

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, November 02, 2020****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and the regularly scheduled meeting, it being the first Monday.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
 Jerome McMillian, **Vice Chairman**
 James E. Prevatte
 Giles E. Byrd
 Trent Burroughs
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
 Amanda B. Prince, **County Attorney**
 June B. Hall, **Clerk to Board**

APPOINTEE ABSENT:

Bobbie Faircloth, **Finance Officer**

6:30 P.M.**PUBLIC HEARING -**

Application for 2020 Community Development Block Grant Coronavirus Funding: The purpose of the Public Hearing is to advise the public of the activities included in the proposed Community Development Block Grant Coronavirus (CDBG-CV) application for funding.

TIME PUBLIC HEARING OPENED:

At 6:30 P.M., Chairman P. Edwin Russ opened the Public Hearing and stated this is for the Application for 2020 Community Development Block Grant Coronavirus Funding. The purpose of the Public Hearing is to advise the public of the activities included in the proposed Community Development Block Grant Coronavirus (CDBG-CV) application for funding.

COMMENTS:

No comments were received either orally or written.

INFORMATION BY ATTORNEY:

Amanda B. Prince, County Attorney, provided the following information for the 2020 Community Development Block Grant Coronavirus Funding.

CDBG-CV Project Description**November 2, 2020****Public Services**

1. The rent and utility project will take applications from residents requesting assistance for rental payments or utility bill payments for up to 6 months. Applicants must be low-moderate income to be eligible. Assistance will be provided on a case-by-case basis after income has been verified. The budget for rent and utility payments is \$236,000. Service delivery is \$50,400. This is for reviewing applications and verifying income and the need for rent and utility payments.
2. The food bank project proposes to have money available to buy food for community groups that are interested in distributing the food. These groups could be food banks, churches, etc. All food distributed through this program must go to low-moderate income people. The group distributing the food will be required to verify incomes prior to giving out food.

Economic Development

1. The economic development portion of the project is proposed to provide money for construction and renovation on an existing building. An existing business plans to repurpose the building for another use and will be required to provide jobs to low-moderate income individuals as a condition of receiving the assistance. Commercial upgrades to the building include a new roof, ceiling, UST, boiler, tile removed, upgrade of electrical and remove asbestos. The estimated cost is \$216,100. Technical services are expected to cost approximately \$38,900. They include engineering, design, bidding out project, etc.

This is a proposed budget for this application. Should the county be awarded these funds, the funding agency may request additional budget modifications.

Columbus County 2020 CDBG-CV Public Hearing Speaking Notes

1. The purpose of this public hearing is to advise the public of the activities included in the proposed Community Development Block Grant Coronavirus (CDBG-CV) application for funding.
2. The County intends to apply for the maximum grant amount of \$900,000 Designed to help communities prepare, prevent, or respond to the health and economic impacts of COVID-19.
3. Must benefit Low-Moderate Income persons.
3. Examples of eligible activities:
 - o Public service
 - Payments to prevent evictions and utility disconnections
 - Food distribution
 - o Public Facilities
 - Broadband service and enhancing internet access that supports increased connectivity to schools, jobs, and healthcare.
 - Can also be building rehabilitation or improvements to support activities such as repurposing buildings into patient treatment centers. ○ ○

Economic development to support small businesses that manufacture medical supplies and to help small businesses impacted by COVID create and retain jobs.
4. The County's application will be requesting funding to provide assistance to food banks throughout the county which serve LMI families, provide rental and utility assistance for LMI citizens, and provide economic assistance for a business that will create jobs for LMI persons.

TIME PUBLIC HEARING CLOSED:

At 6:35 P.M., Commissioner Bullard made a motion to close the Public Hearing, seconded by Commissioner Byrd. The motion unanimously passed.

6:35 P.M.

REGULAR SESSION:

Agenda Items #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:35 P.M., Chairman P. Edwin Russ called the November 02, 2020 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner James E. Prevatte.. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Giles E. Byrd.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner McDowell made a motion to approve the October 05, 2020 Regular Session Minutes, as recorded, and the October 21, 2020 Special Called Meeting Minutes, as recorded, seconded by Vice Chairman Jerome McMillian. The motion unanimously passed.

Agenda Item #5: ECONOMIC DEVELOPMENT - DEPARTMENTAL UPDATE:

Dr. Gary Lanier, Economic Development Director, delivered the following departmental Update.

Commissioner Prevatte made a motion to accept the Economic Development Departmental Update, seconded by Vice Chairman McMillian. The motion unanimously passed.

Due to the volume of this information, a copy will be kept on file in the Economic Development Office and the Clerk to the Board's Office, for review.

Agenda Item #6: PROCLAMATION - PROCLAMATION of APPRECIATION and RECOGNITION to JAMIKA M. LYNCH:

Kimberly Smith, Columbus County Health Director, requested Board's approval and adoption of the following Proclamation of Appreciation and Recognition to Jamika M. Lynch, to be presented at a later date.

**PROCLAMATION of APPRECIATION and RECOGNITION
to
JAMIKA M. LYNCH**

WHEREAS, the definition of educate is to give intellectual, moral, and social instruction;
and

WHEREAS, empowerment is the process of becoming stronger and more confident,
and

WHEREAS, JAMIKA M. LYNCH has played a critical role in the success of public health education efforts in Columbus County by educating and empowering adolescents to make healthy choices – her success and dedication can be shown by highlighting that:

- She has provided adolescent health education for schools and non-profits in Columbus County for more than eight years;
- Her work in public health has received North Carolina funding for more than eight years;
- She has worked with thousands of adolescents in Columbus County during her tenure;
- She has received the Bravery Award from SHIFT NC for her success facilitating the Making Proud Choices! Program in Columbus County;
- She has been invited to speak at numerous public health and health education conferences due to the success of her programs; **and**

WHEREAS, with past involvement and work rendered, we would like to recognize and show our appreciation for her genuine help to the adolescents and families of Columbus County.

NOW, THEREFORE, BE IT PROCLAIMED that the Columbus County Board of Commissioners proudly presents this Proclamation of Appreciation and Recognition to **JAMIKA M. LYNCH** for her many years of help and true dedication.

ADOPTED this the 2nd day of November, 2020.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ P. EDWIN RUSS, Chairman

/s/ JAMES E. PREVATTE

/s/ TRENT BURROUGHS

/s/ CHARLES T. McDOWELL

/s/ MICHAEL H. STEPHENS, County Manager

/s/JEROME McMILLIAN, Vice Chairman

/s/ GILES E. BYRD

/s/ RICKY BULLARD

ATTESTED BY:

/s/ JUNE B. HALL, Clerk to the Board

/s/ AMANDA B. PRINCE, County Attorney

Commissioner Byrd made a motion to approve and adopt the Proclamation of Appreciation and Recognition to Jamika M. Lynch, seconded by Commissioner Burroughs. The motion

unanimously passed.

