

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, October 15, 2018****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and their regularly scheduled meeting, it being the third Monday.

COMMISSIONERS PRESENT:

Amon E. McKenzie, **Chairman**
 Trent Burroughs, **Vice Chairman**
 James E. Prevatte
 Giles E. Byrd
 P. Edwin Russ
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
 Amanda B. Prince, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

6:30 P.M.

PUBLIC HEARING: **Public Transportation - NCDOT's Public Transportation funding. The purpose of the Public Hearing is to receive comments on NCDOT funding.**

PUBLIC HEARING OPENED:

At 6:30 P.M., Chairman Amon E. McKenzie opened the Public Hearing, and stated this public hearing is for the North Carolina Department of Transportation's Public Transportation funding, and the purpose of the public hearing is to receive comments on the funding. Chairman McKenzie requested that Amanda B. Prince, Columbus County Attorney, orally read the Policy on Comments at Public Hearings. Ms. Prince orally read the policy in its entirety.

COMMENTS:

No comments were received either orally or written.

PUBLIC HEARING CLOSED:

At 6:33 P.M., Commissioner Bullard made a motion to close the Public Hearing, seconded by Commissioner Byrd. The motion unanimously passed.

6:33 P.M.**REGULAR SESSION:**

Agenda Items #1, #2 and #3: **MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:33 P.M., Chairman Amon E. McKenzie called the October 15, 2018 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Chairman Amon E. McKenzie. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Ricky Bullard.

Agenda Item #4: **PRESENTATION: RETIREMENT PLAQUE AND RECOGNITION and ACKNOWLEDGMENT of OUTSTANDING COURAGE and DETERMINATION to WILLIAM SIBBETT:**

The following documents were presented to William Sibbett for his many years of service at the Columbus County Sheriff's Department.

**RECOGNITION and ACKNOWLEDGMENT of
 OUTSTANDING COURAGE and DETERMINATION to**

WILLIAM SIBBETT

WHEREAS, in life, we do encounter people with strong determination to be their best in whatever situation is surrounding them; and

WHEREAS, the person who is continuously striving to improve life, only sees the good in people and always searching to find avenues to help someone, is considered to be very rare and is indeed precious; **and**

WHEREAS, Columbus County was blessed to have an employee who possesses the above listed qualities, namely, **WILLIAM SIBBETT**; **and**

WHEREAS, **WILLIAM SIBBETT** possesses multiple attributes which are far too many to list, and we will list only a few as follows:

- ☐ Employment with Columbus County Law Enforcement for forty-one (41) years;
- ☐ Diligent worker with a wealth of knowledge;
- ☐ Sees no good use of bad moods;
- ☐ Handled a wide array of legal documents and always there to help;
- ☐ Always happy, goes above and beyond the call of duty, and is pleasant to be around;
- ☐ Willingness to help anyone, regardless of the situation;
- ☐ Good, easy-going man, always there in spirit and mind;
- ☐ Walking encyclopedia;
- ☐ Very well known as a “go-to person”; **and**
- ☐ The best part of his job is meeting people and the worst part is not being able to help them.

WHEREAS, people with this caliber and genuineness are few and far apart in this life, and should be held in high regard and respect by everyone; **and**

WHEREAS, there are good things that happen in life, and should be considered a rememberable occurrence.

NOW, THEREFORE, BE IT RESOLVED we, the Columbus County Board of Commissioners resolve to recognize and acknowledge the outstanding courage and determination of **WILLIAM SIBBETT**.

APPROVED and ADOPTED this the 15th day of October, 2018.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **AMON E. McKENZIE**, Chairman

/s/ **JAMES E. PREVATTE**

/s/ **P. EDWIN RUSS**

/s/ **CHARLES T. McDOWELL**

/s/ **MICHAEL H. STEPHENS**, County Manager

/s/ **TRENT BURROUGHS**, Vice Chairman

/s/ **GILES E. BYRD**

/s/ **RICKY BULLARD**

ATTESTED BY:

/s/ **JUNE B. HALL**, Clerk to Board

/s/ **AMANDA B. PRINCE**, County Attorney

Commissioner McDowell made a motion to approve and adopt the Recognition and Acknowledgment of Outstanding Courage and Determination to William Sibbett, seconded by Commissioner Bullard. The motion unanimously passed.

RETIREMENT PLAQUE:

PRESENTED TO

WILLIAM E. SIBBETT

**IN GRATEFUL APPRECIATION
FOR YOUR DEDICATION AND LOYALTY
TO**

COLUMBUS COUNTY SHERIFF'S DEPARTMENT

10-01-1979 - 08-20-2018

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Agenda Item #5: PRESENTATION: PLAQUE of APPRECIATION to COUNTY COMMISSIONERS and DEPARTMENT of AGING - MISSION SERVE MISSIONS PROJECT in FAIR BLUFF and CERRO GORDO:**

Dr. David B. Heller, Columbus Baptist Association, presented the following plaque to the County Commissioners and the Department of Aging for the Mission Serve Missions Project in Fair Bluff and Cerro Gordo.

MISSION SERVE 2018

**Presented to
The Columbus County Commissioners
With Grateful Appreciation For Your
Assistance and Hospitality With
MISSION SERVE 2018
Columbus Baptist Association
&
Mission Serve Ministries
October 15, 2018**

Agenda Item #6: BOARD MINUTES APPROVAL:

Vice Chairman Burroughs made a motion to approve the October 01, 2018 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #7: PUBLIC INPUT:

Chairman McKenzie opened the floor for Public Input. No Public Input was received either orally or written.

Agenda Item #8: PRESENTATION - EMERGENCY HELP at SOCIAL SERVICES:

Brenda Rattley will address the Board relative to the emergency help and conduct of workers at the Social Services Department.

DELETED**Agenda Item #9: EMERGENCY SERVICES - FEMA UPDATE:**

FEMA officials delivered the following update on their response to Columbus County after Hurricane Florence. Christopher Arnim, Inter-governmental Affairs Specialist, Federal Emergency Management Agency, stated the following:

1. As of today, we have had approximately 5,000 registrations in your county, and there has been approximately \$8 million awarded to Columbus County, and approximately \$4.7 million to individuals and housing assistance;
2. Approximately \$1 million approved so far for Small Business Administration;
3. You have 44 survivors participating in the TSA Program (Temporary Shelter Assistance) as of today;
4. We have DSA (Disaster Survivor Assistance) teams going door-to-door throughout the County, the hardest hit areas first, and then spreading to the less affected;
5. Some other services that are available is disaster employment;
6. Out of the 5,000 that have registered, 1,500 qualified for housing assistance;
7. The inspectors, as well as DSA, go door-to-door, and will continue to do so;
8. We are providing Kay Worley, Emergency Services Director, updates as to where we have been, and where we plan to go;
9. We have both FEMA and state teams going through the County doing substantial damage estimates;
10. You have a briefing on Thursday, October 18, 2018, from 11:00 A.M. to 1:00 P.M., where

- public assistance questions can be asked, after the presentation they provide you;
11. We encourage people to register, and they will be given a nine (9) digit number to be kept;
 12. Once you register, it will be about 7 to 10 calendar days before they are contacted by an inspector;
 13. After the inspector comes, it will typically be 3 - 5 business days before they get some type of response;
 14. They will get a letter from the State informing them if they are eligible or ineligible;
 15. If they are eligible, it will explain the amount of money they are eligible for and a breakdown of how the money awarded is to be used for;
 16. If they are ineligible, we want them to continue to read the entire letter, which will state what they are ineligible for, and the two (2) most common things are owner verification and insurance information;
 17. They may be referred to the Small Business Administration, and it is part of our process;
 18. We need them to fill the loan application, and it is part of our process;
 19. It is a loan for up to thirty (30) years, with a maximum amount of \$250,00.00, and you only pay back the amount that you use;
 20. If you had any damage, we want you to register;
 21. If you have any questions, you can call FEMA at (800) 621-3362 or go to disasterassistance.gov;
 22. The interest rate for SBA right now is two (2%) percent for homeowners, and I believe it is three and sixty-four hundredths (3.64%) percent for businesses, and businesses can borrow up to two million, I believe;
 23. FEMA will not help with the deductible on insurance, but SBA will help with the deductible on insurance;
 24. FEMA is the grant program, and SBA is the loan program;
 25. If unemployment is involved, it will fall under the Disaster Unemployment Insurance Program; **and**
 26. It is important for everyone that was affected to attend the FEMA Briefing on Thursday, October 18, 2018, from 11:00 A.M. to 1:00 P.M., at Vineland Station.

Agenda Item #10: RESOLUTION - REQUEST for PARTIAL ROAD ABANDONMENT on SR 1753 ALLIGATOR RUN:

Kenneth Clark, District Engineer, North Carolina Department of Transportation, requested Board approval to abandon a portion of SR 1753 Alligator Run, with the following Resolution. **(This item was tabled at the October 01, 2018 Meeting.)**

**North Carolina Department of Transportation
Division of Highways
Request for Deletion from the State Maintained Secondary Road System**

**North Carolina
County: Columbus**

Road Description: Abandon a portion of SR 1753 (Alligator Run) from 0.56 mile east of US 701 Business to existing end of maintenance for a distance of 0.14 mile

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Columbus requesting that the above described road the location of which has been indicated in red on the attached map, be deleted from the Secondary Road System; **and**

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be deleted from the State Highway System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Columbus that the Division of Highways is hereby requested to review the above described road for deletion from the Secondary Road System.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Columbus at a meeting on the 15th day of October, 2018.

WITNESS my hand and official seal this the 15th day of October, 2018.

(Official Seal)

Clerk, Board of Commissioners of County:
Columbus
/s/ JUNE B. HALL

Commissioner Russ made a motion to approve the Request for Deletion from the State Maintained Secondary Road System Resolution, seconded by Commissioner Byrd. The motion unanimously passed. The petition and the map will be marked as Exhibit "A", and kept on file in the Minute Book Attachments, Book Number 6, in the Clerk to the Board's Office, for review.

ITEMS of CONCERN DISCUSSED:

1. No reflectors on median in front of Family Dollar on Highway 76;
2. Site dangerous issue at Barbcrest Drive and Smyrna Road - very dangerous;
3. Corn field site dangerous issue at Peacock and Pinelog intersection; **and**
4. On Old Lake Road, we need more than an overpass.

Agenda Item #11: PROCLAMATION - PROCLAMATION of APPRECIATION to the CONCERNED CITIZENS of the LAKE WACCAMAW AREA 21ST ST. JAMES WACCAMAW SIOUAN ANNUAL FESTIVAL:

Hattie Campbell requested Board approval and adoption of the following Proclamation of Appreciation to the Concerned Citizens of the Lake Waccamaw Area 21st St. James Waccamaw Siouan Annual Festival.

**PROCLAMATION of APPRECIATION to the
CONCERNED CITIZENS of the LAKE WACCAMAW AREA
21st ST. JAMES WACCAMAW SIOUAN
ANNUAL FESTIVAL**

The Board of County Commissioners, at their regularly scheduled meeting on October 15, 2018, unanimously adopted the following Proclamation:

BE IT PROCLAIMED THAT WHEREAS, the **St. James Waccamaw Siouan Annual Festival** of Columbus County has made life-long strides to improve the quality of life in their community and county; **and**

WHEREAS, members of the **St. James Waccamaw Siouan Annual Festival** have served on numerous boards, agencies, committees in their church, government and community functions; **and**

WHEREAS, the **Committee** is recognized County and State-wide for leadership in positive endeavors for the general welfare of all people; **and**

WHEREAS, the **Committee** has given unselfishly of their time and energies to help those in need or those with unfortunate situations in a most untiring and caring way.

THEREFORE, BE IT PROCLAIMED by the Board of Commissioners of Columbus County, North Carolina, that they do hereby recognize the true loyal and faithful service to their community and county and congratulate them on this special occasion.

ADOPTED unanimously on this the 15th day of October 2018.

COLUMBUS COUNTY BOARD OF COUNTY COMMISSIONERS

/s/ AMON E. McKENZIE , Chairman, District I	/s/ TRENT BURROUGHS , Vice Chairman, District V
/s/ JAMES E. PREVATTE , District II	/s/ GILES E. BYRD , District III
/s/ P. EDWIN RUSS , District IV	/s/ RICKY BULLARD , District VI
/s/ CHARLES T. McDOWELL , District VII	ATTESTED BY:
	/s/ JUNE B. HALL , Clerk to Board
/s/ MICHAEL H. STEPHENS , County Manager	/s/ AMANDA B. PRINCE , County Attorney

Commissioner Byrd made a motion to approve and adopt the Proclamation of Appreciation to the Concerned Citizens of the Lake Waccamaw Area 21st St. James Waccamaw Siouan Annual Festival, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #12: PUBLIC TRANSPORTATION - NCDOT GRANT RESOLUTION and ASSOCIATED DOCUMENTS:

Joy Jacobs, Public Transportation Director, requested Board approval to authorize the Chairman to sign the following Public transportation Program Resolution FY 2020 Resolution, and all related documents, and the County Attorney and Chairman be authorized to sign the Certificates and Assurances, at a later date, which are related to the grant.

COMMUNITY TRANSPORTATION PROGRAM RESOLUTION
FY 2020 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Community Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by Commissioner Giles E. Byrd and seconded by Vice Chairman Trent Burroughs for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; **and**

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; **and**

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); **and**

WHEREAS, the funds applied for may be Administrative, Operating, Planning or Capital funds and will have different percentages of federal, state, and local funds; **and**

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital Budget Section 5310 Program; **and**

WHEREAS, COLUMBUS COUNTY hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the projects, prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project.

NOW, THEREFORE, be it resolved that the *Chairman, of the Columbus County Commissioners is hereby authorized to submit grant application(s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I, **JUNE B. HALL**, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Columbus County Commissioners duly held on the 15th day of October, 2018.

/s/ **JUNE B. HALL**
Signature of Certifying Official

*Note that the authorized official, certifying official, and notary public should be three separate individuals.

Subscribed and sworn to me: October 15, 2018

/s/ Paulette Varnam
Notary Public *
111 Washington Street, Whiteville, NC 28472

Address

Seal

My commission expires (*date*) August 18, 2022.

Commissioner Byrd made a motion to approve to authorize the Chairman to sign the Public Transportation Program Resolution FY 2020 Resolution, and all related documents, and the County Attorney and Chairman be authorized to sign the Certificates and Assurances, at a later date, which are related to the grant, seconded by Vice Chairman Burroughs. The motion unanimously passed.

Agenda Item #13: PARKS AND RECREATION - DEPARTMENTAL UPDATE:

Julie Strickland, Parks and Recreation Director, delivered the following departmental update.

PROJECTS

Bogue Community Park

Repairs to existing driveway cable
Top coated cutouts (bases) with infield clay
Renovated parking area

Bolton Community Park

Buckhead Community Park

Removed 120' x 6' fencing and old four bay swings
19 tons of infield clay
Tilled, raised bases and homeplate anchors
Repairs to pitching anchors and rubber
Installed new home plate, set of bases and 3 in ground pitching rubber kits

Carver Community Park (Fair Bluff)

Replaced one section of top rail
18 tons infield clay
Installed new home plate, set of bases (Cerro Gordo Dixie Youth)

Cerro Gordo Athletic Field

Replaced two sections of top rail and repaired fencing

Chadbourn Depot

Trimmed low hanging limbs

Council Field (Lake Waccamaw)

19 tons of infield clay
Tilled, raised bases and homeplate anchors

Edgewood Community Park (Whiteville)

19 tons of infield clay
Ground stumps from tree removal
Repaired canopy swing
Replaced boards on picnic table
Installed new volleyball net
Refurbished sand to outdoor volleyball court due to washout
Refurbished sand in playground area
Repairs to swings
Relocated and installed bench

Elizabeth Brinkley Community Park (Lake Waccamaw)

38 tons of infield clay
Tilled, raised bases and homeplate anchors
Replaced section of fence due to vehicular damage

Elra & Gertrude Spaulding Community Park (Farmers Union)

Added approximately 2.5 tons of sand to outdoor volleyball court
Changed locks on walk and drive gates – locks keyed alike
Repaired 10ft of fence
Top coated cutouts (bases) with infield clay

Repaired pump housetop

Fitness Park

Replaced split rail fence due to vehicular damages
Repaired perimeter fence and trimmed trees due to vehicular damage
Planted 32 shrubs and installed tree rings along boundary line

Kramer Field (Whiteville)

Repaired bridge walkway and drive gate fencing

Old Dock Community Park

38 tons of infield clay
Tilled, raised bases and homeplate anchors
Installed new water pump, replaced lock, hasp and light fixture inside pump
Replaced and installed 50ft of 6ft fence on ballfield
Renovated parking area and added parking support blocks
Installed handrails for safety-entrance of community center
Replaced home plate, set of bases and pitching rubber
Installed new electrical box and switch for field lights
Installed metal roof on community center and pressbox

Parks and Recreation Office & Maintenance Area

Renovated parking area
Painted Stop blocks

Progressive Women's Park

Repair to 10' section of fence and removed fenced walk gate close to afterschool building

Ransom Community Park

19 tons of infield clay
Replaced (2) 16ft dugout bench boards on practice fields

Riegelwood Community Park

76 tons of infield clay
Refinished 1350 square ft. hardwood flooring in community center
Painted and installed base boards in community center
Removed low and broken limbs
Painted 275 ft of stop blocks
Replaced bleacher boards
Installed line post and gate in parking area
Installed security doors on storage building
Installed new electrical box and switch for field lights
Renovated parking area
Installed door to the maintenance building
Removed basketball goals, prep work for new surfacing
Resurfaced basketball court with approximately 600 sq. yards of asphalt

Riverwalk Park (Fair Bluff)

Repaired bench boards

Sandyfield Community Park

Replenished eroded surface around basketball court

St. James Community Park

57 tons of infield clay
Tilled, raised bases and homeplate anchors
Removed grass infield, developed clay infield for adult co-ed league
Removed damaged playground equipment (see saws)
Refurbished sand to outdoor volleyball court due to washout
Refurbished sand in playground area

Chadbourn Depot, Columbus County Airport, FEMA Properties-Lake Waccamaw & Tabor City, Sheriff's Department Construction Lot, Lake Tabor Park, Tabor City Athletic Complex, Civitan Park (Orange St./TC) and Old Civitan Stadium/TC Elem

All above listed facilities (28) are maintained by Columbus County Parks and Recreation Department annually.

Sheriff's Department & Construction Lot

Animal Shelter

Repaired entrance gate and terminal

Southeastern Community College Professional Service Agreement

Installed 120' of backstop mat

Removed 60ft of 4ft fence, line post, terminals

Installed 60ft of 6ft fence, line post, terminals

Tabor City Complex

Installed 314ft of 4ft temporary fence for Dixie Youth Baseball Tournament

Whiteville Parks and Recreation – Seasonal facility Use Agreement

Installed 300' of 4' temporary fencing at soccer fields – Division III Fields

Smith Street/Courthouse Parking Lot (water retention pond)

Fencing hardware

BLEACHER PROGRAM

Bleachers for use at festivals, programs and/or events open to the Public
SCC

(10) sets Graduation

(8) sets Early College Graduation

(4) sets Baseball and Softball Enrichment Clinics

Community Event and Festivals

(8) sets Chadbourn – North Carolina Strawberry Festival

(4) sets Edgewood Park / Soccer Clinic

(2) sets Sandyfield Park – 19th Annual Town Day Celebration

(4) sets Bogue Park Family Day

(10) sets Buckhead Community Park – Annual Waccamaw Siouan Pow Wow

(6) sets Annual Pecan Festival

(2) sets Pine Tree Festival in Bolton

(4) sets Whiteville Christmas Parade

(4) sets Candlelight Event

(8) sets Annual Southern Farm Days Festival at Boys and Girls Home of Lake Waccamaw

(2) sets Live after Five

(2) sets Fitness Park – Alzheimer's Awareness Walk

(2) sets Veterans Memorial Park of Columbus County

(5) sets Veterans Memorial Park of Columbus County/Memorial Event

COMMUNITY INVOLVEMENT

JCPC Meetings – Monthly & Annual Luncheon

Recreation Advisory Board Meetings – Quarterly

Summer Food Program Training/ Whiteville City Schools - (6) Staff Members

USDA Summer Food Training (Enrichment Clinics provided meals to participants)

Department Head Meetings - Monthly

Safety Meetings – Monthly

Annual Employee Safety Training

Fall Soccer Coaches Meeting & Draft

Youth Basketball Gym Supervisors Meeting

Farmers Market Fun Run & Walk Event & Meetings

Live After 5 Event & Meetings

Safe Nite for Kids Event & Meetings

North Carolina Pesticide Operator License (6) Staff Members

North Carolina Pesticide Training and Testing through the Department of Agriculture and Consumer Services (2) Staff Members

Elder Abuse Prevention Ceremony and Tree Planting

Lake Waccamaw State Park Advisory Council Meetings – Quarterly

Fitness Park Meetings (addition) –Development Engineer

Defensive Driving – All Employees
 Annual Lip Sync Battle Meeting
 Buckhead Community Park Meeting – Brenda Moore & Tribal Council to discuss security protocols at the park
 Alzheimer's Awareness Walk Meetings
 Vineland Christmas Meetings
 Columbus Regional YMCA Initiative Meetings
 Candlelight Event Meetings
 Whiteville City Town Hall – Holiday Event
 Fitness Park/Kate B. Reynolds – Site evaluation meeting for grant proposal
 Youth Mental Health CPR Training Certification – 8 employees
 Special Olympics
 NIMS – certification in 700 & 800 (8 employees)
 Trillium Health Care – Conference call/Web presentation – Mobile Crisis Management
 Whiteville City Schools – District School Health Advisory Council (3 meetings)
 Bogue Community Park/Bogue Betterment Association Advisory Committee

PROGRAMS

Fall Soccer Program – approximately 299 participants/26 teams
 Summer Olympics - Approximately 300 participants
 9th Annual Farmers Market Fun Run/Walk - Approximately 300+ participants
 Live After Five – Summer with 500 in attendance /Fall Live Outdoor Concert with 1000 in attendance
 Summer Enrichment Clinics – Softball – 17 participants, Baseball –22 participants, (2) Tennis -19 participants, (2) Soccer -58 participants, (2) Volleyball -49 participants, Art-17 participants
 Discover Enrichment Clinic – July 16 through August 6, 2018 (4 weeks)
 Safe Nite for Kids – 50 booths with approximately 3350+ in attendance and 275 volunteers
 Candlelight Event – approximately 250 in attendance
 Youth Basketball – 205 participants from 3 sites (Nakina Middle, Tabor City Middle and Williams Township Schools)
 Annual Easter Egg Hunt – 338 participants at 12 sites (Bolton Community Park, Cerro Gordo – Woodmen of the World, Chadbourn Depot, Evergreen Elementary School, Farmers Union – Elra & Gertrude Spaulding Park, Bogue Community Park, Elizabeth Brinkley Park, Old Dock Community Park, Riegelwood Community Park, St. James Community Park, Tabor City Elementary School, Whiteville City Recreation, Williams Township School

Loaner Equipment Program

County Commissioner Edwin Russ – Public Forum – 1 portable PA system with microphone
 Columbus Christian Academy – Scott Todd – 1 dry erase board
 Community Innovations (Special Olympics) – 2 dozen softballs
 Evergreen T-Ball – 1 dozen t-balls
 Lake Waccamaw Dixie Youth Baseball and Softball – 1 paint striper, 12 cans of white paint, 2 sets of throw down bases, 2 home plates to form practice fields to facilitate 13 teams
 Lake Waccamaw Dixie Softball – 5 (50lb) bags field line, 6 cans of paint
 Lake Waccamaw Dixie Youth Baseball – 8 bags of athletic field lime
 SCC – Spring Fling – 4 corn hole boards, 16 bean bags
 Bogue Community Citizens Association – handball rackets, tug of war rope, basketballs, tennis balls, footballs & tees, helmets, softballs, baseballs, t-balls, softball and t-ball bats
 Families First – Lip Sync Battle – 13 coolers with ice, hand truck and tarp
 Rotary Club/Kentucky Derby Fundraiser – 4 coolers with ice
 Knights of Columbus – 2 coolers with ice twice a week for Fall Soccer Games
 Whiteville Parks and Recreation – (3) 10 gallon coolers with ice, (1) 7 gallon cooler, (4) sand bags for middle school soccer goals
 Tabor City Middle School Basketball Camp – 2 Basketball Goals
 West Columbus – Basketball Camp – (2) portable goals, (40) pinnies
 Acme Delco Elementary – measuring wheel
 Town of Lake Waccamaw – Paint striper
 NC Pecan Harvest Festival Welcoming Event/Sally Mann – 1 cooler with ice
 Whiteville Howl Soccer Tournament/Brent Wheatley – 1 dry erase board
 NC Dixie Youth State Tournament/Coach Pitch @ Tabor City – Approximately 800ft of temporary fencing
 Whiteville Tennis Association/Jonathan and Sally Medford – (48) yellow-orange, (60) yellow-green, (48) yellow-red tennis balls, (2) EZ Tennis Court Lines

Lake Waccamaw Depot Candlelight Event – 50 red cups and candles
 Whiteville High School Choral/WC Butler – 60 cups and candles
 Millers Hot Chocolate Stand – 1 orange 10 gallon cooler, stir stick and creamer
 Hometown New Year's Eve/WDDC & News Reporter – 2 cornhole sets, 16 beanbags, 2 youth cornhole sets, 16 beanbags, 2 portable basketball goals, 4 basketballs, 3 putting greens, putters, golf balls, hula hoops, 5 soccer balls, 3 dozen plastic eggs and spoons, 8 colored buckets, mesh bag of colored balls
 Sheriff's Department Family day – 11 slow pitch bats, 12 softballs
 Tabor City Complex – Dixie Youth Minors & Supplemental District Tournament – 314ft x 4ft temporary fence and poles
 Whiteville City – Retirement dinner for Edna Dowless – Blue cooler with ice
 Tom Stanley Memorial Fundraiser – 6 coolers, 4 with ice, banner
 West Columbus Dixie Boys – Kent Ivey – Striper machine, 6 cans of paint
 Foster to Adopt Event – 2 large green coolers, 1 large white cooler, 4 medium coolers with ice, 1 hand truck

FACILITIES MOWED WITH ROUTINE MAINTENANCE

Airport – Runway and parallel taxiway – Brunswick
 Board of Elections - Whiteville
 Bogue Community Park – Hallsboro
 Bolton Community Park – Bolton
 Brinkley Park – Lake Waccamaw
 Buckhead Community Park – Buckhead
 Carver Community Park – Fair Bluff
 Cerro Gordo Athletic Fields – Cerro Gordo
 Chadbourn Depot and parking area – Chadbourn
 Civitan Park – Tabor City
 Columbus County Farmer's Market – Whiteville
 Council Field – Lake Waccamaw
 Edgewood Park – Whiteville
 Elra & Gertrude Spaulding Community Park – Farmers Union
 Kramer Field – Whiteville
 Lake Tabor Park – Tabor City
 Old Dock Community Park – Old Dock
 Progressive Women's Park – Fair Bluff
 Ransom Community Park – Ransom
 Riegelwood Community Park – Riegelwood
 Riverwalk Park – Fair Bluff
 Sandyfield Community Park – Sandyfield
 Sheriff Lot - Whiteville
 St. James Community Park – St. James
 Tabor City Recreation Complex – Tabor City
 Civitan Stadium/Tabor City Elementary – Tabor City
 West 2nd Street (213) – Tabor City *FEMA PROPERTY*
 Waccamaw Shores Road (3229) – Lake Waccamaw *FEMA PROPERTY*

Additional areas mowed and maintained during Fall Soccer:

Soccer Field @ Columbus Christian Academy
 Open Property (Tram Road) @ Columbus Regional Healthcare System

Agenda Item #14: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Social Services Director, will deliver the Monthly Administrative Update for August and September, 2018.

August 2018

On August 1, 2018 a short agency staff meeting was held. During this meeting, I addressed issues with travel receipts that continue not to be turned in timely. I explained again that all receipts for meals, gas, hotel rooms and purchases need to be turned in when staff return to the office. They also need to be signed by the worker.

Staff was informed about the process for viewing the county surplus list via the county website. I also informed staff Mr. Kip Godwin would be coming to the agency on the first Monday of each

month to provide information about the Medicaid/Medicare benefit program for seniors.

During the meeting, I stressed with staff the importance of taking care of our agency vehicles and keeping them clean. Any issues with the vehicles should be reported so they can be checked out as soon as possible.

Lastly, staff recognitions were made for various accomplishments and updates were given from the Department Manager's meeting.

On August 9, 2018 I attended our Director's Association Executive Board meeting. During this meeting, we were given information on Medicaid transformation by staff from North Carolina Medicaid, which is the new name for the Division of Medicaid. They are looking at a go-live date of July 2019 for what is being called standard plans for Medicaid recipients. Under this new system, all behavioral and medical health issues will be handled by the medical broker; as well as medical transportation needs. The brokers for these pre-paid health plans will contract with local providers for non-emergency Medicaid transportation services; not the local DSS agencies. They will also set the reimbursement rates.

We were informed that the new Child Welfare policy called, Modified Policy, will not be effective September 1, 2018 as planned; as there are changes that need to be made.

Staff from the Division of Child Development and Early Education informed Directors that State spending is down for Child Care and counties can now start working on their waiting lists. This was good news as many counties have large waiting lists. They also informed us that starting October 1, 2018 policy will allow day care services to be transferred from one county to another without going on the waiting list. This new policy is concerning to us as it could cause counties to overspend their allocations for day care.

On August 14, 2018 Trillium Health Services provided a lunch and learn session for our management staff and lead workers. During this session, staff from Trillium presented information on the various programs and services that are offered. They also provided pamphlets to share with the public and other staff about their services. We look forward to building a working relationship with Trillium to better service our families.

On August 22, 2018 there was a statewide Director's conference call for all 100 counties. During this call, we were informed the NCFASST team and IBM are continuing to make improvements to the system. Although the system is not ready for all of Child Welfare programs to be implemented, they have decided to move forward with the P-4 Child Welfare roll-out into NCFASST in paper based counties. The roll-out will start with CPS Intake and Assessments only; starting with counties in the east. These counties will start in the NCFASST system November 26, 2018. The readiness staff will be contacting those counties to help prepare for this roll-out and provide some training to staff prior to the roll-out. These counties will need to look at what equipment is needed to go-live on November 26, 2018.

On August 23 and 24, 2018 I attended the Eastern Region Director's meeting. During these two days, we received information on county audits and some things to monitor prior to these audits. It is important to make sure forms are signed, dated and completed properly; as auditors will site counties if these are not done.

We were told worker certification in NCFASST should start sometime in 2019 and there will be a workgroup developing the components of this certification.

We also had a presentation from State Emergency Management staff on disaster preparedness. They encouraged us to make sure our staff are prepared for shelter duty and work with our local emergency management and law enforcement.

We continue to have issues with the phone system at DSS. On August 3, 6 and 29, 2018 we were without phone service for the majority of these days. This is not only an inconvenience to our customers, but puts us at risk for being out of compliance with completing phone calls to mail-in applicants who have applied for services in a timely manner. In addition to that, it leaves children and adults at risk for harm when we are unable to get calls of abuse or neglect timely. Therefore, our phone system is a critical part of our operation and we are in need; and would like to request permission to explore replacing our phone system as soon as possible.

On Saturday, August 25, 2018 we sponsored our first Family Fun Day to promote Foster Care and Adoptions in Columbus County. We had good attendance and lots of fun; especially watching agency staff and the Director attempting to ride the electric bull! We plan to do more events in the future to recruit more Foster Adoptive parents. A special thanks goes out to staff, volunteers, the Columbus County Fair Grounds, the Health Department, the Sheriff's Department, Ray's Grill, Summer Food Services Program and the public for attending this event.

**August 2018
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 236 Applications Approved: 191 Active Cases: 5,610 Benefits Issued: \$1,309,201.00 Participants Served: 11,849
Adult Medicaid	Applications Taken: 140 Cases Terminated: 41 Redeterminations: 374 Applications Processed: 209
Family & Children's Medicaid	Applications Taken: 139 Applications Processed: 117 Redeterminations: 563 Total Medicaid Cases: 14,140 Total Individuals Receiving: 23,695
Child Support	Absent Parents Located: 98 Orders Enforced: 966 Active Cases: 4,018 Collections: \$441,515.65

**August 2018
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 21 County Wards: 24 Number of Payee Cases: 19 Adults Served APS: 14 Number of Medicaid Transportation Trips: 1,305 Amount Requested for Reimbursement: \$38,282.97
Children's Protective Services (CPS)	Reports Accepted: 34 Reports Screened Out: 23 Families Receiving In-Home Services: 42 Children Served: 86 Contacts with Families Monthly: 424 Assessments: 26
Foster Care	Foster Children in Foster Homes: 57 Children Placed Outside County: 13 Agency Adoptions: 1 Pending Adoptions: 6 Total Foster Homes Licensed: 6 Total Children in Foster Care: 63
Work First Employment (TANF)	Applications Taken: 53 Applications Approved: 29 Individuals Receiving Benefits: 279 Entered Employment: 2 Number in Non-Paid Work Experience: 0

Program Integrity	Collections for Fraud: \$6,000.02 New Referrals: 16 Cases Established: 6
Day Care	Children Receiving Day Care Assistance: 376 Children on the Waiting List: 712 Amount Spent on Day Care Services: \$144,479.00

HUMAN SERVICES BOARD REPORT
Melinda H. Lane, Program Manager
Vacancies/Updates/News for August 2018

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed and busy! All staff have busy caseloads that include allegations of substance abuse, domestic violence, and sexual abuse, among other things. Staff are continuing to take required training. Child Welfare go-live for NCFAST for Columbus County has been scheduled for November 26, 2018. This will mean more training and re-training, along with re-assessments of needs for the county and staff, etc. Staff are preparing for a Program Development Plan Review which will occur in September.

In-Home Services:

The In-Home Services Unit lost a social worker during the month of August. She went to another county to teach. Staff are continuing to take required training. Child Welfare go-live for NCFAST for Columbus County has been scheduled for November 26, 2018. This will mean more training and re-training, along with re-assessments of needs for the county and staff, etc. Staff are preparing for a Program Development Plan Review which will occur in September.

Foster Care:

The Foster Care/Adoptions Unit continues to be fully staffed and going strong. One Social Worker was on maternity leave, but returned to work in August. Staff are continuing to take required training. Child Welfare go-live for NCFAST for Columbus County has been scheduled for November 26, 2018. This will mean more training and re-training, along with re-assessments of needs for the county and staff, etc. Staff are preparing for a Program Development Plan Review which will occur in September.

Transitional Unit:

The Transitional unit continues to plan events for LINKs foster children and Foster/Adoptive Parent Recruitment. This Unit had a very successful "Foster to Adopt" event in August with great attendance, useful education, and good fun. This Unit is also very busy assisting the other Child Welfare Units with courtesy visits, etc. Staff are continuing to take required training. Child Welfare go-live for NCFAST for Columbus County has been scheduled for November 26, 2018. This will mean more training and re-training, along with re-assessments of needs for the county and staff, etc. Staff are preparing for a Program Development Plan Review which will occur in September.

Adult Services:

The Adult Services Unit lost a social worker in August who left to go to another county DSS to work. Cases are becoming more complex with more issues. This Unit is encountering more and more issues with homeless adults and adults with mental health issues which creates other problems because of the slow response time of mental health agencies. Members of this Unit continue to cross-train in order to work together more efficiently. The addition of another position in this Unit may be a future request to help with the increasing caseloads.

Work First Employment:

The Work First Employment Unit continues to work within the NCFAST system with daily issues. This Unit continues to assist with 200% and is now providing Emergency Assistance for those eligible.

Child Day Care:

The Child Day Care Unit continues to be fully staffed. This Unit continues to work within the NCFAST system dealing with daily issues and updates. The waiting list continues to grow which is a concern for staff, but this Unit has slowly begun to work small amounts of the list which is slowly decreasing the list by small amounts.

Program Integrity:

Program Integrity continues to work hard to get caught up with program integrity duties and cases. Staff are preparing for Program Integrity to begin in NCFast. Only one temporary worker continues to work with the Crisis Intervention Program with the new fiscal year of funding which began July 1. A second temporary worker will probably begin in early September to assist with increasing numbers. In August 81 applications were taken for CIP with 80 approvals. For the first time ever funding in CIP continued to be available throughout the year and the need for more temporary staff earlier in the year is being discussed.

Economic Services Program Narrative

Child Support/Paralegal and Work First Cash/Medicaid Transportation/Maintenance and Housekeeping
Food and Nutrition and Family and Children's Medicaid
Adult Medicaid//Rest Home and Nursing Home/Community Alternatives Program (CAP)

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: August 2018 **News/Updates/Vacancies**

Child Support and Paralegal:

Collection of Child Support sometimes seems unfair; however, State policy mandates an absent parents' payment be figured by a State policy worksheet by all parties. This worksheet includes the following: the income of both parents; if the absent parent is paying Child Support for other children; medical insurance; Daycare and gives credit for other biological children under the age of 18 in both homes. If the absent parent gets behind 2 months in paying his/her Child Support they go back to court and an additional payment is added to help that absent parent get caught up with what they failed to pay. All of this is still State mandated policy.

They prepared 243 cases for 2 court days in August. We have been having different judges to hear our Child Support cases for the past few months and this affects our goals set by the State for us. Each judge does not understand the full ramifications of Child Support. We continue to have 1 vacancy in Child Support and our Paralegal has just given her resignation. She prepared 219 orders and reviewed 47 orders the attorney prepared.

Food and Nutrition:

This team is still desperately struggling with keeping up with the amount of applications and recertifications that keep coming in with 7 vacancies. We have interviewed and are recommending 5 for hire. Clients can come in person, fax, phone call, mail in or apply by Epass on the computer and each application where the person did not come to the agency MUST have an interview completed before the application can be processed. With phones being out for 3 DAYS, we were out of compliance with USDA. Our clients could not call in for their scheduled interview or make application and we could not call the clients for their mandated interview for applications we received on those days. Recertifications also MUST have interviews completed on every other review; these clients also could not be called. When we had our Management Evaluation by the State, our phone system was checked after hours to make sure clients knew our hours of operation to be able to come in and apply; with the phone out of operation we were again out of compliance with USDA.

Adult and Family & Children's Medicaid:

The Family & Children's Intake/processing team has been helping take Food and Nutrition applications but they are getting behind in processing their Medicaid applications. They also have 2 vacancies; we have interviewed and are recommending 2 for hire. The Adult Team also has 2 vacancies and is in much need for one of those 2 position to be upgraded to an Income Maintenance Caseworker III position. This will allow a worker to work in the Long Term Care Team that completes all the work for Nursing Home, Rest Home and Community Alternative Program(CAP) applications and cases.

Trillium provided us with a Lunch & Learn Session where they introduced all the key parties we would be working with and what we might see in the future. This was very informative and helpful.

Work First Cash/Medicaid Transportation/Interpreter/Maintenance and Housekeeping/Deputy:

- Transportation continues to keep us busy scheduling rides to doctors and hospitals; in town and out of town. We have interviewed and made a recommendation for our vacancy in Transportation. Our interpreter continues to help when she is not interpreting for the agency.

- Work First Cash continues to keep their work timely.
- Deputy Best continues to help us feel safe as we work.
- Maintenance and Housekeeping remain busy.

September 2018

On September 5, 2018 we held our monthly agency staff meeting. During the meeting, staff was informed that September is National Preparedness Month. All were encouraged to make plans and get supplies in the event of a disaster. I also gave information about the Columbus County Urgent Repair Program and how to access it. Lastly, staff was informed of the 2018 Social Services Institute; which will be held in Hickory, North Carolina. It was scheduled for October 17, 18 and 19, 2018. The meeting ended with staff recognitions for customer service and staff accomplishments.

We continue to have issues with the phone system at DSS. On August 3, 6 and 29, 2018 we were without phone service for the majority of these days. On September 4 and 5; our phones were down again. After Hurricane Florence, our phone system was down on September 25 until 3:30pm. We have been informed again by the repairman from Century Link that our system is old and needs to be replaced. This is not only an inconvenience to our customers, but puts us at risk for being out of compliance with completing phone calls to mail-in applicants who have applied for services in a timely manner. In addition to that, it leaves children and adults at risk for harm when we are unable to get calls of abuse or neglect timely. Therefore, our phone system is a critical part of our operation and we are in need; and would like to request permission to explore replacing our phone system as soon as possible.

On September 10, 2018 myself along with the Social Work Program Manager and the Income Maintenance Program Administrator began attending meetings at the Emergency Management Center in preparation for Hurricane Florence. Upon returning to the agency, our shelter schedule was updated. All staff was scheduled to work 12 hour shifts at all five shelters. On September 11, 2018 at 11:30am I met with staff to inform them of the plans to open five shelters on Wednesday, September 12, 2018 at 9am. Staff was given instructions on their duties while at the shelter and asked to ensure their contact information was updated. Staff was also reminded shelter duty is mandatory and to ensure their families were prepared. During Hurricane Florence, our staff worked in the shelters for 14 days and returned to work on September 25, 2018. During this time, we maintained our on-call Child Protective Services (CPS) and Adult Protective Services (APS) schedules 24 hours each day. During this event, DHHS held 7:30am conference calls with Directors in the affected counties to provide DSS information and to get updates on damage to our county. Upon returning to the agency, we began to make preparation for Disaster Food and Nutrition benefits (D-SNAP). We had daily calls with DHHS in which we received information and instructions on how and when USDA was going to allow North Carolina's affected counties to take applications for Disaster Assistance. Once we received instructions from the State and USDA, all staff were informed of the dates and training was provided. Forms were copied, signs were made and a schedule of duties was completed. A press release was developed and was faxed to local radio stations, partner agencies and placed on the county web page; as well as the county's Facebook page.

On Friday, September 28, 2018 at 8am; we began taking applications for Disaster Food and Nutrition assistance and replacement benefits. During the first two days of Disaster Food & Nutrition, we took 2,298 applications. We took Disaster Food & Nutrition application for eight days; ending on Saturday, October 6, 2018 at 5pm. The replacement benefits applications for individuals currently receiving will end on Monday, October 15, 2018.

It will take some time for our staff and agency to get back to our normal routine because of the additional work and delays caused by Hurricane Florence.

Finally, I am proud of the staff for the hard work and service they provided, along with other county employees during this event; while many of them were dealing with home loss and damage themselves.

**September 2018
Economic Services**

PROGRAM	STATISTICS
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Food & Nutrition	Applications Taken: 64 Applications Approved: 50 Active Cases: 5,385 Benefits Issued: \$2,734,285 Participants Served: 12,185
Adult Medicaid	Applications Taken: 55 Cases Terminated: 38 Redeterminations: 244 Applications Processed: 77
Family & Children's Medicaid	Applications Taken: 58 Applications Processed: 55 Redeterminations: 305 Total Medicaid Cases: 14,022 Total Individuals Receiving: 23,853
Child Support	Absent Parents Located: 32 Orders Enforced: 457 Active Cases: 3,958 Collections: \$391,059.81

**September 2018
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 21 County Wards: 21 Number of Payee Cases: 19 Adults Served APS: 10 Number of Medicaid Transportation Trips: 950 Amount Requested for Reimbursement: \$10,212.72
Children's Protective Services (CPS)	Reports Accepted: 19 Reports Screened Out: 11 Families Receiving In-Home Services: 52 Children Served: 80 Contacts with Families Monthly: 200 Assessments: 17
Foster Care	Foster Children in Foster Homes: 52 Children Placed Outside County: 13 Agency Adoptions: 1 Pending Adoptions: 6 Total Foster Homes Licensed: 7 Total Children in Foster Care: 60
Work First Employment (TANF)	Applications Taken: 10 Applications Approved: 14 Individuals Receiving Benefits: 265 Entered Employment: 1 Number in Non-Paid Work Experience: 0
Program Integrity	Collections for Fraud: \$4,860.71 New Referrals: 2 Cases Established: 0
Day Care	Children Receiving Day Care Assistance: 386 Children on the Waiting List: 668 Amount Spent on Day Care Services: \$166,750.72

**HUMAN SERVICES BOARD REPORT
Melinda H. Lane, Program Manager
Vacancies/Updates/News for September 2018**

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed and busy! All staff have busy caseloads that include allegations of substance abuse, domestic violence, and sexual abuse, among other things. Staff are continuing to take required training. Child Welfare go-live for NCFast for Columbus County has been postponed due to Hurricane Florence. The Program Development Plan Review which was scheduled for September was also postponed due to Hurricane Florence. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

In-Home Services:

The In-Home Services Unit is currently short-staffed due to a social worker leaving during the month of August. Interviews were postponed due to Hurricane Florence. Staff are continuing to take required training. Child Welfare go-live for NCFast for Columbus County has been postponed due to Hurricane Florence. The Program Development Plan Review which was scheduled for September was also postponed due to Hurricane Florence. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Foster Care:

The Foster Care/Adoptions Unit continues to be fully staffed. Staff are continuing to take required training. Child Welfare go-live for NCFast for Columbus County has been postponed due to Hurricane Florence. The Program Development Plan Review which was scheduled for September was also postponed due to Hurricane Florence. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Transitional Unit:

The Transitional unit continues to plan events for LINKs foster children and Foster/Adoptive Parent Recruitment. This Unit is also very busy assisting the other Child Welfare Units with courtesy visits, etc. Staff are continuing to take required training. Child Welfare go-live for NCFast for Columbus County has been postponed due to Hurricane Florence. The Program Development Plan Review which was scheduled for September was also postponed due to Hurricane Florence. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Adult Services:

The Adult Services Unit continues to be short-staffed due to a social worker leaving in August. Cases are becoming more complex with more issues. This Unit is encountering more and more issues with homeless adults and adults with mental health issues which creates other problems because of the slow response time of mental health agencies. Members of this Unit continue to cross-train in order to work together more efficiently. The addition of another position in this Unit may be a future request to help with the increasing caseloads. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Work First Employment:

The Work First Employment Unit continues to work within the NCFast system with daily issues. This Unit continues to assist with 200% and is now providing Emergency Assistance for those eligible. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Child Day Care:

The Child Day Care Unit continues to be fully staffed. This Unit continues to work within the NCFast system dealing with daily issues and updates. The waiting list continues to grow which is a concern for staff, but this Unit has slowly begun to work small amounts of the list which is slowly decreasing the list by small amounts. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Program Integrity:

Program Integrity continues to work hard to get caught up with program integrity duties and cases. Staff are preparing for Program Integrity to begin in NCFast. Two temporary workers are now working with the Crisis Intervention Program. In September 64 applications were taken for CIP with 63 approvals. All staff have worked shelters and have been assisting with D-SNAP, as well as do their regular job duties.

Economic Services Program Narrative

Child Support/Paralegal and Work First Cash/Medicaid Transportation/Maintenance and Housekeeping

Food and Nutrition and Family and Children's Medicaid
Adult Medicaid//Rest Home and Nursing Home/Community Alternatives Program (CAP)

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: September 2018
News/Updates/Vacancies

Child Support and Paralegal:

Food and Nutrition:

Adult and Family & Children's Medicaid:

Work First Cash/Medicaid Transportation/Interpreter/Maintenance and Housekeeping/Deputy:

There is not much to report for any of our programs other than Hurricane Florence blew in and has caused a delay in all of the work. Shelters were being manned by all and once we came back to work we went straight into administering Disaster Food and Nutrition Applications and replacements. All DSS staff is currently helping get these completed. Active Food and Nutrition applicants are coming in to replace their benefits from food loss and will continue thru October 15, 2018. All clients that are not actively receiving Food and Nutrition benefits can make a Disaster Food and Nutrition Application. These applicants had to report "take home" pay during the time period of September 7, 2018 thru October 6, 2018. They then had to report the expenses that were paid out due to the storm during this time period which then determined if they were eligible to receive a one-time allotment on an EBT card. The below table will tell you the number of people in a household; the maximum income limit and then the amount of benefits they will receive due to their household size.

Household Size	Disaster Income Limit	Maximum Allotment
1	\$1,700.00	\$192
2	\$2,049	\$352
3	\$2,397	\$504
4	\$2,755	\$640
5	\$3,133	\$760
6	\$3,510	\$913
7	\$3,858	\$1,009
8	\$4,207	\$1,153
Each Additional Member	\$349	\$144

The total number of Disaster Food and Nutrition applications taken thru Friday, October 5, 2018 is 6,439. We have one more day of applications to take which is Saturday, October 6, 2018.

DISCUSSION:

1. The failure of the telephone system working properly at the Department of Social Services and the need for replacement, at the cost of \$115,00 to \$188,000;
2. In the NCFASST Program, when the CPS Program goes live, it will require Apple Ipads and Apple Apps, and the time of going live is yet to be determined; **and**
3. 45% To 50% reimbursement of the cost of the new equipment.

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:55 P.M., Commissioner Byrd made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

October 01, 2018 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 2, for each Water District, respectively.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:56 P.M., Commissioner Byrd made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #16: CONSENT AGENDA ITEMS:

Commissioner McDowell made a motion to approve the following Consent Agenda Items, seconded by Commissioner Prevatte. The motion unanimously passed.

A. Budget Amendment:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-4323-549924	Hurricane Florence Mosquito Control	66,617
Revenues	10-3423-433000	Hurricane Florence State Revenue	66,617

B. Tax Releases:

<i>Property Value</i>	Amount:	\$451.67		
Hamer, Justin (ETAL)		PROPERTY: 17757	Total:	\$462.83
Value: \$6,200.00	Year: 09-17	Account: 10-07340	Bill#:	99999
Release property value. Sold at tax sale for less than total due. Release Columbus Rescue(11.16)				
<i>User Fee</i>			Amount:	\$0.00
Arredowdo, Nanette		PROPERTY: 85488	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 02-04207	Bill#:	91652
Release user fee. Vacant				
<i>User Fee</i>			Amount:	\$0.00
Benton, Dorothy S & Tammy Sue		PROPERTY: 6681	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 03-01945	Bill#:	93638
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
Boone, Charles Heirs		PROPERTY: 18650	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 11-03140	Bill#:	94626
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Bravo, Alejo Pena & Elida Garcia		PROPERTY: 80008	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 11-04130	Bill#:	95193
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
Britt, Jimmy		PROPERTY: 93607	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 11-04017	Bill#:	95384
Release user fee.				
<i>User Fee</i>			Amount:	\$0.00
Brown, Malcolm Leroy		PROPERTY: 81219	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 12-03808	Bill#:	95932
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
Buffkin, Adam Walton ETAL		PROPERTY: 12064	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 06-02072	Bill#:	96396

Release user fee. Vacant.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Buffkin, Gloria W		PROPERTY: 88007	Bill#:	96445
Value: \$0.00	Year: 2018	Account: 09-04246		
Release user fee. Overbilled.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Bullock, David Wayne		PROPERTY: 60586	Bill#:	96710
Value: \$0.00	Year: 2018	Account: 01-00478		
Release user fee. Vacant.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Cartrette, Michael & Lorri		PROPERTY: 2252	Bill#:	98494
Value: \$0.00	Year: 2018	Account: 02-05116		
Release user fee. Vacant 2 properties.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Cribb, Roger Delane		PROPERTY: 75156	Bill#:	769
Value: \$0.00	Year: 2018	Account: 09-06120		
Release user fee. Vacant			Amount:	\$0.00
<i>User Fee</i>			Total:	\$403.00
Cromartie, Sidney		PROPERTY: 93982	Bill#:	99999
Value: \$0.00	Year: 17-18	Account: 05-01604		
Release user fee. DWMH moved out of the county.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Cruse, Charles Qwinn		PROPERTY: 90568	Bill#:	893
Value: \$0.00	Year: 2018	Account: 15-02348		
Release user fee. Vacant.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Curtis, Robert E & Nancy		PROPERTY: 60981	Bill#:	1010
Value: \$0.00	Year: 2018	Account: 15-03910		
Release user fee. Vacant			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Daniel, Kenneth		PROPERTY: 86292	Bill#:	1154
Value: \$0.00	Year: 2018	Account: 15-02804		
Release user fee. Vacant			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Duboise, Dillon		PROPERTY: 88845	Bill#:	2454
Value: \$0.00	Year: 2018	Account: 01-06902		
Release user fee. Dbilled.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Faircloth, Charles W & Brenda		PROPERTY: 76013	Bill#:	4169
Value: \$0.00	Year: 2018	Account: 09-07883		
Release user fee. Dbilled.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Flynn, Floyd W		PROPERTY: 28234	Bill#:	5142
Value: \$0.00	Year: 2018	Account: 15-14000		
Release user fee. Vcant.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Fowler, Mary S		PROPERTY: 94291	Bill#:	5651
Value: \$0.00	Year: 2018	Account: 03-05733		
Release user fee. Dbilled.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Freeman, Crystal W		PROPERTY: 8617	Bill#:	5932
Value: \$0.00	Year: 2018	Account: 04-03353		
Release user fee. Vacant			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Freeman, Marrell		PROPERTY: 96389	Bill#:	6117
Value: \$0.00	Year: 2018	Account: 14-05302		
Release user fee. Dbilled.			Amount:	\$0.00
<i>User Fee</i>			Total:	\$200.00
Gomez, Marcos Lagunas & Rosa Maria		PROPERTY: 92139		

776

Value: \$0.00	Year: 2018	Account: 07-03455	Bill#: 7623
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Gore, Ronald Lane		PROPERTY: 60126	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 07-00124	Bill#: 8251
Release ser fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Gray, Gloria L. Heirs		PROPERTY: 29017	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 15-16637	Bill#: 9005
Release user fee. Vacant			
<i>User Fee</i>			Amount: \$0.00
Hardy, Clifton B		PROPERTY: 75553	Total: \$400.00
Value: \$0.00	Year: 2018	Account: 01-37228	Bill#: 10419
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Harper, Roger Wayne		PROPERTY: 16015	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 09-04642	Bill#: 10485
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Hayes, James Henry		PROPERTY: 30268	Total: \$400.00
Value: \$0.00	Year: 2018	Account: 16-07780	Bill#: 99999
Release user fee. Overbilled.			
<i>User Fee</i>			Amount: \$0.00
Hayes, Wesley		PROPERTY: 21247	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 12-11260	Bill#: 11051
Release user fee. Vacant			
<i>User Fee</i>			Amount: \$0.00
Hinson, Harry Devon & Bonnie Faye		PROPERTY: 29975	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 16-08700	Bill#: 12282
Relese user fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
James, Patsy & Richard		PROPERTY: 6292	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 01-05835	Bill#: 14428
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Jones, Herbert H & Mary L.		PROPERTY: 78883	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 14-07783	Bill#: 15334
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Jones, J B		PROPERTY: 93614	Total: \$400.00
Value: \$0.00	Year: 2018	Account: 11-04830	Bill#: 15339
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Lawson, Matthew H & Leona		PROPERTY: 28780	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 15-04662	Bill#: 16905
Release user fee. Dlisted.			
<i>User Fee</i>			Amount: \$0.00
Leopard Billy E & Carol		PROPERTY: 96460	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 07-05355	Bill#: 17490
Release user fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Lewis, David R & Jackie L.		PROPERTY: 3815	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 01-07855	Bill#: 17584
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Long, Sarah Margaret		PROPERTY: 75906	Total: \$200.00
Value: \$0.00	Year: 2018	Account: 03-14803	Bill#: 18461
Release user fee. Overbilled			
<i>User Fee</i>			Amount: \$0.00

Malpass, Roger Carey & Angela D	PROPERTY: 77368	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 15-02783	Bill#:	19114
Release user fee. Vacant.			
<i>User Fee</i>		Amount:	\$0.00
Mason, Fred (Jr)	PROPERTY: 96245	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 01-02260	Bill#:	19548
Release user fee. Overbilled			
<i>User Fee</i>		Amount:	\$0.00
Mason, Fred (Jr)	PROPERTY: 17750	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 10-11188	Bill#:	19549
Release user fee. Vacant			
<i>User Fee</i>		Amount:	\$0.00
Mason, Laurine	PROPERTY: 78602	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 13-05512	Bill#:	19562
Release user fee. Dbilled.			
<i>User Fee</i>		Amount:	\$0.00
MCDuffie, Gracie(Heirs)	PROPERTY: 77300	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 01-04254	Bill#:	20153
Release user fee. Overbilled.			
<i>User Fee</i>		Amount:	\$0.00
McKnight, Harriett	PROPERTY: 80109	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 06-24529	Bill#:	20499
Release user fee. Billed to SWMH			
<i>User Fee</i>		Amount:	\$0.00
Merritt, Lewis N.	PROPERTY: 21810	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 12-18920	Bill#:	21647
Release user fee. Vacant			
<i>User Fee</i>		Amount:	\$0.00
Mills, Richard L. & Patricia L.	PROPERTY: 94502	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 11-03530	Bill#:	21951
Release user fee. DBL with property.			
<i>User Fee</i>		Amount:	\$0.00
Nobles, James Allen	PROPERTY: 78188	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 01-65879	Bill#:	23859
Release user fee. Dbilled.			
<i>User Fee</i>		Amount:	\$0.00
Noyola Roberto & Paula G Bustillos	PROPERTY: 89170	Total:	\$400.00
Value: \$0.00 Year: 2018	Account: 11-01708	Bill#:	89170
Release user fees. Vcant.			
<i>User Fee</i>		Amount:	\$0.00
Oak Bark Corporation	PROPERTY: 29803	Total:	\$600.00
Value: \$0.00 Year: 2018	Account: 15-04159	Bill#:	99999
Release user fees. Vacant.Prop# 29803/27343			
<i>User Fee</i>		Amount:	\$0.00
Riggins, Angeline V	PROPERTY: 78141	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 06-31197	Bill#:	28386
Release user fee. Dbilled.			
<i>User Fee</i>		Amount:	\$0.00
Shipman, Cherie	PROPERTY: 97225	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 02-04752	Bill#:	30626
Release user fee. Vacant.			
<i>User Fee</i>		Amount:	\$0.00
Simmons, Fred Jefferson	PROPERTY: 79940	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 12-24983	Bill#:	30948
Release user fee. Vacant.			
<i>User Fee</i>		Amount:	\$0.00
Small, Bobbie G	PROPERTY: 11010	Total:	\$200.00
Value: \$0.00 Year: 2018	Account: 06-00052	Bill#:	31453
Release user fee. Vacant.			

<i>User Fee</i>			Amount:	\$0.00
Smalls, Bertha D (Heirs)		PROPERTY: 00000	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 15-34360	Bill#:	31544
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Smith, Zelda Brown & Donald Smith		PROPERTY: 98067	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 13-05663	Bill#:	32448
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Soles, Mezzella		PROPERTY: 11987	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 06-34480	Bill#:	32651
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
Squires, Danny Clyde		PROPERTY: 87898	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 04-15281	Bill#:	33545
Release user fee. Clerical error.				
<i>User Fee</i>			Amount:	\$0.00
Thompson, Sabrina & Shironda		PROPERTY: 759	Total:	\$400.00
Value: \$0.00	Year: 2018	Account: 01-01697	Bill#:	99999
Release user fee. Overbilled.				
<i>User Fee</i>			Amount:	\$0.00
Turbeville, James Richard		PROPERTY: 00000	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 16-16180	Bill#:	36984
Release user fee. Vcant.				
<i>User Fee</i>			Amount:	\$0.00
Tyler, Brenda Annette		PROPERTY: 95466	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 10-03345	Bill#:	37154
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Tyler, Erbie Joe		PROPERTY: 87318	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 11-00537	Bill#:	37159
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
Ward, Alfred Ray & Veronica		PROPERTY: 8208	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 03-25800	Bill#:	38201
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Ward, Gayle L.		PROPERTY: 16261	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 09-05343	Bill#:	38493
Release user fee. Vacant				
<i>User Fee</i>			Amount:	\$0.00
Ward, Howard J & Alice		PROPERTY: 8282	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 03-26880	Bill#:	38539
Release user fee. Vacant				
<i>User Fee</i>			Amount:	\$0.00
Ward, Rhonda Wright		PROPERTY: 17316	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 09-00902	Bill#:	38842
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Watts, John G (DEC) & Judy		PROPERTY: 17201	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 09-33020	Bill#:	39354
Release user fee. Overbilled.				
<i>User Fee</i>			Amount:	\$0.00
White, Perry Randal & Tanya B		PROPERTY: 6115	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 02-05818	Bill#:	40077
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
White, Ronald Erwin & Patricia Hart		PROPERTY: 10000	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 05-00005	Bill#:	40101

Release user fee. Vacant

<i>User Fee</i>			Amount:	\$0.00
White, Timothy Jr.		PROPERTY: 6130	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 02-05300	Bill#:	40127

Release user fee. Vcant

<i>User Fee</i>			Amount:	\$0.00
Williams, Joyce L. & Gregory		PROPERTY: 11943	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 06-03777	Bill#:	40658

Release user fee. Overbilled

<i>User Fee</i>			Amount:	\$0.00
Young, Alden Jr.		PROPERTY: 9565	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 04-05158	Bill#:	42310

Release user fee. Vacant

Agenda Item #17: COMMENTS:

Chairman McKenzie opened the floor for comments. The following spoke.

A. Department Managers:

1. **Bobbie Faircloth, Finance Director:** Is there a FEMA rate for employee pay. **FEMA representative** responded stating no, there is not a FEMA rate, and this rate would be in accordance to the in-house policy for Columbus County.
2. **Julie Strickland, Parks and Recreation Director:** I have received calls regarding the location of where to get the signs for the 1/4 cent sales tax to go in yards. Commissioner Russ stated the Columbus County Board of Elections, the Columbus County Schools and the Whiteville City Schools have these signs.

B. Board of Commissioners:

1. **Commissioner McDowell:** stated the following:
 - I would like to thank and congratulate Whiteville City Schools and Columbus County Schools for applying for and receiving the grant money that was allocated for the State, which totaled about \$15 million; **and**
 - What kind of time frame is there for the C&D debris that is laying beside the road? FEMA representative replied stating this will be discussed at the meeting on Thursday, August 18, 2018.
2. **Commissioner Bullard:** stated the following:
 - We have situations in Columbus County where punishment for crimes are being delayed, therefore creating time for more crimes to be committed and/or leading to loss of life;
 - There is a need for judges to eliminate postponements of delays in the cases at hand, and the increase in bond amounts; **and**
 - We need to respectfully inform the judges of the great need for execution of the charge at hand, and increase the bond amounts, to eliminate repeats or added criminal activity.
3. **Commissioner Prevatte:** stated the following:
 - I agree with Commissioner Bullard on the delay in the cases in our court system;
 - We have discovered that we can not afford to aerial spray for the mosquitos;
 - The way we are spraying is more effective due to the gestation period of mosquios;
 - Mike, I would like for you to find out if we are spraying larvicide; **and**
 - If additional help is needed around your property, you can purchase a chemical at Tractor Supply or Agri-Supply for \$79.00 per gallon, and this chemical is a concentrate.
4. **Vice Chairman Burroughs:** stated the following:
 - Our court system needs to expedite cases involving charges in a more timely fashion to eliminate additional charges in the process; **and**
 - For the benefit of our children, please support the 1/4 cent sales tax when you vote.

5. **Commissioner Russ:** stated the following:
 - People in the eastern end of Columbus County need county-wide water, and we need to borrow the money it takes to get the water in the eastern end;
 - We need a tire trailer in the eastern end;
 - The employees at the County Landfill do not get a lunch break; **and**
 - Please support the 1/4 cent sales tax when you vote in November.

 6. **Commissioner Byrd:** stated the following:
 - There is a strong need for the bond rates to be set at higher rates for criminals to help discourage further criminal activity;
 - The Board waived the inspection fees for hurricane damages to buildings, and the contractors are including inspection fees along with their estimates, and this needs to be cleared up;
 - Everyone needs to attend the meeting on Thursday, October 25, 2018 relative to the overpass at Lake Waccamaw;
 - Manager/Attorney, is there any way the County can require a percentage of the insurance money on destroyed structures to be held back from the insurance claim until the site has been cleaned; **and**
 - I support the 1/4 cent sales tax.

 7. **Chairman McKenzie:** stated the following:
 - There are several amendments listed on the voting ballot for November 6, 2018, and you need to read each one before you vote;
 - The 1/4 cent sales tax is listed as the last item on the ballot, and I am in favor of this tax; **and**
 - We need to continue to build the County water system.
- C. **County Manager (Michael H. Stephens):** stated the following:
1. Administration was contacted relative to doing a facilities assessment on County Buildings as to future needs, and what we presently have, at this time;
 2. I have received the following Memorandum dated October 09, 2018, on a Planning Contract for Facilities Study from the Cape Fear Council of Governments; **and**

Subject: Planning Contract for Facilities Study

Columbus County (Co.) has asked the Cape Fear Council of Governments (COG) for a quote to conduct a facilities study to determine 1) the general structural integrity and projected schedule of maintenance and repairs for all Columbus County owned structures; **and** 2) adequacy and future capacity needs. The assessment is intended provide a budgetary guideline for capital improvements fiscal planning. It is anticipated that the assessment will require input from building staff and management as well as the key maintenance and inspections personnel. The project scope will likely include the following:

FIELD WORK -----Estimate 80 hours @ \$50/hr. = \$4,000.00

1. Walk thru of all county owned facilities to review any existing blueprints, determine location and capacity of all utilities.
2. Interview key employees regarding the spaces and glean their recommendation for future needs.

PREPARATION AND PRESENTATION OF REPORT-----Estimate 24 hours @ \$50/hr = \$1,200.00

1. Prepare written findings:
 - a. Make copies and bind reports
 - b. Meet and discuss with County Manager.
 - c. Meet with the County Commissioners to discuss findings and present recommendation in written form with associated sketches and site plans.

PROJECTED TIMELINE

- Begin October 15, 2018 with field work
- Finish up field work and begin preparation of report January 31, 2019
- Meet with County Manager February, 2019
- Meet with Governing Board to present Report February, 2019

TOTAL PROPOSED COST-----\$5,200.00

PROJECT STAFF

Larry Bergman - MPA (former City Manager and Budget Analyst)
Chris May - MA-PS, Cape Fear COG Director

3. This will be done by Larry Bergman, MPA, and Chris May, MA-PS, Cape Fear COG Director, for the cost of five thousand two hundred and 00/100 (\$5,200.00) dollars, by February, 2019.

MOTION:

Vice Chairman Burroughs made a motion to approve the Planning Contract for Facilities Study by Cape Fear Council of Governments, in the amount of five thousand, two hundred and 00/100 (\$5,200.00) dollars, seconded by Commissioner McDowell. The motion unanimously passed.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (5) (i) REAL ESTATE:

At 8:37 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (a) (5) (i) Real Estate, after a five (5) minute recess, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #18: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (5) (i) REAL ESTATE:

No official action was taken.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman McKenzie requested that Amanda B. Prince, County Attorney, orally read the Closed Session General Account. Ms. Prince orally read the following: *"The County Manager discussed with the Board of Commissioners the possible lease of county-owned property"*.

Commissioner Byrd made a motion to approve the Closed Session General Account, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #19: ADJOURNMENT:

At 8:56 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Russ. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to the Board

AMON E. MCKENZIE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, October 15, 2018
7:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Amon E. McKenzie, **Chairman**
Trent Burroughs, **Vice-Chairman**
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:55P.M., Chairman Amon E. McKenzie called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

October 01, 2018 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the October 01, 2018 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:56 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

AMON E. McKENZIE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, October 15, 2018
7:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Amon E. McKenzie, **Chairman**
Trent Burroughs, **Vice-Chairman**
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:55P.M., Chairman Amon E. McKenzie called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

October 01, 2018 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the October 01, 2018 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:56 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

AMON E. McKENZIE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, October 15, 2018
7:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Amon E. McKenzie, **Chairman**
Trent Burroughs, **Vice-Chairman**
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:55P.M., Chairman Amon E. McKenzie called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

October 01, 2018 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the October 01, 2018 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:56 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

AMON E. McKENZIE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, October 15, 2018
7:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Amon E. McKenzie, **Chairman**
Trent Burroughs, **Vice-Chairman**
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:55P.M., Chairman Amon E. McKenzie called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

October 01, 2018 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the October 01, 2018 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:56 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

AMON E. McKENZIE, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, October 15, 2018
7:55 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Amon E. McKenzie, **Chairman**
 Trent Burroughs, **Vice-Chairman**
 James E. Prevatte
 Giles E. Byrd
 P. Edwin Russ
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
 Amanda B. Prince, **County Attorney**
 June B. Hall, **Clerk to the Board**
 Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:55P.M., Chairman Amon E. McKenzie called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

October 01, 2018 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the October 01, 2018 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:56 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

AMON E. McKENZIE, Chairman