

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, March 16, 2020****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting the regularly scheduled meeting, it being the third Monday.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Jerome McMillian, **Vice Chairman**

NOTE: Due to the Coronavirus and the Executive Order by President Trump, the March 16, 2020 Agenda was replaced by a short version and was distributed at the meeting.

Original Agenda:

Agenda Items #1, #2 and #3: **MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:30 P.M., Chairman P. Edwin Russ called the March 16, 2020 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner James E. Prevatte. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America, which was led by Commissioner Charles T. McDowell.

Short Version Agenda Distributed at Meeting:

Item #1: **APPROVAL to APPOINT JAMES PREVATTE, GILES E. BYRD and RICKY BULLARD to the COURTHOUSE FACILITIES SAFETY COMMITTEE:**

Commissioner Burroughs made a motion to appoint Commissioners James E. Prevatte, Giles E. Byrd and Ricky Bullard to the Courthouse Facilities Safety Committee, seconded by Commissioner Charles T. McDowell. The motion unanimously passed.

Item #2: **DALTON DOCKERY is REQUESTING \$5,000 for the CENSUS COMMITTEE:**

Dalton Dockery, Chairman of Census Committee, requested five thousand and 00/100 (\$5,000.00) dollars to help get the information out about the importance of completing the census. The funds will go toward the following:

1. Signs;
2. Mailings through various outlets;
3. Money can be used to purchase census signs similar to election signs;
4. Posters and census information packets for youth to take home through school system; **and**
5. Billboard if possible.

A listing for the Census Assistance Meetings was distributed at the meeting as follows:

CENSUS ASSISTANCE MEETINGS

DATE	LOCATION	NAMES	HOURS
March 30, 2020	Tabor City Library	Kim Smith Jason Beck	3:00 PM - 7:00 PM

DATE	LOCATION	NAMES	HOURS
March 31, 2020	Senior Center-Nakina	Dalton Dockery	3:00 PM - 7:00 PM
April 01, 2020	Chadbourn Library	Evelyn Waddell Nola Wiles	3:00 PM - 7:00 PM
April 02, 2020	Fair Bluff Library	Evelyn Waddell	3:00 PM - 7:00 PM
April 06, 2020	Whiteville Library	Kim Smith	3:00 PM - 7:00 PM
April 07, 2020	Riegelwood Library	Kim Clewis	3:00 PM - 7:00 PM
April 07, 2020	New Mt. Zion Church	Selena Rowell	3:00 PM - 7:00 PM
April 08, 2020	Sandyfield	Clauida Bray	10:00 AM - 7:00 PM
April 09, 2020	Lake Waccamaw Library	Rose Dorsey	3:00 PM - 7:00 PM

Commissioner Byrd stated that Hallsboro and Welches Creek were not listed and these areas need to be included.

Commissioner Byrd made a motion to approve five thousand and 00/100 (\$5,000.00) dollars to help get the information out about the importance of completing the census, with the addition of Hallsboro and Welches Creek areas, seconded by Commissioner Prevatte. The motion unanimously passed.

RECESS REGULAR SESSION and enter into a COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II and V:

At 6:34 P.M., Commissioner Byrd made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II and V, seconded by Commissioner McDowell. The motion unanimously passed.

Original Agenda: Agenda Item #20:

Item #4: (Revised) APPROVAL of the RESOLUTION ADOPTING a REVISED SCHEDULE of FEES and CHARGES for COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II and V:

Harold Nobles, Public Utilities Director requested Board approval and adoption of the following “A Resolution Adopting a Revised Schedule of Fees and Charges for the Columbus County Water and Sewer Districts I, II and V, Columbus County, North Carolina, along with Attachment #1.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I, II and V.

ADJOURN COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II and V BOARD MEETING and resume REGULAR SESSION:

At 6:35 P.M., Commissioner Byrd made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II and V Board Meeting, and resume Regular Session, seconded by Commissioner McDowell. The motion unanimously passed.

Item #6: DATE for PLANNING RETREAT for the BOARD:

After a brief discussion, Commissioner Prevatte made a motion to establish Monday, March 23, 2020, at 5:30 P.M. until, for the Board Planning Retreat, seconded by Commissioner Byrd. The motion unanimously passed. The location is to be determined.

