

Columbus County Board of Health

Minutes

☒ Regular Meeting ☐ Special Meeting

August 26, 2015 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

Members Present	Dr. Randy Kirby, Chairman Dr. Christy Perdue Franklin Boone Dr. Darryl Diefes Dr. George Floyd Drew Cox Dr. Nicole Martin Patty Hobbs Peggy Blackmon, R.N
Members Absent	Jeremy Hooks, Dr. George Floyd
Staff Members Present	Kimberly L. Smith, Charlene Bush, Kristie Priest, Sarah Gray, Sandra Harrelson, Hilda Memory, Tammy Robinson

Quorum was present.

I. Call to Order

Dr. Randy Kirby, Chairman called the meeting to order at 6:00 p.m.

II. Invocation

Invocation was given by Dr. Randy Kirby.

III. Approval of Agenda

Motion to accept the agenda by Dr. Darryl Diefes seconded by Peggy Blackmon and carried by the board.

IV. Public Comment

There were no comments from the public.

V. Approval of Minutes

July 22, 2015 minutes were amended on page 919, section "Comments-Board of Health" to reflect ANCBH (Association of North Carolina Boards of Health) instead of NC Board of Health. Motion to accept amended minutes by Dr. Nicole Martin seconded by Dr. Darryl Diefes and carried by the board.

VI. Environmental Health

Kristie Priest, Environmental Health Supervisor gave the following updates:

A. Food/Lodging Report

(Benchmark 4, activity 4.2)

The Environmental Health Division is authorized by the State of North Carolina to enforce the North Carolina Food Code to any establishment in Columbus County that serves food or drink for pay. Food protection and serving safe food is our main objective. Some of the establishments that are inspected include restaurants, food stands, meat markets, residential care facilities, school cafeterias and buildings, institutions and kitchens such as Columbus Regional Healthcare. The frequency of inspection varies and is dependent on mandates from the state. The Environmental Health staff works diligently to endure this goal is met quarterly and/or yearly. For the year, Columbus County Environmental Health achieved 100% of the current mandated inspections. The total inspections for 2014 were 1108. All childcare facilities and tattoo artists are also inspected. Childcare facilities, including Pre-K at all schools, are inspected two times per year. Columbus County has four tattoo artists that are inspected one time per year. We do not regulate body piercing.

A motion to accept the report was made by Dr. Nicole Martin seconded by Charles McDowell and carried by the board.

B. Well Sample Report

(Benchmark 4, Activity 4.2)

There were a total of 89 new well permits issued in 2014 and a total of 119 water samples taken. Each new well that is permitted, installed and approved must be tested for coliform bacteria, chemicals and nitrates. These samples are required to be collected within 30 days after the issuance of the certificate of completion. All water samples are sent to the NC State Lab of Public Health for analysis. A motion to accept was made by Charles McDowell seconded by Dr. Darryl Diefes and carried by the board.

Residents requesting new well permits are required to hook up to county water if their property is within 300 feet of an existing county water line.

The number of permits issued for new wells has decreased due to the availability of county water throughout a large portion of the county.

	<p>C. Lake Waccamaw Water Samples <i>(Benchmark 8, activity 8.1)</i> The total samples taken in 2014 were 48, out of which 7 were repeat samples. The Anchorage Camp was greater than 2419.6 MPN/100ml on 7/14/2014. Another sample was taken 7/21/2014 with a result of 16.1MPN per100ml. A motion to accept was made by Patty Hobbs seconded by Dr. Nicole Martin and carried by the board.</p>
VII. Health Education/ Promotions	<p>Sarah Gray, Health Educator gave the following:</p> <p>A. e-cigarettes <i>(Benchmark 38, Activity 38.1)</i> E-cigarette ordinance to prohibit smoking and the use of other tobacco products in county building and county grounds was discussed. Ernest Watts, Region 8 Tobacco Consultant was present to answer additional questions that the Board had. A motion to accept ordinance and to have staff present to the Columbus County Commissioners for approval was made by Patty Hobbs seconded by Dr. Christy Perdue and carried by the board.</p> <p>B. Strategic Action Plan 2013-2017 Update <i>(Benchmark 15, Activity 15.1, Benchmark 38, Activity 38.2)</i> The Strategic Action Plan 2013-2017 was presented to the board with updates and detailed recent activities. A motion to accept was made by Charles McDowell seconded by Dr. Nicole Martin and carried by the board.</p> <p>A health education programmatic update regarding health rankings was given to all Board of Health members for informational purposes.</p> <p>C. Healthy People, Healthy Carolinas- Duke Endowment <i>(Benchmark 39, Activity 39.2)</i> A Duke Endowment Grant was submitted to fund minority health/health disparity initiatives. Columbus Regional Healthcare will be the fiscal agent for the grant. A motion to accept and support was made by Patty Hobbs seconded by Dr. Darryl Diefes and carried by the board.</p> <p>D. SE NC Regional Health Collaborative- Food System Assessment <i>(Benchmark 12, Activity 12.3, Benchmark 38, Activity 38.3, Benchmark 40, Activity 40.2)</i> Two students went out into the county and gave out surveys. Some of the questions on the survey are:</p> <ul style="list-style-type: none"> • Where do you grocery shop?

	<ul style="list-style-type: none"> • Do you have enough money to purchase food? • Do you have access to the farmers market? <p>The Holland Group will put together the findings by November. This assessment covers 5 counties, Brunswick, New Hanover, Onslow, Pender and Columbus. This assessment will provide information on food systems/food insecurity. This is in collaboration with UNCW.</p>
VIII. Nursing	<p>Hilda Memory, Nursing Director stated the following:</p> <p>A. Communicable Disease Comparison Annual Report (Benchmark 2, Activity 2.4)</p> <p>There has been an increase in all areas except GC which has increased only slightly. To combat this increase, our Health Educator has increased outreach education and community condom distribution. We will continue to educate patients when they come into the clinics. A motion to accept was made by Peggy Blackmon seconded by Dr. Christy Perdue and carried by the board.</p> <p>B. Board of Health Training Communicable Disease, Sexually Transmitted Disease, Maternal Health, Family Planning Services (Benchmark 19, Activity 19.1)</p> <p>Each Adult Health Nurse has to be assigned a mandated program; CD, STD/HIV, TB. The nurses are trained intensively and extensively in their program. CDC sends training recommendation to the state, which the state in turn sends out to all local health departments. Maternal Health and Family Planning services are governed by the Department of Health and Human Services of North Carolina. Our patients are seen by Women's Health Practitioners who provide very comprehensive care through both of these programs. These include but are not limited to American College of Obstetrics and Gynecology guidelines. CDC Quality Family Planning Services and Program Requirements for Title X Funded Family Planning Projects. A sliding fee scale is used for Maternal Health and Family Planning services.</p>
IX. Social Work	<p>Tammy Robinson, SW Director reviewed the following:</p> <p>A. Board of Health Training OB Case management (Benchmark 19, Activity 19.1)</p> <p>This program services pregnant women enrolled in Medicaid and a limited number of uninsured pregnant women that are at risk. Our goal is to help women have a healthy pregnancy and a healthy baby.</p> <p>Our OB User Case Load Activity Report from August</p>

	<p>2014 through August 2015 indicated that 267 patients that met screening criteria were provided case management services. The report details the tasks and interventions provided. A copy of the common pathway guidance was provided to the board. This is a step by step instruction guide as to the services to be provided during the prenatal and postpartum period.</p>
X. Financial Update	<p>Charlene Bush, Finance Director reviewed the following:</p> <p>A. Financial Statement <i>(Benchmark 33, Activity 33.6, Benchmark 39, Activity 39.2)</i> The revenue for May was \$556,626.54 with the expenses of \$676,811.87. The revenue for June was \$292,327.87 with expenses of \$530,723.55. A motion to accept was made by Dr. Nicole Martin seconded by Charles McDowell and carried by the board.</p> <p>Vaccination Fee increases were: Varicella from \$122.00 to \$123.00 MMR from \$80.00 to \$82.00 MMR Titer from \$109.00 to \$131.00 Pneumonia from \$ 90.00 to \$93.00</p> <p>The 2014/2015 End of Year Total Revenue for Home Health was \$1,855,989.72 with Expenditures of \$2,496,182.00.</p>
X. Chairman's Forum	<p>Dr. Randy Kirby recommended that Kim Smith and Sarah Gray put together criteria to help the public better understand the "Health Rankings".</p>
XII. Director's Forum	<p>Kim Smith, Health Director reviewed the following:</p> <p>A. Individual Home Burial Rules <i>(Benchmark 34, Activity 34.4, Benchmark 34, Activity 34.5)</i> Due to Board of Health questions regarding encasement, this was tabled to the next board meeting on October 28, 2015. Kim Smith to contact the UNC School of Government in regards to encasement laws/rules.</p> <p>B. Vaccinations for Healthcare Personnel This was tabled due to Board of Health questions regarding appropriate Personal Protective Equipment (PPE) until the next board meeting on October 28, 2015.</p> <p>C. Separation, Disciplinary and Reinstatement Policy <i>(Benchmark 31, Activity 31.3)</i> The only changes made to this policy were in Section 1. Resignation, to reflect submitting a letter of resignation with a minimum of 30 days' notice. A motion to accept was made by Dr. Darryl Diefes</p>

	<p>seconded by Patty Hobbs and carried by the board.</p> <p>D. Bad Debt Write Off 2014-2015 <i>(Benchmark 33, Activity 33.7)</i> The total write off for 2014-2015 was \$4922.94, last year was \$9956.14. A motion to accept was made by Dr. Darryl Diefes seconded by Patty Hobbs and carried by the board.</p> <p>E. Dental Update <i>(Benchmark 19, Activity 19.1)</i> The dental bus has recently been serviced at a cost of \$872.30. On September 14, 2015 it will be going out to the schools.</p> <p>Kathryn Faulk with the Whiteville City Schools and Lorraine Matthews, WIC Director will coordinate making an application for "Rural Child Poverty Nutrition Center" grant. This grant will include both schools systems.</p> <p>Hope Tyson, FNP-C has resigned. We will no longer be seeing patients for Primary Care; instead we will focus on Women's Health.</p> <p>The state still does not have an approved budget.</p> <p>We have received our "Accreditation" plaque.</p>
Comments-Board of Health	<p>Dr. Darryl Diefes met with Alan Faulk and Dr. Heather Wing with the Columbus County Schools, in reference to all the schools not using the services of the Health Department Toothmobile. Mr. Faulk stated the reasons were; the Health Department was not consistent with having a Dentist on staff and they had already signed a contract with Friendly Dental. Mr. Faulk was not aware that Friendly Dental could not meet all the needs of the patients and that the patients were being referred out. Dr. Darryl Diefes left feeling we will have a good working relationship in the future.</p>

Next Meeting Date

October 28, 2015 6:00 pm

Adjournment: Dr. Randy Kirby adjourned the meeting.

Respectfully submitted:

Kimberly Smith
Signature

Secretary

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Date