Agenda Item #7: PROCLAMATION - PROCLAMATION of RECOGNITION and APPRECIATION to DEPUTY DREW ZEHNDER:

Chairman P. Edwin Russ requested Board approval and adoption of the following Proclamation of Recognition and Appreciation to Deputy Drew Zehnder, to be presented at a later date.

**PROCLAMATION OF RECOGNITION and APPRECIATION
to
DEPUTY DREW ZEHNDER**

WHEREAS, during the course of performing his duties on September 26, 2020, **DEPUTY DREW ZEHNDER** was traveling on Seven Creeks Highway and observed someone on the porch of a residence trying to flag him down; **and**

WHEREAS, as soon as physically possible, he turned his vehicle around and went to the residence and observed a large amount of smoke at the front door, and was advised there was a male inside; **and**

WHEREAS, through keen observation and proper training, law and emergency, the officer observed an unresponsive male on a couch and carried the male out of the house for safety, and was able to get the male to respond after administering sternum rubs; **and**

WHEREAS, **DEPUTY ZEHNDER** grabbed his fire extinguisher from his patrol vehicle, entered the residence to extinguish the fire which resulted from a pot on the stove; **and**

WHEREAS, as a result of quick thinking, proper training and sound reaction, his courage and bravery saved this individual’s life.

NOW, THEREFORE, BE IT PROCLAIMED, we, the Columbus County Board of Commissioners are very honored to present this document to **DEPUTY DREW ZEHNDER** for recognition of his devotion to mankind and life-saving techniques and to show our appreciation.

APPROVED and ADOPTED this the 2nd day of November, 2020.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **P. EDWIN RUSS**, Chairman

/s/ **JAMES E. PREVATTE**

/s/ **TRENT BURROUGHS**

/s/ **CHARLES T. McDOWELL**

/s/ **MICHAEL H. STEPHENS**, County Manager

/s/ **JEROME McMILLIAN**, Vice Chairman

/s/ **GILES E. BYRD**

/s/ **RICKY BULLARD**

ATTESTED BY:

/s/ **JUNE B. HALL**, Clerk to the Board

/s/ **AMANDA B. PRINCE**, County Attorney

Commissioner Byrd made a motion to approve and adopt the Proclamation of Recognition and Appreciation to Deputy Drew Zehnder, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #8: PROCLAMATION - PROCLAMATION of RECOGNITION and APPRECIATION to FIREFIGHTER CLIFF HAWLEY:

Commissioner James E. Prevatte requested Board approval and adoption of the following Proclamation of Recognition and Appreciation to Firefighter Cliff Hawley, to be presented at a later date.

**PROCLAMATION OF RECOGNITION and APPRECIATION to
FIREFIGHTER CLIFF HAWLEY**

WHEREAS, on September 26, 2020, **Firefighter Cliff Hawley** was at the scene of a residence on Seven Creeks Highway which entailed heavy smoke and an unresponsive male on the

couch inside the dwelling; **and**

WHEREAS, after his observation of the situation at hand, he re-entered the structure along with Deputy/Firefighter Zehnder, to aide in extinguishing the fire, and to save the residence from further damage; **and**

WHEREAS, through keen observation and proper training, law and emergency, the firefighter was immediately aware of the procedures to take in this situation; **and**

WHEREAS, *Firefighter Cliff Hawley* responded in a calm and timely manner which is a result from proper training, attentiveness and love for mankind; **and**

WHEREAS, as a result of quick thinking, proper training and sound reaction, his courage and bravery saved this individual's place of residence.

NOW, THEREFORE, BE IT PROCLAIMED, we, the Columbus County Board of Commissioners are very honored to present this document to **FIREFIGHTER CLIFF HAWLEY** for recognition and appreciation of his devotion to mankind, and life-saving techniques, and to show our appreciation.

APPROVED and ADOPTED this the 2nd day of November, 2020.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ *P. EDWIN RUSS*, Chairman

/s/ *JAMES E. PREVATTE*

/s/ *TRENT BURROUGHS*

/s/ *CHARLES T. McDOWELL*

/s/ *MICHAEL H. STEPHENS*, County Manager

/s/ *JEROME McMILLIAN*, Vice Chairman

/s/ *GILES E. BYRD*

/s/ *RICKY BULLARD*

ATTESTED BY:

/s/ *JUNE B. HALL*, Clerk to the Board

/s/ *AMANDA B. PRINCE*, County Attorney

Commissioner Byrd made a motion to approve and adopt the Proclamation of Recognition and Appreciation to Firefighter Cliff Hawley, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #9: PROCLAMATION - PROCLAMATION of RECOGNITION and MEMORIAL of BILLY GENE SIX:

Commissioner Giles E. Byrd, requested Board approval and adoption of the following Proclamation of Recognition and Memorial of Billy Gene Six.

PROCLAMATION of RECOGNITION and Memorial of BILLY GENE SIX

WHEREAS, as we travel though life, we witness individuals who have hearts of gold and place needs of others before their own needs; **and**

WHEREAS, in the Hallsboro area of Columbus County, a golden individual abided with unselfish traits, namely **BILLY GENE SIX**; **and**

WHEREAS, the named person exhibited the following traits as a genuine individual:

- ❁ Member of the Hallsboro Volunteer Fire Department;
- ❁ Participation in the Farmers Union Community Watch Program;
- ❁ Organ donor for the benefit of anyone in need;
- ❁ Always a pleasant and sweet smile for people; **and**
- ❁ Genuine heart for mankind.

WHEREAS, people who possess this nature need to be appreciated, cherished and make impressions on people they always hold in their heart.

NOW, THEREFORE, BE IT PROCLAIMED, we, the Columbus County Board of Commissioners would like to recognize **BILLY GENE SIX** as a golden asset and will always remember him and his good deeds to everyone.

APPROVED and ADOPTED this the 2nd day of November, 2020.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **P. EDWIN RUSS**, Chairman

/s/ **JAMES E. PREVATTE**

/s/ **TRENT BURROUGHS**

/s/ **CHARLES T. McDOWELL**

/s/ **MICHAEL H. STEPHENS**, County Manager

/s/**JEROME McMILLIAN**, Vice Chairman

/s/ **GILES E. BYRD**

/s/ **RICKY BULLARD**

ATTESTED BY:

/s/ **JUNE B. HALL**, Clerk to the Board

/s/ **AMANDA B. PRINCE**, County Attorney

Commissioner Byrd made a motion to approve and adopt the Proclamation of Recognition and Memorial to Billy Gene Six, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #10: RESOLUTION - RESOLUTION LEASING PROPERTY to FAMILIES FIRST, INCORPORATED, and LEASE AGREEMENT:

Michael Stephens, County Manager, requested Board approval and adoption of the Resolution Leasing Property to Families First, Incorporated, and the Lease Agreement.

