

COLUMBUS COUNTY BOARD OF COMMISSIONERS

April 07, 2008

6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for their regular scheduled meeting on the first Monday. These minutes were recorded by Gail Edwards, Deputy Clerk to the Board, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

James E. Prevatte **Chairman**
 Bill Memory, **Vice Chairman**
 Amon E. McKenzie
 Sammie Jacobs
 Lynwood Norris
 Ricky Bullard
 Ronald Gore

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Steven W. Fowler, **County Attorney**
 Gail Edwards, Deputy Clerk to Board
 Bobbie Faircloth, **Deputy Finance Officer**

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE :**

At 6:30 P.M., Chairman James E. Prevatte called the April 07, 2008 Regular Session Board Meeting to order. The invocation was delivered by Commissioner Sammie Jacobs. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Vice Chairman Bill Memory.

Agenda Item #4: PRESENTATION - RETIREMENT PLAQUE:

On behalf of the entire Board, Chairman Prevatte presented the following retirement plaque to Carol Worrell for her thirty and one-half (30 ½) years of employment with the Columbus County Parks and Recreation Department.

**PRESENTED TO
 CAROL WORRELL
 IN GRATEFUL APPRECIATION
 FOR YOUR DEDICATION AND LOYALTY
 TO
 COLUMBUS COUNTY RECREATION DEPARTMENT**

10-18-1977 - 03-31-2008

COLUMBUS COUNTY BOARD OF COMMISSIONERS

The following statements of gratitude were made by the Board members.

Commissioner McKenzie - stated the following:

1. I would like to thank you for a job well done;
2. I know you had a tough task;
3. You showed enthusiasm and expertise in your work; **and**
4. I wish you well in your retirement.

Vice Chairman Memory - stated the following:

1. I have known this young lady for many years;
2. You have done a great job for the Columbus County Parks and Recreation Department;
3. You have continuously kept our programs up and running;
4. Kept the department within its budget
5. Helped organize parks;
6. Done some very neat things in the last ten to twelve (10-12) years;

7. We really appreciate the work you have done **and**
8. The new director has got some big shoes to fill.

Commissioner Norris - stated the following:

1. You have done a great job for Columbus County;
2. I thank you for all that you have done; **and**
3. I am very proud of you and wish you a long and happy retirement.

Commissioner Jacobs - sated the following;

1. I have known Carol a long time;
2. We have attended conventions together and served on committees together;
3. You have done some great things for little league ball players and many other areas; **and**
4. We really appreciate all that you have done.

Commissioner Bullard - stated the following:

1. You have brought the Parks and Recreation Department a long way;
2. You are second to none; **and**
3. Thank you for all of your hard work.

Commissioner Gore - stated the following:

1. Thirty-one (31) years is a long time;
2. There is nobody else that has touched as many people, especially young people, as you have;
3. Evidence of your hard work is from one side of the county to the other;
4. I know you loved your job, and you still do; **and**
5. I commend you for your dedication and I thank you for it.

Chairman Prevatte - stated the following:

1. As long as I have known about the Parks and Recreation Department, you have been there;
2. You have displayed great love and dedication for your job;
3. I am sure your heart will always be with the Parks and Recreation Department, and our hearts will be with you; **and**
4. I thank you very much for a job well done.

Chairman Prevatte asked if Ms. Worrell would like to say anything. Ms. Worrell stated the following:

1. I would like to thank everybody for their help and understanding;
2. I have loved every minute of my job;
3. I would like to thank all of my staff for their cooperation and hard work; **and**
4. I will miss everyone because you seem like family to me.

Agenda Item #5: BOARD MINUTES APPROVAL:

Commissioner Norris made a motion to approve the following Board Meeting Minutes, as recorded, seconded by Commissioner Bullard. The motion passed unanimously.

- A. March 13, 2008 Workshop Minutes; **and**
- B. March 17, 2008 Regular Session Board Meeting Minutes.

Agenda Item #5: PUBLIC INPUT

Joseph Freeman (Bolton): stated the following:

1. I would like to thank the Commissioners for the Beaver control work that has been done in my area;
2. Milton McLean has steadfastly worked on this problem and does not let up even in bad weather;
3. We have seen a significant improvement in the flooding problems since this work has started; **and**
4. I would like to let you know that I am very thankful.

Agenda Item #7: RESOLUTION - APPROVAL and ADOPTION of RESOLUTION in SUPPORT of the RESOURCE CONSERVATION and DEVELOPMENT (RC&D) PROGRAM:

Kipling Godwin, Vice Chairman, and Marilyn Meares, Coordinator, of RC&D, requested

Board approval and adoption of the following Resolution in Support of the Resource Conservation and Development (RC&D) Program.

**RESOLUTION IN SUPPORT OF THE
RESOURCE CONSERVATION AND DEVELOPMENT (RC&D) PROGRAM**

WHEREAS, Resource Conservation and Development (RC&D) Councils help plan and carry out activities that increase conservation of natural resources, support economic development and enhance the environment and standard of living in local communities. RC&D Council members are volunteers and include local, civic, appointed, and elected officials. RC&D Councils are non-profit entities that work in partnership with USDA's Natural Resources Conservation Service through a federal coordinator; **and**

WHEREAS, the RC&D program is one of the federal government's true success stories with its ability to return \$7.50 for every dollar the federal government invests to support economic development and resource protection in rural and urban areas; **and**

WHEREAS, the United States Department of Agriculture (USDA) has estimated that it takes an average of \$207,500 to fully operate an RC&D Council. Currently, there are 375 R&D Councils serving 180 million people in 2,693 counties in all 50 states, the Caribbean, and the Pacific Basin. There are also 38 pending applications.

NOW THEREFORE, BE IT RESOLVED , the Columbus County Board of Commissioners hereby expresses their strong support for the Resource Conservation and Development (RC&D) program and encourages the United States Congress to continue it's support for the program by restoring the \$56 million appropriation in the Fiscal Year 2009 budget in order to move existing Councils toward full funding and to consider increasing the level of funding for this worthwhile community program to expand into new areas; **and**

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the President of the United States, the Majority Leader of the United States Senate, the Speaker of the United States House of Representatives, the Secretary of the United States Department of Agriculture, and to all members of North Carolina's congressional delegation.

ADOPTED this 7th day of April, 2008.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **JAMES E. PREVATTE, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to Board**

Mr. Godwin stated the following:

1. I am requesting your support for the Resource Conservation and Development Program;
2. There are three (3) of us that serve on this Board, who are myself, former County Manager, Roy Lowe, and Bobby Stanley, Supervisor of the Soil and Water Conservation in Columbus County;
3. This program has been around in the Cape Fear Region for about ten (10) years;
4. We have always had strong Federal support of this program to the tune of about \$55 million;
5. In the President's fiscal year 2009 Budget, the program got zeroed out, and we are facing a very serious cut in the program;
6. We could lose our Federal Coordinator, Marilyn Mares, who is the conduit that makes a lot of things happen;
7. One of the biggest projects that Cape Fear RC&D has ever done in Columbus County is the Waccamaw Debris Removal Program which has now been finished;
8. The \$300,000 grant that Columbus County received for this project is the result of the work that Cape Fear RC&D done;
9. The Cape Fear RC&D was the catalyst for getting the handicapped restrooms installed at the Riegelwood Community Center that was much needed;
10. We are very supportive and involved in the Voluntary Agricultural Districts that are being proposed; **and**
11. We are asking that all five (5) counties that we serve to adopt this Resolution of Support.

Vice Chairman Memory made a motion to approve and adopt the Resolution in Support of the Resource Conservation and Development (RC&D) Program, seconded by Commissioner Gore.

The motion passed unanimously.

Agenda Item #8: LANDFILL GAS TASK FORCE UPDATE:

Kipling Godwin, Project Manager, delivered the following update to the Board.

1. About a month ago, we presented an update to the Board, and I think Chairman Prevatte appointed the County Manager, the County Attorney and Commissioner Jacobs to serve on a Negotiations Committee;
2. The following week, we had a telephone conference call to get our bearings on what the issues were;
3. Subsequent to that, Mr. Clark and I had a meeting with the representatives from Enerdyne, the company that had submitted the initial proposal;
4. We identified five or six (5 or 6) areas of contention that we thought could be better in the contract, and, fortunately they were fairly agreeable to most of those, if not all of those;
5. Basically, now it is in the hands of the attorneys, and that could slow the process down some, but we did identify some imposed language in several places in the contract;
6. Steve Fowler is still working on the contract, and he had told me he thought he would have something to present back to the Board by April 21, 2008;
7. Through conversations with people at Brunswick Electric and conversations that Commissioner Jacobs has had with neighboring counties, we have identified, perhaps even a better prospect;
8. We were able to identify another potential use for the gas that could mean a much larger revenue stream for the county, still would be to the point that it would not cost the County any money to make it happen;
9. I would like to suggest that a meeting be set up for the company in Atlanta to come and make their proposal which will take about one and one-half (1 ½) hours;
10. It would be worthwhile to see this proposal before we finalize the proposal with Enerdyne;
and
11. I would like to be able to invite the members of the Landfill Gas Task Force to the Workshop.

After a brief discussion was conducted, Vice Chairman Memory made a motion for staff to set up a meeting with the Board of Commissioners and the Landfill Gas Task Force in the next two (2) weeks, seconded by Commissioner Norris. The motion passed unanimously.

Agenda Item #9: PROCLAMATION - APPROVAL and ADOPTION of the WEEK of the YOUNG CHILD PROCLAMATION:

Selena Rowell, Outreach Coordinator, and Wilbur Smith, Executive Director, of the Partnership for Children Program, requested Board approval and adoption of the following The Week of the Young Child Proclamation.

**THE WEEK of the YOUNG CHILD
PROCLAMATION
by the COLUMBUS COUNTY COMMISSIONERS**

WHEREAS, the Columbus County Partnership for Children (Smart Start) and other local organizations, in conjunction with the National Association for the Education of Young Children, are celebrating *The Week of the Young Child*, April 13 through April 19, 2008; **and**

WHEREAS, these organizations are working to improve early learning opportunities, which are crucial to the growth and development of young children, and to building better futures for everyone in Columbus County; **and**

WHEREAS, all young children and their families across the country and in Columbus County deserve access to high-quality early education as the right choice for kids.

NOW, THEREFORE, we, the Columbus County Board of Commissioners, Whiteville, North Carolina, do hereby proclaim **April 13 through April 19, 2008**, as *The Week of the Young Child* in Columbus County, and encourage all citizens to work to make a good investment in early childhood in our community.

APPROVED and **ADOPTED** this the 7th day of April, 2008.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **JAMES E. PREVATTE, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to Board**

Wilbur Smith, Executive Director of Partnership for Children, stated the following:

1. We are commonly called Smart Start;
2. This is the month of the young child;
3. In Columbus County, we are celebrating The Week of the Young Child, April 13 through April 19, 2008;
4. This is an annual celebration that is sponsored by the National Association for the Education of Young Children;
5. The purpose of the week is to focus public attention on the needs of the young children and their families, and recognize the early childhood programs that meet those needs;
6. We focus on young children, ages birth to five (5);
7. This week is a time to plan how we, all of us as citizens and as a community, can better meet the needs of all those young children that are out there; **and**
8. There are several events scheduled for the upcoming weekend.

Commissioner McKenzie made a motion to approve The Week of the Young Child Proclamation, seconded by Commissioner Bullard. The motion passed unanimously.

Agenda Item #10: PROCLAMATION - CHILD ABUSE PREVENTION MONTH:

Vickie Pait, Executive Director of Families First, requested Board approval and adoption of the following Child Abuse Prevention Month Proclamation 2008.

**CHILD ABUSE PREVENTION MONTH
PROCLAMATION 2008**

WHEREAS, child maltreatment is a community problem and finding solutions depends on involvement among people throughout the community; **and**

WHEREAS, over one hundred thousand (100,000) children are reported as abused and neglected in North Carolina each year; **and**

WHEREAS, the majority of child maltreatment cases stem from situations and conditions that are preventable with the help of an engaged and supportive community; **and**

WHEREAS, the effects of child maltreatment are felt by whole communities, and need to be addressed by the community as a whole; **and**

WHEREAS, child maltreatment not only directly harms children, but also increases the likelihood of criminal behavior, substance abuse, health problems such as heart disease and obesity, and risky behavior; **and**

WHEREAS, all citizens should be involved in supporting families in raising their children in a safe, nurturing environment; **and**

WHEREAS, effective child maltreatment prevention programs succeed because of partnerships created among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; **and**

NOW, THEREFORE, we, the Columbus County Board of Commissioners, do hereby proclaim April as **CHILD ABUSE PREVENTION MONTH** in Columbus County and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to prevent child maltreatment, thereby strengthening the communities in which we live.

ADOPTED this 7th day of April, 2008.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **JAMES E PREVATTE, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to Board**

Commissioner McKenzie made a motion to approve and adopt the Child Abuse Prevention Month Proclamation 2008, seconded by Commissioner Norris. The motion passed unanimously.

Chairman Prevatte stated the following:

1. Ms. Linda Fry, Director of Social Services, has contacted me and has stated that this is something they are legally required to do; **and**
2. This document should have come from Social Services and the original document needs to be forwarded to Social Services, after approval.

Agenda Item #11: PROCLAMATION - SEXUAL ASSAULT AWARENESS MONTH:

Vickie Pait, Executive Director of Families First, requested Board approval and adoption of the following Sexual Assault Awareness Month Proclamation 2008.

**SEXUAL ASSAULT AWARENESS MONTH
PROCLAMATION 2008**

WHEREAS, Families First, Incorporated, responded to ninety-eight (86) sexual assault calls from July 1, 2005 - July 31, 2007; **and**

WHEREAS, of the ninety-eight (86) sexual assault calls Families First Incorporated, received, thirty-one (18) were children under the age of seventeen (17); **and**

WHEREAS, one (1) in five (5) North Carolina women have been sexually assaulted at some point in their lives (North Carolina Department of Health and Human Services, 1999); **and**

WHEREAS, in the United States, rape is the most costly crime to its victims totaling \$127 billion a year considering factors such as medical cost, lost earnings, pain, suffering and lost quality of life (U.S. Department of Justice, 1996); **and**

WHEREAS, in the United States one (1) in six (6) women, and one (1) in thirty-three (33) men has experienced a completed or attempted rape at some time in their life (US Department of Justice 1998); **and**

WHEREAS, there are five thousand, nine hundred fifteen (5,915) sex offenders and sexual predators registered as living in North Carolina (State Bureau of Investigation, 2002).

NOW, THEREFORE, we the Columbus County Board of Commissioners do hereby proclaim that April 2008, is **SEXUAL ASSAULT AWARENESS MONTH** in Columbus County and call upon all citizens to join in increasing awareness and to speak out against sexual assault and support their local communities efforts to provide services to victims of this heinous crime.

ADOPTED this 7th day of April, 2008.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **JAMES E. PREVATTE, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to Board**

Commissioner Jacobs made a motion to approve and adopt the Sexual Assault Awareness Month Proclamation 2008, seconded by Commissioner McKenzie. The motion passed unanimously.

Agenda Item #12: SOUTHEASTERN COMMUNITY COLLEGE - REQUEST APPROVAL to TRANSFER CAPITAL OUTLAY FUNDS:

Dr. Kathy Matlock, President, Southeastern Community College, requested approval, by the following Resolution, to transfer Capital Outlay Funds to Current Operating Expense Funds to meet fiscal year 2007-2008 budget needs.

RESOLUTION
March 18, 2008

WHEREAS, Southeastern Community College prepared and submitted its original 2007-2008 budget request based on information provided by federal, state, and local agencies/entities; and

WHEREAS, Southeastern Community College's operating budget was planned with the appropriation as approved by the Columbus County Commissioners, effective July 1, 2007; and

WHEREAS, the Board of Commissioners was unable to increase the original 2007-2008 appropriation to Southeastern Community College by 8.7% (\$93,797) as requested, and

WHEREAS, expenditure encumbrances and personnel contracts were issued based on the July 1, 2007, appropriations by the Board of Commissioners; and

WHEREAS, in spite of conservation efforts and shifting expenses to other finds where possible, the increased costs of contracted services, insurance, fuel and maintenance is projected to deplete all excess funds; and

WHEREAS, GS 115D-58(b) states that "if the local tax-levying authority allocates part or all of an appropriation pursuant to G.S. 115D-55, the board of trustees must obtain approval of the local tax-levying authority for an amendment to the budget which increases or decreases the amount of that appropriation allocated to a purpose, function, or project by twenty-five percent (25%) or more from the amount contained in the budget ordinance adopted by the local tax-levying authority or such lesser percentage as specified by the local tax-levying authority in the original budget ordinance, so long as such percentage is not less than ten percent (10%)."; and

WHEREAS, these financial and budgetary issues were "unforeseeable" to both the Columbus County Board of Commissioners and the Southeastern Community College Board of Trustees; therefore be it

RESOLVED that the Southeastern Community College Board of Trustees respectfully requests permission to transfer an amount not to exceed \$78,700 from our capital outlay fund to our current expense fund for FY 2007-2008.

/s/ E. Rhone Sasser
Chairman

/s/ Robert Leder
Secretary

Dr. Matlock stated the following:

1. In the conversation with your Administration, I was under the impression that Ms. Sanders would be making this presentation;
2. I will introduce some members of the Board of Trustees that are here tonight, and some staff members as follows: Doris Dees, Dick Crutchfield, Steve Smith, Betty Jo Sanders, Morgan Phillips, Matlan Young and Beverly Nance; **and**
3. I will ask that Betty Joe Sanders make this presentation.

Ms. Sanders stated the following:

1. The County was not able to appropriate the amount requested for Current Expense.
2. The shortfall led to the need for the transfer of these funds; **and**
3. This is the amount we need for FY 2007-2008.

Commissioner Memory made a motion to approve the transfer of Capital Outlay Funds, not to exceed \$78,400, to Current Expense Funds to meet fiscal year 2007-2008 budget needs, seconded by Commissioner Norris. The motion passed unanimously.

Agenda Item #13: TRANSPORTATION - APPROVAL of AMENDED NCDOT CONTRACT:

Charles Patton, Transportation Director, requested Board approval of the amended contract between Columbus County and the North Carolina Department of Transportation. Mr. Patton stated the following:

1. This amended contract increases our Capital Budget;
2. The increase was needed due to the fact the six (6) vans we received this year cost more than

- NCDOT had originally put in our budget; **and**
3. NCDOT is now correcting the amount.

Vice Chairman Memory made a motion to approve the amended contract between Columbus County and the North Carolina Department of Transportation, seconded by Commissioner Gore. The motion passed unanimously. A copy of this document will be kept on file in the Clerk to the Board's Office, and the Transportation Director's Office, for review.

Agenda Item #14: TRANSPORTATION - RURAL GENERAL PUBLIC (RGP) FUNDING SHORTFALL:

Charles Patton, Transportation Director, requested direction from the Board on how to handle this program for the remainder of the fiscal year. Mr. Patton stated the following:

1. The Rural General Public Fund is a fund that everyone in this County can use;
2. During the last three (3) months, due to the rise in gasoline prices, the usage of this program has risen about thirty to forty (30% - 40%) percent.
3. This program is being used for work, school and general shopping;
4. The majority of the usage is for medical and work purposes; **and**
5. Based on the projected calculations, this program will run anywhere from \$6,000 to \$10,000 short for the fiscal year.

After lengthy discussion was conducted relative to the most beneficial way to handle this shortfall of funds, Commissioner Bullard made a motion to restrict the days of operation for the vans, and ask our legislators to find emergency money in the amount of \$10,000 to make it to the end of the fiscal year, seconded by Commissioner Gore.

A substitute motion was made by Commissioner McKenzie for the County to award the program \$6,000 to meet this shortfall. No second was made to the substitute motion. The substitute motion failed for a lack of a second.

A roll-call vote was taken on the original motion with the following results:

- AYES:** Chairman Prevatte, Vice Chairman Memory, Commissioners Norris, Jacobs, Bullard and Gore; **and**
- NAYS:** Commissioner McKenzie.

The original motion passed on a six (6) to one (1) vote.

Agenda Item #15: TRANSPORTATION - DEPARTMENTAL UPDATE:

Charles Patton, Transportation Director, delivered the following departmental update to the Board.

1. The Transportation Department was put here and funded mostly by your gas taxes and some funding by the State Legislature;
2. There is a coordinator like me in every county, and we have all experienced the same thing;
3. We have all experienced the thirty to forty (30%-40%) percent rise in usage, due to gas prices, and we don't see the demand slacking off;
4. We don't know what to do about this;
5. My major point is the State Legislature needs to give the Public Transportation Division more than three (3%) of the transportation pie;
6. We got six (6) brand new vans of which DOT pays ninety (90%) of it, and I pay the other ten (10%) percent with fares, surcharges and advertisement; **and**
7. Our new vans have new lettering and new logos.

Agenda Item #16: ORDINANCE - RESCIND EXISTING FIRE PROTECTION and PREVENTION ORDINANCE, and FEE SCHEDULE, and APPROVAL and ADOPTION of the NEW FIRE PROTECTION and PREVENTION ORDINANCE and FEE SCHEDULE:

Kay Worley, Interim Emergency Services Director, and Shannon Blackman, Acting Fire Marshal, requested Board approval to rescind the existing Fire Protection and Prevention Ordinance, and the existing Fee Schedule, and Board approval and adoption of the following **new** Fire

Protection and Prevention Ordinance and **new** Fee Schedule.. (This will be the first reading. This matter was tabled at the March 17, 2008 Meeting)

**Columbus County
Fire Protection & Prevention Ordinance**

Approved By: _____ Date: _____
Chairman, Columbus County Commissioners

Attest: _____ Date: _____
Clerk to the Board

Seal

Approved By: _____ Date: _____
Columbus County Manager

Approved By: _____ Date: _____
Columbus County Fire Marshal

Approved By: _____ Date: _____
Columbus County Emergency Services Director

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CHAPTER 1

COLUMBUS COUNTY FIRE PREVENTION AND PROTECTION ORDINANCE

Section 1.1 – Title

These regulations shall be known as the “Fire Prevention and Protection Ordinance of Columbus County, North Carolina,” and may be cited as such and referenced to herein as the code.

Section 1.2 – Intent

It is the intent of the code to prescribe regulations consistent with nationally recognized good practice for the safeguarding of life and property from the hazards of fire and explosion within the jurisdiction of the county. The code shall not be construed to hold the county responsible for any damage to persons or property by reason of the inspection or re-inspection authorized herein, failure to inspect or re-inspect or the permits issued or denied as herein provided, or by reason of the approval or disapproval of any equipment authorized herein.

Section 1.3 – Code and Amendments

For the purpose of prescribing regulations governing conditions hazardous to life and property from fire, explosion, or exposure to hazardous materials, the North Carolina Fire Prevention Code and appendices of said code, along with the North Carolina Amendments of said code is hereby adopted by reference and is set forth herein as the Fire Code for the County. Any Amendments to the aforementioned code, which are adopted, amended, and published by the North Carolina Building Code Council, shall be effective in the County at the time such amendments are declared in effect by the North Carolina State Building Code Council.

Section 1.4 – Applicability

The provisions of this ordinance shall apply to all buildings and occupancies in the North Carolina Building Code Volume 1, General Construction and the North Carolina Building Code Volume V, Fire Prevention and any other building referenced by this ordinance. The provisions of this code shall apply equally to existing as well as new buildings.

Section 1.4.1 – Inapplicability of Code

Where the North Carolina Fire Prevention Code or its references are inapplicable to a specific occupancy of process, the appropriate NFPA (National Fire Protection Association) or other nationally recognized standard shall be used.

Section 1.4.2 – Copy on File

A copy of the fire prevention and protection ordinance, and all technical codes and standards adopted by reference shall be available for public inspection at the fire marshal's office.

Section 1.5 – Jurisdiction

In accordance to the general statutes of the State of North Carolina and the provisions of the Columbus County Fire Prevention and Protection Ordinance, it will be the responsibility of the Columbus County Fire Marshal's Office to issue all fire prevention permits, conduct all fire inspections for the county and enforce the provisions of the North Carolina Building Code Volume V, Fire Prevention and the Columbus County Fire Prevention and Protection Ordinance in the unincorporated areas of the county.

Section 1.5.1 – Contracting for Services

Where a Columbus County Municipality or Sanitary District who is legally obligated to provide fire inspection services to a specified area cannot do so, they may contract with the county fire marshal's office to provide these services. Any area contracted to the fire marshal's office for fire inspection services shall be bound to all the provisions of the Columbus County Fire Prevention and Protection Ordinance.

Exception: Where a municipality provides fire inspection services and only requires the assistance of the fire marshal's office due to the inability to inspect a building whose occupancy requires a more qualified Inspector than supplied by the municipality, then the provisions of this ordinance shall not apply.

Section 1.6 – Effective Date

These regulations shall become effective on the date this ordinance is adopted by the Columbus County Board of Commissioners.

Section 1.6.1 – Definitions and Abbreviations

For the purpose of this code, certain abbreviations, terms, phrases, words, and their derivatives shall be construed as set forth in this and following sections.

Words used in the present tense include the future. Words in the masculine gender include the feminine and neuter. Words in the feminine and neuter gender include the masculine. The singular number includes the plural and the plural includes the singular.

Fire Code Official – The Fire Chief or other designated authority charged with administration and enforcement of the code, or a duly authorized representative that holds a certification certificate issued by the North Carolina Code Qualifications Board.

Section 1.6.2 – Terms Not Defined

Where terms are not defined in this code and are defined in the International Fire Code, International Building Code, International Fuel Gas Code, International Mechanical Code or International Plumbing Code, such terms shall have the meanings ascribed to them as in those codes. Where terms are not defined through the methods authorized, such terms shall have ordinarily accepted meanings such as the context implies.

Chapter 2

INSPECTION SCHEDULE FOR EXISTING BUILDINGS

Section 2.1 – Frequency of Inspection

Inspection schedules of existing buildings shall be in accordance with Section 106 of the N.C. Fire Prevention Code, and shall be conducted no less frequently than described in the schedule below:

OCCUPANCY CLASSIFICATION	INSPECTION FREQUENCY
Public Schools	Every Six Months
Hazardous	Every Year
Institutional	Every Year
High Rise	Every Year
Assembly	Every Year
Residential* (Excludes one and two family dwellings)	Every Year
Industrial	Every Two Years
Educational (Except Public Schools)	Every Two Years
Foster Care Home (G.S. 131-D)	Every Two Years
Group Care Home	Every Two Years
Business	Every Three Years
Mercantile	Every Three Years
Storage	Every Three Years
Churches and Synagogues	Every Three Years

***The North Carolina Fire Code definition of a residential occupancy is a multi-family building, the Fire Code does not apply to one and two family dwellings.**

***For Scheduled Inspection Fee see Columbus County Fire Protection and Prevention Fee Schedule approved by Columbus County Commissioners.**

Chapter 3

PERMITS, PLAN REVIEW & FEES

Section 3.1 – Definition

Permit is an official document issued by the Fire Marshal’s Office authorizing performance of a specified activity, use, operation or installation. This includes, but is not limited to the following types: Use Permit, Special Use Permit, Burning Permit, Operational Permit, Construction Permit and Permits for Fire Protection Systems, Storage Tanks, and any other items needing a permit.

Section 3.2 – Required Permits

In accordance with the detailed requirements of the County, a permit shall be obtained from the Fire Marshal’s Office pursuant to the procedure set forth in Chapter 1, Section 105 of the N.C. Fire Prevention Code, along with the N.C. Amendments and this ordinance. Permits shall be obtained to conduct those activities or operations as set forth in the permit and service fee schedule as approved by the Columbus County Board of Commissioners. An operational permit must be obtained from the Columbus County Fire Marshal’s Office as per the schedule of fees as adopted by the Columbus County Board of Commissioners.

3.2.1 – Renewal. All permits will be valid for a period of 1, 2, or 3 years and will be renewable upon completion of fire inspection in accordance with Section 105 of the NC Fire Prevention Code. Renewal fees will be based on fee schedule proposed for inspections in accordance with Section 105.

Section 3.3 – Information Required With Applications

An application for a permit shall be filed with the Fire Marshal's Office on a form furnished for that purpose, provided by the County and shall include the applicant's answers in full to inquiries set forth in such forms. Applications for permits shall be accompanied by appropriate fees and such data as may be required by the Fire Marshal or Fire Code Official.

3.3.1 – Contractor's License Required. When the General Statutes requires that general construction, plumbing, mechanical, electrical, fire protection, or gas work be performed by the appropriately licensed individual(s), no permit for such type work shall be issued to an unlicensed person or firm.

3.3.2 – Additional Data. The Fire Marshal's Office may require details, computations, stress diagrams, professional certification and other data necessary to describe the construction or installation of a system.

Section 3.4 – Plan Review

Shall apply to all buildings and occupancies in the N.C. Building Code General Construction and the N.C. Fire Prevention Code. This review will be for the determination of compliance with this ordinance and the Fire Code, and shall be completed within a reasonable time of receipt of plans. If the Fire Marshal's Office review of these plans indicates the need for a fire permit, as outlined in this ordinance and the Fire Code or if there are corrections to be made to the plans, the building permit shall not be issued until the fire permit has been applied for or until the corrections are made to the plans. This plan review shall not apply to one and two family dwellings.

3.4.1 – Penalties. See Civil Penalties Schedule in Chapter 5 of this ordinance.

3.4.2 – Revocation

The Fire Marshal and or Fire Code Official may revoke a permit upon determination that the permit holder, or any agents or employees of the permit holder, has violated any provision of the N.C. Building Code Fire Prevention or of this Ordinance, or any stated condition of the permit. The Fire Marshal or Fire Code Official shall advise the permit holder, in writing, of the reason for the revocation.

3.4.3 – Nontransferable

Any permits issued shall not be transferable. Permits shall be valid only as specified on the permit for the time period, use, and/or project specified. Permits shall be valid only for the individual listed on the permit application.

Chapter 4

UNSAFE BUILDINGS

4.1 – Unsafe, Defected Buildings or Systems

All buildings or service systems, which are unsanitary, constitute a fire hazard, or constitute a hazard to safety or health, bad conditions of walls, overload floors, defective construction, decay, unsafe wiring or heating system, inadequate means of egress are considered unsafe. All such unsafe building or service systems shall be abated by repair and rehabilitation or by demolition in accordance with the provisions of the technical codes. (G.S. 153A-365, 153A-366, 153A-367, 153A-368, 153A-369, 153A-370 and 153A-371).

4.1.1 – Summary Abatement. Where conditions exist that are deemed hazardous to life and property, the Fire Marshal or Fire Code Official is authorized to abate summarily such hazardous conditions that are in violation of this code.

4.1.2 – Abatement- The owner, operator or occupant of a building or premises deemed unsafe by the code official shall abate or cause to be abated or corrected such unsafe conditions either by

repair, rehabilitation, demolition or other approved corrective action.

Chapter 5

Section 5.1 – Civil Penalties

Any person who shall violate any of the provisions of the N.C. Fire Prevention Code or this ordinance adopted by the Columbus County Board of Commissioners, or fail to comply therewith, or who shall violate or fail to comply with any order made there under, or who shall build in violation of any detailed statement of specifications or plans submitted and approved there under or any certificate or permit issued there under, shall be subject to penalties as specified below as approved by the Columbus County Board of Commissioners. These penalties shall be recovered by the County in a Civil Action in the nature of debt if the offender does not pay the penalties within a period of 30 days after the issuance of the notice of violation. The notice of violation shall be in writing, signed by the Fire Marshal and/or the Fire Official charged with the enforcement of the N.C. Fire Prevention Code or this ordinance, and shall be delivered or mailed to the offender either at his/her residence or place of business or at the location where the violation occurred. Each day's continuing violation shall be a separate and distinct offense. Any action to recover such penalties may be joined in an action for appropriate equitable remedy, including injunctions and orders of abatement and including an action to recover damages by the County in abating, correcting, limiting, and otherwise dealing with the harmful effects of the offending action. Civil penalties are assessed in accordance with North Carolina G.S. 153A and G.S. 160A.

*** For Civil Penalty Schedule see Columbus County Fire Protection and Prevention Fee Schedule approved by Columbus County Commissioners.**

Violation(s) consisting of locked and/or blocked exits, impedance of the occupants to quickly evacuate a structure or premise, or conditions posing imminent danger to the occupants on or about the premise or Violation(s) of Occupancy Limits established pursuant to the North Carolina State Building and/or Fire Code must be corrected during the time of the inspection if at all possible

CHAPTER 6

REPORTING A HAZARD OR VIOLATION

Section 6.1 – Hazards and Violations

The Fire Marshal's Office will respond to any complaint regarding a life safety hazard, illegal burning, and any other fire code violation or fire ordinance violation in Columbus County.

6.1.1 – How to report a hazard or violation. A hazard or violation may be reported at any time. They may be reported directly to the Fire Marshal's Office at 910-640-6610. If it is after normal business hours please call 640-1428.

6.1.2 – Required Information for Complaints. All complaints will require the following information to be recorded in order for the complaint to be processed:

1. Name of the person filing the complaint
2. Address and phone number of person filing complaint
3. Location of hazard or violation
4. Type of problem, hazard or violation

6.1.3 – Records. A written record of all complaints will be maintained in the Fire Marshal's Office. A report will be attached to the complaint stating any violations or hazards found and what actions were taken.

Chapter 7

Collection of Fees

7.1.1 Inspection Fees (New Construction) – In the event additional fees are required to be assessed during a construction project, any and all fees must be paid in full prior to the issuance of the buildings Certificate of Occupancy. Occupying a building that has not been issued a Certificate of Occupancy will constitute a civil penalty for each days continued offense.

7.1.2 Inspection Fees (Existing Buildings) – The fee for an inspection of an existing building shall be assessed and an invoice will be supplied to the owner, occupant, or designee. Subjects will have thirty (30) days to remit payment. After thirty (30) days the bill will be placed in a past due status and a second invoice will be sent to the subject. After a period of sixty (60) days of non-payment, the account will be subject to a 10% late fee and the account will be placed on hold and no additional inspections or permits will be issued, civil action will be taken through the court system after a period of ninety 90 days.

APPENDIX A

FORMS

REPORTING A HAZARD or VIOLATION FORM

Name of Person Filing Complaint

Address of Person Filing Complaint

Phone Number of Person Filing Complaint

Location of Hazard (address - name of business – name of owner or operator if known)

Type of Problem, Hazard or Violation Reported

A written record of all complaints will be maintained in the Fire Marshal’s Office. A report will be attached to the complaint stating any violations or hazards found and what actions were taken.

Fire Marshal Use Only

Date of resulting inspection: _____ Was property found to be in violation? Yes ___ No ___

Commends/Resolution: _____

Appendix B

FALSE ALARM ORDINANCE

1. PURPOSE

- (A) The purpose of this ordinance is to encourage alarm users and alarm companies to maintain the operational reliability of alarm systems and to properly use alarm systems in order to reduce or eliminate false/accidental alarm dispatches of fire apparatus.

- (B) This ordinance governs systems intended to summon a fire response, establishes a fee associated with penalties for violations.

2. DEFINITIONS

- (A) For the purpose of this Chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.
- (1) Alarm Business: means the business by any individual, partnership or corporation serving, repairing, altering, replacing, moving or installing any alarm system, or causing to be sold, leased, maintained, serviced, repaired, altered, replaced, moved or installed any alarm system in or on any commercial or residential building, structure or premises, and shall not include any other activity of the business.
 - (2) Alarm Dispatch Request: means a notification to public safety officials by an alarm company that an alarm has been activated at an alarm site.
 - (3) Alarm Installation: means any alarm device or combination of devices installed for one or more commercial or residential buildings, structures or premises.
 - (4) Alarm System: means a device or series of devices, including but not limited to, systems interconnected with a radio frequency signal, which are designed to warn of fire by emitting or transmitting a remote or local audible, visual, or electronic signal indicating an alarm condition that may require attention by a fire department.
 - (5) Automatic Telephone Dialing Device or Digital Alarm Communication System: An alarm system that automatically sends a prerecorded voice message or coded signal over regular telephone lines by direct connection or any other digital method indicating the existence of the emergency situation that the alarm system is designed to detect.
 - (6) Alarm: means the activation of an alarm signal that produced either an audible sound that can be heard from the interior or exterior of a commercial or residential building, structure, or premise housing the alarm system, or the emission of a signal to a direct monitoring service which in turn notifies the Columbus County Communications Center or directly notifies local officials that an alarm has been activated.
 - (7) False Fire Alarm: means any transmitted alarm signal in which there is no sign of smoke, fire or water-flow conditions.

3. GENERAL REGULATIONS

- (A) The alarm user shall maintain the premises and the alarm system in a manner that will minimize or eliminate false/accidental alarm dispatches and activate the alarm only for the occurrence of events it was designed to report.
- (B) The alarm user shall respond or cause a responsible representative to respond to the alarm site within 30 minutes when notified by officials.
- (C) Each alarm user shall furnish to the county in writing the names and telephone number of at least one, but no more than five, persons authorized and able to deactivate the alarm system.
- (D) The alarm user shall adjust the mechanism or cause the mechanism to be adjusted so that an alarm signal audible on the exterior of the alarm site shall sound no longer than (15) minutes, requiring an automatic reset.

4. ALARM RESPONSE

- (A) It shall be determined that three (3) or more fire false alarm within a 12-month period is excessive and constitutes a public nuisance. The county will allow three (3) fire false alarm response to any alarm user within any calendar year without penalty. A civil penalty shall be issued for any excess false alarm responses as follows:

Fire False Alarms:

4th False Alarm

\$ 50.00

5th False Alarm	\$ 75.00
6th False Alarm	\$100.00
7th False Alarm	\$150.00
8th False Alarm	\$200.00
9th False Alarm	\$250.00
10 or more False Alarms	\$500.00

- (B) No fee shall be assessed if the false/accidental alarm dispatch is:
- (1) Caused by a hurricane, tornado or lightening strike where there is clear evidence of physical damage to the alarm system.
 - (2) Activated by an electrical power outage to the electric meter on the commercial or residential building housing the activated alarm system.
 - (3) An alarm system activated during alarm system tests conducted by the Fire Marshal's Office for the purpose of computing alarm times.
- © No fee shall be assessed if the alarm is caused by:
- (1) Actual fire.
 - (2) Smoke condition without fire.
 - (3) Sprinkler water-flow has tripped system due to a sprinkler head activating with or without fire.

5. PROHIBITED ACTS

Except for alarm testing as provided in Section 4, it shall be unlawful for any person to knowingly activate an alarm when no fire exists.

6. ENFORCEMENT OF VIOLATIONS

- (A) This ordinance shall only apply and be enforced in the unincorporated areas of Columbus County and within Municipalities where the County Fire Marshal's Office has jurisdiction. The County Fire Marshal and or Fire Code Official shall have enforcement authority of this ordinance.
 - (B) Civil penalties under Section 4, if not paid within (15) days of the issuance of the citation, may be recovered by the county in a civil action in the nature of a debt.
- © As of the effective date of this ordinance, alarm users shall be deemed to have zero alarm responses for the purposes of Section 4.

7. COLLECTED FUNDS

All collected funds will be placed in an account to be designated for false fire alarms. Monies collected within this account will be reimbursed to the fire department in the district the alarm was activated according to the approved fire district maps.

**** GUIDELINES FOR OPEN BURNING **** (Within 100 feet of a Structure)

- YARD TRIMMINGS ONLY (Leaves, Limbs, Grass, Vines, etc.) (Excludes logs and stumps)
- Must originate on the premises of a private residence. Businesses are prohibited from burning.
- Fire must be at least 50 feet from any structure and must not spread to within 50 ft.
- Fire must not create a nuisance when burned
- A competent person shall constantly attend the fire until such fire is extinguished
- Must provide fire control tools to match the size of the pile being burned (garden hoses, rakes, shovels, extra help, etc.)
- Non-vegetative materials, such as household garbage, lumber or any other synthetic materials are not burned
- Piles of material shall not exceed 30 feet in diameter, 10 feet in height, or 10,000 cubic feet
- An area 10 feet wide shall be cleared completely around the material to be burned
- If a burning ban has been issued all fires shall be extinguished immediately
- If at any time during the burning, the regulations regarding open burning are not met or are

neglected in any way, the fire will be extinguished and a civil citation may be issued

Appendix C

OPEN BURNING

Section 1.1 – Definitions

Open Burning – The burning of leaves, grass clippings, and other natural, unprocessed vegetation in which the products of combustion pass into the open air without passing through any type of chimney or duct.

Recreational Fire – An outdoor fire utilized for the cooking of food for human consumption.

Structure – For the purpose of this section of the ordinance, a structure shall be defined as an occupied building.

Illegal Burning- The burning of trash, paper, plastics, lumber, tires, chemicals and other man-made materials.

Section 1.2 – Where Allowed

Open burning may be allowed not within 50 feet of any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure. It is the burners responsibility to ensure that the fire is maintained on their property and not allowed to spread to adjoining property.

Section 1.2.1 – Exceptions

1. Fires in approved containers that are not less than 15 feet (4572 mm) from a structure.
2. The minimum required distance from a structure shall be 25 feet (7620 mm) where the pile size is 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height.

Section 1.3 – Notification Required

Notification is required for all open burning when the vegetation to be burned is piled such that the pile size exceeds 5 feet wide x 5 feet long x 5 feet high, or when the vegetation burns longer than 5 hours. Two or more piles on a single piece of property shall be considered a single pile. Notification is also required when the vegetation to be burned is larger than 6 inches in diameter. A phone number will be established for the public to utilize to make notification of open burning.

Section 1.3.1 – Exceptions

1. Agriculture, civilculture, or burning of land for wildland management.
2. Fires set for the training of firefighting personnel.
3. Recreational fires.

Section 1.4 – Accordance

Open burning in Columbus County shall be conducted in accordance with all applicable State and Federal Air Quality and Solid Waste Disposal Laws, and shall also be in accordance with the North Carolina Fire Prevention Code.

Section 1.5 – Prohibited Open Burning

In accordance with Section 307.2.2 of the North Carolina Fire Prevention Code, open burning permitted by this ordinance that is deemed to be offensive or objectionable due to smoke or odor emissions shall be prohibited.

Section 1.6 – Illegal Burning

In accordance with North Carolina Administrative Code 15A 2D .1900 “Open Burning”, any person found in violation of this section shall be subject to the Civil Penalties outlined in Chapter 5 of this

ordinance.

Section 1.7 – Attendance

Open burning must be constantly attended at all times by a competent person. In accordance with Section 307.4 of the North Carolina Fire Prevention Code, a minimum of one portable fire extinguisher with a minimum 4-A rating or other approved onsite fire-extinguishing equipment such as dirt, sand, water barrel, garden hose or water truck shall be available for immediate utilization.

Section 1.8 – Extinguishment

Any open burning found to be in violation of this Section, the North Carolina Fire Prevention Code or any State or Federal law shall be extinguished immediately by the responsible party, and open burning will be immediately discontinued.

Section 1.9 – Burning Ban

In the event that the Columbus County Fire Marshal's Office issues a ban on outdoor burning within 100 feet of a structure, then in accordance to state law all Open Burning shall be immediately discontinued until such ban is lifted by the Columbus County Fire Marshal's Office.

During this ban, no open burning shall be conducted at all within 100 feet of a structure; this includes any outdoor burning at residences. A civil citation may be issued for violations.

1.9.1 – Conditions Warranting. A burning ban on outdoor burning within 100 feet of a structure may be issued by the Columbus County Fire Marshal's Office in the event that atmospheric conditions or local circumstance make such fire hazardous. Atmospheric conditions that warrant a burning ban include, but are not limited to:

1. Extended periods of low humidity (below 50%)
2. High winds
3. Elevated temperatures
4. Lack of substantial rainfall.

Local conditions that may warrant a burning ban include, but are not limited to:

1. Flammable and/or combustible liquid spills or leaks close to a burning site.
2. A hazardous materials incident where the proximity of the burn site could cause a possible ignition source or prove hazardous to operations controlling the incident.
3. The proximity of adjacent structures or other such hazards.

1.9.2 – Notification. In the event a burning ban is issued, citizens shall be notified through the news media or in person that a burning ban is in place, and fires shall be extinguished immediately. In conjunction with North Carolina Forest Service burning ban, the Columbus County Fire Marshal's Office shall issue a burning ban of all-open burning within 100 feet of a structure and all fires shall be extinguished immediately. The local press shall be notified by the Fire Marshal's Office that such ban is in effect and that no permits will be issued until such ban is lifted and no open burning will be allowed.

1.9.3 – Repeal. Any burning ban issued by the Fire Marshal's Office shall be repealed in the same manner.

Section 1.10 – Civil Penalties

Any person found in violation of this Section of the Columbus County Fire Prevention and Protection Ordinance shall be subject to the Civil Penalties outlined in Chapter 5 of this Ordinance. Failure to make notification of open burning that falls under jurisdiction of this section shall constitute a violation.

Appendix D

UNIFORM PROPERTY ADDRESS AND ADDRESS DISPLAY

Section 1.1 – Uniform Property Address and Address Display

New and existing buildings shall have approved address numbers, building numbers, or approved building identification placed in a position to be plainly legible and visible from the street or road fronting the property

Section 1.1.2 – Address Numbers. Address numbers shall be a minimum of 4 inches high with a minimum stroke width of 0.5 inch. Number shall be Arabic numerals or alphabet letters, and shall contrast with their background.

Section 1.1.3 – Accordance. Addressing for all buildings shall be in accordance with Section 505.1 of the 2000 International Fire Code

SCHEDULED INSPECTION FEE

Under 5,000 square feet -1	\$50.00
5,000 to 10,000 square feet -1	\$75.00
10,000 to 15,000 square feet -1	\$100.00
Over 15,000 square feet -1	\$150.00
Special Situations (i.e. Outside storage, LP Bulk Storage, No Building)	\$50.00
Residential Occupancies -3 (Multi-Family):	
Footprint up to 10,000 square feet	\$50.00
Footprint over 10,000 square feet	\$75.00
Foster Care Inspection	\$50.00 -2
Wasted Trip Fee - 4	\$25.00

* **Public schools, Churches and Synagogues shall be exempt from the scheduled inspection fee.**

- 1 Includes First Inspection and One Follow-up Inspection. Each subsequent follow-up until compliant will require an additional regular fee.
- 2 To be billed to licensing agency.
- 3 This inspection only covers the common areas of the structure.
- 4 Wasted Trip Fee is based on scheduled appointments when client fails to be present at pre-designated site at pre-designated time set by the Fire Marshal’s Office.

* **A 15% surcharge will be added to the inspection fee based on square footage of the building. This includes but is not limited to Medical Facilities (including Veterinary Clinics), Rest Homes, Motels, and facilities with multiple rooms.**

Civil Penalty Schedule

First Offense	100.00
Second Offense	300.00
Third and Subsequent Offenses	500.00

3.2.1 – Operational Permits

<u>Code Section</u>	<u>Description</u>	<u>Permitting Fee*</u>
105.6.1	Aerosol products	50.00
105.6.2	Amusement Buildings	100.00
105.6.3	Aviation Facilities	50.00
105.6.4	Carnivals and Fairs	100.00
105.6.5	Battery Systems	50.00
105.6.6	Cellulose Nitrate Film	50.00
105.6.7	Combustible Dust-Producing Operations	50.00
105.6.8	Combustible Fibers (Except Agriculture)	50.00
105.6.9	Compressed Gases	50.00
105.6.10	Covered Mall Buildings	100.00
105.6.11	Cryogenic Fluids	50.00
105.6.12	Cutting and Welding	50.00

105.6.13	Dry Cleaning Plants	50.00
105.6.14	Exhibits and Trade Shows	100.00
105.6.15	Explosives	100.00
105.6.17(1)	Flammable and Combustible Liquids Pipeline	150.00
105.6.17(2)	Flammable and Combustible Liquids Class I Storage	150.00
105.6.17(3)	Flammable and Combustible Liquids Class II Storage	150.00
105.6.17(4)	Flammable and Combustible Liquids Removal	150.00
105.6.17 (5)	Flammable and Combustible Liquids production, processing, transportation, storage, dispensed, used	150.00
105.6.17 (6)	Install, alter, remove, or abandon flammable or combustible liquid tanks	250.00
105.6.17 (7)	Change the contents of a flammable or combustible liquid tank	150.00
105.6.17 (8)	Manufacture, process, blend, or refine flammable or combustible liquids	150.00
105.6.17 (9)	To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	75.00
105.6.17 (10)	To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	75.00
105.6.18	Floor Finishing using Class I or II Liquids	75.00
105.6.19	Fruit and Crop Ripening	50.00
105.6.20	Fumigation and Thermal insecticidal fogging	50.00
105.6.21	Hazardous Materials Storage, Transport, Dispense, Use and Handling	100.00
105.6.22	Hazardous Materials Facilities	100.00
105.6.23	High-Piled Storage	100.00
105.6.24	Hot Work	50.00
105.6.25	Industrial Ovens	50.00
105.6.26	Lumber Yards and Woodworking Plants	50.00
105.6.27	Liquid or Gas fueled vehicles or equipment in assembly buildings	50.00
105.6.28	L.P.Gas Bulk Storage	100.00
105.6.29	Magnesium	50.00
105.6.30	Miscellaneous Combustible Storage	50.00
105.6.32	Open Flames and Candles	100.00
105.6.33	Organic Coatings	50.00
105.6.34	Operation of Places of Assembly	100.00
105.6.36	Pyrotechnic special effects materials	150.00
105.6.37	Pyroxylin Plastics	50.00
105.6.38	Regulated Refrigeration Equipment	50.00
105.6.39	Repair Garages and Service Stations	50.00
105.6.40	Rooftop Heliports	50.00
105.6.41	Spraying or dipping operations	75.00
105.6.42	Storage of Scrap Tires and Tire Byproducts	75.00
105.6.43	Temporary membrane structures, tents and canopies	50.00
105.6.44	Tire-Rebuilding Plants	75.00
105.6.45	Waste Handling	100.00
105.6.46	Wood Products	50.00

* **Public Schools, Churches and synagogues shall be exempt from Operational permitting fees**

These permits will only be issued during a new construction situation. The permit will be valid for the same period as the inspection schedule in section 106 of the North Carolina State Building Code: Fire Code and the renewal will be the payment of the inspection fee for existing buildings.

An existing building may be issued an operational permit for the above situations; the permit will be included in the fee for the inspection of an existing building in accordance with section 106 of the North Carolina State Building Code: Fire Code.

A construction permit must be obtained from the Columbus County Fire Marshal's Office in the

following situations:

3.2.2 – Construction Permits
(Applies to installation of new systems and renovations to existing systems)

<u>Code Section</u>	<u>Description</u>	<u>Permitting Fee</u>
105.7.1	Automatic fire-extinguishing systems: (Hood Systems)	50.00 –Base Fee- 2.00 – Per Nozzle
	(Sprinkler Systems)	50.00 – Base Fee 2.00 – Per Head
105.7.2	Compressed Gases	75.00
105.7.3	Fire Alarm and Detection systems and Related equipment	50.00 –Base Fee 2.00 – Per Initiating Device
105.7.4	Fire Pumps and Related Equipment	100.00
105.7.5	Flammable and Combustible liquids	100.00
105.7.6	Hazardous Materials	100.00
105.7.7	Industrial Ovens 50.00	
105.7.8	L.P. Gas Installation and Modification (Applies only to occupancies covered by the N.C. Fire Prevention Code)	100.00
105.7.10	Spraying and Dipping	50.00
105.7.11	Standpipe Systems	75.00 with Sprinkler System 50.00 W/O Sprinkler System
105.7.12	Temporary Membrane structures, tents and canopies	50.00

* **Failure to obtain the proper permit(s) before construction begins will result in issuance of civil citation to violator. This fee must be paid along with regular permit fee(s) before construction can resume.**

Commissioner Jacobs made a motion to approve rescinding the existing Fire Protection and Prevention Ordinance, and Fee Schedule, and approve and adopt the **new** Fire Protection and Prevention Ordinance and **new** Fee Schedule, **on its first reading**, seconded by Commissioner Gore. The motion passed unanimously.

Agenda Item #17: AGING - SUPPORT of RESOLUTION for FUNDING to PURCHASE LARGER BUILDING:

Ed Worley, Aging Director, requested Board support of the following Resolution which has been approved and signed by the twenty-eight (28) members of the Columbus County Department of Aging Advisory Council

**Columbus County Department of Aging
Advisory Council
827 Washington Street
Whiteville, NC 28472**

RESOLUTION

WHEREAS, the twenty eight member Advisory Council of the Columbus County Department of Aging has directed a request to Senator R.C. Soles, Jr. and Representative Dewey Hill, each of whom represents the seniors of the great county of Columbus; **and**

WHEREAS, the Honorable Senator R.C. Soles, Jr., serves the North Carolina General Assembly, Senate Chamber, at the State Legislative Building; **and**

WHEREAS, Senator R.C. Soles, Jr. is highly known by his colleagues as Senate Majority Chairman. Senator R.C. Soles, Jr. serves as; Chairman – Commerce; Small Business; and

Entrepreneurship; Vice Chairman of Appropriations/Transportation, Finance; Judiciary (Civil); Appropriations/Base Budget; Rules and Regulations of the Senate ,State and Local Government; Transportation; **and**

WHEREAS, Senator R.C. Soles, Jr. began Practice of Law in 1959; served as House of Representatives from 1969-1976 and with North Carolina Senate from 1977 to present date of 2008; **and**

WHEREAS, the Honorable Representative Dewey Hill began his first term as Representative in the North Carolina General Assembly in the year of 1992; **and**

WHEREAS, Representative Dewey Hill serves as Chairman of the House of Agriculture; Vice Chairman of Agriculture Business and Agriculture; Vice Chairman of Finance; Vice Chairman Rules and Calendars; and transportation; **and**

WHEREAS, Representative Dewey Hill has served as Representative, representing the Seniors of Columbus County from 1992-2008; **and**

WHEREAS, the twenty eight member Advisory Council of the Columbus County Department of Aging, met on February 5, 2008 and enacted through a motion to send a Resolution of Request to Senator R.C. Soles, Jr. and Representative Dewey Hill, concerning the Columbus County Department of Aging; **and**

WHEREAS, one third of the population of Columbus County is made up of /recognized Seniors, while over 12,000 of the Senior population is 60 years old; **and**

WHEREAS, Columbus County Seniors are increasing daily with even greater emphasis toward the future; **and**

WHEREAS, by 2030, Columbus County will be among 75 North Carolina counties with more people age 60 years old than the 17 year old and younger; **and**

WHEREAS, the Columbus County Department of Aging has been operating out of space to continue the aggressive pace to meet the demands of the current Senior population plus the future; **and**

WHEREAS, the Columbus County Department of Aging is making every effort to work out of 8,500 square feet; **and**

WHEREAS, the Columbus County Department of Aging has been offered the opportunity for the purchase of the "Piggly Wiggly" store, at White's Crossing Shopping Center, South Whiteville, with 37,000 square feet that would help the Department of Aging to expand and grow at a rapid pace for the next twenty years; **and**

WHEREAS, the estimated cost of the Piggly Wiggly building is: Purchase - \$675,000.00, renovations, construction labor and material, water and sewer, \$575,000.00, planning and design (Architectural) - \$100,000.00, equipment/furnishings - \$100,000.00, Permits - \$1,000.00, with a total of \$1,451,000.00 projected; **and**

WHEREAS, this positive consideration for Seniors of Columbus County would show proof of support for Columbus County Seniors to have all the available programs, services, health, wellness, educational with continued growth in longevity; **and**

NOW THEREFORE, be it adopted through of the Resolution of the Advisory Council of the Columbus County Department of Aging, enacted this, the 5th day of February 2008.

Signatures of Advisory Council Members

/s/ Willie Burns,
Chairman of the Board
/s/ Ray Wyche
Vice Chairman
/s/ Leon Merritt,
Treasurer
/s/ Margaret Hicks

Attested and Witnessed by:
/s/ Jean Powers, Secretary
Date: February 21, 2008

/s/ Rachel Gore

/s/ Robert E. Adams	/s/ Leon Merritt
/s/ Atlas Williamson	/s/ Joseph Neil
/s/ Lois W. Yoder	/s/ Leona S. Martin
/s/ Elaine Gore Murray	/s/ Jack Miller
/s/ Jessie Vaught	/s/ Laddie McKenzie
/s/ Ila N. Penny	/s/ Marguerite F. Lennon
/s/ Wilbur H. Chestnut	/s/ Betty Ann Smith
/s/ Ralph Nobles	/s/ Esther Moses
/s/ Raymond Shaw	/s/ Mary A. Graham
/s/ Doris D. Dockery	/s/ Wanda A. Thompson
/s/ Barbara R. Featherson	/s/ Melvin E. Powell
/s/ Myra Tyner Godwin	

Ed Worley stated the following:

1. The twenty-eight (28) member Columbus County Department of Aging Advisory Council adopted this Resolution on February 5, 2008, and it has been forwarded to Senator R.C. Soles, Jr., and Representative Dewey L Hill; **and**
2. I am asking the Board of Commissioners to support this Resolution.

Commissioner McKenzie made a motion to support the Resolution approved and adopted by the Columbus County Aging Advisory Council on February 05, 2008, seconded by Commissioner Norris. The motion passed unanimously.

Commissioner Bullard expressed concerns relative to the funds being restricted to the building stated in the Resolution, and that we needed more leadway, if the funds were received, to choose other alternatives if they proved to be more economical.

Mr. Worley stated the figures in the Resolution are conservative and average, and that this Resolution has already been forwarded to Senator R.C. Soles, Jr., and Representative Dewey L. Hill.

Agenda Item #18: TAX - BOARD APPROVAL and ADOPTION of AMENDED SALES ASSESSMENT RATIO STUDY RESOLUTION:

Richard Gore, Tax Administrator, requested Board approval and adoption of the following Amended Sales Assessment Ratio Study Resolution. This was originally approved on April 15, 1991.

AMENDED SALES ASSESSMENT RATIO STUDY RESOLUTION

THE BOARD OF COUNTY COMMISSIONERS of Columbus County, North Carolina, at their regular meeting on the 15th day of April, 1991, unanimously adopted the following Resolution:

RESOLVED:

WHEREAS, Columbus County is presently required, as a taxing unit, to keep a sales assessment ratio in order to comply with the provisions which relate public utilities; **and**

WHEREAS, the North Carolina Department of Revenue has suggested that certain forms be complied with, in order to properly maintain this said ratio; **and**

WHEREAS, the duly appointed and acting Tax Administrator for Columbus County has simplified the forms to identify only the material which is needed to maintain this ratio and all parties have agreed that the said forms shall remain confidential in the Columbus County Tax Administrator's Office.

BE IT HEREBY RESOLVED by the Board of County Commissioners of Columbus County, North Carolina, that they do hereby instruct the Columbus County Tax Administration, to begin on the 1st day of June, 1991, to require, prior to the filing of any deeds in the Office of the Register of Deeds of Columbus County, North Carolina, that the preparers of the deed complete the attached form for the purpose of keeping and maintaining a sales assessment ratio, and that the Tax Administration maintain these records in a separate area which is not generally inspected by the public. The Columbus County tax Administrator's Office should not approve for recordation any deed which does not have with it the accompanying form completed by the person seeking to record the deed to the best of that said person's knowledge.

ADOPTED this the 7th day of April, 2008.

Mr. Gore stated the following:

1. This Resolution was adopted in 1991, and stated a specific name of a Tax Administrator;
2. In order to legally allow the then sitting Tax Administrator to fulfill the intent of this document, the name should not be listed; **and**
3. This amended Resolution eliminates a named Tax Administrator.

Chairman Prevatte stated he did not feel comfortable in signing this Resolution with the listed date, and requested a new Resolution be done with the correct date listed.

Commissioner Jacobs made a motion to approve the following new **Sales Assessment Ratio Study Resolution**, with the correct dates, seconded by Commissioner Gore. The motion passed unanimously.

SALES ASSESSMENT RATIO STUDY RESOLUTION

THE BOARD OF COUNTY COMMISSIONERS of Columbus County, North Carolina, at their regular meeting on the 7th day of April 2008, unanimously adopted the following Resolution:

RESOLVED:

WHEREAS, Columbus County is presently required, as a taxing unit, to keep a sales assessment ratio in order to comply with the provisions which relate to public utilities; **and**

WHEREAS, the North Carolina Department of Revenue has suggested that certain forms be complied with, in order to properly maintain this said ratio; **and**

WHEREAS, the duly appointed and acting Tax Administrator for Columbus County has simplified the forms to identify only the material which is needed to maintain this ratio and all parties have agreed that the said forms shall remain confidential in the Columbus County Tax Administrator's Office; **and**

WHEREAS, this Resolution will eliminate the restriction of a named individual and specify the then Tax Administrator.

BE IT HEREBY RESOLVED by the Board of County Commissioners of Columbus County, North Carolina, that they do hereby instruct the Columbus County Tax Administration, to begin on the 8th day of April, 2008, to require, prior to the filing of any deeds in the Office of the Register of Deeds of Columbus County, North Carolina, that the preparers of the deed complete the attached form for the purpose of keeping and maintaining a sales assessment ratio, and that the Tax Administration maintain these records in a separate area which is not generally inspected by the public. The Columbus County tax Administrator's Office should not approve for recordation any deed which does not have with it the accompanying form completed by the person seeking to record the deed to the best of that said person's knowledge.

BE IT FURTHER RESOLVED that this Resolution is for clarification purposes only, and will supercede the Resolution that was adopted on April 15, 1991.

ADOPTED this the 7th day of April, 2008.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **JAMES E. PREVATTE, Chairman**

ATTESTED BY:

/s/ **JUNE B. HALL, Clerk to the Board**

Agenda Item #19: COMMISSIONER RE-DISTRICTING - DISCUSSION:

Chairman Prevatte stated that through the County Attorney's Office, I have given you the re-districting maps from Attorney Earls' Office. At this time, I will open the floor for discussion.

Commissioner Gore: stated the following:

1. I have looked over what was sent to me by the County Attorney, defining the district lines;
2. I don't particularly like it;

3. I looks to me like the lines were just arbitrarily done;
4. They took volume, miles, acreage, or whatever, off the southern end of my district, and added this to the northern part of my district;
5. They're just changing geographic areas;
6. We need to know numbers, populace and those kinds of things;
7. That is what it all depends on;
8. To get parity, we need to know how many people are in a particular district;
9. My recommendation is that we get our own demographer and let's look at this thing, and get somebody to look at where we are at;
10. What we have been provided is not very suitable at all, and I am not satisfied with it whatsoever;
11. It is just arbitrarily throwing district lines out here with no meaning behind it;
12. If we are going to do this, we need to do it right;
13. We don't need to do it like somebody else out there, a third party, wants us to do it; **and**
14. We need to do what's right for Columbus County and do what we legally must do to create parity in all these districts.

Vice Chairman Memory: stated the following:

1. I agree with Commissioner Gore;
2. When you start moving lines around, it is going to cost money to do that, so I will make the following motion for discussion;

MOTION:

Vice Chairman Memory made a motion that the Board set aside, and place in the next fiscal year's budget, the sum of thirty thousand and 00/100 (\$30,000.00) dollars to hire a demographer, and to pay for any legal fees that we may incur in presenting the completed maps to the Federal Court, and any balance that is left will go back to the General Fund, and we set a date at the first or second meeting in May to set up a schedule to have this done.

Chairman Prevatte: stated that we do have one asset in that Ms. Earls informed me that any work the demographer had done, they would provide us with the electronic information to give to the demographer of our choice.

Commissioner Gore seconded the motion made by Vice Chairman Memory.

Commissioner Bullard: stated the following:

1. I have no problem with my district where the lines are;
2. If my lines are moved to Chadbourn, Evergreen, Tabor City or Fair Bluff, that will be fine; **and**
3. I do agree with Commissioner Gore that we do need to know the number of voters in each district, and that is one piece of information that is missing.

Vice Chairman Memory: stated the following:

1. If we are going to do this, we need to get it as close as we can because we do a census again in 2010, and we are obligated to do it again in 2011;
2. If it's real close now, and there is not parity in those districts, we will be out of compliance, and will mean we will have to do it again in 2011; **and**
3. The closer we get now, will mean less headaches we will have in 2011.

Commissioner Bullard: stated the following:

1. I think if the demographer that has worked with us in the old drawings is willing to continue to share some information with us, and help hold the cost down, we might can work out something that will not cost us anything;
2. I support being in compliance with the law with our districts; **and**
3. I think it is the only right thing to do.

Commissioner McKenzie: stated the following:

1. I have no problem with being in compliance, because that is what we are elected to do;
2. The problem I have had since this thing started, is the way the maps are drawn out, it took away Fair Bluff, as well as Cerro Gordo, completely out of my district;
3. I could not see the need for that, simply because I did not see the data there;
4. I need to know where the information came from;
5. We have two (2) minority districts, protected by the Courts, and we have to make sure the

- numbers are what they are supposed to be;
6. If you keep inching and inching, before you know it, things will be back like they where;
 7. If you eat up all the area where the minority districts are located, that is my concern on how you do it;
 8. As long as it is fair and equitable, I am fine with it;
 9. If this is just someone going in and drawing lines, I am not fine with it;
 10. There was some discrepancy in the last election as to where the line ran between Districts I and II; **and**
 11. We need to be more precise in what we are doing so we will know where our bound areas are, and we have the geographical numbers that are in compliance with what the Federal Courts say.

Chairman Prevatte stated that he concurred with Commissioner McKenzie, and stated the lines were situated in the middle of certain properties.

Commissioner Jacobs: stated the following:

1. I am in one of the minority districts;
2. In order to draw me out of my district, you would have to cross over into Bladen County;
3. I can understand the situation in the other districts;
4. We need to do it right either way;
5. We got another layer here, we got the layer of the Federal Courts, in addition to complying with the Federal Census Bureau; **and**
6. We need to do it right even if we have to set the money aside to do it with.

Commissioner Norris stated that he wanted this process done right.

Chairman Prevatte: stated the following:

1. I agree with the fact that we need to do this right;
2. I congratulate you Mr. Memory on the motion you made;
3. I would like to see this on a schedule, and see us get prepared financially to do this; **and**
4. When the new Budget comes in the 1st of July, 2008, that we have some proposals and a plan to get this done, and then get this information to the minority group for their review, and then we get it to the Federal Court.

Commissioner McKenzie requested that the motion made by Vice Chairman Memory be restated. Ms. Edwartds read the following motion:

Vice Chairman Memory made a motion that the Board set aside, and place in the next fiscal year's budget, the sum of thirty thousand and 00/100 (\$30,000.00) dollars to hire a demographer, and to pay for any legal fees that we may incur in presenting the completed maps to the Federal Court, and any balance that is left will go back to the General Fund, and we set a date at the first or second meeting in May to set up a schedule to have this done.

Commissioner Bullard made the following substitute motion:

SUBSTITUTE MOTION:

To contact the attorney, Ms. Earls, and see if we can work out some figures from the demographer that they are using, give them ninety (90) days to supply us this information, and to table the first motion made by Vice Chairman Memory.

The substitute motion was seconded by Commissioner Norris.

A roll-call vote was taken on the Substitute Motion, with the following results:

AYES: Commissioners McKenzie, Norris, Bullard and Gore; **and**
NAYS: Chairman Prevatte, Vice Chairman Memory and Commissioner Jacobs.

The substitute motion passes on a four (4) to three (3) vote.

Agenda Item #20: FIXED ASSETS POLICY UPDATE:

Bobbie Faircloth, Deputy Finance Officer, presented the following updated Fixed Assets Policy.

I. PURPOSE

Fixed assets accounting is an important part of the stewardship responsibility of County officials, both appointed and elected. Good accounting controls and physical controls (inventory) over fixed assets better enable the administration to safeguard the County's sizable investment in fixed assets. In addition, North Carolina General Statute implies and generally accepted accounting principles require that a fixed asset accounting inventory system be maintained. A fixed asset inventory system further serves to assist administration in the formulation of policies dealing with acquisition, maintenance, retirement, and replacement of fixed assets. An inventory system also helps to improve the insurance coverage of the fixed assets and increases the chance of recovering lost or stolen fixed assets.

II. POLICY

Fixed assets represent a significant investment of the County's financial resources. The Board of Commissioners relies on the County Manager and department heads to safeguard these assets. Department heads are responsible for those assets assigned to their department. Fixed asset records aid them in doing periodic inventories of these items. In addition, these records can be used for insurance purposes, property management, as a basis for repair and maintenance program, and a capital improvements program. The fixed assets inventory has resulted in the generation of detailed records which have been incorporated into the County's accounting records.

III. DEFINITIONS

Building & Improvements- Includes the building structure of shell, foundations, framing, floors, walls, roofs, interior and exterior finish, décor windows and hardware.

*Includes furniture, fixtures and equipment affixed to the building such as built-in benches, cabinets counters, tables, lockers, exhaust hoods, kitchen equipment, HVAC, piping paging systems, clock systems, security systems and energy management systems.

*Wiring, electrical fixture, plumbing, etc

*Excludes normal repairs and maintenance to the building and improvements.

Fixed Assets- For purpose of this policy, "fixed assets" shall mean a unit of furniture or furnishing, and instrument, a machine, an apparatus and is valued above \$5000 or is defined as "theft-sensitive".

Land- The purchase price of the land, title and surveying fees, taxes, appraisal and negotiation fees, with preparation costs, and cost of demolishing unwanted structures should be included in the original cost. Land should be entered by descriptive name or street address.

Land Improvements- Asset type consisting of improvements and or developments to land other than construction. Examples are paving, lighting, and fencing.

Office Furniture & Equipment- Includes furniture and equipment not affixed to the building.

Original Cost- The cost of an asset at acquisition, including ancillary costs, i.e., freight cost, installation cost, and related expenditures. If an asset is donated, original cost should be entered at fair market value.

Retirement- A retirement represents the physical removal of an asset from custody or accountability. An asset may be removed from the inventory due to one of the following: sold, altered, stolen, salvage, traded in, lost, destroyed, etc. Items no longer under the control of the County should be removed from the property record.

Surplus Property Auction- The County will periodically hold an auction or dispose of County assets as approved in the Purchasing Manual.

Theft-Sensitive- are those items identified by the Purchasing Department which have a value of \$500 to \$4999.

Trade-in- Items being traded-in on a new piece of equipment through the purchase order procedure; the trade-in item will be deleted from the inventory master listing on receipt and acceptance of a new item.

Transfer- The relocation of an asset between departments and/or locations. If the equipment is to be temporarily loaned or relocated and the intention is to reclaim the item or restore it to its original location by the end of the fiscal year the asset record need not be changed. If however, the intention is to relocate the item or transfer the physical custody of the equipment on a permanent basis, then the asset record must be prepared.

IV. PROCEDURE

1. It is the responsibility of the Purchasing Department for the County of Columbus to inventory the county's fixed assets. The Purchasing Department and Finance Department have the responsibility to maintain and update the fixed asset records. The fixed assets record keeping system should list and summarize all fixed assets owned, providing accurate historical costs and list the location of each asset.
2. Fixed assets are divided into nine (9) classes as follows:
 - 171- Land
 - 172- Buildings
 - 173- Improvements
 - 174- Office Equipment
 - 175- Office Furniture
 - 176- Automobiles
 - 177- Tools & Tools
 - 178- Heavy Equipment
 - 179- Others
3. The County acquires assets through the Purchasing Department by issuing a contract and/or purchase order to encumber funds on the financial accounting system. Payments are made by the Finance Department when equipment or services are received or construction work has been performed.
4. Charitable contributions of fixed asset items are permitted. Any department receiving a contributed fixed asset should notify the Purchasing Department upon receipt of the asset. If possible, the department should ascertain a value of the donated item.
5. General fixed assets are depreciated but not charged as an expense to operations. Depreciation of fixed assets used by proprietary funds is charged as an expense against operations. Using the straight-line method, depreciation is provided over the estimated useful lives of assets as follows: Land Improvements 20 years, Buildings 30 years, Furniture and Equipment 15 years, Vehicles 5 years, and computer 3 years.
6. The Purchasing Director should be made aware of an item listed as a fixed asset, but not being utilized by the responsible department. This item becomes surplus and can either be transferred to another department that needs the item or temporarily stored until such time the item may be needed.
7. Surplus or obsolete fixed asset inventory items may be sold by the County as per North Carolina General Statutes. Departments must provide the Purchasing Department copies of the Transfer or Disposal of Equipment Form. One copy to the Purchasing Department and one copy affixed to the property indicating the item as surplus. When the item is disposed of, it will be removed from the inventory.
8. Broken or irreparable fixed asset items are not to be discarded or destroyed. Instead, they are to be reported as surplus property to the Purchasing Department for disposal, and held for further instruction.
9. Any department believing a fixed asset item has been stolen or missing should notify the Purchasing Director and provide the Purchasing Department with reporting documentation to include the police report. The department must complete the Transfer or Disposal of Equipment Form and submit it to the Purchasing Department as quickly as possible so that

the inventory may be adjusted appropriately. The department shall conduct a search of their area to ensure the asset is missing. The item will be dropped from the fixed asset inventory file when the loss is reported. If the item is recovered, once again the Purchasing Department is to be notified so that the item may be reinstated on the inventory file.

10. The importance of the physical and accounting control of the County's fixed assets cannot be over emphasized. Physical and accounting controls provide for protection from theft, for thorough records for insurance purposes, and for maintenance of the asset to achieve maximum operating efficiency. The Finance Officer is responsible for accounting controls and the Purchasing Director is responsible for the physical control of assets for the County. It is the duty of the department head to notify the Purchasing Director if a fixed asset item is lost, stolen, broken beyond repair or not utilized.
11. Equipment purchased by department s using grant funding will be charged directly to that department under capital outlay line item to obtain state reimbursement in the year purchased. These items also will require a tag number.

V TAGGING PROCEDURES

Determinations of what assets are to be tagged is subject to their treatment for Finance purposes. The County has an established capitalization policy which includes all assets with a unit cost of \$5,000 or more. The assets that are capitalized are expected to provide service for a least one year and, therefore, require positive identification. Exceptions to the rule of tagging are land improvements, buildings, infrastructure, etc. These assets are either not mobile or readily accessible and usually are the results of contracted, on-site construction rather than the normal purchasing procedure. When capital equipment is purchased in groups, it is necessary to tag each unit within the group individually. If a group of assets are generally not separated during the life of the asset, the group will be considered on asset.

Other items to be tagged but not capitalized are items considered to be “theft-sensitive” and cost between \$500 and \$4999. These items will be charged directly to the Fund/Department acquiring the item under office supplies or a comparable line item for the purchase. **THESE ITEMS ARE NOT DEPRECIATED, THEREFORE THEY WILL NOT BE CHARGED TO THE CAPITAL OUTLAY LINE ITEM.**

Occasionally, it is not desirable to tag certain items or equipment because of size or use, such as outdoor recreation equipment. If this occurs, a number will be assigned and recorded.

Equipment purchased as an accessory or modification for a previously tagged item does not need a new tag, rather, the existing asset tag number should be used to identify the new addition. However, an item purchased that will not be a permanent addition to the tagged item should be tagged separately.

VI RESPONSIBILITIES

The Purchasing Department is responsible for physical aspects of property control. Such control will include:

- Physically tagging of County assets
- Conducting periodic inventories either by department or equipment type.
- Reporting results of inventories to the Finance Office
- Coordinating the transfer of property between departments.
- Controlling property determined to be excess or unusable.
- Property identification number assignment and posting of all property.

The Finance Officer is responsible for fiscal aspects of property control. Fiscal Control includes:

- Providing property information to the Purchasing Department such as to the cost and date paid.
- Reconciliation of all property categories to the General Ledger.
- Preparation of all journal entries related to property control and depreciation where it applies.
- Maintenance of all supporting documentation related to property control.

Upon receipt of the necessary documentation the Finance Department will prepare a data input card for each item using the information provided and from physical inspection of the item. The following information shall be reflected on the card:

- Asset Control Number (a five-digit number assigned by the Purchasing Department to each asset. This mark is used to identify the asset and is imprinted on a silver and black tag stating "Property of Columbus County")
- Class of equipment (171, 175, etc.)
- Fund (General, Solid Waste, Water & Sewer)
- Department (Social Service, Behavioral Health)
- Type (a number indicating the type of equipment)
- Description (brief description of item)
- Location (address, room number, etc.)
- Purchase Order Number
- Purchase Date (date paid for)
- Serial Number
- Vendor
- Condition (new, used, fair, etc.)
- Quantity
- Unit Cost (cost plus shipping charges, installation, etc.)
- Total Cost (all cost associated with the purchase)
- Life Years (used only for Solid Waste, Water & Sewer or other enterprise funds)
- Original Fund Source (local, state, federal, revenue sharing expressed in percentage)

Upon completion of data entry cycle, the Finance Department will reconcile each fund and make appropriate journal entries. Upon completion of the reconciliation of funds, the property tag shall be affixed to each item when possible.

When property tags are affixed to the item, the tag shall be placed near the manufacturer's data plate and/or serial number. All other property tags shall be placed where the tag is visible for inventory purpose.

Ms. Faircloth stated the following:

1. We are presenting to you an updated version of the policy that was adopted, as a part of the Purchasing and Contracting Policies and Procedures Manual at the April 07, 2008 Meeting;
2. The \$500 to \$4,999 will be considered the Theft Sensitive items;
3. The \$5,000 or greater items will be listed on the depreciation list for the auditor;
4. I will be responsible for the \$5,000 or greater items; **and**
5. The Department Heads will be responsible for the Theft Sensitive items.

Lengthy and in-depth discussion was conducted relative to the need for the \$5,000 amount to be lowered in order to keep a more accurate account of what fixed assets Columbus County does have, as has been recommended by the auditor

Commissioner Gore made the following motion:

MOTION:

Commissioner Gore made a motion to instruct staff to go back to the policy and change the Theft Sensitive amount to \$200.00, seconded by Commissioner Bullard.

After additional discussion was conducted relative to the amount being lowered to \$100.00 for the Theft Sensitive items for fixed assets, Commissioner Gore amended his motion as follows:

AMENDED MOTION:

Commissioner Gore amended his original motion to read "to instruct staff to go back to the policy and change the Theft Sensitive amount to \$100.00, Commissioner Bullard amended his second. The amended motion passed unanimously.

RECESS REGULAR SESSION and enter into a COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

At 8:11 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Norris. The motion passed unanimously.

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of COMBINATION MEETING COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING MINUTES:

March 17, 2008 Combination Meeting Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets)

This information will be recorded in Minute Book 1 of each Water District, respectively.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - APPROVAL of ADJUSTMENTS to MARCH, 2008 WATER BILLS:

Leroy Sellers, Public Utilities Director, requested Board approval of adjustments to the March, 2008 monthly water bills.

This information will be recorded in Minute Book Number 1 for each Water District, respectively.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICT V - ESTABLISHMENT of PUBLIC HEARING on APRIL 21, 2008, at 6:30 P.M.:

Bill Clark, County Manager, requested the Board to establish April 21, 2008, at 6:30 P.M., as the date and time for a public hearing for the extension of Water Bonds from seven (7) years to ten (10) years.

This information will be recorded in Minute Book Number 1 for Columbus County Water and Sewer District V.

ADJOURN COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING and resume REGULAR SESSION

At 8:15 P.M., Commissioner Memory made a motion to adjourn the Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V, and resume Regular Session, seconded by Commissioner McKenzie. The motion passed unanimously.

Agenda Item #24: APPOINTMENTS - COMMITTEE/BOARDS:

June B. Hall, Clerk to the Board, requested the following appointment be made to the following committee.

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Housing Advisory Committee	IV	Marshall Shepherd (Deceased)	06-30-2007	HOLD

Agenda Item #25: GOVERNING BODY - APPOINTMENT of INDIVIDUALS to EDUCATE PUBLIC on the QUARTER-CENT (1/4¢) SALES TAX

The following appointments were made to the Quarter (1/4¢) Cent Sales Tax Education Committee.

QUARTER (1/4 ¢) CENT SALES TAX

EDUCATION COMMITTEE

DISTRICT	APPOINTEE	ADDRESS	TELEPHONE
I	#1		
	#2:		
II	#1: Julie Strickland		640-6624
	#2:		
III	#1: Brenda Moore		
III	#2: Wilson Spaulding		
IV	#1: Carlton Prince		
IV	#2:		
V	#1		
V	#2		
VI	#1: Peggy Gerald		
VI	#2: Gayle Williamson		
VII	#1: Dr. Dan Strickland		642-5158
VII	#2:		

Agenda Item #26: Consent Agenda Items:

Commissioner Norris made a motion to approve the following Budget Amendments seconded by Commissioner Gore. The motion passed unanimously.

A. Budget Amendments:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditure	68-4520-550010	Buy Used Mini-Van	18,000
	68-4520-550010	Letter (signage) on Van	300
Revenue	68-3452-44001	County Funds for RGP, VA, Supplement & Etc.	18,300
Expenditure	10-5180-512100	Salaries & Wages	9,000
	10-5180-531100	Travel	504
Revenue	10-3510-430024	Food and Lodging	9,504
Expenditure	46-7115-549965	Contingency	(37,120)
	46-7115-519935	Resident Inspection Contract	37,120
Expenditure	10-5302-519912	Day Care - Smart Strat	20,037

Revenue	10-3530-430090	Day Care	20,037
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Commissioner Bullard made a motion to approve the following April 07, 2008 Tax Refunds and Releases, seconded by Commissioner Gore. The motion passed unanimously.

B. April 07, 2008 Tax Refunds and Releases:

**TAX REFUNDS (as submitted to the Governing Body Office from the Tax Office):
April 07, 2008**

Refunds Name: Campbell, Stanley C. Amount: \$0.00
 Value: \$0.00 Year 007 Account # 14-04426 Bill # 43537 Total \$193.00
 Refund the user fee. Did not have a trash can in 2007.
 6401 Whitehall Rd. Clarkton NC 28433

Refunds Name: Enzor, Dwayne Amount: \$0.00
 Value: \$0.00 Year 007 Account # 16-00406 Bill # 48884 Total \$193.00
 Refund user fee. House is vacant, no power and no trash can.
 6360 Cherry Grove Rd. Cerro Gordo NC 28430

Refunds Name: Enzor, Dwayne Amount: \$0.00
 Value: \$0.00 Year 007 Account # 16-00406 Bill # 48885 Total \$193.00
 Refund user fee. House is vacant, has not power and no trash can.
 6360 Cherry Grove Rd. Cerro Gordo NC 28430

Refunds Name: Simmons, Omega (Heirs) Amount: \$158.36
 Value: \$20,700.00 Year 006 Account # 03-21725 Bill # 52648 Total \$179.06
 Refund the property value, the Old Dock Fire (16.56) and the Columbus Rescue (4.14). The property is double listed in the name of Vera Mae Simmons. Make check payable to Rodney Dean Simmons.
 35 AM Godwin Rd. Clarendon NC 28432

Refunds Name: Simmons, Omega (Heirs) Amount: \$168.71
 Value: \$20,700.00 Year 007 Account # 03-21725 Bill # 73162 Total \$189.41
 Refund the property value, the Old Dock Fire (16.56) and the Columbus Rescue (4.14). The property is double listed in the name of Vera Mae Simmons. Make check payable to Rodney Dean Simmons.
 35 AM Godwin Rd. Clarendon NC 28432

**TAX RELEASES (as submitted to the Governing Body Office from the Tax Office):
April 07, 2008**

Release the Property Value in the name of Black, William Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 11-02840 Bill # 0209 Total \$6.18
 Release the 2% discount that was not absorbed by computer.

Release the Property Value in the name of Burchette, Lewis C. Amount: \$2.45
 Value: \$300.00 Year: 2007 Account # 11-04460 Bill # 2731 Total \$2.69
 Release the 2% discount that was not absorbed by computer.

Release the Property Value in the name of Burroughs, Homer Amount: \$22.88
 Value: \$2,807.00 Year: 2007 Account # 06-00319 Bill # 2843 Total \$25.12
 Release the value of a boat, the Williams Fire (1.68) and the Columbus Rescue (.56). The boat was sold in 2006 in S. C.

Release the Property Value in the name of Connor, Tony Amount: \$10.55
 Value: \$1,352.00 Year: 2001 Account # 04-03011 Bill # 6884 Total \$11.90
 Release the value of a boat and the Columbus Rescue. The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony Amount: \$9.13
 Value: \$1,171.00 Year: 2003 Account # 04-03011 Bill # 4745 Total \$11.07
 Release the value of a boat, the Bolton Fire (.70) and the Columbus Rescue (.23) The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony Amount: \$9.13
 Value: \$1,171.00 Year: 2004 Account # 04-03011 Bill # 0916 Total \$11.07
 Release the value of a boat, the Bolton Fire (.70) and the Columbus Rescue (.23). The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony Amount: \$8.55
 Value: \$1,171.00 Year: 2005 Account # 04-03011 Bill # 4755 Total \$10.43

Release the value of a boat, the Bolton Fire (.70) and the Columbus Rescue (.23). The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony	Amount:	\$7.61
Value: \$995.00 Year: 2006 Account # 04-03011 Bill # 5606	Total	\$9.69

Release the value of a boat, the Bolton Fire (1.00) and Columbus Rescue (.20). The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony	Amount:	\$7.30
Value: \$896.00 Year: 2007 Account # 04-03011 Bill # 5620	Total	\$9.22

Release the value of a boat, the Bolton Fire (.90) and Columbus Rescue (.18). The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony	Amount:	\$9.66
Value: \$1,238.00 Year: 2002 Account # 04-03011 Bill # 4452	Total	\$10.90

Release the value of a boat and the Columbus Rescue. The boat was sold in 1999.

Release the Property Value in the name of Connor, Tony	Amount:	\$20.33
Value: \$2,823.00 Year: 2000 Account # 04-03011 Bill # 6711	Total	\$22.36

Release the value of a boat that was sold in 1999.

Release the Property Value in the name of Freeman, Augusta	Amount:	\$0.00
Value: \$0.00 Year: 2006 Account # 11-09522 Bill # 0739	Total	\$102.30

Release the user fee on a mobile home that was torn down in 1993.

Release the Property Value in the name of Freeman, Augusta	Amount:	\$7.30
Value: \$1,000.00 Year: 2005 Account # 11-09522 Bill # 9788	Total	\$185.10

Release the value of a mobile home, the Hallsboro Fire (.60) and the Columbus Rescue (.20). The home was torn down in 1993.

Release the Property Value in the name of Freeman, Augusta	Amount:	\$22.89
Value: \$2,935.00 Year: 2004 Account # 11-09522 Bill # 5942	Total	\$204.76

Release the value of a boat, the Hallsboro Fire (1.76) and the Columbus Rescue (.59). The home was torn down in 1993.

Release the Property Value in the name of Freeman, Augusta	Amount:	\$20.63
Value: \$2,645.00 Year: 2003 Account # 11-09522 Bill # 9724	Total	\$202.03

Release the value of a mobile home, the Hallsboro Fire (1.59) and the Columbus Rescue (.53). The home was torn down in 1993.

Release the Property Value in the name of Freeman, Augusta	Amount:	\$8.15
Value: \$1,000.00 Year: 2007 Account # 11-09522 Bill # 0894	Total	\$202.85

Release the value of a boat, the Hallsboro Fire (.60) and the Columbus Rescue (.20). The home was torn down in 1999.

Release the Property Value in the name of Horne, Russell	Amount:	\$74.82
Value: \$9,780.00 Year: 2006 Account # 01-43731 Bill # 7044	Total	\$97.17

Release the value of two boats, the Whiteville Rescue (1.96) and Water 3 (12.71). One boat was traded and one was stolen.

Release the Property Value in the name of Horne, Russell	Amount:	\$71.73
Value: \$8,802.00 Year: 2007 Account # 01-43731 Bill # 7284	Total	\$73.49

Release the value of two boats and the Whiteville Rescue. One boat was traded and one was stolen.

Release the Property Value in the name of Long, George E.	Amount:	\$4.32
Value: \$600.00 Year: 2000 Account # 03-13880 Bill # 066	Total	\$4.32

Release the value of an old house that does not exist.

Release the Property Value in the name of Long, George E.	Amount:	\$4.68
Value: \$600.00 Year: 2001 Account # 03-13880 Bill # 597	Total	\$4.80

Release the value of a old house and the Columbus Rescue. The house does not exist.

Release the Property Value in the name of Long, George E.	Amount:	\$4.17
Value: \$600.00 Year: 1998 Account # 03-13880 Bill # 7775	Total	\$4.17

Release the value of a old house that does not exist.

Release the Property Value in the name of Long, George E.	Amount:	\$4.68
Value: \$600.00 Year: 2002 Account # 03-13880 Bill # 9518	Total	\$4.80

Release the value of a old house and the Columbus Rescue. The house does not exist.

Release the Property Value in the name of Long, George E.	Amount:	\$4.68
Value: \$600.00 Year: 2003 Account # 03-13880 Bill # 0057	Total	\$4.80

Release the value of a old house and the Columbus Rescue. The house does not exist.

Release the Property Value in the name of Long, George E. Amount: \$4.68
 Value: \$600.00 Year: 2004 Account # 03-13880 Bill # 302 Total \$4.80
 Release the value of a old house and the Columbus Rescue. The house does not exist.

Release the Property Value in the name of Long, George E. Amount: \$4.38
 Value: \$600.00 Year: 2005 Account # 03-13880 Bill # 0277 Total \$4.50
 Release the value of a old house and the Columbus Rescue fee. The house does not exist.

Release the Property Value in the name of Long, George E. Amount: \$4.59
 Value: \$600.00 Year: 2006 Account # 03-13880 Bill # 1430 Total \$4.71
 Release the value of a old house and the Columbus Rescue. The house does not exist.

Release the Property Value in the name of Long, George E. Amount: \$4.89
 Value: \$600.00 Year: 2007 Account # 03-13880 Bill # 1728 Total \$5.01
 Release the value of a old house and the Columbus Rescue. The house does not exist.

Release the Property Value in the name of Long, George E. Amount: \$4.17
 Value: \$600.00 Year: 1999 Account # 03-13880 Bill # 9800 Total \$4.17
 Release the value of a old house that does not exist.

Release the Property Value in the name of Long, Hamilton Amount: \$8.15
 Value: \$1,000.00 Year: 2007 Account # 01-05389 Bill # 1742 Total \$9.96
 Release the value of a boat, the Brunswick Fire (.70) and the Whiteville Rescue (.20). The boat was sold out of county in 2006.

Release the Property Value in the name of Long, Howard R. Amount: \$7.65
 Value: \$1,000.00 Year: 2006 Account # 07-10566 Bill # 1452 Total \$202.52
 Release the value of a mobile home, the Nakina Fire (.80) and the Columbus Rescue (.20). The house was condemned in 2005.

Release the Property Value in the name of Long, Howard R. Amount: \$8.15
 Value: \$1,000.00 Year: 2007 Account # 07-10566 Bill # 1751 Total \$203.07
 Release the value of a mobile home, the Nakina Fire (.80) and the Columbus Rescue (.20). The home was condemned in 2005.

Release the Property Value in the name of Simmons, Virginia Amount: \$34.88
 Value: \$4,280.00 Year: 2007 Account # 03-04904 Bill # 3232 Total \$39.16
 Release the value of a boat, the Old Dock Fire (3.42) and the Columbus Rescue (.86). The boat was sold in 2006 to someone in Brunswick County.

Release the Property Value in the name of Spaulding, Eliza Amount: \$223.72
 Value: \$27,450.00 Year: 2007 Account # 08-17372 Bill # 4905 Total \$245.68
 Release a portion of the property value, a portion of the St. James Fire (46.47) and a portion of the Columbus Rescue (5.49). The customer failed to receive the Senior Citizens Exemption.

Release the Property Value in the name of Spivey, James E. Amount: \$85.02
 Value: \$10,900.00 Year: 2003 Account # 16-13587 Bill # 2974 Total \$275.10
 Release the value of a old house, the Cole Service (10.90) and the Columbus Rescue (2.18). The old house is unlivable, falling down.

Release the Property Value in the name of Spivey, James E. Amount: \$85.02
 Value: \$10,900.00 Year: 2004 Account # 16-13587 Bill # 9294 Total \$291.45
 Release the value of a old house, the Cole Service (10.90) and the Columbus Rescue (2.18), and W2 (16.35). The old house is unlivable, falling down.

Release the Property Value in the name of Spivey, James E. Amount: \$96.36
 Value: \$13,200.00 Year: 2005 Account # 16-13587 Bill # 3431 Total \$301.08
 Release the value of a old house, the Cole Service (13.20) Columbus Rescue (2.64) and W2 (11.88). The old house is unlivable, falling down.

Release the Property Value in the name of Spivey, James E. Amount: \$100.98
 Value: \$13,200.00 Year: 2006 Account # 16-13587 Bill # 4715 Total \$321.70
 Release the value of a old house, the Cole Service (13.20) Columbus Rescue (2.64) and W2 (11.88). The old house is unlivable, falling down.

Release the Property Value in the name of Spivey, James E. Amount: \$107.58
 Value: \$13,200.00 Year: 2007 Account # 16-13587 Bill # 5258 Total \$328.30
 Release the value of a old house, the Cole Service (13.20) Columbus Rescue (2.64) and W2 (11.88). The old house is unlivable, falling down.

Release the Property Value in the name of Stegall, Stephen Amount: \$8.58
 Value: \$1,100.00 Year: 2004 Account # 13-05219 Bill # 9843 Total \$12.54
 Release the value of a boat, the Cerro Gordo Fire (1.10) Columbus Rescue (.22) and W2 (1.65). The boat has been gone since 2003.

Release the Property Value in the name of Stegall, Stephen Amount: \$8.03
 Value: \$1,100.00 Year: 2005 Account # 13-05219 Bill # 3996 Total \$11.28
 Release the value of a boat, the Cerro Gordo Fire (1.10) Columbus Rescue (.22) and W2 (.99). The boat has been gone since 1999.

Release the Property Value in the name of Stegall, Stephen Amount: \$8.87
 Value: \$1,160.00 Year: 2006 Account # 13-05219 Bill # 5301 Total \$12.33
 Release the value of a boat, the Cerro Gordo Fire (1.16) Columbus Rescue (.23) and W2 (1.03). The boat has been gone since 1999.

Release the Property Value in the name of Stegall, Stephen Amount: \$8.80
 Value: \$1,080.00 Year: 2007 Account # 13-05219 Bill # 5837 Total \$12.08
 Release the value of a boat, the Cerro Gordo Fire (1.08) Columbus Rescue (.22) and W2 (.97). The boat has been gone since 1999.

Release the Property Value in the name of Thompson, Jerry Amount: \$10.84
 Value: \$1,485.00 Year: 2005 Account # 11-27224 Bill # 5809 Total \$12.25
 Release the value of a boat and the Columbus Rescue. The boat was sold in 2002.

Release the User Fee in the name of Cox, Daniel Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 03-00837 Bill # 5937 Total \$193.00
 Release the user fee. House is vacant and does not have a trash can.

Release the User Fee in the name of George, Titus Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 16-05027 Bill # 1928 Total \$193.00
 Release user fee. House is vacant and does not have a trash can.

Release the User Fee in the name of Little G. B. Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 04-10280 Bill # 1449 Total \$193.00
 Release the user fee. House is vacant and trash can has been removed.

Release the User Fee in the name of Malpass, E. C. etal Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 15-25557 Bill # 2357 Total \$193.00
 Release user fee on a service garage that is no longer in business. There is no trash can here.

Release the User Fee in the name of Malpass, E.C. etal Amount: \$0.00
 Value: \$0.00 Year: 2006 Account # 15-25557 Bill # 2061 Total \$193.00
 Release the user fee on a service that is not longer in business. There is no trash can here.

Release the User Fee in the name of Mise, Virgie M. Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 09-21080 Bill # 5150 Total \$193.00
 Release the user fee. House is vacant and does not have a trash can.

Release the User Fee in the name of Nobles, Jimmy Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 13-30165 Bill # 6747 Total \$106.00
 Release one of two user fees. There is only one trash can here.

Release the User Fee in the name of Northwood Assembly Amount: \$0.00
 Value: \$0.00 Year: 2007 Account # 18-00314 Bill # 3812 Total \$193.00
 Release user fee. Church is using a commercial hauler.

Release the User Fee in the name of Perritte, Daniel Amount: \$0.00
 Value: \$0.00 Year: 2003 Account # 06-01729 Bill # 5969 Total \$177.00
 Release the user fee. There is no trash can at this address.

Release the User Fee in the name of Perritte, Daniel Amount: \$0.00
 Value: \$0.00 Year: 2004 Account # 06-01729 Bill # 2253 Total \$177.00
 Release the user fee. There is no trash can at this address.

Release the User Fee in the name of Perritte, Daniel Amount: \$0.00
 Value: \$0.00 Year: 2005 Account # 06-01729 Bill # 6346 Total \$177.00
 Release user fee. There is no trash can at this address.

Release the User Fee in the name of Perritte, Daniel Amount: \$0.00

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Value: \$0.00 Year: 2007 Account # 06-01729 Bill # 8040 Total \$193.00
Release the user fee. There is no trash can at this address.

Release the User Fee in the name of Perritte, Daniel Amount: \$0.00
Value: \$0.00 Year: 2006 Account # 06-01729 Bill # 7647 Total \$193.00
Release the user fee. There is no trash can at this address.

Release the User Fee in the name of Pierce, James E. Amount: \$0.00
Value: \$0.00 Year: 2007 Account # 11-19860 Bill # 8302 Total \$193.00
Release the user fee. The house is vacant and there is no trash can here.

Release the User Fee in the name of Shelby Sellers Trust Amount: \$0.00
Value: \$0.00 Year: 2007 Account # 11-01548 Bill # 2644 Total \$106.00
Release the user fee. Did not have a trash can during 2007.

Release the User Fee in the name of Slater, Larry Amount: \$0.00
Value: \$0.00 Year: 2007 Account # 01-84120 Bill # 3501 Total \$106.00
Release the user fee on a house that is vacant.

Release the User Fee in the name of Smith, David Amount: \$0.00
Value: \$0.00 Year: 2007 Account # 01-84731 Bill # 3785 Total \$106.00
Release the user fee. House is vacant and does not have a trash can.

Release the User Fee in the name of Tedder, Marvin Amount: \$0.00
Value: \$0.00 Year: 2007 Account # 14-05157 Bill # 7446 Total \$193.00
Release the user fee. House is vacant and does not have a trash can.

Release the User Fee in the name of Walking By Faith Ministries Amount: \$0.00
Value: \$0.00 Year: 2007 Account # 18-44650 Bill # 3957 Total \$193.00
Release the user fee that is double listed to Fuller Presbyterian Church.

Commissioner Jacobs made a motion to approve the following amendments to the April 07, 2008 Tax Releases, seconded by Commissioner McKenzie. The motion passed unanimously.

C. Amendments to April 07, 2008 Tax Releases:

Release the value of a boat in the name of Hamilton Long. The rescue district should be Columbus instead of Whiteville.

Release a portion of the property value in the name of Eliz. Spaulding. The amount of the St. James Fire should be \$16.47 instead of \$46.47.

Agenda Item #27: COMMENTS:

Chairman Prevatte opened the floor for comments. The following people spoke.

A. Department Heads:

Stuart Carroll: I would like to bring to your attention the fact that there is a misprint in the brochure on the 1/4 Cent Sales Tax Proposal. It is printed on Page 3, "It will not start to be collected, if passed in November, until April 2008" and obviously, it should state April, 2009.

B. Board of Commissioners:

1. **Commissioner Memory:** I would like to bring to your attention the letter from the North Carolina Department of Transportation in response to our request for a License Plate Agency in the eastern end of Columbus County. They received our letter, acted on it, and feel that it would take too much business away from the Whiteville Office.

2. **Chairman Prevatte:** stated the following:

A. We had a Strategic Planning Retreat last week;

B. It was a good and productive meeting;

B. I compliment Mr. Clark and Chris May for that meeting;

C. This has been one of the goals, that we, as Commissioners, that have been trying to work on; **and**

D. This was a very good meeting and I was very pleased to see the items that

rolled through it.

3. **Commissioner Jacobs:** stated the following:
 - A. It was a very educational meeting;
 - B. I thank Mr. Freeman for his comments about the Beaver Control;
 - C. I wish to thank everyone that played a part in working on the flooding problem for the citizens in my area;
 - D. We have a good County and good employees which are our most precious commodity; **and**
 - E. We are still pushing this Board for the Water District in my area, and we hope to have some pipe laid in the ground in the near future.

4. **Commissioner Bullard:** stated the following:
 - A. At the last meeting, I asked to have a policy prepared for the auditing of each County department that handled cash, and I would like to know what the status of this request is. Bobbie Faircloth, Deputy Finance Director, replied stating that she had requested an extension on this due to the fact it is more difficult to find a plan of action than I thought it would be. I hope to have a draft copy for the Board at the next meeting.
 - B. On the special tax being charged in Water Districts II and III, I would like a report at the next meeting on how much tax it would take to meet the obligation. I think it is time we give the residents in these two (2) water districts a break. Chairman Prevatte replied stating this matter was discussed a few weeks ago, and it was decided that this would be handled during the upcoming Budget process.

5. **Commissioner McKenzie:** I would like to encourage every citizen that can hook up to the water system, to hook up and this would lower the tax, and eventually eliminate the tax altogether.

6. **Commissioner Gore:** we need to work on the attendance at the Department Head Meetings by the Department Heads.

- C. **County Manager:** stated that on April 22, 2008, at 9:30 A.M., the Rural Courts Commission will be here to tour the Courthouse and you are certainly invited to attend.

Ed Worley, Aging Director, made the following two (2) announcements:

 1. On May 13, 2008, at 10:00 A.M., the Senior Picnic will be held at the Fairgrounds and everyone is invited to attend; **and**
 2. The Real Senior Prom will be held on April 9, 2008, at the Depot.

Agenda Item #28: ADJOURNMENT

At 8:30 P.M., Commissioner Memory made a motion to adjourn, seconded by Commissioner Norris. The motion passed unanimously.

APPROVED:

**GAIL E. EDWARDS, Deputy Clerk
to Board**

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING**

Monday, April 07, 2008

8:11 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board. These minutes were recorded by Gail Edwards, Deputy Clerk to the Board, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

James Prevatte, **Chairman**
Bill Memory, **Vice Chairman**
Amon E. McKenzie
Sammie Jacobs
Lynwood Norris
Ricky Bullard
Ronald Gore

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Steven W. Fowler, **County Attorney**
Gail Edwards, **Deputy Clerk to Board**
Bobbie Faircloth, **Deputy Finance Officer**

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

MEETING CALLED TO ORDER:

At 8:11 P.M, Chairman Prevatte called the Columbus County Water and Sewer Districts I, II, III, IV and V **COMBINATION** Board Meeting to order

Agenda Item #21: **COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of COMBINATION MEETING COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:**

March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner McKenzie made a motion to approve the March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**), as recorded, seconded by Commissioner Gore. The motion passed unanimously.

Agenda Item #22: **COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2008 WATER BILLS:**

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the March, 2008 monthly water bills.

DISTRICT I ADJUSTMENTS FOR THE MONTH OF MARCH

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
3/3/2008	101585	RUTH NORRIS	40.00-	POSTING ERROR
3/3/2008	200610	WILLIAM SMITH	25.00+	MANUAL BILL
3/3/2008	201360	MELISSA MARLOWE	33.00+	MANUAL BILL
3/3/2008	201685	WILLIAM CARTRETTE	21.00+	MANUAL BILL
3/3/2008	300610	PAM DORMAN	21.00+	MANUAL BILL
3/3/2008	301850	ROBIN NORRIS	37.00+	MANUAL BILL
3/3/2008	600140	HERON PEREZ	29.00+	MANUAL BILL
3/3/2008	201040	ANGIE GIVINS	77.00+	MANUAL BILL
3/3/2008	201040	ANGIE GIVINS	393.48+	BALANCE TRANSFERRED
3/3/2008	201040.00 98	BRIAN GIVINS	161.70-	BILLING ERROR
3/3/2008	201040.00 98	BRIAN GIVINS	393.48-	BALANCE TRANSFERRED
3/3/2008	104000	BRENDA HEMINGWAY	21.00+	MANUAL BILL
3/3/2008	300730	MITCHELL MCPHERSON	1,080.00-	METER READ WRONG
3/3/2008	404945.00 96	MELISSA CARTRETTE	12.60+	TRANSFER CREDIT
3/3/2008	404940.00 93	MELISSA CARTRETTE	12.60-	TRANSFER CREDIT
3/10/2008	204510.00 90	CYNTHIA CHATMAN	25.00-	BILLING ERROR
3/14/2008	100510	JESSICA WARD	48.00-	CUST LEAK
3/14/2008	103470	DANNY SELLERS	25.00+	CREDIT REFUNDED
3/14/2008	402485	JONATHAN SMITH	12.00+	CREDIT REFUNDED
3/14/2008	208030	ROSA SMITH	50.00+	METER TAMPERING
3/19/2008	404680	TEINNE JAMES	129.18-	BILLING ERROR
3/25/2008	301775	AMANDA GREENE	30.00-	CUT OFF WAIVED
3/25/2008	300340	KYLE & CHRISTY PHILLIPS	30.00-	CUT OFF WAIVED
3/25/2008	600342.00 97	MELVIN LEWIS	25.00-	POSTING ERROR
3/25/2008	603595	DORIS SHIPMAN	25.00+	POSTING ERROR
3/26/2008	105160	NORMAN NORRIS	30.00-	CUT OFF WAIVED
3/26/2008	105160	NORMAN NORRIS	5.00-	PEN WAIVED
3/26/2008	206550	WALTER WRIGHT	30.00-	CUT OFF WAIVED
3/26/2008	208510	BILLY PRINCE	30.00-	CUT OFF WAIVED
3/26/2008	208520	BILLY PRINCE	30.00-	CUT OFF WAIVED
3/26/2008	104100	BILLY MCCUMBEE	30.00-	CUT OFF WAIVED
TOTAL			\$(1,347.88)	

Commissioner Jacobs made a motion to approve the adjustments to the March, 2008 monthly water bills for Columbus County Water and Sewer District I, seconded by Commissioner Norris. The motion passed unanimously.

ADJOURNMENT:

At 8:15 P.M., Vice Chairman Memory made a motion to adjourn, seconded by Commissioner McKenzie. The motion passed unanimously.

APPROVED:

**GAIL EDWARDS, Deputy Clerk to
Board**

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING**

Monday, April 07, 2008

8:11 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board. These minutes were recorded by Gail Edwards, Deputy Clerk to the Board, and typed by June B. Hall, Clerk to the Board.

COMMISSIONERS PRESENT:

James Prevatte, **Chairman**
Bill Memory, **Vice Chairman**
Amon E. McKenzie
Sammie Jacobs
Lynwood Norris
Ricky Bullard
Ronald Gore

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Steven W. Fowler, **County Attorney**
Gail Edwards, **Deputy Clerk to Board**
Bobbie Faircloth, **Deputy Finance Officer**

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

MEETING CALLED TO ORDER:

At 8:11 P.M, Chairman Prevatte called the Columbus County Water and Sewer Districts I, II, III, IV and V **COMBINATION** Board Meeting to order

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of COMBINATION MEETING COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner McKenaie made a motion to approve the March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**), as recorded, seconded by Commissioner Gore. The motion passed unanimously.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2008 WATER BILLS:

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the March, 2008 monthly water bills.

DISTRICT II ADJUSTMENTS FOR THE MONTH OF MARCH

<u>DATE</u>	<u>ACCT #</u>	<u>ACCT NAME</u>	<u>ADJ AMOUNT</u>	<u>REASON FOR ADJUSTMENT</u>
3/3/2008	142740	WOODMEN-WORLD	10.00-	CUST LEAK
3/3/2008	120450	MISTY NOBLES	29.00+	MANUAL BILL
3/3/2008	120450.0096	MISTY NOBLES	11.30-	MANUAL BILL
3/3/2008	120450.00 94	MISTY NOBLES	11.30+	MANUAL BILL
3/3/2008	110294	JOSEPH STEPHENS	25.00+	MANUAL BILL
3/3/2008	122270	ERIC JENKINS	61.00+	MANUAL BILL
3/3/2008	131166	LEVANCE BETHEA	100.00+	MANUAL BILL
3/3/2008	131166	LEVANCE BETHEA	45.00+	MANUAL BILL
3/3/2008	132683	PAUL PAGE	161.00+	MANUAL BILL
3/3/2008	140865	TUJUANNA HAMMOND	33.00+	MANUAL BILL
3/3/2008	141630	JERRY MCKENZIE	25.00+	MANUAL BILL
3/3/2008	143795	HEATHER MILLIGAN	33.00+	MANUAL BILL
3/3/2008	121390	DOROTHY LEGGETT	29.00+	MANUAL BILL
3/3/2008	111727	INTERKORSDA	25.00-	BILLING ERROR
3/5/2008	132825	JEFF BURROUGHS	98.80-	CUST LEAK
3/6/2008	143260	CAROL HARRISON	26.00-	CUST LEAK
3/6/2008	140326	NELLIE HELTON	25.00-	BILLING ERROR
3/6/2008	141697	LISA PRIEST	30.00-	CUT OFF WAIVED
3/6/2008	141697	LISA PRIEST	5.00-	PEN WAIVED
3/7/2008	142060	JOHN LENNON	30.00-	CUT OFF WAIVED
3/7/2008	142060	JOHN LENNON	5.00-	PEN WAIVED
3/7/2008	121522	ANTHONY ENNIS	30.00-	CUT OFF WAIVED
3/10/2008	132818	KENT STRICKLAND	61.00+	MANUAL BILL
3/10/2008	111758	GRACIE GREEN	116.00-	METER READ WRONG
3/10/2008	131690	LISA NORRIS	30.00-	CUT OFF WAIVED
3/11/2008	143575	EVERGREEN SCHOOL	848.01-	CUST LEAK
3/12/2008	142060	JOHN LENNON	50.00-	CUST LEAK
3/14/2008	142198	JAMES THOMPSON	25.00-	BILLING ERROR
3/14/2008	120780	BETTY RAMIREZ	50.00+	CREDIT REFUNDED
3/14/2008	132860	RENEE KELLIHAN	50.00+	CREDIT REFUNDED
3/19/2008	140815	WENDY MCKENZIE	30.00-	CUT OFF WAIVED
3/19/2008	110586	LONZIE LEE	170.00-	BILLING ERROR
3/19/2008	121935	JULIA COOK	192.50-	BILLING ERROR
3/19/2008	132770	CALVIN SMITH	150.00-	BILLING ERROR
3/25/2008	110760	TOMMY HAMMOND	30.00-	CUT OFF WAIVED
TOTAL			\$(1,224.31)	

Commissioner Jacobs made a motion to approve the adjustments to the March, 2008 monthly water bills for Columbus County Water and Sewer District II, seconded by Commissioner Norris. The motion passed unanimously.

ADJOURNMENT:

At 8:15 P.M., Vice Chairman Memory made a motion to adjourn, seconded by Commissioner McKenzie. The motion passed unanimously.

APPROVED:

**GAIL EDWARDS, Deputy Clerk to
Board**

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING**

Monday, April 07, 2008

8:11 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board. These minutes were recorded by Gail Edwards, Deputy Clerk to Board, and typed by June B. Hall, Clerk to Board.

COMMISSIONERS PRESENT:

James Prevatte, **Chairman**
Bill Memory, **Vice Chairman**
Amon E. McKenzie
Sammie Jacobs
Lynwood Norris
Ricky Bullard
Ronald Gore

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Steven W. Fowler, **County Attorney**
Gail Edwards, **Deputy Clerk to Board**
Bobbie Faircloth, **Deputy Finance Officer**

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

MEETING CALLED TO ORDER:

At 8:11 P.M, Chairman Prevatte called the Columbus County Water and Sewer Districts I, II, III, IV and V **COMBINATION** Board Meeting to order

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of COMBINATION MEETING COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner McKenzie made a motion to approve the March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**), as recorded, seconded by Commissioner Gore. The motion passed unanimously.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2008 WATER BILLS:

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the March, 2008 monthly water bills.

DISTRICT III ADJUSTMENTS FOR THE MONTH OF MARCH

<u>DATE</u>	<u>ACCT #</u>	<u>ACCOUNT NAME</u>	<u>ADJ AMOUNT</u>	<u>REASON FOR ADJUSTMENT</u>
3/3/2008	340250	CRYSTAL MORRIS	25.00+	MANUAL BILL
3/3/2008	340885	LESLIE ADAMS	29.00+	MANUAL BILL
3/3/2008	350710	KISHA MCCOLLUM	25.00+	MANUAL BILL
3/3/2008	371140	TRACY PRICE	33.00+	MANUAL BILL
3/3/2008	380290	SHERRY DOVE	25.00+	MANUAL BILL
3/4/2008	330140	SHIRLEY HAYNES	25.00-	BILLING ERROR
3/10/2008	350970	AMANDA LEWIS	392.00-	METER READ WRONG
3/10/2008	380080	JEROME MCPHERSON	57.00-	CUST LEAK
3/14/2008	380690	TANGA POWELL	52.00-	CUST LEAK
3/14/2008	360455	AMANDA MOODY	25.00+	CREDIT REFUNDED
3/14/2008	350520	JUDITH CASPERSON	25.00+	CREDIT REFUNDED
3/14/2008	340480	DEREK STRICKLAND	17.00+	CREDIT REFUNDED
TOTAL			\$(322.00)	

Commissioner Jacobs made a motion to approve the adjustments to the March, 2008 monthly water bills for Columbus County Water and Sewer District III, seconded by Commissioner Norris. The motion passed unanimously.

ADJOURNMENT:

At 8:15 P.M., Vice Chairman Memory made a motion to adjourn, seconded by Commissioner McKenzie. The motion passed unanimously.

APPROVED:

**Gail Edwards, Deputy Clerk to
Board**

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING**

Monday, April 07, 2008

8:11 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board. These minutes were recorded by Gail Edwards, Deputy Clerk to Board, and typed by June B. Hall, Clerk to Board.

COMMISSIONERS PRESENT:

James Prevatte, **Chairman**
Bill Memory, **Vice Chairman**
Amon E. McKenzie
Sammie Jacobs
Lynwood Norris
Ricky Bullard
Ronald Gore

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Steven W. Fowler, **County Attorney**
Gail Edwards, **Deputy Clerk to Board**
Bobbie Faircloth, **Deputy Finance Officer**

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

MEETING CALLED TO ORDER:

At 8:11 P.M, Chairman Prevatte called the Columbus County Water and Sewer Districts I, II, III, IV and V **COMBINATION** Board Meeting to order

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of COMBINATION MEETING COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner McKenzie made a motion to approve the March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**), as recorded, seconded by Commissioner Gore. The motion passed unanimously.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2008 WATER BILLS:

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustments to the March, 2008 monthly water bills.

WATER DISTRICT IV ADJUSTMENTS for MONTH of MARCH, 2008

DATE	ACCT #	ACCT NAME	AMOUNT	REASON for ADJUSTMENT
03/03/2008	410630	Steven Nobels	29.00+	Manual Bill
03/14/2008	410400.0096	Jamil Perryman	17.80+	Credit Refunded
TOTAL:			\$46.80	

Commissioner Jacobs made a motion to approve the adjustments to the March, 2008 monthly water bills for Columbus County Water and Sewer District IV, seconded by Commissioner Norris. The motion passed unanimously.

ADJOURNMENT:

At 8:15 P.M., Vice Chairman Memory made a motion to adjourn, seconded by Commissioner McKenzie. The motion passed unanimously.

APPROVED:

**GAIL EDWARDS, Deputy Clerk to
Board**

JAMES E. PREVATTE, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, April 07, 2008
8:11 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer Districts I, II, III, IV and V Board. These minutes were recorded by Gail Edwards, Deputy Clerk to Board, and typed by June B. Hall, Clerk to Board.

COMMISSIONERS PRESENT:

James Prevatte, **Chairman**
 Bill Memory, **Vice Chairman**
 Amon E. McKenzie
 Sammie Jacobs
 Lynwood Norris
 Ricky Bullard
 Ronald Gore

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Steven W. Fowler, **County Attorney**
 Gail Edwards, **Deputy Clerk to Board**
 Bobbie Faircloth, **Deputy Finance Officer**

APPOINTEE ABSENT:

June B. Hall, **Clerk to Board**

MEETING CALLED TO ORDER:

At 8:11 P.M, Chairman Prevatte called the Columbus County Water and Sewer Districts I, II, III, IV and V **COMBINATION** Board Meeting to order

Agenda Item #21: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of COMBINATION MEETING COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner McKenzie made a motion to approve the March 17, 2008 **Combination Meeting** Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**), as recorded, seconded by Commissioner Gore. The motion passed unanimously.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to MARCH, 2008 WATER BILLS:

Leroy Sellers, Public Utilities Director, requested Board approval of the following adjustment to the March, 2008 monthly water bill.

WATER DISTRICT V ADJUSTMENT for MONTH of MARCH, 2008

DATE	ACCT #	ACCT NAME	AMOUNT	REASON for ADJUSTMENT
03/20/2008	420115	Monserate Hernandez	(39,945.00)	Meter Read Wrong
TOTAL:			(\$39,945.00)	

Commissioner Jacobs made a motion to approve the adjustment to the March, 2008 monthly water bill for Columbus County Water and Sewer District V, seconded by Commissioner Norris. The motion passed unanimously.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICT V - ESTABLISHMENT of PUBLIC HEARING on APRIL 21, 2008, at 6:30 P.M.:

Bill Clark, County Manager, requested the Board to establish April 21, 2008, at 6:30 P.M., as the date and time for a public hearing to be held for the extension of Water Bonds from seven (7) year to ten (10) years.

Commissioner Jacobs made a motion to establish April 21, 2008, at 6:30 P.M., as the date and time for a public hearing to be held upon the question of whether the maximum time period for issuing bonds under an order adopted by said Board of Commissioners on April 2, 2001, and entitled: "ORDER AUTHORIZING \$5,705,000 WATER BONDS", which order took effect on May 29, 2001, seconded by Commissioner Norris. The motion passed unanimously.

ADJOURNMENT:

At 8:15 P.M., Vice Chairman Memory made a motion to adjourn, seconded by Commissioner McKenzie. The motion passed unanimously.

APPROVED:

GAIL EDWARDS, Deputy Clerk to
Board

JAMES E. PREVATTE, Chairman