

Columbus County Board of Health

Minutes

☒ Regular Meeting ☐ Special Meeting

June 28, 2017 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

Members Present	Dr. Darryl Diefes Dr. Nicole Martin Patty Hobbs Pat Ray Shane Cartrette Drew Cox Dr. Christy Perdue Dr. Randy Kirby Franklin Boone
Members Absent	Dr. George Floyd, Charles McDowell
Staff Members Present	Kimberly L. Smith, Martha Faulk, Charlene Bush, Hilda Memory, Mitzi Ward, Daniel Buck (Intern), Lillie Malpass (Intern)
Guests	ADN Students (32) from SECC, Ethan Cox, Boy Scout

Quorum was present.

I. Call to Order

Dr. Randy Kirby called the meeting to order at 6:00 p.m.

II. Welcome/Invocation

Dr. Randy Kirby welcomed everyone to the meeting. Invocation was given by Shane Cartrette.

Dr. Kirby called on Pat Ray to introduce the nursing students.

III. Approval of Agenda

A motion to accept was made by Drew Cox seconded by Shane Cartrette and carried by the board.

IV. Public Comment

There were no comments from the public.

V. Approval of Minutes

Dr. Nicole Martin relayed there was a minor problem with the date on the last page being 4/18/2017 as the next meeting date and correction of “cu do’s” to “kudos”. A motion to accept was made by Dr. Nicole Martin seconded by Pat Ray and carried by the board.

V1. Nursing

Hilda Memory, Nursing Director, stated the following:

A. Communicable Disease Comparison Annual Report (Benchmark 2, Activity 2.4)

- Directed board members to handouts in packets for Trends Reports for Communicable Diseases, Tuberculosis, and STDS/HIV data. All data for the year not yet in at this time.
- Flu Report Breakdown.
- So far it has been a “good” or “quite” year.
- Syphilis and GC are up contrary to what the graph shows due to all data not being in.
- HIV is on the rise as well.
- It looks like the State may do another Rapid Intervention with the numbers going up for Syphilis and HIV. Disease Intervention Specialist will work with the Health Department and go to all the “hot areas” in the county and draw blood and provide education. The last time this was done the persons being screen were given a \$5.00 gift card.
- The number of new TB cases is leveling off.
- Dr. Daryl Diefes asked if business staff should receive a screening. Hilda relayed each employer makes that decision. Some places download a screening form from the CDC and assess them by asking questions and then if positive will either provide or send the person for a TB skin test. Anyone can receive a skin test at the Health Department on Mondays, Tuesdays, Wednesdays, and Fridays.

Motion to accept by Dr. Darryl Diefes seconded by Patty Hobbs and carried by the board.

B. Maternal Characteristics Report

(Benchmark Activity 19.1, and 36.6)

- Both Maternal Health and Family Planning are strong programs
- Maternal Health Characteristics show that over the last three years there has been a gradual decrease in

our patient numbers, divided almost equally among all ethnic groups.

- We have had a poor number of responses from our patient satisfaction surveys, but from the responses we have received, the extensive length of time our prenatal visits take, has been mentioned. This decrease coincides with the beginning of electronic medical records which increased our visit time a great deal.
- The NCDHHS frequently increases the mandated services that must be done with each visit. Each time more services are added, the longer the visit. Private providers are not mandated to do all the extras that we do. Birth rates in Columbus County have remained constant with 411 births reported in 2013-14 and 410 births reported in 2015-16. Final numbers are not yet in for this year.

Motion to accept by Dr. Nicole Martin seconded by Dr. Christy Perdue and carried by the board

C. Family Planning Services Update

(Benchmark 19, Activity 19.1 and 36.3)

- Family Planning Characteristics that are evident from the reports of both patients and number of visits with the 2015-16 year compared with the 2016-17 year show that this clinic has increased in patients and number of visits over this last fiscal year.
- We offer a wide variety of birth control methods (BC Pills, IUDs, Nexplanon) and have continually done outreach activities for recruitment into our Family Planning Program all over the county at various events as well as provide education. To obtain knowledge on more ways to make our Family Planning Clinic more efficient, our patients even happier with our services, and our staff working at full capacity, we are participating in a three part training session delivered by the Staff Development Specialist from the NCDHHS.
- The Colposcopy clinic is now open again and we have contracted with Bladen County Health Department to do their colposcopies. This provides better access to care and timely treatment for our patients and those in surrounding counties.

