

**Board of Health**  
**Wednesday, February 26, 2020**  
**6:00 P.M. Downstairs Conference Room**  
**Columbus County Health Department**

**AGENDA**

- I. Call to Order and Invocation.....Dr. Randy Kirby, Chair**
- II. Welcome..... Dr. Randy Kirby, Chair**
- III. Swearing-in of New Member.....Kim Smith, Health Director**
- IV. Approval of Agenda..... Dr. Randy Kirby Chair**
- V. Public Comment.....Dr. Randy Kirby Chair**
- VI. Approval of Minutes.....Dr. Randy Kirby Chair**
- VII. Methyl Bromide.....Michael Pjetraj, Deputy Director, Division of Air Quality,  
NC Dept. of Environmental Quality (Benchmark 41, Activity 41.1)**
- VIII. E-cigarette Epidemic .....Ernest Watts, Region 8 Tobacco Control Manager  
(Benchmark 38, Activity 38.1)**
- IX. Nursing.....Patti Nance, Nursing Director**
  - A. Nursing Staff Update (Benchmark 37, Activity 37.6)**
  - B. New Program- Car Seat Checking Station(Benchmark 12, Activity 12.3)**
  - C. 2019 Novel Coronavirus now known as 2019-nCoV (Benchmark 40, Activity 40.1)**
- X. Social Work.....Mindy Caines, SW  
Director**
  - A. Update - Care Coordination for Children (Benchmark 39, Activity 39.3)**
  - B. Update – Pregnancy Care Management (Benchmark 39, Activity 39.3)**
- XI. Health Education/Promotion.....Daniel Buck, Health  
Educator**
  - A. Community Health Assessment (CHA) 2020 (Benchmark 11, Activity 11.1)**
- XII. Financial Update.....Charlene Bush, Budget  
Director**
  - A. Financial Statement November, December, January  
(Benchmark 33, Activity 33.6)**
  - B. Service Cost Update (Benchmark 39, Activity 39.3; Benchmark 33, Activity 33.6)**
  - C. Patient Count-November, December, January (Benchmark 33, Activity 33.6)**
  - D. Funding Update (Benchmark 33, Activity 33.6)**
  - E. Care Coordination for Children Financial Update (Benchmark 33, Activity 33.6)**

**Pregnancy Care Management** *(Benchmark 33, Activity 33.6)*

**XIII. Chairman’s Forum..... Dr. Randy Kirby Chair**  
**A. Election of Chair and Vice-Chair**

**XIV. Director’s Forum.....Kim Smith, Health Director**  
**A. Health Directors’ Job Description Review** *(Benchmark 37, Activity 37.4)*  
**B. Health Directors’ Activities for 2020** *(Benchmark 37, Activity 37.4)*  
**C. BOH Handbook Update** *(Benchmark 36, Activity 36.1; Benchmark 37, Activity 37.2)*  
**Operational Procedures** *(Benchmark 34, Activity 34.1)*

**Adjournment**

**Date of Next Meeting-April 29, 2020**