

COLUMBUS COUNTY BOARD OF COMMISSIONERS
Monday, September 20, 2021
6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of conducting the Regular Session.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Giles E. Byrd
Brent Watts
Charles T. McDowell
Lavern Coleman

APPOINTEES PRESENT:

Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Deputy Clerk to Board**
Jay Leatherman, **Interim Finance Officer**

6:30 P.M. – PUBLIC HEARING – Noise Ordinance: the purpose of this Public Hearing is to receive oral and written comments from the public regarding a proposed Noise Ordinance.

PUBLIC HEARING OPENED:

At 6:30 P.M., Chairman Bullard called the Public Hearing to order and opened the floor for comments.

COMMENTS:

Mr. Lyndon Merritt, 147 Antioch Church Rd, Whiteville, NC, 28472, stated the following:

- I attend Grace Bible Church, right beside Walmart.
- We will be inside our church and the preacher will be preaching or praying and the mufflers are so loud that we have to stop and wait for them to leave before we can continue.
- We have microphones but they still drown out the services.
- I don't know what the decibel level is but it doesn't need to be that loud.

Staff Attorney Amanda Prince read the following email:

I support a proposed noise ordinance, particularly as it relates to loud motor vehicles, especially in municipalities.

As our community moves to promote outdoor dining, a noise ordinance impacting loud motor vehicles would enhance the promotion of outdoor dining, and general quality of life.

As an avid outdoor walker, I notice many very loud motor vehicles either due to intentional, or defective mufflers and exhaust systems, and loud radios and music playing.

Law enforcement agencies need the appropriate equipment to measure decibel readings.

Thank you for considering this.

Stephen M. Smith
117 E. Wyche St.
Whiteville, NC

Mr. Tommy Miller, 1687 Feed Mill Rd, Whiteville, NC, 28472, stated the following:

- Once the noise ordinance is put into place and law enforcement is called to the scene, the loud noise will be hushed before they get there. What are you putting into place to stop that?

Sheriff Jody Greene: When our units respond we don't announce ourselves, we usually sit down the road for a while so that we can hear the noise before we respond.

PUBLIC HEARING CLOSED:

At 6:35 P.M., Commissioner McDowell made a motion to close the Public Hearing, seconded by Commissioner Smith. The motion unanimously passed.

6:30 P.M. – PUBLIC HEARING – Transportation – Community Transportation Plan (CTP) Grant FY 2022-2023: the purpose of this Public Hearing is to give the public the opportunity to provide input regarding NCDOT’s Public Transportation Funding.

PUBLIC HEARING OPENED:

At 6:36 P.M., Chairman Bullard called the Public Hearing to order and opened the floor for comments. No comments were made.

PUBLIC HEARING CLOSED:

At 6:37 P.M., Commissioner Byrd made a motion to close the Public Hearing, seconded by Commissioner Coleman. The motion unanimously passed.

6:30 P.M. – PUBLIC HEARING – Planning – Text Amendments for the Subdivision Ordinance: the purpose of this Public Hearing is to receive oral and written comments from the public regarding two proposed text amendment changes to the Columbus County land use and development ordinances.

PUBLIC HEARING OPENED:

At 6:38 P.M., Chairman Bullard called the Public Hearing to order.

Dr. Gary Lanier, Economic Development Director/ Interim Planning Director stated the following:
-We are working on a lot of things but what we have up for public comment tonight is to increase the minimum lot size from 30,000 square feet to 1 acre on subdivided lots where there is no water or sewer available.
-The second is, whenever there is a major subdivision being considered for Columbus County, that subdivision would go on the list of uses that require the special use permit process to be followed.
-This would allow adjacent landowners to be informed of the plans and the public will have an opportunity to participate in the discussion and have any questions answered.
-We think these two amendments will improve our ordinances and we would appreciate any comments the public might have.

Chairman Bullard opened the floor for comments. No comments were made.

PUBLIC HEARING CLOSED:

At 6:39 P.M., Commissioner Coleman made a motion to close the Public Hearing, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Items #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:40 P.M., Chairman Ricky Bullard called the Monday, September 20, 2021 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Vice Chairman Jerome McMillian. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Lavern Coleman.

Agenda Item #4: BOARD MINUTES APPROVAL:

- A. August 25, 2021 Special Called Meeting with Planning Board
- B. September 07, 2021 Regular Session

MOTION:

Commissioner Watts made a motion to approve the Board Minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

Columbus Rescue(534.06) Property#88511

<i>Property Value</i>			Amount:	\$29.79
Lumber River COG Housing Corp	PROPERTY: 101186		Total:	\$34.23
Value: \$3,700.00	Year: 2021	Account: 10-00814	Bill#:	79842
Release total value. Exempted per State of NC. Release Cole Service(3.70) release Columbus Rescue(.74) Property#101186				
<i>Property Value</i>			Amount:	\$461.27
Martin, Deloris Ann	PROPERTY: 14653		Total:	\$700.33
Value: \$57,300.00	Year: 2021	Account: 08-12020	Bill#:	99999
Release discovery billed in error. Release Columbus Rescue(11.46) release Whiteville City(114.60)				
<i>Property Value</i>			Amount:	\$262.03
MCPerson, Betty Lou	PROPERTY: 82255		Total:	\$488.07
Value: \$32,500.00	Year: 2021	Account: 09-19040	Bill#:	99999
Release portion of value. Should have been SCE. Release Williams Fire(19.53) release Columbus Rescue(6.51)				
<i>Property Value</i>			Amount:	\$0.00
Trinity Baptist Church of WH Inc	PROPERTY: 89095		Total:	\$144.33
Value: \$900.00	Year: 2021	Account: 01-83417	Bill#:	99999
Release value exempt. Property#89095 and Prop#6241				
<i>Property Value</i>			Amount:	\$72.25
Rooks, Jerome A & Barbara	PROPERTY: 14339		Total:	\$108.15
Value: \$0.00	Year: 2021	Account: 08-00634	Bill#:	99999
Release portion of value. Reval appeal. Release Columbus Rescue(17.95) release City of Whiteville(17.95)				
<i>Refunds</i> Amount: \$0.00				
Coker, Kenneth L.	PROPERTY: 61625		Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 09-04394	Bill#:	99999
Refund user fees. Double billed for cans on Prop#61625				
<i>Refunds</i>			Amount:	\$0.00
George, Gracie N Troy c/o Lueark George	PROPERTY: 26558		Total:	\$400.00
Value: \$0.00	Year: 18-19	Account: 14-02948	Bill#:	99999
Refund user fees. Double billed on Prop#26558				
<i>Refunds</i>			Amount:	\$0.00
Lewis, Joseph Michael Jr	PROPERTY: 28805		Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 15-05068	Bill#:	83425
Refund user fee. Dbilled on Prop#85963				
<i>Refunds</i>			Amount:	\$0.00
Pridgen, Audry Rudolph & Sheila S	PROPERTY: 88639		Total:	\$1,000.00
Value: \$0.00	Year: 16-20	Account: 03-01624	Bill#:	99999
Refund user fees. Double billed.				
<i>Refunds</i>			Amount:	\$0.00
Sykes, Roberta M. & Hubert Carroll	PROPERTY: 27470		Total:	\$200.00
Value: \$0.00	Year: 2021	Account: 15-02445	Bill#:	97111
Refund user fee. Only has 1 can at 795 Justice Flynn Rd.				
<i>Refunds</i>			Amount:	\$0.00
Whaley, Fred A	PROPERTY: 8401		Total:	\$200.00
Value: \$0.00	Year: 2021	Account: 03-28900	Bill#:	1664
Refund user fee. Only has 1 can.				
<i>User Fee</i>			Amount:	\$0.00
Bullock, Giles, (Heirs)	PROPERTY: 94632		Total:	\$113.00
Value: \$0.00	Year: 2021	Account: 10-04604	Bill#:	57168
Release user fee not liveable.				
<i>User Fee</i>			Amount:	\$0.00
Byrd, Giles & Sons Inc.	PROPERTY: 19205		Total:	\$200.00
Value: \$0.00	Year: 2021	Account: 11-00308	Bill#:	57758
Release user fees. Uses a commercial hauler.				
<i>User Fee</i>			Amount:	\$0.00
Cartrette, Gary Lee & Linda	PROPERTY: 92831		Total:	\$200.00
Value: \$0.00	Year: 2021	Account: 09-01427	Bill#:	58829
Release user fee. No can				
<i>User Fee</i>			Amount:	\$0.00
Cherry Grove Baptist Church	PROPERTY: 00000		Total:	\$1,513.00

Value: \$0.00	Year: 2021	Account: 16-50030	Bill#: 99999
Release cans billed incorrectly. Cemetary lots.			
<i>User Fee</i>			Amount: \$0.00
Dickson, Kayla Nichol		PROPERTY: 28111	Total: \$200.00
Value: \$0.00	Year: 2020	Account: 15-03275	Bill#: 67446
Release user fee. Vacant land			
<i>User Fee</i>			Amount: \$0.00
Harrelson, Eddie Kirk (Heirs)		PROPERTY: 84902	Total: \$400.00
Value: \$0.00	Year: 2020	Account: 15-17520	Bill#: 76125
Release user fee. Dbilled Act#15-01847			
<i>User Fee</i>			Amount: \$0.00
Hinson, Christopher		PROPERTY: 00000	Total: \$400.00
Value: \$0.00	Year: 20-21	Account: 13-04058	Bill#: 99999
Release user fee. No power to single wide.			
<i>User Fee</i>			Amount: \$0.00
Hinson, Christopher		PROPERTY: 95808	Total: \$200.00
Value: \$0.00	Year: 2021	Account: 13-01707	Bill#: 73154
Release user fee.			
<i>User Fee</i>			Amount: \$0.00
Long, Timothy Burns		PROPERTY: 7388	Total: \$200.00
Value: \$0.00	Year: 2021	Account: 03-05837	Bill#: 79589
Release user fee. House removed.			
<i>User Fee</i>			Amount: \$0.00
Lovett, Mark Canady		PROPERTY: 92572	Total: \$200.00
Value: \$0.00	Year: 2020	Account: 16-10240	Bill#: 84427
Release user fee. Can billed on Act#16-00028			
<i>User Fee</i>			Amount: \$0.00
Pridgen, Audry Rudolph & Sheila S		PROPERTY: 88639	Total: \$400.00
Value: \$0.00	Year: 2021	Account: 03-01624	Bill#: 88277
Release user fees. No cans on this property			
<i>User Fee</i>			Amount: \$0.00
Regan, Merle Edwards		PROPERTY: 30053	Total: \$200.00
Value: \$0.00	Year: 2021	Account: 16-02327	Bill#: 89441
Release user fee unliveable.			
<i>User Fee</i>			Amount: \$0.00
Rooks, Jerome A & Barbara		PROPERTY: 19892	Total: \$200.00
Value: \$0.00	Year: 2021	Account: 11-04058	Bill#: 90530
Release user fee. Overbilled			
<i>User Fee</i>			Amount: \$0.00
S & W Enterprises of Whiteville		PROPERTY: 2063	Total: \$600.00
Value: \$0.00	Year: 2021	Account: 01-03444	Bill#: 90912
Release 3 cans.			
<i>User Fee</i>			Amount: \$0.00
Sellers, Frances Pierce HEIRS		PROPERTY: 26994	Total: \$200.00
Value: \$0.00	Year: 2021	Account: 14-13120	Bill#: 91680
Release user fee billed on Act#14-02725			
<i>User Fee</i>			Amount: \$0.00
Singletary, J E Sr DEC		PROPERTY: 13641	Total: \$200.00
Value: \$0.00	Year: 2021	Account: 07-14720	Bill#: 92953
Release user fee. House on Prop#100223			
<i>User Fee</i>			Amount: \$0.00
Smith, Shannon Gayle & Genevieve		PROPERTY: 30583	Total: \$600.00
Value: \$0.00	Year: 2021	Account: 16-00214	Bill#: 99999
Release user fees. Vacant land.			
<i>User Fee</i>			Amount: \$0.00
Smith, Shannon Gayle & Genevieve		PROPERTY: 30583	Total: \$400.00
Value: \$0.00	Year: 2021	Account: 16-00214	Bill#: 99999
Release user fees vacant land. No cans Prop#30583&30587			
<i>User Fee</i>			Amount: \$0.00
Smith, Zelda Brown & Donald		PROPERTY: 98067	Total: \$600.00
Value: \$0.00	Year: 19-21	Account: 13-05663	Bill#: 99999
Release user fees. Land only.			
<i>User Fee</i>			Amount: \$0.00

Suggs, Teddy Edsel & Dula Wilson	PROPERTY: 80083	Total:	\$200.00
Value: \$0.00 Year: 2021	Account: 07-17788	Bill#:	96916
Release user fee. Billed on Act#07-00260			
User Fee		Amount:	\$0.00
Town of Chadbourn	PROPERTY: 00000	Total:	\$226.00
Value: \$0.00 Year: 2021	Account: 13-50235	Bill#:	99999
Release user fees Vacant land.			
User Fee		Amount:	\$0.00
Vereen, Arnetha Faulk ETAL	PROPERTY: 12944	Total:	\$200.00
Value: \$0.00 Year: 2021	Account: 07-04523	Bill#:	99209
Release user fee. Home burned			
User Fee		Amount:	\$0.00
Waddell, Terry Marvel	PROPERTY: 29613	Total:	\$600.00
Value: \$0.00 Year: 18-20	Account: 15-03454	Bill#:	99999
Release user fee. No home on property			
User Fee		Amount:	\$0.00
Walters, William Anthony Sr	PROPERTY: 80991	Total:	\$600.00
Value: \$0.00 Year: 18-20	Account: 09-02646	Bill#:	99999
Release user fee. Home burned.			
User Fee		Amount:	\$0.00
Ward, H Elbert	PROPERTY: 8271	Total:	\$600.00
Value: \$0.00 Year: 2021	Account: 03-26800	Bill#:	277
Release user fees. Billed on another account.			
User Fee		Amount:	\$0.00
Ward, Marvin J	PROPERTY: 13898	Total:	\$600.00
Value: \$0.00 Year: 19-21	Account: 07-18760	Bill#:	99999
Release user fee. Storage bldg.			

MOTION:

Vice Chairman McMillian made a motion to approve the Tax Refunds and Releases, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #5b: NCDOT – INTERCHANGE at CHAUNCEY TOWN ROAD and OVERPASS at OLD LAKE RD:

Eddie Madden, County Manager, presented additional information from NCDOT Division Engineer Drew Cox.

STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION
ROY COOPER GOVERNOR
J. ERIC BOYETTE SECRETARY

Mailing Address: NC DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS DIVISION SIX POST OFFICE BOX 1150 FAYETTEVILLE, NC 28302
Telephone: (910) 364-0600 Fax: (910) 486-1959 Customer Service: 1-877-368-4968 Website: ncdot.gov Location: 558 GILLESPIE STREET FAYETTEVILLE, NC 28301

September 20, 2021

Ricky Bullard, Chairman
Columbus County Board of Commissioners
111 Washington Street
Whiteville, NC 28472

Subject: R-5819/5820
US 74 at SR 1735 (Chauncey Town Road) and SR 1740 (Old Lake Road)

Chairman Bullard,

I wanted to begin by saying I appreciated the opportunity to appear before the Board of Commissioners on Tuesday, September 7, 2021, to discuss the subject project. I-74/US 74 is an important corridor for North Carolina and a critical link for Columbus County to the Port of Wilmington, Charlotte, and the Triad area.

I am writing to provide clarification to the board regarding the alternate design discussed at this meeting and impacts to property of Columbus County Schools. During my presentation I indicated the current design for the project does not impact school property in the vicinity of the athletic fields. I did, however, indicate the proposed alternate design would result in impacts to the school's athletic fields, specifically the soccer field. Later, during the public comment period, it was stated that the alternate design would not impact the soccer field since the ramp/loop for US 74 East would be located on the east side of SR 1740. The speaker indicated information provided by NCDOT regarding impacts to school property was in error. Also, at the end of the meeting, prior to the vote by the board to request NCDOT reconsider the current project design, a commissioner indicated that the Columbus County Board of Education supported NCDOT reconsidering the project design.

While the alternate design does locate the ramp and loop for US 74 East on the east side of SR 1740, there are right of way impacts to the school property. This is due to two design modifications required to support the alternate design. First, the loop effectively creates a third lane along US 74 East which would be located under the new structure for SR 1740 over US 74. This requires the structure to be lengthened, with the end of the structure being located further north along SR 1740, approximately even with the south end of the soccer field. The elevation of the structure results in a wider roadway fill section at the end of the bridge, which pushes the roadway fill and the large drainage...

Chairman Bullard
September 20, 2021
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...ditch along SR 1740 into the school property at the soccer field. Second, the alternate design would construct a roundabout at the intersection of the ramp/loop with SR 1740. This would be located along SR 1740 near the north end of the soccer field. The required roadway elevation at this point, along with the required width of the roundabout, would also push the roadway fill and the large drainage ditch along SR 1740 into the soccer field property.

I met with both the Columbus County Schools Superintendent and Associate Superintendent on September 7, 2021, to review the current project design and the alternate design discussed at the last board meeting. I also met with the Board of Education on Monday, September 13, 2021, to discuss the project and the impacts of the proposed alternate design. After listening to the presentation, the board did not take any action supporting the alternate design. I am also attaching a letter from Dr. Jonathan Williams, Associate Superintendent for Columbus County Schools, indicating the school system still supports the current design for the project.

It is my hope that the Board of Commissioners will consider the clarified information, and the letter of support from Columbus County Schools, and decide what further actions may be appropriate. As we discussed at the meeting, the continued pursuit of the alternate project design has the potential to create major project delays which could jeopardize the funding for the project.