	<p>D. Maternal Health Update (Benchmark 19, Activity 19.1 and 36.3)</p> <ul style="list-style-type: none"> A new program was added to our prenatal program, called Centering Pregnancy, which started in January 2017. At present we have 10 prenatal patients that are divided into two groups. One participate has delivered and another is due at present. Recruitment for our maternal health program continues at every opportunity.
VII. HIPAA	<p>Mitzi Ward, Privacy Officer, stated the following: (Benchmark 7, Activity 7.6)</p> <ul style="list-style-type: none"> She is in the process of creating a new HIPAA Training Test Tool for staff. HIPAA audit with Carolinas IT has shown improvement. The initial overall baseline score in 2016 was 6897 and 471 in 2017. Dr. Diefes asked about the range. Mitzi gave an example if an employee leaves and is not removed from EMR even though they are inactivated, it will be 1 point against the program. The score is a weighted score. It was also addressed that the lower the score, the more improvement. Mitzi attributed the improvement in scoring to the locked screens, new secure server, secure Wi-Fi and firewall. <p>Motion to accept by Dr. Darryl Diefes seconded by Dr. Nicole Martin and carried by the board.</p>
VIII Financial Update	<p>Charlene Bush, Budget Director stated the following: A. Financial Statement....March, April (Benchmark 33, Activity 33.6) Referred BOH members to handouts in packet Brief review of report.</p> <ul style="list-style-type: none"> Dr. Darryl Diefes asked if Dental only having income from Medicaid was typical. The answer was yes. <p>Motion to accept by Dr. Nicole Martin seconded by Shane Cartrette and carried by the board.</p> <p>B. Service Cost Update (Benchmark 33, Activity 33.2 and 33.6)</p> <ul style="list-style-type: none"> Cost adjustments made to pneumonia, Flu, and Zostavax vaccines. Motion to accept by Pat Ray seconded by Dr. Darryl Diefes and carried by the board.

C. Patient Counts

- Patient counts reviewed with no comments or questions

D. Budget Update:

- The only difference in the budget presented to the board and the one passed by the County Commissioners was the removal of \$6,000.00 appropriated for improvements to paint and repairs to the Health Department.
- Good news, no tax increase.

Kim Smith discussed the following :

State budget is out, below are a few highlights from Public Health ;

- Nurse Family Partnership - \$2 million Recurring each year for a total of \$4 million new dollars
- Smoking Cessation Programs - \$500,000 Recurring each year for a total of \$1 million new dollars
- Youth Tobacco Prevention - \$500,000 Non-recurring each year
- Carolina Pregnancy Care - \$1.3 million Non-recurring each year
- Maternal & Child Block grant is reduced by \$522,000
- For Robeson and Columbus Counties-2 year pilot project on infant mortality, \$2.2 million NON-recurring. Neither Health Directors were aware this was in the budget. Kim reviewed the components of this funding from the proposed budget.
- Community Health Center Grants - \$7.5 Recurring each year for a total of \$15 million NEW dollars.
- A few highlights of the Federal Budget;
- \$109 million cut (17%) to the CDC Public Health Emergency Preparedness (PHEP) program and a \$28 million cut (11%) to the Assistant Secretary for Preparedness and Response's Hospital Preparedness (HPP) program
- A \$90 million cut to the Immunization Program that provides vaccine services to low-income and uninsured children, adolescents and adults.
- Block grant program at CDC-cuts (\$222 million) chronic disease prevention programs
- \$186 million cut to infectious disease prevention programs
- Elimination of the Public Health workforce

	<p>development program at the Health Resources and services administration (HRSA)</p> <p>➤ All of these cuts translate to approximately \$132,000.00 to our Health Department</p>
VIII. Chairman's Forum	<ul style="list-style-type: none"> • Dr. Randy Kirby thanked Pat Ray for the well written letter to the schools regarding the School Nurse funding and process that the schools need to follow to keep this funding. • Dr. Darryl Diefes asked if it was sent certified mail. Kim Smith relayed, no it was hand delivered, and she herself spoke with the Superintendent regarding the requirements.
IX. Director's Forum	<p>Kim Smith, Health Director stated the following:</p> <p>A. Home Health Update</p> <ul style="list-style-type: none"> • May 1, 2017 Columbus County Home Health was officially taken over by Kindred Health Care. It was confirmed 3.5 million dollars was deposited to the county general fund. We are now in the process of cleaning up the Home Health section. It is believed a division of DSS will relocate here. We have two young men helping us with this process while earning money for college. <p>B. Dental (Benchmark 19, Activity 19.9)</p> <ul style="list-style-type: none"> • We now have two signed MOU's from each of the school systems. Dr. Taylor has already made out the schedule. The dental staff will be on the Dental Bus most of the time during the school year. Shane Cartrette asked if they will see all the children. Kim replied only those with a signed consent will be seen. Dr. Darryl Diefes asked if there will be problems with paper work. Kim replied the school assures us they will have assistance from the staff with getting these consents back, so the children can be seen. <p>C. Dr. Susan Aycock-Commercial Driver's License (Benchmark 38, Activity 38.1)</p> <ul style="list-style-type: none"> • Now certified as a Commercial Driver's License Health Examiner. People in the community had requested this service, so we have taken steps to provide this service. We will now need to decide a billing charge for this service.

	<p>D. HIV, STI and Viral Hepatitis Sentinel Network (Benchmark 41, Activity 41.2)</p> <ul style="list-style-type: none"> • CCHD has volunteered to participate in the HIV, STI, and Viral Hepatitis Sentinel Network; mechanism for gathering and sharing information so that NACCHO can effectively support LHD practice and advocate on behalf of LHDs for adequate resources and appropriate public health legislation. We are now waiting to see if we have been accepted. <p>E. Health Education Interns- Daniel Buck and Lillie Malpass</p> <p>Kim introduced CCHD Interns from ECU and stated how glad we are to have them working with us since May 8th. They will be here until July 26th. They shared some of their accomplishments during their internship:</p> <ul style="list-style-type: none"> • Completed brochure, posters and a news release • 2017 NCFVOI Surveys • Applying for Grant from Blue Cross Blue Shield for up to \$10,000 to aid in purchasing new dental equipment • Health Department In-services <ul style="list-style-type: none"> ➤ Health Literacy ➤ Civil Rights, Title 6, Non-discrimination ➤ Cultural Diversity- to be completed ➤ Customer service- to be completed • 3 part youth wellness program: "Education is the equalizer." <ul style="list-style-type: none"> ➤ Underserved kids ages 5 to 13 in Bolton, NC ➤ Bolton Safe Haven Summer Youth Camp ➤ Week 1: Nutrition ➤ Week 2: Dental Hygiene ➤ Week 3: Physical Activity ➤ Able to get dental bus to visit July 18th and 19th. ➤ All youth will be taking a tour of the health department July 10th
<p>Comments-Board of Health</p>	<ul style="list-style-type: none"> • Dr. Randy Kirby stated citizens have relayed they want to influence health rankings. They are pleased we are no longer ranked "100". • Dr. Randy Kirby mentioned the Annual Convention (NALBOH) in Cleveland. Dr. Darryl Diefes discussed awards and scholarship money for BOH

	and Health Department staff and will look into this further.
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Next Meeting Date

August 30, 2017 at 6:00 pm

Meeting Adjourned

Respectfully submitted: Kimberly Smith Secretary 073117
Signature Date