency, but the officer shall, for personnel and administrative purposes, remain under the control of the officer's own agency, including for purposes of pay. An officer shall furthermore be entitled to worker's compensation and the same benefits to the extent as though he were functioning within the normal scope of the officer's duties.
6. The Sheriff is hereby authorized to enter into mutual assistance agreements with other law enforcement agencies in accordance with such reasonable arrangements, terms and conditions as may be agreed upon between the respective heads of the law enforcement agencies.

Commissioner McDowell moved for the adoption of the foregoing resolution. Commissioner Byrd seconded the motion and, upon vote, the same was adopted.

This the 16<sup>th</sup> day of March, 2015.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**  
/s/ **TRENT BURROUGHS, Chairman**

**(SEAL)**

/s/ **JUNE B. HALL**

**Clerk to the Board**

Commissioner McDowell made a motion to approve and adopt the Resolution Adopting a Policy for Mutual Assistance with Other Law Enforcement Agencies, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #12: PUBLIC TRANSPORTATION - TITLE VI PLAN FOUR FACTOR DEMOGRAPHIC ANALYSIS:**

Charles Patton, Public Transportation Director, requested Board approval and signature of the Title VI Plan, Four Factor Analysis.

Commissioner Prevatte made a motion to approve the Title VI Plan, Four Factor Analysis, seconded by Commissioner Byrd. The motion unanimously passed. A copy of this document will be kept on file in the Office of the Public Transportation, for review.

**Agenda Item #13: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:**

Algernon McKenzie, Social Services Director, delivered the following Monthly Administrative Update.

On February 4, 2015, we held our agency staff meeting. During the meeting, staff was given an update on time sheets with rollover time, insurance letters from United Healthcare and our energy programs. Staff was asked to keep their personal property (cell phones, purses, etc.) out of site or locked up. The agency is not responsible for these items if they are stolen.

Staff was encouraged to leave their doors open and call management or the deputy when they have an irate client or feel threatened.

I also stressed to staff the importance of good customer service, being kind to clients and returning phone messages from customers as soon as possible.

On February 3, 2015, I visited one of our wards placed in a nursing facility in Mount Olive, NC; along with the Social Worker and Adult Services Supervisor. We are required to make visits periodically and to meet with staff and family members to ensure our ward's needs are being met.

On February 5, 2015, one of our Social Work Supervisors, the Social Work Program Manager and I attended the Indian Child Welfare gathering at New Hope Baptist Church in the Buckhead Community, from 9:30am until 3pm. The event was sponsored by the North Carolina Commission of Indian Affairs. There were several DSS agencies and Division of Health and Human Services staff in attendance. The purpose of this gathering was to provide information about Child Welfare Services, the North Carolina

Commission of Indian Affairs; and to learn what services can be provided to the Indian or Native American community to children involved in Protective Service. This was a very informative meeting.

On February 9, 2015, I attended the Columbus County Transportation Advisory Board Meeting.

On February 10, 2015, I was invited to Community Innovations, Inc. Day Program to present information about services and resources available at DSS. Staff had many questions about Medicaid, Food & Nutrition and our energy programs.

On February 12, 2015, I attended the Directors Executive Board Meeting. During our meeting, we received updates on Child Support, the Office of State Human Resources Act and NCFAS. We were also introduced to the new lobbyist hired by the Directors Association. Reports from the various State committees were given.

We continue to have some system issues; but, we are making some progress with our backlog. We are grateful to have our temporary workers on board as of February 17, 2015. This will help us to continue to move forward as much as possible.

**February 2015  
Economic Services**

PROGRAM	STATISTICS
<b>Food &amp; Nutrition</b>	Applications Taken: 168 Applications Approved: 180 Active Cases: 6,603 Benefits Issued: 1,624,801 Participants Served: 13,883
<b>Adult Medicaid</b>	Applications Taken: 164 Individuals Receiving: numbers are incomplete Cases Terminated: 60
<b>Family &amp; Children's Medicaid</b>	Applications Taken: 113 Individuals Receiving: numbers are incomplete Applications Processed: 130
<b>Child Support</b>	Absent Parents Located: 84 Orders Enforced: 969 Active Cases: 4,235 Collections: \$491,626.00

**February 2015  
Human Services**

PROGRAM	STATISTICS
<b>Adult Services (APS)</b>	APS Reports Accepted: 14 County Wards: 20 Adults Served via Guardianship: 15 Adults Served APS: 36 Number of Medicaid Transportation Trips: 1,619 Amount Requested for Reimbursement: \$25,649.70
<b>Children's Protective Services (CPS)</b>	Reports Accepted: 25 Reports Screened Out: 19 Families Receiving In-Home Services: 39 Children Served: 64 Contacts with Families Monthly: 267 Assessments: 16
<b>Foster Care</b>	Foster Children in Foster Homes: 75 Children Placed Outside County: 17 Agency Adoptions: 7 Pending Adoptions: 14 Total Foster Homes Licensed: 11

<b>Work First Employment (TANF)</b>	Applications Taken: 96 Applications Approved: 39 Individuals Receiving Benefits: numbers are incomplete in NCFAST Entered Employment: 2 Number in Non-Paid Work Experience: 3
<b>Program Integrity</b>	Collections for Fraud: \$3,234.84 New Referrals: 29 Cases Established: 18
<b>Day Care</b>	Children Receiving Day Care Assistance: 472 Children on the Waiting List: 165 Amount Spent on Day Care Services: \$151,352.95

### **Economic Services Program Narrative**

Food and Nutrition Program and Adult and Family and Children's Medicaid  
Rest Home and Nursing Home/Community Alternatives Program (CAP)  
Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services  
Child Support & Paralegal

Submitted by Cyndi Hammonds, Income Maintenance Administrator  
Reporting Month: February 2015

### **News/Updates/Vacancies**

#### **Adult Medicaid, Family and Children's Medicaid and Food and Nutrition Intake and Processing:**

Food and Nutrition applications are timely now. We still remain backlogged with Medicaid applications due to staff shortage and NCFAST issues; however we are on the road to "recovery". This will take time due to training new staff policies and procedures and NCFAST navigation. We currently have one vacancy in the Adult Medicaid unit. The deadline for Affordable Healthcare has been extended from February 15 until April 15 so we will continue to see an overflow of applications coming in from the Marketplace. The Intake/Processing units still have cases them nor the On Site Support know how to complete in NCFAST and these are being referred to the Help Desk. Supervisors continue to work cases and workers continue to work comp time to get cases out as quickly as possible.

#### **Food and Nutrition/Adult Medicaid/Family and Children's Medicaid/Review Team**

The Food and Nutrition review team still has a backlog of recerts to complete. This unit has 2 out on Family Medical Leave and 2 in training and 1 that has just completed training. Both Medicaid teams are current on their recertifications with the exception of a few that have help desk tickets. We are still challenged with issues on Adult Medicaid between NCFAST and NTRACKS. The review workers are also constantly working comp time to get cases completed.

#### **Work First Family Assistance/Cash//Medicaid Transportation & Supportive Services**

Work First/Cash is continuing to work faster in NCFAST; however NCFAST still has problems with checks not depositing on EBT cards and then workers having to go in and redirect these checks. Medicaid Transportation continues to remain consistently busy with handing the scheduling of all of the transportation clients.

Housekeeping and Maintenance are fully staffed and doing a great job.

#### **Child Support/Paralegal**

Child Support had a busy month preparing 385 cases for court. We currently have 3 agents in training and one vacancy.

### **HUMAN SERVICES BOARD REPORT**

Children's Protective Services/Intake/Investigation/Assessment  
Children's Protective Services/In-Home Services  
Children's Protective Services/Foster Care/Adoptions  
Adult Services

Work First Employment  
Child Day Care  
Program Integrity

Melinda H. Lane, Program Manager

**Vacancies/Updates/News for February 2015**

**Intake/Investigation/Assessment:**

The Intake/Investigation/Assessment Unit is currently short-staffed due to one workers being on medical leave. A new Social Worker began in early February and is currently in the required 72 hours of Pre-Service training.

**In-Home Services:**

The In-Home Services Unit is now fully staffed. The two new Social Workers that began in early February are currently in the required 72 hours of Pre-Service training.

**Foster Care/Adoptions:**

The Foster Care/Adoptions Unit is currently fully staffed and fully trained. A Title IV-E monitoring was completed by the Division of Social Services in February within this Unit's cases. Congratulations to the Foster Care/Adoptions Unit who passed with flying colors and no errors!!! This Unit is currently preparing to host the 2nd Adoption Gala in April. This event celebrates those that have adopted children!

**Adult Services:**

The Adult Services Unit continues to be fully staffed. This Unit made five referrals to Law Enforcement and the District Attorney's Office and one referral was made to the North Carolina Health Care Registry.

**Work First Employment:**

The Work First Employment Unit is beginning to work within the NCFast system. However, due to a lack of access and a lack of available training by the state, this is proving to be impossible. Because of NCFast the Unit continues to be unable to report information regarding participation rates.

**Child Day Care:**

The Child Day Care Unit continues to work with families that are being affected due to recent policy changes. After some clarification, families in Columbus County will not be as negatively affected as originally expected at this time. However, those cases coded child welfare services will be allowed to continue to receive day care services until June 30, 2015 or until their next scheduled review. At that time families will have to meet the eligibility requirements outlined in policy, which may require fees.

**Program Integrity:**

Program Integrity is again concentrating on Program Integrity, increasing collection numbers, and bringing cases up to date.

**Agenda Item #14: LIBRARY - DEPARTMENTAL UPDATE:**

Morris Pridgen, Library Director, delivered the following departmental update to the Board.

**COLUMBUS COUNTY PUBLIC LIBRARIES' ANNUAL STATISTICS**

Libraries Circulation Grand Total:	170,746
Total Computer Users:	65,080
Total Reference Questions	38,060
Total Door Count:	109,163
*Outreach Services:	846

53% Increase on e-books circulation.

\*Library services provided to Columbus County Residents, who are unable to access the main library, bookmobile or branches for their library materials. Bookmobile and children staff personally selects and delivers materials for these patrons to enjoy. This includes both children daycares and nursing homes.

1. Collaborated with Whiteville City Schools and offered a lunch program during our children's Summer Reading Program.
2. Collaborate with AARP and offer free tax preparation to all Columbus County citizens.
3. We are in the process of signing up patrons for Internet classes, e-Book Tablet classes and resume-writing classes.

**Agenda Item #15: MAINTENANCE - DEPARTMENTAL UPDATE:**

Anthony Jolly, Interim Maintenance Director, delivered the following departmental update to the Board.

- Since the last Maintenance Department update in January 2014, we have completed 1,487 computer generated and phoned in work request;
- **Energy Efficiency** - We are installing programmable thermostats and motion sensor light switches in all county buildings; **and**
- **Notable achievements:**
  - Replaced lintels and door to Red Cross hallway that was damaged by water. Sealed area in wall where water was entering;
  - We installed generator equipment for the county server room in the MIS office for power outages;
  - The Sheriff Department Evidence Building was switched from electric to natural gas heating;
  - Replaced a 20 ton Carrier HVAC unit with a 20 ton Trane HVAC unit. There are two (2) more Carrier units to change out that were originally installed in June of 1995, so they are approximately twenty (20) years old.

**Agenda Item #16: ECONOMIC DEVELOPMENT - RESOLUTION of SUPPORT for GRANT APPLICATION to NORTH CAROLINA DEPARTMENT of COMMERCE RURAL DIVISION:**

Dr. Gary Lanier, Economic Development Director, requested Board approval and adoption of the following Resolution of Support for Grant Application to North Carolina Department of Commerce Rural Division for Shodja Textiles, Incorporated.

**RESOLUTION of SUPPORT for  
GRANT APPLICATION to NORTH CAROLINA  
DEPARTMENT of COMMERCE RURAL DIVISION**

**WHEREAS**, Columbus County is experiencing a current unemployment rate of 7.3%, and is in need of all available opportunities to provide employment to our citizens; **and**

**WHEREAS**, Shodja Textiles, Inc., has purchased a building formerly occupied by Conflandey, Inc. and will operate a warping operation which provides raw materials for knitting operations located throughout North Carolina and locally, including Whiteville Fabrics; **and**

**WHEREAS**, the building has been vacant for approximately ten (10) years and is in need of renovations, in particular, a fire sprinkler system; **and**

**WHEREAS**, Shodja Textiles, Inc. has committed to create approximately fifteen (15) jobs withing eighteen (18) months of the grant award; **and**

**WHEREAS**, Shodja Textiles, Inc., has committed to retain the newly created jobs for a minimum of six (6) months; **and**

**WHEREAS**, Columbus County will commit to an economic development incentive grant which will fulfill the five (5%) percent cash match requirement.

**THEREFORE, BE IT RESOLVED** we, the Columbus County Board of Commissioners, support Shodja Textiles, Inc. on their application for the Building Reuse Grant from the NC Department of Commerce.

**APPROVED and ADOPTED** this 16<sup>th</sup> day of March, 2015.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

/s/ **TRENT BURROUGHS, Chairman**  
**ATTESTED BY:**  
/s/ **JUNE B. HALL, Clerk to Board**

Commissioner Russ made a motion to approve and adopt the Resolution of Support for Grant Application to North Carolina Department of Commerce Rural Division, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #17: ECONOMIC DEVELOPMENT - REQUEST FOR QUASI-JUDICIAL HEARING:**

Dr. Gary Lanier, Planning Director, requested the Board to hold a quasi-judicial hearing on a Conditional Use Permit for Pristine Sun, LLC, under the Columbus County Land Use Regulation Ordinance.

Commissioner Byrd made a motion to hold a quasi-judicial hearing on a Conditional Use Permit for Pristine Sun, LLC, under the Columbus County Land Use Regulation Ordinance, on April 06, 2015, at 6:00 P.M., seconded by Commissioner McDowell. The motion unanimously passed.

**APPOINTMENT of COLUMBUS COUNTY BOARD of ADJUSTMENTS:**

The following appointments were made to the Columbus County Board of Adjustments.

<u>DISTRICT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
II	Darren Mills	P.O. Box 91 5290 Whites Crossing Lane Whiteville, NC 28472	642-7766
V	Ronald Ward	30685 Swamp Fox Hwy West Tabor City, NC 28463	653-4905
VII	Jonathan Williams	P.O. Box 729 Whiteville, NC 28472	642-5168 (W) 770-8323 (cell)

**Agenda Item #18: PURCHASING - -REVISED- VEHICLE REPLACEMENT POLICY (SECOND READING):**

Stuart Carroll, Purchasing Director, requested Board approval of the Vehicle Replacement Policy on the second reading. **(First Reading was at the March 02, 2015 Meeting.)**

**VEHICLE REPLACEMENT POLICY**

**I. PURPOSE**

To establish guidelines for the replacement of County owned vehicles in order to ensure the vehicles are replaced in the most efficient and cost effective manner.

**II. POLICY**

Replacement criteria are essential to meet departmental requirements for replacement of obsolete or inoperable vehicles necessary to maintain a safe, efficient and reliable fleet. Replacement criteria will serve as GUIDELINES for evaluating each vehicle against several economic and operational considerations such as original cost, estimated replacement cost, cost of repair, downtime and maintenance, and suitability for intended use. It is in the best interest of the County to dispose of vehicles that are no longer cost-effective regardless of age or mileage.

**III. PROCEDURE**

- All Departments utilizing County owned vehicles are required to monitor the condition and mileage of the vehicle(s) under their control. With assistance from the Purchasing Department, each department is required to maintain the upkeep and service on all assigned vehicles.
- In lieu of new or used vehicles purchases, the requesting Department must contact the Purchasing Department to review utilization of vehicles from other Departments to

- determine if vehicle reassignment would meet Departmental needs.
- During the budget process, all Departments requesting the purchase of vehicles will provide Finance with a mileage schedule of all assigned vehicles.
- An approved budget request must be made before any vehicle replacement can be made.
- When the replacement vehicle is placed into service, the replaced vehicle must be turned into the Purchasing Department for surplus. Departments must coordinate this effort with the Purchasing Department for written surplus information and location. The Purchasing Department will be responsible for the final disposal of all surplus vehicles.

#### IV. REPLACEMENT CRITERIA

Vehicles shall meet or exceed at least one of the following criteria to be eligible for replacement:

- Vehicle to be replaced was destroyed and/or cost to repair is 75% or greater than the current NADA wholesale value; or
- The accumulated repair costs has reached or exceeds 80% or the original purchase price; or
- Replacement parts or components are no longer available; or
- The vehicle age and/or mileage have rendered the vehicle in such condition that it cannot reliably, safely and/or economically serve its intended purpose or be used in a reasonable alternative capacity.

Suggested disposal criteria for miles and age of vehicles are listed below. Vehicles not specifically listed shall be evaluated against miles/age criteria for a similar type vehicle.

Vehicle Description	Age	Maximum Mileage
Sheriff Pursuit Sedans	5	125,000
Sheriff Admin Sedans	8	150,000
Vans (passenger/cargo)	10	125,000
Light Trucks/Utility Vehicles	10	150,000
Heavy Trucks	10	200,000

#### V. EVALUATION CRITERIA

Vehicles are evaluated by four criteria: age, mileage, general overall condition, and maintenance cost. Each vehicle is scored as follows to determine which units are *eligible for replacement consideration*.

1. Year of Vehicle: One (1) point is assigned for each year of chronological age past life expectancy, based on "in-service date" of the vehicle.
2. Mileage: One (1) point is assigned for each 5,000 miles of operation over 125,000 miles.
3. General Overall Condition: This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale from one (1) to five (5) is used, with five (5) being extremely poor condition.
4. Maintenance Cost: Points are assigned on a scale of one (1) to five (5) based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs. A five (5) would be equal to 100% or more of the original purchase price, while a one (1) would be equal to 20% of the original purchase price.

#### POINT RANGES FOR REPLACEMENT CONSIDERATION

##### Score: Condition:

Less than 8 points

I. Excellent





<i>Property Value</i>		Amount:	\$148.93
Buffkin, Furnie Dale & Robbin Lynn	<b>PROPERTY:</b> 00000	Total:	\$163.73
Value: \$18,500.00 Year: 2014	Account: 09-04816	Bill#:	17914
Release value. Billed in error on rebill. Release Williams Fire(11.10) release Columbus Rescue(3.70)			
<i>Property Value</i>		Amount:	\$55.26
Cline, Tony Ray & Terry N	<b>PROPERTY:</b> 00000	Total:	\$67.58
Value: \$6,865.00 Year: 2014	Account: 01-01969	Bill#:	65244
Release value of boat. Registered in Concord, NC. Release Brunswick Fire(4.81) release Whiteville Rescue(1.37) release late list(6.14)			
<i>Property Value</i>		Amount:	\$36.58
Enzor, Brooks & Shannon	<b>PROPERTY:</b> 93855	Total:	\$37.49
Value: \$1,200.00 Year: 2014	Account: 11-05509	Bill#:	69360
Release value of boat. DBL. Release Columbus Rescue(.91)			
<i>Property Value</i>		Amount:	\$1,334.62
Gore, Mary (ETAL)	<b>PROPERTY:</b> 63871	Total:	\$2,444.92
Value: \$25,300.00 Year: 05-14	Account: 10-06443	Bill#:	99999
Release value. Sold at tax sale. Release Columbus Rescue(45.82)			
<i>Property Value</i>		Amount:	\$16.20
Jones, James Stewart	<b>PROPERTY:</b> 00000	Total:	\$456.03
Value: \$1,000.00 Year: 12-13	Account: 14-07920	Bill#:	99999
Release M/H. Aerial view proved m/h removed by 2010. Release Welches Creek(1.60) release Columbus Rescue(.40) release late list(1.83)			
<i>Property Value</i>		Amount:	\$89.36
Pickett, Hersal	<b>PROPERTY:</b> 29186	Total:	\$104.80
Value: \$1,000.00 Year: 2014	Account: 15-29980	Bill#:	89974
Release value of dwelling. Incorrect Acreage on Tax Listing. Release Acme Delco(13.32) release Columbus Rescue(2.22)			
<i>Property Value</i>		Amount:	\$760.73
Ray, Davey Lee & Donna Jean	<b>PROPERTY:</b> 16185	Total:	\$836.33
Value: \$0.00 Year: 13-14	Account: 09-01010	Bill#:	99999
Release portion of value on dwelling. 80% complete. Release Williams Fire(56.70) release Columbus Rescue(18.90)			
<i>Property Value</i>		Amount:	\$113.49
Spivey, J Ralph	<b>PROPERTY:</b> 00000	Total:	\$143.45
Value: \$14,098.00 Year: 2014	Account: 09-27987	Bill#:	97321
Release value of farm equipment. Moved to son's account. Release Yam City(14.10) release Columbus Rescue(2.82) release late list(13.04)			
<i>Property Value</i>		Amount:	\$240.90
Stanley, Davey Lee	<b>PROPERTY:</b> 00000	Total:	\$294.62
Value: \$29,925.00 Year: 2014	Account: 02-01404	Bill#:	97631
Release value of airplane. Listed in Brunswick County. Release Brunswick Fire(20.95) release Whiteville Rescue(5.99) release late list(26.78)			
<i>Refunds</i>		Amount:	\$0.00
Clemmons, Alfred & Mabel (ETAL)	<b>PROPERTY:</b> 6580	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 03-03040	Bill#:	65124
Refund user fee. 1 Can picked up 3/1/11			
<i>Refunds</i>		Amount:	\$0.00
Moore, James & Gloria E	<b>PROPERTY:</b> 29058	Total:	\$145.32
Value: \$0.00 Year: 2014	Account: 15-27660	Bill#:	87120
Refund user fee Can picked up 4/10/14			
<i>Refunds</i>		Amount:	\$0.00
Walters, Jimmy C. & Deborah Kay	<b>PROPERTY:</b> 60392	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 13-41559	Bill#:	1806
Refund user fee. M/H no set up.			
<i>Refunds</i>		Amount:	\$0.00
Worrell, Linda P.	<b>PROPERTY:</b> 3084	Total:	\$131.00
Value: \$0.00 Year: 2014	Account: 01-06798	Bill#:	5420
Refund user fee. Dwelling vacant.			

<i>User Fee</i>		Amount:	\$0.00
Andrews, Herman Phillip & Crystal	<b>PROPERTY:</b> 94748	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 15-00610	Bill#:	57933
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Bowen, Ernest	<b>PROPERTY:</b> 77435	Total:	\$398.00
Value: \$0.00 Year: 11-13	Account: 04-01093	Bill#:	99999
Release user fees. Vacant per Town of Bolton.			
<i>User Fee</i>		Amount:	\$0.00
Brown, Charles H Sr. & Monica	<b>PROPERTY:</b> 79776	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 01-05657	Bill#:	61781
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Bryant, Thelma	<b>PROPERTY:</b> 00000	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 15-00014	Bill#:	62434
Release user fee. M/H vacant without can			
<i>User Fee</i>		Amount:	\$0.00
Core, Rutheria	<b>PROPERTY:</b> 17679	Total:	\$131.00
Value: \$0.00 Year: 2014	Account: 10-02923	Bill#:	66032
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Cox, Daniel Hartford & Carol H.	<b>PROPERTY:</b> 8378	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 03-04157	Bill#:	66231
Release user fee. Never had a can.			
<i>User Fee</i>		Amount:	\$0.00
Donahue Crystal	<b>PROPERTY:</b> 90404	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 03-02149	Bill#:	67947
Release user fee. Never had a can.			
<i>User Fee</i>		Amount:	\$0.00
Floyd, William Page	<b>PROPERTY:</b> 17658	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 10-05658	Bill#:	70740
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Graham, Christopher Glenn	<b>PROPERTY:</b> 90001	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 04-02111	Bill#:	73904
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Inman, William Milton	<b>PROPERTY:</b> 60250	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 12-12920	Bill#:	78778
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Jackson, Ronald D.	<b>PROPERTY:</b> 90752	Total:	\$436.00
Value: \$0.00 Year: 12-13	Account: 03-11803	Bill#:	99999
Release user fees. Vacant Never had a can.			
<i>User Fee</i>		Amount:	\$0.00
Johnson, Mary E.	<b>PROPERTY:</b> 91733	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 15-04451	Bill#:	80028
Release user fee. Vacant.			
<i>User Fee</i>		Amount:	\$0.00
Lawson, Mickey	<b>PROPERTY:</b> 82694	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 06-22438	Bill#:	81812
Release user fee. M/H vacant without a can.			
<i>User Fee</i>		Amount:	\$0.00
Livingston, Claude Edward	<b>PROPERTY:</b> 00000	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 06-01559	Bill#:	82759
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
McMillan Zander (Heirs)	<b>PROPERTY:</b> 3457	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 01-57140	Bill#:	85374

Release user fee. Can picked up 2005.

*User Fee*

Shaw, B F(DEC) & Macie  
 Value: \$0.00 Year: 2014  
 Release user fee. Can picked up 9/7/2012.

Amount: \$0.00  
 Total: \$218.00  
 Bill#: 94435

*User Fee*

Smith, James W. & Donna Y  
 Value: \$0.00 Year: 2014  
 Release user fee. Dwelling vacant.

Amount: \$0.00  
 Total: \$218.00  
 Bill#: 96000

*User Fee*

Spaulding, Harry L. (Jr.) & Kathy J  
 Value: \$0.00 Year: 2014  
 Release user fee. House not complete

Amount: \$0.00  
 Total: \$218.00  
 Bill#: 97010

*User Fee*

Stanley, Reginal Dale  
 Value: \$0.00 Year: 13-14  
 Release user fee. Dwelling vacant. Can picked up 7/2013.

Amount: \$0.00  
 Total: \$327.00  
 Bill#: 99999

*User Fee*

Thomas, Linda & Vester Graham  
 Value: \$0.00 Year: 2014  
 Release user fee. Dwelling vacant.

Amount: \$0.00  
 Total: \$131.00  
 Bill#: 99677

*User Fee*

Walker, Pansy M.  
 Value: \$0.00 Year: 2014  
 Release user fee. No Can per town of Chadbourn.

Amount: \$0.00  
 Total: \$131.00  
 Bill#: 1631

*User Fee*

Watts, Robert Thomas (Heirs)  
 Value: \$0.00 Year: 13-14  
 Release user fee. Dwelling vacant.

Amount: \$0.00  
 Total: \$436.00  
 Bill#: 99999

**Agenda Item #21: COMMENTS:**

Chairman Burroughs opened the floor for comments. The following spoke.

**A. Department Manager:**

**Algernon McKenzie (Social Services Director):** I would like to invite you to the “Celebrating Foster to Adopt” on April 25, 2015, at 6:00 P.M., at the Lake Side Event Center. You will need to respond as to your attendance on March 18, 2015.

**B. Board of Commissioners:**

1. **Commissioner Prevatte:** stated the following:
  - We have had some good meetings with the schools;
  - I have seen cohesiveness between the boards; **and**
  - I have a person to appoint to the Community Advisory Committee, and it is Ms. Patsy Eason.

**MOTION:**

Commissioner McDowell made a motion to appoint Patsy Eason, 3897 Red Hill Road, Whiteville, NC 28472, Telephone: (910) 642-5844 to the Community Advisory Committee, seconded by Commissioner Russ. The motion unanimously passed.

2. **Commissioner Russ:** stated the following:
  - I have a remote key chain with me that can be utilized as a panic button that is a good idea for you to get;
  - I would like to thank Mr. McKenzie’s staff for working on Saturday; **and**
  - the Heritage Farm Days are being held this weekend and we would like for everyone to attend.

3. **Commissioner Byrd:** the Hallsboro Water Project is doing good.
  4. **Commissioner McKenzie:** the working people that I encounter around the County are in good spirit, and the workers seem to be very helpful.
  5. **Vice Chairman Bullard:** it is good to see everybody.
  6. **Commissioner McDowell:** stated the following:
    - I would like to ditto on what Commissioner Prevatte stated about the meetings with the school systems, they were well prepared;
    - We need to get together about touring the Courthouse; **and**
    - We need to ask Kimberly Smith to look at the fund for mosquito spraying.
  7. **Chairman Burroughs:** stated the following:
    - We had the best meetings with the Boards of Education since I have been on the Board; **and**
    - I have an issue with the Board Retreat on Friday, March 20, 2015, and I would like to change that date.
- C. **County Manager (William S. Clark):** I want to remind you that we will be meeting tomorrow night at Southeastern Community College, at 5:30 P.M., at the T-Building, Room 120, with the Board of Trustees.
- D. **County Attorney (Mike Stephens):** I have a Termination Agreement for the Water Purchase Contract with the Town of North West, and I need the Chairman's signature.

**RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (4) ECONOMIC DEVELOPMENT:**

At 8:03 P.M., Vice Chairman Bullard made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (a) (4) Economic Development, after a five (5) minute recess, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #22: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (4) ECONOMIC DEVELOPMENT:**

No official action was taken.

**ADJOURN CLOSED SESSION and RESUME REGULAR SESSION:**

At 8:27 P.M., Commissioner Prevatte made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Russ. The motion unanimously passed.

**READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:**

Chairman Burroughs requested that Mike Stephens, County Attorney, orally read the Closed Session General Account. Mr. Stephens orally read the following, "*The Economic Development Director discussed with the Board of Commissioners matters made to location and incentives to Economic Development in Columbus County*".

Commissioner Byrd made a motion to approve the Closed Session General Account, seconded by Commissioner McDowell. The motion unanimously passed.

**Agenda Item #23: ADJOURNMENT:**

At 8:29 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Byrd. The motion unanimously passed.

**APPROVED:**