**RESOLUTION LEASING PROPERTY
to
FAMILIES FIRST, INCORPORATED**

WHEREAS, the County of Columbus owns the west outer wing of the building formerly known as the “County Home”, located at 809 Washington Street, Whiteville, NC 28472, which it currently is not using; **and**

WHEREAS, FAMILIES FIRST, INCORPORATED is a nonprofit private corporation associated with Columbus County which works to identify, address, and attempt to rectify issues relating to and associated with domestic violence, sexual assault, and their effects on adults, children, and the communities of Bladen and Columbus Counties providing a public use, purpose, and service; **and**

WHEREAS, FAMILIES FIRST, INCORPORATED has agreed upon a lease, under which FAMILIES FIRST, INCORPORATED will lease the county’s property listed hereinabove for the term of one year; **and**

WHEREAS, North Carolina General Statute § 160A-272 authorizes the County to enter into leases of one year or less upon resolution of the Columbus County Board of Commissioners adopted at a regular meeting; **and**

WHEREAS, the Columbus County Board of Commissioners is convened in a regular meeting.

THEREFORE, the Columbus County Board of Commissioners resolves that: the Columbus County Board of Commissioners hereby approves lease of the County property described above to FAMILIES FIRST, INCORPORATED, and directs the Chairman of the Board of Commissioners to execute any instruments necessary to the lease.

ADOPTED this the 2nd day of November, 2020.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ P. EDWIN RUSS, Chairman

ATTESTED BY:

/s/ JUNE B. HALL, Clerk to Board

**NORTH CAROLINA
COLUMBUS COUNTY**

LEASE AGREEMENT

THIS LEASE AGREEMENT, entered into by and between the COUNTY OF COLUMBUS, a North Carolina political subdivision, hereinafter called "LESSOR," and FAMILIES FIRST, INCORPORATED, a nonprofit private corporation associated with Columbus County, hereinafter called "LESSEE."

W I T N E S S E T H :

WHEREAS, subject to the terms and conditions herein set out, LESSOR does hereby let and lease unto LESSEE, and LESSEE does hereby accept as a tenant of LESSOR the following described property:

The west outer wing of the building formerly known as the "County Home," located at 809 Washington Street, Whiteville, NC 28472.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. **Term of Lease.** The term of this Lease Agreement shall be for a period of one (1) year from the date of signing by LESSOR (hereinafter "Start Date"), subject to prior termination pursuant to this Lease Agreement.
 2. **LESSEE's Responsibilities.**
 - a. LESSEE shall ensure that the rental property will be used solely and exclusively for the specific purpose of a Domestic Violence Shelter and programs related thereto.
 - b. LESSEE will be responsible for reasonable maintenance, including housekeeping, of the rental property necessary to maintain the rental property in its present condition, ordinary wear and tear excepted. No alterations or changes shall be made without the prior written consent of LESSOR. LESSOR and LESSEE will negotiate major maintenance and renovation needs, as exclusively determined by LESSOR.
 - c. LESSEE shall pay all utility bills including, but not limited to, electricity, telephone and gas, incurred in connection with the use of the rental property during the term and any automatic renewal term of this Lease Agreement.
 - d. Upon termination of this Lease Agreement, LESSEE shall remove all items of goods and/or equipment purchased by LESSEE.
 3. **Payment.** LESSEE shall pay LESSOR the sum of One and 00/100 Dollar (\$1.00) annually, to be paid on the first day of each new calendar year.
 4. **Indemnity.** LESSEE shall indemnify and hold LESSOR, its agents and employees, harmless against any loss and all claims, demands, causes of actions, or other liability, including attorneys fees, on account of property damages arising out of or relating to the rental property, resulting from the negligence of or the willful act or omission of LESSEE, its agents, employees and assigns.
- LESSOR hereby agrees it shall indemnify and hold LESSEE harmless from all claims, demands causes of actions, or other liability, including attorney's fees, resulting from or on account of property damages arising out of or relating to the services to be performed by LESSOR's employees hereunder, resulting from the negligence of LESSOR's employees.
5. **Binding Effect.** This Lease Agreement shall be binding upon the parties hereto, and their heirs, successors, executors, administrators and assigns.
 6. **Governing Law.** All of the terms and conditions contained herein shall be

interpreted in accordance with the laws of the State of North Carolina.

7. **Notices.** All notice required hereunder to be sent to either party shall be sent to the following designated addresses, or to such other address or addresses as may hereafter be designated by either party by mailing of written notice of such change of address, by Certified Mail, Return Receipt Requested:

To LESSOR:

Columbus County Administration
Attention: County Manager
111 Washington Street
Whiteville, NC 28472

To LESSEE:

Families First, Incorporated
Attention: Director
P.O. Box 1776
Whiteville, NC 28472

8. **Assignability.** It is mutually agreed by the parties hereto that this Lease Agreement is not transferable and shall not be assigned by either party without the written consent of the other party to this Lease Agreement.

9. **Amendments.** This Lease Agreement shall not be modified or otherwise amended except in writing signed by the parties.

10. **Termination.**

- a. This Lease Agreement may be terminated at any time by either party, without penalty, provided that written notice of such termination is furnished to the other party at least sixty (60) calendar days prior to termination.
- b. Should LESSEE cease to exist or disband, then all rights to the use of the rental property will cease and this Lease Agreement will be terminated.

11. **Entire Agreement.** This Lease Agreement constitutes the entire understanding between the parties and supersedes all prior and independent agreements between the parties covering the subject matter hereof. Any change or modification of this Lease Agreement must be in writing signed by both parties.

12. **Full Disclosure**

- a. It is hereby understood by each and every party to this Lease Agreement that this Lease Agreement and its terms are fair and reasonable to the parties here undersigned and are fully disclosed and transmitted, in writing, to each party to this Lease Agreement in a manner that should reasonably be, or have been, understood by each party; and
- b. It is hereby understood by each and every party to this Lease Agreement are each advised by this section, in writing, that each party may seek the advice of an independent Attorney at Law of their own autonomous choice and each party is hereby given reasonable opportunity and time to seek said advice; and
- c. It is hereby understood, that each party to this Lease Agreement hereby consents, in writing, to the terms of this Lease Agreement.

IN WITNESS WHEREOF, the parties hereto have caused the execution of the foregoing instrument, by authority duly given and in duplicate originals.

LESSOR

COLUMBUS COUNTY
/s/ P. EDWIN RUSS

Chairman, Columbus County Board of Commissioners

November 02, 2020

Approved as to form:

/s/ **AMANDA B. PRINCE**

County Attorney

LESSEE

FAMILIES FIRST, INCORPORATED

By: _____

Printed Name

Title

Date Signed

**STATE OF NORTH CAROLINA
COUNTY OF COLUMBUS**

I, Paulette A. Varnum, a Notary Public of Brunswick County, North Carolina, hereby certify that James E. Prevatte personally came before me this day and acknowledged that he is the Chairman of the Board of Columbus County Commissioners, Columbus County, North Carolina, a North Carolina political subdivision, and that he as Chairman of the Board of Columbus County Commissioners, Columbus County, North Carolina, being authorized to do so, executed the foregoing instrument on behalf of said County.

WITNESS my hand and official seal or stamp, this the 2nd day of November 02, 2020.

/s/ **PAULETTE A. VARNUM**

Notary Public

My Commission Expires: 08/18/2022.

**STATE OF NORTH CAROLINA
COUNTY OF COLUMBUS**

I, _____, a Notary Public of _____ County, North Carolina, certify that _____ personally came before me this day and acknowledged that he is the _____ of Families First, Incorporated, a nonprofit private corporation associated with Columbus County, and that he as the _____ of Families First, Incorporated, being authorized to do so, executed the foregoing instrument on behalf of the company.

WITNESS my hand and official seal or stamp, this the _____ day of _____, 2009.

Notary Public

My commission expires: _____

Commissioner Burroughs made a motion to approve the Resolution Leasing Property to Families First, Incorporated and the Lease Agreement, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #11: SHERIFF - ACCEPTANCE OF STATE ARCHIVES OF NORTH CAROLINA GOVERNMENT RECORDS RETENTION SECTION:

The Honorable Sheriff Jody Greene requested Board approval and Chairman’s signature of the Records Retention and Disposition Schedule, and the Records Retention Schedule Amendment.

Commissioner McDowell made a motion to approve the Records Retention and Disposition Schedule, and the Records Retention Schedule Amendment, seconded by Commissioner Bullard.

The motion unanimously passed.

Agenda Item #12: PURCHASING - UPDATE OF PURCHASE ORDER POLICY III-2:

Stuart Carroll, Purchasing Director, requested Board approval of an update to the Purchase Order Policy III-2. **(This will be the first reading.)**

Commissioner McDowell made a motion to approve the update of Purchase Order Policy III-2, with the understanding the only change being the adding of the Deputy Finance Officer, on the First Reading, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #13: PURCHASING - UPDATE of PURCHASE ORDER POLICY III-6 CREDIT CARD PROCEDURE/APPLICATION:

Stuart Carroll, Purchasing Director, requested Board approval of the update to the Purchase Order Policy #III-6. **(This will be the first reading.)**

Discussion was conducted among the Board members relative to the fact that entertainment had not been included previously, and entertainment-related expense needs a definition included in the policy.

Commissioner McDowell made a motion to approve the update of Purchase Order Policy III-6, Credit Card Procedure/Application, with the correction of entertainment-related expenses defined, on the First Reading, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #14: PURCHASING - ESTABLISH A BID PROTEST PROCEDURE:

Stuart Carroll, Purchasing Director, requested Board approval to establish a Bid Protest Procedure, Policy Number: II-13. **(This will be the first reading.)**

Discussion was conducted among the Board members relative to the fact that changes need to be highlighted in a manner to distinguish the existing material and the updated material to the reader.

Commissioner Prevatte made a motion to approve to establish a Bid Protest Procedure with the corrected date being listed on the policy, on the First Reading, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #15: PLANNING - AGREEMENT BETWEEN COUNTY and N-FOCUS PLANNING and DESIGN, INCORPORATED, for UPDATE of COLUMBUS COUNTY LAND REGULATIONS ORDINANCE and CODE of ORDINANCES:

Samantha Alsup, Planning Director, requested Board approval of this Agreement with Local Government between Columbus County and N-Focus, for an update of Columbus County Land Regulations Ordinance, and the Code of Ordinances, at the cost of nine thousand, one hundred twenty, and 00/100 (\$9,120.00) dollars.

Commissioner Burroughs made a motion to approve the Agreement with Local Government between Columbus County and N-Focus, for an update of Columbus County Land Regulations Ordinance, and the Code of Ordinances, at the cost of nine thousand, one hundred twenty, and 00/100 (\$9,120.00) dollars, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #16: PLANNING - AGREEMENT BETWEEN COUNTY and N-FOCUS PLANNING and DESIGN, INCORPORATED, to PROVIDE CONSULTING SERVICES on an AS-NEEDED BASIS:

Samantha Alsup, Planning Director, requested Board approval of the Agreement with Local Government between Columbus County and N-Focus, to provide consulting services on an as-needed basis, up to \$5,000.00, per budget year.

Commissioner Burroughs made a motion to approve the Agreement with Local Government between Columbus County and N-Focus, to provide consulting services on an as-needed basis, up to \$5,000.00, per budget year, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #17: SOIL and WATER CONSERVATION - REVISED GRANT PROJECT ORDINANCE for ADDITIONAL \$164,000.00 for WATERSHED RESTORATION PROJECTS:

Edward E. Davis, Columbus Soil and Water Conservation Director, requested Board approval of the following “Revised” Grant Project Ordinance Watershed Restoration Project, County of Columbus.

**‘REVISED’ GRANT PROJECT ORDINANCE
WATERSHED RESTORATION PROJECT
COUNTY OF COLUMBUS**

Be it ordained by the Columbus County Board of Commissioners that, pursuant to Chapter 159, Section 13.2 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the Watershed Restoration Project described in the work statement contained in the grant agreement between this unit and the North Carolina Department of Agriculture and Consumer Services Division of Soil and Water Conservation.

Section 2. The officers of the unit are hereby directed to proceed with the grant project within the terms of the grant documents, the rules and regulations of the North Carolina Department of Agriculture and Consumer Services Division of Soil and Water Conservation and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project:

19-3543-432007	Watershed Restoration Project Grant - Initial	\$906,314.75
19-3543-432007	Watershed Restoration Project Grant - Additional	\$164,000.00
	TOTAL:	\$1,070,314.75

Section 4. The following amounts are appropriated for the project:

19-4532-559043	Watershed Restoration Project Grant Expenditures	\$906,314.75
19-4532-559043	Watershed Restoration Project Grant Expenditures	\$164,000.00
	TOTAL:	\$1,070,314.75

Section 5. The finance officer is hereby directed to maintain with the Grant Project Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. Disbursements will be electronically wired to Columbus County as request for payments are submitted to the NC Department of Agriculture and Consumer Services Division of Soil and Water Conservation.

Section 7. Copies of this Grant Project Ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Adopted this 2nd day of November 2020
/s/ P. Edwin Russ, Chairman

Attested By:
/s/ June B. Hall
Clerk to Board of Commissioners

Commissioner Bullard made a motion to approve and adopt the “Revised” Grant Project Ordinance, Watershed Restoration Project, County of Columbus, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #18: SOIL and WATER CONSERVATION - INCREASE the BEAVER BOUNTY to \$60.00:

Edward E. Davis, Soil and Water Conservation Director, requested the Board to allow the increase of the Beaver Bounty to sixty and 00/100 (\$60.00) dollars.

Vice Chairman McMillian made a motion to approve the increase of the Beaver Bounty to sixty and 00/100 (\$60.00) dollars.

After lengthy and detailed discussion, Vice Chairman McMillian withdrew his motion. It was the general consensus of the Board to table this Agenda item until November 16, 2020, with instructions to streamline the amount of paperwork involved in the process.

Agenda Item #19: M.I.S. - QUOTE FROM SKC COMMUNICATIONS FOR \$25,247.76:

Alan James, M.I.S. Director, requested Board approval of the quote of twenty-five thousand, two hundred forty-seven, and 76/100 (\$25,247.76) dollars, from SKC Communications, for the upgrade of the current Audio/Visual/Streaming System equipment in the Commissioners Chambers, to be from the CARES funds.

Commissioner Byrd made a motion to approve the quote of twenty-five thousand, two hundred forty-seven, and 76/100 (\$25,247.76) dollars, from SKC Communications, for the upgrade of the current Audio/Visual/Streaming System equipment in the Commissioners Chambers, to be from the CARES funds, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #20: ADMINISTRATION - APPROVAL of DOCUMENTS for the CDBG-CV APPLICATION:

Michael Stephens, County Manager, requested Board approval of the following documents for the CDBG-CV Application. **(The required Public Hearing #2 was held on this date at 6:30 P.M. before the meeting.)**

1. Application Summary;
2. Federal Requirements and Certifications;
3. Disclosure Report;
4. State CDBG-CV Program Regulations;
5. Disclosure of Civil Rights Complaints and Lawsuits;
6. Certifications Regarding Debarment;
7. Flood Plain Certification; **and**
8. Resolution for the Application.

Commissioner McDowell made a motion to approve the above listed eight (8) documents for the CDBG-CV Application, seconded by Commissioner Prevatte. The motion unanimously passed. Copies of these eight (8) documents will be kept on file in the Administration Office, for review.

Agenda Item #21: GOVERNING BODY - DISCUSSION and CLARIFICATION of DONATED EQUIPMENT:

Commissioner Bullard requested a discussion be conducted relative to the donation to the North Carolina State Highway Patrol for the VIPER Radio System. Commissioner Bullard stated the following:

1. The fire chiefs met last week at an E-911 Meeting;
2. We need to move forward with getting the equipment on the towers;
3. I understand the County cannot release the equipment as surplus equipment because it is not paid for, and this is holding the process up; **and**

4. They have been told that other counties have been able to do this, and what is our holdup?

Amanda Prince, County Attorney, stated the following:

1. I have been in touch with BB&T, and they have cleared the transfer of the property;
2. The State will maintain the property so we can use it;
3. A Memorandum of Understanding will be more appropriate than a donation;
4. I have been in touch with their legal contacts, and hopefully this will be finalized in the near future.

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:00 P.M., Commissioner Burroughs made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets)

This information will be recorded in Minute Book Number 2 for each Water District, respectively.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - DISCUSSION of SECTION 28: TERMINATION CLAUSE:

Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules.

This information will be recorded in Minute Book Number 2 for each Water District, respectively.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - LOCATORS APPROVAL for use of ARTICLE 44 SALES TAX (USIC):

Harold Nobles, Public Utilities Director, requested Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract.

This information will be recorded in Minute Book Number 2 for each Water District, respectively.

Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - INTERLOCAL AGREEMENT for EMERGENCY CONNECTION at the BRUNSWICK-COLUMBUS INTERNATIONAL PARK:

Dr. Gary Lanier, Economic Development Director, requested Board approval of the Interlocal Agreement for emergency connection at the Brunswick-Columbus International Park.

This information will be recorded in Minute Book 2 for Columbus County Water and Sewer District IV.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V BOARD MEETING:

At 7:26 P.M., Commissioner Byrd made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, and resume Regular Session, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #26: PUBLIC INPUT (BY TELEPHONE, E-MAIL OR LETTER).

Chairman P. Edwin Russ opened the floor for Public Input. No Public Input was received by telephone, e-mail or letter.

Agenda Item #27: CONSENT AGENDA ITEMS:

Commissioner Bullard made a motion to approve the following Consent Agenda Items, seconded by Vice Chairman McMillian. The motion unanimously passed.

A. Budget Amendments:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	18-4445-519001	Contracting Services	283,555
	18-4445-526001	Departmental Supplies	283,555
	18-4445-563000	Allocated to Other Government Units	226,631
	18-4445-523920	Personal Protective Equipment	283,555
Revenues	18-3345-433070	CARES Act Revenue	1,077,296
Expenditures	10-5162-512100	IAP Salaries	10,000
	10-5162-518100	IAP FICA	900
	10-5162-518200	IAP Retirement	900
	10-5162-518300	IAP Insurance	1,376
	10-5262-531100	IAP Travel	200
	10-5162-526001	IAP Departmental Supplies	800
Revenues	10-3510-430032	IAP State Grant	14,176
Expenditures	10-9600-560062	Special Child Adoptions	94,750
Revenues	10-3991-499115	Various Fund Balance	94,750
Expenditures	68-9600-560061	Rural Gen Public - DOT Grant	(1,164)
	68-9600-560070	CCT EDTAP	3,314
	68-4315-526001	Departmental Supplies - CARES Grant	381,152
Revenues	68-3452-498020	NCDOT Rural Operating Asst Prg	2,150
	68-3450-350000	CARES Grant Revenue	381,152
Expenditures	20-4350-512100	Salaries and Wages	19,500
	20-4350-518100	FICA	3,000
	20-4350-526001	Departmental Supplies	10,000
Revenues	20-3318-430172	COVID 19 CARES Act Revenue	32,500
Expenditures	14-4311-512200	Overtime Salary	9,737
	14-4311-526001	Dept Supplies	1,257
	14-4311-529904	Electronic Surveillance	2,541
	1404311-531106	Travel and Training	3,416

TYPE	ACCOUNT	DETAILS	AMOUNT
Revenues	14-3431-499101	Fund Balance	16,951
Expenditures	68-4318-489048	DHHS CARES Trips	70,000
Revenues	68-3428-498026	DHHS CARES Revenue	70,000
Expenditures	10-5301-524016	APS/CPS Assessments	41,682
Revenues	10-3530-440076	APS/CPS Assessments Revenue	41,682
Expenditures	10-4310-535300	M&R Vehicles	3,779
Revenues	10-3431-489000	Miscellaneous Revenues	3,779
Expenditures	10-5161-526001	Family Planning Departmental Supplies	12,855
	10-5197-526001	Health Promotion Departmental Supplies	3,007
	10-5166-526001	Children's Health Departmental Supplies	7,919
	10-5167-526001	Maternal Health Departmental Supplies	7,518
	10-5171-526001	Dental Department Supplies	12,059
	10-5121-526001	Comm Disease Departmental Supplies	1,805

B. Tax Refunds and Releases:

Property Value Amount: \$1,940.17

Faulk, Connell & Sherrie **PROPERTY:** 23666 Total: \$2,869.37
 Value: \$38,500.00 Year: 12-18 Account: 13-05429 Bill#: 99999
 Release value. Sold at tax sale. Release Columbus Rescue(55.20)

Property Value Amount: \$191.99
 Goodwin Cameliia **PROPERTY:** 85939 Total: \$1,009.38
 Value: \$3,900.00 Year: 11-19 Account: 10-05432 Bill#: 99999
 Release value. Sold at tax sale. Release Columbus Rescue(7.61) release late list(4.99)

Property Value Amount: \$868.31
 Lyde, P M **PROPERTY:** 95293 Total: \$1,025.45
 Value: \$14,500.00 Year: 12-19 Account: 01-06568 Bill#: 99999
 Release value. Sold at tax sale. Release North Whiteville Rescue(93.28) release
 Whiteville Rescue(23.32) release Water II(40.54)

Property Value Amount: \$11.15
 Noyola, Maria & Francisco **PROPERTY:** 84264 Total: \$11.15
 Value: \$0.00 Year: 2020 Account: 03-04354 Bill#: 90333
 Release 2% error.

