

**COLUMBUS COUNTY BOARD OF COMMISSIONERS  
PUBLIC UTILITIES WORKSHOP**

**Monday, December 06, 2010**

**5:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Utilities Workshop, on the third Monday.

**COMMISSIONERS PRESENT:**

P. Edwin Russ **Chairman**  
Giles E. Byrd, **Vice Chairman**  
Amon E. McKenzie  
James E. Prevatte  
Lynwood Norris  
Ricky Bullard

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Faircloth, **Finance Officer**

**COMMISSIONER ABSENT:**

Ronald Gore

**WORKSHOP CALLED to ORDER:**

At 5:30 P.M., Chairman P. Edwin Russ called the Public Utilities Workshop to order.

**READING of WORKSHOP PROCEDURES:**

Chairman P. Edwin Russ stated the following:

1. First, the workshop meeting is to inform the Board and permit discussion - no final action is taken; **and**
2. Second, the procedures are less formal than at a regular meeting, but such meetings are part of the decision-making process, deliberations are going on, and therefore, they constitute "official meetings".

**PRESENTATION by KIP McCLARY:**

Kip McClary, Public Utilities Director, stated the following:

1. We have prepared an Agenda for this workshop which includes three (3) topics, as follows:
  - A. Amend Policy Section 28 or Service Application to agree;
  - B. Amend Policy Section 26 E to give three (3) day window in billing cycle to close accounts, make final adjustments and mail out bills; **and**
  - C. Declare completion of Water District #4 construction project and set date for refunds to be issued and return to standard tap fee; **and**
2. We will take these items one by one for discussion.

**Agenda Item#1: Amend Policy Section 28 or Service Application to agree:**

Kip McClary, Public Utilities Director stated the following:

1. The Water Application contains the following statement:  
**PLEASE READ CAREFULLY:**  
**By requesting water service and payment of a connection fee, the recipient of water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.**

The conflicting statement in the Water Operations Policy reads as follows:

**Section 28. Termination Clause**

**A customer can disconnect from the water supply system after the cost of the tap has been paid in full and there is no remaining balance on the account. The customers may pay a disconnect fee of \$25.00 to have the meter removed. If the meter is replaced, the customer could, at that time, pay a reconnect fee of \$25.00. The disconnection by the department will be within a reasonable time after the customer's request.**

2. The underlying issue with the conflict between the application and the policy is this:
  - A. The loans were obtained to facilitate the construction of the water districts based on the number of customers who originally requested water service;
  - B. If customers are allowed to disconnect after they pay \$500.00, then the amount of the remaining debt service must be derived from another source which could result in a tax;
  - C. The Water Advisory Board and the Public Utilities staff do not agree with forcing customers to connect onto the system or requiring them to pay a bill they did not agree to;
  - D. When a customer signs a petition requesting the water, then pays a connection fee and signs an application agreeing to pay a minimum fee for service availability, they also share responsibility for the cost incurred to make the service available; **and**
  - E. The Water Advisory Board and the Public Utilities staff recommend **amending the policy** to agree with the statement on the application to protect the districts from further revenue loss, as follows:

**Section 28. Termination Clause**

**By requesting water service and payment of a connection fee, the recipient of the water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.**

**Properties connected to the water system prior to the use of the water service application in 2003 may disconnect from the system by paying a \$25.00 fee. Customers who pay for a connection after the original construction of a water district are not required to remain connected and may disconnect from the system with the payment of the \$25.00 disconnect fee. Within a reasonable time, the meter will be read and an adjustment of any remaining balance on the account will be done.**

**Original customers, for whom the district was created or a water extension was made, who requested a connection and paid a discounted tap fee are obligated to pay a minimum water bill for the life of the loans incurred for construction. This is to insure that enough customers remain connected to the system to insure the minimum debt service payment.**

**Should a property, in which the loans were incurred for be sold, the seller of said property may bring verification of the sale to the Public Utilities Department and may discontinue the account by paying a \$25.00 disconnect fee. The purchaser of the property will owe the minimum water bill plus usage for the property beginning with the date the original owner discontinues service.**

**A tenant of a rental property, for which the loans were incurred, has no obligation to the debt and may discontinue service by paying the \$25.00 disconnect fee. The owner of the property will owe the minimum water bill plus usage for the property beginning with the date the tenant discontinues service until a new tenant establishes an account.**

Discussion was conducted among the Board member and Mr. McClary relative to the following:

1. Requiring the customers to pay the minimum water bill, whether using the water or not, for a period of five (5) years, but not for the lifetime of the loan;
2. Charging a higher disconnect fee;
3. Looking at the trend of the number of new customers signing up versus the number of

- disconnects;
4. Termination Clause to state the customers must remain on the system for five (5) years and after that a \$250.00 cutoff fee; **and**
  5. This will apply to all the water districts.

**Agenda Item #2: Amend Policy Section 26 (E) to give 3 day window in billing cycle to close accounts, make final adjustments and mail out bills:**

Kip McClary, Public Utilities Director, stated the following:

1. We need to eliminate the overlap that is caused with the closing of accounts at the end of the month, printing bills, and mailing out bills on the first day of the month;
2. In the current policy, we will continue to have \$30.00 penalties erroneously posted on accounts that have to be adjusted;
3. To fix this problem, allowing water bills to be mailed out by no later than the third working day of each month will give the office staff the time to shut down accounts, post penalties, print and review the billing register, make account adjustments and print bills;
4. The current Billing and Collection Process states the following:

**Section 26. Billing and Collecting**

**(E) Bills are due when rendered and become delinquent 15 days from “Date Bill Mailed”. A delinquent fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on “Due Date”. If bill is not paid within five (5) days of the due date, service may be discontinued by district, and if customer has not paid bill in full at the end of ninety (90) days, the District will initiate legal procedures to collect the amount due.**

5. Staff has prepared the following as a recommendation for amending the policy:

**Section 26. Billing and Collecting**

**(E) Bills are due when rendered and considered late 15 days from “Date Bill Mailed”. A late fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on “Due Date”. If the bill is not paid by the last working business day of the month the account becomes delinquent and a \$30.00 delinquent penalty is charged. Service may be discontinued by the district if the bill is not paid by the last working business day of the month. If the bill is not paid in full by the end of ninety days the district will initiate legal procedures to collect the amount due.**

After a brief discussion was conducted, it was the general consensus of the Board to accept this recommendation to amend the policy.

**Agenda Item #3: Declare completion of Water District #4 construction project and set date for refunds to be issued and return to standard tap fee:**

Kip McClary, Public Utilities Director, stated it was time for the Board to declare Columbus County Water and Sewer District IV Construction Project complete, set the date for refunds to be issued to the customers who paid but were not able to receive the water, and for the district to return to the standard tap fee.

After a brief discussion, it was the general consensus of the Board to handle this matter in Regular Session on this date.

**WORKSHOP CLOSED:**

At 6:27 P.M., Chairman Russ declared the workshop closed.

**APPROVED:**

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**Monday, December 06, 2010**

**6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and their regular scheduled meeting on the first Monday.

**COMMISSIONERS PRESENT:**

P. Edwin Russ **Chairman**  
 Giles E. Byrd, **Vice Chairman**  
 Amon E. McKenzie  
 James E. Prevatte  
 Lynwood Norris  
 Ricky Bullard

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
 Mike Stephens, **County Attorney**  
 June B. Hall, **Clerk to Board**  
 Bobbie Faircloth, **Finance Officer**

**COMMISSIONER ABSENT:**

Ronald Gore

**6:30 P.M.**

**PUBLIC HEARING - Program Amendment to the County's CDBG Program:** the purpose of this Public Hearing is to notify citizens of the proposed amendment and receive comments relative to the proposed amendment.

**PUBLIC HEARING CALLED to ORDER:**

At 6:30 P.M., Chairman P. Edwin Russ called the Public Hearing to order and stated the purpose of the Public Hearing is to notify citizens of the proposed amendments and receive comments relative to the proposed amendments. Chairman Russ requested that Mike Stephens, Columbus County Attorney, orally read the Policy on Comments at Public Hearings. Mr. Stephens orally read the policy in its entirety.

**COMMENTS:**

Chairman Russ opened the floor for oral and written comments.

No comments were received either oral or written.

**PUBLIC HEARING CLOSED:**

At 6:34 P.M., Commissioner Bullard made a motion to close the Public Hearing, second by Commissioner Prevatte. The motion unanimously passed.

**6:34 P.M.**

**REGULAR SESSION**

**Agenda Item #1: MEETING CALLED to ORDER:**

At 6:34 P.M., Chairman P. Edwin Russ called the December 06, 2010 Columbus County Board of Commissioners Regular Session Board Meeting to order.

**OATHS of OFFICE - NEWLY ELECTED and RE-ELECTED OFFICIALS:**

The Oaths of Office were administered to the following newly elected Columbus County Commissioner and the re-elected Columbus County Commissioners by C. Ivan Stroud, Jr., June B. Hall and The Honorable Shelia S. Pridgen.

**December 06, 2010**

**NORTH CAROLINA**

COUNTY OF COLUMBUS

OATH OF OFFICE

“I, CHARLES T. McDOWELL, do solemnly and sincerely swear or affirm that I will support the Constitution of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of the United States, to the best of my knowledge and ability, and that I will faithfully discharge the duties of my office as a member of the Board of Columbus County Commissioners, so help me God.”

/s/ CHARLES T. McDOWELL, District VII  
COUNTY COMMISSIONER

Sworn to or affirmed before me this 6th day of December, 2010.

/s/ C. IVAN STROUD, JR.  
Notary Public  
Columbus County, North Carolina

ATTESTED BY:  
/s/JUNE B. HALL  
Clerk to the Board

December 06, 2010

NORTH CAROLINA  
COUNTY OF COLUMBUS

OATH OF OFFICE

“I, AMON E. McKENZIE, do solemnly and sincerely swear or affirm that I will support the Constitution of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of the United States, to the best of my knowledge and ability, and that I will faithfully discharge the duties of my office as a member of the Board of Columbus County Commissioners, so help me God.”

/s/ AMON E. McKENZIE, District I  
COUNTY COMMISSIONER

Sworn to or affirmed before me this 6th day of December, 2010.

/s/ JUNE B. HALL  
CLERK TO THE BOARD  
COLUMBUS COUNTY COMMISSIONERS

ATTESTED BY:  
/s/ MIKE STEPHENS  
COLUMBUS COUNTY ATTORNEY

December 06, 2010

NORTH CAROLINA  
COUNTY OF COLUMBUS

OATH OF OFFICE

“I, RICKY BULLARD, do solemnly and sincerely swear or affirm that I will support the Constitution of the United States of America; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; and that I will endeavor to support, maintain and defend the Constitution of the United States, to the best of my knowledge and ability, and that I will faithfully discharge the duties of my office as a member of the Board of Columbus County Commissioners, so help me God.”

/s/ RICKY BULLARD, District VI  
COUNTY COMMISSIONER

Sworn to or affirmed before me this 6th day of December, 2010.

/s/ **SHELIA S. PRIDGEN**  
**COLUMBUS COUNTY CLERK of**  
**SUPERIOR COURT**

**ATTESTED BY:**  
/s/ **JUNE B. HALL**  
**CLERK to BOARD of**  
**COLUMBUS COUNTY COMMISSIONERS**

After the Oaths of Office were administered to the newly elected County Commissioner and the re-elected County Commissioners, the new Board members were seated on the Board.

**COMMISSIONERS PRESENT:**

P. Edwin Russ **Chairman**  
Giles E. Byrd, **Vice Chairman**  
Amon E. McKenzie  
James E. Prevatte  
Lynwood Norris  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Faircloth, **Finance Officer**

**Agenda Item #2: RE-ORGANIZATION of BOARD - ELECTION of CHAIRMAN and VICE CHAIRMAN:**

Mike Stephens, Columbus County Attorney, presided as Acting Chairman for the election of the new Chairman and new Vice Chairman of the Columbus County Board of Commissioners for the upcoming year. The acting Chairman stated the following:

1. At this time, we will proceed with the election of officers for the positions of Chairman and Vice Chairman for a term of one (1) year;
2. We will proceed with the election of the officers pursuant to N.C.G.S. § 153A-39, and also the Rules of Procedure for the Columbus County Board of Commissioners, as adopted on February 04, 2008;
3. Rule Number 6 states in part, of which I will read, “...*the present Chairman shall relinquish the chairmanship of the meeting to the County Attorney who shall preside over the Board only for the election of officers. The Chairman and Vice Chairman shall serve for a one (1) year term. The Board shall elect a chairman and vice-chairman from among its members, who, at the conclusion of the election of officers, shall then immediately assume those positions for the ensuing year. The Board shall take nominations and vote for or against persons nominated for Chairman and Vice-Chairman separately and for each individual office.*”;
4. In order to do that, if we have more than one (1) person nominated for either of the offices, then the election will take the manner of going in reverse order, until we get a majority vote; **and**
5. At this time, I will open the floor for the nomination for the position of Chairman.

**Nominations for Chairman:**

Commissioner Prevatte made a motion to nominate Commissioner Bullard as Chairman, second by Commissioner McDowell.

Commissioner McKenzie nominated Vice Chairman Byrd for the position as Chairman.

Mr. Stephens stated the nominations are now closed. We will vote in reverse order. Those in favor of Vice Chairman Byrd to serve as Chairman, vote aye and those opposed vote nay. A roll-call vote was taken with the following results:

**AYES:** Chairman Russ, Vice Chairman Byrd, Commissioners McKenzie and Norris; **and**  
**NAYS:** Commissioners Prevatte, Bullard and McDowell.

The motion passed on a four (4) to three (4) vote.

Mr. Stephens stated with no further votes, Commissioner Byrd has the majority for the position of Chairman for the Columbus County Board of Commissioners for the ensuing year. I will now open the floor for the nominations for the position of Vice Chairman.

**Nominations for Vice Chairman:**

Commissioner Byrd nominated Amon McKenzie for the position of Vice Chairman.

Commissioner Bullard nominated Commissioner Prevatte for the position of Vice Chairman.

Commissioner Prevatte declined the nomination for the position of Vice Chairman. Commissioner Bullard withdrew his nomination.

Mr. Stephens stated the nominations for Vice Chairman are now closed. Those in favor of Commissioner McKenzie to serve as Vice Chairman, vote aye and those opposed vote nay. A roll-call vote was taken with the following results:

- AYES:** Chairman Russ, Vice Chairman Byrd, Commissioners McKenzie, Norris and McDowell; **and**
- NAYS:** Commissioners Prevatte and Bullard.

The nomination passed on a five (5) to two (2) vote.

Mr. Stephens stated that Commissioner McKenzie will serve in position of Vice Chairman to the Board for the ensuing one (1)- year term. Congratulations to both gentlemen, and I will now turn the meeting over to Chairman Giles E. Byrd.

The newly elected Chairman Giles E. Byrd stated the following:

- 1. I would like to thank each of you for the support that you gave me;
- 2. I will do the very best job that I can and I will represent the County the very best I can;
- 3. Whenever I speak on a subject, I would like for you to know that when I speak on a matter, I am speaking my own views, and not yours or the County's; **and**
- 4. I will keep you informed the very best that I can.

**NEWLY ELECTED CHAIRMAN PRESIDES**

**Agenda Item #6: PRESENTATION - PLAQUE to OUTGOING CHAIRMAN P. EDWIN RUSS:**

Chairman Byrd presented the following Plaque of Appreciation to the outgoing Chairman P. Edwin Russ.

***PRESENTED TO:***

***P. EDWIN RUSS***

***\* \* \* \* \****

***THIS THE 6th DAY OF DECEMBER 2010***

***in GRATEFUL APPRECIATION of YOUR DEVOTED LEADERSHIP***

***as CHAIRMAN to the BOARD OF COUNTY COMMISSIONERS***

***12-07-2009 - 12-06-2010***

***\* \* \* \* \****

***COLUMBUS COUNTY BOARD OF COMMISSIONERS***

**Agenda Items #4 and #5: INVOCATION and PLEDGE of ALLEGIANCE:**

The invocation was delivered by Commissioner Ricky Bullard. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Vice Chairman Amon E. McKenzie.

**Agenda Item #3: SURETY BONDS - EXAMINATION and APPROVAL:**

Vice Chairman McKenzie made a motion to approve the following Surety Bonds, second by Commissioner Prevatte. The motion unanimously passed.

NAME	TITLE	BOND \$	EXPIR DATE
Bobbie Faircloth	Finance Officer	\$50,000	Indefinite
Christopher Lee Batten	Sheriff	\$25,000	12-02-2014
Richard Jerome Gore	Tax Administrator	\$25,000	Indefinite
Douglas E. Ward	Deputy Tax Administrator	\$25,000	Indefinite
Natonya Hassell	Public Housing Director	\$25,000	Indefinite
Linwood Cartrette	Coroner <b>*(Copy of Bond not available.)</b>	\$15,000	12-06-2011
William H. Hannah, Sr.	Assistant Coroner	\$15,000	12-06-2011
Kandance Whitehead	Register of Deeds	\$10,000	12-04-2012

**Agenda Item #7: PRESENTATION - RETIREMENT PLAQUE:**

**Mable C. Cribb                      01-01-1979   -      11-30-2010**

Due to sickness, Ms. Cribb could not be present to receive the retirement plaque. Chairman Byrd requested that Ms. Cribb be contacted to see if she would like to be present at a future Board Meeting to receive her retirement plaque.

**Agenda Item #8: BOARD MINUTES APPROVAL:**

Commissioner Norris made a motion to approve the November 15, 2010 Regular Session Board Meeting Minutes, with the stated correction on page 2, second by Commissioner Bullard. The motion unanimously passed.

**Agenda Item #9: PUBLIC INPUT:**

No public input cards were received.

**Agenda Item #10: CDBG GRANT # 08-C-1819 SCATTERED SITE HOUSING - APPROVAL OF PROGRAM AMENDMENT and BUDGET REVISION:**

Floyd Adams, The Adams Company, requested Board approval of the program amendment and the budget revision to the CDBG Grant # 089-C-1819 Scattered Site Housing. (The required Public Hearing was conducted previous to this meeting.)

Commissioner McKenzie made a motion to approve the program amendment and budget revision to the CDBG Grant # 089-C-1819 Scattered Site Housing, second by Commissioner Norris. The motion unanimously passed. A copy of this information will be marked as Exhibit "A", and kept on file in Minute Book Attachments, Book Number 4, in the Clerk to the Board's Office, for review.

**Agenda Item #11: PRIVATE CITIZEN CONCERN - SPEED LIMIT at ACME DELCO SCHOOL:**

Lavern Coleman, a private citizen, stated the following relative to the speed limit at Acme

Delco Elementary School:

1. I live in the Bolton area and I am here to speak on the speed limit and traffic on Old Lake Road, at Acme Delco Elementary School;
2. It is a dire emergency that we get something done about the speed limit in that area, which is presently 55 M.P.H., excepting between the hours of 7:00 A.M. and 8:30 P.M., which is then 25 M. P.H.;
3. The log trucks travel at 55 M.P.H. on the said road;
4. There is a space of approximately thirty to fifty (30' - 50') feet from the center of the highway to the front door of the school;
5. Some of the log trucks that travel this road show no mercy on a child;
6. One day last week, we had a special needs child that pulled away from the teacher, and due to her quick response, she grabbed the child, thus preventing the child from getting hit;
7. During this past weekend, there was a child in Supply that was killed, and that child's daddy has requested that the speed limit be lowered;
8. I am here asking as a P.T.O. President, a father and a grandfather that has children going to that school to help us lower the speed limit to 25 M.P.H. between sign-to-sign on the east bound and the west bound side, during school hours, and not just during the take-in and let-out times;
9. The said distance would entail approximately one-quarter mile; **and**
10. I have talked to the North Carolina Department of Transportation and I can not get any help.

**MOTION:**

Commissioner Prevatte made a motion to send a letter requesting the North Carolina Department of Transportation to reconsider the request made by Lavern Coleman and lower the speed limit during school hours to 25 M.P.H., second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #12: AUDIT PRESENTATION - ACCEPTANCE of the 2009-2010 FISCAL YEAR END AUDIT:**

Alan Thompson, Thompson, Price, Scott, Adams and Associates, presented the following Columbus County Audit for Fiscal year Ended June 30, 2010, for Board acceptance.

November 29, 2010

To the Board of Commissioners  
Columbus County

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Columbus County for the year ended June 30, 2010, and have issued our report thereon dated November 29, 2010. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, Government Auditing Standards and OMB Circular A-133), as well as certain information in our letter to you dated May 28, 2010. Professional standards also require that we communicate to you the following information related to our audit.

**Significant Audit Findings**

**Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Columbus County are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Columbus County during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant estimate(s)

or assumptions noted during the audit.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.

### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Some of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole. However, most of the entries were cash to accrual entries, which would not affect the auditor's independence.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### **Management Representation**

We have requested certain representations from management that are included in the management representation letter dated November 29, 2010.

### **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion:" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### **Other Auditing Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Columbus County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

An effort should be made to ensure that capital assets are being tracked appropriately. There were several items that were found by the auditor that should have been recorded on the depreciation schedule and would not have been recorded without the auditor's procedures.

In addition, there were several other adjustments that were proposed by the auditor that should be considered by the client at year-end. These entries are common adjustments that have to be made each year, and the finance staff should be making these entries to avoid any independence issued with the auditor.

This information is intended solely for the use of the Board of Directors and management of Columbus County and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,  
/s/ **Thompson, Price, Scott, Adams and Scott, P.A.**

Commissioner Norris made a motion to accept the 2009-2010 Fiscal year End Audit, second by Vice Chairman McKenzie. The motion unanimously passed.

**Agenda Item #13: PLANNING - ESTABLISHMENT of PUBLIC HEARING DATE for the ABANDONED STRUCTURE ORDINANCE:**

Jim Dossett, Columbus County Planner, requested a Public Hearing date of January 03, 2011 be set for the Abandoned Structure Ordinance. ( A time needs to be established.)

Commissioner Prevatte made a motion to establish January 03, 2011, at 6:00 P.M., as the date and time for a Public Hearing for the Abandoned Structure Ordinance, second by Commissioner Bullard. The motion unanimously passed.

**PLEASE NOTE: Due to this Public Hearing being inadvertently advertised for 6:30 P.M., the Public Hearing will be held at 6:30 P.M.**

**Agenda Item #14: TAX - APPROVAL of CONTRACT AGREEMENT-APPRAISAL SERVICE, for 2013 REVALUATION:**

Richard Gore, Tax Administrator, requested Board approval of the Contract Agreement - Appraisal Services with Inland Associates, Incorporated, at the cost of one hundred seventy thousand, and 00/100 (\$170,000.00) dollars for the 2013 Columbus County Revaluation.

After discussion was conducted relative to the procedure used and the amount of money to be paid upfront, Commissioner Russ made a motion to approve the Contract Agreement - Appraisal Services with Inland Associates, Incorporated, at the cost of one hundred seventy thousand, and 00/100 (\$170,000.00) dollars, for the 2013 Columbus County Revaluation, second by Commissioner Norris.

A roll-call vote was taken with the following results:

**AYES:** Chairman Byrd, Vice Chairman McKenzie, Commissioners Norris, Russ, Bullard and McDowell; **and**  
**NAYS:** Commissioner Prevatte.

The motion passes on a six (6) to one (1) vote.

A copy of this information will be marked as Exhibit "B", and kept on file in the Minute Book Attachments, Book Number 4, in the Clerk to the Board's Office, for review.

**Agenda Item #15: TAX - APPROVAL of JOB TITLE CHANGE with INCREASED COMPENSATION:**

Richard Gore, Tax Administrator, requested Board approval of a job title change for Christopher Boren from Appraiser to Appraiser/Revaluation Coordinator, with increased compensation. Mr. Gore stated the following:

1. Christopher Boren has been employed with the Columbus County Tax Office for two (2) years;
2. He has passed all state Certifications for appraisal and mapping;
3. For Columbus County's 2013 Revaluation, I need a Revaluation Coordinator to be in place; **and**
4. I am requesting that Christopher Boren's job title be changed to Appraiser/Revaluation Coordinator, with increased compensation.

After in-depth discussion was conducted, Vice Chairman McKenzie made a motion to approve Christopher Boren's job title change to Tax Appraisal Tech / Revaluation Coordinator, with no salary increase, second by Commissioner Russ.

A substitute motion was made by Commissioner Bullard to leave Christopher Boren's job title as Tax Appraisal Tech, as is until budget time, second by Commissioner Prevatte.

A roll-call vote was taken on the **substitute motion** with the following results:

**AYES:** Commissioners Prevatte, Norris and Bullard; **and**  
**NAYS:** Chairman Byrd, Vice Chairman McKenzie, Commissioners Russ and McDowell.

The **substitute motion** failed on a four (4) to three (3) vote.

A roll-call vote was taken on the **original motion** with the following results:

**AYES:** Chairman Byrd, Vice Chairman McKenzie, Commissioners Prevatte, Norris and Russ; **and**  
**NAYS:** Commissioner Bullard and McDowell.

The original motion passed on a five (5) to two (2) vote.

**Agenda Item #16: ADMINISTRATION - DEPARTMENTAL UPDATE:**

William S. Clark, County Manager, delivered the following departmental update to the Board.

On behalf of our entire management team, I am pleased to present a review of our accomplishments over the last year.

With unemployment above 10% in our county, our number one focus has been on economic development and job creation. Our new economic development director continues marketing our county to the agri-business sector as well as to small manufacturing.

We continue to develop our county's infrastructure needs. Sewer lines now run from Fair Bluff to Cerro Gordo to Boardman, and from Bolton to Lake Waccamaw to Whiteville, as well as to Nakina and Guideway schools.

The Water District IV project has recently provided county water to approximately 620 new customers in eastern Columbus County. The River Road water project is under construction and an application has been submitted to connect WD I and WD II using both loan and grant funds.

A \$554,000 grant was awarded to Columbus County to develop our landfill methane gas and we received a \$75,000 energy grant from the EPA to help conserve energy in county buildings.

Our Planning Board continues to address important issues. A subdivision ordinance has been approved and an abandoned structure ordinance is being considered.

While unsuccessful at the polls, our ¼ cent sales tax committee did a great job educating the public on the needs and benefits of the increased tax.

The county financial situation continues to improve as our fund balance was restored. Savings of \$350,000 were realized in our county health insurance premiums and \$57,000 was saved in our general liability, property and workers compensation coverage. For the third straight year, there were no property tax increases and no new personnel positions created. The county was also able to increase its funding of our three educational systems in the county.

Our management team is proud of what we have accomplished together and we look forward to creating more jobs, infrastructure, and improvements in education as we move Columbus County forward in a positive direction.

Respectfully,  
/s/ William S. Clark  
County Manager

**COLUMBUS COUNTY INCENTIVE GRANT and PROJECT STATUS  
for 2008/2009**

<b>Project/Company</b>	<b>Investment Committed</b>	<b>Actual Investment</b>	<b>Jobs Expected</b>	<b>Jobs Created</b>
Atlantic Automotive Enterprises	\$560,000	\$571,900	23	19

<b>Project/Company</b>	<b>Investment Committed</b>	<b>Actual Investment</b>	<b>Jobs Expected</b>	<b>Jobs Created</b>
Atlantic Corporation Expansion	\$5,000,000	\$7,130,994	25	175
Filtec Precise Expansion	\$574,000	\$3,018,555	25	37
Idaho Timber	<b>\$1,000,000</b>	<b>\$930,749</b>	<b>5</b>	<b>6</b>
Top Tobacco Expansion #2	\$16,500,000	\$39,454,975	70	121
Tortimex	\$1,000,000	<b>\$1,655,803</b>	<b>20</b>	<b>33</b>
Project Car Seat	\$1,908,000		<b>25</b>	
Project Ocean	\$6,500,000		<b>40</b>	
Project Robot I	\$280,000		<b>5</b>	<b>5</b>

**Agenda Item #17: ADMINISTRATION - APPROVAL OF PAYMENT TO WARE BONSALL:**

William S. Clark, County Manager, requesting Board approval of the payment of nine thousand, seven hundred fifty, and 00/100 (\$9,750.00) dollars to Ware Bonsall for the Courthouse Needs Assessment Study.

After discussion was conducted, Commissioner Russ made a motion not to dispense any funds until the size and the location of the new or remodeled Columbus County Courthouse was decided, second by Commissioner Bullard. The motion unanimously passed.

**Agenda Item #18: NORTH CAROLINA DEPARTMENT of TRANSPORTATION - APPROVAL of RESOLUTION SUPPORTING ADDITION to STATE HIGHWAY SYSTEM - CAPE FEAR DRIVE EXTENSION - PECAN ORCHARD SUBDIVISION:**

H.L. "Drew" Cox, PE, District Engineer, North Carolina Department of Transportation, requested Board approval of the following Request for Addition to State Maintained Secondary Road System, by Resolution.

**NORTH CAROLINA DEPARTMENT of TRANSPORTATION  
DIVISION of HIGHWAYS**

**REQUEST for ADDITION to STATE MAINTAINED SECONDARY ROAD SYSTEM**

North Carolina

County: Columbus

Road Description: Cape Fear Drive Extension - Pecan Orchard Subdivision

**WHEREAS**, the attached petition has been filed with the Board of County Commissioners of the County of Columbus requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; **and**

**WHEREAS**, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

**NOW, THEREFORE**, be it resolved by the Board of County Commissioners of the County of Columbus that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Columbus at a meeting on the 6<sup>th</sup> day of December, 2010.

**WITNESS** my hand and official seal this the 6<sup>th</sup> day of December, 2010.

Official Seal

Clerk, Board of Commissioners  
County: Columbus

Commissioner Prevatte made a motion to approve the Request for Addition to State Maintained Secondary Road System, by Resolution, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #19: NORTH CAROLINA DEPARTMENT of TRANSPORTATION - ESTABLISHMENT of DATE and TIME for PUBLIC HEARING FOR the PRESENTATION of the 2010-11 COLUMBUS COUNTY SECONDARY ROAD IMPROVEMENT PROGRAM:**

H.L. "Drew" Cox, PE, District Engineer, North Carolina Department of Transportation, requested the Board to establish January 03, 2011 as the date for the Public Hearing for the presentation of the 2010-11 Columbus County Secondary Road Improvement Program.

Commissioner Prevatte made a motion to establish January 03, 2011, at 6:30 P.M., as the date and time for the Public Hearing for the presentation of the 2010-11 Columbus County Secondary Road Improvement Program, second by Commissioner Russ. The motion unanimously passed.

**PLEASE NOTE: Due to another Public Hearing being inadvertently advertised for 6:30 P.M., this Public Hearing will be held at 6:00 P.M.**

**Agenda Item #20: NOTICE and RESOLUTION - CANCELLATION of DECEMBER 20, 2010 BOARD MEETING, UNLESS NEEDED:**

William S. Clark, County Manager, requested Board approval and adoption of the following Notice and Resolution to Cancel Meeting of the Board of County Commissioners of Columbus County, North Carolina.

**NOTICE and RESOLUTION to CANCEL MEETING of the  
BOARD of COUNTY COMMISSIONERS  
of COLUMBUS COUNTY, NORTH CAROLINA**

\_\_\_\_\_The **Board of County Commissioners** of Columbus County, North Carolina, unanimously approved on the 6th day of December, 2010, to adopt the following **Resolution**.

**W I T N E S S E T H :**

**WHEREAS**, the **Board of County Commissioners** of Columbus County, North Carolina, has presently scheduled meetings at 6:30 P.M. on the first Monday and at 6:30 P.M. on the third Monday of each month; **and**

**WHEREAS**, the **Board of County Commissioners** of Columbus County, North Carolina, is desirous of cancelling the meeting scheduled for the third Monday in December, only.

**BE IT, THEREFORE, RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBUS COUNTY**, North Carolina, pursuant to N.C.G.S. 153A-40, to cancel the regular meeting of the said Board scheduled for December 20, 2010, be, and the same is hereby canceled, and the next regularly scheduled meeting of the said Board shall be in the Columbus County Commissioners' Chambers, Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina, on Monday, January 03, 2011.

**BE IT, FURTHER, RESOLVED** by the **Board of County Commissioners** that a copy of this **Resolution** and **Notice** shall be placed on the Courthouse Bulletin Board, as well as forwarded to all of the news media who has requested notice.

**ADOPTED** this the 6th day of December, 2010.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**  
/s/ GILES E. BYRD, Chairman  
**ATTESTED BY:**  
/s/ JUNE B. HALL, Clerk to Board

Commissioner McKenzie made a motion to approve and adopt the Notice and Resolution to Cancel Meeting of the Board of County Commissioners of Columbus County, North Carolina, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #21: FINANCE - RESOLUTION and AGREEMENT for DEPOSIT ACCOUNT with BB&T:**

Bobbie Faircloth, Finance Officer, requested Board approval and adoption of the Resolution and Agreement for Deposit Account with BB&T.

Commissioner McKenzie made a motion to approve and adopt the Resolution and Agreement for Deposit Account with BB&T, second by Commissioner Norris. The motion unanimously passed. A copy of this document will be marked as Exhibit "C", and kept on file in the Minute Book Attachments, Book Number 4, in the Clerk to the Board's Office, for review.

**Agenda Item #22: RESOLUTION - APPROVAL and ADOPTION of SIGNATORY RESOLUTION by the COLUMBUS COUNTY BOARD of COMMISSIONERS:**

June B. Hall, Clerk to the Board, requested Board approval and adoption of the following Signatory Resolution by the Columbus County Board of Commissioners.

**SIGNATORY RESOLUTION**  
**by the**  
**COLUMBUS COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, in the execution of business matters and other pertinent transactions pertaining to the operations of local government affairs, it is necessary, and legally required, to have on board a Chairman and Vice Chairman to serve on behalf and in the best interest of the Columbus County Board of Commissioners and the citizens of Columbus County; **and**

**WHEREAS**, at the first regular scheduled meeting in the month of December, annually, a Chairman and Vice Chairman is voted on and elected from the now seven (7) member Columbus County Board of Commissioners; **and**

**WHEREAS**, the Chairman and Vice Chairman of the said Columbus County Board of Commissioners, or their designee, have due authority to sign, execute and administer any and all documents on behalf, and in the best interest, of Columbus County.

**THEREFORE, BE IT RESOLVED**, by popular vote of the seven (7) member Columbus County Board of Commissioners, on the 6th day of December, 2010, Commissioner Giles E. Byrd has been duly elected to serve as Chairman and Commissioner Amon E. McKenzie has been duly elected to serve as Vice Chairman for the Columbus County Board of Commissioners, or their designee, to sign, execute and administer any and all documents necessary in the normal operation of business and related affairs for the Columbus County Board of Commissioners and the citizens of Columbus County. The aforementioned will serve in these capacities until the first regular scheduled meeting in December, 2011.

**ADOPTED** this the 6th day of December, 2010.

**COLUMBUS COUNTY BOARD OF COMMISSIONERS**  
**/s/ GILES E. BYRD, Chairman**

**ATTESTED BY:**  
**/s/ JUNE B. HALL, Clerk to Board**

Vice Chairman McKenzie made a motion to approve and adopt the Signatory Resolution by the Columbus County Board of Commissioners, second by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #23: APPOINTMENTS/RE-APPOINTMENTS to COMMITTEE/BOARDS:**

June B. Hall, Clerk to the Board, requested the following appointments/re-appointments be made to the following boards/committees.

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Cape Fear Area - Rural Transportation Advisory Committee <b>Motion: McKenzie</b> <b>Second: Bullard</b>	EB	Edwin Russ Giles Byrd	12-2010 12-2010	<b>Re-Appoint</b> <b>Re-Appoint</b>
E-911 Oversight Committee	I VI VII	Thurman Roseboro Deuce Niven Ronald B. Hayes	12-2010 12-2010 12-2010	<b>Re-Appoint</b> <b>Re-appoint</b> <b>Re-Appoint</b>
Board of Health (Columbus County)  <b>Motion: Prevatte</b> <b>Second: Norris</b>	I VI VII EB	Franklin Boone Kenneth Waddell Patty Hobbs Dr. Thomas R. Kirby (At Large)	12-31-10 12-31-10 12-31-10 12-31-10	<b>Re-Appoint</b> <b>Re-Appoint</b> <b>Re-Appoint</b> <b>Re-Appoint</b>
EMS Peer Review Committee <b>Motion: Bullard</b> <b>Second: Norris</b>	EB EB	James E. Prevatte Edwin Russ	Annual Annual	<b>Re-Appoint</b> <b>Re-Appoint</b>
Fire Peer Review Committee <b>Motion: Norris</b> <b>Second: Russ</b>	EB EB	Ricky Bullard Charles T. McDowell	Annual Annual	<b>Re-Appoint</b> <b>Appoint</b>
Columbus Regional Healthcare System Board of Trustees <b>Motion: McKenzie</b> <b>Second: Russ</b>	BE	Lynwood Norris	Annual	<b>Re-Appoint</b>
Parks and Recreation Advisory Board	I VI VII	Clarence H. Williams Ricky Benton, II Melissa Jones	12-2010 12-2010 12-2010	<b>Re-Appoint</b> <b>Re-Appoint</b> <b>Re-Appoint</b>
Southeastern Economic Development Commission <b>Motion: Russ</b> <b>Second: Norris</b>	VI	Ricky Bullard	12-20-10	<b>Re-Appoint</b>
Travel and Tourism Board	I VI VII	Evelyn Anderson Marilyn M. Ward Johnny Edge	12-2010 12-2010 12-2010	<b>Re-Appoint</b> <b>Hold</b> <b>Hold</b>

**RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:**

At 7:49 P.M., Commissioner Bullard made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, second by Commissioner Russ. The motion unanimously passed.

**Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

November 15, 2010 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 1 for each water district, respectively.

**Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL to MOVE FORWARD with the SECOND ROUND of the \$75,000 INFRASTRUCTURE HOOKUP GRANT:**

Kip McClary, Public Utilities Director, requested Board approval to move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440.

This information will be recorded in Minute Book Number 1 for each water district, respectively.

**Agenda Item #26: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of AMENDMENTS to the UNIFORM RULES for all WATER DISTRICTS and RETAIL WATER FACILITIES OPERATED by COLUMBUS COUNTY PUBLIC UTILITIES:**

Kip McClary, Public Utilities Director, requested consideration of and possible approval of the following amendments to the Uniform Rules for all Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities. (These amendments were discussed in the Workshop scheduled and conducted at 5:30 P.M. on this date.)

This information will be recorded in Minute Book Number 1 for each water district, respectively.

**Agenda Item #27: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to the MONTHLY WATER BILLS for NOVEMBER, 2010:**

Kip McClary, Public Utilities Director, requested Board approval of the adjustments to the monthly water bills for November, 2010.

This information will be recorded in Minute Book Number 1 for each water district, respectively.

**ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III IV and V BOARD MEETING and resume REGULAR SESSION:**

At 7:55 P.M., Commissioner Russ made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, second by Vice Chairman McKenzie. The motion unanimously passed.