Item #7: MOTION to RECESS this MEETING UNTIL APRIL 06, 2020, at 6:30 P.M.:

At 6:40 P.M., Commissioner Byrd made a motion to recess this meeting until April 06, 2020, at 6:30 P.M., seconded by Commissioner Burroughs. The motion unanimously passed.

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, March 16, 2020
6.34 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Jerome McMillian, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:34 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II and V Board Meeting to order.

Original Agenda: Agenda Item #20:

Item #4: (Revised) APPROVAL of the RESOLUTION ADOPTING a REVISED SCHEDULE of FEE and CHARGES for COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II and V:

Harold Nobles, Public Utilities Director requested Board approval and adoption of the following “A Resolution Adopting a Revised Schedule of Fees and Charges for the Columbus County Water and Sewer District I, II and V, Columbus County, North Carolina, along with Attachment #1.

**A RESOLUTION ADOPTING A REVISED SCHEDULE OF FEES AND CHARGES
FOR THE COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II AND V,
COLUMBUS COUNTY, NORTH CAROLINA**

WHEREAS, the County of Columbus, North Carolina (the “County”) owns and operates Water and Sewer Districts I, II and V and such districts are funded from the fees and charges for services paid by the customers of said districts; **and**

WHEREAS, the Board of Commissioners for the County (the “Board”) engaged the professional services of Green Engineering, PLLC (the “Engineers”) to conduct a study of the

existing rate structure for water and sewer fees, capacity development fees, base charges, and volumetric charges; **and**

WHEREAS, the Engineers have completed said study and reviewed the results with the Board; **and**

WHEREAS, the Engineers recommend implementing, effective immediately, a new service charge (the “Service Charge”) to Water Districts I and V as payment for water supplied by Water District II, at a rate of up to .85 cents per 1,000 gallon used; **and**

WHEREAS, the Public Works Director and the Engineers have prepared the Schedule of Charges for Water Services attached hereto and incorporated herein as Attachment #1 to this Resolution (the “Schedule”), which includes the Service Charge, and they recommend its adoption; **and**

WHEREAS, the Board wishes to adopt the changes in charges and rates of the water and sewer districts, as reflected in the Schedule.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Columbus, North Carolina as follows:

SECTION 1. That the Schedule is hereby adopted as the approved fees and charges for the water and sewer system owned and operated by the County.

SECTION 2. That the fees and charges reflected in the Schedule shall become effective immediately upon adoption, and shall remain in full force and effect until amended by a subsequent resolution of the Board.

PASSED and ADOPTED this the 16th of March, 2020.

By: /s/ P. EDWIN RUSS
P. Edwin Russ, Chairman
Columbus County Board of Commissioners

Attest: /s/ JUNE B. HALL
June B. Hall, Clerk to the Board

SEAL

Attachment #1:
COLUMBUS COUNTY WATER DISTRICT II
110% COVERAGE RATIO DETERMINATION

DISTRICT	ANNUAL VOLUME	0	% OF TOTAL	ANNUAL COVERAGE RATIO DEFICIT		DISTRICT'S ANNUAL SHARE	COST PER 1,000 GALLONS
I	47,066,740	**	71.89	\$47,732.00	***	34,314.17	\$0.73
V	18,404,455		28.11	\$47,732.00	***	13,417.83	\$0.73

TOTAL:	65,471,195		100.00			47,732.00	
---------------	-------------------	--	--------	--	--	------------------	--

* Derived from Columbus County Water Records as presented in “Annual Consumption Report (1-19 through 12-19)” prepared by Green Engineering.

** Does not include water volume provided to D.O.C.’s by Tabor City.

In District II’s Revenue budget there will be a line item for each District I and V showing the above calculated cost charged to each District.

Each year, the County Finance Department can insert the total annual volumes for Districts I and V into the above active excel spreadsheet to generate the appropriate cost per 1,000 gallons.

RECAP***

Current Annual Debt Service Payment	\$210,628.00
Revenue Bond Recovery % (10%)	\$ <u>21,063.00</u>
Total Annual Debt Service with Recovery	\$231,691.00
Less 2019 Available Cash	<u>\$183,959.00</u>
New Revenue Required	\$ 47,732.00

Commissioner McDowell made a motion to approve and adopt “A Resolution Adopting A Revised Schedule of Fees and Charges for the Columbus County Water and Sewer Districts I, II and V, Columbus County, North Carolina, with Attachment #1, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 6:35 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, March 16, 2020
6.34 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Jerome McMillian, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:34 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II and V Board Meeting to order.

Original Agenda: Agenda Item #20:

Item #4: (Revised) APPROVAL of the RESOLUTION ADOPTING a REVISED SCHEDULE of FEE and CHARGES for COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II and V:

Harold Nobles, Public Utilities Director requested Board approval and adoption of the following “A Resolution Adopting a Revised Schedule of Fees and Charges for the Columbus County Water and Sewer District I, II and V, Columbus County, North Carolina, along with Attachment #1.

**A RESOLUTION ADOPTING A REVISED SCHEDULE OF FEES AND CHARGES
FOR THE COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II AND V,
COLUMBUS COUNTY, NORTH CAROLINA**

WHEREAS, the County of Columbus, North Carolina (the “County”) owns and operates Water and Sewer Districts I, II and V and such districts are funded from the fees and charges for services paid by the customers of said districts; **and**

WHEREAS, the Board of Commissioners for the County (the “Board”) engaged the professional services of Green Engineering, PLLC (the “Engineers”) to conduct a study of the

241

existing rate structure for water and sewer fees, capacity development fees, base charges, and volumetric charges; **and**

WHEREAS, the Engineers have completed said study and reviewed the results with the Board; **and**

WHEREAS, the Engineers recommend implementing, effective immediately, a new service charge (the "Service Charge") to Water Districts I and V as payment for water supplied by Water District II, at a rate of up to .85 cents per 1,000 gallon used; **and**

WHEREAS, the Public Works Director and the Engineers have prepared the Schedule of Charges for Water Services attached hereto and incorporated herein as Attachment #1 to this Resolution (the "Schedule"), which includes the Service Charge, and they recommend its adoption; **and**

WHEREAS, the Board wishes to adopt the changes in charges and rates of the water and sewer districts, as reflected in the Schedule.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Columbus, North Carolina as follows:

SECTION 1. That the Schedule is hereby adopted as the approved fees and charges for the water and sewer system owned and operated by the County.

SECTION 2. That the fees and charges reflected in the Schedule shall become effective immediately upon adoption, and shall remain in full force and effect until amended by a subsequent resolution of the Board.

PASSED and ADOPTED this the 16th of March, 2020.

By: /s/ P. EDWIN RUSS
P. Edwin Russ, Chairman
Columbus County Board of Commissioners

Attest: /s/ JUNE B. HALL
June B. Hall, Clerk to the Board

SEAL

Attachment #1:
COLUMBUS COUNTY WATER DISTRICT II
110% COVERAGE RATIO DETERMINATION

DISTRICT	ANNUAL VOLUME	0	% OF TOTAL	ANNUAL COVERAGE RATIO DEFICIT		DISTRICT'S ANNUAL SHARE	COST PER 1,000 GALLONS
I	47,066,740	**	71.89	\$47,732.00	***	34,314.17	\$0.73
V	18,404,455		28.11	\$47,732.00	***	13,417.83	\$0.73

TOTAL:	65,471,195		100.00			47,732.00	
---------------	-------------------	--	--------	--	--	------------------	--

* Derived from Columbus County Water Records as presented in “Annual Consumption Report (1-19 through 12-19)” prepared by Green Engineering.

** Does not include water volume provided to D.O.C.’s by Tabor City.

In District II’s Revenue budget there will be a line item for each District I and V showing the above calculated cost charged to each District.

Each year, the County Finance Department can insert the total annual volumes for Districts I and V into the above active excel spreadsheet to generate the appropriate cost per 1,000 gallons.

RECAP***

Current Annual Debt Service Payment	\$210,628.00
Revenue Bond Recovery % (10%)	\$ <u>21,063.00</u>
Total Annual Debt Service with Recovery	\$231,691.00
Less 2019 Available Cash	<u>\$183,959.00</u>
New Revenue Required	\$ 47,732.00

Commissioner McDowell made a motion to approve and adopt “A Resolution Adopting A Revised Schedule of Fees and Charges for the Columbus County Water and Sewer Districts I, II and V, Columbus County, North Carolina, with Attachment #1, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 6:35 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, March 16, 2020
6.34 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
 James E. Prevatte
 Giles E. Byrd
 Trent Burroughs
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
 Amanda B. Prince, **County Attorney**
 June B. Hall, **Clerk to the Board**
 Bobbie Faircloth, **Finance Officer**

COMMISSIONER ABSENT:

Jerome McMillian, **Vice Chairman**

MEETING CALLED TO ORDER:

At 6:34 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II and V Board Meeting to order.

Original Agenda: Agenda Item #20:

Item #4: (Revised) APPROVAL of the RESOLUTION ADOPTING a REVISED SCHEDULE of FEE and CHARGES for COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II and V:

Harold Nobles, Public Utilities Director requested Board approval and adoption of the following “A Resolution Adopting a Revised Schedule of Fees and Charges for the Columbus County Water and Sewer District I, II and V, Columbus County, North Carolina, along with Attachment #1.

A RESOLUTION ADOPTING A REVISED SCHEDULE OF FEES AND CHARGES FOR THE COLUMBUS COUNTY WATER AND SEWER DISTRICTS I, II AND V, COLUMBUS COUNTY, NORTH CAROLINA

WHEREAS, the County of Columbus, North Carolina (the “County”) owns and operates Water and Sewer Districts I, II and V and such districts are funded from the fees and charges for services paid by the customers of said districts; **and**

WHEREAS, the Board of Commissioners for the County (the “Board”) engaged the professional services of Green Engineering, PLLC (the “Engineers”) to conduct a study of the

existing rate structure for water and sewer fees, capacity development fees, base charges, and volumetric charges; **and**

WHEREAS, the Engineers have completed said study and reviewed the results with the Board; **and**

WHEREAS, the Engineers recommend implementing, effective immediately, a new service charge (the “Service Charge”) to Water Districts I and V as payment for water supplied by Water District II, at a rate of up to .85 cents per 1,000 gallon used; **and**

WHEREAS, the Public Works Director and the Engineers have prepared the Schedule of Charges for Water Services attached hereto and incorporated herein as Attachment #1 to this Resolution (the “Schedule”), which includes the Service Charge, and they recommend its adoption; **and**

WHEREAS, the Board wishes to adopt the changes in charges and rates of the water and sewer districts, as reflected in the Schedule.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners for the County of Columbus, North Carolina as follows:

SECTION 1. That the Schedule is hereby adopted as the approved fees and charges for the water and sewer system owned and operated by the County.

SECTION 2. That the fees and charges reflected in the Schedule shall become effective immediately upon adoption, and shall remain in full force and effect until amended by a subsequent resolution of the Board.

PASSED and ADOPTED this the 16th of March, 2020.

By: /s/ P. EDWIN RUSS
P. Edwin Russ, Chairman
Columbus County Board of Commissioners

Attest: /s/ JUNE B. HALL
June B. Hall, Clerk to the Board

SEAL

**Attachment #1:
 COLUMBUS COUNTY WATER DISTRICT II
 110% COVERAGE RATIO DETERMINATION**

DISTRICT	ANNUAL VOLUME	0	% OF TOTAL	ANNUAL COVERAGE RATIO DEFICIT		DISTRICT'S ANNUAL SHARE	COST PER 1,000 GALLONS
I	47,066,740	**	71.89	\$47,732.00	***	34,314.17	\$0.73
V	18,404,455		28.11	\$47,732.00	***	13,417.83	\$0.73

TOTAL:	65,471,195		100.00			47,732.00	
---------------	-------------------	--	--------	--	--	------------------	--

* Derived from Columbus County Water Records as presented in “Annual Consumption Report (1-19 through 12-19)” prepared by Green Engineering.

** Does not include water volume provided to D.O.C.’s by Tabor City.

In District II’s Revenue budget there will be a line item for each District I and V showing the above calculated cost charged to each District.

Each year, the County Finance Department can insert the total annual volumes for Districts I and V into the above active excel spreadsheet to generate the appropriate cost per 1,000 gallons.

RECAP***

Current Annual Debt Service Payment	\$210,628.00
Revenue Bond Recovery % (10%)	\$ <u>21,063.00</u>
Total Annual Debt Service with Recovery	\$231,691.00
Less 2019 Available Cash	<u>\$183,959.00</u>
New Revenue Required	\$ 47,732.00

Commissioner McDowell made a motion to approve and adopt “A Resolution Adopting A Revised Schedule of Fees and Charges for the Columbus County Water and Sewer Districts I, II and V, Columbus County, North Carolina, with Attachment #1, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 6:35 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman