

# Columbus County Board of Health

## Minutes

Regular Meeting     Special Meeting

October 28, 2020 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

<b>Members Present</b>	Dr. Randy Kirby Patty Hobbs Pat Ray Frankye Boone-Newkirk Drew Cox Dr. Darryl Diefes Dr. Christy Perdue Dr. George Floyd
<b>Members Absent</b>	Dr. Nicole Martin, Shane Cartrette, Charles McDowell
<b>Staff Members Present</b>	Kimberly L. Smith, Yvonne J. Richardson, Brandon Grigsby, Charlene Bush, Patti Nance

### Quorum was present.

Public Hearing was called to order by Dr. Randy Kirby, Chairman at 6:00 pm. Kimberly L. Smith stated that there were no written comments submitted before the meeting. Charlene Bush is monitoring the Facebook page for comments. Kimberly L. Smith went on to explain that in 2017 we adopted the Operating Guidelines and Standards for Poultry Operations for Columbus County, North Carolina. We have not had any poultry farms to startup, until recently. Brandon Grigsby found out, when he went to do an inspection, that there are revised poultry guidelines. They were revised August of 2016. The new guidelines are stricter than the ones we adopted in 2007. Brandon Grigsby explained they have setup their establishment, with more stringent guidelines than what the county has. After a brief discussion, Dr. Randy Kirby stated that tonight's meeting was to hold the public hearing, and put any proposed changes into another meeting. There were still no public comments.

A motion was made by Dr. Darryl Diefes to close the public hearing, seconded by Patty Hobbs, and carried by the board.

### I. Call to Order

Dr. Randy Kirby called the meeting to order at 6:19 p.m.

**II. Welcome/Invocation**

Dr. Randy Kirby welcomed everyone to the meeting. Invocation was given by Dr. Darryl Diefes.

**III. Approval of Agenda**

Motion to accept was made by Dr. George Floyd, seconded by Patty Hobbs, and carried by the board.

**IV. Public Comment**

There were no comments from the public.

**V. Approval of Minutes**

Motion to accept was made by Dr. George Floyd, seconded by Pat Ray, and carried by the board.

<p><b>VI. Preparedness Update</b></p>	<p>Kim Smith, Health Director gave the following updates:</p> <p><b>A. Review of Preparedness Activities</b>  <i>(Benchmark 7, Activity 7.6)</i></p> <ul style="list-style-type: none"> <li>• On Target Preparedness is the company we contract with for our preparedness activities.</li> <li>• This year, due to COVID, the state has suspended about half of the requirements.</li> <li>• Of the requirements that we must meet, we have completed all but three. They are as follows:             <ul style="list-style-type: none"> <li>○ Provide updates for our point of distribution. This is for the distribution of the COVID vaccine. We are updating our plan and working on this.</li> <li>○ All Hazard Plan.</li> <li>○ Plan for at risk individuals, with functional needs. We have started that plan.</li> </ul> </li> <li>• There is an item I have to do monthly; it is the GETS (Government Emergency Telecommunications Service) card. We are somewhat graded if we do practice.</li> <li>• We are up to date with our preparedness activities, with it being October. We have until June 30<sup>th</sup>, to complete everything.</li> </ul>
<p><b>VII. Financial Update</b></p>	<p>Charlene Bush, Budget Director stated the following:</p> <p><b>A. Financial Statement July, August</b>  <i>(Benchmark 33, Activity 33.6)(Benchmark 39, Activity 39.2)</i></p> <ul style="list-style-type: none"> <li>• For the Financial Statement, you should have July and August in your packet. Are there any</li> </ul>

	<p>questions?</p> <ul style="list-style-type: none"> <li>• The other part is the Year to Date Review. As you can see we are at 15% Total Revenue Received, 11% Appropriations and our total expenses are at 13%.</li> </ul> <p>Motion to accept Financial Statement for July and August was made by Patty Hobbs, seconded by Dr. Darryl Diefes, carried by the board.</p> <p><b>B. Patient Counts July, August</b>  <i>(Benchmark 33, Activity 33.6)</i></p> <ul style="list-style-type: none"> <li>• Charlene Bush asked if there were any questions.</li> </ul> <p><b>C. Service Cost Update</b>  <i>(Benchmark 33, Activity 33.5) (Benchmark 39, Activity 39.3)</i></p> <ul style="list-style-type: none"> <li>○ Polio Vaccine \$56 to \$67</li> <li>○ Proquad / MMR &amp; Varicella \$238 to \$249</li> <li>• Are there any questions about this, this is our cost to purchase these?</li> </ul> <p><b>D. Funding Update</b></p> <ul style="list-style-type: none"> <li>• The one you have is dated from August 27<sup>th</sup> to September 30<sup>th</sup>. This is all additional funding that we have received during that period.</li> <li>• The COVID Infection Prevention is at \$81,577.00. This is only one amount we have received. There should be two others on my next report.</li> </ul> <p>Kimberly Smith added that the COVID Infection Prevention funds have to be spent by December 31<sup>st</sup>, 2020.</p> <p><b>E. Preparedness Financial Report</b>  <i>(Benchmark 33, Activity 33.6)</i></p> <ul style="list-style-type: none"> <li>• Emergency Preparedness funding, Kim went over that earlier.</li> <li>• I listed all the deliverables at the bottom; it states that as of August 28<sup>th</sup>, all grant deliverables have been suspended.</li> </ul>
<p><b>VIII. Nursing</b></p>	<p>Patti Nance, Director of Nursing, gave the following updates:</p> <p><b>A. COVID-19 Update</b>  <i>(Benchmark 38, Activity 38.1)</i></p> <ul style="list-style-type: none"> <li>• As of today, are numbers are as follows: <ul style="list-style-type: none"> <li>○ Current Case Count: 1733</li> <li>○ Isolation: 321</li> <li>○ Quarantine: 966</li> <li>○ Daily Average: 16</li> <li>○ Positivity Rate: 6.4%</li> <li>○ Current Hospitalizations: 11</li> <li>○ COVID Recoveries: 1339</li> <li>○ COVID Deaths: 62</li> <li>○ COVID Outbreaks: 4</li> </ul> </li> </ul>

- Columbus Correctional Facility:
  - Staff 19    Offenders 33
- Tabor Correctional Facility:
  - Staff 3    Offenders 25
- Columbus Detention Center:
  - Staff 2    Offenders 4
- Premier Living:
  - Staff 2    Residents 1
- On September 24<sup>th</sup>, we did receive some kudos; the Columbus County Health Department was identified as a top five performing health department. This was based on metrics related to cases interviewed within 24 hours, and outreach attempts within 48 hours. Davidson, Randolph, Yadkin, and Lee were also identified.
- We have one in house case investigator, we utilize our primary Communicable Disease nurse as a case investigator, I myself, serves as a case investigator, and we have one weekend investigator. Kim helps us out a great deal, with coordination of efforts, within the Health Department.
- We will have one case investigator from COVID-19 Community Team Outreach (CCTO) starting the 2<sup>nd</sup> or 3<sup>rd</sup> week in November.

**B. Maternal Health Telehealth Update**

- Equipment has been ordered and received.
- We received an email on Monday, October 26<sup>th</sup>, from Cure MD (our EHR provider) updating us on our onboarding process timeline, and requesting dates for a kickoff/discovery call.
- We have one provider out on Maternity Leave. She will return on November 5<sup>th</sup>.
- We are scheduled to do the kick-off/discovery call on November 10, 2020.
- Just wanted to give you an update on our Community Health Improvement Grant. We used it in Maternal Health, and have purchased, and received one (1) fetal monitoring system, with a cart, four (4) hand held Doppler units, and one (1) ultrasound machine. Some of this money was budgeted for the ultrasound training for both of our Maternal Health providers. It is projected; they will attend training in March 2021. We are currently looking at computers and carts to purchase with this money, as well, for Maternal Health.

	<p>Kim Smith added that we also used some of this money to purchase a new refrigerator and microscope for the lab. Also some new dental equipment to top off our new dental bus. I'm not sure of the exact amount, but it was around \$80,000.00 to \$90,000.00 through that grant.</p> <p><b>C. Narcan Program</b></p> <ul style="list-style-type: none"> <li>• We have received 72 – two dose boxes of Narcan.</li> <li>• We are currently working on the standing order for distribution of Narcan. The state sent out a template and we are working with it to fit us, in regards to our mission and objectives, for this program. We have an anticipated starting date of January 2<sup>nd</sup>, 2021.</li> <li>• I have a general nursing update I'd like to mention. Debbie Thompson will be retiring in December. We have interviewed for Debbie's position and will be bringing on a new nurse on December 1. This is in our Women's Health area. We were able to have two flu clinics outside the Health Department this year. Those locations were:             <ul style="list-style-type: none"> <li>○ Bug Hill Senior Center</li> <li>○ Southeaster Community College</li> </ul> </li> <li>• We have received 650 doses of Flu vaccine and have administered 476 doses.</li> <li>• We are scheduled to receive another 410 doses in two shipments on October 30<sup>th</sup> &amp; November 4<sup>th</sup>.</li> </ul>
<p><b>IX. Chairman's Forum</b></p>	<p>Dr. Randy Kirby, Chairman, gave the following update:</p> <p><b>A. Health Director's Evaluation</b>  <i>(Benchmark 37, Activity 37.5)</i></p> <ul style="list-style-type: none"> <li>• The way this is going to go, with the pandemic, is your evaluation will be mailed to each board member, with a self-addressed stamped envelope, that will go back to the Health Department. Once they come in, I'll review them. Please complete them as soon as possible, and get them back to us.</li> </ul>
<p><b>X. Director's Forum</b></p>	<p>Kim Smith, Health Director gave the following updates:</p> <p><b>A. Amend or Repeal Operating Guidelines and Standards for Poultry Production Operations in Columbus County</b>  <i>(Benchmark 15, Activity 15.2)(Benchmark 34, Activity 34.3, 34.4)</i></p> <ul style="list-style-type: none"> <li>• Is there any other discussion on the Operating Guidelines and Standards for Poultry Production?</li> <li>• If the board wants to decide on what to do tonight, we can, or we can wait and do it at the next meeting?</li> </ul> <p>Dr. Darryl Diefes asked if we were to have a resolution,</p>

	<p>wouldn't that be done tonight and then vote on it at the next meeting? I've forgotten how these work.</p> <ul style="list-style-type: none"> <li>• If you want to repeal it, then it will just go down that they were repealed. If we want to amend it, then we can do so, then we'll have to have a public hearing for them to review it and discuss it and give their input.</li> </ul> <p>Dr. Randy Kirby stated that if anyone feels that they have heard enough, and want to repeal this, they can put it in the form of a motion, then we will see how the rest of the board feels.</p> <p>Motion to repeal the Operating Guidelines and Standards for Poultry Production Operations in Columbus County, which are currently in place, was made by Pat Ray, seconded by Dr. Darryl Diefes, carried by the board.</p> <p><b>B. Vital Records Update</b>  <i>(Benchmark 2, Activity 2.1)</i></p> <ul style="list-style-type: none"> <li>• Sometime in 2014 birth certificates were done electronically. Six years later, they have gotten around to the death certificates.</li> <li>• October of 2019 they started with eight county's             <ul style="list-style-type: none"> <li>○ Buncombe</li> <li>○ Durham</li> <li>○ Forsyth</li> <li>○ Guilford</li> <li>○ Johnston</li> <li>○ Orange</li> <li>○ Wake</li> <li>○ Mecklenburg</li> </ul> </li> <li>• They anticipate statewide implementation of June 2021.</li> <li>• The States new system NC Database for Vital Events (NCDAVE) replaces the paper process.</li> <li>• We have not received word as to when we will start on the electronic. The staff is ready for this to start. With electronic, funeral homes will not have to drive to pick up death certificates. Hopefully families will be able to get these certificates faster as well.</li> <li>• One other item, if you haven't rode by the Health Department lately, you need to ride by and look at the back lot. Our new Dental Bus is awesome. We are extremely excited and happy. We are waiting on a few stools they forgot to include, but besides that it will be ready to go.</li> </ul>
<p><b>Comments-Board of Health</b></p>	<p>Pat Ray, Vice-Chairman stated the following:</p>

- I've had two instances where individuals have told me they went through the checkpoint at the courthouse, and there were three uniformed officers who were checking individuals in with no mask. They also noticed no one in the clerical area had on a mask as well.
- I also had an incident at a restaurant where, the servers and the staff in the kitchen, seemed to have mask on; but there were three employees at the cash register area, and none of them had a mask on. I became distraught. I'm wondering what is the practice regarding restaurants. The individuals who check the people in and out at the courthouse, what are the requirements for them?

Kimberly Smith stated the following:

- With the restaurant, the last executive order states that a restaurant can have a certain percentage of patrons allowed inside. Servers are supposed to wear a mask. I believe the cashier and the two helpers are still supposed to wear a mask; any employees.
- The courthouse, I've been up there a couple of times and have not observed that. The county does not have a policy on wearing mask. I require the Health Department staff to wear a mask if you are out of your office or have another employee in your office. From what I understand, Jess Hill has his employees wear a mask unless you are at your cubicle by yourself; then if a patron shows up, then you must wear your mask.

Pat Ray asked the following:

- What do you think about the wearing of mask? Do you feel as if it's increased?

Kimberly Smith replied:

- I really haven't been out like that; but from my staff, they feel like more people have started wearing their mask.

Pat Ray asked if anyone else has experienced what she has at the restaurant or what her friend had at the courthouse.

Dr. Darryl Diefes stated:

- From what I've seen, it's a big mix of some wearing them and some not. People need to understand the mask needs to cover their nose and mouths completely. They have them available, but they need to understand they are not effective unless they are used properly. I was wondering if it

