

January 24, 2022, 5:00 p.m.

Present: Katherine Horne-Chairperson, David McPherson– Secretary, Bonita Blakney – Member, Brenda Ebron-Member, Tucker Ward– Member, Ashley Collins-Interim Director.

The Chairperson Katherine Horne called meeting to order.

- Invocation given by Mr. McPherson
- Recited- The Pledge of Allegiance

The next item was approval on the agenda. Mr. McPherson made a motion to approve the agenda, Mr. Ward seconded, Mrs. Horne, Mrs. Blakney, and Mrs. Ebron concurred.

The next item on agenda, was approval of January 10, 2022 Minutes, Mr. Ward made a motion to approve Minutes, Mr. Blakney seconded, Mrs. Horne, Mr. McPherson and Mrs. Ebron concurred.

The next item on agenda, the floor was opened to public comments. No comments were made.

The next item on agenda, was reimbursement for Lake Waccamaw for sanitation for November 2, 2021 election. The board had previously had a decision not to pay, because no other precinct got reimbursed for sanitation. The previous election was paid for due to COVID grants that were available. A letter will be sent to Lake Waccamaw with minutes where the board voted against paying.

The next item on agenda, was information on NCOA Report. The Interim Director advised the NCOA had been completed, and we sent out 268 cards to county residents, before they were placed in an inactive status.

The next item on agenda, was the new dates for Candidate Filing. The Interim Director advised the new dates for candidate filing starts on Thursday, February 24, 2022 at 8 am and ends on Friday, March 4, 2022 at noon.

The next item on agenda, was NCSBE Spring Conference. The Interim Director advised the Conference will be held on Monday, March 14, 2022 and Tuesday, March 15, 2022. To register them I needed to know if they wanted to do as a group or individually. After discussing Mrs. Horne made a motion to register everyone individually, Mrs. Ebron seconded, and Mrs. Blakney, Mr. Ward and Mr. McPherson concurred.

The next item on agenda, was Top Five Goals for 2022/2023. The Interim Director completed this request from the county and gave copies of the goals to board member to review.

The next item on agenda, was closed session pursuant to GS 143-318 (6) Personnel issues. Mr. McPherson made a motion to go into closed session, Mrs. Blakney seconded, Mrs. Horne, Mrs. Ebron, and Mr. Ward concurred. The regular session recessed at 5:30 p.m. The regular session was resumed at 5:44 p.m. With no further business Mr. Ward made a motion to adjourn meeting Mrs. Blakney concurred.

AC/amc*

January 10, 2022, 5:13 p.m. – 5:34 p.m. (Closed Session General Account)

Closed session pursuant to GS 143-318.11 (a) (6) Personnel Issues

At 5:30 p.m. closed session was brought to order.

Item #1: Update given for full time worker out due to falling.

Item #2: Update on part time worker position to assist new Interim Director.

At 5:44 p.m., Mr. McPherson made a motion to go back into regular session, Mrs. Blakney seconded, Mrs. Ebron, Mr. Ward and Mrs. Horne concurred.

AC/amc*

TOP DEPARTMENTAL PRIORITIES REQUESTED FOR FISCAL YEAR 2022/2023
DEPARTMENT: Board of Elections
DEPARTMENT MANAGER: Ashley Collins

PLEASE LIST YOUR TOP FIVE PRIORITIES/GOALS FOR FISCAL YEAR 2022/2023 AND INCLUDE YOUR PLANS TO ACCOMPLISH THESE GOALS

1. Ensure daily reconciliation at Early Voting Location is complete to make sure voter history is accurate for each election during fiscal year 2022-2023.
2. Complete transition to new building and ensure that early voting can take place at new location.
3. Have all full-time employees attend North Carolina State Board of Elections New Director Training.
4. Have all full-time employees complete Candidate Campaign Finance Compliance Training.
5. To increase transparency between the public and the Columbus County Board of Elections our goal is to have each Board meeting minutes available to the public in office and online within three business days.

Please provide as much detail as necessary (ex. description of priorities, funding source if needed, future cost if any, and what category does this fall within, (safety, mandates, maintaining current service levels, efficiency improvement, other, etc.)