

The Honorable Columbus County Board of Commissioners met in their said office at 7:30 P.M., Monday, January 11, 1988, due to a special called meeting advertised by Resolution.

BOARD MEMBERS PRESENT:

Junior Dew, Chairman

Samuel G. Koonce, Vice Chairman

Lynwood Norris

Ed Worley

Giles E. (Buddy) Byrd

*James E. Hill, Jr.
County Attorney*

*Roy L. Lowe
Administrator/Clerk*

*Ida L. Smith
Deputy Clerk*

FIRE COMMISSION COMMITTEE MEMBERS PRESENT:

Glen Thompson, Coordinator

Billy Rushing

E.D. (Butch) Meares

William Hannah

Arthur Horton

INSURANCE ASSOCIATION MEMBERS PRESENT:

Andy Lefler

Lee Croom

Mack S. Skipper

The Chairman called the meeting to order and the invocation was given by Commissioner Worley.

The Chairman announced that the called meeting with the Fire Chief Committee and the Insurance Association Committee was to discuss the proposed Fire Marshall's position and requested input from the organizations.

A discussion was held on the proposed Fire Marshall's job description that the Fire Chief Committee had presented. After some discussion, the job description with item number 23 included was stated satisfactory with both committees and the Board of Commissioners.

FIRE MARSHALL JOB DESCRIPTION APPROVED

A motion was made by Commissioner Norris, seconded by Commissioner Koonce and passed unanimously to accept the job description as presented with the addition of item number 23 and advertise for the Fire Marshall position for thirty (30) days, receiving applications through February 12, 1988 with salary to be based on qualifications and experience. The County Administrator, Roy Lowe and the Fire Chief Committee Coordinator, Glen Thompson, will screen the applications and present to the Board for consideration.

Fire Marshall job description is as follows:

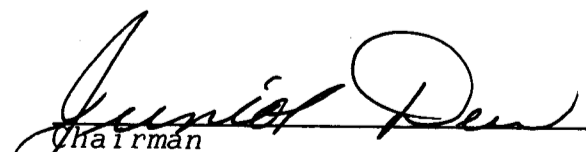
1. Cause and origin investigator.
2. Applicant have necessary qualifications upon submission of application to serve as a cause origin expert, with a minimum of two (2) years fire science schooling, plus a degree. Served in a fire department a mininum of five (5) years with line officer experience.
3. Possibly a Fire Marshall from another county.
4. This person does not need to be a member or affiliated with any county fire department.
5. Coordinate mutual aide response.
6. Help new departments organize and receive certification.
7. Help existing departments improve ratings.
8. Inspect schools and county buildings.
9. Inspect day-care centers, rest homes and nursing homes.
10. Coordinate and provide training as requested by various departments.
11. Assist municipal departments when requested.
12. Provide departments with information from County, State and Federal levels and assist in securing grants and/or other funds.
13. Work toward setting up County Training, Resource Library with films, VCR tapes and etc.
14. Establish and consolidate county purchasing contracts.
15. Other duties that may be determined and approved by this committee.
16. Fire prevention.
17. This is to be a standing committee to hear differences between Fire Marshall and Fire Departments.
18. Inspect hazmat locations and furnish materials to departments.
19. Help departments develop pre-fire plans.
20. Assist departments in inspections on other buildings and facilities when requested.
21. Chief's Committee to approve applicant for position.
22. Coordinate reporting to Statewide Fire Incident Report System.
23. Receive and coordinate all reports of fires in Columbus County, including auto fires reported through the Law Enforcement Agency.

MEETING ADJOURNED

At 8:30 P.M., a motion was made by Commissioner Norris, seconded by Commissioner Koonce and passed unanimously to adjourn the meeting.


 Administrator/Clerk

APPROVED:


 Chairman

APPROVED
 Columbus County Board
 of Commissioners

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