

COLUMBUS COUNTY BOARD OF COMMISSIONERS



AGENDA -and- BACKUP

Monday, November 16, 2020

6:30 P.M.

6:30 P.M.

PUBLIC HEARING -

Community Transportation Plan (CTP Grant) FY 21-22: the purpose of the Public Hearing is to inform the public on the proposed Columbus County Community Transportation Program application to be submitted to the North Carolina Department of Transportation.

Page: 01 - 02

1. **Meeting Called to Order:** Chairman P. Edwin Russ
2. **Invocation:** Vice Chairman Jerome McMillian
3. **Pledge of Allegiance:** James E. Prevatte
4. **Presentation - Plaque to Outgoing Chairman P. Edwin Russ**
5. **Presentations as follows:** *Pages: 03 - 07*
 - A. **Proclamation of Recognition and Appreciation to James E. Prevatte for sixteen (16) years of service;**
 - B. **Proclamation of Recognition and Appreciation to P. Edwin Russ for twelve (12) years of Service; and**
 - C. **Proclamation of Recognition and Appreciation to Trent Burroughs for eight (8) years of Service.**
6. **Board Minutes Approval:** November 02, 2020
7. **Emergency Services - Departmental Update:** Kay Worley, Emergency Services Director, will deliver a Departmental Update. *Pages: 09 - 16*
8. **Cooperative Extension - Departmental Update:** Dalton Dockey, Cooperative Extension Director, will deliver a Departmental Update. **(This was originally scheduled for October 19, 2020 Meeting which was cancelled.)** *Pages: 17 - 22*
9. **Sheriff - Creation and Implementation of New Updated Polices:** The Honorable Sheriff Jody Greene is requesting Board approval of \$49,961.00 for creation and implementation of new updated polices for both the Sheriff's Office and Detention Center to decrease risk and liability. *Pages: 23 - 28*

10. **Economic Development - Commitment Letter to PNG to Expend \$50,000:** Gary Lanier, Economic Development Director, is requesting Board approval to expend \$50,000 to establish a natural gas distribution system in Tabor City. *Pages: 29 - 32*
11. **Purchasing - Update of Purchase Order Policy III-2:** Stuart Carroll, Purchasing Director, is requesting Board approval of this update. **(This will be the second reading.)** *Pages: 33 - 36*
12. **Purchasing - Update of Purchase Order Policy III-6 Credit Card Procedure/Application:** Stuart Carroll, Purchasing Director, is requesting Board approval of this update. **(This will be the second reading.)** *Pages: 37 - 40*
13. **Purchasing - Establish a Bid Protest Procedure Policy II-13:** Stuart Carroll, Purchasing Director, is requesting Board approval to establish a Bid Protest Procedure. **(This will be the second reading.)** *Pages: 41 - 44*
14. **Social Services - Monthly Administrative Update:** Algernon McKenzie, Social Services Director, will deliver the October 2020 Administrative Update. *Pages: 45 - 52*
15. **Social Services - Memorandum of Understanding (Fiscal Year 2020-21 and 2021-22):** Algernon McKenzie, Social Services Director, is requesting Board approval of the Memorandum of Understanding between the North Carolina Department of Health and Human Services and Columbus County. *Pages: 53 - 70*
16. **Public Transportation - North Carolina Department of Transportation and Associated Documents:** Joy Jacobs, Public Transportation Director, is requesting the Board to approve and authorize the Chairman to sign resolution and all related documents for our Transportation Grant for FY 21-22. In addition, authorize the County Attorney and Chairman to sign the Certificates of Assurances to arrive at a later date. *Pages: 71 - 86*
17. **Aging - Additional Funds for Purchase of Transportation Van:** Kristie Massey, Director of Aging, is requesting approval of \$36,388 from state contract and additional funds from the County's General Fund for the transportation van. *Pages: 87 -106*
18. **Soil and Water Conservation - Increase the Beaver Bounty to \$60.00:** Edward E. Davis, Soil and Water Conservation Director, is requesting the Board to allow the increase. (This item was tabled at the November 02, 2020 Meeting until this meeting. *Page: 107*
19. **Tax - 2021 Revaluation Schedule of Values:** Needom G. Hughes, IV, Tax Administrator, is requesting Board Approval of the 2021 Revaluation Schedule of Values. *Page: 109*
(Per Needom Hughes: Large box of Property Appraisal Manuals were delivered to the Administration Office.)
20. **Tax - Resolution to Support Dropping the Property Tax Rate:** Michael Stephens, County Manager, is requesting Board approval of this Resolution. *Pages:111-112*
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
21. **Legal - Easement to Duke Energy:** Amanda B. Prince, County Attorney, is requesting approval of Easement to Duke Energy. *Pages:113-118*

22. **Administration - HMGP Matthew Grant:** Mike Stephens, County Manager, is requesting approval of the low bid from Corbett Clearing and Demolition for \$37,500. **Pages:119-122** (Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
23. **Administration - Early Distribution of Payroll Checks and Christmas Bonuses:** Michael Stephens, County Manager, is requesting Board approval of the distribution of payroll checks and Christmas bonuses on December 18, 2020. **Page: 123** (Michael Stephens will be present to explain and answer any questions the Commissioners may have.)

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

24. **Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting Minutes:**

November 02, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets)

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING

25. **Public Input (by telephone, e-mail or letter).**
26. **Consent Agenda Items:** **Pages:125-155**
 - A. Budget Amendments; **and Pages: 125-150**
 - B. Tax Refunds and Releases. **Pages: 151-155**
27. **Comments:**
 - A. Department Managers;
 - B. Board of Commissioners;
 - C. County Manager; **and**
 - D. County Attorney.
28. **Adjournment**