Property Value Amount: \$371.51
 Soles, Glenn J. **PROPERTY:** 5009 Total: \$417.66
 Value: \$92,300.00 Year: 2020 Account: 01-08440 Bill#: 98774
 Release value. Exemption left off. Release North Whiteville Rescue(36.92) release
 Whiteville Rescue(9.23)

Property Value Amount: \$328.28
 Spaulding, Ralph Dec & Sarah **PROPERTY:** 00000 Total: \$393.68
 Value: \$0.00 Year: 18-20 Account: 14-16040 Bill#: 99999
 Release value to offset user fees. Release Welches Creek(32.62) release Columbus
 Rescue(8.16) release late list(24.62)

Property Value Amount: \$298.01
 Stanley Karen Hardgraves **PROPERTY:** 00000 Total: \$368.52
 Value: \$11,306.00 Year: 18-20 Account: 03-03452 Bill#: 99999
 Release value of boat. Repoed in 2017. Release Old Dock(29.61) release Columbus
 Rescue(7.40) release late list(33.50)

Property Value Amount: \$1,122.98

Whiteville Church of Christ	PROPERTY: 90993/94	Total:	\$1,262.48
Value: \$118,800.00 Year: 2020 Account: 01-01513		Bill#:	99999
Release value. Coded incorrectly for religious purposes. Release North Whiteville(111.60) release Whiteville Rescue(27.90)			
<i>Property Value</i>		Amount:	\$107.38
Young, Olivia B & Edgar	PROPERTY: 00000	Total:	\$783.32
Value: \$2,990.00 Year: 16-20 Account: 15-40575		Bill#:	99999
Release value dbl Act#5-04936. Release Acme Delco(41.01) release Columbus Rescue(2.67) release late list(32.26)			
<i>Refunds</i>		Amount:	\$5,824.17
Cartrette, Morris	PROPERTY: 609	Total:	\$5,824.17
Value: \$0.00 Year: 16-18 Account: 01-00504		Bill#:	99999
Refund city taxes for 2016-2018. Breakdown correction coded in the city but never annexed in by Town of Whiteville. Refund 3 years \$5824.17			
<i>Refunds</i>		Amount:	\$0.00
Grainger, Georgianna Alexis	PROPERTY: 29461	Total:	\$200.00
Value: \$0.00 Year: 2019 Account: 15-00034		Bill#:	2103
Refund user fee.			
<i>Refunds</i>		Amount:	\$0.00
Woodbury, Lana G	PROPERTY: 2170	Total:	\$400.00
Value: \$0.00 Year: 19-20 Account: 01-00895		Bill#:	99999
Refund user fees. Double listed in error.			
<i>User Fee</i>		Amount:	\$0.00
Baldwin, Glenn Christopher	PROPERTY: 26757	Total:	\$200.00
Value: \$0.00 Year: 2020 Account: 14-00138		Bill#:	57281
Release user fee. Dbilled.			
<i>User Fee</i>		Amount:	\$0.00
Barbee, Harry L.(Dec) & Dorothy	PROPERTY: 80096	Total:	\$200.00
Value: \$0.00 Year: 2020 Account: 03-00563		Bill#:	57476
Release user fee. Only has one can.			
<i>User Fee</i>		Amount:	\$0.00
Barefoot Odis Quince Jr.	PROPERTY: 00000	Total:	\$600.00
Value: \$0.00 Year: 18-20 Account: 13-28746		Bill#:	99999
Release user fees. Insolvent			
<i>User Fee</i>		Amount:	\$0.00
Bartley, Michael & Mary	PROPERTY: 5054	Total:	\$200.00
Value: \$0.00 Year: 2020 Account: 01-03360		Bill#:	57965
Release user fee. Vacant land.			
<i>User Fee</i>		Amount:	\$0.00
Bolton Vol Fire & Rescue Dept	PROPERTY: 00000	Total:	\$113.00
Value: \$0.00 Year: 2020 Account: 04-02943		Bill#:	59845
Release user fee. Dbilled.			
<i>User Fee</i>		Amount:	\$0.00
Brock, Shirley Kathleen	PROPERTY: 88095	Total:	\$200.00
Value: \$0.00 Year: 2019 Account: 03-00661		Bill#:	88601
Release user fees. Unliveable mobile home.			
<i>User Fee</i>		Amount:	\$0.00
Bullard, Teddy Ray (II) & Marinda	PROPERTY: 92476	Total:	\$600.00
Value: \$0.00 Year: 18-20 Account: 09-05615		Bill#:	99999
Release user fees. Vacant lot.			
<i>User Fee</i>		Amount:	\$0.00
Cartrette Pearlne Bryant	PROPERTY: 00000	Total:	\$600.00
Value: \$0.00 Year: 18-20 Account: 09-03549		Bill#:	99999
Release user fees. Mobile home deeded to Act#09-05346 in 2018.			

<i>User Fee</i>			Amount:	\$0.00
Cook, Margaret		PROPERTY: 00000	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 01-16985	Bill#:	99999
Release user fees. Single wide Insolvent				
<i>User Fee</i>			Amount:	\$0.00
Department of Transportation		PROPERTY: 00000	Total:	\$626.00
Value: \$0.00	Year: 2020	Account: 02-50790	Bill#:	99999
Release all cans on account.				
<i>User Fee</i>			Amount:	\$0.00
DMT Investments, LLC		PROPERTY: 5076	Total:	\$113.00
Value: \$0.00	Year: 2020	Account: 01-06238	Bill#:	67601
Release user fee. Billed in error.				
<i>User Fee</i>			Amount:	\$0.00
Edwards, Hilda Hammond		PROPERTY: 00000	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 10-03920	Bill#:	99999
Release user fees. Insolvent.				
<i>User Fee</i>			Amount:	\$0.00
Enzor, Eldren W		PROPERTY: 00000	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 10-04540	Bill#:	99999
Release user fees. Insolvent.				
<i>User Fee</i>			Amount:	\$0.00
Foley Farms, LLC		PROPERTY: 17797	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 10-00849	Bill#:	70632
Release user fee. Vacant farmland.				
<i>User Fee</i>			Amount:	\$0.00
Freeman, Clifford		PROPERTY: 28266	Total:	\$400.00
Value: \$0.00	Year: 2020	Account: 15-14621	Bill#:	71385
Release user fee.				
<i>User Fee</i>			Amount:	\$0.00
Godwin, Frank		PROPERTY: 00000	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 11-10920	Bill#:	99999
Release user fees. Insolvent.				
<i>User Fee</i>			Amount:	\$0.00
Hall, Christine H.		PROPERTY: 27515	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 15-02633	Bill#:	75250
Release user fee.				
<i>User Fee</i>			Amount:	\$0.00
Hardie William Hobson		PROPERTY: 86392	Total:	\$400.00
Value: \$0.00	Year: 19-20	Account: 09-00648	Bill#:	99999
Release user fees. Billed on Act#9-02948 with single wide.				
<i>User Fee</i>			Amount:	\$0.00
Lee, Janie Jacobs		PROPERTY: 00000	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 06-05372	Bill#:	99999
Release user fees. Insolvent.				
<i>User Fee</i>			Amount:	\$0.00
McDuffie Luther(Heirs)		PROPERTY: 24913	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 13-25660	Bill#:	86035
Release user fee. Vacant land.				
<i>User Fee</i>			Amount:	\$0.00
McQueen, David Malcom		PROPERTY: 95066	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 02-00228	Bill#:	99999
Release user fees.				

<i>User Fee</i>			Amount:	\$0.00
Nance, Kenneth Lee		PROPERTY: 92086	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 12-02550	Bill#:	89204
Release user fee. Billed Act#12-19623				
<i>User Fee</i>			Amount:	\$0.00
North Carolina Asemblies of God		PROPERTY: 00000	Total:	\$400.00
Value: \$0.00	Year: 2020	Account: 01-04852	Bill#:	99999
Release user fee.				
<i>User Fee</i>			Amount:	\$0.00
Page, Rickie		PROPERTY: 00000	Total:	\$400.00
Value: \$0.00	Year: 19-	Account: 02-04935	Bill#:	99999
Release user fee. Uses a commercial hauler				
<i>User Fee</i>			Amount:	\$0.00
Singleton, Issac		PROPERTY: 00000	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 09-03536	Bill#:	97557
Release user fee.				
<i>User Fee</i>			Amount:	\$0.00
Stubbs, William & Dianne		PROPERTY: 27233	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 14-16430	Bill#:	1283
Release user fee. Bldg. vacant				
<i>User Fee</i>			Amount:	\$0.00
Trujillo Felix		PROPERTY: 13288	Total:	\$200.00
Value: \$0.00	Year: 2020	Account: 07-02438	Bill#:	3102
Release user fee.				
<i>User Fee</i>			Amount:	\$0.00
Ward, Daniel Clinton		PROPERTY: 77974	Total:	\$400.00
Value: \$0.00	Year: 19-20	Account: 13-05641	Bill#:	99999
Release user fees.				
<i>User Fee</i>			Amount:	\$0.00
Watts, Cammie Cross		PROPERTY: 23941	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 13-42863	Bill#:	39270
Release user fee. Only one house on this property.				
<i>User Fee</i>			Amount:	\$0.00
Wright, Kayla Gayle		PROPERTY: 97667	Total:	\$400.00
Value: \$0.00	Year: 19-20	Account: 06-02275	Bill#:	99999
Release user fee.				

Agenda Item #28: COMMENTS:

Chairman Russ opened the floor for comments. The following spoke.

B. Board of Commissioners:

1. **Commissioners Burroughs:** stated the following:
 - I have a constituent that is very concerned about the roadside ditches that are clogged up, not the fallout ditches, and NC DOT needs to give this some attention; **and**
 - I encourage everybody to vote tomorrow.
2. **Commissioner Byrd:** I would like to thank my constituents, neighbors, co-workers and everybody that was concerned about my health during the time I was so sick.
3. **Vice Chairman McMillian:** stated the following:

- I would like to re-appoint Christopher Barnhill to the Animal Control Advisory Board;
- I would like to reiterate how important it is for everyone to vote tomorrow; **and**
- The road ditches are full and need attention.

4. **Chairman Russ:** stated the following:

- I will be glad when the elections are over; **and**
- If we place our faith in the Heavenly Father, the whole world would be a better place to be.

5. **Commissioner McDowell:** stated the following:

- I would like to recommend that the terms on our Boards and Committees be reviewed as to limitations of the term and be replaced with recommendation; **and**
- Please vote and pray for our county, state and country.

6. **Commissioner Prevatte:** stated the following:

- The roadside ditches are a big problem and in many situations the roadside ditches are filled with items that need to be removed;
- There are multiple signs in Columbus County for the candidates that are running for office, but the most impressive sign that I saw was "Jesus 2020" and we can elect Jesus in our life and make our life better; **and**
- I encourage everyone to vote tomorrow.

7. **Commissioner Bullard:** stated the following:

- In our Inspection Department, when you pull a water permit application which is \$50.00, does it also require an application fee that cost \$25.00? Mike Stephens, County Manager, replied he would check on this matter.

C. **County Manager (Mike Stephens):** stated the following:

1. When we distributed CARES funds to all applicable places, we determined the CARES funds came from FEMA, and the funds that were given to Emergency Services could be used for other purposes;
2. The Giant Salvinia weed that is spreading rapidly in the County will cost us approximately \$100,00 to \$125,000, we will have a \$1.00 match to the funds;
3. In order to be a part of the weed control for Giant Salvinia, we will have to have Memorandum of Agreement by November 16, 2020; **and**
4. We negotiated with R.J. Corman about a 26 ½ acre tract at Georgia Pacific for fire training, and one of their lawyers informed me this case would not go to trial before late next spring.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143.11(a) (5) (i) REAL ESTATE:

At 7:50 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143.11(a) (5) (i) Real Estate, after a five (5) minute recess, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #29: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143.11(a) (5) (i) REAL ESTATE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 8:26 P.M., Commissioner Burroughs made a motion to adjourn Closed Session and resume Regular Session, seconded by Vice Chairman McMillian. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Russ requested that Amanda Prince, County Attorney, orally read the Closed Session General Account. Ms. Prince orally read the following: *“The County Commissioners discussed real property acquisition with the County Manager. No action was taken”*.

Commissioner McDowell made a motion to accept the Closed Session General Account, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #30: ADJOURNMENT:

At 8:27 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Vice Chairman McMillian. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 02, 2020
7:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Jerome McMillian, **Vice Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**

APPOINTEE ABSENT:

Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:00 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner Prevatte made a motion to approve the October 05, 2020 Columbus County Water and Sewer District I Board Meeting, as recorded, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - DISCUSSION of SECTION 28: TERMINATION CLAUSE:

Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules. Commissioner Burroughs stated the following:

1. With rental property, if the tenant moves out, the monthly water bills are continuing to accrue; **and**
2. The monthly water bills are reaching a very large amount without anyone checking into the situation.

Commissioner McDowell stated his concern was when a death occurs and the property owner

has met all of the existing requirements, the property may go into estate for an undetermined amount of time, and \$250.00 has to be paid to cut the water off.

After discussion was conducted, Commissioner Burroughs made a motion to send this back to the Water and Sewer Advisory Board for consideration and recommendation if changes need to be made, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - LOCATORS APPROVAL for use of ARTICLE 44 SALES TAX (USIC):

Harold Nobles, Public Utilities Director, requested Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract.

Commissioner Bullard made a motion to approve \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services, and approval of the **DRAFT** contract, seconded by Vice Chairman McMillian. The motion unanimously passed. The contract will be marked as Exhibit "A" and kept on file in Minute Book Attachments Number 6, in the Clerk to the Board's Office, for review.

ADJOURNMENT:

At 7:26 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 02, 2020
7:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Jerome McMillian, **Vice Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**

APPOINTEE ABSENT:

Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:00 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner Prevatte made a motion to approve the October 05, 2020 Columbus County Water and Sewer District II Board Meeting, as recorded, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - DISCUSSION of SECTION 28: TERMINATION CLAUSE:

Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules. Commissioner Burroughs stated the following:

1. With rental property, if the tenant moves out, the monthly water bills are continuing to accrue; **and**
2. The monthly water bills are reaching a very large amount without anyone checking into the situation.

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has met all of the existing requirements, the property may go into estate for an undetermined amount of time, and \$250.00 has to be paid to cut the water off.

After discussion was conducted, Commissioner Burroughs made a motion to send this back to the Water and Sewer Advisory Board for consideration and recommendation if changes need to be made, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - LOCATORS APPROVAL for use of ARTICLE 44 SALES TAX (USIC):

Harold Nobles, Public Utilities Director, requested Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract.

Commissioner Bullard made a motion to approve \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services, and approval of the **DRAFT** contract, seconded by Vice Chairman McMillian. The motion unanimously passed. The contract will be marked as Exhibit "A" and kept on file in Minute Book Attachments Number 6, in the Clerk to the Board's Office, for review.

ADJOURNMENT:

At 7:26 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 02, 2020
7:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Jerome McMillian, **Vice Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**

APPOINTEE ABSENT:

Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:00 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner Prevatte made a motion to approve the October 05, 2020 Columbus County Water and Sewer District III Board Meeting, as recorded, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - DISCUSSION of SECTION 28: TERMINATION CLAUSE:

Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules. Commissioner Burroughs stated the following:

1. With rental property, if the tenant moves out, the monthly water bills are continuing to accrue; **and**
2. The monthly water bills are reaching a very large amount without anyone checking into the situation.

Commissioner McDowell stated his concern was when a death occurs and the property owner

has met all of the existing requirements, the property may go into estate for an undetermined amount of time, and \$250.00 has to be paid to cut the water off.

After discussion was conducted, Commissioner Burroughs made a motion to send this back to the Water and Sewer Advisory Board for consideration and recommendation if changes need to be made, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - LOCATORS APPROVAL for use of ARTICLE 44 SALES TAX (USIC):

Harold Nobles, Public Utilities Director, requested Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract.

Commissioner Bullard made a motion to approve \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services, and approval of the **DRAFT** contract, seconded by Vice Chairman McMillian. The motion unanimously passed. The contract will be marked as Exhibit "A" and kept on file in Minute Book Attachments Number 6, in the Clerk to the Board's Office, for review.

ADJOURNMENT:

At 7:26 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 02, 2020
7:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Jerome McMillian, **Vice Chairman**
James E. Prevatte
Giles E. Byrd
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**

APPOINTEE ABSENT:

Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:00 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 Sets)

Commissioner Prevatte made a motion to approve the October 05, 2020 Columbus County Water and Sewer District IV Board Meeting, as recorded, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - DISCUSSION of SECTION 28: TERMINATION CLAUSE:

Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules. Commissioner Burroughs stated the following:

1. With rental property, if the tenant moves out, the monthly water bills are continuing to accrue; **and**
2. The monthly water bills are reaching a very large amount without anyone checking into the situation.

Commissioner McDowell stated his concern was when a death occurs and the property owner has met all of the existing requirements, the property may go into estate for an undetermined

amount of time, and \$250.00 has to be paid to cut the water off.

After discussion was conducted, Commissioner Burroughs made a motion to send this back to the Water and Sewer Advisory Board for consideration and recommendation if changes need to be made, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - LOCATORS APPROVAL for use of ARTICLE 44 SALES TAX (USIC):

Harold Nobles, Public Utilities Director, requested Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract.

Commissioner Bullard made a motion to approve \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services, and approval of the **DRAFT** contract, seconded by Vice Chairman McMillian. The motion unanimously passed. The contract will be marked as Exhibit "A" and kept on file in Minute Book Attachments Number 6, in the Clerk to the Board's Office, for review.

Agenda Item #25: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - INTERLOCAL AGREEMENT for EMERGENCY CONNECTION at the BRUNSWICK-COLUMBUS INTERNATIONAL PARK:

Dr. Gary Lanier, Economic Development Director, requested Board approval of the Interlocal Agreement for Emergency Connection at the Brunswick-Columbus International Park.

Commissioner McDowell made a motion to approve the Interlocal Agreement for Emergency Connection at the Brunswick-Columbus International Park, seconded by Vice Chairman McMillian. The motion unanimously passed. A copy of this document will be marked as Exhibit "B", and kept on file in the Minute Book Attachments, Book Number 6, in the Office of the Clerk to the Board's Office, for review.

ADJOURNMENT:

At 7:26 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 02, 2020
7:00 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
 Jerome McMillian, **Vice Chairman**
 James E. Prevatte
 Giles E. Byrd
 Trent Burroughs
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
 Amanda B. Prince, **County Attorney**
 June B. Hall, **Clerk to the Board**

APPOINTEE ABSENT:

Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:00 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #22: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

October; 05, 2020 Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 Sets**)

Commissioner Prevatte made a motion to approve the October 05, 2020 Columbus County Water and Sewer District V Board Meeting, as recorded, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #23: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - DISCUSSION of SECTION 28: TERMINATION CLAUSE:

Commissioner Burroughs will conduct a discussion relative to Section 28 of the Uniform Rules. Commissioner Burroughs stated the following:

1. With rental property, if the tenant moves out, the monthly water bills are continuing to accrue; **and**
2. The monthly water bills are reaching a very large amount without anyone checking into the situation.

Commissioner McDowell stated his concern was when a death occurs and the property owner

has met all of the existing requirements, the property may go into estate for an undetermined amount of time, and \$250.00 has to be paid to cut the water off.

After discussion was conducted, Commissioner Burroughs made a motion to send this back to the Water and Sewer Advisory Board for consideration and recommendation if changes need to be made, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #24: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V - LOCATORS APPROVAL for use of ARTICLE 44 SALES TAX (USIC):

Harold Nobles, Public Utilities Director, requested Board approval to use an additional \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services and approval of contract.

Commissioner Bullard made a motion to approve \$150,000.00 Article 44 Sales Tax funds to the contract with USIC for additional locating services, and approval of the **DRAFT** contract, seconded by Vice Chairman McMillian. The motion unanimously passed. The contract will be marked as Exhibit "A" and kept on file in Minute Book Attachments Number 6, in the Clerk to the Board's Office, for review.

ADJOURNMENT:

At 7:26 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman