

**Board of Health**  
**Wednesday, February 27, 2019**  
**6:00 P.M. Downstairs Conference Room**  
**Columbus County Health Department**

**AGENDA**

- I. Call to Order and Invocation.....Dr. Randy Kirby Chair**
- II. Welcome..... Dr. Randy Kirby Chair**
- III. Approval of Agenda..... Dr. Randy Kirby Chair**
- IV. Public Comment..... Dr. Randy Kirby Chair**
- V. Approval of Minutes.....Dr. Randy Kirby Chair**
- VI. Quality Improvement.....Martha Faulk, QA, QI**
  - A. Staff Development Policy** (*Benchmark 24, Activity 24.4; Benchmark 37, Activity 37.6*)
  - B. Workforce Diversity Policy** (*Benchmark 37, Activity 37.6; Benchmark 26, Activity 26.1*)
  - C. Accreditation Update**
- VII. Child Fatality.....Mitzi Ward, Child Fatality Chair**
  - A. Annual Child Fatality Report** (*Benchmark 19, Activity 19.1*)
- VIII. Nursing.....Patti Nance, Nursing Director**
  - A. Flu Update** (*Benchmark 38, Activity 38.1*)
  - B. Methyl Bromide Use Update** (*Benchmark 38, Activity 38.1*)
  - C. Nursing Staff Update** (*Benchmark 37, Activity 37.6*)
- IX. Social Work.....Mindy Caines, SW Director**
  - A. Update - Care Coordination for Children** (*Benchmark 36, Activity 36.3*)
- X. Environmental Health.....Kristie Priest, Supervisor**
  - A. NC Food Code - Cold Holding** (*Benchmark 14, Activity 14.1; Benchmark 15, Activity 15.2; Benchmark 16, Activity 16.1*)
- XI. Health Education/Promotion.....Daniel Buck, Health Educator**
  - A. Jordan Edwards, Health Education Intern**
  - B. Community Health Assessment (CHA) 2020** (*Benchmark 11, Activity 11.1*)
  - C. State of the County Health (SOTCH) 2018** (*Benchmark 1, Activity 1.2*)
  - D. Teen Pregnancy Prevention Initiatives Grant** (*Benchmark 39, Activity 39.1*)
  - E. Culturally and Linguistically Appropriate Services Grant**  
(*Benchmark 39, Activity 39.1*)

**XII. Financial Update.....Charlene Bush, Budget Director**

**A. Financial Statement November, December, January**

*(Benchmark 33, Activity 33.6; Benchmark 39, Activity 39.2)*

**B. Service Cost Update** *(Benchmark 39, Activity 39.2; Benchmark 33, Activity 33.6)*

**C. Patient Count-November, December, January** *(Benchmark 33, Activity 33.6)*

**D. Funding Update** *(Benchmark 33, Activity 33.6)*

**E. Dental Financial Update** *(Benchmark 33, Activity 33.6)*

**F. Care Coordination for Children Financial Update** *(Benchmark 33, Activity 33.6)*

**G. Child Fatality Financial Update** *(Benchmark 33, Activity 33.6)*

**XIII. Chairman's Forum..... Dr. Randy Kirby Chair**

**A. Election of Chair and Vice-Chair**

**XIV. Director's Forum.....Kim Smith, Health Director**

**A. Grant Updates**

**B. Health Directors' Job Description Review** *(Benchmark 38, Activity 38.1)*

**C. BOH Handbook Update** *(Benchmark 36, Activity 36.1; Benchmark 37, Activity 37.2)*

**D. Health Directors' Activities for 2018**

**E. Dental Update** *(Benchmark 19, Activity 19.1; Benchmark 36, Activity 36.3)*

**F. Unlawful Workplace Harassment Policy** *(Benchmark 31, Activity 31.3)*

**G. County Tobacco Policy Update** *(Benchmark 30, Activity 30.10)*

**Comments-Board of Health**

**Adjournment**

**Date of Next Meeting-April 24, 2019**