**Agenda Item #28: CONSENT AGENDA ITEMS:**

Commissioner Norris made a motion to approve the following Budget Amendment and the following Tax Refunds and Releases.

**A. Budget Amendment:**

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditure	10-5161-523900	FP Drugs and Medical	\$8,344
Revenue	10-3510-430031	FP Grant	\$8,344

**B. Tax Refunds and Releases:**

**TAX REFUNDS (as submitted to the Governing Body Office from the Tax Office):  
December 06, 2010**

Refunds Name: Clarida, James Cliff (Heirs) Amount: \$0.00  
 Value: \$0.00 Year 010 Account # 07-01940 Bill # 32435 Total \$215.00  
 Refund user fee. Dwelling is vacant.  
 10967 Seven Creeks Hwy Nakina NC 28455

Refunds Name: Lanier, Richard Jr. Amount: \$0.00  
 Value: \$0.00 Year 010 Account # 09-05722 Bill # 00000 Total \$179.16  
 Refund portion of user fee. Can delivered 11-18-2010.  
 5179 Walter Todd Rd. Clarendon NC 28432

**TAX RELEASES (as submitted to the Governing Body Office from the Tax Office):  
 December 06, 2010**

Release the Property Value in the name of Carolinas Aviation Amount: \$431.95  
 Value: \$53,000.00 Year: 2010 Account # 1-06071 Bill # 1432 Total \$442.55  
 Release value of airplane. Crashed Oct 2009. Release Columbus Rescue(10.60)

Release the Property Value in the name of General Motors LLC Amount: \$96.02  
 Value: \$11,781.00 Year: 2010 Account # 1-00100 Bill # 9574 Total \$106.63  
 Release value of business equipment. Double listed to Act#2-04227 General Motors.

Release the Property Value in the name of Roberts, Charles Amount: \$845.97  
 Value: \$103,800.00 Year: 2010 Account # 14-12673 Bill # 9527 Total \$1,594.77  
 Release portion of value on dwelling. Dwellings moved and rebilled to 14-02819, Roberto Noyola, 14-00849,  
 Nicholas Cortez. Release Welches Creek (83.04), release Whiteville Rescue (20.76)

Release the Property Value in the name of Stiller, Susan F. Amount: \$264.93  
 Value: \$6,782.00 Year: 07-10 Account # 01-01369 Bill # 9999 Total \$298.56  
 Release value of boat years 2007 -2010. Boat junked in 2004. Release Whiteville Rescue(6.50).

Release the User Fee in the name of Bailey, Barbara D. & John D Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 3-01028 Bill # 5770 Total \$215.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Beck, James I Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 9-00827 Bill # 7016 Total \$215.00  
 Release user fee. Mobile home vacant. Can picked up 1-2010.

Release the User Fee in the name of Clark, Darlene Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 01-14476 Bill # 2462 Total \$128.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Cribb, Roger Delane Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 09-06120 Bill # 3982 Total \$215.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Davis, Lloyd G. Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 12-06240 Bill # 999 Total \$430.00  
 Release user fee property# 20927and 20928. Uses a commercial hauler.

Release the User Fee in the name of Enzor, Charles B. Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 10-04460 Bill # 6656 Total \$215.00  
 Release user fee. Dwelling is vacant. Can picked up 2007.

Release the User Fee in the name of Etheridge, Faye Amount: \$0.00  
 Value: \$0.00 Year: 04-05 Account # 03-03007 Bill # 9999 Total \$265.50  
 Release user fee for years 2004 and 2005. Dwelling was vacant.

Release the User Fee in the name of Etheridge,Lautense (Heirs) Amount: \$0.00  
 Value: \$0.00 Year: 09-10 Account # 3-04212 Bill # 9999 Total \$425.00  
 Release user fee years 2009 and 2010. Dwelling is vacant.

Release the User Fee in the name of Meadows, Leslie R. Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 3-00219 Bill # 2777 Total \$215.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Moore, Barbara B. Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 7-03143 Bill # 3814 Total \$179.17  
 Release user fee. Can picked up 5-16-06

Release the User Fee in the name of Robinson, Corene Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 11-05847 Bill # 9576 Total \$215.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Smith, James W. & Donna Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 6-33485 Bill # 2792 Total \$215.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Smith, Olivia B. Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 15-04763 Bill # 3030 Total \$215.00  
 Release user fee. Dwelling is vacant.

Release the User Fee in the name of Watts, Clara Suggs Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 3-28327 Bill # 9457 Total \$215.00  
 Release user fee. Dwelling is vacant. Can picked up 9/22/2004.

Release the User Fee in the name of Williams, Luther Amount: \$0.00  
 Value: \$0.00 Year: 2010 Account # 6-43347 Bill # 0789 Total \$215.00  
 Release user fee. Mobile home demolished and does not have a can.

**Agenda Item #29: COMMENTS:**

Chairman Byrd opened the floor for comments. The following spoke.

**A. Department Head:**

**Gary Lanier (Economic Development Director):** stated the following:

1. We are in discussion and negotiations with a project named Top Drawer;
2. The project has the potential of bringing 1,160 jobs to Columbus County;
3. The location of this project will in the Brunswick-Columbus Logistics Park;
4. In order to finalize our negotiations with this project, we need the numbers by December 16, 2010; **and**
5. Since the December 20, 2010 Board Meeting was cancelled, a meeting needs to be scheduled before December 16, 2010.

**MOTION:**

Commissioner Russ made a motion to establish a Columbus County Commissioners Board Meeting for December 14, 2010, at 7:30 A.M., for the purpose of addressing a request rendered by Gary Lanier, Economic Development Director, second by Commissioner Prevatte. The motion unanimously passed.

**B. Board of Commissioners:**

1. **Commissioner McDowell:** stated the following:
  - A. Thank you gentlemen, and thank everyone for attending; **and**
  - B. I look forward to serving on this Board.
2. **Commissioner Bullard:** stated the following:
  - A. It has been brought to my attention that there is some land in the Green Swamp that is owned by Waste Management, and they are thinking about making a raw sewage dumping area out of this property;
  - B. I think it would be to our advantage to send a letter of support opposing this site for a raw sewage dump in this area; **and**
  - C. I think we should request a public hearing, and if a public hearing is scheduled, we should request that it be held in Columbus County, and not in Raleigh.

**MOTION:**

Commissioner Bullard made a motion to send a letter of support opposing the site in the Green Swamp which is owned by Waste Management being utilized as a raw sewage dump, and if a public hearing is scheduled that the hearing be held in Columbus County, second by Commissioner Russ. The motion unanimously passed.

3. **Commissioner Russ:** stated the following:
  - A. I would like to thank Gary Lanier for what he is doing for Columbus County; **and**
  - B. I would like for every Board member to visit all the departments to see what they do.
  
4. **Vice Chairman McKenzie:** stated the following:
  - A. I would like to welcome Commissioner McDowell to the Board;
  - B. Congratulations to the new Chairman and say to the old Chairman, a job well done;
  - C. The audit report comes from good staff which we have.
  
5. **Commissioner Prevatte:** stated the following:
  - A. I would like to congratulate Mr. Clark and his staff on the good audit report;
  - B. I would like to welcome Commissioner McDowell; **and**
  - C. I wish like to wish the entire staff of Columbus County employees a very happy and prosperous holiday season.
  
6. **Commissioner Norris:** stated the following:
  - A. We have the best employees in the state;
  - B. Mr. Clark, I appreciate what you have done with the audit; **and**
  - C. I would like to welcome Commissioner McDowell to the Board.
  
7. **Chairman Byrd:** stated the following:
  - A. I take this position as an honor;
  - B. I will work with each one of the Commissioners, I will show no partiality, and every issue stands on its own, whether we agree or disagree, when we move from one item to the next item, it is a clean sheet;
  - C. Chairman Russ, you have done a good job; **and**
  - D. The County Employees Appreciation Dinner is scheduled for December 17, 2010, at 354 Honey Hill Road, and would like for all who will, to come and join us.
  
- C. **County Manager (William S. Clark):** stated the following:
  1. I would like to thank Commissioner Russ for his leadership as Chairman for the past year;
  2. Chairman Byrd, I congratulate you on your new position, and I look forward to working with you;
  3. Commissioner McDowell, welcome aboard, and I look forward to working with you; **and**
  4. We appreciate everything that you do.

**OTHER COMMENTS:**

**Sheriff Batten:** stated the following:

1. I would like to say thank you to the County Commissioners for all that you have done during the year 2010;
2. I would like to welcome Commissioner McDowell to the Board and I look forward to working with you;
3. I would to extend to you an open invitation to our Swearing In Ceremony, in which we will swear in all 103 employees Wednesday morning, at 9:00 A.M., in the Superior Courtroom, and also our Coroner and Assistant Coroner; **and**
4. I think we have got the best County Manager and County Attorney in the State.

**Gerald Fogle (Social Services Director):** stated the following:

1. I congratulate all of you for everything that you do, day in and day out;
2. Commissioner McDowell, I look forward to working with you; **and**
3. I appreciate all that you do for the citizens of Columbus County.

**Kimberly Smith (Health Department Director):** stated the following:

1. I would like to extend an open invitation to the Health Department for you to come by and

- see what we do; **and**
2. With the state of the economy, and the prices of medical supplies, next year will not be a very good budget year for the Health Department; **and**
  3. We expect at least 15% cuts from the State.

**Agenda Item #30: ADJOURNMENT:**

At 8:15 P.M., Commissioner Prevatte made a motion to adjourn, second by Commissioner Norris. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**GILES E. BYRD, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V**  
**COMBINATION BOARD MEETING**  
**Monday, December 06, 2010**  
**7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

**COMMISSIONERS PRESENT:**

Giles E. Byrd,, **Chairman**  
Amon E. McKenzie, **Vice Chairman**  
James Prevatte  
P. Edwin Russ  
Lynwood Norris  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Haircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board meeting to order.

**Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

November 15, 2010 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Russ made a motion to approve the November 15, 2010 Columbus County Water and Sewer District I Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL to MOVE FORWARD with the SECOND ROUND of the \$75,000 INFRASTRUCTURE HOOKUP GRANT:**

Kip McClary, Public Utilities Director, requested Board approval to move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440.

Commissioner Prevatte made a motion move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #26: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of AMENDMENTS to the UNIFORM RULES for all WATER DISTRICTS and RETAIL WATER FACILITIES OPERATED by COLUMBUS COUNTY PUBLIC UTILITIES:**

Kip McClary, Public Utilities Director, requested consideration of and possible approval of the following amendments to the Uniform Rules for all Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities. (These amendments were discussed in the Workshop scheduled and conducted at 5:30 P.M. on this date.)

**Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities  
Amendment I**

**Section 28. Termination Clause**

By requesting water service and payment of a connection fee, the recipient of the water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.

Properties connected to the water system prior to the use of the water service application in 2003 may disconnect from the system by paying a \$25.00 fee. Customers who pay for a connection after the original construction of a water district are not required to remain connected and may disconnect from the system with the payment of the \$25.00 disconnect fee. Within a reasonable time, the meter will be read and an adjustment of any remaining balance on the account will be done.

Original customers, for whom the district was created or a water extension was made, who requested a connection and paid a discounted tap fee are obligated to pay a minimum water bill for the life of the loans incurred for construction. This is to insure that enough customers remain connected to the system to insure the minimum debt service payment.

Should a property, in which the loans were incurred for be sold, the seller of said property may bring verification of the sale to the Public Utilities Department and may discontinue the account by paying a \$25.00 disconnect fee. The purchaser of the property will owe the minimum water bill plus usage for the property beginning with the date the original owner discontinues service.

A tenant of a rental property, for which the loans were incurred, has no obligation to the debt and may discontinue service by paying the \$25.00 disconnect fee. The owner of the property will owe the minimum water bill plus usage for the property beginning with the date the tenant discontinues service until a new tenant establishes an account.

**Approved and Adopted** this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

**Uniform Rules for All Water Districts and Retail Water  
Facilities Operated by Columbus County Public Utilities  
Amendment II**

**Section 26. Billing and Collecting**

(E) Bills are due when rendered and become delinquent 15 days from "Date Bill Mailed". A delinquent fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on "Due Date". If bill is not paid within five (5) days of the due date, service may be discontinued by district, and if customer has not paid bill in full at the end of ninety (90) days, the District will initiate legal procedures to collect the amount due.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

Mr. McClary stated the following:

1. It was decided that we would make changes in the policy;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. We will postpone any requests for disconnection, at this time, until after the January meeting.

Commissioner Prevatte made a motion to:

1. Make changes in the Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. Postpone any requests for disconnection, at this time, until after the January meeting.

The motion was seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #27: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to the MONTHLY WATER BILLS for NOVEMBER, 2010:**

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District I.

**DISTRICT I ADJUSTMENTS FOR THE MONTH OF NOVEMBER, 2010**

<b>DATE</b>	<b>ACCOUNT #</b>	<b>NAME ON ACCOUNT</b>	<b>ADJ AMT</b>	<b>REASON FOR ADJUSTMENT</b>
11/3/2010	104821.00 98	Tena Gray	30.00-	Posting Error
11/3/2010	101545.00 97	Lonnie Green	60.00-	Customer Leak
11/4/2010	102891.00 98	Ernest Mise	30.00-	Billing Error
11/4/2010	102931.00 98	Ernest Mise	30.00-	Billing Error

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
11/4/2010	300614.00 98	Lisa Byrd	10.00-	Customer Leak
11/5/2010	102660.00 98	Richard Harrelson	35.00-	Billing Error
11/8/2010	604140.00 98	James Fussell	25.00	Posting Error
11/8/2010	604140.00 98	Larry Cartrette	25.00-	Posting Error
11/8/2010	104670.00 98	Margaret Todd	84.00-	Customer Leak
11/8/2010	201920.00 98	Elizabeth Fowler	3.33-	Billing Error
11/9/2010	203895.00 98	Angie Buffkin	16.00-	Meter Read Wrong
11/10/2010	400410.00 97	Gloria Baxley	25.00-	Billing Error
11/10/2010	403205.00 93	Johnny Huggins	30.00-	Posting Error
11/10/2010	403205.00 94	J. B. Huggins Jr.	30.00	Posting Error
11/10/2010	204080.00 98	Tammy McPherson	101.00-	Customer Leak
11/12/2010	206380.00 98	George & Tyra Jones Jr.	30.00-	Billing Error
11/12/2010	203970.00 92	Winfred Parker	25.00	Deposit Applied
11/12/2010	203930.00 97	Winfred Parker	25.00-	Deposit Applied
11/15/2010	101635.00 97	Shelby Norris	25.00-	Billing Error
11/16/2010	601230.00 98	John H. Stevenson	25.00	NSF Fee
11/16/2010	601230.00 98	John H. Stevenson	37.00	Returned Check
11/16/2010	401710.00 97	Sharon Rogers Soles	50.00-	Deposit Applied
11/17/2010	201670.00 90	Cecil Rebecca Fipps	39993.10-	Meter Misread
11/17/2010	601190.00 97	Sue Butler	39981.00-	Meter Misread
11/17/2010	603130.00 97	Cory Levon Campbell	39995.70-	Meter Misread
11/17/2010	103825.00 93	Bonnie Sibbett	39990.80-	Meter Misread
11/17/2010	105120.00 97	Aarron Williams	39,994.30-	Meter Misread
11/17/2010	603190.00 96	Dashana Boone	39988.90-	Meter Misread
11/18/2010	205180.00 98	Pearlene Vereen	110.00	Returned Check
11/18/2010	101000.00 97	Erin Loar	37.00-	Billing Error
11/18/2010	206390.00 98	Timothy Locklear	5.00-	Penalty Waived
11/18/2010	204020.00 98	Paula Laughinghouse	5.00-	Penalty Waived
11/18/2010	102610.00 96	Frances W. Walters	50.00-	Deposit Applied
11/29/2010	204680.00 98	Reverend Vernell Martin	103.00	Returned Check
11/29/2010	204680.00 98	Reverend Vernell Martin	25.00	NSF Fee
11/30/2010	103650.00 98	Deanna Hathaway	147.67-	Billing Error

Commissioner Bullard made a motion to approve the adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District I, second by Commissioner Russ. The motion unanimously passed.

**ADJOURNMENT:**

At 7:55 P.M., Commissioner Russ made a motion to adjourn, second by Vice Chairman McKenzie. The motion unanimously passed.

**APPROVED:**

**JUNE B. HALL, Clerk to Board**

**GILES E. BYRD, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING**

**Monday, December 06, 2010**

**7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

**COMMISSIONERS PRESENT:**

Giles E. Byrd,, **Chairman**  
Amon E. McKenzie, **Vice Chairman**  
James Prevatte  
P. Edwin Russ  
Lynwood Norris  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Haircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board meeting to order.

**Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

November 15, 2010 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Russ made a motion to approve the November 15, 2010 Columbus County Water and Sewer District II Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL to MOVE FORWARD with the SECOND ROUND of the \$75,000 INFRASTRUCTURE HOOKUP GRANT:**

Kip McClary, Public Utilities Director, requested Board approval to move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440.

Commissioner Prevatte made a motion move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #26: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of AMENDMENTS to the UNIFORM RULES for all WATER DISTRICTS and RETAIL WATER FACILITIES OPERATED by COLUMBUS COUNTY PUBLIC UTILITIES:**

Kip McClary, Public Utilities Director, requested consideration of and possible approval of the following amendments to the Uniform Rules for all Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities. (These amendments were discussed in the Workshop scheduled and conducted at 5:30 P.M. on this date.)

**Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities  
Amendment I**

**Section 28. Termination Clause**

By requesting water service and payment of a connection fee, the recipient of the water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.

Properties connected to the water system prior to the use of the water service application in 2003 may disconnect from the system by paying a \$25.00 fee. Customers who pay for a connection after the original construction of a water district are not required to remain connected and may disconnect from the system with the payment of the \$25.00 disconnect fee. Within a reasonable time, the meter will be read and an adjustment of any remaining balance on the account will be done.

Original customers, for whom the district was created or a water extension was made, who requested a connection and paid a discounted tap fee are obligated to pay a minimum water bill for the life of the loans incurred for construction. This is to insure that enough customers remain connected to the system to insure the minimum debt service payment.

Should a property, in which the loans were incurred for be sold, the seller of said property may bring verification of the sale to the Public Utilities Department and may discontinue the account by paying a \$25.00 disconnect fee. The purchaser of the property will owe the minimum water bill plus usage for the property beginning with the date the original owner discontinues service.

A tenant of a rental property, for which the loans were incurred, has no obligation to the debt and may discontinue service by paying the \$25.00 disconnect fee. The owner of the property will owe the minimum water bill plus usage for the property beginning with the date the tenant discontinues service until a new tenant establishes an account.

**Approved and Adopted** this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

**Uniform Rules for All Water Districts and Retail Water  
Facilities Operated by Columbus County Public Utilities  
Amendment II**

**Section 26. Billing and Collecting**

(E) Bills are due when rendered and become delinquent 15 days from “Date Bill Mailed”. A delinquent fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on “Due Date”. If bill is not paid within five (5) days of the due date, service may be discontinued by district, and if customer has not paid bill in full at the end of ninety (90) days, the District will initiate legal procedures to collect the amount due.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

Mr. McClary stated the following:

1. It was decided that we would make changes in the policy;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. We will postpone any requests for disconnection, at this time, until after the January meeting.

Commissioner Prevatte made a motion to:

1. Make changes in the Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. Postpone any requests for disconnection, at this time, until after the January meeting.

The motion was seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #27: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to the MONTHLY WATER BILLS for NOVEMBER, 2010:**

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District II.

**DISTRICT II ADJUSTMENTS FOR THE MONTH OF NOVEMBER, 2010**

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
11/3/2010	141160.00 98	Ralph Pierce	400.00-	Meter Misread

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
11/4/2010	141232.00 97	Tanya Wilson	30.00 -	Billing Error
11/4/2010	142520.00 98	Luther Samuel Jr.	35.00-	Posting Error
11/4/2010	141694.00 98	Edna Brown	35.00-	Billing Error
11/5/2010	112220.00 97	Cynthia Anne Arden	4.00-	Meter Misread
11/10/2010	120410.00 97	Rebecca M. Ryan	39,984.00-	Meter Misread
11/12/2010	110335.00 98	Renee Turbeville	60.00-	Billing Error
11/12/2010	140215.00 98	Tracy & Eloise Bass	128.00-	Customer Leak
11/15/2010	131630.00 98	Debra Green	59.00-	Customer Leak
11/16/2010	143113.00 98	Reddo B. Long	21.00-	Customer Leak
11/16/2010	141056.00 98	Cecilia & John Mitchell	77.00-	Billing Error
11/17/2010	143370.00 94	Rios Toriba	39,996.33-	Meter Misread
11/17/2010	110870.00 96	J. Ray Realty	40006.50-	Meter Misread
11/17/2010	142385.00 98	Christopher Smith	39,978.67-	Meter Misread
11/18/2010	141680.00 98	William W. Floyd	35.00-	Posting Error
11/19/2010	140774.00 98	Linda Daniels	45.00	NSF Check
11/19/2010	140416.00 91	Herlar Faircloth	55.00-	Posting Error
11/19/2010	140416.00 98	Patrick T. Faircloth	25.00	Posting Error
11/24/2010	111863.00 97	Pandora Hinson	30.00-	Billing Error
11/29/2010	122270.00 97	Eric & Misty Jenkins	87.00	Returned Check
11/29/2010	122270.00 97	Eric & Misty Jenkins	25.00	NSF Fee
11/30/2010	130870.00 97	Lisa West	5.00-	Billing Error
11/30/2010	111863.00 97	Pandora Hinson	30.00-	Billing Error

Commissioner Bullard made a motion to approve the adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District II, second by Commissioner Russ. The motion unanimously passed.

**ADJOURNMENT:**

At 7:55 P.M., Commissioner Russ made a motion to adjourn, second by Vice Chairman McKenzie. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING  
Monday, December 06, 2010  
7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

**COMMISSIONERS PRESENT:**

Giles E. Byrd,, **Chairman**  
Amon E. McKenzie, **Vice Chairman**  
James Prevatte  
P. Edwin Russ  
Lynwood Norris  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Haircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board meeting to order.

**Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

November 15, 2010 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Russ made a motion to approve the November 15, 2010 Columbus County Water and Sewer District III Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL to MOVE FORWARD with the SECOND ROUND of the \$75,000 INFRASTRUCTURE HOOKUP GRANT:**

Kip McClary, Public Utilities Director, requested Board approval to move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440.

Commissioner Prevatte made a motion move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #26: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of AMENDMENTS to the UNIFORM RULES for all WATER DISTRICTS and RETAIL WATER FACILITIES OPERATED by COLUMBUS COUNTY PUBLIC UTILITIES:**

Kip McClary, Public Utilities Director, requested consideration of and possible approval of the following amendments to the Uniform Rules for all Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities. (These amendments were discussed in the Workshop scheduled and conducted at 5:30 P.M. on this date.)

**Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities  
Amendment I**

**Section 28. Termination Clause**

By requesting water service and payment of a connection fee, the recipient of the water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.

Properties connected to the water system prior to the use of the water service application in 2003 may disconnect from the system by paying a \$25.00 fee. Customers who pay for a connection after the original construction of a water district are not required to remain connected and may disconnect from the system with the payment of the \$25.00 disconnect fee. Within a reasonable time, the meter will be read and an adjustment of any remaining balance on the account will be done.

Original customers, for whom the district was created or a water extension was made, who requested a connection and paid a discounted tap fee are obligated to pay a minimum water bill for the life of the loans incurred for construction. This is to insure that enough customers remain connected to the system to insure the minimum debt service payment.

Should a property, in which the loans were incurred for be sold, the seller of said property may bring verification of the sale to the Public Utilities Department and may discontinue the account by paying a \$25.00 disconnect fee. The purchaser of the property will owe the minimum water bill plus usage for the property beginning with the date the original owner discontinues service.

A tenant of a rental property, for which the loans were incurred, has no obligation to the debt and may discontinue service by paying the \$25.00 disconnect fee. The owner of the property will owe the minimum water bill plus usage for the property beginning with the date the tenant discontinues service until a new tenant establishes an account.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

**Uniform Rules for All Water Districts and Retail Water  
Facilities Operated by Columbus County Public Utilities  
Amendment II**

**Section 26. Billing and Collecting**

(E) Bills are due when rendered and become delinquent 15 days from “Date Bill Mailed”. A delinquent fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on “Due Date”. If bill is not paid within five (5) days of the due date, service may be discontinued by district, and if customer has not paid bill in full at the end of ninety (90) days, the District will initiate legal procedures to collect the amount due.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

Mr. McClary stated the following:

1. It was decided that we would make changes in the policy;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. We will postpone any requests for disconnection, at this time, until after the January meeting.

Commissioner Prevatte made a motion to:

1. Make changes in the Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. Postpone any requests for disconnection, at this time, until after the January meeting.

The motion was seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #27: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to the MONTHLY WATER BILLS for NOVEMBER, 2010:**

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District III.

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
11/3/2010	350460.00 98	Julius Ford	35.00-	Posting Error
11/8/2010	350310.00 98	Frank Foronda	38.00-	Customer Leak
11/10/2010	330270.00 97	Vanessa Candida Best	16.00-	Billing Error
11/10/2010	331640.00 97	Kirk Newman	113.00-	Customer Leak
11/10/2010	360320.00 98	Ethel J. Ikner	38,200.00-	Billing Error
11/10/2010	330645.00 94	Michael Fowler	50.00-	Billing Error
11/12/2010	331364.00 97	Bonnie R. Ivey	25.00-	Billing Error
11/12/2010	350735.00 98	Lubon Best	631.00-	Customer Leak
11/15/2010	360870.00 96	Jennifer Soles	100.00-	Customer Leak
11/17/2010	371345.00 96	John McCormick	50.00-	Deposit Applied
11/17/2010	351014.00 96	George Smith	50.00-	Deposit Applied
11/17/2010	380380.00 95	Erin Loar	50.00-	Posting Error
11/17/2010	380380.00 96	Christine Russ	50.00	Posting Error
11/18/2010	380870.00 97	Martha Short	25.00-	Billing Error
11/18/2010	371799.00 97	Justin C. Bunch	30.00-	Billing Error
11/19/2010	380180.00 98	Warren & Debbie	225.00-	Billing Error
11/22/2010	330600.00 97	Elizabeth Rabon	52.00-	Billing Error
11/23/2010	360520.00 98	Debbie Dorsey	42.00-	Posting Error
11/23/2010	350520.00 94	First Deliverance Apostolic	37.00	Posting Error
11/24/2010	330670.00 94	Mainecia Norton	50.00-	Deposit Applied
11/24/2010	3306870.00 94	Mainecia Norton	30.00-	Billing Error
11/30/2010	360325.00 98	Carrie Lanehart	56.00-	Customer Leak

Commissioner Bullard made a motion to approve the adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District III, second by Commissioner Russ. The motion unanimously passed.

**ADJOURNMENT:**

At 7:55 P.M., Commissioner Russ made a motion to adjourn, second by Vice Chairman McKenzie. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING**

**Monday, December 06, 2010**

**7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

**COMMISSIONERS PRESENT:**

Giles E. Byrd,, **Chairman**  
Amon E. McKenzie, **Vice Chairman**  
James Prevatte  
P. Edwin Russ  
Lynwood Norris  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Haircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board meeting to order.

**Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

November 15, 2010 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Russ made a motion to approve the November 15, 2010 Columbus County Water and Sewer District IV Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL to MOVE FORWARD with the SECOND ROUND of the \$75,000 INFRASTRUCTURE HOOKUP GRANT:**

Kip McClary, Public Utilities Director, requested Board approval to move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440.

Commissioner Prevatte made a motion move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #26: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of AMENDMENTS to the UNIFORM RULES for all WATER DISTRICTS and RETAIL WATER FACILITIES OPERATED by COLUMBUS COUNTY PUBLIC UTILITIES:**

Kip McClary, Public Utilities Director, requested consideration of and possible approval of the following amendments to the Uniform Rules for all Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities. (These amendments were discussed in the Workshop scheduled and conducted at 5:30 P.M. on this date.)

**Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities**

**Amendment I**

**Section 28. Termination Clause**

By requesting water service and payment of a connection fee, the recipient of the water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.

Properties connected to the water system prior to the use of the water service application in 2003 may disconnect from the system by paying a \$25.00 fee. Customers who pay for a connection after the original construction of a water district are not required to remain connected and may disconnect from the system with the payment of the \$25.00 disconnect fee. Within a reasonable time, the meter will be read and an adjustment of any remaining balance on the account will be done.

Original customers, for whom the district was created or a water extension was made, who requested a connection and paid a discounted tap fee are obligated to pay a minimum water bill for the life of the loans incurred for construction. This is to insure that enough customers remain connected to the system to insure the minimum debt service payment.

Should a property, in which the loans were incurred for be sold, the seller of said property may bring verification of the sale to the Public Utilities Department and may discontinue the account by paying a \$25.00 disconnect fee. The purchaser of the property will owe the minimum water bill plus usage for the property beginning with the date the original owner discontinues service.

A tenant of a rental property, for which the loans were incurred, has no obligation to the debt and may discontinue service by paying the \$25.00 disconnect fee. The owner of the property will owe the minimum water bill plus usage for the property beginning with the date the tenant discontinues service until a new tenant establishes an account.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

**JUNE B. HALL, Clerk to Board**

**Uniform Rules for All Water Districts and Retail Water  
Facilities Operated by Columbus County Public Utilities**

**Amendment II**

**Section 26. Billing and Collecting**

(E) Bills are due when rendered and become delinquent 15 days from “Date Bill Mailed”. A delinquent fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on “Due Date”. If bill is not paid within five (5) days of the due date, service may be discontinued by district, and if customer has not paid bill in full at the end of ninety (90) days, the District will initiate legal procedures to collect the amount due.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

Mr. McClary stated the following:

1. It was decided that we would make changes in the policy;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. We will postpone any requests for disconnection, at this time, until after the January meeting.

Commissioner Prevatte made a motion to:

1. Make changes in the Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. Postpone any requests for disconnection, at this time, until after the January meeting.

The motion was seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #27: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to the MONTHLY WATER BILLS for NOVEMBER, 2010:**

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District IV.

## DISTRICT IV ADJUSTMENTS FOR THE MONTH OF NOVEMBER, 2010

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
11/3/2010	430226.00 98	Marie K. Andrews	60.00-	Customer Leak
11/5/2010	430417.00 98	Delco Pentecostal Freewill Church	25.00-	Posting Error
11/5/2010	430490.00 98	Williams Arthur Woodburn	25.00-	No Water Service Available
11/5/2010	430002.00 98	Alan Long	25.00-	No Water Service Available
11/5/2010	430459.00 98	James Ham Jr.	5,056.00-	Meter Misread
11/9/2010	430225.00 98	Lillie Young	40.00-	Customer Leak
11/10/2010	430498.00 98	Margaret Tuton Barnhardt	25.00-	No Water Service Available
11/10/2010	430120.00 98	Janice Waddell	25.00-	No Water Service Available
11/10/2010	430053.00 98	Mazie V. Larkins	25.00-	No Water Service Available
11/10/2010	430524.00 98	Carolyn Sue Carroll	25.00-	No Water Service Available
11/10/2010	430491.00 98	Elizabeth Woodburn	25.00-	No Water Service Available
11/10/2010	430157.00 98	Leron Pankey	25.00-	No Water Service Available
11/10/2010	410420.00 94	Anthony D. Hinson	35,932.00-	Billing Error
11/10/2010	420380.00 98	Luray Carroll	12.00-	Meter Misread
11/10/2010	430212.00 98	Kelly James Alford	25.00-	No Water Service Available
11/10/2010	430213.00 98	Kelly James Alford	25.00-	No Water Service Available
11/10/2010	430211.00 98	Kelly James Alford	25.00-	No Water Service Available
11/10/2010	430210.00 98	Kelly James Alford	25.00-	No Water Service Available
11/10/2010	430348.00 98	Belinda Pickett	25.00-	No Water Service Available
11/12/2010	430370.00 98	Mabel Moore Buffkin	16.00-	Posting Error
11/12/2010	430026.00 98	Mt. Pleasant Ame Zion Parsonage	25.00-	Billing Error
11/12/2010	410740.00 98	Courtney Sasser	25.00-	Billing Error
11/15/2010	430425.00 98	Catherine McMahon	176.00-	Meter Misread
11/17/2010	430517.00 98	Mason Dwight Parker	25.00-	No Water Service Available
11/19/2010	430516.00 98	Catherine Vernon	25.00-	Billing Error
11/19/2010	430380.00 98	Robert L. Brown	50.00	NSF Check
11/24/2010	430605.00 98	Mary Tilghman	30.00-	Billing Error
11/29/2010	430141.00 98	Pandora Brown	30.00-	Billing Error
11/30/2010	430155.00 98	Kisha Godfrey	30.00-	No Water Service Available
11/30/2010	430119.00 98	Janice Waddell	61.00-	Customer Leak

Commissioner Bullard made a motion to approve the adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District IV , second by Commissioner Russ. The motion unanimously passed.

**ADJOURNMENT:**

At 7:55 P.M., Commissioner Russ made a motion to adjourn, second by Vice Chairman McKenzie. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**GILES E. BYRD, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V**  
**COMBINATION BOARD MEETING**

**Monday, December 06, 2010**

**7:49 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

**COMMISSIONERS PRESENT:**

Giles E. Byrd,, **Chairman**  
Amon E. McKenzie, **Vice Chairman**  
James Prevatte  
P. Edwin Russ  
Lynwood Norris  
Ricky Bullard  
Charles T. McDowell

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
June B. Hall, **Clerk to Board**  
Bobbie Haircloth, **Finance Officer**

**MEETING CALLED TO ORDER:**

At 7:49 P.M., Chairman Byrd called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board meeting to order.

**Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:**

November 15, 2010 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

Commissioner Russ made a motion to approve the November 15, 2010 Columbus County Water and Sewer District V Board Meeting Minutes, second by Commissioner Prevatte. The motion unanimously passed.

**Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL to MOVE FORWARD with the SECOND ROUND of the \$75,000 INFRASTRUCTURE HOOKUP GRANT:**

Kip McClary, Public Utilities Director, requested Board approval to move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440.

Commissioner Prevatte made a motion move forward with BrownF Plumbing for the second round of the \$75,000 Infrastructure Hookup Grant, at the cost of \$10,440, second by Commissioner Norris. The motion unanimously passed.

**Agenda Item #26: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of AMENDMENTS to the UNIFORM RULES for all WATER DISTRICTS and RETAIL WATER FACILITIES OPERATED by COLUMBUS COUNTY PUBLIC UTILITIES:**

Kip McClary, Public Utilities Director, requested consideration of and possible approval of the following amendments to the Uniform Rules for all Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities. (These amendments were discussed in the Workshop scheduled and conducted at 5:30 P.M. on this date.)

**Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities**

**Amendment I**

**Section 28. Termination Clause**

By requesting water service and payment of a connection fee, the recipient of the water service hereby understands and agrees to pay a minimum monthly water bill if not connected to the system and using water sixty days after such is made available to the dwelling.

Properties connected to the water system prior to the use of the water service application in 2003 may disconnect from the system by paying a \$25.00 fee. Customers who pay for a connection after the original construction of a water district are not required to remain connected and may disconnect from the system with the payment of the \$25.00 disconnect fee. Within a reasonable time, the meter will be read and an adjustment of any remaining balance on the account will be done.

Original customers, for whom the district was created or a water extension was made, who requested a connection and paid a discounted tap fee are obligated to pay a minimum water bill for the life of the loans incurred for construction. This is to insure that enough customers remain connected to the system to insure the minimum debt service payment.

Should a property, in which the loans were incurred for be sold, the seller of said property may bring verification of the sale to the Public Utilities Department and may discontinue the account by paying a \$25.00 disconnect fee. The purchaser of the property will owe the minimum water bill plus usage for the property beginning with the date the original owner discontinues service.

A tenant of a rental property, for which the loans were incurred, has no obligation to the debt and may discontinue service by paying the \$25.00 disconnect fee. The owner of the property will owe the minimum water bill plus usage for the property beginning with the date the tenant discontinues service until a new tenant establishes an account.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

**JUNE B. HALL, Clerk to Board**

**Uniform Rules for All Water Districts and Retail Water  
Facilities Operated by Columbus County Public Utilities**

**Amendment II**

**Section 26. Billing and Collecting**

(E) Bills are due when rendered and become delinquent 15 days from “Date Bill Mailed”. A delinquent fee of \$5.00 will be charged if payment of water bill is not received by 5:00 P.M. on “Due Date”. If bill is not paid within five (5) days of the due date, service may be discontinued by district, and if customer has not paid bill in full at the end of ninety (90) days, the District will initiate legal procedures to collect the amount due.

**Approved and Adopted** this \_\_\_\_ day of \_\_\_\_\_, 2010.

**Columbus County Board of Commissioners**

\_\_\_\_\_  
**GILES E. BYRD, Chairman**

\_\_\_\_\_  
**JUNE B. HALL, Clerk to Board**

Mr. McClary stated the following:

1. It was decided that we would make changes in the policy;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. We will postpone any requests for disconnection, at this time, until after the January meeting.

Commissioner Prevatte made a motion to:

1. Make changes in the Uniform Rules for All Water Districts and Retail Water Facilities Operated by Columbus County Public Utilities;
2. The first reading will be held at the first meeting in January, 2011;
3. The second reading will be held at the second meeting in January, 2011; **and**
4. Postpone any requests for disconnection, at this time, until after the January meeting.

The motion was seconded by Commissioner Norris. The motion unanimously passed.

**Agenda Item #27: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS tp the MONTHLY WATER BILLS for NOVEMBER, 2010:**

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District V.

**DISTRICT V ADJUSTMENTS FOR THE MONTH OF NOVEMBER, 2010**

DATE	ACCOUNT #	NAME ON ACCOUNT	ADJ AMT	REASON FOR ADJUSTMENT
11/3/2010	800049.00 98	Mary B. Wright	85.00-	Billing Error
11/5/2010	800466.00 98	Brian Chestnut	12.00-	Billing Error
11/10/2010	800475.00 98	Ashley Hope Valas	50.00-	Billing Error
11/18/2010	709941.00 98	Lacy Long Soles	50.00-	Deposit Applied
11/18/2010	709941.00 98	Lacy Long Soles	85.00-	Customer is Deceased
11/30/2010	709770.00 95	Abigail Bellamy	22.00-	Customer Leak

Commissioner Bullard made a motion to approve the adjustments to the monthly water bills for November, 2010, for Columbus County Water and Sewer District V , second by Commissioner Russ. The motion unanimously passed.

**ADJOURNMENT:**

At 7:55 P.M., Commissioner Russ made a motion to adjourn, second by Vice Chairman McKenzie. The motion unanimously passed.

**APPROVED:**

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**JUNE B. HALL, Clerk to Board**

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**GILES E. BYRD, Chairman**