

COLUMBUS COUNTY BOARD OF COMMISSIONERS
WORKSHOP #2 - COMBINATION of
WATER and SEWER DISTRICTS
Monday, February 04, 2013
4:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting Workshop #2 on the Combination of all Five (5) Columbus County Water and Sewer Districts into one (1) water and sewer system.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
 Ricky Bullard, **Vice Chairman**
 James E. Prevatte
 Giles E. Byrd
 P. Edwin Russ
 Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Amon E. McKenzie

WORKSHOP CALLED to ORDER:

At 4:30 P.M., Chairman Charles T. McDowell called the February 04, 2013 Workshop to order.

WORKSHOP MEETINGS DEFINED:

Chairman McDowell stated the following:

- First: the workshop meeting is to inform the Board and permit discussion - no final action is taken;
and
 Second: the procedures are less formal than at a regular meeting, but such meetings are part of the decision-making process, deliberations are going on, and therefore, they constitute "official meetings".

Chairman McDowell turned the floor over to Kip McClary, Public Utilities Director.

CONTINUED OVERVIEW of the COMBINATION of COLUMBUS COUNTY WATER and SEWER DISTRICTS into ONE (1) WATER and SEWER SYSTEM:

Kip McClary, Public Utilities Director, stated I have distributed a four (4) page handout to you very similar to the handout at the January 22, 2013 Workshop with the exception of one (1) page listing the following information.

Water Districts Basic Information

February 4, 2013

Potential Customers by 911 Address

In 2011, the MIS Department assisted Public Utilities in identifying potential customers in the water districts by overlaying the 911 address maps with the water district maps and marking the addresses presently served by county water.

The result was that many addresses could be served by county water where water lines are already present.

The number of potential customers is as follows:

| | |
|--------------------|------|
| Water District I | 737 |
| Water District II | 1084 |
| Water District III | 498 |
| Water District IV | 329 |
| Water District V | 638 |
| Non District | 301 |

Please note: before this information is used for planning purposes an actual field survey should be done to verify that each potential address is an inhabitable dwelling or business.

Since this survey was done, reduced water tap rates offered in the last two (2) years yielded approximately two hundred (200) new customers that will need to be adjusted from the respective totals.

Kip McClary stated the following:

1. At the last meeting, the question was asked how much would we have to raise the water rate to cover the deficit, and the answer is approximately eight and 11/100 (\$8.11) dollars per home, per month, on all of our existing four thousand, eight hundred (4,800) customers, to balance the deficit;
2. There are a lot of different ways in looking at this so that the deficits are met so that our current revenues are continuing as we are going and we set aside for future expansion and growth;
3. As we go through the process of combining the water districts, we don't need to limit ourselves to private financing only, but leave open the avenue of federal and state funding;
and
4. This is why we have asked Mr. Tart to get involved.

Commissioner Byrd asked if Mr. McClary had run any figures with an availability and accessibility fee being charged on the potential customers. Mr. McClary replied stating he had, but these numbers need to be field verified.

Presentation by Rodney Tart, Consultant for Green Engineering:

Rodney Tart stated the following:

1. The core part of what we need to talk about tonight is the Consolidated Business Plan and the five (5) items that are listed within;
2. The more discussion that we can generate among the Board members, the faster we can move along with what your intended purpose is;
3. The Action Plan, which is the last part, is hard but it is the easiest of all of it;
4. What I want you to consider as we move through this is "What do you envision is your vision about having an unified or consolidated water utility and what can that idea bring to this County as you envision growing this county and further development?";
5. In Harnett County, one of our prevailing factors was in getting water to the undeveloped areas of the county, and that was a twenty-five (25) year plan;
6. It is very difficult to sell vision to the public, but you have to look at today, look at tomorrow, and prepare for the future, and these are heavier and more difficult decisions;
7. It is part of your fiduciary responsibility to understand what infrastructure means to this county and what it will ultimately do for this county, not only as an economic engine, but for public health and public safety too;
8. There are three (3) components of that;
9. It is very important when you finish with this workshop, the members of this Board need to come to a consensus of what you envision the system to be, what was the vision of the initial people that started the system, and what do you think is the best vision for the total economic betterment and public health for the citizens of this county;
10. Where do you think that needs to head?;
11. If we can capture that part of it, then I think we can develop the Business Plan and the Action Plan easily because we know what our ultimate goal is;
12. Vision is something we aspire to, and does not mean that we get there quickly, it is a lofty goal, but it is pointing you in a direction;
13. These efforts will achieve long term-sustainable growth throughout the County;
14. Is it reasonable to penalize someone because they live in a remote area, do you change taxes because someone lives in a remote area?, Do you set a tax rate that is par throughout the

- whole county?;
15. Does it make sense that if you want to develop a complete and unified water system that you would look at how you would go about setting a par rate and setting rules, policy and procedures in place so you can get there, and those rules, policy and procedures make good sound business reasons;
 16. If you can embrace that, I think we can go where we want to go a lot easier;
 17. I think it is important that you confirm what you think your mission and your vision is of this system;
 18. The vision is what we aspire to and want this system to become, and the mission is what you do every day in providing public health and public safety, and providing a mechanism to stimulate an economic engine that will do good things;
 19. We have already recognized that we are water rich in some areas and not so water rich in other areas;
 20. If we want to bring it together, we have got to have a plan of how we can build and bridge transmission so we can bring it all together so we can move water wherever we need to move water when it is time to do that;
 21. In dealing with any telephone business, electrical business, and now it is in the internet, when you dealing with infrastructure, you want duplicity, so you are building a strong backbone because we know things break down and things happen;
 22. There are economic reasons, environmental reasons and good and sound hard core business reasons why you want to do these things;
 23. Confirming your intended purpose and mission of this water system is paramount of importance for you to go forward and for your staff to go forward;
 24. Developing the system's growth policy to provide service to all citizens of the county through the following, is very important;
 - A. Ongoing feasible expansion evaluation(s);
 - B. Public demand;
 - C. Funding availability; **and**
 - D. Other economic drivers;
 25. This water utility is a business, you are running a business, this is not a give away program;
 26. You want business approaches, you want good business policies, good sound planning and you want a long range financial plan so you can sell this thing;
 27. When this Board moves on, you want and need a footprint, template and a road for the next Board to follow and everyone is on the same accord, and you keep moving this thing forward;
 28. Reduce significant health risk by providing safe water quality and fire protection, where feasible;
 29. Develop wastewater extension policy that will provide service for developing industrial, commercial, and residential areas;
 30. Develop partnership policy outside municipal jurisdictions; **and**
 31. Provide a policy for consolidation and mergers of small utility systems where feasible.

Commissioner Prevatte: Let's go back to the Vision portion. I think our vision for the future should start with our vision for the present. We don't tax people because they live in a remote area, but we do tax people because of the district they live in for water. I think we have got to find a way, some of these people do not have access to water, and they will never have access to water, and that is unfair in my opinion. This is in Water Districts II and III, and possibly could be in Water District IV. I think we need to look at taking this tax away some way even if it is increasing the water rate monthly.

Rodney Tart: You raise an important point. As the struggle continues to find answers to these questions and issues at trying to develop an ultimate vision for your utility, we got to develop policy, procedure, methodology, factual information to help justify why you would want to move in that direction. If your ultimate goal is to have a fair rate for Columbus County, it is to have a great utility that is going to run truly like a business, then you have got to embrace sound and prudent business policy so that there is no disparity in as much as what becomes feasible and not feasible.

Commissioner Byrd: In listening to this discussion, it is my opinion that the availability fee or accessibility fee is the sensible way to go in lieu of raising the water rates.

Rodney Tart: replied stating the following:

1. At this point in time, I think these are way down the road of priority;
2. I think it is more important for this Board to know what your expectation is of a good sound

- operating water system than it is to know what the rate will be right now;
3. One of the things that has affected your districts has been density and funding availability;
 4. You are at a place where you have got public health started, you have an economic engine started, and you are struggling with how to develop a rate parity, how you develop a policy around that and what it is that you are going to do to continue to maintain the system as it ages, how you are going to get the water rich areas into areas that are not so water rich;
 5. That is where you come into master planning, the business plan and the long range planning because you cannot do it all in one day;
 6. A county wide water system is like building a puzzle, you do it a piece at a time; **and**
 7. There are a lot of reasons why your rates are different and your loans are different.

Commissioner Prevatte: That \$8.11 that you are talking about, is that if we don't refinance?

Kip McClary: Yes sir.

Commissioner Prevatte: But if we do refinance?

Kip McClary: It would be less.

Leo Green, Green Engineering: I am assuming that is based on your current rate structure.

Kip McClary: Yes.

Leo Green: You got to understand that at the end of the day with what we are proposing here with this business plan, the rate structure that is going to be presented at the end of the day is not going to be what he is talking about here. This number has caught us off guard. I will be surprised if this number is anywhere near that number when we get through.

Commissioner Prevatte: Do you think it will be a lot lower?

Leo Green: Yes. You have got bulk customers that are probably equivalent to 3,000 residential customers. We need to take a hard look at how they are impacting your system and how much more they need to be charged. That is an inequitable part of your rate structure that needs to be looked at. The rate structure you have now is an old timey structure and you are giving away a whole lot of water, and we are going to take a hard look at it. I would like to see the people who are using the water pay for it. The people who are using less than the minimum do not need to be paying this \$8.11.

Chairman McDowell: If I understand you correctly, you are stating that we need to embrace a standardized rate for our bulk customers as well as lowering the rate on residential customers.

Commissioner Burroughs: I think we need a comprehensive overall study to find out what the possibilities are for the long term and then come back with specific recommendations to get us to x-y or z and then let us make a decision on which route we want to go. Until we have that basic information, we don't know how to plan for the long term. Anything you do today will affect the long term plan.

Chairman McDowell: I agree. The root of the issue to me is, we have to look at the affordability. Are we going to be able to afford to do anything? If we are going to be able to consolidate the water districts, to what extent can we go to consolidate the districts? What is our limit?

Commissioner Byrd: Mr. Chairman, from the interpretation that I am getting from this information, they are not proposing to consolidate the water districts. We would fair better to keep the water districts independent because of the grants and the funding.

Rodney Tart: What we are thinking in the study, and it will bring that, what we think is there is a way to consolidate your water systems but still keep the political autonomy of each individual district there. The reason for that, if you go out into private investment, if you look at it strictly from a financial standpoint on saving some interest, there is no question it is smart, but if you weigh that with the lenders out there, as far as terms and conditions, with the economic situations of various townships, it may be much more prudent not to take the lesser interest rate right now, but to take advantage of the grants and loans for future development than it would be to sell yourself out and not be able to go back to that well again and borrow more money.

Commissioner Byrd: So what you are saying is that we may not need to refinance at this time.

Rodney Tart: From the Finance Department standpoint, it makes all the sense in the world, but from a management standpoint, you got to weigh what these lending institution programs are, what they have available and the amount of money you can get. Until you develop a Master Plan and a Capital Improvement Plan, you really don't know where you want to go. Just setting a water rate just to get

you out of the hole is just one piece and that is the easy part, but a much bolder step would be to look and see what the rate would be to put aside some funds for replacement and to grow the system.

Commissioner Byrd: Haven't you already done a study in Water District IV in the eastern part of the County (Bolton, Sandyfield and East Arcadia)?

Rodney Tart: We done a regional study there to bring all that together.

Commissioner Byrd: How will that study affect us?

William S. Clark, County Manager: That was wastewater.

Rodney Tart: We did a wastewater study for Sandyfield and East Arcadia back down to getting into your County plant there in the Riegelwood area. The greater vision, at that point in time, was the water where we can look at building components of a pipeline and having a master plan. Having a master plan will benefit future growth. Growth needs to be able to pay for growth.

Rodney Tart: sated the following:

1. Once you have a Vision and you got a Master Plan, where you ultimately want to go, then the Long Range Financial Plan puts into place a rate setting mechanism and a philosophy where you can establish rates without it getting into a bunch of political argument;
2. You are operating it like a business, and you know what your inflationary costs would be;
3. Often times Boards now look at the Consumer Pricing Index (CPI) of the local economy based on a regional basis, and they may adjust rates based on this information, and then it is the staff's responsibility to meet the obligations and requirements of the budget, and then funds set aside up and above that for other development, expansion, replacement and those types of items;
4. A Long Range Financial Plan is important:
 - A. Establish a self supporting utility system thru rates and fees with no ad valorem tax;
 - B. Create rate structuring based on historical indicators and revenue forecasting;
 - C. Develop an Annual Capital Improvement Plan;
 - D. Incorporate Depreciation, Replacement and Capital Reserve Funds within the system's operating budget;
 - E. Implement debt graduation and bond refund where applicable;
 - F. Project new debt forecasting for future improvements;
 - G. Establish a Capital Cost Recovery Rate Structure by developing a capacity use charge based upon equivalent residential units (ERU's);
 - H. Recommend establishment of a financial team composed of County Manager, Utility Director, Finance Officer, and County Engineer to systematically visit the physical operations, financial management, and infrastructure master plans to ensure that goals and objectives of the Consolidated Business Plan are being met; **and**
 - I. Assess current indirect Cost distribution;
5. Funding Sources:
 - A. USDA - Rural Development;
 - B. NC State Revolving Fund - Public Water Supply;
 - C. Community Development Block Grant;
 - D. Clean Water Management Trust Fund (Wastewater only);
 - E. Rural Center; **and**
 - F. Private Placement;
6. Infrastructure Master Planning:
 - A. Develop a plan to bring about a unified infrastructure network that is dependent upon water supplies and storage facilities both present and future;
 - B. Evaluate current and future interconnections for mutual aid, emergency relief and cost reduction where feasible;
 - C. Continue to assess and encourage utility extensions into areas of the County where sufficient density and/or public health issues will justify; **and**
 - D. Develop policy to ensure that future development meets the goals of the Infrastructure Master Plan;

Chairman McDowell: You keep talking about a Master Plan. If we were to ask someone to develop a Master Plan, how much time and how money are we talking about?

Rodney Tart: We are talking about providing the Master Plan as a part of the Business Plan. Kip would like to have a Certified Cost of what all the assets are in place, and that is not included in our proposal that we have got tonight. We can do that but that is going to take additional work to get that done. But we plan to provide the Infrastructure Master Plan in this Business Plan because we see it is three (3) components as follows:

1. Vision;

2. Business Plan; and
3. Infrastructure Master Plan.

You cannot do this without those three (3) things in there. Then you got a roadmap and you see where you want to go and then you tell this man where you want to go.

Chairman McDowell: I think we all know where we want to go. The question is which road to take to get there. We all have the same goal. We may have slightly different ideas of how to get there, and that is to have water available to anyone that wants water, and it will be self sufficient and solvent. You keep mentioning things that most of us are not familiar with. In lieu of having more questions asked, I rather you spend time telling us what you can provide us, how long it will take you to provide this to us, and what will it cost.

Rodney Tart: I am estimating to do all this work, and Mr. Green and I are still in debate on this, but I think you are looking at a minimum of six (6) months, and that is going to be with Bobbie Faircloth, Finance Director, Amanda Davis, Public Utilities Department, Kip McClary, Public Utilities Director, and other staff providing us with information. If we do this, we are going to go outside of Columbus County and take a snapshot and see how their policies and regulations are and how that could be used to help or not help. With that, once we get all the policies and regulations, and we get a handle on the budget, and what it is costing to do all the work right now, once we know what it takes to operate now and join these things, then the last piece is Mr. Green, he will be working concurrently with my work on the Business Plan and sitting down with Kip and looking at the whole County and evaluate the future infrastructure that needs to be put into place. All of this can't be done at one time.

Once we know that you can state what your intended vision is, what your intended mission is, we can develop the Business Plan. Mr. Green and Kip can set down, and he can develop the Master Plan, then we got a total package, and then we can come up and give you options to implement. We may give you rate structure options, and why it makes sense to look at it this way. We will certainly want to look at the infrastructure capacity recovery component of this because you will have other entities wanting to buy water from you from time to time. How can you fairly and equitably put a rate on that to make sure you keep your current residents who invested and supported this and keep everybody else that needs this service.

Leo Green: We will take what you have in place at this time, and work from that point, and then from time to time present various aspects of this plan to the Board, the Master Plan.

Chairman McDowell: If I understand this correctly, you will come back to this Board with options for us to choose from with recommendations of where we can ultimately get the most for the money we have to invest.

Leo Green: You have a unique situation here in the County. You got a water rich western part of the County and not so fortunate water rich part in the eastern part of the County, and that is where all your industry is going. You got to address that at some point in time of how you are going to get the water down there. You have obligated to serve that industrial park down there. Do we have the water in the vicinity to do that? We know we got to come west to get that water.

Commissioner Burroughs: What is your cost for what you are proposing to do?

Leo Green: We have given the County a number of forty-five thousand and 00/100 (\$45,000.00) dollars, and we anticipate no more than six (6) months. It is going to depend on our ability to get the information, turn the crank on it, and put it on paper and get it back, discuss it with everybody. We have compiled a lot of information already put together we can work with.

Commissioner Burroughs: Is that a hard number or an estimation?

Leo Green: That is a good number.

Commissioner Prevatte: Mr. Green, you mentioned that we might increase the cost of bulk water, but if we don't combine the water districts and keep them financially independent from one another, if a district was in financial trouble right now, and they didn't have anyone they were providing bulk water to, this would not help them out at all.

Rodney Tart: Where we envision this is, that we keep the districts in political boundary intact and the only line item budget that district would have will be the debt obligation only. All the operational costs and everything for that district will be unified and brought into one County Utility Operating Budget. You will take the total revenue that will be coming from every source, and then the Finance Officer will take from that revenue stream and she will service the debt on the annual

obligations from that revenue pool. Why do that? You will do that to keep these districts in place so if we need to go back and borrow money, we can take economic criteria, their household income and all the other aspects to go into that.

Chairman McDowell: That raises a question. If we keep the water districts separate, can we interconnect the districts to provide water back and forth in case of an emergency?

Rodney Tart: Yes, absolutely. Both the State of North Carolina and the U.S. Department of Agriculture highly embrace good sound business planning. Then you have an opportunity when you have to have some private financing brought in as well as what the governmental entities may provide, when you go to a lending institution and they see you got a good solid business plan, they see you got good policy and they see you got good business practice and you got a vision and you got good goals, this will help.

William S. Clark, County Manager: In your discussion, you are talking about putting all the operations in one organization and keeping the districts separate, as part of the study, are you going to be looking at the operations and the efficiency of the operations, and is there a potential for considerable savings in these operational efficiencies?

Rodney Tart: There is a potential there. I don't know what it is. We may find some areas where we can recommend.

Ricky Bullard: stated the following:

1. This started out from us trying to eliminate the special district taxes;
2. Now, we are talking about developing a business plan which I think is good; **and**
3. Another thing that concerns is, I am not one that wants to mandate people to hook onto the water system.

Leo Green: We recognize that this tax issue in Water Districts II and III is the thing that is bothering you the most, and the rates that are floating around, and at the end of the day, with this Business Plan, you got to have this Business Plan in order to address how you are going to attack this tax issue. We need to know everything about how this system runs in order to know what we can do with this rate.

Chairman McDowell: Mr. Tart stated an estimated time frame of six (6) months, and that was dependent on you. Is that a good time frame?

Leo Green: Yes, I think it is.

Robert Adams (private citizen): stated the following:

1. I live in Water District III and I pay the eleven cent tax and have been paying it for years;
2. I pay approximately between one hundred fifty and 00/100 (\$150.00) dollars and two hundred dollars and 00/100 (\$200.00) dollars per year;
3. I heard it mentioned mandatory water, access fee or availability fee, if you did that, it would increase my tax even more;
4. On an average, you would be paying three hundred and 00/100 (\$300.00) dollars, or more;
5. You would be raising the tax amount, no matter what you call it;
6. If you spread the cost countywide, it would be better for everyone;
7. If you plan to go to a countywide system and provide water for those who want it, and not for those who do not want it, then do a one to two (1-2) cent tax rate increase for everybody; **and**
8. This would be better than increasing my tax even more because that access fee is going to increase the tax even more than what you got now.

Leo Green: That is what this plan will be. It will give you multiple options to choose from in how to handle the situation.

Commissioner Byrd: My suggestion would be to tax the ones who do not hook up.

Commissioner Burroughs: I propose that we go ahead and do the study and get on with the show.

Vice Chairman Bullard: When you do the study, people do not like to be made to hook onto the water. The people do not like that. When electrical service and telephone service runs by your house, you are not made to hook onto it. I still believe in freedom of choice. The water system needs more service, but mandatory hookup is not the answer.

Commissioner Russ: Do we have the money to do this study?

William S. Clark: Yes sir. This is the money that has been set aside for bringing the lines up-to-date when they get old. We got adequate money.

Commissioner Prevatte: Will the cost be split between the districts, and not just all come out of one (1) district?

Bobbie Faircloth: Some districts have larger fund balances than others. This would be based on the customer base.

Commissioner Prevatte: Can this cost be taken from the regular Fund Balance?

William Clark: The water districts are Enterprise Funds and they are suppose to be self sufficient.

ADJOURNMENT:

At 5:57 P.M., Chairman McDowell stated the Workshop #2 on the Combination of all five (5) Columbus County Water and Sewer Districts into One (1) Water and Sewer System was adjourned.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL, Chairman

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, February 04, 2013****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the first Monday.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
 Ricky Bullard, **Vice Chairman**
 Amon E. McKenzie (Arrived: 6:50 P.M.)
 James E. Prevatte
 Giles E. Byrd
 P. Edwin Russ
 Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:30 P.M., Chairman Charles T. McDowell called the February 04, 2013 Columbus County Board of Commissioner Regular Session Meeting to order. The invocation was delivered by Commissioner James E. Prevatte. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Vice Chairman Ricky Bullard.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner Prevatte made a motion to approve the January 22, 2013 Workshop - Combination of Water and Sewer Districts, and the January 22, 2013 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman McDowell opened the floor for public input. No public input was received either orally or written.

Agenda Item #6: PUBLIC TRANSPORTATION - APPROVAL of REVISED CAMERA POLICY for CCT VEHICLES:

Charles Patton, Transportation Director, requested Board approval of the **revised** Policy and Procedure: Vehicle Video/Audio Surveillance Systems.

Commissioner Byrd made a motion to approve the **revised** Policy and Procedure: Vehicle Video/Audio Surveillance Systems, seconded by Commissioner Russ. The motion unanimously passed. A copy of this document will be marked as Exhibit "A", and kept on file in the Minute Book Attachments, Book Number 4, in the Clerk to the Board's Office, for review.

Agenda Item #7: TAX - UPDATE on REVALUATION PROCESS:

Richard Gore, Tax Administrator, delivered the following update on the revaluation process.

1. We are approximately ninety-nine (99%) percent finished;
2. The process went very smooth;
3. There were approximately two (2) weeks that were very hectic, and the last two (2) weeks have went very smooth; **and**
4. We received several questions about descriptions.

Discussion:

Vice Chairman Bullard: What do you estimate the extra revenue will be received from this revaluation?

Richard Gore: We are still in the process of the senior citizens applying for reduced property tax and farm use value. It will be about May, 2013 before we know for sure. We are predicting that it will be approximately one and one-half (1 ½%) percent which is \$250,000.00 in addition to what is being received now.

Commissioner Prevatte: After all the adjustments have been made, I would be interested to know what a revenue neutral figure would be as we start planning for our budget.

Richard Gore: It should be around May, 2013 when we will know what that figure will be.

Agenda Item #8: HEALTH - PRESENTATION of 2012 COMMUNITY HEALTH ASSESSMENT:

Kimberly L. Smith, Health Director, presented the following 2012 Community Health Assessment.

1. We are required to do a Community Health Assessment every four (4) years;
2. The Community Health Assessment is the foundation for improving and promoting the health of community members. The role of community assessment is to identify factors that affect the health of a population and determine the availability of resources within the community to adequately address these factors. It is a “systematic collection, assembly, analysis, and dissemination of information about the health of the community”;
3. Through collaborative efforts forged among community leaders, public health agencies, businesses, hospitals, private practitioners, and academic centers, a community assessment team works to identify, collect, analyze, and disseminate information on community assets, strengths, resources, and needs. A Community Health Assessment usually culminates in a report or a presentation that includes information about the health of the community as it is today and about the community’s capacity to improve the lives of residents. By providing the basis for discussion and action, Community Health Assessment is the foundation for improving and promoting the health of community members.;
4. The eight (8) phases of the health assessment process are as follows:
 - Phase 1: Establish a Community Health Assessment Team;
 - Phase 2: Collect Primary Data;
 - Phase 3: Collect Secondary Data;
 - Phase 4: Collect and Analyze Primary and Secondary Data;
 - Phase 5: Determine Health Priorities;
 - Phase 6: Create the Community Health Assessment Document;
 - Phase 7: Disseminate the Community Health Assessment Findings; **and**
 - Phase 8: Develop Community Health Action Plans;
5. The survey was done on line or either by pen and paper;
6. Some of us went door-to-door, the jail, and we had a percentage of every part of our county represented on these surveys;
7. The four (4) areas that stood out are as follows:
 - Economics;
 - Lack of access to health care;
 - Better access to healthy foods; **and**
 - Prescription drug abuse;
8. In addition to this presentation, we will get this information out to the public, we will put a copy in every library in Columbus County, and it will be on line on the County webpage; **and**
9. We will develop a Community Health Action Plan which is due to the State in June.

Sarah Gray, Health Educator: stated the following:

1. On Page 30, Question 2: In your opinion, what is the biggest health issue of concern in your community?, and the top three (3) answers were: (1) Chronic disease; (2) Drugs/Alcohol Abuse; and (3) Obesity;
2. When surveys are done, you go on the assumption that ten (10%) percent will be returned, and we actually went with five (5%) percent, to be on the safe side;
3. The State only requires you to have five hundred (500) surveys returned and we had one thousand, two hundred forty-one (1,241) returned;

4. The Action Plan that we are doing is basically going to address what we plan to do with the four (4) main areas of concern; **and**
5. We will value your input or comments on this report.

Kimberly Smith: stated the following:

1. Every ten (10) years, the State of North Carolina puts together the health objectives with the goal of making North Carolina a healthier state;
2. One of the primary goals in doing this is setting objectives that will mobilize the State to achieve a common set of health objectives;
3. In this book, there are forty (40) objectives with thirteen (13) focus areas;
4. Our county is on the money with chronic disease and obesity; **and**
5. It is a common set of health indicators that we, as a State, can work towards and can be measured at the end of ten (10) years.

Update on Community Service Learning Center:

Kimberly Smith stated the following:

1. I have had about seven (7) people from our County to call me and I have had great conversations with these people;
2. I have passed them along to Robert Powell who is doing the due diligence for ECU;
3. I have not heard back from Mr. Powell, but Dr. Diefus has heard back; **and**
4. There is a forum on February 13, 2013, in Bolivia at the Government Complex Center.

Darryl Diefus, Chairman of the Columbus County Health Board, stated the following:

1. I did talk to Robert Powell about a week ago, and he did state that the Committee of 100 had approached him with a parcel of land out near the community college;
2. He is highly interested in that and thinks it is a good location; **and**
3. This regional forum is to meet with all the regional dentists in Columbus, Bladen and Brunswick Counties to address all their questions and concerns.

Agenda Item #9: SHERIFF - DEPARTMENTAL UPDATE:

Major Lewis Hatcher, Columbus County Sheriff's Department, delivered the following departmental update to the Board.

January 01, 2012 through December 31, 2012

Detective Division:

1. 766 Cases investigated relating to burglary including forced, and non-forced entry (140 of these were cleared by arrest);
2. We had 1,362 cases involving larceny including shoplifting, motor vehicle, from building and all other larcenies (289 have been cleared by arrest);
3. We had 399 cases dealing with assault (282 cleared by arrest);
4. We had 205 total cases dealing with different elements of fraud (164 have been cleared by arrest);
5. We had 54 cases dealing with weapons violations (50 cleared by arrest);
6. We had 24 sex related offenses which include statutory rape, child molestation, etc. (17 cleared by arrest); **and**
7. All other crimes reported resulted in the Sheriff's Office investigating and clearing 3,249 cases by arrest per charge.

Narcotics Unit:

1. Investigated 111 cases resulting in seizure of:
 - 262.2 grams of crack cocaine;
 - 143.12 grams of all other forms of cocaine;
 - .5 grams of heroin;
 - 2,274.52 grams of marijuana;
 - 31 dosage units of morphine; **and**
2. Total of all other prescription drugs seized by the Narcotics Unit include 77,206 dosage units taken off the streets from illegal users here in Columbus County.

Patrol Division:

1. Answered 22,025 calls with 6 officers per shift working 24 hours a day. They also contributed to assisting the transport division with transporting 614 mental patients to and from mental health facilities all over North Carolina; **and**

2. Generated 4,346 reports of different crimes in the county and served almost 12,000 papers both criminal and civil.

Traffic Team:

1. Made 127 arrests for impaired driving offenses. This includes all alcohol and prescription impaired offenses;
2. Seat Belt Tickets - 118
3. Child restraint - 88;
4. Driving while license revoked - 120;
5. 4,105 People were reached through Educational Outreach for DWI Awareness;
6. We hosted 5 DWI checkpoints and attended 11; **and**
7. We also hosted 84 license check points and conducted 11 Governors Highway Safety Campaigns.

Detention Center:

Has had an average population of 167 inmates. We made the transfer to Trinity Food Service four our meals at the Detention Center in October. They are also handling our commissary. Trinity is doing a good job at this point and the transfer went into place without hardly any problems or complaints at all.

Electronic House Arrest:

1. Program currently has 34 on house arrest as follows:
Criminal clients: 28
Child Support: 6;
2. During 2012, there was a total of 94 cases, with average daily caseload of 32;
3. The average sentence was 78 days (only calculated for closed cases);
4. The longest time on EHA has been 918 days (client remains on GPS);
5. Shortest time has been 8 days;
6. There have been 24 violators. Criminal charges were filed as a result of violation. There have been 3 absconders who remain at large.

The Sheriff's Office conducted background checks and issued 1,596 **handgun permits** from January 1 - December 31, 2012.

January, 2012 we issued 144. January, 2013 we issued 313 - an increase of 160 (or 118%).

Concealed Carry Permits:

Processed for year 2012:

Renewals - 115, New applications - 127

In January Of 2012, there were only 17 new applicants.

In January Of 2013, we processed 41 new applicants - a 145% increase.

Agenda Item #10: PARKS and RECREATION - APPROVAL of LETTER of SUPPORT, the PARTNER CONTRIBUTION STATEMENT, and the \$1,000 CONTRIBUTION for LAND PROTECTION GRANT:

Julie Strickland, Parks and Recreation Director, requested Board approval of the following Letter of Support for the Nature Conservancy Land Acquisition Application, the North American Wetlands Conservation Act Proposal, Partner Contribution Statement and the one thousand and 00/100 (\$1,000.00) dollars contribution contingent upon conveyance of the property to the County, for a 6.95 acre tract of land with a high concentration of wetlands on the Waccamaw River at the end of Reaves Ferry Road.

February 4, 2013

Mr. Dan Ryan, Program Director
The Nature Conservancy
Southeast Coastal Plain
2807 Market Street
Wilmington, North Carolina 28403

Re: Letter of Support for The Nature Conservancy Land Acquisition Application

Dear Mr. Ryan:

Please accept this Letter of Support for the Land Protection Grant Application being submitted by The Nature Conservancy North Carolina Chapter, Southeast Coastal Plain.

Included in the application is a 6.95 acre tract of land located in Columbus County. This land fronts the Waccamaw River and has a high concentration of wetlands. If acquired by the county, this land would provide one of the last access points needed for the Blue Trail that is currently being developed along the Waccamaw River. This tract of land will be maintained by our Parks and Recreation Department.

On behalf of the citizens of Columbus County, I appreciate your consideration of this application.

Sincerely,

/s/ **CHARLES T. McDOWELL, Chairman**
COLUMBUS COUNTY COMMISSIONERS

**NORTH AMERICAN WETLANDS CONSERVATION ACT PROPOSAL
PARTNER CONTRIBUTION STATEMENT**

What is the title of the proposal that you are contributing to?

Southeastern North Carolina Wetlands Initiative IV

What is the name of your organization?

Columbus County

When will you make the contribution?

Match contribution will be made to fund a portion of the Reeves Ferry Tract boundary survey. The contribution will be made after successful negotiations with the landowner to purchase the property based on the results of the property appraisal.

What is the value of your contribution and how did you determine the value? Does the contribution have a non-Federal origin? If this is based on a fund-raising event or other future action, if that future action fails, will you still provide the contribution amount?

The value of the contribution is \$1,000. This level of support is based on the amount the county is able to financially support the proposal. The contribution is of a non-Federal origin.

What long-term migratory bird and wetlands conservation work will the contribution cover?

The contribution covers preliminary work to acquire land with a wetland component that will benefit long term migratory bird habitat.

Does the proposal correctly describe your contribution, especially the amount?

The proposal correctly states that the Columbus County contribution is \$1,000.

If applicable to the proposal, is your organization competent to hold title to, and manage, land acquired with grant funds and are you willing to apply a Notice of Grant Agreement or other recordable document to the property?

Yes

Please confirm that your contribution has not been used to meet any other federal programs match or cost share requirements. Do you have any additional comments?

The county's contribution has not been used to meet any other federal programs match or cost share requirement.

/s/ **CHARLES T. McDOWELL, Chairman**
COLUMBUS COUNTY COMMISSIONERS

02-04-2013

Vice Chairman Bullard made a motion to approve the Letter of Support for the Nature Conservancy Land Acquisition Application, the North American Wetlands Conservation Act Proposal, Partner Contribution Statement and the one thousand and 00/100 (\$1,000.00) dollars contribution contingent upon conveyance of the property to the County, for a 6.95 acre tract of land with a high concentration of wetlands on the Waccamaw River at the end of Reaves Ferry Road, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #11: APPOINTMENTS//RE-APPOINTMENTS/REPLACEMENTS to BOARDS: June B. Hall, Clerk to the Board, requested the following appointments/re-appointments/replacements be made.

| COMMITTEE | DISTRICT /EB | PERSON(S) | EXPIR DATE | BOARD ACTION |
|--|--------------|------------------------------------|--------------------|--|
| Home and Community Care Block Grant Committee | VII | Dean Gore | 06/30/2013 | HOLD |
| Nursing/Adult Care Home Joint Community Advisory Comm. | EB | Betty Goodman (Resigned) | 12/01/2014 | HOLD |
| Travel and Tourism Board | III IV | Ernestine Keaton Nancy Sigmon | 12/2012 12/2012 | Re-Appoint Re-Appoint |

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

At 7:06 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 22, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

This information will be recorded in Minute Book Number 1 for each Water District respectively.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of and AUTHORIZATION of CHAIRMAN'S SIGNATURE for the PURCHASE AGREEMENT CONTRACT for RIEGELWOOD SANITARY DISTRICT:

Kip McClary, Public Utilities Director, requested Board approval of and authorization of Chairman's signature for the Purchase Agreement Contract for Riegelwood Sanitary District.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District IV.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III IV and V BOARD MEETING and resume REGULAR SESSION

At 7:12 P.M., Commissioner Burroughs made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, and resume Regular Session, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: CONSENT AGENDA ITEM:

Vice Chairman Bullard made a motion to approve the following Consent Agenda Item, seconded by Commissioner Byrd. The motion unanimously passed.

Tax Refunds and Releases:

Tax Refunds and

Property Value

Burns, William Clyde

Value: \$675.00

Year: 2012

PROPERTY: 00000

Account: 02-00012

Amount:

Total:

Bill#: 3092

\$5.50

\$6.11

Release value of boat. Given to son in Washington, NC. Release Brunswick

Fire(.47), release Whiteville Rescue(.14)

Property Value

Frink, Roy & Winfernt **PROPERTY:** 12979 Amount: \$101.06
 Total: \$113.46
 Value: \$6,200.00 Year: 11-12 Account: 07-01328 Bill#: 99999

Release portion of value on dwelling. Release Nakina Fire(9.92) release Columbus
 Rescue(2.48)

Refunds

Lavin, Alfred Stanley **PROPERTY:** 28779 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 15-23260 Bill#: 21620

Refund user fee. No can at cabin.

User Fee

Brown, Torie **PROPERTY:** 00000 Amount: \$0.00
 Total: \$1,932.00
 Value: \$0.00 Year: 08-12 Account: 16-00324 Bill#: 99999

Release user fees. 1 M/H not set up.

User Fee

Council, Leroy **PROPERTY:** 18906 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 11-05644 Bill#: 6180

Release user fee. Dwelling vacant. Can picked up 2/5/09

User Fee

Cox, Benjamin Fulton **PROPERTY:** 23681 Amount: \$0.00
 Total: \$866.00
 Value: \$0.00 Year: 09-12 Account: 13-09211 Bill#: 99999

Release user fees. M/H vacant.

User Fee

Floyd, William Page **PROPERTY:** 17658 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 10-05658 Bill#: 10713

Release user fee. Dwelling vacant.

User Fee

Gore, Kenneth J. & Elderee **PROPERTY:** 13122 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 07-06640 Bill#: 13521

Release user fee. Old store bldg. vacant. Can picked up 1/20/12

User Fee

Green, Jack (ETAL) **PROPERTY:** 30154 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 16-06263 Bill#: 14515

Release user fee. Dwelling vacant. Can picked up 9/14/11

User Fee

Jablonowski, Linda & Joseph **PROPERTY:** 61639 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 13-21110 Bill#: 18904

Release user fee. Dwelling vacant.

User Fee

Nobles, James A. & Tammie K. **PROPERTY:** 93253 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 13-00965 Bill#: 28110

Release user fee. Dwelling vacant.

User Fee

Packer, William & Tamika **PROPERTY:** 91743 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 12-04452 Bill#: 28903

Release user fee. Vacant.

User Fee

Patterson, Peggy L. **PROPERTY:** 24997 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 13-32043 Bill#: 29360

Release user fee. Dwelling vacant. Can picked up 2-6-09

User Fee

Pierce, Robert Ray & Carolyn **PROPERTY:** 19849 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 11-20220 Bill#: 29916

Release user fee dwelling vacant.

User Fee

Simmons, Walter David **PROPERTY:** 4762 Amount: \$0.00
 Total: \$218.00
 Value: \$0.00 Year: 2012 Account: 01-03143 Bill#: 34964

Release user fee. Dwelling vacant. Can picked up 1/27/11

User Fee

Spaulding, John Henry (Heirs) **PROPERTY:** 27168 Amount: \$0.00
 Total: \$218.00

| | | | |
|--|------------------------|-------------------|-----------------|
| Value: \$0.00 | Year: 2012 | Account: 14-15600 | Bill#: 36822 |
| Release user fee. Dwelling vacant. | | | |
| <i>User Fee</i> | | | Amount: \$0.00 |
| Stephens, Genevieve | PROPERTY: 75899 | | Total: \$218.00 |
| Value: \$0.00 | Year: 2012 | Account: 03-24025 | Bill#: 37768 |
| Release user fee. Dwelling vacant. Can picked up 11-7-05 | | | |
| <i>User Fee</i> | | | Amount: \$0.00 |
| Vaught, Reginald L. | PROPERTY: 30738 | | Total: \$218.00 |
| Value: \$0.00 | Year: 2012 | Account: 16-01149 | Bill#: 40888 |
| Release user fee. Dwelling vacant. House not liveable. | | | |
| <i>User Fee</i> | | | Amount: \$0.00 |
| Ward, Joyce S. | PROPERTY: 16869 | | Total: \$218.00 |
| Value: \$0.00 | Year: 2012 | Account: 09-32220 | Bill#: 42088 |
| Release user fee. Dwelling vacant. Can picked up 3/16/07 | | | |

Agenda Item #15: COMMENTS:

Chairman McDowell opened the floor for comments. The following spoke.

A. Department Head:

Edward Davis, Soil and Water Conservation Director: stated the following on the Beaver Management Program:

1. We have had seven (7) meetings where tags were passed out;
2. We have had six (6) collection meetings where tags were turned in;
3. We have twenty-nine (29) participants in the program;
4. We have issued three hundred ninety-seven (397) tags;
5. One hundred fifty-six (156) beaver tails have been brought in for bounty;
6. At the last meeting, there were one hundred sixteen (116) tags purchased; **and**
7. We have approximately four thousand, six hundred eighty (\$4,680) dollars in bounties at this time.

B. Board of Commissioners:

1. **Vice Chairman Bullard:** We need to send a thank-you letter to the members of the Columbus County Social Services Board for their service on the Board.
2. **Commissioner Russ:** stated the following:
 - A. The landfill looks good, the greenhouses look great;
 - B. The park benches at Social services are good for the employees to use during their breaks;
 - C. Julie Strickland has done a good job behind the 9-1-1 Center;
 - D. The Maintenance Shop does not have enough room to store the volume of items they have; **and**
 - E. I would like to commend Kay Worley on her efforts in getting the radio system up and running.
3. **Commissioner Prevatte:** Kip, where are we on the E-Waste Grant for building shelters at the Convenience Centers? Kip replied stating that personnel from the State had been down last week, and we are re-looking at that process. We have had problems with the vendors again. The representative is recommending that we use that money in another way.
4. **Commissioner McKenzie:** stated the following:
 - A. I would like to say thanks to Waste Management for their efforts in providing the dumpsters for the Chadbourn area for the microburst aftermath;
 - B. Kay Worley, I need for you to call me tomorrow to discuss the fire districts;
 - C. Bobbie, we are praying for you; **and**
 - D. Kip, I need for you to call me tomorrow.

5. **Chairman McDowell:** I would like to thank everyone for coming out to the meeting tonight.

C. **County Manager (William S. Clark):** stated the following:

1. The ground breaking ceremony for the new Court Annex is going to be held tomorrow, February 05, 2013, at 2:00 P.M., right behind the A Building; **and**
2. We are trying to set up a date for the Annual Board Retreat on Thursday, March 14, 2013, from 8:30 A.M. until 12:30 P.M., at Southeastern Community College.

Agenda Item #16: ADJOURNMENT:

At 7:29 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Byrd. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, February 04, 2013

7:06 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:06 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 22, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Commissioner Prevatte made a motion to approve the January 22, 2013 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Vice Chairman Bullard. The motion unanimously passed.

OTHER:

Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Proposal for Feasibility Study: Kip McClary, Public Utilities Director, requested Board approval of this Feasibility Study with Green Engineering.

Kip McClary stated the following:

1. In light of the study that was discussed in the workshop held on this day at 4:30 P.M., I am recommending that we proceed with the Feasibility Study with the development of the Business Plan and the Master Plan;
2. If we do so, we will need a motion authorizing staff to enter into the agreement with Green Engineering; **and**
3. Funding to come from each of the districts based on the current funding structure we have for dividing it up by customer base.

549

Motion:

Commissioner Burroughs made a motion to approve the Feasibility Study with the development of the Business Plan and the Master Plan up to forty-five thousand and 00/100 (\$45,000.00) dollars, and funding to come from each Water District based on the current customer base structure, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:12 P.M., Commissioner Burroughs made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, February 04, 2013
7:06 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:06 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 22, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Commissioner Prevatte made a motion to approve the January 22, 2013 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Vice Chairman Bullard. The motion unanimously passed.

OTHER:

Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Proposal for Feasibility Study: Kip McClary, Public Utilities Director, requested Board approval of this Feasibility Study with Green Engineering.

Kip McClary stated the following:

1. In light of the study that was discussed in the workshop held on this day at 4:30 P.M., I am recommending that we proceed with the Feasibility Study with the development of the Business Plan and the Master Plan;
2. If we do so, we will need a motion authorizing staff to enter into the agreement with Green Engineering; **and**
3. Funding to come from each of the districts based on the current funding structure we have for dividing it up by customer base.

548

Motion:

Commissioner Burroughs made a motion to approve the Feasibility Study with the development of the Business Plan and the Master Plan up to forty-five thousand and 00/100 (\$45,000.00) dollars, and funding to come from each Water District based on the current customer base structure, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:12 P.M., Commissioner Burroughs made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, February 04, 2013

7:06 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:06 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 22, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Commissioner Prevatte made a motion to approve the January 22, 2013 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Vice Chairman Bullard. The motion unanimously passed.

OTHER:

Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Proposal for Feasibility Study: Kip McClary, Public Utilities Director, requested Board approval of this Feasibility Study with Green Engineering.

Kip McClary stated the following:

1. In light of the study that was discussed in the workshop held on this day at 4:30 P.M., I am recommending that we proceed with the Feasibility Study with the development of the Business Plan and the Master Plan;
2. If we do so, we will need a motion authorizing staff to enter into the agreement with Green Engineering; **and**
3. Funding to come from each of the districts based on the current funding structure we have for

dividing it up by customer base.

Motion:

Commissioner Burroughs made a motion to approve the Feasibility Study with the development of the Business Plan and the Master Plan up to forty-five thousand and 00/100 (\$45,000.00) dollars, and funding to come from each Water District based on the current customer base structure, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:12 P.M., Commissioner Burroughs made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, February 04, 2013
7:06 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:06 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 22, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Commissioner Prevatte made a motion to approve the January 22, 2013 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Vice Chairman Bullard. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - APPROVAL of and AUTHORIZATION of CHAIRMAN'S SIGNATURE for the PURCHASE AGREEMENT CONTRACT for RIEGELWOOD SANITARY DISTRICT:

Kip McClary, Public Utilities Director, requested Board approval of and authorization of Chairman's signature for the Purchase Agreement Contract for Riegelwood Sanitary District.

Commissioner Byrd made a motion to table this Agenda item until a later date after the Feasibility Study has been completed, seconded by Commissioner McKenzie. The motion unanimously passed.

OTHER:

Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Proposal for Feasibility Study: Kip McClary, Public Utilities Director, requested Board approval of this Feasibility Study with Green Engineering.

Kip McClary stated the following:

1. In light of the study that was discussed in the workshop held on this day at 4:30 P.M., I am recommending that we proceed with the Feasibility Study with the development of the Business Plan and the Master Plan;
2. If we do so, we will need a motion authorizing staff to enter into the agreement with Green Engineering; **and**
3. Funding to come from each of the districts based on the current funding structure we have for dividing it up by customer base.

Motion:

Commissioner Burroughs made a motion to approve the Feasibility Study with the development of the Business Plan and the Master Plan up to forty-five thousand and 00/100 (\$45,000.00) dollars, and funding to come from each Water District based on the current customer base structure, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:12 P.M., Commissioner Burroughs made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, February 04, 2013

7:06 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:06 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

January 22, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Commissioner Prevatte made a motion to approve the January 22, 2013 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Vice Chairman Bullard. The motion unanimously passed.

OTHER:

Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Proposal for Feasibility Study: Kip McClary, Public Utilities Director, requested Board approval of this Feasibility Study with Green Engineering.

Kip McClary stated the following:

1. In light of the study that was discussed in the workshop held on this day at 4:30 P.M., I am recommending that we proceed with the Feasibility Study with the development of the Business Plan and the Master Plan;
2. If we do so, we will need a motion authorizing staff to enter into the agreement with Green Engineering; **and**
3. Funding to come from each of the districts based on the current funding structure we have for dividing it up by customer base.

521

Motion:

Commissioner Burroughs made a motion to approve the Feasibility Study with the development of the Business Plan and the Master Plan up to forty-five thousand and 00/100 (\$45,000.00) dollars, and funding to come from each Water District based on the current customer base structure, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:12 P.M., Commissioner Burroughs made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman