

COLUMBUS COUNTY BOARD OF COMMISSIONERS

127 W. Webster St
Whiteville, NC 28472



AGENDA

Monday, February 6th, 2023

5:30 P.M. - PHOTOS

5:45 P.M. – Closed Session

6:30 P.M. – Regular Session

1. **Meeting Called to Order:** Chairman Ricky Bullard

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE

2. Closed Session in Accordance with N.C.G.S. § 143-318.11(A)(3) Attorney-Client Privilege.

RECESS CLOSED SESSION and enter into REGULAR SESSION

Regular Session begins at 6:30 P.M.

3. **Public Hearing:** Public Hearing - 6:30 P.M.- to close out the CDBG Neighborhood Revitalization Grant.
4. **Invocation:** Scott Floyd
5. **Pledge of Allegiance:** Giles E. Byrd (Buddy)
6. **Approval of Board Minutes:**
 - a) January 17th, 2023
7. **Approval of Agenda and Tax Refunds and Releases:**
 - b) Tax Refunds and Releases
8. **Public Input:**

Pages: 1-2

- 9. Administration - Employee Spotlight:** County Manager Eddie Madden will recognize Public Utilities employee Martin Grant. **Page: 3**
- 10. Proclamations- Families First, Inc. requesting approval of Teen Dating Violence Awareness Proclamation and to declare February as Teen Dating Violence Awareness Month:** Lucy Pope Byrd with Families First, Inc., is requesting Board approval. **Pages: 4-5**
- 11. Administration – Requesting approval to close out the 2019 Community Development Block Grant (CDBG):** Assistant County Manager Gail Edwards is requesting approval to close out the Neighborhood Revitalization Grant. **(A Representative from The Adams Company will be available to answer any questions the Commissioners have.)** **Pages: 6-16**
- 12. Emergency Services – Equipment Purchase:** Assistant County Manager Nick West is requesting approval to purchase the equipment to furnish the Employee Health and Wellness Center and the Emergency Operations Center. **(Assistant County Manager Nick West will be available to answer any questions the Commissioners have.)** **Pages: 17-28**
- 13. Environmental Health Services - Approval of New Employee for Environmental Health:** Health Director Kim Smith is requesting approval for a new processing assistant. **(Kim Smith will be available to answer any questions the Commissioners have.)** **Pages: 29-30**
- 14. Inspections – Inspections Director Kyle Duncan is requesting approval of the Building Inspections Refund Policy:** Inspections Director Kyle Duncan is requesting approval of the Columbus County Building Inspections Refund Policy, Effective 2023-2024 fiscal year. **(Kyle Duncan will be available to answer any questions the Commissioners have.)** **Pages: 31-32**
- 15. Economic Development – Economic Development Director Gary Lanier is requesting the Columbus County Commissioners establish an Economic Development Training Workshop:** Mr. Gary Lanier is requesting Economic Development Workshop on February 22nd, 2023 from 8:30 A.M. – 12:30 P.M. in the Commissioners Chambers for elected officials and appointed economic development partners. This free workshop is offered by East Carolina University. **(Dr. Gary Lanier will be available to answer any questions the Commissioners have.)** **Pages: 33-35**
- 16. Sheriff’s Department - Professional Services Proposal:** Sheriff Bill Rogers is requesting approval of a full audit of all evidentiary items by Blue Line Training Group. **(Sheriff Bill Rogers will be available to answer any questions the commissioners may have.)** **Pages: 36-40**
- 17. Sheriff’s Department - Approval of the low bid for the Building Expansion project at the Animal Shelter:** Sheriff Roger’s is requesting approval for the local business with the low bid to clear the property at the Animal Shelter in order to house larger animals. **(Sheriff Bill Rogers will be available to answer any questions the commissioners may have.)** **Pages: 41-46**

18. Sheriff's Department - Approval for new position: Sheriff Bill Rogers is requesting a Diversity, Equity, and Inclusion Specialist position. (Sheriff Bill Rogers will be available to answer any questions the commissioners may have.)

Pages: 47-49

19. Transportation – Requesting approval of the contract with Community Care of the Lower Cape Fear, Inc.: Transportation Director Joy Jacobs is requesting approval of the contract with Community Care of Lower Cape Fear Inc. to participate in the Healthy Opportunities Pilot Program that will take Medicaid clients to places other than medical appointments. (Director Joy Jacobs will be available for any questions the commissioners may have.)

Pages: 50-157

20. Finance – Finance Director Lacie Jacobs is requesting approval for a new Grants Administrator Position: Finance Director Lacie Jacobs is requesting approval for a new employee – Grants Administrator to streamline the grants compliance process. (Lacie Jacobs will be available to answer any questions Commissioners may have.)

Pages: 158-160

21. Finance – Presentation and Approval of Monthly Finance Update: Finance Director Lacie Jacobs will present the monthly Finance update and is requesting approval of the update. (Lacie Jacobs will be available to answer any questions Commissioners may have.)

Pages: 161-166

22. Finance – Approval of Budget Amendments and Project Ordinances: Finance Director Lacie Jacobs is requesting approval of the following Budget Amendments and Project Ordinances:

- a) EDC NCSE Grant Project
- b) EDC NCSE Grant Project – Additional Match
- c) Fines and Forfeitures Collections Increase
- d) HMGP-Hurricane Florence Non-Expedited Project
- e) Opioid Settlement Project

(Lacie Jacobs will be available to answer any questions the Commissioners may have.)

Pages: 167-173

23. Appointments/Re-Appointments/Replacements: Staff is requesting appointments, re-appointments or replacements to the following boards, committees and councils.

Legend: EB	= Entire Board
Listed Zone #	= Individual Commissioner

Zone I: Barbara Featherson
Zone II: Chris Smith
Zone III: Giles E. Byrd
Zone IV: Lavern Coleman

Zone V: Brent Watts
Zone VI: Ricky Bullard
Zone VII: Scott Floyd

COMMITTEE	ZONE/EB	PERSON(S)	EXP.DATE
Board of Health	At Large	Dr. Thomas Kirby (Optometrist) Re-Appointment	12/2022
Columbus Regional Healthcare Board of Trustees	Comm	Brent Watts Re-Appointment	12/2022
EMS Peer Review Committee	Comm	Chris Smith Re-Appointment	12/2022
EMS Peer Review Committee	Comm	Lavern Coleman Re-Appointment	12/2022
Cape Fear Rural Transportation Planning Organization	Comm	Lavern Coleman Re-Appointment	12/2022
Cape Fear Rural Transportation Planning Organization	EB	Scott Floyd Appointment	12/2022

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

24. Water and Sewer District’s I, II, III, IV and V: Approval of the following meeting minutes:
A) January 17, 2023

25. Water District IV – Approval of the EDA Capital Project Ordinance: Harold Nobles is requesting approval of the Capital Project Ordinance for the EDA Grant Project. (Assistant County Manager Gail Edwards will be available to answer any questions the Commissioners have.)

Pages: 174-175

26. Water District IV- Approval of the USDA Rural Development Contract for Green Engineering – Public Utilities Director Harold Nobles is requesting approval of the Green Engineering Contract for the USDA Rural Development Loan and Grant Application. (Assistant County Manager Gail Edwards will be available to answer any questions the Commissioners have.)

Pages: 176-210

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING

26. Comments:

- A. Board of Commissioners; and
- B. County Manager.

27. Adjournment