

COLUMBUS COUNTY BOARD OF COMMISSIONERS



AGENDA -and- BACKUP

Monday, November 02, 2020

6:30 P.M.

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PUBLIC HEARING -

Application for 2020 Community Development Block Grant Coronavirus Funding: The purpose of the Public Hearing is to advise the public of the activities included in the proposed Community Development Block Grant Coronavirus (CDBG-CV) application for funding.

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1. **Meeting Called to Order:** Chairman P. Edwin Russ
2. **Invocation:** Commissioner James E. Prevatte
3. **Pledge of Allegiance:** Commissioner Giles E. Byrd
4. **Board Minutes Approval:**
 - A. October 05, 2020 Regular Session Minutes; **and**
 - B. October 21, 2020 Special Called Meeting.
5. **Economic Development - Departmental Update:** Dr. Gary Lanier, Economic Development Director, will deliver a departmental Update. *Pages: 03 - 16*
6. **Proclamation - Proclamation of Appreciation and Recognition to Jamika M. Lynch:** Kimberly Smith, Columbus County Health Director, is requesting Board's approval and adoption, to be presented at a later date. *Pages: 17 - 18*
7. **Proclamation - Proclamation of Recognition and Appreciation to Deputy Drew Zehnder:** Chairman P. Edwin Russ is requesting Board approval and adoption, to be presented at a later date. *Pages: 19 - 20*
(Chairman Russ will be present to explain and answer any questions the Commissioners may have.)
8. **Proclamation - Proclamation of Recognition and Appreciation to Firefighter Cliff Hawley:** Commissioner James E. Prevatte is requesting Board approval and adoption, to be presented at a later date. *Pages: 21 - 22*
(Commissioner Prevatte will be present to explain and answer any questions the Commissioner may have.)

9. **Proclamation - Proclamation of Recognition and Memorial of Billy Gene Six:** Commissioner Giles E. Byrd, is requesting Board approval and adoption. *Pages: 23 - 24*
(Commissioner Byrd will be present to explain and answer any questions the Commissioners may have.)
10. **Resolution - Resolution Leasing Property to Families First, Incorporated, and Lease Agreement:** Michael Stephens, County Manager, is requesting Board approval and adoption of the Resolution, and the Lease Agreement. *Pages: 25 - 32*
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
11. **Sheriff - Acceptance of State Archives of North Carolina Government Records Retention Section:** The Honorable Sheriff Jody Greene is requesting Board approval and Chairman's signature. *Pages: 33 - 36*
12. **Purchasing - Update of Purchase Order Policy III-2:** Stuart Carroll, Purchasing Director, is requesting Board approval of this update. **(This will be the first reading.)** *Pages: 37 - 40*
13. **Purchasing - Update of Purchase Order Policy III-6 Credit Card Procedure/Application:** Stuart Carroll, Purchasing Director, is requesting Board approval of this update. **(This will be the first reading.)** *Pages: 41 - 44*
14. **Purchasing - Establish a Bid Protest Procedure:** Stuart Carroll, Purchasing Director, is requesting Board approval to establish a Bid Protest Procedure. **(This will be the first reading.)** *Pages: 45 - 48*
15. **Planning - Agreement between County and N-Focus Planning and Design, Incorporated, for Update of Columbus County Land Regulations Ordinance and Code of Ordinances:** Samantha Alsup, Planning Director, is requesting Board approval of this Agreement at the cost of \$9,120.00. *Pages: 49 - 54*
16. **Planning - Agreement between County and N-Focus Planning and Design, Incorporated, to provide consulting services on an as-needed basis:** Samantha Alsup, Planning Director, is requesting Board approval of this Agreement up to \$5,000.00. *Pages: 55 - 62*
17. **Soil and Water Conservation - Revised Grant Project Ordinance for Additional \$164,000.00 for Watershed Restoration Projects:** Edward E. Davis, Columbus Soil and Water Conservation Director, is requesting Board approval. *Pages: 63 - 64*
18. **Soil and Water Conservation - Increase the Beaver Bounty to \$60.00:** Edward E. Davis, Soil and Water Conservation Director, is requesting the Board to allow the increase. *Page: 65*
19. **M.I.S. - Quote from SKC Communications for \$25,247.76:** Alan James, M.I.S. Director, is requesting Board approval of the quote from SKC Communications. *Pages: 67 - 72*

20. **Administration - Approval of Documents for the CDBG-CV Application:** Michael Stephens, County Manager, is requesting Board approval of the documents for the CDBG-CV Application. **(The required Public Hearing #2 was held on this date at 6:30 P.M. before the meeting.)** *Pages: 73 - 88*
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
21. **Governing Body - Discussion and Clarification of Donated Equipment:** Commissioner Bullard is requesting a discussion be conducted relative to the donation to the North Carolina State Highway Patrol for the VIPER Radio System. *Pages: 89 - 92*
(Commissioner Bullard will be present to explain and answer any questions the Commissioners may have.)

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

22. **Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting Minutes:**

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting **(5 Sets)**
23. **Columbus County Water and Sewer Districts I, II, III, IV and V - Discussion of Section 28: Termination Clause:** Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules. *Pages: 93 - 94*
(Commissioner Burroughs will be present to explain and answer any questions the Commissioners may have.)
24. **Columbus County Water and Sewer Districts I, II, III, IV and V - Locators Approval for Use of Article 44 Sales Tax (USIC):** Harold Nobles, Public Utilities Director, is requesting Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract. **(See Insert.)** *Page: 95*
25. **Columbus County Water and Sewer District IV - Interlocal Agreement for Emergency Connection at the Brunswick-Columbus International Park:** Dr. Gary Lanier, Economic Development Director, is requesting Board approval of the Interlocal Agreement. *Pages: 97-107*

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING

- 26. **Public Input (by telephone, e-mail or letter).**
- 27. **Consent Agenda Items:** *Pages:109-142*
 - A. Budget Amendments; **and** **Pages: 109-136**
 - B. Tax Refunds and Releases. **Pages: 137-142**
- 28. **Comments:**
 - A. Department Managers;
 - B. Board of Commissioners;
 - C. County Manager; **and**
 - D. County Attorney.
- 29. **Closed Session in Accordance with N.C.G.S. § 143.11(a))(5) (i) Real Estate**
- 30. **Adjournment**