

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, April 18, 2011****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

Giles E. Byrd **Chairman**
 Amon E. McKenzie, **Vice Chairman**
 James E. Prevatte
 P. Edwin Russ
 Lynwood Norris
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

6:30 P.M.

PUBLIC HEARING - 2010 Community Development Block Grant # 09-C-2043 Program Amendment: the purpose of this Public hearing is to notify citizens of the proposed amendment and receive comments relative to the proposed amendment.

PUBLIC HEARING OPENED:

At 6:30 P.M., Chairman Giles E. Byrd called the Public Hearing to order, and stated the purpose of the Public Hearing is to notify citizens of the proposed amendment, and receive comments relative to the proposed amendment to the 2010 Community Development Block Grant # 09-C-2043 Program.

READING OF POLICY on COMMENTS at PUBLIC HEARINGS:

Chairman Byrd requested that Mike Stephens, County Attorney, orally read the Policy on Comments at Public Hearings. Mr. Stephens orally read the policy in its entirety.

COMMENTS:

Chairman Byrd opened the floor for oral or written comments. There were no comments received, either orally or written.

PUBLIC HEARING CLOSED:

At 6:33 P.M., Commissioner Bullard made a motion to close the Public Hearing, second by Commissioner Norris. The motion unanimously passed.

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:33 P.M., Chairman Giles E. Byrd called the April 18, 2011 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner Ricky Bullard. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Charles McDowell.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner Norris made a motion to approve the April 04, 2011 Regular Session Board Meeting Minutes, as recorded, second by Commissioner Russ. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Byrd opened the floor for public input. The following spoke:

Robert Adams, 233 Mt. Calvary Road, Clarkton, NC 28433: stated the following:

1. I am speaking as a Senior Tarheel of Columbus County, an Aging Advisory Council member and as a senior citizen myself;
2. I am highly disappointed in the Aging Needs Committee on the size of the expansion and the amount of money they want to spend;
3. We have approximately 14,000 - 15,000 senior citizens in Columbus County;
4. A substantial amount is being spent on the new Courthouse;
5. I wish the committee would give more consideration to the size and the amount of money that is being expended;
6. The majority of the dollars that are being spent are from federal grants and the Department of Aging itself; **and**
7. You are not allowing for future growth of the Department of Aging.

Agenda Item #6: PROJECT AGREEMENT - APPROVAL of ADMINISTRATION of COLUMBUS COUNTY LANDFILL GAS PROJECT, GREENHOUSE to GAS ENERGY GRANT:

Marilyn Meares, Cape Fear RC&D, requested Board approval of a Project Agreement for the administration of the Columbus County Greenhouse Gas to Energy Grant.

Ms. Meares delivered the following update:

1. I wrote the grant and the grant was awarded to Columbus County in the amount of \$544,500.00, and will come directly to the County;
2. Two (2) years ago, there was a contract with Environment Credit Corporation, Inc., who contracted with the County to install the collection system, and they would share carbon credits with Columbus County;
3. When Congress did not pass the Cap and Trade Bill, Environment Credit said they were no longer interested in installing a collection system at the landfill;
4. In the meantime, we received a \$544,500.00 Grant, which is actually an ARRA Grant which came through the North Carolina Department of Commerce, and specifically through the State Energy Office;
5. That grant was based on the fact that we had what we thought was a \$375,000.00 match in the collection system that ECC was going to install;
6. After ECC pulled out, I realized that we did not have the necessary match for the grant;
7. Our grant was going to be used to produce electricity and for two (2) greenhouses;
8. I contacted the State Energy Office to see if we could use the grant to install a collection system, and what they told me was, we could use the grant to install a collection system provided we had a suitable match and we had an end user of the gas;
9. I contacted ECC if they would provide us with the design work that they had done and they said they would, and we are using the following amounts as part of the required match:

A.	Environment Credit Corporation	-	\$70,000
B.	Southeastern Community College	-	\$195,000
C.	Appalachian State University	-	\$108,174
D.	Cape Fear RC&D	-	\$5,000
10. **MATCH:** \$378,174
We got the match together and sent it back, and the Energy Center agreed that we could do this;
11. The grant will now pay for the collection system and it will help us put up two (2) greenhouses that will be called the end use, and the boilers that will heat water that will heat up the greenhouses;
12. This will no way use up all the gas that is out there;
13. We have increased some line items in the budget and decreased some line items in the budget;
14. We will no longer be able to put generators out there;
15. I am thankful that Southeastern Community College stepped up and helped us with this project;
16. One (1) of the greenhouses will be used for classes and one (1) will be used for an incubator; **and**
17. This is basically a build it and they-will-come project.

Commissioner Russ made a motion to approve the Project Agreement for the administration of the Columbus County Greenhouse Gas to Energy Grant, at the cost of forty-two thousand, five hundred and 00/100 (\$42,500.00) dollars, second by Vice Chairman McKenzie. The motion unanimously passed. A copy of this agreement will be marked as Exhibit "A" and kept on file in the Minute Book Attachments, Book Number 4, in the Clerk to the Board's Office, for review.

Agenda Item #7: AGING - NEEDS ASSESSMENT COMMITTEE RECOMMENDATION:

Chris May, Committee Facilitator, requested Board approval to move forward with the committee's recommendation which is an approximate five thousand, one hundred (5,100 SF) square foot pre-engineered building and approval of the proposal from George Alsina and Armond Carter at the cost of forty-two thousand, seven hundred, and 00/100 (\$42,700.00) dollars for architectural and engineering services.

Mr. May stated the following:

1. I have facilitated the Columbus County Aging Needs Assessment Committee for the past year;
2. We have been looking at several options to alleviate the overcrowding at the Aging Department and stay within the requirements of the grant;
3. It is the recommendation of the Aging Needs Assessment Committee to move forward with an approximate 5,100 square foot pre-engineered building;
4. We have brought in architects who will do the architectural and engineering services;
5. The total budget for this building is not to exceed \$600,00.00;
6. Of the \$600,000, \$550,000 is for the building and \$50,000 is for the architectural services;
and
7. We are seeking approval to move forward with an approximate 5,100 square foot building and approval of the following proposal from George Alsina and Armond Carter.

PROPOSAL

TO: Mr. William Clark and Board of Directors for Columbus County Department of Aging
 PROJECT: Columbus County Department of Aging New Building
 FROM: George Alsina and Armond Carter
 DATE: April 11, 2011

Proposal for architectural and engineering services for this project based on a pre-engineered building with an area of approximately five thousand, one hundred (5,100 SF), square feet, as indicated below.

- | | |
|--|--|
| 1. Zoning and Building Code research; | 2. Appendix "B" Document; |
| 3. Civil Engineering; | 4. Landscape; |
| 5. Architectural Conceptual | 6. Architectural Preliminary; |
| 7. Architectural Design Development; | 8. Architectural Working Drawing; |
| 9. Structural; | 10. Plumbing; |
| 11. Hearing and A/C; | 12. Electrical; |
| 13. Specifications; | 14. Contract Documents; |
| 15. Bid Documents; | 16. Permit Phase; |
| 17. Construction Administration/Inspections; | 18. Final Inspection/Occupancy Permit. |

All of the above will be performed for a total cost of \$42,700.00.

Not included in the above price is drawing and specifications for erosion control. If this is required, it can be furnished at an additional fee.

Payment Schedule:

Architectural Schematics	20%
Architectural Working Drawings	40%
Final Architectural Drawings	30%
Final Inspection/Occupancy Permit	10%

All due upon receipt of invoice.

GEORGE ALSINA, AIA
Architect

Accepted by:

/s/ **GILES E. BYRD, Chairman**

April 18, 2011

Lengthy discussion was conducted relative to no contingency funds being included in the \$600,000.00, the size of the building for the cost, the costs of the entire project being inclusive in the \$600,000.00, and the retention of the mobile homes on the premises.

Commissioner Prevatte made a motion to approve to move forward with the committee's recommendation which is an approximate five thousand, one hundred (5,100 SF) square foot pre-engineered building and approval of the following proposal from George Alsina and Armond Carter at the cost of forty-two thousand, seven hundred, and 00/100 (\$42,700.00) dollars for architectural and engineering services, second by Commissioner Russ. A roll-call vote was taken with the following results:

AYES: Commissioners Prevatte, Russ, Bullard and McDowell; **and**

NAYS: Chairman Byrd, Vice Chairman McKenzie and Commissioner Norris.

The motion passes on a four (4) to three (3) vote.

Agenda Item #8: AGREEMENT - APPROVAL of INTERLOCAL AGREEMENT BETWEEN COLUMBUS COUNTY and TOWN OF FAIR BLUFF for TAX BILLING and COLLECTIONS:

Al Leonard, Town Manager, requested Board approval of the following Interlocal Agreement Between Columbus County and Town of Fair Bluff for Tax Billing and Collections.

INTERLOCAL AGREEMENT between COLUMBUS COUNTY and the TOWN OF FAIR BLUFF for

TAX BILLING and COLLECTIONS

**NORTH CAROLINA
COLUMBUS COUNTY**

This **AGREEMENT** made and entered into this ____ day of _____ 2011, by and between the **COUNTY OF COLUMBUS**, North Carolina, party of the first part, herein referred to as County, and the **TOWN OF FAIR BLUFF**, North Carolina, party of the second part, herein referred to as Town:

WITNESSETH:

WHEREAS, both parties feel that it would be mutually advantageous to cooperate in developing a single system for billing all ad-valorem taxes within the County to be reimbursed on a fee basis.

NOW THEREFORE, in consideration of the mutual covenants of the parties hereto and for the purpose aforesaid, it is hereby agreed by and between the County and Town as follows:

1. County will bill and collect ad-valorem taxes due Town for the fiscal year beginning July 1, 2011 and subsequent years so long as this Agreement shall continue in force.
2. Town shall pay County three dollars (\$3.00) per account serviced rendered by it on behalf of Town as reimbursement for County's services rendered under the terms of this Agreement. County shall bill Town no less than annually for services performed under this Agreement, and may bill quarterly at its discretion. Bills rendered for the services supplied hereunder are payable within thirty-five (35) days from date thereof, to Columbus County Government, Whiteville, NC. Thereafter a late payment of one percent (1%) per month will be assessed after the due date shall be applicable to all bills rendered to Town pursuant to this Agreement, except for monthly bills in dispute and notice has been given to the County

of the dispute, within 15 days of receipt.

3. The Town agrees that the County shall not be liable to any taxpayer for any mistake or omission in any tax bill sent to the taxpayer by the County for the Town. The Town further agrees to execute a Release Agreement on an individual basis should any mistake or omission occur.
4. Ad-valorem taxes due the Town that are collected by the County are payable within thirty-five (35) days from the month received, to Town of Fair Bluff Finance Office, Fair Bluff, North Carolina. Thereafter a late payment of one percent (1%) per month will be assessed after the due date shall be applicable to those ad-valorem taxes collected but not transmitted to Town pursuant to this Agreement, except for monthly amounts in dispute and notice has been given to the Town of the dispute, within 15 days of receipt.
5. The County shall not be responsible for collecting any real property taxes due to the Town of Fair Bluff for tax years prior to 2011.

THIS AGREEMENT may be rescinded by a Resolution adopted by a majority vote of either Board of Commissioners of Columbus County or the Commissioners of the Town of Fair Bluff and upon 120 days written notice by either party.

THIS AGREEMENT for joint tax billing functions between the Town and County shall be valid for a period of two (2) years from the date hereof and automatically renewed thereafter for periods of one (1) year until rescinded pursuant to the preceding paragraph.

THIS AGREEMENT bears an effective date of July 01, 2011.

IN WITNESS WHEREOF, Columbus County and the Town of Fair Bluff have caused this instrument to be signed by their proper officials, by authority of the governing body of each tax unit, duly adopted.

ATTEST BY: **COLUMBUS COUNTY BOARD OF COMMISSIONERS**
/s/ **JUNE B. HALL, CMC, NCACC** /s/ **GILES E. BYRD**
Clerk to Board **Chairman**

(SEAL)

ATTEST BY: **TOWN OF FAIR BLUFF**
/s/ **TAMIKA PACKER, Clerk/** /s/ **SPRUELL R. BRITT, Mayor**
Finance Officer

(SEAL)

Commissioner Bullard made a motion to approve the Interlocal Agreement Between Columbus County and Town of Fair Bluff for Tax Billing and Collection, second by Vice Chairman McKenzie. The motion unanimously passed.

Agenda Item #9: SOUTHEASTERN COMMUNITY COLLEGE - REQUEST for ADDITIONAL CURRENT OPERATING EXPENSES:

Dr. Kathy Matlock President, and Betty Joe Ramsey, Finance Officer of Southeastern Community College, requested Board approval of additional funding for Current Operating Expenses in the amount of one hundred fifty thousand, eight hundred ninety-eight and 00/100 (\$150,898.00) dollars. In the absence of Dr. Matlock, Beverlee Nance stated the following:

1. We are here requesting additional funds for the remainder of the fiscal year;
2. We provide hope and opportunity for many people of all ages;
3. We serve as a training ground for many industries and businesses; **and**
4. In order for us to continue to provide these services, we need additional operational funds.

Betty Joe Ramsey, Vice President of Operations and Finance, stated the following:

1. Since 2008, expenses required to be paid from county funding have risen by 12.85%, while the County appropriations have only risen by 6.09%, leaving a gap in County-provided

- funding of \$350,216.00;
2. Projected expenditures from County funds through June 30, 2011 total \$1,299,787, County appropriations for current expenses total \$1,148,889, leaving a deficit of \$150,898;
 3. We have already transferred \$179,500 from our vending and food services funds to provide the necessary cash to continue paying expenses, these funds have accumulated over several years and are almost depleted, and as of March 31, 2011, the cash balance in the County disbursement account is \$17,950;
 4. Without additional funding for the remainder of the year, it will probably be necessary to cut expenditures by shutting down building and/or furloughing employees;
 5. Increases since 2008 can be mainly attributed to the following areas: retirement contribution rate, annual state health premium per employee, utilities, and property and liability insurance; **and**
 6. Utility and insurance rates have increased during the year and the cost of both has risen due to the addition of the Cartrette Technology Center and the Health and Human Services building.

Chairman Byrd stated the Board would take this matter under advisement.

Agenda Item #10: AGING - HOME AND COMMUNITY CARE BLOCK GRANT:

Ed Worley, Aging Director, is requesting the following:

- A. Allow all programs to remain as presently provided;
- B. Recommend the proposed Home and Community Care Block Grant allocation of \$560,868.00; **and**
- C. Allow the Columbus County Department of Aging to accept any additional funding or adjust the Home and Community Care Block Grant budget should there be any downsize.

Vice Chairman McKenzie made a motion to approve the following for the Home and Community Care Block Grant:

- A. Allow all programs to remain as presently provided;
- B. Recommend the proposed Home and Community Care Block Grant allocation of \$560,868.00; **and**
- C. Allow the Columbus County Department of Aging to accept any additional funding or adjust the Home and Community Care Block Grant budget should there be any downsize.

Second was made by Commissioner Norris. The motion unanimously passed.

Agenda Item #11: PROCLAMATION - MOTORCYCLE SAFETY AWARENESS MONTH PROCLAMATION, MAY 2011:

Randy Norris, State President, Concerned Bikers Association, requested Board approval and adoption of the following Motorcycle Safety Awareness Month Proclamation, May 2011.

**MOTORCYCLE SAFETY AWARENESS MONTH
PROCLAMATION
MAY 2011**

WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of citizens across North Carolina and the United States; **and**

WHEREAS, North Carolina has over one hundred forty-two thousand (196,000) registered motorcycles and over two hundred sixty thousand (260,000) licensed drivers who have either a motorcycle endorsement or a motorcycle learner's permit; **and**

WHEREAS, it is important that the citizens of North Carolina be aware of motorcycles on our roadways and recognize the importance of motorcycle safety and of sharing the roadways; **and**

WHEREAS, the safe operation of a motorcycle is enhanced through a combination of rider training and experience, good judgment, and a knowledge of traffic laws and licensing requirements; **and**

WHEREAS, several organizations, such as the **Columbus County Concerned Bikers Association (CBA)**, along with the North Carolina Motorcycle Safety Education Program, other

state and local motorcycle clubs and riding/social clubs, are committed to increasing the safe operation of motorcycles by promoting rider-safety education programs, and their goal is to alert the motorists of Columbus County to

LOOK TWICE, SAVE A LIFE

; and

WHEREAS, MOTORCYCLE AWARENESS MONTH is designed to increase public awareness about motorcycles and to encourage their safe and proper use among motorcycle riders.

NOW, THEREFORE, we, the Columbus County Board of Commissioners, do hereby proclaim the month of May, 2011 as **“MOTORCYCLE SAFETY AWARENESS MONTH”** in Columbus County, and urge all citizens to commend its observance.

ADOPTED this the 18th day of April, 2011.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **GILES E. BYRD, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to Board**

Commissioner Russ made a motion to approve and adopt the Motorcycle Safety Awareness Month Proclamation, May 2011, second by Commissioner Bullard. The motion unanimously passed.

Agenda Item #12: PROCLAMATION - ELDER ABUSE AWARENESS MONTH:

Sandra Shaw, Adult Services Supervisor III, requested Board approval and adoption of the following Elder Abuse Awareness Month Proclamation.

**Columbus County Department Of Social Services
and
Columbus County Department of Aging**

**ELDER ABUSE AWARENESS MONTH
Proclamation**

WHEREAS, elder abuse refers to any knowing, intentional, or negligent act by a care giver or any other person that causes harm or a serious risk of harm to a vulnerable adult; **and**

WHEREAS, elder abuse is an under recognized form of family violence that can have very devastating and even life threatening consequences; **and**

WHEREAS, elder abuse can affect people of all races, ethnic backgrounds and social status and can affect both women and men; **and**

WHEREAS, there is a rapidly growing population of older adults in North Carolina with evolving needs; **and**

WHEREAS, between 700,000 to 3.5 million older Americans are abused, neglected, or exploited each year; **and**

WHEREAS, it is estimated that approximately one (1) out of every fourteen (14) cases of elder abuse is reported; **and**

WHEREAS, protecting vulnerable and older adults is a societal responsibility and it is imperative that communities work together to help reduce and prevent abuse, neglect and exploitation.

NOW, THEREFORE, BE IT PROCLAIMED, the Columbus County Board of Commissioners recognizes the month of June as **ELDER ABUSE AWARENESS MONTH**, and encourages all residents and other jurisdictions to become more aware of this problem and join in the prevention of Elder Abuse.

APPROVED and ADOPTED this the 18th day of April, 2011.

COLUMBUS COUNTY BOARD OF COMMISSIONERS
/s/ GILES E. BYRD, Chairman, District III

ATTESTED BY:
/s/ JUNE B. HALL, Clerk to Board

Vice Chairman McKenzie made a motion to approve and adopt the Elder Abuse Awareness Month Proclamation, second by Commissioner Russ. The motion unanimously passed.

Agenda Item #13: ANIMAL CONTROL - UPDATE ON SPAY AND NEUTER CLINIC FINDINGS:

Rossie Hayes, Animal Control Director, delivered the following update to the Board on the Spay and Neuter Program.

Spay and Neuter Costs

Dog Spay

<u>Over 50 Pounds</u>	<u>Under 50 Pounds</u>
\$100	\$80
\$ 20 -for distemper/parvo vaccination-	\$10
\$110 - Savings \$112.80	\$90 - Savings \$76.20

Dog Neuter

<u>Over 50 Pounds</u>	<u>Under 50 Pounds</u>
\$70	\$50
\$10 -for distemper/parvo vaccination-	\$10
\$80 - Savings \$76.68	\$60 - Savings \$67.68

Cat Spay / Cat Neuter

<u>Cat Spay</u>	<u>Cat Neuter</u>
\$50	\$30
\$10 -Basic Vaccinations-	\$10
\$60 - Savings \$74.40	\$40 -Savings \$40.70

Mr. Hayes stated the following:

1. I would like to say to Dr. Martin who is here with me tonight how thankful I am to her for all of her assistance;
2. I have talked to Dr. Martin, Dr. Stih and Dr. Barnhill;
3. The price they can do this service is approximately one-half (1/2) of the normal charge;
4. At this time, I do not think you need to make this mandatory because this is something new, and something to get our foot in the door and get started on;
5. Dr. Martin has stated she can do fifteen (15) per month, and Dr. Barnhill can do four (4) per month;
6. At the present time, we have adopted forty-eight (48) in the county, and one hundred ten (110) out of the county;
7. If this is mandatory, we will have about twenty-nine (29) that we will not know what to do with them;
8. This will be over a fifty (50%) percent discount to the County;
9. The person who adopts the animal will pay the full cost;
10. The Animal Shelter will collect the money and reimburse the veterinarian;
11. This service needs to be made optional to be effective as of July 01, 2011; **and**
12. The County will promote this service through the Animal Shelter.

Commissioner Norris made a motion to approve the Spay and Neuter Program at the Columbus County Animal Shelter, the program to be optional at this time, and the program to be effective as of July 01, 2011, second by Commissioner McDowell. The motion unanimously passed.

Agenda Item #14: PURCHASING - APPROVAL of UPDATES by RESCINDING and REPLACING the PURCHASING and CONTRACTING POLICIES and PROCEDURES:

Stuart Carroll, Purchasing Director, requested Board approval of the following updates to the Purchasing and Contracting Policies and Procedures. **(This will be the first reading) (This item was tabled at the April 04, 2011 Board Meeting for additional changes and to be reviewed by Board.)**

Mr. Carroll stated I have made the changes that were recommended at the April 04, 2011 Board Meeting.

Commissioner Bullard stated the following changes were not made and need to be made:

1. **Page 14:**

III. PROCEDURE

2. Construction bids up to \$14,999 are approved by the Purchasing Director, \$15,000 - \$69,999 is approved by the County Manager and construction bids \$70,000 or more are approved by the Board of Commissioners through the normal agenda process.

These amounts need to be \$15,000 - \$29,999, and \$30,000.

2. **Pages 43 and 48:**

Remove the word **-or-** in the and/or, in every location on these two (2) pages, and **in all other locations within the manual.**

Commissioner Prevatte made a motion to approve the updates by rescinding and replacing the Purchasing and Contracting Policies and Procedures Manual, on the first reading, with the recommended amendments, second by Commissioner Norris. A roll-call vote was taken with the following results:

AYES: Chairman Byrd, Commissioners Prevatte, Norris, Russ, Bullard and McDowell; **and**
NAYS: Vice Chairman McKenzie.

The motion passes on a six (6) to one (1) vote.

Agenda Item #15: CDBG INDIVIDUAL DEVELOPMENT ACCOUNT PROGRAM (IDA) GRANT # 09-C-2043 - APPROVAL to AMEND PROJECT and AUTHORIZE CHAIRMAN to SIGN NECESSARY DOCUMENTS:

Carol Caldwell, Grant Administrator, requested Board approval to amend the project and to authorize the Chairman to sign all the necessary documents to reflect the current project. **(The required Pubic Hearing was conducted at 6:30 P.M. on this date previous to the meeting.)**

In the absence of Carol Caldwell, William S. Clark, County Manager, stated the following:

1. This is the grant the Dream Center was awarded in which they counseled individual home buyers;
2. Some of the counselors need to be replaced; **and**
3. Two (2) of the banks who originally agreed to participate have withdrawn.

Commissioner Russ made a motion to approve the amendment of the CDBG Individual Development Account Program (IDA) Grant # 09-C-2043, and to authorize the Chairman to sign the necessary documents, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #16: 2010 URGENT REPAIR PROGRAM (URP) - AWARD OF BIDS:

William S. Clark, County Manager, requested Board approval of the award of the bids to the next low bidder for the 2010 Urgent Repair Program (URP), for two (2) of the homes, approval to re-bid two (2) of the homes, and approval to move forward with the contractor(s) that come within the 15% cost estimate.

Mr. Clark stated the following:

1. This is one of our housing grants that entails four (4) houses;
2. After the contracts were awarded, one (1) contractor filed bankruptcy and one (1) of the contractors could not perform the necessary work;
3. Under the policy, we can accept the next two (2) low bidders; **and**
4. Two (2) of the bidders did not fall within the 15% range, and these will need to be rebid.

Vice Chairman McKenzie made a motion to approve the award of the bids to the next low bidder for the 2010 Urgent Repair Program (URP), for two (2) of the homes, approval to re-bid two (2) of the homes, and approval to move forward with the contractor(s) that come within the 15% cost estimate, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #17: TOGETHER NORTH CAROLINA - APPROVAL OF LETTER:

Clayton Brooks, Organizer for Together North Carolina, requested the Board members to sign the following collaborative letter protesting the North Carolina Budget.

April 20, 2011

The Honorable Dewey L. Hill
North Carolina House of Representatives
16 West Jones Street, Room 1309
Raleigh, North Carolina 27601-1096

Dear Representative Hill,

We, the undersigned, are proud residents of Brunswick and Columbus counties and we are very concerned with the difficult fiscal situation our state now faces due to the economic downturn. As local elected officials, business leaders, faith leaders, and service providers in Brunswick and Columbus counties we feel that it's necessary to share our thoughts on what we know will be tough decisions ahead.

The scale of the budget shortfall this coming year is overwhelming and we, as community leaders, are concerned about the impact that budget decisions could have on our state's economic prosperity and quality of life now and into the future.

As you help finalize the state budget, we urge you to put all options on the table to deal with the budget shortfall, including revenue. Simply too much is at risk not to.

As you help to craft the budget and prepare to chart North Carolina's recovery, consider what we know works in North Carolina:

Strong public and private sector leadership for public education. We fought for and gained smaller class sizes, access to more advanced technology, improved learning environments, and an emphasis on teacher effectiveness. We're not finished, but we're headed in the right direction. This is not the time to back down on investing in our teachers, our students and our schools.

A system of early childhood education and care that is copied around the nation. We've begun to prepare children earlier and better to be good students and successful adults. This means providing support and services for all children, including those from low-income families, those with mental health problems and those who have been abused or neglected. Our early childhood programs are a key job protector for families, and a job-generating investment in the short and long term.

A growing commitment to the health and well-being of North Carolinians. Healthy people are not only happier, but they are also better workers. Any business owner will testify that a healthy workforce keeps costs down and productivity up. Continuing to invest in public health and health care coverage is a down payment on a bright and productive future.

Good community colleges that train and re-train workers for jobs in the evolving economy. The people of North Carolina have a deeply ingrained work ethic. But job training has to keep up with changes in the economy, and must be available to workers both in terms of affordability and proximity. We can't afford to discard good workers just because they need a skills upgrade.

A great public university system that is an engine for innovation. In our traditional industries and emerging industries, the university system is a hub of aspiration and invention. Certainly it's possible to streamline and focus more sharply, but we should be wary of cuts that hurt our ability to generate creative, entrepreneurial, high-tech and high-value solutions to the challenges of our day.

Robust public infrastructure in roads, water and sewer, justice and public safety, parks, and culture that make it possible to do business efficiently and with a high quality of life. None of these systems are accidental. We built them all as a state, because we wanted to be more, do more, earn and produce more in North Carolina.

Our state now stands at a crossroads and it's up to you and other state policymakers to decide whether North Carolina maintains its competitive edge against other states and countries, or slowly sinks into the ranks of the undistinguished and uncompetitive.

We believe that maintaining public systems such as our public education system and infrastructure are essential to keeping our state competitive.

Again, as you help finalize the state budget, we urge you to put all options on the table to deal with the budget shortfall, including revenue. Simply too much is at risk not to.

Over the next several months, we urge you to ask yourself: will this decision I am about to make result in a state that is smarter, stronger, healthier? Will it make our people better workers? Will it make our children better learners?

If the answer is no, we hope you will think again, hard. A combination of careful cuts and intelligent revenue choices can preserve the core systems that have made us a great state in which to live, raise a family, and do business. We realize you have many tough decisions ahead, but know that you care just as deeply as we do about the future of our community and hope you will consider all options put before you to keep North Carolina strong. We have so much to lose and can't afford to make the wrong decision.

Sincerely,

COLUMBUS COUNTY BOARD OF COMMISSIONERS

GILES E. BYRD, Chairman

AMON E. McKENZIE, Vice Chairman

JAMES E. PREVATTE

P. EDWIN RUSS

LYNWOOD NORRIS

RICKY BULLARD

CHARLES T. McDOWELL

Commissioner Prevatte stated the following:

1. Vice Chairman McKenzie and I attended a meeting sponsored by Clayton Brooks, organizer of Together North Carolina;
2. He is requesting that we sign a collaborative letter to be mailed to Representative Hill and Senator Rabon asking them not to close the door before they start slicing the North Carolina budget;
3. Discussion was held relative to the State looking at taking away the one cent sales tax, cuts in education, and the State placing the costs of replacing school buses and secondary roads; **and**
4. This is not a derogatory letter, it is just a letter displaying our dislike of the proposed budget.

Vice Chairman McKenzie stated the following:

1. This letter is simply asking the counties in North Carolina to pull together; **and**
2. It will reveal the displeasure in how the State is putting together the budget.

Commissioner Bullard made a motion to approve the collaborative letter as requested by Clayton Brooks, Organizer for Together North Carolina, second by Commissioner McDowell. The motion unanimously passed.

Agenda Item #18: RESOLUTION - APPROVAL and ADOPTION of RESOLUTION of CONCURRENCE for "NO THROUGH TRUCKS ORDINANCE" on OLD LAKE ROAD, from NC 11 EASTWARD to SR 1879 (FEDERAL ROAD):

Vice Chairman McKenzie requested Board approval and adoption of the following Resolution of Concurrence for State to Adopt a 'No Through Trucks' Ordinance for Old Lake Road, from NC 11 Eastward to SR 1879 (Federal Road).

**RESOLUTION of CONCURRENCE for STATE to ADOPT a
'NO THROUGH TRUCKS' ORDINANCE for
OLD LAKE ROAD, from NC 11 EASTWARD to SR 1879 (FEDERAL ROAD)**

WHEREAS, a child safety issue has been brought to the attention of the Columbus County Board of Commissioners in the vicinity of Acme Delco Elementary School; **and**

WHEREAS, the issue involves the safety of the school children and what means could be enacted to ensure that safety is an ongoing priority for all parties involved; **and**

WHEREAS, we have requested a restrictive speed limit of 25 miles-per-hour for the entire school day to be enforced, and it has been determined by the North Carolina Department of Transportation that this would be breed driver disrespect for the speed limit; **and**

WHEREAS, recommendations for operational changes have been made to the Columbus County School System by the North Carolina Department of Transportation, and some have been brought to fruition, although others cannot materialize due to existing property limitations; **and**

WHEREAS, based on the recommendation from the North Carolina Department of Transportation that a 'No Through Trucks' Ordinance be enacted, it is our opinion that we exercise the necessary means to ensure the safety of our school children.

NOW, THEREFORE, BE IT RESOLVED that we, the Columbus County Board of Commissioners, are requesting the North Carolina Department of Transportation to enact or 'No Through Trucks' Ordinance for Old Lake Road, from NC 11 eastward to SR 1879 (Federal Road), unless their final destination is within this section, or they have a delivery along the route..

APPROVED and ADOPTED this the 18th day of April, 2011.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

GILES E. BYRD, Chairman

ATTESTED BY:

JUNE B. HALL, Clerk to Board

Commissioner Norris made a motion to approve the Resolution of Concurrence for 'No Through Trucks Ordinance' on Old Lake Road, from NC 11 Eastward to SR 1879 (Federal Road).

After in-dept and lengthy discussion was conducted, Commissioner Norris withdrew his motion.

Vice Chairman McKenzie made a motion to table this Agenda item, and discussion to be held at the May 05, 2011 Retreat with the Columbus County School Board and the Whiteville City School Board, second by Commissioner McDowell. The motion unanimously passed.

Agenda Item #19: NORTH CAROLINA DEPARTMENT of TRANSPORTATION - FOLLOW-UP on RECOMMENDED IMPROVEMENTS at HALLSBORO ARTESIA ELEMENTARY SCHOOL:

Vice Chairman McKenzie requested a follow-up to be executed on the recommended improvements made by North Carolina Department of Transportation at Hallsboro Artesia Elementary School with the following letter.

April 18 2011

Mr. H.L. "Drew" Cox, District Engineer
 North Carolina Department of Transportation
 1194 Prison Camp Road
 Whiteville, North Carolina 28472

IN RE: Follow Up on Traffic Congestion at Hallsboro Artesia Elementary School

Dear Mr. Cox:

At the April 18, 2011 Columbus County Board of Commissioners Meeting, it was unanimously approved to do a follow up on the above referenced matter relative to the recommendations made by the North Carolina Department of Transportation in a letter to the Columbus County Board of Commissioners, bearing date of March 03, 2011, and copied to you.

We are requesting an update from you on the following recommendations that have been made:

1. The school utilize the additional storage length provided by a gravel parking lot by requiring the entry point for the drop-off/pickup of students to begin at the intersection of SR 1736 (Giles Byrd Road) and SR 1945 (McKoy Road);
2. Additional storage could be provided by having the student pickup point on the western most end of the school under the existing covered breeze way; **and**
3. Running a one (1) way double line of traffic during these times.

We wish to thank you for all that you do to make Columbus County a better place to live for our citizens.

Sincerely,

GILES E. BYRD, Chairman
COLUMBUS COUNTY BOARD OF COMMISSIONERS

Vice Chairman McKenzie made a motion to table this matter until the May 05, 2011 Retreat with the Columbus County School Board and the Whiteville City School Board, second by Commissioner Norris. The motion unanimously passed.

20. **Appointments/Re-Appointments/Replacements to Committees/Boards/Commissions:**
 June B. Hall, Clerk to the Board, is requesting the following appointments/re-appointments/replacements be made.

COMMITTEE/BOARD/ COMMISSION	DISTRICT / EB	NAME	EXPIR DATE	BOARD ACTION
Nursing/Adult Care Home Joint Community Advisory Committee	EB	Willie Burns (Cannot serve at this time)	11-01-11	HOLD
Parks and Recreation Advisory Board	V	David Strickland- (Resigned)	12/2012	HOLD
	VI	Ricky Benton, II (Resigned)	12/2014	HOLD
Planning Board	IV	Glen Evans	02-04- 14	Re-Appoint
Travel and Tourism Board	VII	Rhonda Dutton	12/2014	Appoint
Whiteville Planning and Zoning Board	EB	EJ -Has been vacant for some time-	08-01-10	HOLD

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

At 7:49 P.M., Commissioner Bullard made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, second by Commissioner Russ. The motion unanimously passed.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 04, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 1 for each Water District respectively.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2011 MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the adjustments to the March, 2011 monthly water bills.

This information will be recorded in Minute Book Number 1 for each Water District respectively.

Agenda item #23: COLUMBUS COUNTY WATER and SEWER DISTRICT II - APPROVAL of ENGINEERING AGREEMENT:

Adam Kiker, Hobbs, Upchurch and Associates, requested Board approval of the Engineering Agreement for the interconnect between Columbus County Water and Sewer District I and District II and the Thompson Town Road Project.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District II.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICT II - APPROVAL of the FOLLOWING for the WATER DISTRICTS I and II INTERCONNECT and THOMPSON TOWN ROAD AREA PROJECT -

- A. MBE;
- B. Conflict of Interest Statement;
- C. Capital Project Ordinance; and
- D. Certification of Household Water and Sewer Rates.

Kip McClary, Public Utilities Director, requested Board approval of the above listed documents for the Columbus County Water and Sewer Districts I and II Interconnect and the Thompson Town Road Area Project.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District II.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III IV and V BOARD MEETING and resume REGULAR SESSION:

At 7:53 P.M., Commissioner Prevatte made a motion ro adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting and resume Regular Session, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #25: CONSENT AGENDA ITEMS:

Vice Chairman McKenzie made a motion to approve the following Budget Amendment and Tax Refunds and Releases, second by Commissioner Norris. The motion unanimously passed.

A. Budget Amendment:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditure	14-4311-519001	Contracted Services (office rent)	12,600
	14-4311-512200	Salaries (Overtime-Narc)	6,000

	14-4311-526001	Dept. Supplies	6,637
Revenue	14-3431-499101	Fund Balance Appropriated	25,237

B. Tax Refunds and Releases:

TAX REFUNDS (as submitted to the Governing Body Office from the Tax Office):

April 18, 2011

Refunds Name: Harrelson, Joseph Keith Amount: \$0.00
 Value: \$0.00 Year 010 Account # 16-07400 Bill # 43099 Total \$215.00
 Refund user fee. No can at mobile home.
 8255 Andrew Jackson Hwy. SW Cerro Gordo NC 28430

Refunds Name: Ward, Shane Amount: \$0.00
 Value: \$0.00 Year 010 Account # 2-03930 Bill # 69137 Total \$32.38
 Refund portion of user fee. Dwelling is vacant.
 996 Shade Fisher Rd. Chadbourn NC 28431

TAX RELEASES (as submitted to the Governing Body Office from the Tax Office);

April 18, 2011

Release the Property Value in the name of Bullock, Owen Berry (Heirs) Amount: \$23.26
 Value: \$2,854.00 Year: 2010 Account # 10-02080 Bill # 0297 Total \$154.21
 Release value of 2 mobile homes demolished. Release Columbus Rescue(.57)

Release the Property Value in the name of King, Will D. & Annie Pearl Amount: \$15.97
 Value: \$1,960.00 Year: 2010 Account # 9-16300 Bill # 1099 Total \$232.54
 Release value of mobile home. Error in billing found on discovery run. Release Williams Fire(1.18), release Columbus Rescue(.39)

Release the Property Value in the name of Nance, Alvia Marie Amount: \$226.57
 Value: \$13,410.00 Year: 09-10 Account # 12-03222 Bill # 99999 Total \$749.81
 Release value of mobile home. Double listed to Homer Nance Act#12-00854. Release Evergreen Fire(50.00), release Columbus Rescue(5.56), release Water District II(19.46),

Release the Property Value in the name of Premiere Enterprises of WH LC Amount: \$180.94
 Value: \$11,100.00 Year: 09-10 Account # 01-04641 Bill # 9999 Total \$436.38
 Release value of sales office. Does not exist. Moved off. Prop#94887 Wayne Hinson. Release Whiteville Rescue(4.44)

Release the Property Value in the name of Prince, Judy Hayes Amount: \$8.15
 Value: \$1,000.00 Year: 2010 Account # 1-74047 Bill # 8218 Total \$148.82
 Release value of mobile home. Double listed Act#01-03286 Kenneth Dale Reaves. Release Roseland Fire(.60), release Columbus Rescue(.20)

Release the Property Value in the name of Simmons, Sherry Watts Amount: \$214.27
 Value: \$1,000.00 Year: 01/05- Account # 6-32896 Bill # 999999 Total \$1,351.45
 Release value of mobile home. Junked. Release Williams Fire(1.52), release Roseland Fire(14.09), release Columbus Rescue(12.35)

Release the User Fee in the name of Andrews, Barry Lee & Teresa Lewis Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 11-03028 Bill # 5368 Total \$215.00
 Release user fee. Mini Warehouse does not have a can.

Release the User Fee in the name of Brown, Dorothy Amount: \$0.00
 Value: \$0.00 Year: 08-10 Account # 4-03601 Bill # 9999 Total \$364.00
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Brown, Jean V Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 11-04021 Bill # 9432 Total \$215.00
 Release user fee. Dwelling is vacant.

181

Release the User Fee	in the name of Cartrette, Pauline	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 9-03720 Bill # 1961	Total	\$215.00
Release user fee. Dwelling is vacant.			
Release the User Fee	in the name of Epps, David Jerome	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 15-00816 Bill # 6750	Total	\$215.00
Release user fee. Mobile home is vacant.			
Release the User Fee	in the name of Freeman, Nastedman & Janie Rose Beat	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 15-14865 Bill # 8886	Total	\$215.00
Release user fee. No can at mobile home which is used for a part time beauty shop.			
Release the User Fee	in the name of George, Lee Drew & Hyosuk	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 11-10605 Bill # 9691	Total	\$107.50
Release portion of user fee. Can delivered 6-25-2010			
Release the User Fee	in the name of Guyton, Connie	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 13-05129 Bill # 2233	Total	\$215.00
Release user fee. No can at this address.			
Release the User Fee	in the name of Hayes, Linda King	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 10-02536 Bill # 3450	Total	\$215.00
Release user fee. Dwelling is vacant.			
Release the User Fee	in the name of Mason, Fred (Jr)	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 10-11188 Bill # 1067	Total	\$215.00
Release user fee. Billed for 2 cans and only has 1.			
Release the User Fee	in the name of McLelland, Joel L.	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 16-00606 Bill # 2154	Total	\$215.00
Release user fee. Dwelling is vacant.			
Release the User Fee	in the name of North Carolina District Council	Amount:	\$0.00
Value:	\$0.00 Year: 08-10 Account # 18-03837 Bill # 9999	Total	\$1,250.00
Release user fee. Double listed Act#18-00199, Abundant Life Assembly of God.			
Release the User Fee	in the name of Perkins, Eloise Walker	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 11-00833 Bill # 6526	Total	\$215.00
Release user fee. Dwelling is vacant.			
Release the User Fee	in the name of Sinkler, Lennon (Heirs)	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 11-24560 Bill # 2202	Total	\$215.00
Release user fee. Dwelling is vacant.			
Release the User Fee	in the name of Smith, Doris	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 14-03222 Bill # 2597	Total	\$215.00
Release user fee. Billed for 2 cans and only has 1.			
Release the User Fee	in the name of Ward, Christopher Mitchell	Amount:	\$0.00
Value:	\$0.00 Year: 2009 Account # 6-00002 Bill # 3624	Total	\$210.00
Release user fee. Home burned and can picked up.			
Release the User Fee	in the name of Ward, Shane	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 2-03930 Bill # 9137	Total	\$182.62
Release portion of user fee. Dwelling is vacant.			
Release the User Fee	in the name of Ward, Walter R. & Myra Mason	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 3-28114 Bill # 9241	Total	\$215.00
Release user fee. Single wide mobile home vacant.			
Release the User Fee	in the name of Watts, AC	Amount:	\$0.00
Value:	\$0.00 Year: 2010 Account # 6-41560 Bill # 9414	Total	\$215.00
Release user fee. Dwelling is vacant.			

Release the User Fee in the name of Worrell Richard (Heirs) Amount: \$0.00
 Value: \$0.00 Year: 09-10 Account # 2-02605 Bill # 99999 Total \$425.00
 Release user fee. Mobile home is vacant and unliveable.

Release the User Fee in the name of Young, James Leon Amount: \$0.00
 Value: \$0.00 Year: 09-10 Account # 8-21420 Bill # 999 Total \$425.00
 Release user fee. Old House is vacant.

Agenda Item #26: COMMENTS:

Chairman Byrd opened the floor for comments. The following spoke.

A. Department Heads:

1. **Edward Davis (Soil and Water Conservation):** stated the following:
 - If you are in the Lake Waccamaw area tomorrow or Wednesday, come by the Lake Waccamaw State Park;
 - We are having the 15th Annual Environmental Field Day for five (5) school systems, and are expecting 275 kids; **and**
 - This event is being sponsored by Brunswick Electric Membership Corporation.
2. **Ed Worley (Aging Department):** stated that invitations were sent out to Administration and the Board of Commissioners to the Real Senior Prom on Thursday to be held at Vineland Station.

B. Board of Commissioners:

1. **Vice Chairman McKenzie:** stated the following:
 - a. Mr. Clark and I met with Leadership Columbus and it was a very good meeting; **and**
 - b. We are so thankful that the storms passed us by and I would like to say thanks to the Reverse 911 System.
2. **Commissioner Prevatte:** stated the following:
 - a. The material I have given you is a history of what has happened to Mental health since the mid 1990's;
 - b. In 2001, they started cutting the number of LME's (Local Management Entities), and now we have 23;
 - c. We are part of the Southeastern Regional Mental Health and Substance Abuse Catchment Area;
 - d. Approximately two (2) months ago, we knew that the State was looking at cutting the number of LMEs down, and their deadline was 2013;
 - e. We still have a mental health presence in Columbus County through the providers that we use to provide services, but we don't have a management office;
 - f. The management office is in Lumberton;
 - g. The State is planning to cut the 23 down to approximately 10-12;
 - h. Mr. Clark received a letter from the North Carolina Department of Health and Human Services, and it was copied to me, and to sum the letter up, they had determined to set a deadline on April 01, 2011;
 - i. In order to continue to operate, a LME must have a minimum of 500,00 people and must have at least 70,000 Medicaid recipients by 2013;
 - j. Two (2) weeks ago, we went to a Webinar, and we had a special meeting, and we thought we had until 2013, and they informed us on April 01, 2011, that you will the make the decision by May 20, 2011, of what LME that you will merge with, or we will pick one for you;
 - k. I am here tonight to ask you as a Commissioner, and as the Chairman of that committee, to endorse a letter, or to empower our Chairman to send a letter to the Chairman asking him to extend that deadline of May 20, 2011 to December 31, 2011; **and**
 - l. We need time to negotiate with the neighboring LMEs to make sure the people in Columbus County will receive the necessary services.

MOTION:

Commissioner Prevatte made a motion to send a letter to the Secretary of the North Carolina Department of Health and Human Services with emphasis on the four (4) points as emphasized in the letter, and to request the deadline to be changed from May 20, 2011 to December 31, 2011, second by Commissioner Bullard. The motion unanimously passed.

3. **Commissioner Norris:** stated the following:
 - a. I would like to thank everyone that is in attendance here tonight and encourage you to always attend our meetings; **and**
 - b. Let us all remember the storm victims.

4. **Chairman Byrd:** stated the following:
 - a. I have been talking with some fellow farmers, and they were interested to know why Columbus County could not get chicken houses;
 - b. It was stated that our Health Department has Rules and Regulations on chicken houses;
 - c. There is a lot of interest being discussed, and a lot of the surrounding counties do have chicken houses, and we only have a few; **and**
 - d. I have asked Gary Lanier, Economic Development Director, to check into this and report his findings to the Board.

Mr. Lanier stated the following:

 - a. I have talked with Glen Waters at Cape Fear Farm Credit about this situation;
 - b. Commissioner Bullard requested that I check into the Rules and Regulations;
 - c. We do have regulations, and they are not extremely cumbersome, but we are one of the few counties that do require chicken houses to be approved by our County government through the Environmental Health branch;
 - d. The single biggest issue seems to be the distance from a processing facility;
 - e. I asked the question if it would make a difference if we had feed mills here in the county;
 - f. Mr. Waters replied stating he would discuss this with some of the integrators and get back to me;
 - g. As soon as he gets back to me, I will let you know; **and**
 - h. We have five (5) basic operations in Columbus County now.

5. **Commissioner Russ:** stated the following:
 - a. I would like to recommend that we provide incentive grants to people who plan to buy/build a house in Columbus County;
 - b. I would like for us to set a meeting with Waste Management to see what we are going to do in the future;
 - c. The Department of Social Services has recently been recognized for the increase in child support collections;
 - d. I would like to remind you of the Senior Prom on Thursday night; **and**
 - e. I think we need to start throwing out beads in lieu of candy at the parades.

6. **Commissioner Bullard:** stated the following:
 - a. Mr. Clark, I would like for you to meet with Neil Floyd and Ray Reeves;
 - b. In the Macedonia Community, I have received many complaints relative to a building that is being constructed at the church; **and**
 - c. Part of doing a good job is keeping peace with everyone, and maybe explaining things to the people in more detail would help.

7. **Commissioner McDowell:** stated the following:
 - a. I would like to thank each and everyone for attending the meeting;
 - b. I would like to challenge everyone to send correspondence (letters, e-mails, telephone calls, etc.) to Representative Hill and Senator Rabon relative to the proposed North Carolina budget cuts because volume will make a difference;
 - c. I would like to report that the progress with Atlantic Telephone and its high-speed internet is going really well; **and**
 - d. I would like for a meeting to be set with Southeastern Community College's Board of Trustees, on an annual basis, to discuss budgetary issues, starting this fiscal year.

8. **Commissioner Bullard:** Relative to the letters to Representative Hill and Senator Rabon, the State is proposing to cut education and they are not cutting the funding to the prisons.
9. **Vice Chairman McKenzie:** stated the following:
 - a. For the sake of time, we will not discuss the issue of the financial status of Columbus County Water Districts II and III;
 - b. Copies of this information were sent out to the Board members by the Finance Officer (Clerk to the Board did not receive a copy); **and**
 - c. I am requesting that this matter be placed on the May 18, 2011 Agenda for discussion.

OTHER - COMMENTS:

1. **Robert Adams, Private Citizen:** stated the following:
 - a. Bladen County Hospital has got an emergency shelter open for Bladen County and they are providing the necessary items for survival;
 - b. There was a tremendous impact from the storm on Bladen County;
 - c. They would appreciate all the help they can get from the neighboring County of Columbus; **and**
 - d. There were a lot of lives lost in Bladen County.
2. **William S. Clark, County Manager:** stated the following:
 - a. Our First Responders did respond to the Bladen County tornado;
 - b. We had firemen, law officers and Emergency Services personnel on the scene and really helped Bladen County Emergency Services with that disaster; **and**
 - c. I would like to thank all of our people that helped out, and I am sure we will help out as we go along.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (3) ATTORNEY-CLIENT PRIVILEGE:

At 8:27 P.M., Commissioner Prevatte made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (3) Attorney-Client Privilege, after a five (5) minute recess, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #27: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 8:49 P.M., Vice Chairman McKenzie made a motion to adjourn Closed Session and resume Regular Session, second by Commissioner McDowell. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Byrd requested that Mike Stephens, County Attorney, orally read the Closed Session General Account. Mr. Stephens orally read the following:

“The County Attorney discussed with the Board of Commissioners litigation involving Andrietta Galloway, Case Number: 09-CVS-1549.”

Commissioner Prevatte made a motion to approve the Closed Session General Account, second by Commissioner McDowell. The motion unanimously passed.

Agenda Item #28: ADJOURNMENT:

At 8:51 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

**Monday, April 18, 2011
7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 04, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Norris made a motion to approve the April 04, 2011 **combination meeting** of Columbus County Water and Sewer District I Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2011 MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the March, 2011 monthly water bills for Columbus County Water and Sewer District I.

DISTRICT I ADJUSTMENTS FOR THE MONTH OF MARCH, 2011

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
3/3/2011	206553.00 97	Michael Dale Wright	100.00	Meter Tampering
3/3/2011	104376.00 98	Luther Watts	-14.17	Billing Error
3/4/2011	403189.00 98	Sepprina Reaves	-35.00	Billing Error
3/4/2011	104980.00 98	Leslie Norris	-163.00	Customer Leak
3/4/2011	604140.00 97	James Fussell	-149.00	Billing Error
3/8/2011	103870.00 98	Roseland Volunteer Fire Department	-108.00	Customer Leak
3/7/2011	204510.00 88	Norwood Fipps	-24.00	Reading Error
3/7/2011	403530.00 93	Lilly Janealle Stephens	-25.00	Billing Error
3/8/2011	303510.00 98	Ruby Hughes	-17.00	Customer Leak
3/8/2011	301430.00 98	Cora Nealey	100.00	Tap Fee Billing Error
3/9/2011	204930.00 98	Howard James	144.00	Returned Check & Fees
3/16/2011	201040.00 97	Angie Givens	59.00	Returned Check & Fees
3/16/2011	405375.00 98	Audrey Harper	-8.00	Meter Read Wrong
3/17/2011	300170.00 98	Robert Harrelson	50.00	Returned Check & Fees
3/23/2011	600715.00 98	Bertha Rogers	-20.00	Meter Read Wrong
3/23/2011	208260.00 98	Nancy Powell	-12.00	Meter Read Wrong
3/22/2011	403630.00 98	Jerry Meares	-30.00	Posting Error
3/24/2011	101111.00 98	Pump Station	7,928.40	Billing Error
3/24/2011	101112.00 98	Meter Vault	8,830.80	Billing Error

Commissioner Norris made a motion to approve the adjustments to the monthly water bills for Columbus County Water and Sewer District I for March, 2011, second by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:53 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, April 18, 2011
7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 04, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Norris made a motion to approve the April 04, 2011 **combination meeting** of Columbus County Water and Sewer District II Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2011 MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the March, 2011 monthly water bills for Columbus County Water and Sewer District II.

WATER DISTRICT II ADJUSTMENTS for MARCH, 2011

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
3/3/2011	120440.00 96	Sherwood Robinson	-40.00	Billing Error
3/4/2011	130880.00 97	John Kenneth West III	-12.00	Customer Leak
3/4/2011	142500.00 98	Denise Willoughby	-35.00	Billing Error
3/7/2011	131640.00 97	Leona Martin	-32.00	Billing Error
3/9/2011	141355.00 98	Frank Addison	58.00	Returned Check & Fees
3/10/2011	132840.00 98	Denise Stewart	-170.00	Billing Error
3/10/2011	131860.00 97	Brett Godwin	50.00	Meter Tampering
3/14/2011	131492.00 97	Stanley Nance	-254.00	Customer Leak
3/14/2011	143980.00 98	Wendy Powell	-60.00	Posting Error
3/14/2011	120910.00 98	Stoney Powell	25.00	Posting Error
3/14/2011	101350.00 98	Fred Jernigan III	-24.00	Meter Read Wrong
3/15/2011	102560.00 98	Peggy Bellamy	-168.00	Customer Leak
3/15/2011	140611.00 98	Thadas Williams	-40.00	Billing Error
3/16/2011	144371.00 98	Ronald Frink	-25.00	Billing Error
3/16/2011	140320.00 95	Sherri Hester	-186.00	Customer Leak
3/16/2011	122060.00 97	Benjamin Ward	-490.00	Billing Error
3/17/2011	111340.00 97	Dale Reaves	-160.00	Customer Leak
3/17/2011	121305.00 98	Rosa Graham	70.00	Returned Check & Fees
3/21/2011	120910.00 98	Stoney Powell	-5.00	Billing Error
3/22/2011	120140.00 98	Elroy Frink	-36.00	Customer Leak
3/22/2011	111286.00 95	Patricia Weaver	-32.00	Customer Leak
3/31/2011	143290.00 91	Marsha Thompson	-127.00	Billing Error

Commissioner Norris made a motion to approve the adjustments to the monthly water bills for Columbus County Water and Sewer District II for March, 2011, second by Commissioner Russ. The motion unanimously passed.

Agenda item #23: COLUMBUS COUNTY WATER and SEWER DISTRICT II - APPROVAL of ENGINEERING AGREEMENT:

Adam Kiker, Hobbs, Upchurch and Associates, requested Board approval of the Engineering Agreement for the interconnect between Columbus County Water and Sewer District I and District II and the Thompson Town Road Project.

**AGREEMENT TO FURNISH PROFESSIONAL ENGINEERING SERVICES
COLUMBUS COUNTY WATER DISTRICT II**

COLUMBUS COUNTY, NORTH CAROLINA

INTERCONNECTION BETWEEN WATER DISTRICT I AND II AND WATER SERVICE TO THE THOMPSON TOWN ROAD COMMUNITY

This AGREEMENT made this 18th day of April, 2011, by and between COLUMBUS COUNTY WATER DISTRICT II, hereinafter called the OWNER, and HOBBS, UPCHURCH & ASSOCIATES, P.A., hereinafter called the ENGINEER.

WHEREAS, the OWNER intends to construct an interconnection between Water District I and Water District II such that water from the District II wells can be utilized to serve the customers of District I and potentially District V. The OWNER also intends to construct a water system in the Thompson Town Road community. The scope of the project is proposed as follows:

1. Approximately 28,000 feet of 10" water line along US 701 from the Rough-N-Ready Road intersection south to the Mollie Road intersection;
2. A new booster pump station to transport water from District II into District I;
3. Telemetry modifications to allow the existing tanks and wells and proposed infrastructure to communicate with each other;
4. Miscellaneous piping reconfigurations along US 701 to eliminate valve vaults and create stronger hydraulic connections;
5. A water system in the Thompson Town Road community consisting of approximately 45,000 feet of 8", 6", and 4" water lines along portions of various roads including US 701, Slippery Log Road, Thompson Town Road, Love Mill Road, Kit Horne Road, and others.

NOW, THEREFORE, the OWNER and ENGINEER, for the consideration hereinafter named, agree that the terms of this AGREEMENT shall be as follows:

I. ENGINEERING SERVICES – PRELIMINARY ENGINEERING REPORT

The ENGINEER agrees to perform the following tasks obligated under this Agreement:

1. Meet with Columbus County staff to review the District's goals and important items to be accomplished with the project.
2. Prepare preliminary cost estimates for all proposed capital improvements.
3. Assist the County staff in the development of a financial model to determine how the proposed financing of the project will impact the rate payers of District II and other Districts.
4. Develop preliminary maps of the project.
5. Compile the above information into a Preliminary Engineering Report necessary for the application for funding (Drinking Water State Revolving Funds).
6. Provide supplemental information as necessary during the funding agency's review of the package.

II. ENGINEERING SERVICES – DETAILED DESIGN

The ENGINEER agrees to perform the following tasks obligated under this Agreement:

1. Meet with Columbus County staff to develop the preliminary design and operation of the water system and to determine vital design parameters.

2. Perform all field surveys necessary to develop the detailed plans and specifications. This shall not include preparation of easement maps or legal descriptions for easements along private property.
3. Prepare and circulate the necessary environmental review documents to satisfy the Readiness to Proceed and Release of Funds. Prepare any supplemental documents required by State and Federal review agencies in order to receive a Categorical Exclusion of project funds as set forth in the NC DENR Categorical Exclusion (CE) Determination Instructions and Checklist for Special Appropriations Projects. ENGINEER shall not be required to prepare a complete NEPA Environmental Assessment. Should a NEPA Environmental Assessment be required, the ENGINEER'S fee shall be revisited.
4. Prepare preliminary plans and specifications that shall satisfy the needs of Columbus County Water District II and meet all necessary regulatory requirements set forth by NC DENR SRF Loan requirements.
5. Review the preliminary plans and specifications with Columbus County staff and make any necessary revisions or modifications.
6. Prepare final plans and specifications based on input received from Columbus County.
7. Obtain all necessary regulatory approval required for project construction
8. Prepare all contract documents required for the execution of a construction contract.
9. Prepare 30-day advertisement by SRF Loan requirements for bidding project.
10. Facilitate the formal bidding and/or negotiation process.
11. Prepare a certified Bid Tabulation on bids received and prepare a Recommendation of Award for Board Review.
12. Hold a pre-construction conference prior to issuance of Notice to Proceed.

III. ENGINEERING SERVICES – CONSTRUCTION INSPECTION

The ENGINEER agrees to perform the following tasks obligated under this Agreement:

1. Assist Columbus County Water District II with awarding a construction contract
2. Review construction submittals to make sure they meet the requirement of the plans and specifications
3. Perform on-site construction inspection services to make sure the water system is installed according to the plans and specifications.
4. Obtain final regulatory approval to place the water system into service.
5. Provide Columbus County with certified Record Drawings of the new water system.
6. Perform employee interviews to certify compliance with the Davis-Bacon Wage Determination as required by the funding agency.

IV. ENGINEERING SERVICES – STATE REVOLVING FUNDS ADMINISTRATION

The ADMINISTRATOR agrees to prepare all necessary documents requested and required by the State Revolving Loan program, both prior to and during construction, in order to properly administer the funds. This shall include but not be limited to:

1. Prepare general policy documents as required to be adopted by the Board of Commissioners to insure compliance with all SRF Loan requirements and submit to NC DENR Construction Grants & Loans.
2. Coordinate with all third party professional contracts for the implementation of the project and provide assistance as needed.

3. Provide assistance, if requested, during formal monitoring visits and audits regarding the program.
4. Set up and maintain program files in accordance with NC DENR CG&L guidelines.
5. Prepare reports as required on accomplishments and expenditures of the project.
6. Prepare the "Part A" construction documents package and submit to NC DENR CG&L for agency review.
7. Prepare and submit all relevant documentation that the proper bidding rules were followed.
8. Prepare and submit executed construction contracts for the agency review. This shall include submittal of all MBE requirements applicable to the SRF Loan program.
9. Following the bid, prepare the "Part B – Supplemental Project Information" package for agency review with regards to the bidding process.
10. Assist the County in establishing a financial management system. Review and prepare all requests for payments, reimbursements, disbursement documentation, and acquire preliminary approval from County staff on all disbursements. The County will approve and sign all requisitions and handle disbursement of all checks. All posting of checks and reconciliation of bank statements will be performed by the County.
11. The County will request all reimbursements for sales tax with regards to the project as NC DENR CG&L will deduct the final payments owed to the contractor with regards to this project from the sales tax received by the County. The County will therefore be responsible for making the final payment to the contractor.
12. The Administrator will facilitate periodic site inspections by the funding agency officials.
13. Receive, review, and certify all employer payrolls and submit quarterly reports in accordance with NC CG&L requirements.
14. Prepare all the project closeout documents required by the funding agency.

The ENGINEER'S services shall not include (1) preparation of detailed wetlands or biological surveys or assessments, (2) payment of application fees for construction permits, (3) negotiation services for property acquisition, (4) preparation of property surveys, property maps, nor legal descriptions necessary for the acquisition of private easements. These services, as required, may be arranged for and furnished by the ENGINEER and separately paid for by the OWNER for a price to be subsequently agreed upon if the need for these services arises.

V. PAYMENT

Payment for the Engineering Services outlined in SECTION I – PRELIMINARY ENGINEERING REPORT and preparation, and clearance of the ENVIRONMENTAL REVIEW above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **TEN THOUSAND DOLLARS (\$10,000.00)**.

Payment for the Engineering Services outlined in SECTION II – DETAILED DESIGN above shall be provided on a lump sum, not to exceed basis. The fee for the proposed work is **ONE HUNDRED AND ONE THOUSAND DOLLARS (\$101,000.00)**. Both the OWNER and the ENGINEER agree that the ENGINEER has already been paid \$45,000.00 out of the \$101,000.00 designated for the Section II services. The Engineer shall receive payment for Section II services based on the following milestones:

- | | |
|---|-----|
| 1. Submittal of Preliminary Design: | 70% |
| 2. Submittal of Final Design: | 85% |
| 3. Receipt of all Construction Permits: | 90% |

4. Award of Construction Contract: 100%

Payment for the Engineering Services outlined in SECTION III – CONSTRUCTION INSPECTION above shall be provided on a monthly lump sum, not to exceed basis. The fee for the proposed work is **NINETY-FIVE THOUSAND DOLLARS (\$95,000.00)**. This lump sum fee shall be paid in monthly installments through the duration of construction. The fee is based on the ENGINEER providing one inspector, averaging 3.5 working days per week, through eight-month construction duration, plus the project engineer's time to administer the contract. Exhibit B provides a breakdown of the proposed inspection fee.

Payment for the Engineering Services outlined in SECTION IV – STATE REVOLVING FUNDS ADMINISTRATION above shall be provided on a monthly lump sum, not to exceed basis. The fee for the proposed work is **FIFTEEN THOUSAND DOLLARS (\$15,000.00)**.

Partial payment of the above amount(s) shall be made to the ENGINEER on a monthly basis in an amount agreed upon by both the OWNER and the ENGINEER. The ENGINEER shall submit invoices in amounts proportionate to the work completed to the OWNER on a monthly basis and payment shall be made within 30 days of the OWNER'S receipt of the invoice.

It is agreed by the parties hereto that the appropriate adjustments in any fixed and/or lump sum payments shall be made in the event that the physical scope of the PROJECT, time for completion, or services required are materially increased or decreased beyond that considered at this time. The fees listed above do not include payment of any permit fees.

Should the ENGINEER be required to render "additional services" in connection with related work upon which the work scope does not apply, or if the scope of the project is modified by the OWNER, the ENGINEER shall receive additional compensation for such additional services at the hourly rates as specified on the fee schedule attached hereto as Exhibit A for the hours actually worked by the appropriate classification of employee or for a lump sum fee agreed upon by the OWNER and the ENGINEER.

VI. TERM OF SERVICE

The ENGINEER recognizes that the final design drawings must be submitted to the Public Water Supply Section by May 1, 2011 to allow adequate time for approval prior to May 31, 2011.

The Term of Service for the entire project shall represent the design and construction phases and is anticipated to be 420 days.

The OWNER and ENGINEER hereby agree to the full performance of the covenants contained within pages 1 through 6 of this Agreement with Exhibits A and B herein.

IN WITNESS HEREOF, the OWNER and the ENGINEER have executed this Agreement, the day and the year first above written, which is the effective date of this Agreement.

HOBBS, UPCHURCH &
ASSOCIATES, P.A.
By:

COLUMBUS COUNTY
WATER DISTRICT II
By: /s/ **GILES E. (Buddy) BYRD**

Fred M. Hobbs, P.E.

Giles E. (Buddy) Byrd, Chairman

Date:

Date: 04-18-2011

Witness:

Witness: /s/ **JUNE B. HALL**

Adam P. Kiker, P.E.

June B. Hall, Clerk to the Board

(Corporate Seal)

(County Seal)

“EXHIBIT A”

Fee Schedule

Hobbs, Upchurch & Associates is pleased to offer our clients a competitive rate structure. Our firm aggressively pursues the control of overhead and quality in an effort to maintain the highest level of professional service at the most reasonable project costs.

ENGINEER GRADE V	\$140.00/HOUR
ENGINEER GRADE IV	\$130.00/HOUR
ENGINEER GRADE III	\$100.00/HOUR
ENGINEER GRADE II	\$ 80.00/HOUR
ENGINEER GRADE I	\$ 65.00/HOUR
LANDSCAPE ARCHITECT	\$130.00/HOUR
SURVEY MANAGER	\$130.00/HOUR
SURVEYOR GRADE II	\$100.00/HOUR
SURVEYOR GRADE I	\$ 70.00/HOUR
SURVEY CREW TWO MAN	\$100.00/HOUR
GIS COORDINATOR	\$ 90.00/HOUR
GPS COORDINATOR	\$ 70.00/HOUR
DESIGNER GRADE IV	\$110.00/HOUR
DESIGNER GRADE III	\$ 90.00/HOUR
DESIGNER GRADE II	\$ 80.00/HOUR
DESIGNER GRADE I	\$ 60.00/HOUR
CONSTRUCTION MANAGER III	\$100.00/HOUR
CONSTRUCTION MANAGER II	\$ 80.00/HOUR
CONSTRUCTION MANAGER I	\$ 70.00/HOUR
ENVIRONMENTAL SPECIALIST	\$ 70.00/HOUR
COMMUNITY DEVELOPMENT SPECIALIST III	\$110.00/HOUR
COMMUNITY DEVELOPMENT SPECIALIST II	\$ 80.00/HOUR
ADMINISTRATOR	\$ 60.00/HOUR

Hobbs, Upchurch & Associates, P.A., hourly rates include all expenses and reflect our competitive pricing. Specific projects may be addressed on an hourly rate or based on mutually agreed upon lump sum fees, negotiated on the basis of a well-defined scope of services.

The ultimate aim of our services and fees is to provide the client with professional assistance in a timely and cost-conscious manner.

**EXHIBIT B
BREAKDOWN OF PROPOSED INSPECTION FEES**

On-Site Construction Inspection

1 inspector 240 Day Contract/ $\frac{7 \text{ days}}{\text{week}} \times 3.5 \frac{\text{work days}}{\text{week}} \times 8 \frac{\text{hours}}{\text{day}} = 960 \frac{\text{hours}}{\text{hour}} \times \$80 \frac{\text{per}}{\text{hour}} = \$76,800.00$

Contract Administration (performed by Engineer)

1 engineer 240 Day Contract/ $\frac{7 \text{ days}}{\text{week}} \times 0.5 \frac{\text{work days}}{\text{week}} \times 8 \frac{\text{hours}}{\text{day}} = 130 \frac{\text{hours}}{\text{hour}} \times \$140 \frac{\text{per}}{\text{hour}} = \$18,200.00$

TOTAL INSPECTION ESTIMATE: \$95,000.00

Vice Chairman McKenzie made a motion to approve the Agreement to Furnish Professional Engineering Services, Columbus County Water District II, second by Commissioner Russ. The motion unanimously passed.

- Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICT II - APPROVAL of the FOLLOWING for the WATER DISTRICTS I and II INTERCONNECT and THOMPSON TOWN ROAD AREA PROJECT -**
- A. MBE;**
 - B. Conflict of Interest Statement;**
 - C. Capital Project Ordinance; and**
 - D. Certification of Household Water and Sewer Rates.**

Kip McClary, Public Utilities Director, requested Board approval of the above listed four (4) documents for the Columbus County Water and Sewer Districts I and II Interconnect and the Thompson Town Road Area Project.

**COLUMBUS COUNTY
RESOLUTION
OF
MBE PERCENTAGE GOAL**

BE IT RESOLVED, that in accordance with North Carolina General Statutes 143-128, the Columbus County Board of Commissioners confirms its practice of earnestly striving to recruit minority businesses for participation in contracts for the erection, construction, alteration, or repair of any buildings or improvements for Columbus County. Particularly, the Board of Columbus County resolves that it shall have a verifiable ten percent (10%) goal for participation by minority businesses (as defined in N.C.G.S. 143-128) in total value of work for each building project. The verifiable percentage goal shall apply in separate prime contract systems, alternative contracting systems authorized by State Building Commission under N.C.G.S. 143-135.26(9), and shall apply in single-prime contract systems and shall be binding on any prime contractor connected with such single-prime contract systems.

The following are the guidelines adopted as those actions that will be taking to ensure that a good faith effort in the recruitment and selection of minority businesses for participation in contracts awarded under N.C.G.S. 143-128.

- 1) Advertisement of request for bids shall be placed in the local newspaper (i.e.) newspaper with the largest circulation in Columbus County, North Carolina.

- 2) Advertisement of request for bids shall be placed in at least one newspaper, which has a circulation primarily composed of minority-owned contractor businesses.
- 3) Submission of plans and specifications in at least one major "Plan Room", such as the F.W. Dodge Plan Room and/or Associated General Contractors, where plans are available for public viewing without discrimination, and where information regarding obtaining specifications and plans for submission of bids is supplied.

Adopted this the 18th day of April, 2011.

/s/ Giles E. (Buddy) Byrd, Chairman

ATTEST:

/s/ June B. Hall, Clerk to the Board

(COUNTY SEAL)

**COLUMBUS COUNTY BOARD OF COMMISSIONERS
RESOLUTION PROHIBITING
CONFLICTS OF INTEREST**

WHEREAS, the Columbus County Board of Commissioners have received awards of funds from the North Carolina Department of Environment and Natural Resources, (NC DENR), Construction Grants and Loans Section, (CG&L) in the form of an SRF (State Revolving Fund) Loan; and,

WHEREAS, Clean Water funds are subject to the rules and guidelines set forth by the General Statutes of North Carolina; and,

WHEREAS, Columbus County is a county corporation organized and chartered under the laws set forth by the General Statutes of North Carolina; and,

WHEREAS, as a county corporation, all County employees and officials are aware of, and are in full compliance with North Carolina General Statutes 14-234 regarding conflicts of interest; and,

WHEREAS, no employee, officer, or agent of Columbus County shall participate in the selection or award of a contract supported by state funds if a conflict of interest, real, or apparent would be involved. Such conflicts would arise when; the employee, officer, or agency has any member of his immediate family, his or her partner, or is a member of an organization which employs or is about to employ, or any of the above that may have a financial or other interest in a firm selected for award of a contract. The grantee's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

NOW, THEREFORE, LET IT BE RESOLVED, that the Columbus County Board of Commissioners adopt this resolution that there will be no conflicts of interest, real or apparent associated with these funds.

Adopted, this the 18th day of April, 2011.

/s/ Giles E. (Buddy) Byrd, Chairman

ATTEST:

/s/ June B. Hall, Clerk to the Board

(COUNTY SEAL)

**Columbus County, North Carolina
WD II Grant Project Ordinance
SRF Loan/Grant WD’s I and II Interconnect and Thompson Town Road Area Project**

BE IT ORDAINED, by the Columbus County Board of Commissioners that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: The project authorized is the 2011 North Carolina Department of Environment and Natural Resources, (NC DENR), Construction Grants and Loans, (CG&L), SRF (State Revolving Loan Fund) for the Water District I and Water District II Interconnection and Thompson Town Road Project Loan/Grant Project described in the work statement from NC DENR, described as DEH# 1638 between NC DENR, CG&L and Columbus County, North Carolina.

Section 2: The officers of this unit are hereby directed to proceed with the loan project within the terms, which will be provided in the Offer of Acceptance from NC DENR CG&L and the guidelines set forth for loan requirements by NC DENR and the North Carolina Local Government Commission.

Section 3: The following revenues are anticipated to be available to complete this project:

REVENUES:

CG&L Loan Funds	\$ 1,876,045.00
Tap Fees	<u>\$ 13,320.00</u>
TOTAL REVENUES	\$ 1,889,365.00

Section 4: The following amounts are appropriated for the project:

EXPENDITURES:

Construction and Contingency	\$ 1,608,365.00
Preliminary Engineering Report	\$ 10,000.00
Engineering Design/Survey/Environmental Review	\$ 101,000.00
Permitting	\$ 3,000.00
Inspection	\$ 95,000.00
Legal Fees/Appraisals	\$ 20,000.00
Administration	\$ 15,000.00
SRF Loan 2% Closing Cost	<u>\$ 37,000.00</u>
TOTAL EXPENDITURES	\$ 1,889,365.00

Note: Engineering Design has previously been paid \$45,000.00 of the \$101,000.00 reflected for this line item

- Section 5:** The Finance Officer, Bobbie Faircloth, is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement(s) and state regulations.
- Section 6:** Requests for funds should be made to the grantor agency in an orderly and timely manner as funds are obligated and expenses incurred.
- Section 7:** The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.
- Section 8:** The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to the board.
- Section 9:** Copies of this grant project ordinance shall be made available to the Finance Officer for direction in carrying out this project.

ADOPTED, this the 18th day of April, 2011.

/s/ Giles E. (Buddy) Byrd, Chairman

ATTEST:

/s/ June B. Hall
Clerk to the Board

(COUNTY SEAL)

**COLUMBUS COUNTY
HOUSEHOLD WATER/SEWER USER RATE**

WHEREAS, Columbus County has need for and intends to construct new water lines to serve the Water District I and Water District II with an Interconnection and the Thompson Town Road Area; and,

WHEREAS, these newly installed water lines will be owned, operated, and maintained by Columbus County; and,

WHEREAS, all newly installed water lines serving the Water District I and Water District II Interconnect and the Thompson Town Road Area will utilize the two wells, which are currently located in Water District II; and,

WHEREAS, Columbus County has applied for an SRF (State Revolving Fund) Loan from the North Carolina Department of Environment and Natural Resources, (NC DENR), Construction Grants and Loans (CG&L) Section; and,

WHEREAS, Upon approval from NC DENR CG&L Section, and the North Carolina Local Government Commission, Columbus County has requested to receive one-half (½) portion of this loan as principal forgiveness; and,

WHEREAS, In order to receive principal forgiveness or zero percent interest consideration from NCDENR CG&L Section,

WHEREAS, Columbus County hereby agrees to set the water/sewer user fee at or to exceed 1.5% of the Median Household Income reflected for Columbus County, currently established at \$42.18, for 5,000 gallons of water/sewer usage as required by the guidelines established for this funding made available through the North Carolina Department of Environment and Natural Resources, (NC DENR), Construction Grants and Loans Section (CG&L); and,

WHEREAS, the current combined water and sewer rate for 5,000 gallons of water used established for Columbus County is \$ 75.00 per month for 5,000 gallons of water and sewer,

NOW THEREFORE BE IT RESOLVED, BY THE Board of Commissioners OF Columbus County:

That the combined water/sewer household user rate currently exceeds \$42.18, which has been established as 1.5% of the Median Household Income for Columbus County.

Adopted this the 18th day of April, 2011 at the Dempsey B. Herring Courthouse Annex, Whiteville, North Carolina.

/s/ Giles E. (Buddy) Byrd, Chairman (Title)

ATTEST:

/s/ June B. Hall, Clerk to the Board

(County Seal)

Commissioner Prevatte made a motion to approve the following four (4) documents for the Water Districts I and II Interconnect and the Thompson Town Road Area Project:

- A. MBE;
- B. Conflicts of Interest Statement;
- C. Capital Project Ordinance; **and**
- C. Certification of Household Water and Sewer Rates.

Second was made by Commissioner McDowell. The motion unanimously passed.

ADJOURNMENT:

At 7:53 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

**Monday, April 18, 2011
7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 04, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Norris made a motion to approve the April 04, 2011 **combination meeting** of Columbus County Water and Sewer District III Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2011 MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the March, 2011 monthly water bills for Columbus County Water and Sewer District III.

DISTRICT III ADJUSTMENTS FOR THE MONTH OF MARCH, 2011

DATE	ACCOUNT#	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
3/3/2011	350420.00 97	Sheila Soles	50.00	Meter Tampering
3/3/2011	350263.00 95	Margaret Henderson	63.00	Returned Check & Fees
3/8/2011	380575.00 95	Carlton Hayes	-32.00	Billing Error
3/8/2011	350500.00 91	Bobby Hannah	-64.00	Customer Leak
3/8/2011	331615.00 98	Anzie Brown	-114.00	Customer Leak
3/10/2011	360260.00 90	Samuel Parks	25.00	Billing Error
3/11/2011	360125.00 96	Margie Brown	-195.00	Billing Error
3/15/2011	360780.00 98	Michael Collier	-170.00	Billing Error
3/15/2011	370400.00 98	Gene Soles	-25.00	Billing Error
3/17/2011	360180.00 98	North Whiteville Fire Department	-112.00	Customer Leak
3/17/2011	380560.00 98	Mary George	-37.00	Customer Leak
3/21/2011	330510.00 98	Larry Brown	-5.00	Billing Error

Commissioner Norris made a motion to approve the adjustments to the monthly water bills for Columbus County Water and Sewer District III for March, 2011, second by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:53 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

**Monday, April 18, 2011
7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 04, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Norris made a motion to approve the April 04, 2011 **combination meeting** of Columbus County Water and Sewer District IV Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2011 MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the March, 2011 monthly water bills for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENTS FOR THE MONTH OF MARCH, 2011

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
3/3/2011	430293.00 98	Paula Smith	-30.00	Billing Error
3/3/2011	430536.00 98	Elizabeth Barsh	-105.00	Billing Error
3/3/2011	430266.00 98	Miami Robinson	-30.00	Billing Error
3/3/2011	430391.00 98	Woodman of the World	-56.00	Customer Leak
3/4/2011	430165.00 98	Joseph Gasper	-75.00	Billing Error
3/7/2011	430499.00 98	Fay Sneed	-20.00	Billing Error
3/9/2011	430126.00 98	Alson Carroll Jr	-25.00	Billing Error
3/9/2011	430127.00 98	Alson Carroll Jr	-25.00	Billing Error
3/9/2011	430122.00 98	Alson Carroll Jr	-35.00	Billing Error
3/10/2011	430457.00 97	Leonard Harris Jr	-276.00	Customer Leak
3/16/2011	430454.00 98	James Lewis	-70.00	Removed Penalties
3/16/2011	430455.00 98	James Lewis	-70.00	Removed Penalties
3/16/2011	430456.00 98	James Lewis	-70.00	Removed Penalties
3/17/2011	430566.00 98	Eula Brown	-32.00	Customer Leak
3/23/2011	430555.00 98	Rebecca Day	-184.00	Customer Leak
3/22/2011	430370.00 98	Mabel Buffkin	-\$9.00	Billing Error
3/22/2011	430630.00 98	John Cooke III	25.00	Posting Error
3/29/2011	430289.00 98	Clint Jordan	60.00	Posting Error
3/29/2011	430287.00 98	Clint Jordan	-60.00	Posting Error

Commissioner Norris made a motion to approve the adjustments to the monthly water bills for Columbus County Water and Sewer District IV for March, 2011, second by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:53 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING

Monday, April 18, 2011
7:49 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 04, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Norris made a motion to approve the April 04, 2011 **combination meeting** of Columbus County Water and Sewer District V Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2011 MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the March, 2011 monthly water bills for Columbus County Water and Sewer District V.

DISTRICT V ADJUSTMENTS FOR THE MONTH OF MARCH, 2011

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
3/3/2011	709984.00 98	Greg Duncan	-40.00	Billing Error
3/8/2011	701001.00 98	Vickie Sellers	-64.00	Billing Error
3/8/2011	800459.00 98	Clara Gore	-24.00	Customer Leak
3/10/2011	800122.00 98	Shirley Ward	-76.00	Billing Error
3/16/2011	800642.00 98	Virginia Butler	-107.00	Customer Leak

Commissioner Norris made a motion to approve the adjustments to the monthly water bills for Columbus County Water and Sewer District V for March, 2011, second by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:53 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman