

# Columbus County Board of Health

## Minutes

☒ Regular Meeting      ☐ Special Meeting

February 28, 2018 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

<b>Members Present</b>	Shane Cartrette Patty Hobbs Dr. Nicole Martin Dr. Christy Perdue Pat Ray Drew Cox
<b>Members Absent</b>	Charles McDowell, Dr. Darryl Diefes, Dr. Randy Kirby, George Floyd, Franklin Boone
<b>Staff Members Present</b>	Kimberly L. Smith, Charlene Bush, Sandra Harrelson, Daniel Buck, Martha Faulk, Kimberly Powell, Patti Nance
<b>Guests</b>	None

**Quorum was present.**

### I. Call to Order

Pat Ray called the meeting to order at 6:25 p.m.

### II. Welcome/Invocation

Pat Ray welcomed everyone to the meeting. Invocation was given by Pat Ray

### III. Approval of Agenda

Pat Ray relayed there is a change; **“VII. Social Work, to reflect Kimberly Powell, not Mindy Caines.”** Motion to accept the change was made by Shane Cartrette seconded by Patty Hobbs and carried by the board.

### IV. Public Comment

There were no comments from the public.

### V. Approval of Minutes

Motion to accept was made by Dr. Nicole Martin seconded by Dr. Christy Perdue and carried by the board.

<b>VI. Quality Improvement</b>	<p>Martha Faulk, QA, QI stated the following:</p> <p><b>A. Staff Development Policy</b>  <i>(Benchmark 24, Activity 24.4; Benchmark 37, Activity 37.6)</i></p> <ul style="list-style-type: none"> <li>• New addition-Those providing bilingual/interpretive services will meet the linguistic and cultural competency standards set forth below. CCHD has entered into an agreement with Southeastern Community College Spanish Professor to evaluate translator competency for both oral and written translation.</li> <li>➤ Can fluently and effectively communicate in both English and the primary language of the Limited English Proficiency (LEP) individual.</li> <li>➤ Can accurately and impartially interpret to and from such languages and English</li> <li>➤ Has a basic knowledge of specialized terms and concepts used frequently in the provision of the agency's services</li> <li>➤ Demonstrates cultural competency</li> <li>➤ Understands the obligation to maintain confidently</li> <li>➤ Understands the roles of interpreters and the ethics associated with being an interpreter</li> </ul> <p>Motion to accept was made by Dr. Christy Perdue seconded by Shane Cartrette and carried by the board.</p> <p><b>B. Workforce Diversity Policy</b>  <i>(Benchmark 37, Activity 37.6; Benchmark 26, Activity 26.1)</i></p> <ul style="list-style-type: none"> <li>• No changes made</li> </ul> <p>Motion to accept was made by Dr. Nicole Martin seconded by Patty Hobbs and carried by the board.</p>
<b>VII. Nursing</b>	<p>Patti Nance, Nursing Director gave the following update:</p> <p><b>A. Flu Update</b> <i>(Benchmark 38, Activity 38.1)</i></p> <ul style="list-style-type: none"> <li>• State officials are encouraging North Carolinians to get vaccinated. The Centers for Disease Control and Prevention show the vaccine is approximately 36 percent effective this season and 59 percent effective for children 6 months to 8 years old. The vaccine reduced the risk of getting sick from the flu and having to go the doctor by about a third. It's better to get vaccinated early in the season, but it's still not too late. Even though the vaccine doesn't prevent all flu infections, it has been shown to protect people at higher risks of complications, like older adults, young children, pregnant women and people with chronic health conditions. It can also make the illness milder in the event someone who was vaccinated does get the flu. So far, there have</li> </ul>



	<p>been 200 flu-associated deaths reported to the Division of Public Health this flu season. Of those 200 deaths, 142 have been people 65 and older. For our county we have had 2 confirmed/official deaths and 2 unofficial deaths related to the flu this season. In other words, the death certificate stated that the primary cause of death was the FLU for the 2 official cases. In the 2 unofficial cases, FLU was listed as a secondary diagnosis rather than primary. The 2 confirmed cases were females aged 52 and 85. At this time we have 7 FLU surveillance areas statewide, according to the graphs provided to us by the state, all 7 areas appear to have had their peak and are now on the downward side of the peak. We hope to continue to see the downward slope in the graph.</p>
<b>VIII. Social Work</b>	<p>Kimberly Powell, SW, stated the following:</p> <p><b>A. BOH Training-Care Coordination for Children</b> (<i>Benchmark 36, Activity 36.3</i>)</p> <ul style="list-style-type: none"> <li>• Care Coordination for Children (CC4C)-program offered at no charge for children birth to 5 years of age who: <ul style="list-style-type: none"> <li>➤ Have long term medical conditions; and/or</li> <li>➤ Are dealing with challenging levels of stress; and/or</li> <li>➤ Are referred by the child's doctor</li> </ul> <p>When the care manager receives a referral, they will talk with you to determine whether your child and family could benefit from CC4C services. For eligible families who want CC4C services, a CC4C plan of care is developed by the family and the CC4C care manager.</p> <p>CC4C care managers work with families through:</p> <ul style="list-style-type: none"> <li>➤ Home visits</li> <li>➤ Phone calls</li> <li>➤ Visit the doctor with you</li> <li>➤ Other types of contacts</li> </ul> <p>How often we are in touch with the families depends on the needs and desires of the family.</p> </li> <li>• For the month of January, we had 129 cases. Drew Cox asked what percentage of these cases are associated with drug abuse; Kimberly stated she was unsure of the exact number, but could say a lot unfortunately.</li> </ul>
<b>IX. Health Education/Promotion</b>	<p>Daniel Buck, Health Educator gave the following updates:</p> <p><b>A. Opioid Forum</b> (<i>Benchmark 38, Activity 38.3</i>)</p>

	<ul style="list-style-type: none"> <li>• Our county opioid forum in November influenced the Columbus County Schools to host 3 forums, one at each high school. This was a partnership between the county schools system, sheriff's office, and health department. Moving forward, we are going to be working through the spring and summer with the county schools and sheriff's department on introducing a curriculum into the county high schools. We will be focusing on preventing substance abuse. The city schools system has also asked to be involved. We are very excited about their willingness to confront a major public health issue in the county.</li> </ul> <p><b>B. Delta Dental Grant</b> <i>(Benchmark 39, Activity 39.1)</i></p> <ul style="list-style-type: none"> <li>• In December we applied for a grant through Delta Dental that would supply us with \$4,000.00 to purchase various needed equipment for our mobile clinic. We will find out tomorrow (3/1/2018) if we will be receiving this grant.</li> </ul> <p><b>C. Region 8 Dental Alliance Grant</b> <i>(Benchmark 39, Activity 39.1)</i></p> <ul style="list-style-type: none"> <li>• This is an alliance that works with multiple counties in our region on making sure that children and adolescents are receiving proper dental and oral care as well as education about oral health. They partnered with us to apply for a grant by Delta Dental that will give funds to support billboards that educate parents and their children on oral and dental health. We will find out if we are awarded these funds in April or May.</li> </ul> <p>We have just submitted our SOTCH for 2017. We will need to review and vote on that in April.</p>
<b>X. Financial Update</b>	<p>Charlene Bush, Budget Director gave the following:</p> <p><b>A. Financial Statement November, December</b> <i>(Benchmark 33, Activity 33.6; Benchmark 39, Activity 39.2)</i></p> <ul style="list-style-type: none"> <li>• No questions from the board. Motion to accept was made by Patty Hobbs seconded Dr. Nicole Martin and carried by the board.</li> </ul> <p><b>B. Service Cost Update</b> <i>(Benchmark 39, Activity 39.2; Benchmark 33, Activity 33.6)</i></p> <ul style="list-style-type: none"> <li>• Increase in Gardasil from \$211.00 to \$221.00.</li> <li>• Increase in Pneumovax 23 from \$109.00 to \$117.00</li> </ul> <p>Motion to accept was made by Dr. Nicole Martin seconded Shane Cartrette and carried by the board.</p> <p><b>C. Patient Count</b> <i>(Benchmark 33, activity 33.6)</i></p>



	<ul style="list-style-type: none"> <li>• Outside Labs shows an upward increase monthly</li> </ul> <p><b>D. Cost Report FY 2013/Cost Report FY 2014</b></p> <ul style="list-style-type: none"> <li>• Cost Report FY 2013-Medicaid gave us the wrong formula, therefore we ended up paying back \$34, 000.00.</li> <li>• Cost Report FY 2014-we paid back and received some back</li> </ul>
<b>XI. Chairman's Forum</b>	<p><b>A. Election of Chair and Vice-Chair</b></p> <ul style="list-style-type: none"> <li>• Due to the absence of many members; this was tabled until the April 18<sup>th</sup> meeting. Motion to accept was made by Dr. Nicole Martin seconded by Patty Hobbs and carried by the board.</li> </ul>
<b>XII. Director's Forum</b>	<p>Kim Smith, Health Director gave the following updates:</p> <p><b>A. BOH Responsibilities Training-Health Director</b></p> <ul style="list-style-type: none"> <li>• G.S. 130A-39. Powers and duties of a local board of health states; A local board of health shall have the responsibility to protect and promote the public health. The board shall have the authority to adopt rules necessary for that purpose. However, a local board of health may not adopt a rule concerning the grading. A local board of health may impose a fee for services to be rendered by a local health department, except where the imposition of a fee is prohibited by statute or where an employee of the local health department is performing the services as an agent of the State. Fees shall be based upon a plan recommended by the local health director and approved by the local board of health and the appropriate county board of commissioners. The fees collected under the authority of this subsection are to be deposited to the account of the local health department so that they may be expended for public health purposes in accordance with the provisions of the Local Government Budget and Fiscal Control Act.</li> <li>• G.S. 130A-40. Appointment of local health director; a local board of health, after consulting with the appropriate county board of commissioners, shall appoint a local health director. All persons who are appointed to the position of local health director on or after January 1, 1992, must possess minimum education and experience requirements for that position. Before appointing a person to the position of local health director, the local board of health shall</li> </ul>

Next Meeting Date  
April 18, 2018 at 6:00 pm

Meeting Adjourned

Respectfully submitted: Kimberly R Smith Secretary 041818  
Signature Date