Thank you for your time and consideration of this matter.

Sincerely,

H. L. "Drew" Cox, PE
Division Engineer

Attachment

cc: Edwin H. Madden, Jr., County Manager, Columbus County
Dr. Deanne Meadows, Superintendent, Columbus County Schools
Dr. Jonathan Williams, Associate Superintendent, Columbus County Schools
Ronnie L. Keeter, Jr., PE, Chief Engineer, NCDOT
Greg Burns, PE, Eastern Deputy Chief Engineer, NCDOT
Steven D. Kendall, PE, Division 6 Project Development Engineer, NCDOT
William R. Marsh, PE, Division 6 Construction Engineer, NCDOT
Kenneth L. Clark, PE, District Engineer, NCDOT



Accredited by the State Board of Education and the Southern Association of Colleges & Schools

BOARD OF EDUCATION

Randy Coleman
Worley T. Edwards
Monte Herring
Steve Long
Ronnie Strickland

ADMINISTRATION

DEANNE MEADOWS
Superintendent

JONATHAN WILLIAMS
Associate Superintendent

September 20, 2021

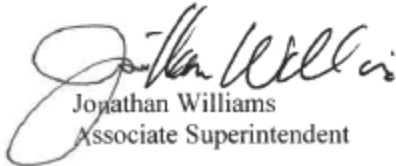
Mr. Drew Cox, District Engineer
North Carolina Department of Transportation
P.O. Box 1150
Fayetteville, NC 28302

Dear Mr. Cox:

The Columbus County Board of Education, in session on September 13, 2021, listened to comments from Mr. Daniel Hilburn and your comments regarding the construction of the service road and the 74 interchange at Lake Waccamaw, North Carolina. Please be aware that Columbus County Schools supports the North Department of Transportations proposal for this project.

Should you have any questions, please do not hesitate to contact our office.

Sincerely,



Jonathan Williams
Associate Superintendent

Post Office Box 729 • Whiteville, North Carolina 28472 • 910-642-5168 / Fax 910-640-1010
An Equal Opportunity Employer

County Manager Eddie Madden: The email I received from Mr. Cox addresses some of the concerns you mentioned in our last meeting. It also points specifically to the concerns of the Board of Education and their support for the original design that DOT presented and is planning to construct in 2022. I apologize that this is being distributed late but it was received late and I was unable to provide it to you sooner. I felt it was relevant for this evening and I wanted you to be aware of it. It's at the pleasure of the Board how you choose to proceed from here. There is also a letter from Dr. Jonathan Williams of the Board of Education indicating their support for the original design submitted by DOT.

Commissioner Coleman: I was absent from the last meeting but I looked at it and I listened to a lot about it. I would like to put a motion on the floor to accept the original DOT recommendation because of the flooding, the time it would take to reevaluate everything, other delays and the increase in price to change it.

Board Attorney Boyd Worley: Based on the action that was taken on September 07, 2021, I believe it would be appropriate to make a motion to reconsider that prior action, but it is at the Chairman's discretion.

MOTION:

Commissioner Coleman made a motion to rescind the action taken on September 07, 2021 concerning DOT's original proposal for the interchanges at 74 in Lake Waccamaw, seconded by Vice Chairman McMillian. A roll call vote was taken with the following results:

AYES: Commissioners Watts, Smith, Coleman, McDowell, Vice Chairman McMillian, and Chairman Bullard; **and**

NAYS: Commissioner Byrd

The motion passes on a six (6) to one (1) vote.

Agenda Item #6: PUBLIC INPUT:

No comments were made.

**Agenda Item #7: PROCLAMATION – PROCLAMATION OF APPRECIATION FOR
WHITEVILLE RESCUE, TABOR CITY RESCUE AND LAKE WACCAMAW
RESCUE SQUADS:**

Chairman Bullard requested a proclamation of appreciation for their assistance in handling Nakina Rescue district calls.

PROCLAMATION HONORING WHITEVILLE RESCUE UNIT

WHEREAS, emergency medical services provide vital and essential assistance to the communities they service; and

WHEREAS, access to quality, emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Columbus County is blessed with both career and volunteer emergency medical services that willingly devote additional time, energy, and resources to ensure emergency medical coverage is available to all areas of the county, 24 hours a day, seven days a week; and

WHEREAS, the dedicated members of Whiteville Rescue Unit worked tirelessly on the front lines to provide emergency medical services for both the Whiteville area and the Nakina Rescue area; and

WHEREAS, Whiteville Rescue Unit was able to achieve this feat without neglecting their commitment to their assigned service area; and

WHEREAS, Columbus County believes it appropriate to recognize this department for their exemplary service and their propensity to go above and beyond the call of duty to aid and assist the Nakina Community in their time of need.

NOW, THEREFORE, BE IT RESOLVED, we the Columbus County Board of Commissioners would like to thank Whiteville Rescue Unit for their excellent service, lifesaving efforts, and continued dedication to the citizens of Columbus County.

Adopted this the 20th day of September, 2021.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

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| /s/ RICKY BULLARD, Chairman | /s/ JEROME MCMILLIAN, Vice Chairman |
| /s/ CHRIS SMITH | /s/ GILES E. BYRD |
| /s/ LAVERN COLEMAN | /s/ BRENT WATTS |
| /s/ CHARLES T. MCDOWELL | /s/ EDWIN H. MADDEN, JR., Manager |
| /s/ BOYD WORLEY, Board Attorney | /s/ AMANDA B. PRINCE, Staff Attorney/Deputy Clerk |

PROCLAMATION HONORING TABOR CITY EMERGENCY SERVICES

WHEREAS, emergency medical services provide vital and essential assistance to the communities they service; and

WHEREAS, access to quality, emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Columbus County is blessed with both career and volunteer emergency medical services that willingly devote additional time, energy, and resources to ensure emergency medical coverage is available to all areas of the county, 24 hours a day, seven days a week; and

WHEREAS, the dedicated members of Tabor City Emergency Services worked tirelessly on the front lines to provide emergency medical services for both the Tabor City area and the Nakina Rescue area; and

WHEREAS, Tabor City Emergency Services was able to achieve this feat without neglecting their commitment to their assigned service area; and

WHEREAS, Columbus County believes it appropriate to recognize this department for their exemplary service and their propensity to go above and beyond the call of duty to aid and assist the Nakina Community in their time of need.

NOW, THEREFORE, BE IT RESOLVED, we the Columbus County Board of Commissioners would like to thank Tabor City Emergency Services for their excellent service, lifesaving efforts, and continued dedication to the citizens of Columbus County.

Adopted this the 20th day of September, 2021.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

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|---------------------------------|---|
| /s/ RICKY BULLARD, Chairman | /s/ JEROME MCMILLIAN, Vice Chairman |
| /s/ CHRIS SMITH | /s/ GILES E. BYRD |
| /s/ LAVERN COLEMAN | /s/ BRENT WATTS |
| /s/ CHARLES T. MCDOWELL | /s/ EDWIN H. MADDEN, JR., Manager |
| /s/ BOYD WORLEY, Board Attorney | /s/ AMANDA B. PRINCE, Staff Attorney/Deputy Clerk |

PROCLAMATION HONORING LAKE WACCAMAW FIRE AND RESCUE AUXILIARY

WHEREAS, emergency medical services provide vital and essential assistance to the communities they service; and

WHEREAS, access to quality, emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Columbus County is blessed with both career and volunteer emergency medical services that willingly devote additional time, energy, and resources to ensure emergency medical coverage is available to all areas of the county, 24 hours a day, seven days a week; and

WHEREAS, the dedicated members of Lake Waccamaw Fire and Rescue Auxiliary worked tirelessly on the front lines to provide emergency medical services for both the Lake Waccamaw area and the Nakina Rescue area; and

WHEREAS, Lake Waccamaw Fire and Rescue Auxiliary was able to achieve this feat without neglecting their commitment to their assigned service area; and

WHEREAS, Columbus County believes it appropriate to recognize this department for their exemplary service and their propensity to go above and beyond the call of duty to aid and assist the Nakina Community in their time of need.

NOW, THEREFORE, BE IT RESOLVED, we the Columbus County Board of Commissioners would like to thank Lake Waccamaw Fire and Rescue Auxiliary for their excellent service, lifesaving efforts, and continued dedication to the citizens of Columbus County.

Adopted this the 20th day of September, 2021.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

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|---------------------------------|---|
| /s/ RICKY BULLARD, Chairman | /s/ JEROME MCMILLIAN, Vice Chairman |
| /s/ CHRIS SMITH | /s/ GILES E. BYRD |
| /s/ LAVERN COLEMAN | /s/ BRENT WATTS |
| /s/ CHARLES T. MCDOWELL | /s/ EDWIN H. MADDEN, JR., Manager |
| /s/ BOYD WORLEY, Board Attorney | /s/ AMANDA B. PRINCE, Staff Attorney/Deputy Clerk |

MOTION:

Commissioner McDowell made a motion to adopt the proclamations, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #8: RESOLUTION – RESOLUTION OF SUPPORT FOR COLUMBUS COUNTY AND TRI-COUNTY PREVENTION ACTION PLANS:

Selena Rowell, Executive Director for Columbus County Partnership for Children, requested Board approval and adoption.

**Resolution of Support
Tri-County Prevention Action Plans**

WHEREAS, we hereby recognize that there are multiple factors within Columbus County, (and our tri-county partners, Bladen and Robeson counties) which lead to child abuse and neglect. We strive to change the effects of systemic, behavioral, environmental, institutional, and social issues using a collaborative and multidisciplinary approach; and

WHEREAS, Adverse Childhood Experiences (ACEs) are traumatic experiences such as abuse, neglect and household dysfunction, and can result in toxic stress and have a profound effect on a child’s developing brain and body; and

WHEREAS, protective factors serve as buffers to prevent families from becoming “at risk” for abuse and neglect; and

WHEREAS, multiple agencies provide services, resources and supports to parents, children and other family members; and

WHEREAS, collaboration across governmental jurisdictions and across the public, private, and nonprofit sectors is needed to reinforce each agency’s work and investments; and

WHEREAS, we can choose a course for change that will lead to mutually reinforcing outcomes of optimal child development, increased family strengths, a responsive service system and a decrease in child abuse and neglect; and

WHEREAS, there is a network of prevention partners ensuring access to evidence-based/informed prevention programs for children and their families along the age continuum; and

WHEREAS, Tri-County Community Prevention Action plans are framed around Sound Science, Strong Families, and Stronger Services; and

WHEREAS, the plans steer the efforts of prevention partners to be used as vehicles to promote community dialogue, problem-solving and planning at the local level.

NOW, THEREFORE, BE IT RESOLVED that Columbus County Board of Commissioners hereby supports the Tri-County Community Prevention Action Plans.

This the 20th day of September, 2021.

/s/**RICKY BULLARD, Chairman**
/s/**AMANDA PRINCE, Deputy Clerk to the Board**

MOTION:
Commissioner Byrd made a motion to approve and adopt the resolution, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #9: EMERGENCY MANAGEMENT – VIPER RADIO SYSTEMS UPDATE:

Motorola Project Manager Barry Hill provided an update on the County’s Viper Radio System.

**Columbus County, NC
VIPER Migration, VIPER
Subscribers, & VHF Paging
Project**

Project Objectives

Convert the County from the existing Kenwood system to VIPER for Voice Communications

- Install 6 new MCC7500 consoles
- Add channel capacity to the VIPER sites serving the County
- Program 511 portables for Law Enforcement and Fire/EMS
- Program and Install 358 mobiles in the Law Enforcement, Fire and EMS Vehicles
- Add the Fair Bluff site for VIPER coverage

Install new 5 site Simulcast VHF Paging System

- Whiteville, Nakina, Delco, Fair Bluff, and Lake Waccamaw

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Key Dates - VIPER Conversion - Dispatch

County began Order of the Fiber Circuit to VIPER	March 25, 2020
Fiber Circuit Installation Complete	November 15, 2020
Console Installation Complete	December 30, 2020
VIPER Donation Process Completed	March 4, 2021
Console Training Complete	March 25, 2021
GO Live on VIPER (Law Enforcement)	August 30, 2021

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Key Dates - VIPER Conversion - Subscribers

County Began Subscriber Template Development	July 2, 2020
Motorola Delivered Test Radios to the County (33)	March 17, 2021
County Finalized and Approved Subscriber Templates	May 17, 2021
Motorola Provided Subscriber Programming Database to County (905)	May 21, 2021
County Completed Subscriber Programming Database	July 14, 2021
Motorola Delivered All Portables to County (511)	July 16, 2021
Motorola Began Programming of the Mobiles for Installation (358)	July 19, 2021
Motorola Contacted Sheriff's Office to schedule installs	August 16, 2021
Motorola Began Mobile Installs at Sheriff's Office	August 30, 2021

4

Mobile Installations

Month	Projected Installs	Completed
September	124	66
October	125	
November	109	

72 as of 9/20/21

5

Remote Sites

Whiteville(Chadburn), Nakina and Delco Sites (Sites for Paging System)

- All Due Diligence completed by end of 2020
 - Structural Analyses, Limited NEPAs, and Construction Drawings complete
- Motorola is Ready to install Paging Infrastructure
 - Installation is contingent upon County having all users on VIPER and off of the Kenwood system

Fair Bluff (Site for Paging and VIPER Systems)

- Existing tower failed structural analysis - too costly to remediate
- Duke Energy is building a replacement tower - estimated completion is Spring 2022

Remote Sites

Lake Waccamaw Water Tank (Site for Paging System)

- Water Tank failed the structural analysis
- Motorola will be providing the remediation cost by the end September

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Commissioner Watts: From my understanding, units are just getting their portables on July 16th, but the warranty on our batteries ends in November.

Barry Hill: It's actually December, but we are in the process of extending that.

Commissioner Byrd: What's the normal warranty on a battery?

Barry Hill: Two years.

Commissioner McDowell: Can you explain to me how we only have 3 months of warranty coverage?

Barry Hill: All of the equipment was purchased at the beginning of this project last year. We anticipated the project to be a little bit faster.

Commissioner McDowell: I was at a meeting and there was a lot of discussion on projects where timelines were not being met. I know, from being a Commissioner for as long as I have, that things like that can lead to a lot of dissatisfaction between the units and us, and us with the contractors and subcontractors. Then at our last Commissioners' meeting we heard some improper equipment had been installed. So, my question to you is, have all those items been addressed and can you tell us that we're going to catch this project up and get it done.

Barry Hill: The units you are referring to that were improperly installed were three fire radios installed in law enforcement vehicles, but we halted installations, straightened everything out and started back fresh and everything has been moving smoothly since. So, we have corrected all of that.

Commissioner Byrd: My concern is when these radios go on air countywide, that's the day the warranty should start. It shouldn't matter if you turned on some 30 days ago and others 60 days ago. When the system as a whole, which is what we purchased, goes online, that's when the warranty should start, as far as I'm concerned.

Commissioner Watts: That's my main concern, the warranty.

Commissioner Byrd: Can you assure us that, that is what we can expect?

Barry Hill: Those decisions are above my paygrade but we are working on it.

Chairman Bullard: Can you tell us where you're at on the warranties?

Joseph Knox: I'm the Account Manager for Motorola, covering eastern North Carolina. As far as the warranty, it started when the equipment was first purchased and I believe that was in December of 2019, so that's our two year timeframe. I definitely understand where you're coming from and we've had conversations with Mrs. Stephens to try and correct that and get the warranty extended out due to no fault of the county. We are working on that and I was hoping to have an answer for you tonight but I do expect to have a positive answer for your before your next meeting.

Chairman Bullard: Mrs. Kay does a good job and we're proud of the work she does. So, when she speaks to you guys, it is on behalf of this Board. So please work with her, and give her your undivided attention.

Chairman Bullard: When do you expect to be completed with the project?

Barry Hill: We're hoping June of next year to be totally complete.

Joseph Knox: I did just confirm, and we are able to extend that warranty out until July of 2023. So that should give you two years from the date they were delivered.

Agenda Item #10: SECOND READING OF NOISE ORDINANCE AND ADOPTION:

Chairman Bullard requested a second reading of the Noise Ordinance and adoption.

**Columbus County North Carolina - Code of Ordinances
CHAPTER 8 – PART 1 NOISE**

- Section 1. Prohibited.**
- Section 2. Definitions**
- Section 3. Certain Sounds Prohibited**
- Section 4. Amplified Sounds**
- Section 5. Permits for Amplified Sound**
- Section 6. Outdoor Amplification and Music at Commercial Establishments**
- Section 7. Sound Measurement Procedures**
- Section 8. Chronic Noise Producers**
- Section 9. Penalty**

Section 1. Prohibited.

Subject to the provisions of this ordinance, the creation of any unreasonably loud and disturbing noise in Columbus County and outside the corporate limits of any town is hereby prohibited and unlawful. Noise of such character, intensity, and duration as to be detrimental to the life or health of any individual is hereby prohibited. It shall be unlawful for any person to make, continue, or cause to be made or continued any loud or unusual noise or any noise which annoys, disrupts, injures, or endangers the health, safety, comfort, and welfare of other citizens within the County of Columbus and outside of any corporate limits.

Section 2. Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

“A” WEIGHTING SCALE. The sound pressure level, in decibels, as measured with the sound level meter using the “A” weighted network scale. (Denoted dB(A).)

AMPLIFIED SOUND. Any sound created by a sound magnifying device, whose source is outside or whose source is inside and where the sound propagates to the outside or to other dwellings or interior locations under separate ownership or occupancy.

ANIMALS. The keeping of any animal or bird, which by causing frequent or long continued noise that is unreasonable, shall disturb the comfort and repose of any person in the vicinity.

ANSI. American National Standards Institute or its successor bodies.

CHURCH BELL(S). The ringing of or sounding of any church bell(s) or chime(s) located upon, in or about any church or place of worship in the county; to include an amplified speaker system simulating the sound of same.

CONSTRUCTION. On-site erection, fabrication, installation, alteration, demolition or removal of any structure, facility or addition thereto, including all related activities, including, but not limited to, the clearing, moving, blasting or landscaping of land (earth).

DAYTIME HOURS. 7:00 a.m. to 10:00 p.m.

dB(A). Sound level in decibels, as determined by the “A” weighting scale of a sound meter having characteristics defined by the American National Standards Institute and conforming to the requirements of ANSI/NCSL 2540-1 IOS.

DECIBEL (DB). A unit of measure, on a logarithmic scale, of the ration of the magnitude of a particular sound pressure to a standard reference pressure, which for the purposes of Chapter 8, Part 1, Section 7 shall be 0.0002 microbars.

EMERGENCY SERVICE VEHICLES. Publicly- owned or operated vehicles used for the purposes of responding to public emergencies, to include police, fire and medical rescue vehicles, or vehicles of public utility companies or contracted private companies conducting emergency repairs to the protection of public safety.

EXCEPTIONAL PERMIT. An amplified-sound permit authorized by the County Manager upon a finding of legal entitlement of an applicant's request for a permit which is denied by the Noise Control Officer.

MOTOR VEHICLE or VEHICLE. As used herein shall mean any vehicle propelled on land by a motor, such as, but not limited to, automobiles, trucks, truck-trailers, semi-trailers, campers, go-carts, motorcycles, mopeds or buses. It shall exclude trains and emergency service vehicles.

NIGHTTIME HOURS. 10:00 p.m. to 7:00 a.m.

NOISE. As used herein, any unreasonably loud, disturbing sound levels taking into consideration the volume, duration, frequency and other characteristics of the sound.

NOISE CONTROL OFFICER. Any officer so designated by the Sheriff who is trained in the operation and calibration of the noise measurement equipment. The NOISE CONTROL OFFICER may only operate within his or her territorial jurisdiction and must be authorized to issue a civil summons as required in this chapter.

PERSON. Any individual, corporation, partnership, firm, association, trust, estate, public or private institution, group, agency, political subdivision of the state, any other state or political subdivision or agency thereof or any legal successor, representative, agent or agency of the forgoing.

PLAINLY AUDIBLE. Any sound that can be detected by a person using his or her unaided faculties.

SOUND. An oscillation in pressure, particle displacement, particle velocity or other physical parameter, in a medium with internal forces that cause compression and refraction of that medium. The description of SOUND may include any characteristic of such sound, including duration, intensity and frequency.

SOUND LEVEL. In decibels, a weighted sound pressure level determined by the use of a sound meter whose characteristics and frequency weighting are specified in ANSI standards.

SOUND LEVEL METER. Any instrument certified to meet or exceed ANSI standards which include an omnidirectional microphone, an amplifier and output meter and frequency weighting network(s) for the measurement of sound level.

VIOLATOR. As described herein, means any person that is in possession of or has control of any noise generating device.

Section 3. Certain Sounds Prohibited

The following acts are declared to be loud and/or disruptive noises in violation of this ordinance, but such enumeration shall not be deemed to be exclusive, and the acts herein enumerated are found to be annoying to the public and contrary to the health, safety, comfort, and welfare of the people and each is declared to be a nuisance:

(A) *Sounds impacting residential areas.* It shall be unlawful to carry on the following activities in any residentially-zoned area of the city, or within 300 feet of any residentially-occupied structure in any zone of the county:

(1) The sounding of any horn, car alarm, siren or other signal device upon any automobile, except when used as a signal of warning or danger, so as to create any unreasonable noise;

(2) The playing of any sound-magnifying device, radio, television or musical equipment, within or outside of any structure, in a manner or at a volume so as to annoy or disturb the quiet, comfort or repose of any person in any adjoining dwelling, apartment unit or hotel/motel room;

(3) The operation a front-end loader for refuse collection during nighttime hours;

(4) The operation of construction machinery or performing any construction activities during nighttime hours;

(5) The operation of automotive repairs equipment or garage machinery out-of-doors during nighttime hours;

(6) The operation of lawn mowers or other domestic power tools, out-of-doors during nighttime hours;

(7) The creation of any mechanical noise which registers more than 60 dB(A) during nighttime hours at the property line of the source of the noise; and

(8) The keeping of any animal or bird, which by causing frequent or long continued noise that is unreasonable, shall disturb the comfort and repose of any person in the vicinity.

(B) *Sounds impacting all areas.* It shall be unlawful to carry on the following activities in any area of the county:

(1) To operate or allow the operation of any sound amplification equipment so as to create sounds registering 55 dB(A) during daytime hours or 50 dB(A) during nighttime hours, as measured at the property line from where the sound is being amplified, except in accordance to a permit obtained from the Planning Office;

(2) To amplify sound produced by a radio, compact disc or any other electronic device, or sounds produced by any person or musical instrument from within a motor vehicle, so as to create an unreasonable noise such that the sound is plainly audible at a distance of more than 100 feet away from the vehicle. This division (B)(2) shall not apply to vehicles used for business or political purposes which, in the normal course of operation, are not within 500 feet of any school, child care center, house of worship, personal care facility or hospital. This division (B)(2) does not apply to vehicles operating such equipment during public parades when a valid parade permit, with the sound conditions identified, has been issued;

(3) To discharge into the open air the exhaust of any internal combustion engine when the muffler system is missing or configured in such condition so as to result in the creation of unreasonable noise; and

(4) The operation of any motor vehicle outside of any structure on private or public property in such a manner as to create unreasonable noises, by actions including, but not limited to racing engines, spinning tires, jackrabbit starts and off-road operation.

(C) *Exemptions.* This section shall not apply to:

- (1) Emergency operations designed to protect the public health or safety;
- (2) Work performed by state, county, city or government-contracted crews in a right-of-way or utility easement when the department responsible for the work determines that it is necessary to perform the work during nighttime hours, under the following considerations:

- (a) To avoid unreasonably impacting the flow of traffic; or
- (b) To avoid unreasonably disrupting the provision of utility service.
- (3) Church bells.
- (4) Official School Functions
- (5) Warning signals required by law for vehicles on highways.

(6) Planting and/or preparation for and harvesting of any product and/or the preparation and marketing of any product that is controlled, in the whole or in part, by the United States Department of Agriculture or the North Carolina Department of Agriculture or any agency or sub agency thereof.

Section 4. Amplified Sound.

(A) It shall be unlawful to operate or allow the operation of any sound amplification equipment so as to create sounds registering 55 dB(A) or greater during daytime hours, or 50 dB(A) during nighttime hours, unless otherwise authorized in this chapter. The maximum of 70 dB(A) where permitted in residential occupied buildings/areas.

(B) The following tables shall serve as the sound emission limits of volume and measurement standards for the listed source of amplified sound except in accordance with a permit obtained from the Noise Control Officer:

Table 1 - Single-Family Residential (Refer to Section 5(E))		
Daytime Hours	Nighttime Hours	Measurement
55 dB(A)	50dB(A)	Property line of nearest occupied residential structure

Table 2 - Multi-Family/Tenant Structures		
Daytime Hours	Nighttime	Measurement
55 dB(A)	50 dB(A)	From a point within the nearest adjoining unit to the source of the sound, or from the closest common area to the source of the sound

Table 3 - Residential/Institutional and Places of Public Gathering Having a Capacity of 500 Greater		
Daytime Hours	Nighttime Hours	Measurement
65 dB(A)	50 dB(A)	As measured anywhere at property line of nearest residential property

Table 4 - Business, Commercial or Industrial, Utilizing Sound to Advertise and/or Attract Customers:		
Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	Not permitted	As measured at nearest public right-of-way

Table 5 - Business, Commercial or Industrial, Other Amplified Sounds (see also Section 6)		
Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	Not Permitted	As measured at nearest public right-of-way

Table 6 - Street, Sidewalk, Public Right-of-Way, Public Parking Structure or Park		
Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	50 dB(A)	As measured 50 feet from source of amplified sound
70 dB(A)	60 dB(A)	As measured 10 feet from source of amplified sound

Table 7 - Street, Sidewalk, Public Right-of-Way, Public Parking Structure or Park - Portable Amplification System (i.e., “PA System”)		
Daytime Hours	Nighttime Hours	Measurement
60 dB(A)	Not Allowed	As measured 50 feet from source of amplified sound
70 dB(A)	Not Allowed	As measured 10 feet from source of amplified sound

Section 5. Permits for Amplified Sound

- (A) *Application.* An application for a permit pursuant to this section must be submitted to the county’s Planning Department 60, but no less than 15, business days before the permit time requested. The application shall specify the responsible person(s) for the sound amplification equipment. The application fee for additional amplification shall be established in the county’s Schedule of Fees and shall be reviewed annually by the Board of Commissioners.
- (B) *Notice of tentative approval.* Upon initial review of the applicant and requested use, if found within the conditions of this section, a notice of tentative approval shall be issued. For the permit to be considered valid and in effect, the applicant must cause for a notice to be delivered/disseminated to all occupied properties located within 1,000 feet of the proposed location of sound amplification. This must be completed within 72 hours of the proposed event. The confirmation of that delivery of notice shall be returned to the Noise Control Officer prior to the event/use of amplified sound.
- (C) *Limits on hours.* No permit shall be issued which will have the effect of allowing more than 20 of excess amplification per year at any place of public entertainment having a capacity of 500 or more persons or ten hours of excess amplification at any other location.
- (D) *Limit on permits.* Permits shall be tentatively approved and subsequently granted by the city’s Emergency Management Office in the order of receipt. Subsequent permits shall not be issued for a location within a 1,000-foot radius of the location of an issued permit.
- (E) *Not permitted in residentially-zoned areas.* Pursuant to the issuance of a permit, the creation of sounds registering more than 70 dB(A) anywhere within the boundary line of the nearest residentially-occupied property shall be prohibited.
- (F) *Sound check(s).* The applicant shall notify the City Police Department when the amplification equipment is ready for a sound check by the Noise Control Officer. Using a sound-level meter, the Noise Control Officer may take readings to confirm that the levels have been set at the permitted level.
- (G) *Permit revocation.* If sound checks taken by the Noise Control Officer during the event of amplified sound determines the levels to be in excess of the permit, or should it be determined that any other conditions of this section have not been completed as required or other conditions of the permit not met, the Noise Control Officer may revoke the issued permit and require an immediate cessation of the amplified sound.
- (H) *Permit denial.* If the applicant has been denied the issuance of a permit by the Noise Control Officer, and believes the denial to be illegal under applicable local, state or federal law, the applicant may appeal the denial to the County Manager. The appeal shall be delivered in writing, and shall include a copy of the permit and a

statement as to the applicant’s beliefs to the legal basis for the appeal. The County Manager shall have the discretion to grant an exceptional permit, waiving the exceptions for location, time of day and/or decibel restrictions, upon his or her determination that the applicant has made a substantial showing of legal entitlement. Any such exceptional permits shall be promptly reported to the Board of Commissioners.

Section 6. Outdoor Amplification and Music at Commercial Establishments

(A) Except in accordance to a permit issued pursuant to Section 5, it shall be unlawful for any commercial establishment, including, but not limited to, restaurants, bars or nightclubs, to operate or allow the operation of sound amplification equipment out of doors or directed out of doors or to allow live acoustic music out of doors or directed out of doors other than during the times listed below or so as to create sounds registering in excess of:

<i>Table 1 - Sunday through Thursday</i>	
8:00 a.m.—9:00 p.m.	9:00 p.m.—2:00 a.m.
85 dB(A)	60dB(A)

<i>Table 2 - Friday through Saturday</i>	
8:00 a.m.—11:00 p.m.	11:00 p.m.—2:00 a.m.
85 dB(A)	60 dB(A)

(B) The decibel limits prescribed in this section shall be measured at the property line of the commercial property from where the sound is being generated.

(C) The amplified sound may only be produced during the operational hours of the commercial establishment.

(D) An establishment that has been determined to be non-cooperative pursuant to Section 8(D) shall be subject to enhanced civil penalties and, after two violations of this section within one year of having been deemed non-cooperative, shall not operate or allow the operation of sound amplification or live acoustic music out of doors or directed out of doors for a period of 18 months after the second violation. The prohibition shall apply to the establishment and the property on which the establishment is located.

Section 7. Sound Measurement Procedures

(A) For the purpose of determining decibels (dB(A)) as referenced in this chapter, the noise shall be measured on the “A-weighting scale slow response” on a sound level meter of standard design and quality having characteristics established by the American National Standards Institute.

(B) When the Noise Control Officer determines that insufficient prima facie evidence exists for establishing a noise violation case, the investigating officer will use a sound-level meter to measure the sound level. Sound measurements shall be conducted at that time, day or night, when the suspect noise source is emitting sound.

(C) The following procedures shall be utilized in the sound measurement process.

- (1) The sound measurement equipment shall have been calibrated.
- (2) Prior to obtaining the sound sample, the sound level meter shall be set to the “A” weighted network at slow response.
- (3) The omni-directional microphone shall be set in an approximate 70-degree position, approximately four feet from the ground or floor, facing the noise source while recording the meter’s instantaneous response (reading) observed at consecutive ten-second intervals, taking ten to 15 sample readings.
- (4) No individual other than the operator of the sound meter shall be within ten feet of the sound level meter during the measurement process.

Section 8. Chronic Noise Producers

(A) The purpose of this section is to establish a collaborative process through which the county and the owner/manager/occupant of a property that has been identified as a chronic source of objectionable noise will develop and implement a noise mitigation plan intended to bring the noise to acceptable levels. A chronic noise producer is a location that, because of the sound generated by or at the location, is an annoyance to adjacent or nearby residences, lodgings, schools, businesses or other places where people may congregate with a reasonable expectation of undisturbed activity. An establishment may be a chronic noise producer without having violated other provisions of this chapter.

(B) The Sheriff (or designee) may designate the owner/manager/occupant of the location as a chronic noise producer. In making such a determination, among other factors, the following shall be taken into consideration:

- (1) The number and frequency of valid noise complaints;
- (2) The proximity and physical relationship between the location and the complaining location(s);
- (3) The severity of the sound events, both observed or measured;

(4) The times and days of the week of sound events;

(5) The location's history of cooperation and efforts to alleviate the problem; and

(6) The history and context of the location, including whether the sound producing activity predates the occupation of the complaining locations and/or whether the sound producing location is located in what is generally recognized as an entertainment area.

(C) Upon designation as a chronic noise producer, the Sheriff shall inform the location owner/manager/occupant of the location and that it has been referred to the Chronic Noise Mitigation Committee.

(1) The County Manager shall designate the Chronic Noise Mitigation Committee ("Committee") for the purposes of this section. The Committee may request and consider the input of city staff and/or external experts with expertise in the type of location and/or noise under review.

(2) The Committee shall schedule a meeting with representatives of the location to review the information that formed the basis for the designation and any additional information concerning the noise produced at the location.

(3) Following the meeting, the Committee shall determine whether a mitigation plan is warranted. If determined warranted, the Committee and the representatives of the location shall together develop and endorse a noise mitigation plan. The plan may include, among other things:

- (a) Restrictions on days of week or hours of noise producing activities;
- (b) Placement, orientation and/or operation of sound-producing activity and/or equipment;
- (c) Structural changes including, but not limited to, sound attenuation and baffling;
- (d) Self-monitoring and reporting requirements;
- (e) A schedule of plan Implementation; and
- (f) A schedule for review for possible revisions and or termination of the plan.

(D) In the event that a location designated a chronic noise producer:

- (1) Fails or refuses to participate in good faith in the development of a noise mitigation plan;
- (2) Refuses to agree to the developed noise mitigation plan; or

(3) Fails to implement or comply with an endorsed noise mitigation plan, the business or entity shall be deemed as non-cooperative and shall not be entitled to the benefits of this section until that designation has been removed. The designation shall only be removed when the reason for such designation has been resolved to the acceptance of the Committee and the city.

(E) In the event that noise enforcement action is taken against a location previously designated as a chronic noise producer, evidence of the location owner/manager/ occupant's participation in the development and implementation of and compliance with the noise mitigation plan shall be relevant to any prosecution or administrative or judicial review.

Section 9. Penalty

(A) *Enforcement remedies.* When there is a violation of any section of this chapter, the city, at its discretion, may take one or more of the following enforcement remedies.

(1) *Civil penalty.* The Noise Control Officer or any officer may issue a notice of violation as provided subjecting the violator to a civil penalty of \$100, which penalty may provide for a delinquency charge of \$10 per day upon non-payment, in which penalty and delinquency charge may be recovered by the city in a civil action. The civil penalty must be paid within 72 hours of the date and hour of issuance, with the delinquency penalty beginning at the seventy-second hour.

(2) *Repeated offenses.* In the event of more than one violation within any 30-day period, the civil penalty shall be increased for each additional violation as follows:

- (a) Two hundred fifty dollars second offense;
- (b) Five hundred dollars third offense;
- (c) Seven hundred fifty dollars fourth offense; and
- (d) One thousand dollars fifth and subsequent offense.

(3) The county may seek an injunction and order of abatement directed toward any person or entity creating or allowing the creation of any unlawful noise, including the owner or person otherwise having legal or actual control of the premises from which it emanates.

NOTICE OF PUBLIC HEARING COLUMBUS COUNTY BOARD OF COMMISSIONERS For NOISE ORDINANCE

Notice is hereby given that the Columbus County Board of Commissioners will conduct a public hearing on **Monday, September 20, 2021 at 6:30 PM** or as soon thereafter can be heard in the Commissioners Chambers located in the Dempsey B. Herring Courthouse Annex at 112 W. Smith Street in Whiteville, NC. The purpose of the public hearing is to receive oral and written comments from the public regarding a proposed Noise Ordinance.

All interested citizens are invited to attend this hearing to present oral and written comments. Citizens may also send in comments to publiccomments@columbusco.org or mail them to the Clerk of the Board. Comments will be read according to the Columbus County Rules of Procedure.

NOTES TO PUBLISHER:

- Publish on Friday, September 10, 2021, in the News Reporter, a *local newspaper of general circulation*
- Send invoice and **Affidavit of Publication** to:

Amanda Prince
111 Washington Street
Whiteville, NC 28472

MOTION:

Commissioner McDowell made a motion to adopt the Noise Ordinance, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #11: **APPROVAL OF NCDOT GRANT RESOLUTION & ASSOCIATED DOCUMENTS:**

Joy Jacobs, Transportation Director, requested Board Approval of the annual Public Transportation Funding Grant for Columbus County and to authorize Chairman Bullard to sign all related documents.

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
INTEGRATED MOBILITY DIVISION

DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY 2023

APPLICANT'S NAME:	Columbus County	PERIOD COVERED
MAILING ADDRESS:	111 Washington St, Whiteville, NC 28472	From: 7/1/22
VENDOR NUMBER:	27525	To: 6/30/23

We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY 2023:

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
				TOTAL

☐ The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY 2023.

☒ The applicant does **NOT** expect to utilize any DBE/MBE/WBE/HUB Vendors in FY 2023.

Signature of Authorized Official

Date

Documents Include:

- Federal Certifications and Assurances
 - Applicant and Attorney Affirmations
 - Certifications and Restrictions on Lobbying
 - Special Section 5333(b) Warranty
 - Certification of Equivalent Service if applicable - due to 1) purchase of non-lift vehicle or 2) a fleet with non-lift-equipped vehicles in it.
- Not applicable to applicants without vehicle fleets.

DBE GOOD FAITH EFFORTS CERTIFICATION

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) Columbus County is committed to and shall make good faith efforts to purchase from, and award contracts to, Disadvantaged Business Enterprises (DBEs).

DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:

Required by IMD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at https://www.ebs.nc.gov/VendorDirectory/default.html
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Reminder: Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

Signature of Authorized Official

Date

Ricky Bullard, Chairman, Columbus County Commissioners
Type Name and Title of Authorized Official

EEO QUESTIONNAIRE

Threshold Requirements: Any applicant, recipient, or sub-recipient is required to comply with program requirements in Chapter III if it meets the following thresholds:

a. Employees 100 (+) or more transit-related employees*; and

- b. Requests or receives capital or operating assistance under Sections 3, 4(i), or 9 of the FTA; assistance under 23 U.S.C. 142(a)(2) or 23 U.S.C. 103(e)(4), or any combination thereof, in excess of \$1 million in the previous Federal fiscal year; or
- c. Request and receives planning assistance under Sections 8 and/or 9 in excess of \$250,000 in the previous Federal fiscal year.

Transit systems with 50 – 99 employees must keep a plan on file for review at next site visit.

Name of Organization: Columbus County Transportation

_____ State DOT _____ MPO X Transit Agency _____ City

TrAMS ID: _____ (if applicable)

1. How many employees do you have in your organization? 16
2. How many of those employees are *transit related? 16

***A transit related employee is an employee of an FTA applicant, recipient, or subrecipient who is involved in an aspect of an agency's mass transit operation funded by FTA. For example, a city planner involved in a planning bus routes would be counted as part of the recipient's work force, but a city planner involved in land use would not be counted.**

***If EEO requirement is not applicable check here X , sign at the bottom, and submit, otherwise complete remaining questions.*

3. How much did your organization receive in capital or operating assistance the previous fiscal year?

4. How much did your organization receive in planning assistance the previous fiscal year?

5. Does your agency submit an EEO Program? _____ Yes _____ No

If yes, what is the date of your last submission? _____

6. Do you contract out any of your transit services? _____ Yes _____ No

If no, skip to question 7. If yes,

- What is the name of agency (s)? _____
- How much does the agency receive in capital or operating assistance? _____
- How much does the agency receive in planning assistance? _____
- How many transit employees does the agency have? _____
- Does the agency submit an EEO Program to you? _____ Yes _____ No
If yes, what is the date of their last EEO submission? _____

7. What is the date of your last Triennial Review (If applicable)? _____

- a. Were there any deficiencies? _____ Yes _____ No

If yes, in what area(s) _____

- b. Are any of the deficiencies still open _____ Yes _____ No

If yes, in what area(s)? _____

8. What is the date of your last State Management review (If Applicable)?

- a. Were there any deficiencies? Yes No

If yes, in what area(s)

b. Are any of the deficiencies still open _____ Yes _____ No

If yes, in what area(s)? _____

9. Has your agency participated in an EEO compliance review? _____
If yes,

a. Were there any deficiencies? _____ Yes _____ No

If yes, in what area(s) _____

b. Are any of the deficiencies still open _____ Yes _____ No

If yes, in what area(s)? _____

I declare (or certify, verify, or state) that the foregoing is true and correct.
Signature _____ Date _____

Title Chairman, Columbus County Commissioners

FY 2023 Delegation of Authority

Date: _____

I Ricky Bullard Chairman, Columbus County Commissioners
(Authorized Official's Typed/Printed Name) (Authorized Official's Title and Agency)
as the designated party Columbus County
(Grant recipient/Applicant Agency)

with authority to submit funding applications and enter into contracts with the North Carolina Department of Transportation and execute all agreements and contracts with the NCDOT Integrated Mobility Division hereby delegate authority to the individual(s) filling the positions as indicated below:

Primary Designee: Joy Jacobs, Director of Public Transportation
(Name and Primary Designee's Position Title)

Columbus County Transportation
(Primary Designee's Agency)

- Reimbursement Requests: ☒ Yes ☐ No
- Budget Revisions: ☒ Yes ☐ No
- Budget Amendments: ☒ Yes ☐ No
- Period of Performance Extensions: ☒ Yes ☐ No
- Other _____: ☐ Yes ☐ No

Alternate Designee #1 Jay Leatherman, Interim Finance Director
(Alternate Designee's Name and Position Title)

Columbus County
(Alternate Designee's Agency)

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Alternate Designee #2: Edwin H Madden Jr, County Manager

(Alternate Designee's Name and Position Title)

Columbus County

(Alternate Designee's Agency)

Reimbursement Requests: ☒ Yes ☐ No

Budget Revisions: ☒ Yes ☐ No

Budget Amendments: ☒ Yes ☐ No

Period of Performance Extensions: ☒ Yes ☐ No

Other _____: ☐ Yes ☐ No

Signature: _____

Authorized Officials Printed Name: Ricky Bullard

FY 2023 LOCAL SHARE CERTIFICATION FOR FUNDING

Columbus County
(Legal Name of Applicant)

Requested Funding Amounts

Project	Total Amount	Local Share**
5311 Administrative	\$ <u>211,360</u>	\$ <u>31,704</u> (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (10%)
Combined Capital	\$ <u>154,615</u>	\$ <u>15,462</u> (10%)
Mobility Management	\$ _____	\$ _____ (50%)
5310 Capital Purchase of Service	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
TOTAL	\$ <u>365,975</u>	\$ <u>47,166</u>
	Total Funding Requests	Total Local Share

**NOTE: Applicants should be prepared for the entire Local Share amount in the event State funding is not available.

The Local Share is available from the following sources:

Source of Funds	Apply to Grant	Amount
Reserves	Admin	\$ <u>31,704</u>
Reserves	Capital	\$ <u>15,462</u>

_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

FY 2023 Local Share Certificate (page 2)

_____	_____	\$ _____
_____	_____	\$ _____
TOTAL		\$ <u>47,166</u>

**** Fare box revenue is not an applicable source for local share funding**

I, the undersigned representing (*Legal Name of Applicant*) **Columbus County** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2023 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2022**, which has a period of performance of July 1, 2022 – June 30, 2023.

Signature of Authorized Official

Ricky Bullard, Chairman Columbus County Commissioners

Type Name and Title of Authorized Official

Date

PUBLIC TRANSPORTATION PROGRAM RESOLUTION

FY 2023 RESOLUTION

Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by (*Board Member’s Name*) _____ and seconded by (*Board Member’s Name or N/A, if not required*) _____ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design,

service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for “purchase-of-service” projects under the Capital Purchase of Service budget, Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* Columbus County hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C. WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the *(Authorized Official’s Title)** Chairman of *(Name of Applicant’s Governing Body)* Columbus County Board of Commissioners is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT’s calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I *(Certifying Official’s Name)** Amanda Prince *(Certifying Official’s Title)* Staff Attorney/Deputy Clerk to Board do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the *(Name of Applicant’s Governing Board)* Columbus County Board of Commissioners duly held on the _____ day of _____, 2021.

Signature of Certifying Official

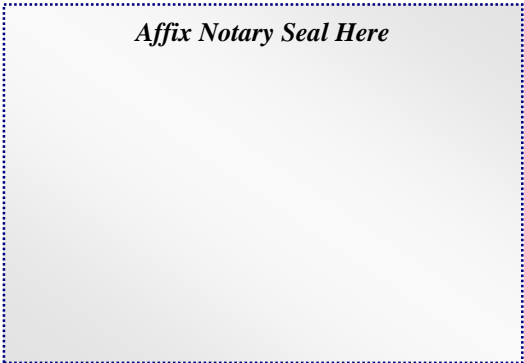
**Note that the authorized official, certifying official, and notary public should be three separate individuals.*

Seal Subscribed and sworn to me
(date) _____

*Notary Public **

Printed Name and Address

My commission expires
(date) _____



Important – A public hearing *MUST* be conducted whether or not requested by the Public.

PUBLIC HEARING RECORD
Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

APPLICANT: Columbus County

DATE: September 20, 2021

PLACE: Dempsey Herring Annex

TIME: 6:30 PM

How many BOARD MEMBERS attended the public hearing? _____

How many members of the PUBLIC attended the public hearing? _____

Public Attendance Surveys

- ☐ (Attached)
- ☐ (Offered at Public Hearing but none completed)

I, the undersigned, representing (Legal Name of Applicant) Columbus County do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

During the Public Hearing

- ☐ (NO public comments)
- ☐ (Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: _____

Signature or Clerk to the Board

Printed Name and Title

Date



Voluntary Title VI Public Involvement

Title VI of the Civil Rights Act of 1964 requires the North Carolina Department of Transportation (NC DOT) to gather statistical data regarding participants and beneficiaries of the agency’s federal-aid programs and activities. NC DOT collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population impacted by a proposed project.

NC DOT wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested to participate in this meeting. This form is a public document used to collect data, only.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact the NCDOT Title VI Program at telephone number 919.508.1808 or email at titlevi@ncdot.gov.

Project Name:		Date:
Meeting Location:		
Name (please print)		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native

<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color: _____		National Origin: _____

After completing this form, please fold and place it inside the designated box on the registration table.

Thank you for your cooperation.

PUBLIC HEARING NOTICE
Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

This is to inform the public that a public hearing will be held on the proposed Columbus County Community Transportation Program Application to be submitted to the North Carolina Department of Transportation no later than October 8, 2021. The public hearing will be held on September 20, 2021 at 6:30 pm, or as soon thereafter may be heard before the (*governing board*) Columbus County Commissioners at 112 W Smith St, Whiteville, NC 28472 (Dempsey Herring Building).

Those interested in attending the public hearing and needing either auxiliary aids and services under the Americans with Disabilities Act (ADA) or a language translator should contact Joy Jacobs on or before September 13, 2021, at telephone number 910-641-3929 or via email at joy.jacobs@columbusco.org.

The meeting may be viewed via YouTube beginning at 6:30 P.M. on September 20, 2021. Refer to the County’s website (www.columbusco.org) prior to the meeting for login. Members of the public who wish to address the Board regarding the public hearing may do so by submitting written comments by one of the following means:

- First class mail addressed as follows:
Attorney Amanda Prince
111 Washington St
Whiteville, NC 28472
- Email addressed as follows: publiccomments@columbusco.org

Please note that written comments must include the commenter’s name and address.

The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Columbus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response and Subscription Service. Services are rendered by Columbus County Transportation.

The total estimated amount requested for the period July 1, 2022 through June 30, 2023.

NOTE: Local share amount is subject to State funding availability.

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ 211,360	\$ 31,704 (15%)
Operating (5311)	\$	\$ (50%)
Capital (Vehicles & Other)	\$ 154,615	\$ 15,462 (10%)
5310 Operating	\$	\$ (50%)
Other _____	\$	\$ (%)
TOTAL PROJECT	\$ 365,975	\$ 47,166

Total Funding Request

Total Local Share

This application may be inspected at 290 Legion Dr, Whiteville, NC 28472 from 9:00 am to 5:00 pm Monday thru Friday. Please call to make an appointment with Joy Jacobs at 910-641-3929 before September 17, 2021.

End of Notice

Note: AN ORIGINAL COPY of the published Public Hearing Notice must be attached to a signed Affidavit of Publication. **Both the Public Hearing Notice and the Affidavit of Publication** must be submitted with the grant application.

SECTION 5311, 5310, 5339, Combined Capital, 5307 or State Funds Call for Projects
TITLE VI PROGRAM REPORT

Legal Name of Applicant: Columbus County
(Complete either Part A or Part B; and Part C)

Part A – No complaints or Lawsuits Filed

I certify that to the best of my knowledge, No complaints or lawsuits alleging discrimination have been filed against Columbus County Transportation (*Transit System Name*) during the period July 1, 2020 through June 30, 2021.

Signature of Authorized Official		Date
Ricky Bullard, Chairman, Columbus County Commissioners		
Type Name and Title of Authorized Official		

Part B – Complaints or Lawsuits Filed

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against (*Transit System Name*) during the period July 1, 2020 through June 30, 2021.

Complainant Name/Address/Telephone Number	Date	Description	Status/Outcome

(Attach an additional page if required.)

Signature of Authorized Official		Date
Ricky Bullard, Chairman, Columbus County Commissioners		
Type Name and Title of Authorized Official		

Part C - Title VI Plan

Do you currently have a Title VI Plan: Yes Date of last plan update: 9/4/2018

PUBLIC HEARING NOTICE

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

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- First class mail addressed as follows:
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The Community Transportation Program provides assistance to coordinate existing transportation programs operating in Columbus County as well as provides transportation options and services for the communities within this service area. These services are currently provided using Demand Response and Subscription Service. Services are rendered by Columbus County Transportation.

The total estimated amount requested for the period July 1, 2022 through June 30, 2023.

NOTE: Local share amount is subject to State funding availability.

Project	Total Amount	Local Share	
Administrative	\$ 211,60	\$ 31,704	(15%)
Operating (5311)	\$	\$	(50%)

Capital (Vehicles & Other)	\$ 154,615	\$ 15,462	(10%)
5310 Operating	\$	\$	(50%)
Other _____	\$	\$	(%)
TOTAL PROJECT	\$ 365,975	\$ 47,166	
Total Funding Request		Total Local Share	

This application may be inspected at 290 Legion Dr, Whiteville, NC 28472 from 9:00 am to 5:00 pm Monday thru Friday. Please call to make an appointment with Joy Jacobs at 910-641-3929 before September 17, 2021.

End of Notice

AVISO DE AUDIENCIA PÚBLICA Sección 5311 (ADTAP), 5310, 5339, 5307 y fondos estatales correspondientes, o una combinación de los mismos.

Esto es para informar al público que se llevará a cabo una audiencia pública sobre la Solicitud propuesta del Programa de Transporte Comunitario del Condado de Columbus que se presentará al Departamento de Transporte de Carolina del Norte a más tardar el 8 de octubre de 2021. La audiencia pública se llevará a cabo el 20 de septiembre de 2021 a las 6:30 pm, o tan pronto después de eso pueda ser escuchado ante la (junta directiva) de los comisionados del condado de Columbus en 112 W Smith St, Whiteville, NC 28472 (edificio Dempsey Herring). Aquellos interesados en asistir a la audiencia pública y que necesiten ayuda y servicios auxiliares bajo la Ley de Estadounidenses con Discapacidades (ADA) o un traductor de idiomas deben comunicarse con Joy Jacobs el 13 de septiembre de 2021 o antes, al número de teléfono 910-641-3929 o por correo electrónico. en joy.jacobs@columbusco.org.

La reunión se puede ver a través de YouTube a partir de las 6:30 p.m. el 20 de septiembre de 2021. Consulte el sitio web del condado (www.columbusco.org) antes de la reunión para iniciar sesión. Los miembros del público que deseen dirigirse a la Junta con respecto a la audiencia pública pueden hacerlo mediante la presentación de comentarios por escrito por uno de los siguientes medios:

- Correo de primera clase con la siguiente dirección:

Abogada Amanda Prince
111 Washington St
Whiteville, NC 28472

- Correo electrónico con la siguiente dirección: publiccomments@columbusco.org

Tenga en cuenta que los comentarios escritos deben incluir el nombre y la dirección del comentarista.

El Programa de Transporte Comunitario brinda asistencia para coordinar los programas de transporte existentes que operan en el Condado de Columbus, así como también brinda opciones y servicios de transporte para las comunidades dentro de esta área de servicio. Estos servicios se brindan actualmente mediante el servicio de suscripción y respuesta a la demanda. Los servicios son prestados por Transporte del Condado de Columbus.

El monto total estimado solicitado para el período del 1 de julio de 2022 al 30 de junio de 2023.

NOTA: El monto de la participación local está sujeto a la disponibilidad de fondos estatales.

Proyecto	Importe total	Participación local	
Administrativo	\$ 211,360	\$ 31,704	(15%)
En funcionamiento (5311)	\$ _____	\$ _____	(50%)
Capital (vehículos y otros)	\$154,615	\$ 15,462	(10%)
5310 en funcionamiento	\$ _____	\$ _____	(50%)
Otro _____	\$ _____	\$ _____	(__%)
PROYECTO TOTAL	\$ 365,975	\$ 47,166	
Solicitud de financiamiento		total Participación local total	

Esta solicitud se puede inspeccionar en 290 Legion Dr, Whiteville, NC 28472 de 9:00 am a 5:00 pm de lunes a viernes. Llame para hacer una cita con Joy Jacobs al 910-641- 3929 antes del 17 de septiembre de 2021.

September 10, 2021

MOTION:

Commissioner Byrd made a motion to approve the NCDOT Grant Resolution and associated documents, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #12: APPROVAL OF ROAP APPLICATION AND CERTIFICATION:

Joy Jacobs, Transportation Director, requested Board approval of ROAP application.

CERTIFIED STATEMENT
FY2022
RURAL OPERATING ASSISTANCE PROGRAM
 County of Columbus

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2021 to June 30, 2022 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Columbus North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county’s sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.
- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2022 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2022 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	<u>85,909.00</u>	<u>85,909.00</u>
Employment Transportation Assistance Program (EMPL)	<u>17,730.00</u>	<u>17,730.00</u>
Rural General Public Program (RGP)	<u>101,822.00</u>	<u>101,822.00</u>
TOTAL	<u>205,461.00</u>	<u>205,461.00</u>

WITNESS my hand and county seal, this ____ day of September , 2021 .

Signature of County Manager/Administrator

Edwin H Madden Jr

Printed Name of County Manager/Administrator

Signature of County Finance Officer

Jay Leatherman

Printed Name of County Finance Officer

State of North Carolina County of Columbus



Memorandum of Agreement

NC Department of Transportation – Integrated Mobility Division (IMD)

and

(Columbus County Transportation)

In anticipation of late distribution of ROAP funds for fiscal year 2022, and the receipt of Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds from the federal government due to impacts from COVID-19, counties and public transportation authorities may not have the opportunity to use all the funds allocated and disbursed. In order for counties and authorities to maximize the flexibility of the funding allocated, an entity may choose to retain ROAP funds not spent by the end of the fiscal year on June 30, 2022 or return the funds to the NC Department of Transportation (NCDOT) via an invoice sent by the NCDOT fiscal unit after the annual report has been submitted and verified.

Counties or Authorities are required to choose an option then sign and return this policy by October 1, 2021 as part of the ROAP application package. If the signed policy is not received by the due date, all unspent funds must be returned on June 30, 2022.

This policy is effective immediately and will expire on June 30, 2022

Guidance

1. The County Manager, Finance Director, **and** the Public Transportation Director or Authority Executive Director will sign the policy indicating which option is chosen and will return the document by October 1, 2021. Signed policies not received by October 1, 2021 will result in Counties/Authorities being required to return unspent funds by the end of the fiscal year on June 30, 2022.
2. Counties or Public Transportation Authorities will submit ROAP reports on a monthly basis to document trip numbers and expenses using the Monthly ROAP SmartSheet. In addition to recording the funds received, all trips and trip expenses per program shall be recorded. The report will indicate if there are unspent ROAP funds at the end of the fiscal year.
3. The report submitted for the period of June 1 – 30, 2022 will be considered the annual report and will determine the amount of FY 2022 carryover funding.
4. If the report shows unspent funds, Counties/Authorities may continue to use them for eligible trip purposes as defined in Appendix A of the FY22 ROAP Administration Guide. Employment funds are only to be used for employment-related activities and not general or medical transportation. Employment funds may be transferred to either the EDTAP or RGP programs at which time they take on the characteristics of that program. A county which uses any ROAP funds for non-public transportation trips will have a penalty of

- 10% assessed on all amounts of ROAP funds misspent.
5. Unspent FY22 ROAP/SMAP funds are extended until XXX.

Option

Check one option:

1. County/Authority: X elects to **retain** FY2022 unspent ROAP funds
2. County/Authority: elects to **return** FY2022 unspent ROAP funds

Signature

County Manager Signature:

County Finance Director Signature:

Public Transportation Director or Authority Executive Director Signature:

Application for Transportation Operating Assistance

FY2022 Rural Operating Assistance Program (ROAP) Funds

Name of Applicant (County)	Columbus County
County Manager	Edwin H Madden Jr
County Manager’s Email Address	emadden@columbusco.org
County Finance Officer	Jay Leatherman
CFO’s Email Address	jleatherman@columbusco.org
CFO’s Phone Number	910-640-6612 ext 222
Person Completing this Application	Joy Jacobs
Person’s Job Title	Director
Person’s Email Address	Joy.jacobs@columbusco.org
Person’s Phone Number	910-641-3929
Community Transportation System	Columbus County Transportation
Name of Transit Contact Person	Joy Jacobs
Transit Contact Person’s Email Address	Joy.jacobs@columbusco.org

Application Completed by: _____ Date: _____

Signature

I certify that the content of this application is complete and accurately describes the county’s administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the monthly and annual milestone reports and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I certify and understand that the county will be allowed to carryover unspent funds from the FY 2022 disbursement to be used in FY 2023 to continue providing ROAP trips per program guidelines. I further certify that ROAP funds will only be used for program purposed to provide trips and will not be used for Administrative or Operational expenses. If it is determined that ROAP funds have been misused, repayment of funds must be made.

Transit Director: _____

Signature

Date: _____

County Manager: _____

Signature

Date: _____

County Finance Officer: _____

Signature

Date: _____

Application Instructions

County officials should read the ROAP Program Administration Guide which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Mobility Development Specialist assigned to the area served by the transit system.

FY2022 ROAP Program Schedule

Application Deadline	October 1, 2021
Anticipated Funds Disbursement	October 30, 2021

*Counties with unspent FY 2020/FY 2021 Carryover funding will retain the funds and the allocation will be adjusted accordingly.

*Monthly reports due on 15th of month following reporting period.

County’s Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process
- **ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.**
- **Supporting documentation of expenditures by all sub-recipients is required.**
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided on a monthly basis to IMD with supporting documents.
- ROAP funds received and expended are included in the local annual audit.

ROAP funds will be disbursed to counties in a lump-sum payment in each of the programs. Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to sub-allocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?	X	
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	X	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?		X

E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? <i>(Include a sample agreement with application)</i>		
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? <i>(Their procurement practices will need to meet all federal and state requirements for procurement of professional</i>		X
G. Are ROAP funds deposited in an interest-bearing account?	X	
H. Does the county provide local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?		X
Monitoring and Oversight Responsibilities	Yes	No
I. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. How frequently are these provided to the county? In what format? The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost. What form of documentation is collected? We use manifests daily for each trip. We have an operating statistics report & a productivity report that we pull monthly and use them to fill out the ROAP report that is sent to IMD.		
J. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?	X	
K. Will any of the subrecipients use their ROAP sub-allocation as matching funds for any of the following programs? <i>(Matching funds for operating assistance or purchase of service only.) NO</i> 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC)		
L. Will any of the subrecipients charge a fare for a ROAP funded trip? YES		
M. Describe the eligibility criteria to be used in this county to determine who will be provided ROAP funded trips. What documents are used to determine eligibility? We have an application for them to fill out to help determine what their needs are and what they qualify for.		
N. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transportation System use fare revenue to generate the local 10% match requirement for RGP funds?		X

MOTION:
Vice Chairman McMillian made a motion to approve ROAP application and certification, seconded by Commissioner Watts. The motion unanimously passed.

Agenda Item #13: SECOND READING OF TEXT AMENDMENTS FOR COLUMBUS COUNTY LAND USE AND DEVELOPMENT ORDINANCES AND ADOPTION:

Gary Lanier, Economic Development Director/Interim Planning Director requested approval of Second Reading of the Text Amendments for the Subdivision Ordinance.

TELEPHONE
910-640-6630

Columbus County
ADMINISTRATION



TELEFAX
910-640-1654

ORDINANCE NO. _____

TO AMEND THE COLUMBUS COUNTY SUBDIVISION ORDINANCE, ARTICLE IV, SECTION 404.26) ALSO, KNOWN AS CHAPTER 10, PART 3, ARTICLE 4, SECTION 4, B. 1) OF THE CODE OF ORDINANCES, TO INCREASE THE MINIMUM LOT SIZE FROM 30,000 SQUARE FEET TO 43,560 SQUARE FEET, OR 1 ACRE, FOR NEW LOTS WITH NO PUBLIC WATER OR PUBLIC SEWER

WHEREAS, the Board of Commissioners wishes to amend the Columbus County Subdivision Ordinance and the Code of Ordinances to protect the presence of sensitive natural areas such as floodplains, wetlands, and other natural and cultural assets from development which would damage these resources or diminish their integrity; and,

WHEREAS, the Board of Commissioners also wishes to amend the Columbus County Subdivision Ordinance and the Code of Ordinances to protect land areas that are devoted to agriculture and characterized by low-density residential development and, as such, preservation of the rural character of these lands, as well as the protection of valuable farmlands, and environmental and cultural resources, is deemed to be in the best interest of the County and its citizens; and,

WHEREAS, the Columbus County Board of Commissioners, in a separate motion, has considered the following amendment and determined that the amendment is consistent with the Comprehensive Land Use Plan and reasonable; and

THEREFORE, Article IV, Section 404.2(a) of the Columbus County Subdivision Ordinance is hereby amended to increase the minimum lot size of new lots that have no public water or public sewer, from 30,000 square feet to 43,560 square feet, or 1 acre.

AND THEREFORE, Article 4, Section 4, B. 1), of the Columbus County Code of Ordinances is hereby amended to increase the minimum lot size of new lots that have no public water or public sewer, from 30,000 square feet to 43,560 square feet, or 1 acre.

This amendment shall become effective upon adoption. Adopted this 7th day of September, 2021.

Ricky Bullard, Chairman
Columbus County Board of Commissioners

Boyd Worley, Columbus County Attorney

Attest:

Amanda B. Prince, Staff Attorney/Deputy Clerk

ADMINISTRATIVE BUILDING
111 WASHINGTON STREET • WHITEVILLE, NORTH CAROLINA 28472

Columbus County

ADMINISTRATION

TELEPHONE
910-640-6630



TELEFAX
910-640-1654

ORDINANCE NO. _____

TO AMEND THE LAND USE REGULATION ORDINANCE OF COLUMBUS COUNTY, NC, ARTICLE IV, SECTION 1 ; ALSO KNOWN AS CHAPTER 10, PART 2, ARTICLE 8, SECTION 2 OF THE CODE OF ORDINANCES TO ADD SUBDIVISIONS WITH MORE THAN 10 LOTS TO THE LIST OF REGULATED USES REQUIRING A SPECIAL USE PERMIT .

WHEREAS, the Board of Commissioners wishes to amend the Land Use Regulation Ordinance of the County and the Code of Ordinances to provide that prior to subdivision approval, subdivisions where more than 10 lots are created, are a type of land use that necessitates special use permit approval based on specified standards to insure that this type of land use, while essential and beneficial to the county, will be appropriate and not entirely incompatible with other uses in the area proposed for development. Those standards include that the use is in harmony with other land uses in the area and that the property values of adjacent properties are not substantially reduced; and,

WHEREAS, the Board of Commissioners further determines that adjacent landowners should be given notice of this type of land use and an opportunity to be heard by presenting evidence at a quasi- judicial hearing; and,

WHEREAS, the Board of Commissioners, in a separate motion, reviewed the Comprehensive Land Use Plan and determined that the amendment is consistent with the plan and reasonable; and,

THEREFORE, Article IV, Section 1, of the Land Use Regulation Ordinance is hereby amended to add the following to Section 1, as follows:

"

"Subdivisions where more than 10 lots are created.

AND THEREFORE, Article 8, Section 2, of the Code of Ordinances, Chapter 10, Part 2, is hereby amended to add the following:

"

"Subdivisions where more than 10 lots are created.

This amendment shall become effective upon adoption. Adopted this 7th day of September, 2021.

Ricky Bullard, Chairman
Columbus County Board of Commissioners

Boyd Worley, Columbus County Attorney

Attest:

Amanda B. Prince, Staff Attorney/Deputy Clerk
ADMINISTRATIVE BUILDING
111 WASHINGTON STREET • WHITEVILLE, NORTH CAROLINA 28472

**Public Hearing on Text Amendments to The Columbus County Subdivision Ordinance and to
The Columbus County Land Use Regulation Ordinance**

The Columbus County Board of Commissioners intends to consider two text amendment changes to Columbus County land use and development ordinances. A text amendment change to the Columbus County Subdivision Ordinance would increase the minimum lot size for a property subdivision where no access to public water or sewer service is available. That minimum lot size would increase from 30,000 square feet to one acre or 43,560 square feet. The second text amendment would add major subdivisions (10 or more lots) to the list of Regulated Uses requiring a Special Use Permit under the Columbus County Land Use Regulation Ordinance. The Board will hold a public hearing on the proposed text amendment changes on Monday, September 20, 2021, at 6:30 pm in the Commissioners’ Chambers, Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, NC 28472. The Board invites all interested persons to attend and present their views or to email any comments to Dr. Gary A. Lanier, Interim Planning Director at glanier@columbusco.org .

Ricky Bullard, Chairman
Columbus County Board of Commissioners

Administrative Building
111 Washington Street
Whiteville, NC 28472
Phone (910)640-6640

Please publish on April 23, 2021

Send invoice and ad to the Economic Development Commission at 111 Washington Street, Whiteville, NC 28472.

MOTION:
Commissioner McDowell made a motion to adopt the text amendments, seconded by Commissioner

Watts. The motion unanimously passed.

Agenda Item #14: DSS – MONTHLY ADMINISTRATIVE REPORT:

Algernon McKenzie, Director, submitted a written report.

**Monthly Administrative Update
For August 2021
September 20, 2021 Meeting**

The Columbus County Planning Team has resumed its weekly calls due to the increase in Covid-19 cases. Updates are given on vaccines and case status in our county. Mask continue to be required in all county departments.

On August 12, 2021, I participated in a zoom meeting with the NC Directors Association. We received updates on the state’s budget and how it could affect local DSS agencies. NCDHHS is continuing to work on plans to implement the new energy program, Low Income Housing Water Assistance. The plan has been sent to the Feds for review and approval.

We were told that the Medicaid Coverage for individuals who may not be eligible under normal regulations, would continue through December due to the Covid-19 State of Emergency. We have also been notified that the state has some Cares ACT Funds remaining in Child Welfare that will be allocated to counties. However, these funds will be restricted to use for Child Welfare Services staff and the families they serve. The amount counties receive will be based on the number of children in Foster Care and must be spent by December 30, 2021.

On August 16, 2021, during the Columbus County Transportation Advisory Board Meeting, I was elected to serve as chairman. We meet every three months.

On August 25, 2021, we participated on the 100 county DSS call with NCDHHS. We were giving information on NCFast Child Welfare System. The state is looking at systems used in other states in an effort to find one that’s user friendly and meets the needs of Child Welfare staff. During the call we also received information about NCCARES 360, which is a statewide referral and resource network to assist families.

The state is working on a Disaster Preparedness Tool Kit, which should be presented to counties sometime in September 2021. Counties will be required in the coming months to develop a disaster plan to address how it will ensure safety of children in DSS custody during natural disasters.

Due to the increase in Covid-19 cases across the state, NCDHSS is continuing to extend services and benefits to families who would normally not be able to receive them. We continue to receive policy changes and program updates on the way services are delivered. This has caused more work and stress on staff trying to keep up especially in some areas with vacancies.

Lastly, Columbus County DSS continues to be open to the public with some restrictions in place for safety. Applications continue to be available in our foyer with instructions, online, via phone interview, and in person. Mask are required and supplied if needed to the public and staff. Our building is cleaned each morning and throughout the day.

August 2021
Human Services

Adult Services (APS)

APS Reports Accepted: 15
County Wards: 28
Number of Payee Cases: 21
Adults Served APS: 3
Number of Medicaid Transportation Trips: 1,140
Amount Requested for Reimbursement: \$20,679.50

Children’s Protective Services (CPS)

Reports Accepted: 28
Reports Screened out: 26
Families Receiving In-Home Services: 59

Children Served: 116
Contacts with Families Monthly: 987
Assessments: 18

Foster Care

Foster Children in Foster Homes: 99
Children Placed Outside County: 34
Agency Adoptions: 0
Pending Adoptions: 4
Total Foster Homes Licensed: 3
Total Children in Foster Care: 103

Work First Employment (TANF)

Applications Taken: 14
Applications Approved: 5
Individuals Receiving Benefits: 227
Entered Employments: 1
Number in Non-Paid Work Experience: 0

Program Integrity

Collections for Fraud: \$7,826.66
New Referrals: 9
Cases Established: 19

Day Care

Children Receiving Day Care Assistance: 397
Children on the Waiting List: 204
Amount Spent on Day Care Services: \$166,000.20

HUMAN SERVICES BOARD REPORT
Melinda H. Lane, Program Manager
Vacancies/Updates/News for August 2021

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. This Unit saw an increase in referrals (52 to 54) and an increase in caseloads in August (34 to 40). The Regional Child Welfare Consultant (RCWC) continues to make monthly contacts to review agency data, policy updates, and casework. She also did an on-site technical assistance (training) visit and record review in August. This Unit continues to work on the areas that need improvement through trainings, technical assistance from the RCWC, and increased supervision.

In-Home Services:

The In-Home Services Unit continues to be fully staffed. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. This Unit saw an increase in the amount of open cases (52 to 59) in August, along with court involvement and contacts. The Regional Child Welfare Consultant (RCWC) is making monthly contacts to review agency data, policy updates, and casework.

Foster Care/Permanency Planning:

The Foster Care Unit continues to have one vacancy. That vacancy had one applicant and that interviews has been completed with a recommendation for hire. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. This Unit is slowly beginning to make more and more in-person contacts with children and families due to allowances by DHHS. This Unit continues to have one of the largest amounts of children in custody, now 99 which is another increase, as has ever been seen, at least since 2013 records, which is causing a strain on staff. Drug abuse, sexual abuse, and severe neglect appear to be the biggest contributing factors. The Regional Child Welfare Consultant (RCWC) is making monthly contacts to review agency data, policy updates, and casework.

Transitional Unit:

The Transitional unit continues to be fully staffed. Staff are working caseloads while assisting the other Child Welfare Units as needed, particularly in the areas of courtesy requests from other counties and assisting with supervising visits and transporting children in custody. This Unit continues to make mandated contacts to provide needed services to

families and children while continuing to utilize precautions due to COVID-19. Foster Home Licensing classes (MAPP) have been completed and fingerprints have been sent off on 4 of the individuals (2 households). The other 2 individuals have classes to make up. Hopefully this is the beginning of getting more foster homes licensed for Columbus County. The Regional Child Welfare Consultant (RCWC) is making monthly contacts to review agency data, policy updates, and casework.

Adult Services:

The Adult Services Unit continues to have one vacancy due to a worker moving out of state. It will also have a Supervisor’s position that will become vacant in early September due to the current Supervisor going to another county DSS. This Unit continues to make mandated contacts to provide needed services to the elderly and disabled while utilizing precautions due to COVID-19. This Unit continues to be busy in its day-to-day activities of contacts with the elderly and disabled and resource agencies. This can be a difficult population to work with at times because of their various needs, the lack of resources, and the adult’s right to self-determination.

Work First Employment:

This Unit continues to be fully staffed. The agency is now open for in-person applications. However, telephone interviews for Work First applications, recertification’s, short-term services and benefits continue to be allowed. Certain necessary application documentation can be mailed to individuals that wish to apply and when received back the worker can conduct telephone interviews to complete that application. Some application information is also being provided for pick-up in the foyer area of the agency. Workers are encouraged to make telephone contacts with clients at least every two weeks to offer support and resources to clients.

Child Day Care:

The Child Day Care Unit continues to be fully staffed. The Supervisor and staff are currently working the over and under payment report to ensure proper payment has been made to county daycare providers over the past several months. The agency is now open for in-office visits by clients. Day Care services are continuing to be provided and the state is working with county agencies and day cares to help them stay open as much as possible while providing a safe environment for children. DSS staff continue to work with families to ensure their services stay in place while limiting contact to the telephone as much as possible. This Unit is continuing to work on its waiting list to determine the continued need for services. Hopefully this will give the Unit a better idea of where the need is and decrease the waiting list.

Program Integrity:

Program Integrity continues to be fully staffed. Office visits are limited and telephone contact is encouraged, but office visits are possible. Repayment agreements are being relaxed to help clients during this time.

The Crisis Intervention Program (CIP) continues to be busy. Applications are available on EPASS where applicants can complete and submit applications on-line, but continue to be available in our lobby for pick up and completion. Due to CIP being the only program with available funds right now and applications being low one in-house staff person is processing applications at this time. In August, the CIP program completed 86 applications with 37 approvals and 49 denials. Duke Energy Progress continues to have a moratorium in place which means many customers are not at risk of being disconnected. This affects the amount of denials generated in CIP because applicants have to have an official final notice before we can look at assisting them. The amount of applications continues to be monitored to determine when more staff will be needed.

August 2021
Economic Services

Food & Nutrition

Applications Taken: 137
Applications Approved: 162
Active Cases: 6,648
Benefits Issued: \$2,952,044.00
Participants Served: 13,131

Adult Medicaid

Applications Taken: 105
Cases Terminated: 22
Redeterminations: 302
Applications Processed: 179

Family & Children’s Medicaid

Applications Taken: 144
Applications Processed: 280
Redeterminations: 1,062
Total Medicaid Cases: 14,549
Total Individuals Receiving: 21,980

Child Support

Absent Parents Located: 28
 Orders Enforced: 858
 Active Cases: 3,791
 Collections: \$436,081.49

Respectfully submitted,
 Algernon McKenzie

Economic Services Program Narrative

Family and Children's Medicaid; Adult Medicaid; Food & Nutrition, Medicaid in Nursing Homes, Special Assistance, Community Alternatives Program (CAP); Medicaid Transportation; Housekeeping and Child Support

**Submitted by Cyndi Hammonds, Income Maintenance Administrator
 Reporting Month: August 2021**

News/Updates/Vacancies**Adult and Family & Children's Medicaid:**

The Medicaid Team has completed their fifth month of State Auditing with 2 Internal Control Errors. One case had an incorrect date for the client to appeal and the other case had an incorrect denial reason printed on the denial notice. Our local Auditors also reviewed 40 cases and have found 20 Family & Children's Medicaid cases that have internal technical control errors meaning there are no eligibility errors that would cause any chargebacks to the county for this set of reviews. Adult Medicaid cases had no errors. They have also sent another list of 20 cases to be audited in September. The Managed Care transition continues to go smoothly. Clients have until the end of September to make changes to their Primary Health Plan. Both Medicaid Teams passed our Monthly Report Card for our timeliness compliance. These teams have 3 vacancies and 3 in early stages of training. COVID waivers of not terminating clients continue to increase caseloads.

Medicaid for Long Term Care; Medicaid Transportation and Housekeeping:

- Long Term Care Medicaid falls under the cases being Audited also with no errors found in the cases they audited for this category.
- Clients are getting more familiar with dealing with their new Primary Health Plan for their transportation even though some still call and have questions that we try to answer and then refer them on.
- Housekeeping continues to keep our building cleaned.

Food and Nutrition:

It has been advertised on TV that benefits for Food and Nutrition clients will rise 25% above the pre-pandemic levels permanently however the local agencies have not been notified from the State of this. After receiving calls with questions we checked with our State Representative and she confirmed this will go into effect on October 1, 2021 and the State would be sending policy out to the local agencies soon. This Team is fully staffed and 1 still in early training stages.

****Voter Registration Training was mandatory for all Medicaid, Food and Nutrition, WorkFirst, Daycare and Energy workers in August. Workers must offer voter registration to all face to face interviews and changes of addresses. If a client sends in an application and has left the choice of whether they want to register to vote blank; workers must send an application for them to register to vote.**

Child Support and Paralegal:

Child Support has shifted some duties the paralegal was completing with orders in the Child Support ACTS system to the workers due to the paralegal is no longer allowed access to the ACTS system that Child Support uses since she is not a DSS employee. State/Federal rules and regulation with security is very strict with access to anything to do with Child Support. Other DSS staff are not allowed on Child Support hall due to Federal Security rules. If they must see a Child Support agent, they must sign in on a log with date, time and reason for seeing the agent. They continue to struggle in court as well with not having WIFI access to the internet which affects their ability to provide to the court the most current and accurate information during testimony on a case. Child Support prepared 255 cases for court and 181 orders were prepared. They continue to struggle with qualified applicants applying for positions while they continue to have 3 vacancies on this team.

MOTION:

Vice Chairman McMillian made a motion to accept the report, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #15: HEALTH DEPARTMENT – BAD DEBT WRITE-OFF:

Jay Leatherman, Interim Finance Director, is requesting Board Approval.

HEALTH DEPARTMENT – BAD DEBT WRITE-OFF

PROGRAM	July 2012 June 2013	July 2013 June 2014	July 2014 June 2015	July 2015 June 2016	July 2016 June 2017	July 2017 June 2018	July 2018 June 2019	July 2019 June 2020	July 2020 June 2021
Bad Debt Write-Off	5,015.88	9,956.14	4,922.97	4,001.76	3,954.12	1,714.85	1,681.74	3,620.53	1,803.82

MOTION:

Commissioner McDowell made a motion to approve the bad debt write-off, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #16: FINANCE – MONTHLY FINANCE REPORT – MOTION TO ACCEPT:

COLUMBUS COUNTY
Financial Summary
August 31, 2021

We have completed two months, 16.67% of the 2021-2022 fiscal year. Following are highlights of August’s financial operations.

FUND 10 – OPERATING FUND

Revenues

Total General Fund revenue received for the current fiscal year was \$18,180,517, 27.4% of the budget. We received over 45% of the budgeted tax revenue, \$15,507,807, as residents took advantage of the discount for early payment of their property taxes. This represents the single largest source of revenue.

The sales tax receipts year-to-date of \$1,997,175 is the second largest source of revenue to date.

Register of Deeds revenue of \$118,141 is over 31% of their total budget for the year.

Several of the larger revenue producing departments, Aging and Social Service, are awaiting third party funds for reimbursement of their operations performed to date.

Finance staff will be monitoring all receipts on a regular basis and assist departments in collecting revenue to meet the budget.

Expenditures

Total General Fund expenditures year-to-date was \$7,712,692, 11.62% of the budget.

The majority of department’s expenses were under 16% of their total for the month. Those departments that exceeded the 16% average was the result of large one-time expenses budgeted for the year that were paid in July. The Education department has the largest total expense year-to-date of \$1,604,945.

OTHER FUNDS

I have attached a summary of revenue and expenditures to date for several other funds. Several of these funds report expenses exceeding revenue which is a result of the timing of receiving the revenue for these funds.

COUNTY OF COLUMBUS					
FINANCIAL SUMMARY REPORT			Percent of Year Complete: 16.67%		
August 31, 2021					
FUND 10 - OPERATIONS		FY 21/22	ACTUAL YTD	BALANCE	% COLLECTED
REVENUES		BUDGET	TOTALS	REMAINING	YTD
AD VALOREM TAXES	\$ 33,747,267	\$ 15,507,807	\$ 18,239,460	45.95%	
COURT	\$ 90,000	\$ 7,682	\$ 82,318	8.54%	
SALES TAX	\$ 11,966,105	\$ 1,997,175	\$ 9,968,930	16.69%	
NC JCPC PROGRAM - TEEN COURT	\$ 71,977	\$ -	\$ 71,977	0.00%	

	ELECTION FEES	\$ 31,700	\$ 171	\$ 31,529	0.54%
	COLLECTION FEES	\$ 34,400	\$ -	\$ 34,400	0.00%
	REGISTER OF DEEDS	\$ 377,000	\$ 118,141	\$ 258,859	31.34%
	SHERIFF	\$ 1,932,958	\$ 29,327	\$ 1,903,631	1.52%
	DETENTION CENTER	\$ 1,551,000	\$ 2,735	\$ 1,548,265	0.18%
	EMERGENCY MANAGEMENT	\$ 56,101	\$ 224	\$ 55,877	0.40%
	FIRE DEPARTMENT	\$ 22,500	\$ 1,800	\$ 20,700	8.00%
	INSPECTION	\$ 370,000	\$ 4,658	\$ 365,342	1.26%
	ANIMAL CONTROL	\$ 21,000	\$ 4,868	\$ 16,132	23.18%
	AIRPORT	\$ 538,500	\$ 5,010	\$ 533,490	0.93%
	PLANNING	\$ 9,800	\$ 2,845	\$ 6,955	29.03%
	SOIL CONSERVATION	\$ 37,180	\$ 348	\$ 36,832	0.94%
	DEPARTMENT OF AGING REVENUES	\$ 2,060,658	\$ 41,232	\$ 2,019,426	2.00%
	HEALTH DEPARTMENT	\$ 2,403,672	\$ 435,732	\$ 1,967,940	18.13%
	SOCIAL SERVICE	\$ 6,798,170	\$ 715	\$ 6,797,455	0.01%
	VETERANS SERVICE	\$ 2,000	\$ -	\$ 2,000	0.00%
	PUBLIC SCHOOLS	\$ 159,000	\$ 1,001	\$ 157,999	0.63%
	LIBRARY	\$ 171,000	\$ 3,163	\$ 167,837	1.85%
	RECREATION	\$ 24,500	\$ 2,985	\$ 21,515	12.18%
	MISCELLANEOUS REVENUES	\$ 435,719	\$ 10,538	\$ 425,181	2.42%
	INVESTMENT EARNINGS	\$ 600,000	\$ 2,360	\$ 597,640	0.39%
	AMERICAN RECOVERY FUNDS	\$ 2,781,930	\$ -	\$ 2,781,930	0.00%
	FUND BALANCE APPROPRIATED	\$ 54,201	\$ -	\$ 54,201	0.00%
	Total General Fund Revenues	\$ 66,348,338	\$ 18,180,517	\$ 48,167,821	27.40%
		FY 21/22	YTD	BALANCE	% EXPENSED
<i>EXPENDITURES</i>		BUDGET	TOTALS	REMAINING	YTD
	GOVERNING BODY	\$ 342,490	\$ 50,035	\$ 292,455	14.61%
	ADMINISTRATION	\$ 487,497	\$ 64,111	\$ 423,386	13.15%
	PERSONNEL	\$ 167,583	\$ 24,828	\$ 142,755	14.82%
	PURCHASING	\$ 124,658	\$ 352.00	\$ 124,306	0.28%
	FINANCE	\$ 469,003	\$ 117,964	\$ 351,039	25.15%
	TAX DEPARTMENT	\$ 1,936,057	\$ 278,907	\$ 1,657,150	14.41%
	LEGAL DEPARTMENT	\$ 226,006	\$ 68,779	\$ 157,227	30.43%
	NC JCPC PROGRAM - TEEN COURT	\$ 71,977	\$ 12,475	\$ 59,502	17.33%
	MAINTENANCE	\$ 1,773,253	\$ 210,502	\$ 1,562,751	11.87%
	ELECTIONS	\$ 582,932	\$ 135,201	\$ 447,731	23.19%
	REGISTER OF DEEDS	\$ 509,395	\$ 73,156	\$ 436,239	14.36%
	SPECIAL APPROPRIATIONS	\$ 713,309	\$ 237,172	\$ 476,137	33.25%
	MANAGEMENT INFORMATION SYSTEM	\$ 456,482	\$ 87,522	\$ 368,960	19.17%
	CENTRAL GARAGE	\$ 48,219	\$ 4,023	\$ 44,196	8.34%
	PUBLICLY OWNED TREATMENT WATER	\$ 43,924	\$ 12,024	\$ 31,900	27.37%
	SHERIFF'S DEPARTMENT	\$ 8,486,998	\$ 1,161,262	\$ 7,325,736	13.68%
	LAW ENFORCEMENT CENTER	\$ 5,061,114	\$ 501,582	\$ 4,559,532	9.91%
	EMS	\$ 15,350	\$ 1,298	\$ 14,052	8.46%
	EMERGENCY SERVICES	\$ 1,697,904	\$ 214,664	\$ 1,483,240	12.64%
	FIRE MARSHALL	\$ 174,521	\$ 23,800	\$ 150,721	13.64%
	CORONER MEDICAL EXAMINER	\$ 72,000	\$ 2,000	\$ 70,000	2.78%
	ANIMAL CONTROL	\$ 760,056	\$ 101,726	\$ 658,330	13.38%
	AIRPORT	\$ 615,728	\$ 25,866	\$ 589,862	4.20%
	INSPECTIONS	\$ 333,599	\$ 58,006	\$ 275,593	17.39%
	PLANNING	\$ 232,807	\$ 34,163	\$ 198,644	14.67%
	ECONOMIC DEVELOPMENT	\$ 231,154	\$ 31,204	\$ 199,950	13.50%
	COOPERATIVE EXTENSION	\$ 525,472	\$ 1,890	\$ 523,582	0.36%
	SOIL CONSERVATION	\$ 242,297	\$ 41,785	\$ 200,512	17.25%
	DEPARTMENT OF AGING	\$ 2,858,635	\$ 269,393	\$ 2,589,242	9.42%
	HEALTH DEPARTMENT	\$ 4,981,103	\$ 592,271	\$ 4,388,832	11.89%
	SOCIAL SERVICES ADMINISTRATION	\$ 9,408,762	\$ 1,304,061	\$ 8,104,701	13.86%
	PUBLIC ASSISTANCE PROGRAMS	\$ 1,916,891	\$ 12,854	\$ 1,904,037	0.67%
	VETERANS SERVICE OFFICER	\$ 159,489	\$ 23,618	\$ 135,871	14.81%
	EDUCATION	\$ 14,282,689	\$ 1,640,945	\$ 12,641,744	11.49%
	LIBRARY	\$ 1,637,919	\$ 254,562	\$ 1,383,357	15.54%
	RECREATION	\$ 589,194	\$ 75,376	\$ 513,818	12.79%
	TRANSFER TO	\$ 2,683,534	\$ -	\$ 2,683,534	0.00%

	NON DEPARTMENTAL	\$ 1,428,337	\$ (36,685)	\$ 1,465,022	-2.57%
	Total General Fund Expenditures	\$ 66,348,338	\$ 7,712,692	\$ 58,635,646	11.62%
	Total Revenue over/(under) Expenditures	\$0	\$ 10,467,825		
	TAX REVALUATION FUND	FY 21/22	YTD	BALANCE	% Collected
REVENUES		BUDGET	TOTALS	REMAINING	YTD
	REVALUATION FUND	\$ 20,000	\$0	\$ 20,000	0.00%
EXPENDITURES					
	REVALUATION FUND	\$ 20,000	\$0	\$ 20,000	0.00%
	HUD SECTION 8 RENTAL ASSISTANCE	FY 21/22	YTD	BALANCE	% Collected
REVENUES		BUDGET	TOTALS	REMAINING	YTD
	HUD SECTION 8 RENTAL ASSISTANCE				
	ANNUAL CONTRA EARNED	\$ 1,500,000	\$128,889	\$ 1,371,111	8.59%
	OTHER REVENUES	\$ 223,350	\$ 19,389	\$ 203,961	8.68%
	TOTAL HUD REVENUES	\$ 1,723,350	\$ 148,278	\$ 1,575,072	17.27%
EXPENDITURES					
	HUD Expenditures	\$ 1,723,350	\$ 276,771	\$ 1,446,579	16.06%
	Excess revenue over/(under) expenditures	\$0	\$ (128,493)		
	TRANSPORTATION	FY 21/22	YTD	BALANCE	% Collected
		BUDGET	TOTALS	REMAINING	YTD
	REVENUES	\$ 786,170	\$ 450	\$ 785,720	0.06%
	EXPENDITURES	\$ 786,170	\$ 34,110	\$ 752,060	4.34%
	EMERGENCY TELEPHONE SYSTEM	FY 21/22	YTD	BALANCE	% Collected
		BUDGET	TOTALS	REMAINING	YTD
	REVENUES	\$ 318,748	\$0	\$ 318,748	0.00%
	EXPENDITURES	\$ 318,748	\$ 24,223	\$ 294,525	7.60%
	DEBT SERVICE	FY 21/22	YTD	BALANCE	% Collected
		BUDGET	TOTALS	REMAINING	YTD
	REVENUES	\$ 3,800,197	\$0	\$ 3,800,197	0.00%
	EXPENDITURES	\$ 3,800,197	\$ 148,876	\$ 3,651,321	3.92%
	WATER DISTRICTS I-V	FY 21/22	YTD	BALANCE	% Collected
REVENUES		BUDGET	TOTALS	REMAINING	YTD
	COLUMBUS COUNTY COMBINED WATER DISTRICT	\$ 3,691,009	\$ 101,000	\$ 3,590,009	2.74%
EXPENDITURES					
	COLUMBUS COUNTY COMBINED WATER DISTRICT	\$ 3,691,009	\$ 184,354	\$ 3,506,655	4.99%
	Excess revenue over/(under) expenditures	\$0	\$ (83,354)		
	SOLID WASTE	FY 21/22	YTD	BALANCE	% Collected
		BUDGET	TOTALS	REMAINING	YTD
	REVENUES	\$ 5,567,405	\$ 90,789	\$ 5,476,616	1.63%
	EXPENDITURES	\$ 5,567,405	\$ 74,942	\$ 5,492,463	1.35%
	Excess revenue over/(under) expenditures	\$0	\$ 15,847		
	FIRE DEPARTMENTS	FY 21/22	YTD	BALANCE	% Collected
		BUDGET	TOTALS	REMAINING	YTD
	REVENUES	\$ 1,799,633	\$784,706	\$ 1,014,927	43.60%
	EXPENDITURES				
	Ad Valorem Taxes	\$ 1,799,633	\$0	\$ 1,799,633	0.00%
	Special Appropriations	\$ 258,309	\$0	\$ 258,309	0.00%
		\$ 2,057,942	\$0	\$ 2,057,942	0%

AMBULANCE AND RESCUE	FY 21/22	YTD	BALANCE	% Collected
	BUDGET	TOTALS	REMAINING	YTD
REVENUES	\$ 751,618	\$295,989	\$ 455,629	39.38%
EXPENDITURES				
Ad Valorem Taxes	\$ 751,618	\$0	\$ 751,618	0.00%
Special Appropriation	\$ 225,000	\$ 100,000	\$ 125,000	44.44%
	\$ 976,618	\$ 100,000	\$ 876,618	44%

MOTION to ACCEPT:

Commissioner Byrd made a motion to accept, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #17: ADMINISTRATION – DISCUSSION REGARDING BUYING, TRANSPORTING, AND SELLING USED DETACHED CATALYTIC CONVERTERS:

*This item was removed from the Agenda under Agenda Item #5.

Agenda Item #18: MODIFICATION TO THE RULES OF PROCEDURE FOR THE COLUMBUS COUNTY BOARD OF COMMISSIONERS:

Boyd Worley, Board Attorney, requested a modification to the rules of procedure for the Columbus County Board of Commissioners.

Board Attorney Boyd Worley: I will be asking this Board to approve a First Reading of a proposed change to the rules of procedure in how we conduct our meetings. There is no action needed to put this in effect tonight, what I’m asking is for the Board to approve the first reading. It would take two readings for this to go into effect. I am seeking for the Board to adopt the following language:

Additional Paragraph

Rule 7: AGENDA

Each Agenda shall either be approved or denied following the Call to Order, Invocation, Pledge of Allegiance, and Board Minutes Approval during a meeting of the Columbus County Board of Commissioners. Once the Agenda is approved by the Board of Commissioners by a majority vote, no substantive motions other than those referenced on the Agenda may be entertained by the Board of Commissioners during said meeting.

Commissioner McDowell: Mr. Chairman, if I may, so, what you’re saying Mr. Worley is that we can always modify the presented agenda before we vote on it and we’re okay.

Board Attorney Boyd Worley: Correct. Chairman Bullard, I can explain my rationale if you would like for me to. If you recall my first day on the job here was 1, July of 2021. We had a discussion at that time about adding items to the Agenda, and the rationale I had at that time is the same that I provide today. Our administration goes through a concerted effort to present items for this Body to take action on. We provide notice as a courtesy to the media and to the public so they are aware of what potential actions the Body will be taking. Our administration goes through specific entities to provide as much knowledge and information to this Board as they possibly can, so this Body can make an informed decision. Since I’ve come on board on July 1, what I have seen through items being added to the agenda, is this Body has made decisions when individual members, from my perspective, haven’t had the requisite information necessary to make an informed choice. This leads us either into litigation, that I can see at least one specific example to provide or secondly, actions for us to reconsider. That’s what I personally have seen and it puts our administration in a difficult situation to ensure this county is run effectively. That’s my rationale behind it and I’ll entertain any questions.

Commissioner Byrd: I would like to discuss it just a little bit. The county has been here many years and operated fine. Now, it seems to be all about control. This meeting should be open to the public and we should be able to bring up anything we want or need to in order to represent our districts. Every Commissioner should have that opportunity. We’re not up here every day to get everything we want to talk about on the agenda. When I was Chairman I didn’t attend the pre-agenda meetings because I felt like whatever someone wanted to put on the agenda, they could put it on there and let the Board deal with it. We need to be open-minded because we are representing the people of this county, each one of us have districts and we need to represent them. We should be able to bring up whatever our constituents have brought to us and discuss it.

Board Attorney Boyd Worley: If I may, Chairman Bullard, Commissioner Byrd brings up points, but I think if I might be able to hear from the County Manager on the build-up we have to the meetings. The opportunities to include items on the agenda up until the point we adopt the agenda, and also the procedural affects, just so that the Board and the public are aware of what steps we take.

County Manager Eddie Madden: Thank you for the opportunity. As you are aware, this Board meets twice a month and between meeting dates we have a pre-agenda meeting, where the draft of the upcoming meeting’s agenda is discussed, reviewed and developed. After that meeting is held, those members who were not in attendance, as well as the press, are provided a copy of the draft agenda. That meeting occurs on the Tuesday, prior to the Monday meeting. There is ample opportunity that given week for input from the Board, the press and others as to the items placed on the agenda for the following meeting. At the meeting, the Board is still able to add or delete any agenda items up until the Board adopts the agenda. So there are other opportunities the week prior to the meeting and even the day of the meeting for Board members to present items to be considered that night, prior to the agenda being adopted. I also have a few reasons I believe this change is important. First, not allowing motions from the floor after the agenda has been adopted maintains order. Following this process, in my opinion, instills trust between Board members and staff. It allows time for our staff to research items and present them properly to you before you make decisions. In my short time here I can provide you with examples where decisions have been made quickly and then have to be reversed at a subsequent meeting because they were not handled correctly. It allows time for the Public to be made aware of items coming up before the Board. Finally, it prevents, what I refer to as surprise motions, that often catch Board members off-guard and they’re compelled to make rash decisions, oftentimes unprepared. So, for those reasons, I think it’s a very wise and prudent thing for this Board to adopt this policy change with the understanding that if something should come up that is pressing or is an emergency and requires action before the next meeting, this Board has the luxury, under state statute, to call a meeting within 6 hours. So there’s plenty of opportunity for this Board to conduct business without inhibition and to do it in an orderly and professional manner.

Chairman Bullard: As a Commissioner, I like to know ahead of time what I need to study. If I need to pick up the phone and ask a question on any agenda item that’s in this packet I can.

County Manager Eddie Madden: Any Commissioner can add any item they want to the agenda, it is up to the Board the night of the meeting, whether or not to consider it.

Commissioner McDowell: If we choose to make an adjustment, it needs to be made before we approve the agenda. So we have up until then to ask for something to be put on the agenda, is that correct?

County Manager Eddie Madden: Yes, sir. I recall when I first accepted this position, one of my observations was a department manager, through no fault of the department manager, made a request while delivering a departmental report. I think the request was to increase fees. Well, we adopt fees by ordinance, yet the Board made a decision at the request of that department manager to increase the fees that evening, without giving the staff time to investigate the matter and make sure it complied with the adoption process. So the matter we’re addressing doesn’t necessarily have to come from the Board, it can come from the Public or a department manager making a presentation in a given meeting.

Commissioner Coleman: I’m new on the Board, I haven’t been here long, but every time I’ve had a question about anything on the agenda I’ve felt welcome to call and add on to anything. I’ve never been blackballed, scrutinized or pushed aside for any reason. I’ve called the County Manager and the Senior Advisor to the Manager on several occasions and questioned certain items that were on the agenda. They gave me answers and answered my questions to where I could make good sound decisions on the items we considered. We have to start working together for the progress of the county as a whole.

MOTION:

Vice Chairman McMillian made a motion to approve the first reading of the proposed modification to the rules of procedure, seconded by Commissioner Coleman. A roll call vote was taken with the following results:

AYES: Commissioners Watts, Smith, Coleman, McDowell, Vice Chairman McMillian, and Chairman Bullard; **and**

NAYS: Commissioner Byrd

The motion passes on a six (6) to one (1) vote.

Agenda Item #19: APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS:

Staff requested appointments, re-appointments or replacements to the following boards, committees and councils.

Legend: EB	= Entire Board
Listed Zone #	= Individual Commissioner

Zone I:	Jerome McMillian	Zone V:	Brent Watts
Zone II:	Chris Smith	Zone VI:	Ricky Bullard
Zone III:	Giles E. Byrd, Jr.	Zone VII:	Charles T. McDowell
Zone IV:	Lavern Coleman		

COMMITTEE	ZONE/ EB	PERSON(S)	EXP. DATE	BOARD ACTION
Beaver Management Program Committee	I	Vacant	----	Franklin Blanton Chris Barnhill HOLD Charles Hinson
	I	Vacant	----	
	III	Vacant	----	
	V	Vacant	----	
Columbus County Department of Aging Advisory Council	I	Sherica Powell	06/30/2021	Re-Appoint
	V	Wanda Thompson	06/30/2021	Re-Appoint
Columbus County Planning Board	III	Marshall Nichols	09/30/2021	HOLD
Juvenile Crime Prevention Council (JCPC)	I	Harriet Epps (attendance)	06/30/2022	Jeanne McDonald
	II	Heather Dowless (attendance)	06/30/2022	Mitch Nance
	V	Chip Gore (resigned)	06/30/2022	HOLD
	VII	Beverlee Nance (resigned)	06/30/2022	HOLD

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V BOARD MEETING

At 7:41 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV, and V Board Meeting, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V BOARD MEETING MINUTES:

A. September 07, 2021

MOTION:
Commissioner McDowell made a motion to approve the minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:42 P.M., Vice Chairman McMillian made a motion to adjourn the combination meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #21: COMMENTS:

Chairman Bullard opened the floor for comments. The following spoke.

A. Board of Commissioners:

- Commissioner Byrd** stated the following:
 - Not everyone thinks the same way, or at least they shouldn't.
 - There are seven good minds on this Board and we have to use them.
 - We can't be led by only being told one side of the story.
 - If you call someone to ask them a question, they're going to lead you the way they want you to go, instead of you getting down to the facts.
- Vice Chairman McMillian** stated the following:
 - I would like to thank all the Commissioners for the work they do.
- Commissioner Smith** stated the following:
 - Whether we're republican or democrat, it shouldn't matter.
 - When I vote, I vote with the county in mind.
- Commissioner McDowell** stated the following:

-I consider Mr. Monte Herring a friend, I think all of us did, and I just want to ask that we keep his family in our prayers.

5. Commissioner Coleman stated the following:

- I want to thank everybody for their prayers to help me through my sickness.
- I echo what Commissioner McDowell said about Mr. Monte Herring.
- People really need to look at this COVID vaccine, I suffered through it, and I'm thankful I received the vaccine, I believe it helped.
- I also want to say that I do read and research things for myself for these meetings and I always vote for the betterment of the county.
- I vote my convictions.

6. Chairman Bullard stated the following:

- I just want to say I love each and every one of these Commissioners up here.
- We may discuss items on the agenda but I've never pressured any of you to vote a certain way.
- You're each your own man.
- I pray for each of you every week and I pray God continues to bless this Board.
- We may have a difference of opinion but I hope that we all continue to work together.
- I'm proud of each one of you, you're doing a good job and I'm here to help you in any way I can.
- I had an opportunity to look at the historic courthouse and with all the work that's been done, it looks good.

B. County Manager:

1. Eddie Madden stated the following:

- Thanks to Stuart Carroll and the good men and women over at our maintenance department, we've successfully relocated our HUD office to the former Utilities Department Office on S Madison St.
- That has been a big success.
- Our vaccination incentive program rolled out last week, so we're anticipating an uptick in the number of employees who are vaccinated and they will be rewarded for doing so.
- We hope to have a better outcome with a proactive incentive program instead of a punitive one.
- The asbestos abatement work has wrapped up at the Historic Courthouse.
- Tomorrow the architect will be onsite working on the final design and demolition project.
- Demolishment plans are to be completed by October 29, 2021.
- We will be going out for bids no later than December 1st.
- We have interviews for the Assistant County Manager taking place this Thursday along with other meetings that are already on the schedule.
- I'm pleased to tell you that the Local Government Commission granted our application for a time extension on the Whiteville City School project and we are fortunate that our lender has lowered the interest rate to 1.49%.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE:

At 7:51 P.M., Commissioner Coleman made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11(A)(3) Attorney-Client Privilege, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #22: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (A)(3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 8:59 P.M., Commissioner McDowell made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Coleman. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Bullard requested Amanda Prince, Staff Attorney and Deputy Clerk to Board, to orally read the Closed Session General Account. Ms. Prince orally read the following: “The County Commissioners discussed possible future litigation with Kay Stephens, Boyd Worley and Eddie Madden. No action was taken.”

Commissioner Byrd made a motion to approve the Closed Session General Account, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #23: EMERGENCY SERVICES – APPROVAL OF EMERGENCY MANAGEMENT CONTRACT:

Eddie Madden, County Manager, requested Board Approval of the Emergency Management Contract with Dr. Peter R. Chambers, M.D.



I, Amanda B. Prince, Deputy Clerk to the Columbus County Commissioners, hereby certify that Peter R. Chambers, M.D., was appointed by the Columbus County Board of Commissioners to the position of Medical Director for the county at the September 20, 2021 regular meeting of Commissioners.

Amanda B. Prince, Deputy Clerk to the
Columbus County Board of Commissioners

**STATE OF NORTH CAROLINA
COUNTY OF COLUMBUS**

HEALTH PROFESSIONAL CONTRACT

THIS CONTRACT, entered into this 20th day of September, 2021, by and between the COUNTY OF COLUMBUS (hereinafter called "COUNTY"), and DR. PETER R. CHAMBERS, M.D., (hereinafter called "MEDICAL DIRECTOR"), whose principal office and place of business is in Columbus County;

W I T N E S S E T H :

WHEREAS COUNTY has implemented an Emergency Services System to provide Emergency Medical Services and E- 911 service in Columbus County and;

WHEREAS, MEDICAL DIRECTOR has agreed to provide medical consultation and direction in support of COUNTY'S Emergency Medical System and the E-9-1-1 Emergency Medical Dispatch (EMD) program;

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. Scope of Services. MEDICAL DIRECTOR shall provide the services set forth in Schedule "A," attached hereto and made a part hereof by reference. MEDICAL DIRECTOR will devote such time as reasonably necessary to fulfill the responsibilities set forth herein. MEDICAL DIRECTOR shall be allowed to continue to engage in the private, or other, practice of medicine when not performing duties required of this Contract.
2. Term of Agreement. The term of this Contract shall be three (3) years beginning September 21, 2021 and ending June 30, 2024, subject to prior termination pursuant to Section 23.
3. Payment. County shall pay MEDICAL DIRECTOR for services rendered pursuant to this Contract the sum of FIFTEEN THOUSAND DOLLARS AND NO/100 (\$15,000.00), to be paid in monthly payments of ONE THOUSAND TWO HUNDRED FIFTY AND NO/100 (\$1,250.00) each commencing in the month of September, 2021.

4. Exclusive Agreement. This Contract is exclusive. COUNTY does not reserve the right to contract with other medical directors to perform same or similar duties during the duration of this Contract. MEDICAL DIRECTOR, however, is not exclusively bound to COUNTY, and MEDICAL DIRECTOR is free to pursue other private employment on either a full or part time basis.

5. Minimum Qualifications. Professional, or Professional's employees, shall possess and maintain the minimum qualifications set forth in Schedule B attached hereto and made a part hereof by reference.

6. Independent Contractor. MEDICAL DIRECTOR acknowledges that, in entering into this Contract and providing services, MEDICAL DIRECTOR is acting as an independent contractor. Neither MEDICAL DIRECTOR nor his or her employees, members or personnel shall be deemed or construed to be employees of COUNTY at any time during the duration of this Contract. MEDICAL DIRECTOR shall be solely responsible for payment of all required state and federal taxes and shall provide such documentation to COUNTY as COUNTY deems necessary to meet any and all federal and state tax guidelines regarding employment contract employees.

As such, MEDICAL DIRECTOR is not entitled to, nor shall be eligible for, any benefits provided by COUNTY to any of its permanent or temporary employees, including but not limited to vacation leave, sick leave, retirement, longevity and group insurance.

7. Indemnity. MEDICAL DIRECTOR shall indemnify and hold COUNTY, its agents and employees, harmless against any loss and all claims, demands, causes of actions, or other liability, including attorneys' fees, on account of contract or personal injuries or death or on account of property damages arising out of or relating to the work to be performed by MEDICAL DIRECTOR hereunder, resulting from the negligence of or the willful act or omission of MEDICAL DIRECTOR, his/her agents, employees and subcontractors.

COUNTY hereby agrees it shall indemnify and hold MEDICAL DIRECTOR harmless from all claims, demands causes of actions, or other liability, including attorney's fees, resulting from or on account of personal injuries or death, or on account of property damages arising out of or relating to the work to be performed by COUNTY's Emergency Medical System and 9-1-1 employees hereunder, resulting from the negligence of COUNTY's Emergency Medical System and 9-1-1 communication employees.

8. Insurance. COUNTY shall furnish and maintain without cost or expense to MEDICAL DIRECTOR errors and omissions coverage providing liability limits in the minimum amount of TWO MILLION AND NO/100 DOLLARS (\$2,000,000.00) annual aggregate. COUNTY shall have its insurance agent and/or company furnish to MEDICAL DIRECTOR a certificate of insurance evidencing the existence of such coverage, and providing for fifteen (15) days notice of any material change in coverage.

9. Certificates and Notice of Cancellation. Before commencing work under this Contract, or within a reasonable time thereafter, both parties hereto shall furnish, each to the other, with certificates of all insurance required hereunder.

Certificates shall indicate the type, amount, class of operations covered, effective date and expiration date of all policies, and shall contain the following statement:

"The insurance covered by this certificate will not be canceled or materially altered, except after thirty (30) days written notice has been received by County".

The Certificate of Insurance, naming COUNTY as an additional insured, shall be further evidenced by an actual endorsement furnished to COUNTY from the insurer within thirty (30) days of the signing of this Contract or a reasonable time thereafter, between MEDICAL DIRECTOR and COUNTY.

10. Business Associate Agreement. MEDICAL DIRECTOR shall be considered a Business Associate of the Columbus County Health Department, as defined in Sections 261 through 264 of the federal Health Insurance Portability and Accountability Act (HIPAA Privacy Rule), and as such shall sign a Business Associate Agreement with the Columbus County Health Department.

11. Extra Work. COUNTY and MEDICAL DIRECTOR shall negotiate and agree upon the value of any extra work prior to the issuance of a Change Order covering said extra work. Such Change Order shall set forth the corresponding adjustment, if any, to the Contract Price and Contract Time.
12. Conflict of Interest. No paid employee of COUNTY shall have a personal or financial interest, direct or indirect, as a contracting party or otherwise, in the performance of this Contract.
13. Subcontracts. MEDICAL DIRECTOR shall utilize no subcontractors for carrying out the services to be performed under this Contract without the written approval of COUNTY.
14. Binding Effect. This Contract shall be binding upon the parties hereto, and their heirs, successors, executors, administrators and assigns.
15. Further Actions. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this Contract.
16. Inclusive Terms. Use of the masculine herein shall include the feminine and neuter, and the singular shall include the plural.
17. Governing Law. All of the terms and conditions contained herein shall be interpreted in accordance with the laws of the State of North Carolina.
18. Notices. All notice required hereunder to be sent to either party shall be sent to the following designated addresses, or to such other address or addresses as may hereafter be designated by either party by mailing of written notice of such change of address, by Certified Mail, Return Receipt Requested:

To COUNTY:

Columbus County Attorney
Attention: Amanda Prince
 111 Washington Street
 Whiteville, North Carolina 28472

To MEDICAL DIRECTOR:

Peter R. Chambers, M.D.

19. Assignability. It is mutually agreed by the parties hereto that this Contract is not transferable and shall not be assigned by either party without the written consent of the other party to this Contract.
20. Nondiscrimination. MEDICAL DIRECTOR will take affirmative action not to discriminate against any employee or applicant for employment or otherwise illegally deny any person participation in or the benefits of the activities which are the subject of this Contract, because of race, creed, color, sex, age, disability, or national origin.
21. Non-appropriation. All funds for payment by COUNTY under this Contract are subject to the availability of any annual appropriation for this purpose by the Columbus County Board of Commissioners (hereinafter referred to as "Board"). In the event of non-appropriation of funds by the Board for the services provided under this Contract, COUNTY will terminate this Contract, without termination charge or liability, on the last day of the then-current fiscal year or when the appropriation made for then-current year for the services/items covered by this Contract is spent, whichever occurs first. If at any time funds are not appropriated for the continuance of this Contract, cancellation shall be accepted by MEDICAL DIRECTOR on thirty (30) days' prior written notice, but failure to give such notice shall be of no effect and COUNTY shall not be obligated under this Contract beyond the date of termination.
22. Amendments. This Contract shall not be modified or otherwise amended except in writing signed by the parties.
23. Termination. This Contract may be terminated at any time by either party, without penalty, provided that written notice of such termination is furnished to the other party at least sixty (60) days prior to termination. Net payment shall be appropriated at the date of termination.
24. Entire Agreement. This Contract constitutes the entire understanding between the parties and supersedes all prior and independent agreements

between the parties covering the subject matter hereof. Any change or modification of this Contract must be in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused the execution of the foregoing instrument, by authority duly given and in duplicate originals.

COUNTY OF COLUMBUS

By: *Ricky Bullard*
Ricky Bullard, Chairman
Columbus County Commissioners

ATTESTED BY:

Amanda B. Prince
Amanda B. Prince
Deputy Clerk to the Board

MEDICAL DIRECTOR

Peter R. Chambers
Peter R. Chambers, M.D.

Approved as to form:

Amanda B. Prince
Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Jay Weatherman
County Finance Officer

STATE OF NORTH CAROLINA
COUNTY OF COLUMBUS

I, *Paulette A. Varnam*, a Notary Public of *Brunswick* County and said State hereby certify Amanda B. Prince, who being by me duly sworn, says that she is the Deputy Clerk of the Board of Commissioners of Columbus County; recognizes the official seal of the Board; is acquainted with Ricky Bullard, who is Chairman of the Board; that she witnessed the signature of the Chairman and the affixation of the official seal of the Board to the foregoing instrument in the presence of the Chairman of the Board, in accordance with the order of the Board.

WITNESS my hand and official seal or stamp, this the *20th* day of *September* 2021.

My Commission Expires: *8/18/2022*
Paulette A. Varnam
Notary Public

PAULETTE A. VARNAM
NOTARY PUBLIC
BRUNSWICK COUNTY, NC

NORTH CAROLINA
COLUMBUS COUNTY

I, *Gail E. Edwards*, a Notary Public of the State aforesaid and County of *Columbus*, certify that Peter R. Chambers personally came before me this day and acknowledged the due execution of the foregoing instrument.

WITNESS my hand and official seal, this *20th* day of *September* 2021.

My commission expires: *March 11, 2023*
Gail E. Edwards
Notary Public

GAIL E EDWARDS
NOTARY PUBLIC
Columbus County
North Carolina

SCHEDULE A

SCOPE OF SERVICES

1. MEDICAL DIRECTOR shall have ultimate responsibility for all medical issues concerning the Emergency Medical Services System (i.e. Emergency Medical Services and 9-1-1 communications). MEDICAL DIRECTOR shall investigate and provide feedback concerning complaints or concerns regarding the quality of Advanced Life Support care.
2. MEDICAL DIRECTOR shall be responsible to, but not governed by, other agencies and persons involved with the Columbus County Emergency Services System (e.g. Emergency Services Director, Columbus County Audit & Review Committee, Columbus County Medical Society).
3. MEDICAL DIRECTOR shall be responsible for reviewing and approving local and state forms and records relating to the certification, and re-certification, of personnel in the Columbus County Emergency Services System.
4. MEDICAL DIRECTOR shall assume ultimate responsibility for evaluating the medical competency of all personnel in the Columbus County Emergency Medical Services System. MEDICAL DIRECTOR shall have the authority to remove any of the above personnel from performance at their respective level of certification, or lower levels of certification, at MEDICAL DIRECTOR's discretion.
5. MEDICAL DIRECTOR shall review and approve the level of certification for all Advanced Life Support personnel before allowing them to practice in the field.
6. MEDICAL DIRECTOR shall review all educational components of the local Advanced Life Support program including, but not limited to, on-going continuing medical education and re-certification courses such as PALS, ACLS, and BTLIS.
7. MEDICAL DIRECTOR shall participate in the development, implementation, and maintenance of an Emergency Medical Services and Emergency Medical Dispatch performance improvement program.
8. MEDICAL DIRECTOR shall meet with the administration of the Emergency Services Department. The parties involved shall mutually agree upon the date and time of said meeting(s).

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9. Other reasonable and necessary duties that reflect nationally recognized responsibilities of an Emergency Medical Services Medical Director. The National Association of Emergency Medical Services Physicians and American College of Emergency Physicians guidelines for Medical Directors shall serve as a guideline in this matter.
 10. MEDICAL DIRECTOR shall appoint any Assistant Medical Director as deemed necessary and this Assistant Medical Director shall report directly to MEDICAL DIRECTOR.

SCHEDULE B

MEDICAL DIRECTOR shall have graduated from an approved school of medicine, be properly and currently licensed to practice medicine in the State of North Carolina and must have a valid North Carolina driver's license.

MEDICAL DIRECTOR shall have considerable knowledge of the practice and principles of medicine, preventive measures, community resources and other standards of public health.

MEDICAL DIRECTOR shall have knowledge of state and federal guidelines for recommended medical practice and have working knowledge of the laws, ordinances, standards and regulations pertaining to the duties and responsibilities stated herein.

MEDICAL DIRECTOR shall have performance aptitudes which include:

- Ability to maintain credibility in the community, to deal tactfully and courteously with the general public and employees of COUNTY and be culturally sensitive.
 - Ability to perform work involving considerable interaction with children, families and community agencies.
 - Ability to exercise judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory, judgmental or subjective criteria, as opposed to that which is clearly measurable or verifiable.
 - Ability to perform tasks requiring exertion of light physical effort in sedentary to light work; may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds) for such tasks as moving supplies or equipment. May involve lifting, holding and restraining children of heavier weight. May involve extended periods of time standing, stooping, sitting and stretching.
 - Ability to perform work requiring extended periods of repetitive motions that include lifting, fingering, grasping, flipping, handling records, papers and supplies for such tasks as using medical and standard office equipment. Must be able to climb steps and balance oneself in narrow spaces. Work requires manual dexterity to include the ability to apply pressure with fingers and hands in performing such tasks as teeth extractions and other dental practices.
-
- Ability to perform work requiring visual perception and discrimination for providing medical services, operating clinic machines, computer screen and medical records. Ability to observe client and environment to identify problems. Work requires oral communications ability, including talking and hearing.

Mental skills required include excellent mental concentration and alertness. Must have ability to work independently. Must have ability to follow oral and written instructions and explain instructions to others. Must have ability to use judgment in determining treatment plan and appropriate referrals. Must have ability to problem-solve and facilitate interventions. Must have ability to develop long-range and short-term goals for development of medical services.

Must have ability to perform work within unique environmental conditions.

Subject to performing work in both inside and outside environment, but not substantially exposed to adverse environmental conditions.

May be exposed to cleaning chemicals at times such as inhalants and deodorizers. Potential for biohazard exists, especially from communicable disease. Must be able to assess situation and determine correct protective equipment. Shall follow established infection control and blood pathogen policy. Shall use extreme caution and follow written procedures when performing duties that could lead to injury or exposure.

Shall report and/or follow-up reports of unsafe work practices. Must be aware of safety hazards at assigned work sites. Must report unsafe conditions to appropriate personnel.

MOTION:

Commissioner Smith made a motion to terminate our existing contract with Dr. Dell’Aria as the Medical Director and that we hire a new Medical Director, Dr. Chambers effective immediately, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #24: ADJOURNMENT:

At 9:01 P.M., Commissioner Smith made a motion to adjourn, seconded Vice Chairman McMillian. The motion unanimously passed. These minutes were recorded by Amanda Prince, Staff Attorney and Deputy Clerk to Board, and typed by LaToya Williams.

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Monday, September 20, 2021
7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Giles E. Byrd
Brent Watts
Charles T. McDowell
Lavern Coleman

APPOINTEES PRESENT:

Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Deputy Clerk to Board**
Jay Leatherman, **Interim Finance Officer**

MEETING CALLED TO ORDER:

At 7:41 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus County Water and Sewer District I Board Meeting to order.

Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT I BOARD MEETING MINUTES:

September 07, 2021 Columbus County Water and Sewer District I Board Meeting

Commissioner McDowell made a motion to approve the September 07, 2021 Columbus County Water and Sewer District I Board Meeting Minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:42 P.M., Vice Chairman McMillian made a motion to adjourn, seconded by Commissioner Smith. The motion unanimously passed.

AMANDA B. PRINCE, Staff Attorney/Deputy Clerk

RICKY BULLARD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Monday, September 20, 2021
7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Giles E. Byrd
Brent Watts
Charles T. McDowell
Lavern Coleman

APPOINTEES PRESENT:

Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Deputy Clerk to Board**
Jay Leatherman, **Interim Finance Officer**

MEETING CALLED TO ORDER:

At 7:41 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District II Board Meeting to order.

Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT II BOARD MEETING MINUTES:

September 07, 2021 Columbus County Water and Sewer District II Board Meeting

Commissioner McDowell made a motion to approve the September 07, 2021 Columbus County Water and Sewer District II Board Meeting Minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:42 P.M., Vice Chairman McMillian made a motion to adjourn, seconded by Commissioner Smith. The motion unanimously passed.

AMANDA B. PRINCE, Staff Attorney/Deputy Clerk

RICKY BULLARD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Monday, September 20, 2021
7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Giles E. Byrd
Brent Watts
Charles T. McDowell
Lavern Coleman

APPOINTEES PRESENT:

Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Deputy Clerk to Board**
Jay Leatherman, **Interim Finance Officer**

MEETING CALLED TO ORDER:

At 7:41 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District III Board Meeting to order.

Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT III BOARD MEETING MINUTES:

September 07, 2021 Columbus County Water and Sewer District III Board Meeting

Commissioner McDowell made a motion to approve the September 07, 2021 Columbus County Water and Sewer District III Board Meeting Minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:42 P.M., Vice Chairman McMillian made a motion to adjourn, seconded by Commissioner Smith. The motion unanimously passed.

AMANDA B. PRINCE, Staff Attorney/Deputy Clerk

RICKY BULLARD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Monday, September 20, 2021
7:41 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Giles E. Byrd
Brent Watts
Charles T. McDowell
Lavern Coleman

APPOINTEES PRESENT:

Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Deputy Clerk to Board**
Jay Leatherman, **Interim Finance Officer**

MEETING CALLED TO ORDER:

At 7:41 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District IV Board Meeting to order.

Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT IV BOARD MEETING MINUTES:

September 07, 2021 Columbus County Water and Sewer District IV Board Meeting

Commissioner McDowell made a motion to approve the September 07, 2021 Columbus County Water and Sewer District IV Board Meeting Minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:42 P.M., Vice Chairman McMillian made a motion to adjourn, seconded by Commissioner Smith. The motion unanimously passed.

AMANDA B. PRINCE, Staff Attorney/Deputy Clerk

RICKY BULLARD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Monday, September 20, 2021
7:41 P.M.

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
 Jerome McMillian, **Vice Chairman**
 Chris Smith
 Giles E. Byrd
 Brent Watts
 Charles T. McDowell
 Lavern Coleman

APPOINTEES PRESENT:

Boyd Worley, **Board Attorney**
 Amanda B. Prince, **Staff Attorney/Deputy Clerk to Board**
 Jay Leatherman, **Interim Finance Officer**

MEETING CALLED TO ORDER:

At 7:41 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District V Board Meeting to order.

Agenda Item #20: COLUMBUS COUNTY WATER and SEWER DISTRICT V BOARD MEETING MINUTES:

September 07, 2021 Columbus County Water and Sewer District V Board Meeting

Commissioner McDowell made a motion to approve the September 07, 2021 Columbus County Water and Sewer District V Board Meeting Minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:42 P.M., Vice Chairman McMillian made a motion to adjourn, seconded by Commissioner Smith. The motion unanimously passed.

AMANDA B. PRINCE, Staff Attorney/Deputy Clerk

RICKY BULLARD, Chairman