

**COLUMBUS COUNTY BOARD OF COMMISSIONERS
COUNTY VEHICLE POLICY WORKSHOP**

**Monday, July 21, 2014
5:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a County Vehicle Policy Workshop.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

WORKSHOP CALLED to ORDER:

At 5:00 P.M., Chairman P. Edwin Russ called the County Vehicle Policy Workshop to order, and stated the purpose of the workshop is to hold discussion on the Columbus County vehicles that are in use.

DISCUSSION:

Chairman P. Edwin Russ: stated I would like to see the County adopt a policy on replacing vehicles before they get worn completely out.

TOPICS DISCUSSED:

1. **Sheriff Department Vehicles:**
 - The number of vehicles assigned to the Sheriff's Department;
 - The need for the vehicles to be pursuit rated;
 - The need for the number of employees to drive vehicles home;
 - A practice of replacing vehicles at 10% annually; **and**
 - Utilizing the practice of passing down vehicles with high mileage to employees that don't need pursuit vehicles.
2. **Social Services Vehicles:**
 - Some of the vehicles are Impalas;
 - Purchasing vehicles that are more fuel efficient;
 - The vans are being utilized to transport children and their belongings, and traveling to workshops;
 - The Impalas were specifically requested by Social Services; **and**
 - The Impalas as being good on gas mileage.
3. **Stuart Carroll, Purchasing Director:** stated the following:
 - We try to monitor the size based on gas before purchasing the vehicles; **and**
 - I have presented a policy to the Board on vehicle replacement in previous years.
4. **Commissioner McKenzie:** stated there was a need to allow staff to compile a policy that will be presented to the Board for review and approval.
5. **Commissioner Prevatte:** stated the following:
 - A. It is important when County vehicles are being driven by employees, and it is critical, that they be used for County business only and not for personal business due to

- perception by the public; **and**
- B. If an employee does drive a vehicle home daily, at the end of the year, the IRS does require that employee to pay taxes by filing on their income tax as part of a salary benefit.
6. **William S. Clark:** there are thirteen (13) County employees, outside of the Sheriff's Department, that are driving County vehicles home.

Discussion:

- Animal Control employees are on call every third week;
 - When an employee is on call, they should be driving a vehicle home;
 - Emergency Services employees are subject to be called in at any given time if a justifiable emergency arises;
 - Only the employees on call will drive a County vehicle home;
 - The County has a very competent staff in positions, and they know what they need;
 - Safety being the first concern, and being at the appropriate place at the appropriate time;
 - Animal Control employees who drive vehicles home are picking up animals and setting traps on their way to and from work which saves time and gas;
 - Eight (8) Public Utilities' employees are on call once every eight (8) weeks, and the Public Utilities' Director and the Field Supervisor are on call all the time; **and**
 - Solid Waste Department needs to be checked into relative to the need to drive a vehicle home.
7. **Reading of E-Mail Submitted by Vice Chairman Burroughs:** Chairman Russ orally read the following e-mail, bearing date of July 21, 2014, that was submitted by Vice Chairman Burroughs.

Chairman Russ,

I am sorry that I am unable to attend the workshop on County Vehicle Usage and the regular meeting to be held afterwards due to preparations for a medical procedure to be performed tomorrow. Please share this letter with my fellow commissioners and everyone in attendance at the workshop.

I believe that a discussion is warranted and a review is appropriate from time to time to determine the necessity of automobiles being provided by the county for its employees use. After the discussion it may be determined that the status quo is sufficient and no change in the current usage policy be made or it may be determined that changes to the current policy be necessary. I would like to say, however, that I believe that we should allow the Sherriff to determine the needs of his department and allow him to purchase the vehicles that we have already approved funding for without further delay.

Regards,
Trent Burroughs

WORKSHOP SUMMARIZATION:

1. Being comfortable with the existing Policy with the exception of the Litter Patrol Officer;
2. Looking at the past history of vehicle purchases to come up with a long-range plan;
3. Looking at the most economical vehicle that will serve the same purpose that is needed;
4. Department Managers to keep Stuart Carroll informed on the vehicle mileage; **and**
5. Always providing appropriate vehicles for the Sheriff's Department.

WORKSHOP ADJOURNED:

At 6:07 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Monday, July 21, 2014

6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

Agenda Items #1, #2 and #3:

MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:30 P.M., Chairman P. Edwin Russ called the July 21, 2014 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner Ricky Bullard. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Amon E. McKenzie.

ADJUSTMENT of AGENDA:

Chairman Russ stated that one (1) adjustment needed to be made to the Agenda to add a Closed Session in Accordance with N.C.G.S. § 143-318.11 (a) (3) Attorney-Client Privilege.

Commissioner McDowell made a motion to adjust the July 21, 2014 Agenda by adding a Closed Session in Accordance with N.C.G.S. § 143-318.11 (a) (3) Attorney-Client Privilege, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #4: PRESENTATION - RETIREMENT PLAQUE:

Commissioner Amon E. McKenzie presented the following retirement plaque to Wanda G. Killens for her thirty-one (31) years of service to the Columbus County Social Services Department.

PRESENTED TO

WANDA G. KILLENS

***IN GRATEFUL APPRECIATION
FOR YOUR DEDICATION AND LOYALTY
TO***

COLUMBUS COUNTY SOCIAL SERVICES DEPARTMENT

4-01-1983 - 7-20-2014

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Ms. Killens stated the following:

1. It has been my privilege to serve the citizens of Columbus County;
2. I have tried to treat all the citizens with dignity and respect;
3. I appreciate the opportunity from the Columbus County Administration Board to have served the citizens of Columbus County for 31 years;
4. Sometimes it seems like the Social Services Department gets a bad wrap, but we are a group of employees who are committed to do a fantastic job for this County, and we are proud of all of our citizens, at any level; **and**
5. I represent a group of employees who are very committed to their job.

Agenda Item #5: BOARD MINUTES APPROVAL:

Commissioner Bullard made a motion to approve the July 07, 2014 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #6: PUBLIC INPUT:

No input was received, either orally or written.

Agenda Item #7: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Social Services Director, delivered the following Monthly Administrative Update.

On June 4, 2014, our agency staff meeting was held. During this meeting, staff was updated on the housekeeper position and reminded to attend the Open Enrollment Meetings for the County Health Insurance.

Staff was reminded, we are now in Hurricane Season and DSS is responsible for working shelters during any active storms. I encouraged staff to begin making plans for their families in advance and not wait until a storm is here. Staff was also reminded this is not optional, but a part of their jobs as county employees.

On June 12, 2014, I attended the Executive Directors Board Meeting in Raleigh, NC. During the meeting, we discussed the Medicaid back-log and ways to reduce the numbers across the State. DMA will work with counties to develop a plan. Counties were encouraged to work overtime, comp. and use temporary staff as much as possible. The State is planning to have all applications completed in NCFast by January 2015. We also learned there could be changes to the income limits for the Day Care Subsidy Program and to the application period for LIEAP (from 60 to 30 days for the disabled).

We are continuing to work on the Medicaid application back-log. There are still system issues but, the staff is working as quickly as possible to get applications processed.

During the week of June 23 – 27, 2014; we had Work First Program monitoring. There were a couple of errors but, we are waiting on the final report to come from the State.

I attended the following meetings during the month; Department Managers, Smart Start Partnership, Division of Workforce Solutions (Employment Security) and the Columbus County Transportation Advisory Board.

June 2014
Economic Services

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 564 Applications Approved: 278 Active Cases: 6,585 Benefits Issued: 1,468,138 Participants Served: 13,911
Adult Medicaid	Applications Taken: 139 Individuals Receiving: 5,551 Cases Terminated: 62
Family & Children's Medicaid	Applications Taken: 130 – numbers not complete in NCFast Individuals Receiving: 10,285 Applications Processed: 144
Child Support	Absent Parents Located: 179 Orders Enforced: 1,034 Active Cases: 4,210 Collections: \$467,881.53

June 2014
Human Services

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 15 County Wards: 19 Adults Served via Guardianship: 14 Adults Served APS: 33 Number of Medicaid Transportation Trips: 1,866 Amount Requested for Reimbursement: \$35,543.11
Children's Protective Services (CPS)	Reports Accepted: 38 Reports Screened out: 16 Families Receiving In-Home Services: 48 Children Served: 97 Contacts with Families Monthly: 147 Assessments: 24
Foster Care	Foster Children in Foster Homes: 67 Children Placed Outside County: 10 Agency Adoptions: 0 Pending Adoptions: 1 Total Foster Homes Licensed: 11
Work First Employment (TANF)	Applications Taken: 50 Applications Approved: 37 Individuals Receiving Benefits: 651 Entered Employment: 5 Number in Non-Paid Work Experience: 3
Program Integrity	Collections for Fraud: \$10,270.69 New Referrals: 19 Cases Established: 7
Day Care	Children Receiving Day Care Assistance: 556 Children on the Waiting List: 192 Amount Spent on Day Care Services: \$191,731.55

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment

Children's Protective Services/In-Home Services

Children's Protective Services/Foster Care/Adoptions

Adult Services

Work First Employment

Child Day Care

Program Integrity

Melinda H. Lane, Program Manager

Vacancies/Updates/News for June 2014

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to have a Social Worker on limited duty. However, this Unit will have a new Social Worker to begin July 1. This new Social Worker has already received the required training which will cut her training time down by 4 weeks. Numbers are holding steady as staff experience heavy caseloads while being short staffed. The In-Home Services staff is assisting with initiations of new cases and maintaining regular contacts with open cases.

In-Home Services:

The In-Home Services Unit continues to be fully staffed. This Unit is assisting the Investigations/Assessments Unit with initiations and case contacts due to being short staffed.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit welcomed a new Social Worker to the Unit on June 2nd. However, that same Social Worker will be leaving the agency on July 2nd to take another job closer to home for more money. This Unit continues to prepare for the Federal IV-E eligibility review which will be conducted in July. Preliminary reviews show no issues at this time with the case that has been chosen for review.

Adult Services:

None.

Work First Employment:

The Work First Employment Unit completed a monitoring which was conducted the week of June 23rd. Preliminary results found only minor issues.

Child Day Care:

None.

Program Integrity:

All energy assistance money was exhausted at the end of June. During the month of June 13 Crisis Intervention Program applications were taken and approved and 7 Energy Neighbor applications were taken and approved. Program Integrity collections continue to increase since the Energy Assistance Programs have wound down. Energy Program staff attended the "American Indian Energy Conference" which was held June 12th in Fayetteville, NC. Columbus County was on the program as a presenter and discussed the local perspective and daily functions of a county agency during the period when energy assistance applications are being taken.

Economic Services Program Narrative

Universal Intake, Processing and Triage Unit

Food and Nutrition Program and Adult and Family and Children's Medicaid

Rest Home and Nursing Home/Community Alternatives Program (CAP)

Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services

Child Support & Paralegal

Submitted by: Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: June 2014

News/Updates/Vacancies

Universal Intake, Triage and Processing

NC FAST is still the biggest stress factor in Economic Services right now. We have currently received all of the applications from the Federal Marketplace that the State was triaging for us; however even though enrollment has closed we still get applications from those people that are exceptions. Each county had to submit a plan of how we will get our backlog of Medicaid applications completed by August 31st. We have dedicated three of our workers to work strictly on these applications while the other workers keep the current work from going overdue. Some temporary workers would greatly help reduce the workload and meet our deadline of August 31st. Currently Adult Medicaid applications are not being entered in NC FAST however the State has notified counties we are to begin entering those in NC FAST as of August 1st. The NC FAST project decided to end On Site Support for counties on June 30th and develop a Regional Support Team out of Raleigh to help counties with the problems they are having with the system. The Adult Medicaid team continues to enter applications in the old system; however counties have been notified that August 1st is the mandatory date for all applications to be entered into NC FAST except Rest Home applications and the cases with Supplemental Security Income (SSI).

The Triage team assisted 570 walk-in clients with various changes.

Food and Nutrition/Adult Medicaid/Family and Children's Medicaid

The Food and Nutrition Review team still struggles in keeping their recertifications and changes current. They are preparing for the State Management and Evaluation Review which entails the review of cases from intake and review and the review board asking Supervisors, workers, front desk staff and clients various questions about the Food and Nutrition Program. This will be our first Review Audit since being in NC FAST.

The Adult Medicaid Review team continues to work in the old system with their monthly recertifications. Darlene Jenkins, the Adult Medicaid Review Supervisor, visited a local church on June 27th to explain programs that DSS has for the senior citizen population. There were approximately 50 attendees.

The Family & Children's Medicaid Review team continues to work in the old system with their monthly recertifications. Columbus County is scheduled to start their Medicaid recertification in NC FAST November 3rd.

Work First Family Assistance/Cash//Medicaid Transportation & Supportive Services

The Work First team was monitored by the State in June. The Monitor completed an exit conference and stated we did a good job, but they will send us an official report later. We were cited for 2 non payable findings and a corrective plan of action has been put in place for these 2 infractions. Work

First is also under the mandatory deadline of August 1st to put all of their applications in NC FAST.

Medicaid Transportation remains constant in its service to the public. The staff still struggles to keep all the paperwork current and up to date.

Housekeeping is now fully staffed however maintenance is short staff due to the illness of Mr. Gary Dennis.

Child Support

Child Support continues to go to court 4 times a month and prepared 441 cases for the June. They continue to have 4 workers in training and have one vacant position.

Paralegal

Our paralegal completed 307 orders and 219 Certificates of Service for Child Support Court. This has been a very busy month for Child Support.

Agenda Item #8: PLANNING - COLUMBUS COUNTY LAND USE REGULATION ORDINANCE:

Gary Lanier, Planning Director, requested Board approval and adoption of the following Columbus County Land Use Regulation Ordinance. **(The required Public Hearing was conducted at 6:00 P.M. on July 07, 2014.)**

Columbus County Land Use Regulation Ordinance

ARTICLE I

INTRODUCTION

Section I. General Purpose. The following land use regulations are adopted for the purpose of promoting health, safety, and general welfare of the citizens of Columbus County. These standards shall allow for the placement and growth of such uses with the appropriate approval and permitting, while maintaining the health, safety, and general welfare standards of established residential and commercial uses in Columbus County.

Section II. Legal Authority. This ordinance is adopted under the general ordinance authority granted to counties by the General Assembly of North Carolina. (General Statutes 153A-121).

Section III. Territorial Coverage. Pursuant to N.C.G.S 153A-122, this ordinance shall apply to all areas of unincorporated Columbus County which are not within the extraterritorial planning jurisdiction of any municipalities. All municipalities, their respective corporate limits, and extra-territorial jurisdiction shall be exempted from the ordinance, unless they choose to adopt this ordinance or some form thereof. This ordinance shall apply to all areas in Columbus County's Planning jurisdiction that are not already zoned at the date this ordinance is adopted.

ARTICLE II

ESTABLISHMENT OF ZONING DISTRICT(S)

Section I. General Use District (G-U)

The General Use District is established as a zoning district in which the principal use of land is for uses that are in harmony with residential, agricultural, and commercial development in Columbus County. Any use not discussed in Article III is a permitted use in the (G-U) district if it can be properly identified and determined to be a classified land use by the Planning Director. If a land use cannot be determined by the Planning Director or his designee, the use is not permitted, and a text amendment to this ordinance will be required before the use will be approved and permitted.

Section II. Bona Fide Farm Operations

Bona fide farm operations are exempt from this ordinance. Bona fide farm operations include growing crops, raising livestock and poultry, growing plants in a greenhouse or nursery, and tree farming as defined by North Carolina General Statute 106.581.1.

ARTICLE III

CONDITIONAL LAND USES

Section I. Regulated Uses. Conditional use permits are only required for the land uses listed below.

- Heavy Industrial uses
- Light Industrial Uses
- Industrial Parks
- Private and Public Utilities and related operations
- Adult Businesses
- Propane, Fuel Oil, Gasoline, or Other Hydrocarbon Bulk Storage Facilities
- Junk, storage, recycling, reclamation, or salvage yards
- Manufactured Home Parks (as set forth in the Manufactured / Mobile Home Park Ordinance for Columbus County)
- RV Campgrounds (As set forth in the Columbus County Resort Vehicle Campgrounds Ordinance – Columbus County Code Sec. 18-152 through Sec. 18-255)
- Electronic Gaming Operations
- Wireless Communication Towers or other steel frame structures/towers
- Firing Range (Indoor/Outdoor)
- Landfill (Demolition and Sanitary)
- Mining/Quarrying, borrow pits, and or Extraction Operations
- Go-cart, motor cross, and or other categories of race tracks.
- Intensive Livestock Farming
- Meat Packing Facilities
- Land Application of animal and human waste

Section II. Definitions.

Words and terms set forth below shall have the meanings ascribed to them. Any word, term(s) or phrase used in this Ordinance not defined below shall have the meaning ascribed to such word, term or phrase in the most recent editions of Merriam-Webster's Dictionary, Black's Law Dictionary unless, in the opinion of the Administrator, established customs or practices in Columbus County justify a different or additional meaning. Furthermore, for the purpose of this Ordinance, certain words, terms and phrases are herein defined as follows:

- A. Words used in the present tense shall include the future tense.
- B. Words used in the singular number shall include the plural number and the plural singular.
- C. The word "shall" and "will" are mandatory and not discretionary.
- D. The word "may" is permissive.
- E. The word "lot" shall include the words "parcel", "plot" and "tract".
- F. The word "building" and "structures" are synonymous.
- G. The phrase "used for" shall include the terms "intended to be used", or "intended for" and "designed for" and "occupied for".
- H. Words used here in the masculine gender shall be interpreted to include the feminine gender.
- I. References to Section numbers herein refer to the Columbus County Land Use Ordinance unless specifically stated otherwise.

Adult Business: An adult business shall be defined as any business activity, club or other establishment which permits its employees, members, patrons or guests on its premises to exhibit any specified anatomical areas before any other person or persons.

Asphalt Plants: A plant used for the manufacture of asphalt, macadam and other forms of coated roadstone, sometimes collectively known as blacktop.

Bona Fide Farms: A commercial agricultural use of a tract of five (5) or more acres used exclusively for the raising of crops, livestock, or other plants and animals, including orchards, vineyards, and nurseries, along with any buildings and structures that are customarily and necessarily incidental to such activities, as set forth in NCGS 105-277.1 et seq. This shall include the retail sale of agricultural products grown or raised on the premises or agricultural products purchased for resale. In addition, this Ordinance does not impose nor exercise any controls over croplands, timber lands, pasture lands, orchards, or idle or other farmlands. Nor does it exercise control over any farmhouse, barn, poultry house, or other farm buildings, including tenant or other houses for persons working on said farms, as long as such houses shall be in the same ownership as the farm and located on the farm. Residences for non-farm use or occupancy and other non-farm uses shall be subject to the provisions of this Ordinance.

Cement Mixing Facilities: A facility that combines various ingredients to form concrete. Some of

these inputs include sand, water, aggregate (rocks, gravel, etc.), fly ash, potash, and cement. This includes ready mix and central mix plants.

Chemical Manufacturing: The mechanical or chemical transformation of materials and substances into new products, including the assembly of component parts and the blending of materials.

Chemical Storage Facility: Chemical storage facilities are places for bulk storage of any raw chemicals not covered by other categories. They may be either gas, liquid, or solid. This does not include warehouse storage of packaged chemicals or chemical products.

Comprehensive Land Use Plan: A general plan for the future development of Columbus County, adopted by the Columbus County Board of Commissioners according to the provisions of the North Carolina General Statutes.

Chipping Mill: The conversion of wood or logs into wood chips.

Electronic Gaming Ordinance: A business enterprise, whether principal or accessory, where persons may play games on on-site machines/terminals/computers that reveal the results of sweepstakes or similar contests associated with the on-site purchase of internet time, phone time, office supply or other retail good; and where redeemable cash sweepstakes awards (government issued coins and bills in hand) in amounts of \$10.00 or more may be received. This definition does not apply to any game or process prohibited by N.C.G.S. §§ 14-304 through 14-309 or to any game regulated by the North Carolina Education Lottery Commission.

Electrical Generating Facility-An industrial facility also referred to as a power station, generating stations, power plants, power house or generating plant is an industrial facility for the generation of power.

Explosive Manufacturing- Explosive and emulsion manufacturing projects.

Firing Range-Includes indoor and outdoor ranges for firing guns where ammunition is used.

Fuel Oil Bulk Storage-Storage facilities where 30,000 gallons or greater of fuel is stored.

Industrial Uses –Any use or category of uses that meet the criteria set forth below for Heavy, Light, or Industrial Park uses as defined by Webster’s Dictionary.

1. **Heavy Industrial-** Intensive industrial processes that encompass more than one acre and generate EPA controlled discharges as part of their by product, and by their nature, create high decibel noise, smoke, or dust. May also include mining and related excavations and extractions of material for sale off site, asphalt plants, explosive manufacturing, chemical manufacturing, paper mills, large scale wood processing operations.
2. **Light Industrial-** Industry that is less intensive a not otherwise covered by the definition of Heavy Industry. Examples may include but not be limited to small manufacturing, small spinning or sewing operations, solar farms, cement mixing facilities, warehousing, small scale craft and wood working facilities.
3. **Industrial Park-** Large tracts of land that receive state designation as a certified industrial site, typically operated by the County, that has water and sewer available to it.

Intensive Livestock Operation – (As defined by NC Administrative Code Section 15A NCAC 2H.200 as may be amended by future action) Any enclosure, pen, feedlot, building, or group of buildings intended to be used, or actually used to feed, confine, maintain, or stable a concentration of cattle, horses, sheep, poultry, or swine that meet all the following criteria:

- (1) Anytime the total number of animals meets or exceeds the following threshold levels:
 - Cattle at least 100 animals
 - Horses at least 75 animals
 - Swine at least 250 animals
 - Sheep/goats at least 1000 animals
 - Poultry at least 30,000 animals
- (2) Where the dietary needs are met primarily by means other than grazing; and

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- (3) Where liquid animal waste is primarily handled through a liquid waste management system approved by the state.
- (4) It includes any buildings, structures, excavations, or enclosed areas directly involved therein, including land used for pasture or feedlot purposes, and any animal waste storage structures, excavations or areas directly connected to or associated with such operations. Intensive livestock operations typically include an enclosure, pen, feedlot, building or group of buildings intended for the confined feeding, breeding, raising or hold of animals where animal waste may accumulate or where vegetative cover cannot be maintained due to the concentration of animals.

Junk, Storage, Recycling, Reclamation, or Salvage Yards: Any area, in whole or in part, where waste or scrap materials are bought, sold, exchanged, stored, baled, packaged, disassembled, or handled, including, however not limited to: scrap iron and other metals, scrap building/construction materials, plastic pipe, paper, rags, vehicles, vehicle parts and components, rubber tires, bottles, cans and household goods. The term includes junkyards and auto wrecking yards but does not include uses established entirely within enclosed buildings.

Landfill (Demolition & Sanitary): A sanitary landfill site used for the disposal of solid wastes beneath layers of soil and other materials. A demolition landfill shall include facilities for stumps, limbs, leaves, concrete, brick, wood, uncontaminated earth and other solid wastes resulting from construction, demolition or land clearing.

Land Application of Waste: Land application of any human or animal wastes, treated or not.

Manufactured Mobile Home: A structure as defined by the Manufactured / Mobile Home Park Ordinance for Columbus County as approved November 3, 2009 and as amended.

Manufactured Home Park: A parcel (or contiguous parcels) of land as defined by the Manufactured / Mobile Home Park Ordinance for Columbus County (November 3, 2009).

Meat Packing Facility: A facility used for processing and packing meats to be sold for wholesale.

Mining: The breaking or disturbing of the surface soil or rock in order to remove minerals to make them suitable for commercial, industrial or construction use, but not including excavation or grading when conducted in aid of on-site farming or construction borrow pits in conjunction with site prep for an approved development).

Mining does not include:

1. Those aspects of deep mining not having significant effect on the surface, where the affected land does not exceed one acre in area.
2. Excavation or grading when conducted solely in aid of on-site farming or of on-site construction for purposes other than mining, such as constructing a residence, garage, commercial or industrial building.
3. Mining operations where the affected land does not exceed one (1) acre in area.
4. Plants engaged in processing minerals produced elsewhere and whose refuse does not affect more than one (1) acre of land.
5. Removal of overburden and mining of limited amounts of any ores or mineral solids when done only for the purpose and to the extent necessary to determine the location, quantity, or quality of any natural deposit, provided that no ores or mineral solids removed during exploratory excavation or mining are sold, processed for sale, or consumed in the regular operation of a business, and provided further that the affected land resulting from any exploratory excavation does not exceed one (1) acre in area.

Nonconforming Use: The use of a building, mobile home, or land which does not conform to the use regulation of this Ordinance, either at the effective date of this Ordinance or as a result of subsequent amendments which may be incorporated. Any building or land use covered by this Ordinance that is not operational during a one (1) year period from adoption of this Ordinance shall be considered a nonconforming use.

Propane or Gasoline Bulk Storage: The storage of product at 30,000 gallons or greater for the purpose of an individual or corporation to sell various quantities for profit.

Race Tracks (Includes Go-Cart, Motocross, etc.): Any facility used for the purpose of racing like vehicles such as cars, four-wheelers, dirt bikes, go-carts, etc.

Recreation Vehicle Campgrounds: Any site or tract of land upon which fifteen (15) or more recreational vehicle spaces are provided for temporary occupancy. A recreational vehicle park shall also be known as a campground or travel trailer park.

Site Plan: A specific and detailed plan of development meeting the requirements of this Ordinance.

Solar Farm/Park: Any parcel of land one (1) acre or greater where solar panels are located for the purpose of selling power. (see light industrial)

Wireless Communication Facility: A Wireless Communication Facility is any unstaffed facility for the transmission and/or reception of wireless telecommunications services, usually consisting of an Antenna Array, connection cables, an Equipment Facility, and a Support Structure to achieve the necessary elevation.

Wireless Telecommunication Tower: Any tower or structure erected for the purpose of supporting, including, but not limited to, one or more antennas designed to transmit or receive television, AM/FM radio, digital, microwave, cellular, telephone, or similar forms of electronic communication. Alternative structures, as defined by this Ordinance, are considered towers by this definition. The following shall not be included in this definition:

- A. Amateur radio facilities with antennas mounted on supporting structures less than 100 feet in height;
- B. Residential antennas for receiving television or AM/FM radio broadcasts;
- C. Residential satellite dishes; or,
- D. Commercial or industrial satellite dishes that are less than 20 feet in height.

ARTICLE IV

CONDITIONAL USE APPROVAL PROCESS

Section I. Procedure

Conditional Use Permits shall be granted by the Columbus County Board of Commissioners as permitted by 153A-344. Conditional Uses may only be established by Columbus County Board of Commissioners approval.

The owner or owners of all of the property included in the petition of a Conditional Use Permit shall submit the required application and information to the Columbus County Planning Department at least three weeks prior to the Columbus County Planning Board meeting at which it is to be heard. Such application shall include all of the requirements pertaining to this Ordinance. The Columbus County Planning Board shall forward a recommendation to the Columbus County Board of Commissioners for their final approval.

Applications shall include a site plan and be accompanied by a fee set according to the Planning Department Fee Schedule, approved by the Board of Commissioners as may be amended by them as required.

A. Planning Department Staff Review:

1. Predevelopment Conference

All applicants shall present conceptual plans to the Planning Staff at the predevelopment conference where they will receive all applicable procedural forms and discuss the ordinance requirements for the proposed project.

2. Technical Review Committee:

- a. The Planning Director shall distribute the site plan, one copy each to the chairman of the: Planning Board, the Clerk to the Board of Commissioners, the Columbus County Health Department, the: Columbus County Board of Education (only if the project involves multi-family housing), , the Columbus County Inspections Department, the Soil Conservation Service, the county tax assessor and the district engineer of the State Department of Transportation for review and recommendation with an indication of the date of probable agenda placement. The remaining copies shall be distributed to the members of the Planning Board at least ten (10) days prior to the

scheduled date of review by the Planning Board.

- b. The technical review committee shall be given thirty (30) days to review and respond with comments. The various reviewing agencies shall forward their comments to the Planning Director not less than ten (10) days prior to the meeting at which the review of the plan shall take place, or before the public hearing at which the review of the plan will take place. Failure of the reviewing agencies to comment prior to the deadline shall be construed as having no opinion by the agency unless they request an extension. The planning Director shall consider such a reasonable request, submitted by the reviewer in writing with ample justification for doing so. The request will be reviewed by the Planning Director and the Planning Board Chairman, who shall grant or deny the request.
- c. Upon receipt of all technical review comments, the Planning Department Director will prepare draft conditions to go to the Planning Board for review and provide same to the developer for review. Developer may then submit a plan to the Planning Board for approval at least five (5) days prior to their next scheduled meeting.

Section II. Planning Board Action

1. The Planning Board shall review all requests for Conditional Use Permits within 90 days from submission to the Planning Department. However, this requirement is not intended to prevent the Planning Board from delaying action after review to facilitate their due diligence.
2. The Planning Director shall set and advertise a date and time for a public hearing before the Planning Board. Notice of a public hearing shall be given once a week for two successive calendar weeks in a newspaper of general circulation, said notice to be published the first time not less than ten (10) nor more than twenty-five (25) days prior to the date fixed for said hearing. In addition to the newspaper advertisement, notice shall also be made by posting the property concerned, with a poster indicating the proposed change, the date, the location, and the time of the public hearing at least one week before the public hearing.
3. The applicant shall provide to the Planning Department a list of the names and addresses of all adjacent property owners. A notice of the public hearing shall be mailed, RETURN RECEIPT REQUESTED, to each person on this list prior to the public hearing. The person mailing such notice shall certify that such notices have been mailed.
4. The Planning Board shall consider the application and evidence presented at the public hearing. In conducting the public hearing and considering the application, the Planning Board shall follow quasi-judicial procedures. The public hearing shall be held utilizing the same rules and procedures as employed in the conduct of a public hearing held before the Columbus County Board of Commissioners. At the hearing all interested persons shall be permitted to testify in sworn testimony. Following the public hearing the Planning Board shall forward a recommendation to the Board of Columbus County Commissioners to grant, deny, or grant with conditions the Conditional Use Permit after a subsequent public hearing to be held before the Columbus County Board of Commissioners.
5. No Planning Board member shall participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself/herself, the remaining members shall by majority vote rule on the objection. Vacant positions on the Planning Board and members who are disqualified from voting on the matter shall not be considered "members of the Board" for calculation of the requisite majority.
6. Pursuant to NCGS153A-340, if the Conditional Use Permit is granted, the Planning Board shall use as a guide, the specific conditions outlined in this Article for each use proposed. In addition, the Planning Board shall find:
 - A. That the use will not materially endanger the public health or safety, if located according to the plan submitted and approved;

- B. That the use meets all required conditions and specifications;
- C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity; and
- D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Columbus County Land Use Plan.

Based on this set of criteria, the Planning Board shall then forward a recommendation to the Board of Commissioners regarding the Conditional Use Permit.

Section III. Board of Commissioners Action

1. The Planning Director shall set and advertise a date and time for a public hearing before the Board of Commissioners. Notice of a public hearing shall be given once a week for two successive calendar weeks in a newspaper of general circulation, said notice to be published the first time not less than ten (10) nor more than twenty-five (25) days prior to the date fixed for said hearing. In addition to the newspaper advertisement, notice shall also be made by posting the property concerned, with a poster indicating the proposed change, the date, the location, and the time of the public hearing at least one week before the public hearing.
2. At the public hearing all interested persons shall be permitted to testify in sworn testimony. The applicant shall provide to the Planning Department a list of the names and addresses of all adjacent property owners. A notice of the public hearing shall be mailed, RETURN RECEIPT REQUESTED, to each person on this list prior to the public hearing. The person mailing such notice shall certify that such notices have been mailed.
3. The Board of Commissioners shall consider the application and comments at the public hearing and may grant or deny the Conditional Use Permit. In conducting the public hearing and considering the application, the Board of Commissioners shall follow quasi-judicial procedures. A simple majority vote of the Board of Commissioners is required to grant or deny a Conditional Use Permit. Vacant positions on the Board and members who are disqualified from voting on the matter shall not be considered "members of the Board" for calculation of the requisite majority.
4. No Board of Commissioner shall participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible conflicts include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter. If an objection is raised to a member's participation and that member does not recuse himself/herself, the remaining members shall by majority vote rule on the objection.
5. Pursuant to NCGS153A-340, if the Conditional Use Permit is granted, the Board of Commissioners shall use as a guide, the specific conditions outlined in this Article for each use proposed. In addition, the Board of Commissioners shall find:
 - A. That the use will not materially endanger the public health or safety if located according to the plan submitted and approved;
 - B. That the use meets all required conditions and specifications;
 - C. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity; and
 - D. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the Columbus County Land Use Plan.
6. In granting the Conditional Use Permit the Board of Commissioners may designate only those conditions, in addition to those stated herein, which, in its opinion, assure that the use in its

proposed location will be harmonious with the area and with the spirit of this Ordinance and clearly in keeping with the public welfare. All such additional conditions shall be entered in the minutes of the meeting, at which the Conditional Use Permit is granted, on the Conditional Use Permit itself, and on the approved plans submitted therewith. All specific conditions shall run with the land and shall be binding on the original applicants for the Conditional Use Permit, their heirs, successors and assigns. The CUP and plat maps shall be recorded at the Register of Deeds Office.

Section IV. Denials and Appeals

If the Board of Commissioners denies the Conditional Use Permit, the Board shall enter the reason for their action in the minutes of the meeting at which the action is taken.

No appeal may be taken from the action of the Columbus County Board of Commissioners in granting or denying a Conditional Use Permit except through the Columbus County Superior Court within thirty (30) days.

Section V. Failure to Comply/Notification of Adjacent Property Owners

In the event of failure to comply with the plans approved by the Board of Commissioners, or with any other conditions imposed upon the Conditional Use Permit, the permit shall thereupon immediately become void and of no effect. No building permits for further construction or certificates of occupancy under this Conditional Use Permit shall be issued, and all completed structures shall be regarded as nonconforming uses subject to the provisions of this Ordinance. In such cases, owners of adjoining property shall be notified that the Conditional Use Permit is no longer in effect.

Section VI. Expiration of Conditional Use Permit

In any case where a Conditional Use Permit has not been exercised within the time limit set by the Board of Commissioners, or within one year if no specific time limit has been set, then without further action, the permit shall be null and void. "Exercised" as set forth in this section shall mean that binding contracts for the construction of the main building have been let; or in absence of contracts that the main building is under construction to a substantial degree; or that pre-requisite conditions involving substantial investment are contracted for, in substantial development; or completed (sewerage, drainage, etc.). When construction is not a part of the use, "exercised" shall mean that the use is in operation in compliance with the conditions set forth in the permit.

Section VII. Modifications of Plans

Where plans are required to be submitted and approved as part of the application for a Conditional Use Permit, the Board of Commissioners may authorize modifications of the original plans.

Section VIII. Supplemental Requirements for Conditional Uses

Specific Requirements By Use: A site plan must always be submitted with the application showing at least the following, but with the understanding that the site plan may be prepared by the applicant:

1. The shape and dimensions of the lot on which the proposed building(s) is to be erected;
2. The location of said lot with respect to adjacent rights-of-way;
3. The shape, dimensions, and location of all buildings, existing and proposed, and required setbacks;
4. The nature of the proposed use of the building or land, including the extent and location of the use;
5. The location and dimensions of off-street parking and loading space and means of ingress and egress;
6. The square feet and percentage of lot as built upon area if the lot is located in a Watershed;
7. The location and type of all required buffers;

8. Required Driveway Permits from the Department of Transportation;
9. A landscape plan that meets requirements of the Highway Corridor Overlay District, if applicable;
10. A Sedimentation and Erosion Control Plan (if applicable) as submitted to the Land Quality Section, Department of Environment and Natural Resources; and,
11. Any other information, which the Planning Staff may deem necessary for consideration in enforcing all provisions of this Ordinance.

Also, the conditional use site plan shall indicate the location and dimensions of outdoor activity areas including outdoor storage, location and type of outdoor lighting, and areas of environmental concern such as flood plains, surface water, and drainage ways. Prior to approval of the site plan, the Planning Staff may consult with other qualified personnel for assistance to determine if the application meets the requirements of this Ordinance.

Individual Conditional Uses may require more information, as given in this Section or elsewhere in this Ordinance. **In addition, the Planning Board or Board of Commissioners may require** other information as it deems necessary in order to determine if the proposal meets all requirements and will not endanger persons or property.

The Planning Board or Board of Commissioners may impose reasonable conditions (i.e. hours of operation) in addition to those given in this Section and elsewhere in this Ordinance. In order to do this, the Board must determine that additional conditions are necessary to protect the welfare and safety of the public and of property, or to meet the tests given elsewhere in this Section.

ARTICLE VII

ENFORCEMENT AND PENALTIES

Section I. Administration & Enforcement.

The Planning Director of his/her designee shall be responsible for the administration and enforcement of this ordinance.

If the Planning Director shall determine that any of the provisions of this ordinance are being violated, they shall notify in writing the person responsible for such violation, indicating the nature of the violation and ordering the action necessary to within ten (10) working days correct the violation. He may order the discontinuance of illegal use of land, buildings, or structures; the removal of illegal buildings or structures or of addition, alterations, or structural changes thereto; the discontinuance of any illegal work being done; and may take any other action authorized by this ordinance to insure compliance with, or to prevent violation of, its provisions.

Section II. Conflict with Other Laws.

Wherever the provisions or application of this ordinance impose higher standards than are required in any other local ordinance or regulation, the provisions or application of this ordinance shall govern. Wherever the provisions of any other statute or local ordinance or regulation impose higher standards than are required by the provisions or application this ordinance, the provisions of such other statute or local ordinance or regulation shall govern.

Section III. Penalties.

Any person, firm or corporation who violates any provision of any article of this ordinance; or who shall violate or fail to comply with any order made hereunder; or who shall continue to work upon any structure after having received written notice from the Ordinance Administrator to cease work, shall, upon conviction, be guilty of a Class 3 misdemeanor as provided by N.C.G.S. § 14-4 as may be amended from time to time, and shall be punishable by a fine not to exceed fifty (\$50.00) dollars, or imprisonment not to exceed twenty days. Each day such violation shall be permitted to exist shall constitute a separate offense. Notice of violation shall be sufficient if directed to the owner, the agent of the owner, or the contractor and left at his known place of residence or place of business. In lieu of or in addition to the criminal penalties outlined above, each person violating this ordinance shall be subject to a civil penalty, under N.C.G.S. 153A-123©, in the amount of two-hundred (\$200.00) dollars per day. No penalty shall be assessed prior to notice to the violator. For every day a violator

is in violation of this ordinance, it shall be considered a separate offense. If the violator does not pay such penalty within 30 days of notification of its assessment by written citation it and any subsequently accruing penalty may be recovered by the County in a civil action in the nature of a debt. Any contest of said penalty shall be by appropriate action taken in the General Court of Justice for Columbus County.

Section IV. Severability Clause.

Should any section or provisions of this ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any part hereof other than the part so declared to be unconstitutional or invalid.

Section V. Ordinance Amendments.

This Ordinance may be amended by the Board of Commissioners following a public hearing on the proposed changes. The Board shall cause notice of the hearing to be published once a week for two successive calendar weeks. The notice shall be published the first time not less than 10 days nor more than 25 days before the date fixed for the hearing. In computing such period, the day of publication is not to be included but the day of the hearing shall be included.

APPROVED and ADOPTED this the 21st day of July, 2014.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **P. EDWIN RUSS, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to the Board**

QUESTIONS/COMMENTS:

Commissioner Prevatte: stated the following:

1. On Page 3 of the Ordinance, Adult Business, and it also reads that conditional use permits could be given for them. In the definition of an Adult Business, but it does not address an adult bookstore; **and**
2. I would ask that this be tweaked to say “and an establishment that might sell adult books or literature”.

Robert Adams: Does this include the towns and municipalities?

Barry Gelezinsky: the County does not have the authority to govern the towns and municipalities.

Commissioner Prevatte: under Bona Fide Farms, under poultry, does this include a little chicken coup.

Barry Gelezinsky: no.

Commissioner Prevatte: under Chipping Mill, where does that fit under the types of businesses?

Barry Gelezinsky: It would probably be considered either a light or heavy industrial use.

Commissioner McDowell made a motion to approve and adopt the Columbus County Land Use Regulation Ordinance, with the following addition:

Page 3: Adult Business - add the following sentence, “This includes any establishment that, as their primary business, is involved in the sale of adult oriented literature, video recordings, etc.”.

The motion was seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #9: APPOINTMENTS / RE-APPOINTMENTS / REPLACEMENTS:

June B. Hall, Clerk to the Board, requested the following appointments / re-appointments / replacements be made.

COMMITTEE	DISTRICT/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Department of Aging Advisory Council	III	Raymond Shaw	06-30-2014	HOLD

COMMITTEE	DISTRICT/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Four-County Community Services, Inc. Motion: Commissioner McKenzie Second: Commissioner Bullard	EB	Richard Wilson	06-30-2014	Wanda Killens

OTHER:**PURCHASE of VEHICLES for all DEPARTMENTS BUDGETED:**

Commissioner Byrd made a motion for the vehicles to be purchased for all departments that have been budgeted for, seconded by Commissioner McKenzie. The motion unanimously passed.

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 6:53 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #10: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 07, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

Agenda Item #11: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of JUNE, 2014 ADJUSTMENTS TO THE MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the monthly adjustments to the June, 2014 water bills.

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

OTHER:**COLUMBUS COUNTY WATER and SEWER DISTRICT II - FIRE HYDRANT SITUATION:**

This information will be recorded in Minute Book Number 1 Columbus County Water and Sewer District II.

COLUMBUS COUNTY WATER and SEWER DISTRICT IV - HALLSBORO PROJECT:

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District IV.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III IV and V BOARD MEETING and resume REGULAR SESSION:

At 6:57 P.M., Commissioner Prevatte made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #12: CONSENT AGENDA ITEMS:

Commissioner McKenzie made a motion to approve the following Consent Agenda Items, seconded by Commissioner Byrd. The motion unanimously passed.

A. **Budget Amendment:**

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	14-4311-526001	Department Supplies - SWAT Bulletproof vest and ballistic helmets	44,000
Revenues	15-3431-499101	Fund Balance Appropriated	44,000

B. **Tax Refunds and Releases:**

Property Value Amount: \$348.34
 Butler, Mary L. (Heirs) **PROPERTY:** 27877 Total: \$410.47
 Value: Year: 04-13 Account: 15-08120 Bill#: 99999
 Release value of dwelling. No deed can be located. Release Acme Delco(52.91)
 release Columbus Rescue(9.22)

Property Value Amount: \$546.86
 Griffin, Desiree Y **PROPERTY:** 83742 Total: \$1,302.08
 Value: Year: 11-13 Account: 15-03628 Bill#: 99999
 Release value of mobile home. Repoed 9/27/10. Release Acme Delco (81.00) release
 Columbus Rescue (15.22)

Property Value Amount: \$956.11
 Lowery, Bonnie **PROPERTY:** 00000 Total: \$2,718.48
 Value: \$0.00 Year: 07-13 Account: 13-03905 Bill#: 99999
 Release value of dwelling. Should have been listed act# 13-00706. Release Roseland
 Fire(70.48) release Columbus Rescue(23.50) release Water II (86.38) release Late
 List(105.02)

Property Value Amount: \$43.36
 Thompson, Wanda Andrews **PROPERTY:** 00000 Total: \$54.72
 Value: \$2,520.00 Year: 10-11 Account: 06-04535 Bill#: 99999
 Release value of boat. Sold in 2009. Release Yam City(5.32) release Columbus
 Rescue(1.06) releate late list(4.98)

Refunds Amount: \$0.00
 Bryant, Brenda **PROPERTY:** 00000 Total: \$603.22
 Value: \$0.00 Year: 11-13 Account: 13-05654 Bill#: 99999
 Refund user fees. 2011-2013. Can picked up 3/16/11. Dwelling vacant.

Refunds Amount: \$0.00
 Register, Wanda S. **PROPERTY:** 90134 Total: \$1,084.00
 Value: \$0.00 Year: 09-13 Account: 03-01460 Bill#: 99999
 Refund user fees. 2009-2013. Dwelling vacant.

User Fee Amount: \$0.00
 Creech, Terry L. **PROPERTY:** 28635 Total: \$218.00
 Value: \$0.00 Year: 2013 Account: 15-03833 Bill#: 16430
 Release user fee. Dwelling vacant.

User Fee Amount: \$0.00
 Donahue, Crystal **PROPERTY:** 90404 Total: \$218.00
 Value: \$0.00 Year: 2013 Account: 03-02149 Bill#: 17918
 Release user fee. Dwelling vacant.

User Fee Amount: \$0.00
 Hall, Richard Heirs & Gennie Ree Brown **PROPERTY:** 28421 Total: \$218.00
 Value: \$0.00 Year: 2013 Account: 15-17100 Bill#: 25085
 Release user fee. Dwelling vacant.

User Fee Amount: \$0.00
 Kinlaw, Jimmy C. Sr. & c/o Jimmy C **PROPERTY:** 78597 Total: \$218.00
 Value: \$0.00 Year: 2013 Account: 12-14457 Bill#: 78597
 Release user fee. Dwelling Vacant.

User Fee Amount: \$0.00
 Southern Mary Ella **PROPERTY:** 75048 Total: \$218.00
 Value: \$0.00 Year: 2013 Account: 01-87523 Bill#: 46825
 Release user fee. M/H vacant.

Agenda Item #13: COMMENTS:

Chairman Russ opened the floor for comments. The following spoke.

A. Department Managers:

1. **Danny Fowler, Public Utilities Director:** stated the following:
 - A. The Water Board wants to do away with sending out the second notices on the water bills;
 - B. This will save us \$7,500 annually;
 - C. The survey we have done with other counties resulted in about a 50-50 ratio;
 - D. The cut-off time will be the same; **and**
 - E. We are introducing this idea for your input.

MOTION:

After discussion was conducted, Commissioner McKenzie made a motion to send out one (1) notice on past due water bills, and the start date to be determined, seconded by Commissioner Prevatte. The motion unanimously passed.

2. **Gary Lanier, Economic Development/Planning Director:** stated the following:
 - A. Cape Fear RPO County Priority Worksheet:
 - These listed projects are the Department of Transportation projects for Columbus County with regional rankings;
 - We will need to, as a County, do a resolution of support for these rankings at the next meeting;
 - This is for your information; **and**
 - B. The question was raised that Jim Graham was not re-appointed to the EDC Board, but he was appointed to the International Logistics Park Board, and you may want to look at someone to take his place.

B. Board of Commissioners:

1. **Commissioner McDowell:** stated the following:
 - a. Danny, on the Gore Lake Project, I would like for you to stay on the contractor on grooming the sides of the roads;
 - b. We need to work on incentives to bring businesses into the County, and give Gary Lanier permission to put a workshop together with all the pertinent boards involved, by the fall.

After a brief discussion, it was the general consensus of the Board for Gary Lanier, Economic Development/Planning Director, to put together a workshop for all the pertinent boards to meet by the fall, to discuss creating incentives that would help bring businesses into Columbus County.

2. **Commissioner McKenzie:** Danny, in regards to the reduced water hookup fee, has the Water Board met yet?
William S. Clark, County Manager, responded stating that the Water Board had not met yet, and they meet once a month, and that item will be on the agenda.
3. **Commissioner Byrd:** Mr. Cox, would you check into getting the speed limit sign on Red Bug Road put back up?
4. **Commissioner Prevatte:** stated the following:
 - a. Thank you Danny for responding to my call the other night;
 - b. June, I would like to you to update the billfold size information card; **and**
 - c. I received a telephone call from Louise Turner who owns a .43 acre tract of land in the area of the Government Complex, and is interested in selling this tract of land.

After a detailed discussion, Michael H. Stephens, County Attorney, recommended that a title search be done, and it was the general consensus of the Board for Commissioner James E. Prevatte to meet with Ms. Turner after the title search was completed to negotiate a price for this tract of land, and bring the information back to the Board.

5. **Chairman P. Edwin Russ:** stated the following:
- a. The Columbus County Dixie Boys are the North Carolina State Champions;
 - b. They are going to Louisiana for the World Series next week, and it will cost approximately \$10,000, and if anybody wants to donate any money, they will be very appreciative; **and**
 - c. I am going to pledge a \$100 contribution to this team, and I will challenge each Board member to do likewise, or more.

Commissioner McDowell stated when this ball team returns back home after the World Series, he would like for the Board of Commissioners to recognize them.

Commissioner Byrd stated that he would like to issue a challenge for other individuals throughout the County and in the district, that the Board members are pledging \$100, individually, to this event.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-138.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

At 7:29 P.M., Commissioner Bullard made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-138.11 (1) (3) Attorney-Client Privilege, after a five (5) minute recess, seconded by Commissioner Byrd. The motion unanimously passed.

CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-138.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 7:45 P.M., Commissioner McKenzie made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner McDowell. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Russ requested that Michael H. Stephens, County Attorney, orally read the Closed Session General Account. Mr. Stephens orally read the following: *"The County Attorney requested direction from the Board of Commissioners on whether to assign the bid on a foreclosed property where Columbus County was the high bidder."*

Commissioner Prevatte made a motion to approve the Closed Session General Account, seconded by Commissioner Bullard. The motion unanimously passed.

MOTION:

Commissioner Byrd made a motion that we do not assign the bid and proceed to put the property in the County's name, seconded by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #14: ADJOURNMENT:

At 7:47 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 21, 2014

6:53 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:53 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #10: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 07, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the July 07, 2014 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #11: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of JUNE, 2014 ADJUSTMENTS TO THE MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly adjustments to the June, 2014 water bills for Columbus County Water and Sewer District I.

June 2014 Adjustments for Water District I

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/2/2014	603480.00 96	WILLA WARD	\$(182.00)	LEAK ADJUSTMENT

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/20/2014	600470.00 96	TINA JOHNSON	\$50.00	METER TAMPERING FEE
6/20/2014	602040.00 98	OSCAR WILLIAMS	\$29.00	RETURNED BANK DRAFT
6/20/2014	602040.00 98	OSCAR WILLIAMS	\$25.00	RETURNED BANK DRAFT FEE
6/20/2014	102580.00 97	SHERRY MORALES	\$85.00	METER TAMPERING FEE, HARD LOCK, EARS
6/20/2014	402475.00 93	ANNETTA CARTRETTE	\$50.00	METER TAMPERING FEE

Commissioner Prevatte made a motion to approve the monthly adjustments to the June, 2014 water bills for Columbus County Water and Sewer District I, seconded by Commissioner McKenzie. The motion unanimously passed.

ADJOURNMENT:

At 6:57 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 21, 2014

6:53 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:53 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #10: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 07, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the July 07, 2014 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #11: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of JUNE, 2014 ADJUSTMENTS TO THE MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly adjustments to the June, 2014 water bills for Columbus County Water and Sewer District II.

June 2014 Adjustments for Water District II

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/15/2014	130960.00 98	JACK YATES JR	\$(30.00)	BILLING ERROR
6/2/2014	122080.00 97	ANGELA WASHINGTON	\$188.00	RETURNED CHECK

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DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/2/2014	122080.00 97	ANGELA WASHINGTON	\$25.00	RETURNED CHECK FEE
6/20/2014	111356.00 97	GLADYS GERALD	\$60.00	METER TAMPERING FEE, HARD LOCK
6/20/2014	131590.00 97	SPENCER WILSON	\$25.00	RETURNED CHECK
6/20/2014	131590.00 97	SPENCER WILSON	\$25.00	RETURNED CHECK FEE
6/20/2014	120430.00 98	BILLY HOOD	\$37.00	RETURNED CHECK
6/20/2014	120430.00 98	BILLY HOOD	\$25.00	RETURNED CHECK FEE

Commissioner Prevatte made a motion to approve the monthly adjustment to the June, 2014 water bill for Columbus County Water and Sewer District II, seconded by Commissioner McKenzie. The motion unanimously passed.

OTHER:

FIRE HYDRANT SITES in EVERGREEN:

Commissioner McKenzie requested that Danny Fowler, Public Utilities Director, and the Water Board to take a look at the fire hydrant situation in Evergreen and bring back a recommendation to the Board of Commissioners.

ADJOURNMENT:

At 6:57 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 21, 2014

6:53 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:53 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #10: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 07, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the July 07, 2014 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #11: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of JUNE, 2014 ADJUSTMENTS TO THE MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly adjustment to the June, 2014 water bill for Columbus County Water and Sewer District III.

DISTRICT III ADJUSTMENT for the MONTH of JUNE, 2014

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
6/20/2014	341147.00.97	Dalton Haynes	50.00	Meter Tampering Fee

Commissioner Prevatte made a motion to approve the monthly adjustment to the June, 2014 water bill for Columbus County Water and Sewer District III, seconded by Commissioner McKenzie. The motion unanimously passed.

ADJOURNMENT:

At 6:57 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 21, 2014

6:53 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:53 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #10: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 07, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the July 07, 2014 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #11: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of JUNE, 2014 ADJUSTMENTS TO THE MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly adjustments to the June, 2014 water bills for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENTS for the MONTH of JUNE, 2014

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
06/12/2014	430265.00.98	Sharnee Grover	(154.00)	Leak Adjustment

602

Commissioner Prevatte made a motion to approve the monthly adjustment to the June, 2014 water bill for Columbus County Water and Sewer District IV, seconded by Commissioner McKenzie. The motion unanimously passed.

OTHER:

HALLSBORO PROJECT:

Commissioner Byrd asked what the status of the Hallsboro Project was. Gail Edwards replied stating the Hallsboro Project is not ready yet, we are waiting on USDA Rural Development to approve the final plans. The project should have approval this week, and as soon as we receive the approval, the project will go out to bid. We are running approximately two (2) weeks behind.

ADJOURNMENT:

At 6:57 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 21, 2014

6:53 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Trent Burroughs, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:53 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #10: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 07, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the July 07, 2014 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #11: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of JUNE, 2014 ADJUSTMENTS TO THE MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly adjustments to the June, 2014 water bills for Columbus County Water and Sewer District V.

June 2014 Adjustments for Water District V

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/17/2014	800450.00 98	ZION BAPTIST CHURCH	\$25.00	POSTING ERROR

DATE	ACCT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
6/17/2014	800451.00 98	JUDITH LLANEZA	\$(25.00)	POSTING ERROR
6/20/2014	800975.00 98	HOLLY RICE	\$64.00	RETURNED CHECK
6/20/2014	800975.00 98	HOLLY RICE	\$25.00	RETURNED CHECK FEE

Commissioner Prevatte made a motion to approve the monthly adjustment to the June, 2014 water bill for Columbus County Water and Sewer District V, seconded by Commissioner McKenzie. The motion unanimously passed.

ADJOURNMENT:

At 6:57 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman