

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, March 21, 2011****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
 Amon E. McKenzie, **Vice Chairman**
 James E. Prevatte
 P. Edwin Russ
 Lynwood Norris
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

6:30 P.M.

PUBLIC HEARING - Close Out of CDBG Grant # 09-C-2024 Infrastructure Hook-up Community Development Block Grant: the purpose of this Public Hearing is to close out the grant.

At 6:30 P.M., Chairman Byrd called the Public Hearing to order and stated the purpose of the Public Hearing is to close out the CDBG Grant # 09-C-2024 Infrastructure Hook-up Community Development Block Grant. Chairman Byrd requested that Mike Stephens, County Attorney, orally read the Policy on Comments at Public Hearings. Mr. Stephens read the policy in its entirety.

No written or oral comments were received.

PUBLIC HEARING CLOSED:

At 6:34 P.M., Commissioner Norris made a motion to close the Public Hearing, second by Vice Chairman McKenzie. The motion unanimously passed.

Agenda Items #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:34 P.M., Chairman Giles E. Byrd called the March 21, 2011 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Vice Chairman Amon E. McKenzie. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner James E. Prevatte.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner Bullard made a motion to approve the March 07, 2011 Time and Attendance Workshop Minutes, as recorded, second by Commissioner Norris. The motion unanimously passed.

Vice Chairman McKenzie made a motion to approve the March 07, 2011 Regular Session Board Meeting Minutes, as recorded, second by Commissioner Russ. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Byrd opened the floor for public input. The following person spoke.

Randy Williamson, 4874 New Britton Highway, Whiteville, North Carolina: stated the following:

1. I am here representing the Columbus County Shrine Club;
2. We have undertaken a new effort for a fund raiser in recycling aluminum drink cans;
3. We got collection boxes with bag liners that we put in various locations to collect cans;
4. We take these cans, crush them, and then take them to the recycling center and sell them, and all of the proceeds will go to the Shriners Hospital for Children;

5. I am asking that you allow me to meet with the head of each department to see if I can place a recycling container in their department for the collection of these cans; **and**
6. The boxes will be serviced weekly and picked up, and a new bag placed in the container.

Mike Stephens, County Attorney, stated the following:

1. This is probably for a good cause;
2. I think this is an issue that we would have to consider further;
3. Some other associations may want to get involved;
4. That is a decision that the Board would have to make; **and**
5. If you want to single one (1) group out, you can.

Chairman Byrd asked if anyone knew how much the Shriners contributed to the hospital last year. Commissioner Russ replied stating that since 2005 through 2010, \$180,646.15 had been contributed to the Shriners Hospital. The Shriners Club has helped purchase two (2) vans for transportation in the sum of forty-five thousand and 00/100 (\$45,000.00) dollars, and we hope to purchase a third van next year.

Vice Chairman McKenzie asked where are the cans going now. Kip McClary, Solid Waste Director, replied stating that Solid Waste collects these cans at each Convenience Site and they are separated, and then they go straight to the recycling center and sold, and the proceeds go to the Solid Waste Fund.

Agenda Item #6: PRESENTATION - STATE'S MENTAL HEALTH SYSTEM and LOCAL MANAGEMENT ENTITY (LME):

Jeanette Jordan-Huffam, Area Director and CEO of Southeastern Regional Mental Health, presented the following updated information.

1. This is information for the second quarter of fiscal year 2010-2011;
2. The past year was fraught with uncertainty and a sense of change;
3. The Area Board of Directors appointed Jeanette Jordan-Huffam to serve as Interim Area Director in January and was confirmed as the new Area Director in February;
4. New Area Board members who took the oath of office during the quarter were Carol McCall, Scotland County Commissioner, and Jerry Stephens, Robeson County Commissioner;
5. Newly elected legislators and the area within the LME catchment they serve are:
 Senator Wesley Meredith, Bladen County;
 Senator Bill Rabon, Columbus County;
 Representative Charles Graham, Robeson County; **and**
 Representative G.L. Pridgen, Robeson and Scotland Counties.;
6. The LME requested an extension of the waiver that allows our LME to provide Mobile Crisis Team and Facility-Based Crisis Stabilization Services, approval was granted for its final extension of the waiver which expires on June 30, 2011, and the LME began planning for divestiture of these services;
7. In order to prepare for the coming 1915(b)(c) Medicaid Waiver environment, the LME submitted its application for accreditation of its Access to Care Call Center through the accrediting body of Utilization Review Accreditation Commission (URAC);
8. The Consumer and Family Advisory Committee (CFAC) will sponsor a forum in each of the LME's four (4) counties;
9. The LME plans to invite legislators for conversations regarding proposed changes in the statewide mental health system design that are being debated within the legislature, and the impact of those changes upon counties and local communities;
10. The Southeastern Regional MH/DD/SAS Workforce has ninety-six (96) employees; **and**
11. Persons served by LME in Columbus County for SFY 2010 were 2,223.

Agenda Item #7: SINGLE FAMILY REHABILITATION PROGRAM (SFR 2010) - BID OPENING:

Warren Wooten, The Wooten Company, requested Board approval to accept the recommendation on each contractor, from the following Construction Bid Tabulation, for the 2010 Single Family Rehabilitation Program.

**Construction Bid Tabulation
2010 Single Family Rehabilitation Program
March 1, 2011**

PROPERTY OWNERS:	Hardia and Mary Pigford	Magdalene Piggot	Ella Monroe
CONTRACTORS:			
Wooten Company	45,500	44,515	45,709
Capps Builders, LLC	45,340	47,130	39,404
David Revels 521-1004 (f)	46,435	46,060	45,000
Strickland Construction	42,741	44,405	41,966
D & A Construction	40,825	42,125	39,425
Turtle Construction	36,542	38,838	36,606
S & S Construction & Home Improvements	38,000	39,975	37,275
Bobby Thomas Associates	47,821	49,387	45,949

/s/ **NATALIE CARROLL 03/01/2011**

/s/ **ROBERT R. CLINEBELLE 03/01/2011**

March 14, 2011

Natalie Carroll
Special Project Coordinator
111 Washington Street
Whiteville, NC 28472

Re: 3/1/11 SFR Bid Opening - Contract Recommendations

Ms. Carroll:

Based on the bids submitted, County procurement policy and County guidelines pertaining to the award of contracts, I submit the following recommendations:

NAME	LOCATION	RECOMMENDATION	RATIONALE
H. Pigford	Lake Waccamaw	Award \$40,825 contract to D&A Construction	Lowest responsive* and responsible bidder.
M. Piggott	Whiteville	Award \$38,838 contract to Turtle Construction	Lowest responsive and responsible bidder.
E. Manroe	Whiteville	Award \$39,404 contract to Capps Builders, LLC	Lowest responsive* and responsible bidder.

*Per County SFR guidelines, a responsive bidder must offer a bid within 15% of the work estimate. In some cases, the lower bidder on a particular job may be passed over due to their bid being unreasonably low.

Please let me know via e-mail if Columbus County accepts the recommendations or wishes to take other action.

As always, it is a pleasure working with you

Sincerely,
THE WOOTEN COMPANY
/s/ **WARREN WOOTEN**
Project Coordinator

Vice Chairman McKenzie made a motion to accept the recommendations by Warren Wooten, The Wooten Company, on the 2010 Single Family Rehabilitation Program, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #8: FIRE AND RESCUE - BOLTON FIRE DEPARTMENT:

Bryant Smith, Fire Chief, requested Board approval of the boundary lines for insurance district boundaries for the Bolton Fire Department.

Commissioner Prevatte made a motion to table this item until the April 04, 2011 Board Meeting, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #9: PROCLAMATIONS - BOARD APPROVAL and ADOPTION of the FOLLOWING -

- A. CHILD ABUSE PREVENTION MONTH; and**
- B. SEXUAL ASSAULT AWARENESS MONTH:**

Vickie Pait, Families First, and Yolanda Daniels, Department of Social Services, are requesting Board approval and adoption of the following Child Abuse Prevention Month Proclamation 2011 and the Sexual Assault Awareness Month Proclamation April 2011.

**CHILD ABUSE PREVENTION MONTH
PROCLAMATION April 2011**

WHEREAS, preventing child abuse and neglect is a community problem affecting both the current and future quality of life of a community; **and**

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and do not know how to cope; **and**

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; **and**

WHEREAS, child abuse and neglect can be prevented by making sure each family has the support they need to raise their children in a healthy environment; **and**

WHEREAS, child abuse and neglect not only cause immediate harm to children, but are also proven to increase the likelihood of criminal behavior, substance abuse, health problems such as heart disease and obesity, and risky behavior such as smoking; **and**

WHEREAS, all citizens should become involved in supporting families to provide safe, nurturing environments for their children giving them the opportunity to grow up to be caring, contributing members of the community; **and**

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, we, the Columbus County Board of Commissioners, do hereby proclaim April as **CHILD ABUSE PREVENTION MONTH** in Columbus County, and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

APPROVED and ADOPTED this 21st day of March, 2011.

COLUMBUS COUNTY BOARD OF COMMISSIONERS
/s/ **GILES E. BYRD, Chairman**

ATTESTED BY:
/s/ **JUNE B. HALL, Clerk to Board**

**SEXUAL ASSAULT AWARENESS MONTH
PROCLAMATION
April 2010**

WHEREAS, Families First, Incorporated, responded to seventy-six (76) sexual assault calls from July 1, 2009 - July 31, 2010; **and**

WHEREAS, of the seventy-six (76) sexual assault calls Families First Incorporated, received, twenty-nine (29) were children under the age of seventeen (17); **and**

WHEREAS, according to the North Carolina Department of Health and Human Services, one (1) in five (5) North Carolina women have been sexually assaulted at some point in their lives; **and**

WHEREAS, according to the United States Department of Justice, in the United States, rape is the most costly crime to its survivors, totaling \$127 billion a year considering factors such as medical cost, lost earnings, pain, suffering and lost quality of life; **and**

WHEREAS, according to the North Carolina Council for Women, in 2009, North Carolina Rape Crisis Center served eight thousand, four hundred ninety-four (8,494) individuals, including three thousand, twenty-two (3,022) children under the age of eighteen (18); **and**

WHEREAS, twenty thousand, nine hundred eighty-four (20,984) hotline calls were received by North Carolina Rape Crisis Centers in 2009, according to the North Carolina Council for Women; **and**

WHEREAS, five thousand, three hundred ninety-six (5,396) educational presentations and professional trainings were provided by North Carolina Rape Crisis Centers in 2009, according to North Carolina Council for Women.

NOW, THEREFORE, we the Columbus County Board of Commissioners do hereby proclaim that April 2011, is **SEXUAL ASSAULT AWARENESS MONTH** in Columbus County and call upon all citizens to join in increasing awareness and to speak out against sexual assault and support their local communities' efforts to provide services to victims of this heinous crime.

APPROVED and ADOPTED this 21st day of March, 2011.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **GILES E. BYRD, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to Board**

Vice Chairman McKenzie made a motion to approve and adopt the Child Abuse Prevention Month Proclamation 2011 and the Sexual Assault Awareness Month Proclamation, April 2011, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #10: EMERGENCY MANAGEMENT - DEPARTMENTAL UPDATE:

Jeremy Jernigan, Emergency Services Director, delivered the following departmental update to the Board.

1. **Upgrading the 9-1-1 Center:**
 - Dispatch furniture - installed November 2010
 - Phone system - present to Commissioners April 4, 2011
 - Computer Aided Dispatch (CAD) system - bid closes on March 17, 2011
 - Recording system - will go to bid once the CAD contract is awarded
2. **Working extensively on upgrading the county radio system and maintaining the existing system:**
 - Currently working on bid specs
 - Working with partners to ensure system will meet their needs
3. **Received over 250,000 phone calls in the 9-1-1 center, does not include radio traffic**
4. **125 Responses to hazardous material releases, illegal burns, and structure fires**
5. **Various community projects:**
 - Supported the VIP for VIPS - Vehicle Injury Prevention for Very Important Persons at South Columbus High School and East Columbus High School
 - Baby Day for Columbus Regional Healthcare
 - Supported Sheriff's Office for DWI checkpoints and a Child Support roundup

- Emergency Food and Shelter Program
- 6. **Provided representation on various committees:**
 - Emergency Food and Shelter Program
 - Fire and Rescue Association
 - Fire Peer Review Committee
 - EMS Peer Review Committee
 - Emergency Communications Committee
 - Local Emergency Planning Committee
 - NC DOT Highway Incident Management Team
 - Intergovernmental Council
 - Southeastern Regional Advisory Committee (SERAC) on Trauma
 - Domestic Preparedness Region (DPR) (3 Committee)
- 7. **Supported neighboring counties with mutual aid on various incidents**
- 8. **Partial Emergency Operation Center Activations:**
 - Winter weather - January 2011
 - Tropical Storm Nicole - September 2010
 - Hurricane Earl - August 2010
- 9. **Participated in various exercises:**
 - State exercises
 - Health Department exercises
 - Columbus Regional Healthcare exercises
- 10. **Planning:**
 - Completed Hazard Mitigation Plan and submitted to NCEM, completed review and recommended changes and the plan has been sent back to NC Emergency Management
 - Maintenance of EMS System Plan
 - Updating and development of various standard operating plans and procedures
 - Worked with Columbus Regional Healthcare on the identification of Alternate Care Facilities
 - Working with various committees to update County Emergency Operations Plan:
 - Volunteer coordination
 - Damage assessment
 - Public information
 - Resource management
- 11. **On-going projects:**
 - Development of a web-based incident management tool
 - Development of web-based public information tools
 - Working with NC Baptist Men, Region 3, to develop a web-based damage assessment tool
 - Migration of existing special medical needs database to a web-based tool offered by NC Emergency Management
 - Grant proposal submitted to Department of Homeland Security to purchase transfer switches to at least four facilities (high schools)
 - Grant project to provide five 800 mhz radios to EMS agencies in county
 - Worked with EMS agencies to submit a grant for equipment to improve response capabilities for heart attacks
 - Working on a phase two project to provide four additional 800 mhz radios for EMS agencies in county
 - Development of an multi-disciplinary, multi-jurisdictional Incident Management Team
 - 9-1-1 Upgrades
 - Radio system replacement

Agenda Item #11: CDBG GRANT #09-C-2024 INFRASTRUCTURE HOOK-UP COMMUNITY BLOCK GRANT - BOARD APPROVAL to CLOSE OUT:

William S. Clark, County Manager, requested Board approval to close out the CDBG Grant # 09-C-2024 Infrastructure Hook-up Community Development Block Grant. **(The required Public Hearing was conducted at 6:30 P.M. on this date previous to this meeting.)**

Commissioner Bullard made a motion to approve the close out of CDBG Grant # 09-C-2024 Infrastructure Hook-up Community Development Block Grant, second by Commissioner Norris. The motion unanimously passed. A copy of the Closeout Performance Report will be marked as Exhibit "A", and kept on file in Minute Book Attachments, Book Number 4, in the Clerk to the Board's office, for review.

Agenda Item #12: SOLID WASTE - NOTICE of COUNTY OPTION to PURCHASE TRANSFER STATION:

Kip McClary, Solid Waste Director, requested Board approval for William S. Clark, County Manager, to send a letter to Waste Management giving notice of the County's intent to exercise the option to purchase the transfer station building.

Mr. McClary stated the following:

1. In reviewing our options on the upcoming Solid Waste Contract renewals or revisions that are happening in 2012, we found that we also need to request authorization to send a letter of intent to Waste Management that we wish to exercise an option to possibly re-purchase the Transfer Station building;
2. In doing our reviews of the contracts, we feel like it would give us a more advantageous position when we get into negotiating contracts if we actually own the building itself; **and**
3. Presently it is owned by Waste Management, but on our property.

Discussion:

Commissioner Prevatte: I call for a motion that we table this matter until July 01, 2011, and we need to discuss that matter further. I was the one who negotiated that contract, and at the time we negotiated the contract, they wanted \$300,000.00 for a three (3) sided building, and if we do not go with Waste Management next year, we will still have to have a transfer station, but if we don't exercise the option to buy that, they would have to remove that building.

William S. Clark: It is my understanding that if we don't do this by July 01, 2011, then it automatically becomes, belongs to . . . This just gives us the option to buy it, it does not mean we have to buy it.

Chairman Byrd: Are we stating a price? Kip McClary replied stating no sir.

Commissioner Bullard: We need to get an appraisal done

William S. Clark: This is just a letter of intent stating that we are going to exercise our option. We do not have to exercise that option, but if we don't send a letter by July 1, 2011, then it is theirs, and we don't have an option.

Commissioner Bullard: Do you see where it would hurt to find out the value of the building?

William S. Clark: If you decide that you want to make an offer on the building, you are going to need to have it appraised. Under the contract, the way the contract reads, you get two (2) appraisals, one (1) from the County, and one (1) from Waste Management, and then you negotiate on the price.

Chairman Byrd: Then if you don't agree, can you hold a public auction and sell it?

Commissioner Prevatte: No you could not, because the building is theirs.

Commissioner Norris: At the time of the negotiations, two (2) figures were being discussed. The figures were \$300,000.00 and \$200,000.00.

Commissioner Prevatte: They gave us \$200,000.00 cash money back at the time the contract was signed, and they gave \$100,000.00, plus, which equates to \$2,800.00 a month in gate fees for the total of the contract. By tabling this, Commissioner Bullard, I don't have a problem with tabling it for a month if you want a definite date.

Commissioner Bullard: I just want to make sure we don't make mistakes. Am I right to assume that the County owns the property that the building is constructed on? Mr. McClary replied stating yes, we own the property.

So, if we don't buy the building, they either got to remove the building or pay rent for the property. Is that the way it would be?

Many inaudible responses: Yes.

William Clark: We are also going to need a transfer station.

Commissioner Bullard: How much would it cost to build a new transfer station verses buying a used transfer station? That is something you need to look at also.

Commissioner Prevatte: What you will see when you go out there is a three (3) sided building with a concrete floor that is about eighteen (18") inches thick, with a concrete wall at the back where they run a front end loader in and scoop the stuff up. If they move the building, they could not move the concrete, and if they took the three (3) sided corrugated metal building with a tin top, we could come back and put the same building back up for a lot less money.

Chairman Byrd: The building could possibly be replaced at the price of \$65,000.00 to \$70,000.00.

Commissioner Prevatte made a motion to table this item until the May 02, 2011 Board Meeting, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #13: FINANCE - DESTRUCTION of RECORDS:

Bobbie Faircloth, Finance Director, requested Board approval to destroy the following records in accordance with the North Carolina Division of Archives and History Records Retention and Disposition Schedule:

Years: 2003/2004 and 2004/2005:

Bank Statements:

- General Fund
- HUD
- Public Assistance
- Payroll

Deposits:

Deposit records and backup information from 2003/2004 and 2004/2005 for all county departments held in the Finance Office.

Commissioner Norris made a motion to approve the destruction of the following records in accordance with the North Carolina Division of Archives and History Records Retention and Disposition Schedule:

Years: 2003/2004 and 2004/2005:

Bank Statements:

- General Fund
- HUD
- Public Assistance
- Payroll

Deposits:

Deposit records and backup information from 2003/2004 and 2004/2005 for all county departments held in the Finance Office.

A second was made by Commissioner Bullard. The motion unanimously passed.

Agenda Item #14: ADMINISTRATION and FINANCE - TIME and ATTENDANCE PROGRAM:

William S. Clark, County Manager, and Bobbie Faircloth, Finance Director, requested a decision be made on the Time and Attendance Program.

Mr. Clark stated the following:

1. We had a meeting with all the managers last Wednesday as per Board directive;
2. Once again, Bobbie Faircloth went over the Time and Attendance Program with all of our managers, we had a lot of discussion, and I think the meeting lasted about one and one-half (1 ½) hours;
3. We took a straw-poll vote, but the overwhelming sentiment was that we not use this system;
4. Since that time, Bobbie and I have been working on an alternate system where they would

actually enter a Time and Attendance onto a Spreadsheet and electronically send it over to the Finance Office;

5. I will let Bobbie explain some of the details to you; **and**
6. Essentially, we feel like this would be a step in the right direction, and it would help us manage our payroll system a little bit more efficiently.

Bobbie Faircloth, Finance Director, stated the following:

1. This is basically just another version of the payroll spreadsheet that they now send to our office to be paid upon;
2. We can export the employee's name, the departments they're in; **and**
3. The only thing the manager will have to change on the spreadsheet each month is going to be the date of the payroll and any vacation, sick, regular hours, they will have to add that in there each month, and the spreadsheet is due on the 20th of the month.

Discussion:

Commissioner Bullard: Will the employee continue to keep his own time and it be turned in monthly?

Bobbie Faircloth replied stating the employees would still keep the paper time sheets and they will be turned in monthly.

Chairman Byrd: Could this information be submitted bi-monthly or weekly?

Bobbie Faircloth: What this spreadsheet actually does, the payroll clerk can get this e-mailed to her, she can import this information into the system where she doesn't have to manually key this information in, and we only pay once a month.

Chairman Byrd: Could this information be submitted weekly or at least bi-monthly for it to be compiled together? The goals that we were trying to accomplish with the time clocks would be better if we at least have the information submitted bi-monthly.

Commissioner McDowell: The way that I am seeing your presentation is that the Department Heads keep the time. How often do they get the time from the employees - weekly - daily or monthly? Bobbie Faircloth replied stating you would have to ask the department heads how they require it, but I only see the time sheets once a month.

Commissioner McDowell: I see the time sheets and the time cards being separate. Bobbie Faircloth replied stating the payroll spreadsheet is separate from the time sheet.

Chairman Byrd: Tony, how does your employees keep up with their time? Tony Soles replied stating they record their time on a daily basis.

Chairman Byrd: Would it be a problem for the Department Head to e-mail or fax this information in weekly or bi-monthly, and then the Finance Office would compile this information for a month.? Bobbie Faircloth replied stating all we need is the fast-entry time sheet. If they keep up with their department weekly or daily, they can take their information and transfer it over to the spreadsheet, and we can input and post and do the payroll. If they send it to us weekly, we would still have to combine all four weeks onto one spread sheet.

Commissioner Prevatte: My concern is that the supervisor would need to look at the time sheets at least weekly. If they are doing that, I don't have a problem.

Gerald Fogle, Social Services Director: My supervisors actually monitor the time daily as far as the workers' work time. They monitor the time sheets daily, and that is rolled up once a month to go on the spreadsheet that Bobbie is talking about. Between the worker and the supervisor, it is done on a daily basis. The supervisor is well aware of the worker's activity during the day, every day.

Commissioner Prevatte: One of the things that I have been asked is who is checking behind the supervisors? Mr. Fogle replied stating each supervisor has a supervisor.

William Clark: The department heads prepare their time monthly and send it to me.

Vice Chairman McKenzie: Mr. Clark, how do you feel about this whole thing? Mr. Clark replied stating that I think it is a step in the right direction.

Commissioner Russ: I would like to make the following motion.

MOTION:

Commissioner Russ made a motion to go on the County Manager's recommendation that we do away with the time clocks and do the sign-in sheets for all the employees and let the supervisors be responsible for each employee, second by Vice Chairman McKenzie.

Commissioner Bullard: The supervisor should be responsible for each employee now. I don't see much difference in what we are doing now and what we are fixing to do.

Commissioner McDowell: The only difference is the rapid spreadsheet that is being proposed.

Chairman Byrd: We have not accomplished anything unless we get a handle on it more on a weekly or bi-monthly basis. If we are just doing it on a flat thirty (30) days, it is the same as we had, and the only thing we are doing is helping the Finance Office put the information in the computer. Am I right Bobbie?

Commissioner Bullard: Quite frankly, I am a little bit disappointed because we have been discussing this for about two (2) years now, and we are not making any progress. I think we need to install a time clock system throughout the County.

Commissioner McDowell: Could we use the same spreadsheet to simply report the employee's time in a different area and to export to a different location, so someone could have a handle on the actual time that the employee worked that week, and then be able to export it once a month to you Bobbie?

Commissioner Prevatte: Are you asking if you could put this information in a computer weekly and then export the time monthly? Bobbie Faircloth replied stating that she would have to ask the software vendor if it also has that option.

Commissioner McDowell: Would that help with the problem, Chairman Byrd?

Chairman Byrd: I am sure that would help with the problem. I am sure if the computer will take it once a month, it will take it three (3) other times. The intent of this Board was to try to get a handle on every week with the time. A lot of the employees wait until the end of the month to do their time sheets and they may forget.

Gerald Fogle: If we can work something out, I have several employees that would like to be paid twice a month, but I know that would be more work, if that is possible.

Chairman Byrd: I would think that it would cost the County more money.

A roll-call vote was taken on the motion with the following results:

AYES: Chairman Byrd, Vice Chairman McKenzie, Commissioners Prevatte, Norris, Russ and McDowell; **and**

NAYS: Commissioner Bullard.

The motion passes on a six (6) to one (1) vote.

Bobbie Faircloth stated as far as their suggestion for the bi-monthly pay, we actually already process the bi-monthly for the part-time aids. It would just be a matter of adding in the full-time employees, if that is what the Board chooses.

Vice Chairman McKenzie: Bobbie, does that actually cost us anymore to do the payroll that way. Bobbie replied stating that going with this fast-entry time sheet, I would say not. All she would be doing is actually just getting it from them and importing it into the system.

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:25 P.M., Commissioner Norris made a motion to recess Regular Session and enter into a combination meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, second by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

March 07, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of FEBRUARY, 2011 ADJUSTMENTS to MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the adjustments to the February, 2011 monthly water bills.

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICT I - AUTHORIZATION to SIGN APPLICATION to STATE for EXTENSION of PUBLIC WATER SUPPLY:

Kip McClary, Public Utilities Director, requested Board authorization to sign the application to the State for the extension of the public water supply in Columbus County Water and Sewer District I.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District I.

Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICT III - AUTHORIZATION to SIGN APPLICATION to STATE for EXTENSION OF PUBLIC WATER SUPPLY FOR NEW CHARTER SCHOOL:

Kip McClary, Public Utilities Director, requested Board authorization to sign the application to the State for the extension of the public water supply for the new Charter School in Columbus County Water and Sewer District III.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District III.

MOTION to ALLOW ADDITION to AGENDA:

Vice Chairman McKenzie made a motion to allow an addition, as requested by Kip McClary, Public Utilities Director, to the March 21, 2011 Agenda for the Columbus County Water and Sewer District II Board Meeting, second by Commissioner Russ. The motion unanimously passed.

ADDITION:

COLUMBUS COUNTY WATER and SEWER DISTRICT II - APPROVAL of ENGINEERING FEES for THOMPSON TOWN ROAD:

Kip McClary, Public Utilities Director, requested Board approval of the engineering fees for Thompson Town Road.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District II.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING and resume REGULAR SESSION:

At 7:35 P.M., Commissioner Bullard made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, second by

Commissioner Norris. The motion unanimously passed.

Agenda Item #19: CONSENT AGENDA ITEMS:

Commissioner Prevatte made a motion to approve the following Budget Amendments and the following Tax Refunds and Releases, second by Commissioner Norris. The motion unanimously passed.

A. Budget Amendments;

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditure	10-4950-569951	NC Osteoporosis Grant	2,000
Revenue	10-3495-430198	Osteoporosis Grant	2,000
Expenditure	10-5161-512100	FP Drugs and Medical	10,268
Revenue	10-3510-430031	FP Grant	10,268
Expenditure	10-5165-512100	CSC Salaries and Wages	13,430.65
	10-5165-518100	CSC FICA	1,000
	10-5165-518200	CSC Retirement	2,000
	10-5165-518300	CSC Insurance	2,000
Revenue	10-3510-430038	Child Service Corrd Medicaid	18,430.65
Expenditure	10-5174-512100	MCC Salaries and Wages	13,191.25
	10-5174-518100	MCC FICA	1,000
	10-5174-518200	MCC Retirement	2,000
	10-5174-518300	MCC Insurance	2,000
Revenue	10-3520-433315	Maternal Care Coordinator	18,191.25
Expenditure	10-5166-526001	Children's Health Dept Supplies	5,000
Revenue	10-3991-499102	Fund Balance	5,000

B. Tax Refunds and Releases:

**TAX REFUNDS (as submitted to the Governing Body from the Tax Office):
March 21, 2011**

Refunds Name: Boswell, William Randolph Amount: \$0.00
 Value: \$0.00 Year 010 Account # 1-07260 Bill # 99999 Total (\$29.30)
 Refund interest paid in December. Applied to wrong account# 01-72600
 292 Green Meadow Lane Whiteville NC 28472

Refunds Name: Renfrow, Larry Amount: \$0.00
 Value: \$0.00 Year 010 Account # 11-04662 Bill # 59167 Total \$215.00
 Refund user fee. Camper located in Last Chance RV Park. Park uses a commercial hauler.
 4809 Hoboken Court Hope Mills NC 28348

Refunds Name: McCartney, Earl F. III Amount: \$0.00
 Value: \$0.00 Year 9-10 Account # 15-02164 Bill # 999999 Total \$425.00
 Refund user fee for years 2009 and 2010. No can located at this address.
 P.O. Box 454 Riegelwood NC 28456

Refunds Name: Hayes, Larry David Sr. Amount: \$0.00
 Value: \$0.00 Year 009 Account # 9-04055 Bill # 31699 Total \$210.00
 Refund user fee for year 2009. Dwelling is vacant.

1206 Lebanon Church Rd. Whiteville NC 28472

Refunds Name: Leroy Willis Amount: \$0.00
 Value: \$0.00 Year 010 Account # 3-23354 Bill # 56498 Total \$66.74
 Refund portion of user fee. Had made a partial payment on user fee.
 3576 New Britton Hwy. Whiteville NC 28472

TAX RELEASES (as submitted to the Governing Body Office from the Tax Office):

March 21, 2011

Release the Property Value in the name of Aguilar, Dolores Amount: \$23.65
 Value: \$2,902.00 Year: 2010 Account # 9-04532 Bill # 1158 Total \$243.57
 Release value of mobile home. Double listed Act#01-04354 Dolores Aguilar. Release Williams Fire(1.74),
 Release Whiteville Rescue(.58)

Release the Property Value in the name of Batten, Katherine Sarvis Amount: \$46.78
 Value: \$2,590.00 Year: 09-10 Account # 3-01801 Bill # 6759 Total \$57.77
 Release value of boat. Double listed Act#09-02426 Alex Long. Release Old Dock Rescue(4.59), release
 Columbus Rescue(1.15)

Release the Property Value in the name of Best, Evans Amount: \$224.84
 Value: \$30,800.00 Year: 2005 Account # 1-05341 Bill # 9293 Total \$321.48
 Release value of dwelling. House burned in 2004. Release Whiteville Rescue(6.16)

Release the Property Value in the name of Coleman, Douglas Wayne Amount: \$723.27
 Value: \$35,900.00 Year: 08-10 Account # 3-03781 Bill # 99999 Total \$1,445.20
 Release value of double wide. Repoed in 2007. Release Brunswick Fire(75.39), release Whiteville
 Rescue(21.54)

Release the Property Value in the name of Cook, Betty Ann Myers Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 15-00304 Bill # 3294 Total \$30.51
 Release 2% discount on user fee. Error. Release RS(3.63), release Columbus Rescue(26.88)

Release the Property Value in the name of D & R Auto Sales Amount: \$188.15
 Value: \$3,026.00 Year: 04-09 Account # 01-01802 Bill # 99999 Total \$212.30
 Release value of business equipment. Business closed in 2003. Release Columbus Rescue(4.84)

Release the Property Value in the name of Davis and Sons Auto Sales Amount: \$14.12
 Value: \$200.00 Year: 01-09 Account # 1-19175 Bill # 99999 Total \$15.62
 Release value of business equipment. Business closed . Owner deceased. Release Columbus Rescue(.36).

Release the Property Value in the name of Day Brace & Limb Inc. Amount: \$73.93
 Value: \$9,071.00 Year: 2010 Account # 1-01077 Bill # 4855 Total \$83.31
 Release value of business equipment. Business closed in 2009. Release Whiteville Rescue(1.81)

Release the Property Value in the name of Hammonds, Bradley Amount: \$595.41
 Value: \$7,400.00 Year: 03-10 Account # 3-10001 Bill # 99999 Total \$2,280.24
 Release value of mobile home. Repoed 2002. Release Nakina Fire(60.56), release Columbus Rescue(15.15)

Release the Property Value in the name of Marlowe, Thomas Amount: \$68.49
 Value: \$2,406.00 Year: 07-10 Account # 9-04037 Bill # 99999 Total \$75.23
 Release value of boat. Out of county. Release Williams Fire(5.05), release Columbus Rescue(1.69)

Release the Property Value in the name of McDuffie, Virgil L. & Cheryl B. Amount: \$939.25
 Value: \$14,700.00 Year: 01-10 Account # 14-05216 Bill # 99999 Total \$1,058.25
 Release value of dwelling. Double listed Act#14-10387, Mills Smith Jr Sr. Release Welches Creek(95.20),
 release Whiteville Rescue(23.80)

Release the Property Value in the name of Peoples Willie Solomon Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 3-23354 Bill # 6498 Total \$148.26
 Release portion of user fee. Had made a partial payment.

Release the Property Value in the name of Premiere enterprises of WH LLC Amount: \$220.05
 Value: \$27,000.00 Year: 2010 Account # 1-72724 Bill # 7799 Total \$225.45

150

Release a portion of value on commercial property. Billed with incorrect front foot price. Release Whiteville Rescue(5.40)

Release the Property Value in the name of Prince, Chancey Odell	Amount:	\$92.90
Value: \$1,854.00 Year: 06-10 Account # 11-21683 Bill # 9999	Total	\$1,123.39

Release value of mobile home. Burned. Release Hallsboro Fire(6.95), release Columbus Rescue(2.32)

Release the Property Value in the name of Richardson, David	Amount:	\$870.48
Value: \$37,200.00 Year: 02-04 Account # 1-76251 Bill # 99999	Total	\$1,573.80

Release value of double wide. Repoed 4-17-2001. Release North Whiteville(150.00), release Whiteville Rescue(22.32)

Release the Property Value in the name of Sibbett Auto Sales	Amount:	\$22.19
Value: \$2,723.00 Year: 2010 Account # 1-05350 Bill # 1675	Total	\$27.10

Release value of 1995 Ranger boat. Sold out of the county. Release Brunswick Fire(1.91), release Whiteville Rescue(.54)

Release the Property Value in the name of Smith, Nathan James & Annie Mae	Amount:	\$45.05
Value: \$50,500.00 Year: 2010 Account # 6-33640 Bill # 3024	Total	\$266.69

Release value of mobile home. Does not exist. Release Yam City Fire(5.53), release Columbus Rescue(1.11)

Release the User Fee in the name of Bethel Holiness Church	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 18-03922 Bill # 2747	Total	\$215.00

Release user fee. Church does not have a can.

Release the User Fee in the name of Gaskins, Jeffrey	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 6-02616 Bill # 9462	Total	\$215.00

Release user fee. Dwelling incomplete and doesn't have a can.

Release the User Fee in the name of Hayes, Larry David(Sr)	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 9-04055 Bill # 3449	Total	\$215.00

Release user fee. Dwelling is vacant.

Release the User Fee in the name of Johnson, Mary E.	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 15-04451 Bill # 7075	Total	\$215.00

Release user fee. Dwelling is vacant.

Release the User Fee in the name of Mercer, Larry Gene & Meta Kay	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 9-20580 Bill # 3084	Total	\$430.00

Release user fee. 2 dwellings vacant without cans.

Release the User Fee in the name of Mullins, Leonard (Heirs)	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 1-64100 Bill # 4261	Total	\$215.00

Release user fee. Dwelling is vacant.

Release the User Fee in the name of Powell, Robert Lee (Jr)	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 15-30620 Bill # 7604	Total	\$215.00

Release user fee. Dwelling is used for storage and is vacant.

Release the User Fee in the name of Pridgen, John Paul & Linda W	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 10-13860 Bill # 8037	Total	\$215.00

Release user fee. Dwelling is vacant.

Release the User Fee in the name of Simmons, Joseph Frank	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 9-26520 Bill # 1860	Total	\$215.00

Release user fee. Dwelling is vacant.

Release the User Fee in the name of Spivey, Pamela Ruth	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 9-28368 Bill # 4125	Total	\$215.00

Release user fee. Dwelling is vacant.

Release the User Fee in the name of Turbeville, Mark A & Dixie M.	Amount:	\$0.00
Value: \$0.00 Year: 2010 Account # 9-03934 Bill # 7317	Total	\$215.00

Release user fee. Billed for 2 cans and only has 1.

Release the User Fee in the name of Ward, Joyce S. Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 9-32220 Bill # 8878 Total \$215.00
 Release user fee. Dwelling is vacant. Can picked up 3-16-2007

Release the User Fee in the name of Webb, Joseph Marvin(ETAL) Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 8-03534 Bill # 9797 Total \$215.00
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Whaley, Fred A. Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 3-01950 Bill # 9988 Total \$215.00
 Release user fee. No can located at this address.

Release the User Fee in the name of Williamson, Joseph & Ara Mae (Heirs) Amount: \$0.00
 Value: \$0.00 Year: 2010 Account # 12-31240 Bill # 1195 Total \$215.00
 Release user fee. Dwelling is vacant can picked up 6-26-2008

Agenda Item #20: COMMENTS:

Chairman Byrd opened the floor for comments. The following spoke.

A. Department Head:

Carla Strickland: There are some features of the Time and Attendance Program that I would like to keep for my internal records. Is that possible? Bobbie Faircloth, Finance Director, replied stating that at this time, you can, but I have been in negotiations with the company trying to get some of our money back if the decision was made not to utilize this program. If they do reimburse the County for a portion of the cost, they will actually disconnect that part of the software. There is another software being used in another department that is fairly cheap software, it is about \$800.00 with unlimited access, and it is called Scotland Yard.

Chairman Byrd: I would not want to jeopardize getting part of our money back just for one (1) department head, and maybe something else could work for you just as well and may not be additional cost. Bobbie, it will be up to you to see if you can negotiate that and bring it back before the Board.

B. Board of Commissioners:

1. **Commissioner Norris:** I am glad to be here.

2. **Commissioner Prevatte:** stated the following:

A. Christi, I am glad you are still here, and I would like to emphasize how important the two (2) Proclamations that we approved here tonight are, and thank goodness we live in America; **and**

B. We recently appointed Willie Burns to the Nursing/Adult Care Home Joint Community Advisory Committee, and I learned yesterday from the Chairman of that committee that he will be unable to serve at this time due to a family member's health condition. If any Commissioner knows of anyone who can serve on that committee, please let me know.

3. **Vice Chairman McKenzie:** stated the following:

A. I have given each one of you copies of two (2) letters from the North Carolina Department of Transportation in response to our requests that were made as follows:

- (1) A revised school zone speed limit along SR 1740 (Old Lake Road);
- (2) Additional signage along US 74 at SR 1001; **and**
- (3) Concerns with traffic congestion at the Hallsboro Artesia Elementary School;

B. They did not grant our requests, but they have provided some recommendations to us for action that the Board can take, and I recommend that we take this action, and I will make the following motion:

MOTION:

Vice Chairman McKenzie made a motion to do a Resolution of Concurrence for the truck

restriction on Old Lake Road, from NC 11 eastward to SR 1879 (Federal Road), and to do a letter of follow up on the congestion at Hallsboro Artesia Elementary School, second by Commissioner McDowell.

After a brief discussion was conducted relative to needing time for additional study, Vice Chairman McKenzie withdrew his motion and Commissioner McDowell withdrew his second. Vice Chairman McKenzie requested that a decision be made on these matters at the April 04, 2011 Board Meeting.

- C. I always listen to the employees because they do a good job for the County, and they have requested that the County go to a bi-monthly payroll. I would like to ask the County Manager to look into that possibility, talk to the department heads and bring that recommendation back to the Board.
4. **Commissioner Russ:** stated the following:
- A. I would like to request the County Manager to discuss the bi-monthly payroll with the department heads at the next Department Head Meeting and allow them to vote on the matter;
 - B. I have given each one a Southern Farm Days magazine, and I would like for the Commissioners to sponsor a full-page add next year at the price of \$500.00, and if we did a full-page add, it would not cost but \$71.00 for each one of us; **and**
 - C. Black's Tire Service employs one hundred, plus (100+) people here in Columbus County, and I attended a race in Darlington, South Carolina, and it was amazing to see the number of people from Columbus County that was in attendance to support the truck that they sponsor.
5. **Chairman Byrd:** stated the following:
- A. Rachel Dunbar, with Columbus Regional Healthcare System, is recommending the date of May 02, 2011, at 5:00 P.M., as the date and time for the presentation of the Columbus Regional Healthcare System Audit, and dinner, and is this date and time okay with the Board members?; **and**
 - B. I personally have spoken to Drew Cox, District Engineer, North Carolina Department of Transportation, about the road conditions in Lakeland Village, and I have not heard from him. I am requesting that a letter be sent to Drew Cox, District Engineer, North Carolina Department of Transportation, asking them to investigate, and I will personally be willing to try to help with any rights-of-way that are needed.

MOTION:

Vice Chairman McKenzie made a motion for the Board to send a letter to Drew Cox, District Engineer, North Carolina Department of Transportation, requesting them to investigate the road conditions in Lakeland Village, second by Commissioner Russ. The motion unanimously passed.

- C. **County Manager (William S. Clark):** stated the following:
 - 1. We have started Budget Meetings today, and will be having them until the end of the month;
 - 2. The budget will be presented by the middle of May; **and**
 - 3. We have set the date of April 07, 2011 for our combined meeting with the Whiteville City and the Columbus County Boards of Education, and it will held at 5:30 P.M., at Southeastern Community College.

After a brief discussion was conducted, it was determined the date of April 07, 2011 was not a good date, and they need to keep looking for another date for the meeting.

- D. **County Attorney (Mike Stephens):** stated the following:
 - A. At the March 07, 2011 Board Meeting, Robert Adams, private citizen, brought up the topic of facility user fees for the new Courthouse;
 - B. The Board requested that I look into this matter;
 - C. Built into the cost of court, assessed in District Court and Superior Court, there is a facility user fee that is already collected, and the fee is twelve and 00/100 (\$12.00) dollars for District Court, and thirty and 00/100 (\$30.00) dollars for Superior Court which goes back to the County; **and**

D. This fee is set by the State, is statewide, and set by legislative action.

Agenda Item #21: ADJOURNMENT:

At 7:55 P.M., Commissioner Norris made a motion to adjourn, second by Vice Chairman McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING

Monday, March 21, 2011

7:25 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
 Amon E. McKenzie, **Vice Chairman**
 James Prevatte
 P. Edwin Russ
 Lynwood Norris
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:25 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

March 07, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Prevatte made a motion to approve the March 07, 2011 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of FEBRUARY, 2011 ADJUSTMENTS to MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the February, 2011 monthly water bills for Columbus County Water and Sewer District I.

DISTRICT I ADJUSTMENTS FOR THE MONTH OF FEBRUARY, 2011

DATE	ACCOUNT NUMBER	NAME ON ACCOUNT	AMOUNT OF ADJUSTMENT	REASON FOR ADJUSTMENT
2/7/2011	301430.00 98	Cora M. Nealey	100.00-	Billing Error
2/10/2011	200210.00 98	William Hardee	109.00-	Customer Leak

2/10/2011	204930.00 98	Howard James	129.00	Returned Check & Fee
2/17/2011	100110.00 98	Charles Legette	20.00-	Customer Leak
2/18/2011	405035.00 98	Donald Cribb	66.00	NSF & Fee
2/18/2011	102970.00 98	Donna Childress	269.00-	Customer Leak
2/18/2011	404020.00 98	Terry Ward	94.00-	Posting Error
2/28/2011	104510.00 98	James Todd	49.00-	Posting Error
2/28/2011	104720.00 98	Olivia Todd	54.00-	Posting Error

Commissioner Bullard made a motion to approve the February, 2011 Adjustments to the monthly water bills for Columbus County Water and Sewer District I, second by Vice Chairman McKenzie. The motion unanimously passed.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICT I-AUTHORIZATION to SIGN APPLICATION to STATE for EXTENSION of PUBLIC WATER SUPPLY:

Kip McClary, Public Utilities Director, requested Board authorization to sign the application to the State for the extension of the public water supply in Columbus County Water and Sewer District I.

Mr. McClary stated the following:

1. We have a request from Country Club Resorts by Milton Vermont, who wishes to change the use of a property;
2. It was originally a RV park, and they have now submitted and got approval by the previous Planner, Jim Dossett, for a subdivision plat to divide that property into sellable building lots;
3. They are requesting our permission to extend water through the property at their own expense; **and**
4. They will be tying into an existing tap and then making a new tap that will hook into a 2" water line through the property, and providing individual meters for each of the lots.

Commissioner Russ made a motion to approve the authorization to sign the application to the State for the extension of the public water supply for Columbus County Water and Sewer District I, as requested by Country Club Resorts, second by Commissioner Norris. The motion unanimously passed.

ADJOURNMENT:

At 7:35 P.M., Commissioner Bullard made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, March 21, 2011

7:25 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:25 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

March 07, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Prevatte made a motion to approve the March 07, 2011 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of FEBRUARY, 2011 ADJUSTMENTS to MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the February, 2011 monthly water bills for Columbus County Water and Sewer District II.

DISTRICT II ADJUSTMENTS FOR THE MONTH OF FEBRUARY, 2011

DATE	ACCOUNT NUMBER	NAME ON ACCOUNT	AMOUNT OF ADJUSTMENT	REASON FOR ADJUSTMENT
2/4/2011	141140.00 98	Jennie Alford	101.00-	Customer Leak
2/4/2011	121460.00 98	Raymond Gowans	57.00-	Customer Leak
2/9/2011	120264.00 98	Elizabeth Coleman	25.00-	Posting Error
2/10/2011	121710.00 98	Ronnie Hinson	221.00-	Customer Leak
2/11/2011	141430.00 98	Betty Britt	81.00-	Billing Error
2/15/2011	121620.00 98	Emma Smith	57.00-	Billing Error
2/17/2011	142820.00 98	Preston Smith	242.00	NSF & Fee
2/17/2011	144462.00 98	Ruth McAlister	113.00-	Customer Leak
2/17/2011	143180.00 98	Donald Leggett	69.00-	Customer Leak
2/18/2011	143763.00 98	Julia Blakely	93.00	NSF & Fee
2/18/2011	111805.00 98	Geraldine Best	109.00-	Customer Leak
2/18/2011	111727.00 97	Nice Blends Corporation	50.00	NSF & Fee
2/18/2011	133390.00 98	Debbie Ransom	105.00-	Customer Leak
2/18/2011	143665.00 98	Marquerite Lennon	145.00-	Customer Leak
2/23/2011	141350.00 98	Cecil Simmons	77.00-	Customer Leak
2/24/2011	111727.00 97	Nice Blends Corporation	55.00-	Billing Error
2/25/2011	120780.00 91	Cynthia Williamson	25.00-	Posting Error
2/25/2011	122040.00 98	Cynthia Williamson	30.00-	Posting Error
2/28/2011	141647.00 98	Carmela Williams	16.00-	Billing Error
2-31-11	141260.00 97	Boyce McKenzie	95.00-	Tampering Fee Removed

Commissioner Bullard made a motion to approve the February, 2011 Adjustments to the monthly water bills for Columbus County Water and Sewer District II, second by Vice Chairman McKenzie. The motion unanimously passed.

MOTION to ALLOW ADDITION to AGENDA:

Vice Chairman McKenzie made a motion to allow the addition to the March 21, 2011 Agenda for the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V, second by Commissioner Russ. The motion unanimously passed.

COLUMBUS COUNTY WATER and SEWER DISTRICT II - APPROVAL of ENGINEERING FEES for THOMPSON TOWN ROAD:

Kip McClary, Public Utilities Director, requested Board approval of the engineering fees for Thompson Town Road.

Mr. McClary stated the following:

1. We just received notification that an application, that we applied for in September, 2010, in which we came before the Board and asked permission to apply for funding for the interconnection of Water District II and Water District I, for the sale of water from Water District II to Water District I;
2. We just received notification this week that we are on the list to be funded;
3. The unique part of this is that fifty (50%) percent of the funds for this project are a grant, which means more than nine hundred thousand and 00/100 (\$900,000.00) dollars are available to us as a grant as part of a \$1.8 million project;
4. We already have preliminary engineering work done, and that was done in years past by Hobbs, Upchurch and Associates;
5. Hobbs, Upchurch has been assisting us with the application of this grant;
6. We need to proceed immediately so that we can make a May deadline to continue with the final design work of the Thompson Town area which we added in the application when it was presented to you in September, 2010; **and**
7. They need to do that part and get it submitted by May 01, 2011, so that we have the application on hand, approved by the State, and then funding will be released to us.

Chairman Byrd asked where the other nine hundred thousand and 00/100 (\$900,000.00) dollars were coming from. Kip replied stating it is loan money at 2.22% interest for twenty (20) years.

MOTION:

Commissioner Prevatte made a motion to approve the application, second by Vice Chairman McKenzie. The motion unanimously passed.

Discussion:

William S. Clark, County Manager: stated the following:

1. We need to make sure that in that motion there is the cost of the engineering fees which will be part of the application, but that is what I want to make sure that is clear;
2. That is the reason we are bringing this up;
3. The Board has already approved the project; **and**
4. We need to move forward, and in order to move forward, we need to spend some money on engineering fees, and we need to make sure that the Board understands that. That is all part of the project.

Commissioner Bullard: What will the engineering fees cost?

Kip McClary: An estimated \$56,000.00.

William S. Clark: We have already spent \$45,000.00, and this will help finish out the project.

Commissioner Bullard: You need \$56,000.00 more?

William S. Clark: Yes sir.

Commissioner Prevatte: We did vote on this back in September, 2010.

William S. Clark: The project was approved, you gave us permission to apply for the money, we have applied for the money, we got a letter today saying that we made the list, and this is important to the County, and our deadline is May 31, 2011. That is what we are up against. If we don't get everything done by May 31, 2011, we stand to lose this money. My recommendation is that we move forward.

AMENDED MOTION:

Commissioner Prevatte made an **amended motion** to approve the expenditure of fifty-six thousand and 00/100 (\$56,000.00) dollars for the engineering fees for Thompson Town Road, an amended second by Vice Chairman McKenzie. The **amended motion** unanimously passed.

Chairman Byrd: Do we ever bid out these engineering fees?

William S. Clark: I don't think you can bid services based on their fees. You can bid services based on qualifications. I believe that is the State law. Once you decide on somebody, based on their qualifications, you can negotiate fees. If you are not satisfied with the negotiations, you can select someone else. This area of Thompson Town Road has not been engineered. We met with them today and they told us they would have to add more manpower to get this done in the allotted time.

ADJOURNMENT:

At 7:35 P.M., Commissioner Bullard made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, March 21, 2011

7:25 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:25 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

March 07, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Prevatte made a motion to approve the March 07, 2011 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of FEBRUARY, 2011 ADJUSTMENTS to MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the February, 2011 monthly water bills for Columbus County Water and Sewer District III.

DISTRICT III ADJUSTMENTS FOR THE MONTH OF FEBRUARY, 2011

DATE	ACCOUNT NUMBER	NAME ON ACCOUNT	AMOUNT OF ADJUSTMENT	REASON FOR ADJUSTMENT
2/15/2011	370815.00 98	Debra Brown	121.00-	Customer Leak

2/17/2011	350965.00 97	Owen Sellers	63.00-	Customer Leak
2/17/2011	370825.00 98	Vicky Ward	74.00	NSF & Fee
2/18/2011	340680.00 98	Ashley Cartrette	25.00-	Posting Error
2/18/2011	340690.00 96	Ashley Cartrette	25.00-	Posting Error
2/25/2011	380240.00 98	James Jeffries	5.00-	Billing Error
2/28/2011	371814.00 98	Vanessa Jones	30.00-	Posting Error
2/28/2011	371814.00 98	Claude & Mary Bowen	25.00-	Posting Error

Commissioner Bullard made a motion to approve the February, 2011 Adjustments to the monthly water bills for Columbus County Water and Sewer District III, second by Vice Chairman McKenzie. The motion unanimously passed.

Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICT III - AUTHORIZATION to SIGN APPLICATION to STATE for EXTENSION OF PUBLIC WATER SUPPLY FOR NEW CHARTER SCHOOL:

Kip McClary, Public Utilities Director, is requesting Board authorization to sign the application to the State for the extension of the public water supply for the new Charter School in Columbus County Water and Sewer District III.

Mr. McClary stated the following:

1. This is Coastal Habitat Conservancy, LLC and they are building a new campus on the Old Lumberton Highway right across from the existing campus;
2. They wish to extend a six (6") inch water line into the property and put a two (2") inch meter at the end of the six (6") inch extension and a fire hydrant;
3. They will serve their buildings from the two (2") inch meter; **and**
4. They do desire to build this at their own expense and dedicate it to the County, along with the easements for maintenance.

Commissioner Russ made a motion to approve the authorization to sign the application to the State for the extension of the public water supply for the New Charter School on Old Lumberton Highway, second by Commissioner Norris. The motion unanimously passed.

ADJOURNMENT:

At 7:35 P.M., Commissioner Bullard made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, March 21, 2011

7:25 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:25 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

March 07, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Prevatte made a motion to approve the March 07, 2011 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of FEBRUARY, 2011 ADJUSTMENTS to MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the February, 2011 monthly water bills for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENTS FOR THE MONTH OF FEBRUARY, 2011

DATE	ACCOUNT NUMBER	NAME ON ACCOUNT	AMOUNT OF ADJUSTMENT	REASON FOR ADJUSTMENT
2/3/2011	430397.00 98	Jack Coleman	25.00-	Billing Error
2/7/2011	430506.00 98	Nancy Cottle	130.00-	Billing Error
2/7/2011	430507.00 98	Nancy Cottle	170.00-	Billing Error
2/10/2011	430518.00 98	Jimmy Parker	45.00-	Billing Error
2/18/2011	430160.00 98	Addie Waddell	69.00-	Billing Error
2/23/2011	430120.00 98	Janice Waddell	150.00-	No Water Service Available
2/23/2011	430493.00 98	Hazel Bigford	25.00-	Posting Error
2/23/2011	420493.00 98	Soles Auto Service	30.00-	Posting Error
2/25/2011	430025.00 98	Mt. Pleasant Church Parsonage	30.00-	Billing Error

Commissioner Bullard made a motion to approve the February, 2011 Adjustments to the monthly water bills for Columbus County Water and Sewer District IV, second by Vice Chairman McKenzie. The motion unanimously passed.

ADJOURNMENT:

At 7:35 P.M., Commissioner Bullard made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, March 21, 2011
7:25 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Giles E. Byrd, **Chairman**
Amon E. McKenzie, **Vice Chairman**
James Prevatte
P. Edwin Russ
Lynwood Norris
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:25 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

March 07, 2011 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Prevatte made a motion to approve the March 07, 2011 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, second by Commissioner Norris. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of FEBRUARY, 2011 ADJUSTMENTS to MONTHLY WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the February, 2011 monthly water bills for Columbus County Water and Sewer District V.

DISTRICT V ADJUSTMENTS FOR THE MONTH OF FEBRUARY, 2011

DATE	ACCOUNT NUMBER	NAME ON ACCOUNT	AMOUNT OF ADJUSTMENT	REASON FOR ADJUSTMENT
2/9/2011	800689.00 98	Diane Milliken	89.00-	Customer Leak
2/9/2011	700008.00 97	Servando Nunez	86.00-	Billing Error
2/18/2011	709951.00 98	Elouise Givins	57.00-	Customer Leak

Commissioner Bullard made a motion to approve the February, 2011 Adjustments to the monthly water bills for Columbus County Water and Sewer District V, second by Vice Chairman McKenzie. The motion unanimously passed.

ADJOURNMENT:

At 7:35 P.M., Commissioner Bullard made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

GILES E. BYRD, Chairman