

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, April 15, 2019****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting the regularly scheduled meeting, it being the third Monday.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
 P. Edwin Russ, **Vice Chairman**
 Jerome McMillian
 James E. Prevatte
 Giles E. Byrd
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
 Amanda B. Prince, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:30 P.M., Chairman Trent Burroughs called the April 15, 2019 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner Charles T. McDowell. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Jerome McMillian.

Agenda Item #4: BOARD MINUTES APPROVAL:

Vice Chairman P. Edwin Russ made a motion to approve the April 01, 2019 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner McMillian. The motion unanimously passed.

Agenda Item #5: ADMINISTRATION - ANALYSIS of IMPEDIMENTS to FAIR HOUSING CHOICE and APPROVAL of the COVER SHEET and CERTIFICATION:

Mike Stephens, County Manager, requested Board approval of the Analysis of Impediments to Fair Housing Choice and approval of the following cover sheet and certification.

Analysis of Impediments to Fair Housing Choice

1. Cover sheet and Certification

Grantee: Columbus County, North Carolina
 Recipient's Address: 111 Washington Street, Whiteville, NC 28472

Contact Person: Mike Stephens, County Manager (Fair Housing Officer)
 Contact E-mail: mstephens@columbusco.org
 Contact Phone #: (910) 640-6630

Submission Date: April 19, 2019

Type of Submission:

Single Program Participant

Period covered by this analysis:
April 19, 2019 - April 18, 2024

Check one:

Initial X
 Amended
 Renewal AFH

NC Water Infrastructure

State of North Carolina
 Department of Environmental Quality
 Division of Water Infrastructure (DWI)
 CDBG-1

1. To the best of its knowledge and belief, the statements and information contained herein are true, accurate, and complete and the program participant has developed this analysis in compliance with the requirements of 24 C.F.R. § 5.152 or comparable replacement regulations of the Department of Housing and Urban Development;
2. The program participant will take meaningful actions to further the goals identified in its analysis conducted in accordance with the requirements in 24 C.F.R. § 5.152 and 24 C.F.R. §§ 91.225(a)(1), 91.325(a)(1), 91.425(a)(1), 570.487(b)(1), 570.601, 903.7(o), and 903.15(d), as applicable.

*All Joint and Regional Participants are bound by the certification, except that some of the analysis, goals or priorities included in the **Analysis of Impediments to Fair Housing Choice** may only apply to an individual program participant as expressly stated in the document.*

APPROVED and ADOPTED,
 /s/ **TRENT BURROUGHS, Chairman**
 04-16-2019

This Analysis of Fair Housing shall be approved by the board and signed by the authorized representative by resolution. It will be monitored on the field and the County/City shall provide all records supporting information of this assessment.

Commissioner Prevatte made a motion to approve and adopt the Analysis of Impediments to Fair Housing Choice, April 15, 2019, seconded by Vice Chairman P. Edwin Russ. The motion unanimously passed. A copy of this document will be marked as Exhibit "A", and kept on file in the Minute Book Attachments, Book Number 6, in the Office of the Clerk to the Board, for review.

Agenda Item #6: PRESENTATION - SOUTHEASTERN COMMUNITY AND FAMILY SERVICES, INCORPORATED:

Dr. Ericka Jones Whitaker, Chief Executive Officer, delivered the following presentation about Southeastern Community and Family Services, Incorporated.

1. We came here tonight to inform you of what we do for your county;
2. I just left Raleigh and met with Brendon Jones' assistant;
3. We are a community action agency who helps the most vulnerable people in the county, and that is the very low income families;
4. We serve children, families and individuals;
5. We provide fourteen million (\$14M) dollars annually in seven (7) counties, and in your county, we provide \$1.5 million dollars through different programs;
6. The programs we have are the Community Service Block Grant, we have fifteen (15) headstart schools and we serve about 1,000 children and families, we have HUD housing and that is only in Scotland County, we have an USDA Food and Nutrition Program;
7. We are located in seven (7) counties and Columbus County is one of them
8. We help these individuals to become self sufficient and not provide handouts;
9. We are a partnership, and employ about two hundred (200) employees;
10. Our annual report is on our website; **and**
11. The opioid crisis is huge and we encourage you to participate.

After discussion was conducted, the following information was stated:

1. Their location in Whiteville is on Lee Street
2. There is a twenty-one (21) member staff in Columbus County;
3. The Headstart Program is based on income and that level is not set by them; **and**
4. Several children do not qualify for the Headstart Program due to the level of income.

Agenda Item #7: APPOINTMENT - SOUTHEASTERN COMMUNITY and FAMILY SERVICES, INCORPORATED:

Dr. Ericka Jones Whitaker, Chief Executive Officer, requested a replacement appointment

be made by April 16, 2019 to replace Wanda Killens whose term will expire in June, 2019.

Dr. Whitaker stated due to the bylaws, this appointment needed to be made prior to June, 2019.

Agenda Item #8: TABOR CITY FIRE DEPARTMENT YAM CITY FIRE DISTRICT:

Al Leonard, Tabor City Manager, requested the Board establish May 20, 2019, at 6:30 P.M. as the Public Hearing date to extend fire service and insurance district.

Commissioner Bullard made a motion to establish May 20, 2019, at 6:30 P.M. as the Public Hearing date to extend fire service and insurance district for the Tabor City Fire Department Yam City Fire District, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #9: PROCLAMATION - LOYALTY DAY PROCLAMATION:

Angela Norris, President of Ladies Auxiliary, VFW Post, requested Board approval and adoption of the following Loyalty Day Proclamation.

**LOYALTY DAY PROCLAMATION
MAY 01, 2019**

WHEREAS, Loyalty Day was first observed in 1921 as “Americanization Day”: to counterbalance Labor Day on May Day (May1), celebrated in other parts of the world; **and**

WHEREAS, on May 01, 1930, about 120,000 Veterans of Foreign War members staged a rally at New York’s Union Square to promote patriotism; **and**

WHEREAS, through a resolution adopted in 1949, May 01 evolved into Loyalty Day; **and**

WHEREAS, observances began on April 28, 1950, and climaxed on May 01 when more than five million people across the nation held rallies; **and**

WHEREAS, on July 18, 1958, the Congress designated May 01 of each year as Loyalty Day (Public Law 85-529) to foster loyalty and love of the country; **and**

WHEREAS, Loyalty Day is a special day for the reaffirmation of loyalty to the United States and for the recognition of the heritage of American Freedom; **and**

- WHEREAS**, the President is requested to issue a proclamation -
- (1) calling on United States Government officials to display the flag of the United States on all Government buildings on Loyalty Day; **and**
 - (2) inviting the people of the United States to observe Loyalty day with appropriate ceremonies in schools and other suitable places.

NOW, THEREFORE, BE IT PROCLAIMED that we, the Columbus County Board of Commissioners, proclaim May 01 as Loyalty Day in Columbus County for 2019 and in all pursuing years.

APPROVED and **ADOPTED** this the 15th day of April, 2019.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **TRENT BURROUGHS**, Chairman

/s/ **JEROME McMILLIAN**

/s/ **GILES E. BYRD**

/s/ **CHARLES T. McDOWELL**

/s/ **MICHAEL H. STEPHENS**, County Manager

/s/ **P. EDWIN RUSS**, Vice Chairman

/s/ **JAMES E. PREVATTE**

/s/ **RICKY BULLARD**

ATTESTED BY:

/s/ **JUNE B. HALL**, Clerk to the Board

/s/ **AMANDA B. PRINCE**, County Attorney

Commissioner McDowell made a motion to approve and adopt the Loyalty Day Proclamation, seconded by Vice Chairman Russ. The motion unanimously passed.

Agenda Item 10: AIRPORT - GRANT AGREEMENT FOR PROJECT #36244.18.8.1:

Phil Edwards, Airport Manager, requested Board approval of the Grant Agreement between the N.C. Department of Transportation, An Agency of the State of North Carolina and Columbus County for fifty-seven thousand, nine hundred fifty and 00/100 (\$57,950.00) dollars for the Columbus County Municipal Airport, Project Number: 36244.18.8.1.

Commissioner Byrd made a motion to approve the Grant Agreement between the N.C. Department of Transportation, An Agency of the State of North Carolina and Columbus County for fifty-seven thousand, nine hundred fifty and 00/100 (\$57,950.00) dollars for the Columbus County Municipal Airport, Project Number: 36244.18.8.1, seconded by Commissioner McMillian. The motion unanimously passed. A copy of this document will be marked as Exhibit "B" and kept on file in the Minute Book Attachments, Book Number 6, in the Clerk to the Board's Office, for review.

Agenda Item #11: TAX - DEPARTMENTAL UPDATE:

Needom Hughes, IV, Columbus County Tax Administrator, delivered the following Departmental Update.

1. Due to the fact the Tax Office has put more emphasis on collections, along with the efficiency of the staff, our collection rate is steadily climbing. The County collection rate for the fiscal year 2017 is 98.89%, and for the fiscal year of 2018, we are currently at 94.54%. Also, 48% was collected in the month of August while the taxpayers could take advantage of the 2% discount.
2. Tax Base value for 2018: \$3,237,882,062 Real Property only
Tax Parcels: 49,000
3. As you are aware, we are currently working on our county-wide revaluation that will go into effect the year 2021. The field work of this project is handled by 3 staff members of the Tax Office. We will fiscally look and re-measure each structure if needed and pick up anything structural that may be on the dirt that we do not have listed. There is a lot that plays a factor in this process while we are conducting our field work.
4. What we are looking for is: effective year, grade, exterior walls, roof design, heat/cool, base of area 1 story or 2, and out buildings or any additions that have been added.
5. We also check the breakdown of the property while we are there to make sure the breakdown of the land, and is it coded correctly.

Agenda Item #12: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Social Services Director, delivered the following Monthly Administrative Update.

On March 6, 2019 an agency staff meeting was held at 9am. During the meeting, I informed staff that there should be no pictures of workers at their desks, inside the building or anything about work posted on social media. We need to be mindful of how it may be perceived by the public.

Staff were reminded of our work hours and the need to be on time for work. Workers should not be visiting co-workers for long periods of time; as we have work to do.

Staff was informed that GPS tracking has been installed on county vehicles. Workers need to observe the posted speed limits and drive safely. Vehicles need to be cleaned out after children or adults are transported. There should not be any trash left in vehicles when they return to the office.

Staff was also informed about North Carolina Medicaid Managed Care, which will start in the Fall of 2019 and be implemented in Columbus County in February 2020.

I reminded staff that a Memorandum of Understanding was signed by all counties; which has growth and performance measures for programs administered by DSS and will be effective July 2019.

Lastly, staff was given information about the Incident Command Training for county staff who work

in shelters held at Southeastern Community College.

New staff were recognized and the meeting ended.

On April 12, 2019 the Community Child Protection Team met at DSS. One case was discussed for an update and there were no new cases discussed during this meeting. There have been no child fatalities at this point. There were three cases discussed from 2017 during the past year 2018.

During this meeting, we also made plans for our annual Prevent Child Abuse Awareness Celebration which will be held at the Health Department on April 30, 2019 at 5:30pm.

On March 14, 2019 I attended the Director's Executive Board meeting in Raleigh, North Carolina. During the meeting, Susan Perry-Manning with DHHS discussed the continuous roll-out of Child Welfare into NCFAST. The department recognized there are still improvements to be made on Intake and Assessment, although it is functional. At this point, they are not sure about rolling out Case Management, Foster Care, etc., until they are working properly. There was much discussion about the next steps and what counties want from the General Assembly and DHHS. The Director's Association has concerns about how the NCFAST system in Child Welfare will affect our ability to meet the performance measures of House Bill 630, get correct data and protect children, if it is not working as it should. Several of the Directors from the counties that have already gone live with Child Welfare in NCFAST still say some parts are working and some are not. It has caused more time to be spent getting case information keyed, has caused staff turnover and is not accessible 24-hours 7 days a week as was promised. Therefore, reports will continue to be taken by hand and then keyed into the system later; which is double work for the Social Workers. After much discussion, we were informed there would be a meeting with the General Assembly and DHHS leadership and that some of the pilot county Directors would be speaking about their experiences with Child Welfare in NCFAST.

Committee reports and updates were given and the meeting was adjourned.

On March 22, 2019 I received an email from Susan Osbourne with DHHS stating there had been some legislation proposed to delay the continuous roll-out of NCFAST in Child Welfare. The email stated the go-live date has been pushed to April 1, 2019 instead of March 25, 2019. As a result of the proposed bill, counties can now choose to opt in or out of beginning to use the Intake and Assessment functionality. I met with the Social Work Program Manager, Child Protective Services Supervisor and the Intake Staff to discuss the information and the option to delay go-live. We all felt, given the improvements that needed to be made and the need for more time to practice in the system, that we need to opt out of using NCFAST at this time. The State has not given a date for the next go-live at this point, but will work with the pilot counties and the Director's Association on the next steps. In the meantime, we will continue to practice in the system.

**March 2019
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 198 Applications Approved: 195 Active Cases: 5,436 Benefits Issued: \$1,261,971.00 Participants Served: 11,320
Adult Medicaid	Applications Taken: 185 Cases Terminated: 42 Redeterminations: 294 Applications Processed: 178
Family & Children's Medicaid	Applications Taken: 124 Applications Processed: 99 Redeterminations: 644 Total Medicaid Cases: 17,647 Total Individuals Receiving: 22,494

Child Support	Absent Parents Located: 131 Orders Enforced: 1,335 Active Cases: 3,948 Collections: \$581,151.77
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**March 2019
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 6 County Wards: 27 Number of Payee Cases: 14 Adults Served APS: 12 Number of Medicaid Transportation Trips: 1,985 Amount Requested for Reimbursement: \$43,477.39
Children's Protective Services (CPS)	Reports Accepted: 44 Reports Screened Out: 16 Families Receiving In-Home Services: 42 Children Served: 84 Contacts with Families Monthly: 487 Assessments: 32
Foster Care	Foster Children in Foster Homes: 58 Children Placed Outside County: 20 Agency Adoptions: 1 Pending Adoptions: 5 Total Foster Homes Licensed: 6 Total Children in Foster Care: 61
Work First Employment (TANF)	Applications Taken: 16 Applications Approved: 9 Individuals Receiving Benefits: 257 Entered Employment: 4 Number in Non-Paid Work Experience: 4
Program Integrity	Collections for Fraud: \$5,289.66 New Referrals: 8 Cases Established: 3
Day Care	Children Receiving Day Care Assistance: 454 Children on the Waiting List: 357 Amount Spent on Day Care Services: \$219,868.88

Economic Services Program Narrative

Child Support/Paralegal and Work First Cash/Medicaid Transportation/Maintenance and Housekeeping

Food and Nutrition and Family and Children's Medicaid

Adult Medicaid//Rest Home and Nursing Home/Community Alternatives Program (CAP)

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: March 2019

News/Updates/Vacancies

Adult and Family & Children's Medicaid:

Workers have been working reports for the 2.8% Cost of Living Increase in the Medicaid Income Scale used to determine eligibility. The increase is applied every year in April however anyone that applies must be evaluated with the new limits. We get reports from the state after they automatically update the scale for clients that potentially become eligible for full Medicaid due to the increase that must be worked. The Adult Team continues to struggle with timeliness due to 2 vacancies and 2 new workers in training. It is very hard for another unit to help Adult Medicaid with their work due to the complexity of program policy. The Family and Children's Team has been helping Food and Nutrition while they have an influx in work and 2 vacancies.

Food and Nutrition:

Benefits for clients were released earlier in the month to continue to adjust for the early release and gap in time due to the Government Shutdown. The re-certification team has been impacted with the re-certs that are due from the automatic extension of benefits from Hurricane Florence. All of these re-certifications require a form of contact with the client in order to remain eligible. The Intake/Processing Team continue to meet our 95% timeliness compliance timeframe. We continue to have 2 vacancies on the Re-Certification Team.

Child Support and Paralegal:

March was another month of just 2 Child Support Court days. Having only 2 days for Child Support Court means our collections for purge payments are down however the intercepting of tax refunds will help offset that if we continue to only have 2 court days. Our new Paralegal continues to learn the process of Child Support orders and other duties that she will have.

Work First Cash/Medicaid Transportation/Interpreter/Maintenance and Housekeeping/Deputy:

- Work First Cash has 2 long time employees that are very familiar with policy and procedures and continues to keep their work in compliance.
- Transportation remains busy with referrals and is in compliance with their applications and re-certifications.
- Maintenance has been busy with helping clean out storage units that were flooded during Hurricane Florence. Files had to be shredded and some had to be burned because boxes that were on the very bottom were still wet from the amount of water that overflowed in these units.
- The interpreter continues to help in areas that are needed when she has down time from interpreting.
- Housekeeping continues to keep our building clean.

HUMAN SERVICES BOARD REPORT

Melinda H. Lane, Program Manager

Vacancies/Updates/News for March 2019

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed and very busy – a much higher than normal month for referrals! Child Welfare go-live for NCFAST for Columbus County has been temporarily halted at this time due to many issues with the NCFAST system that are creating double work, incorrect data, loss of staff, and ultimately will affect the ability to meet performance measures and could affect children's safety and well-being.

In-Home Services:

The In-Home Services Unit continues to be fully staffed due to a new hire that began in January. However, she was fully qualified and had the necessary Pre-Service which allowed her to jump right in with a caseload.

Foster Care:

The Foster Care/Adoptions Unit is now fully staffed due to a new hire that began in March. She will be taking the required Pre-Service training before she can begin with a caseload. Caseloads slightly higher this month, mainly due to children that are dependent and do not have a legal guardian or parent to provide for them. Most of the other new children that have recently come into custody, mainly due to parental substance abuse, have been newborns and very young.

Transitional Unit:

The Transitional unit continues to plan events for LINKs foster children and Foster/Adoptive Parent Recruitment. This Unit is also very busy assisting the other Child Welfare Units with courtesy visits, etc. All staff have had busy caseloads. This Unit recently lost a Social Worker who left the agency. The position has been posted.

Adult Services:

The Adult Services Unit is now finally fully staffed due to the new Social Worker that began in February. She is currently taking the necessary training for her position. This Unit continues to encounter more and more issues with homeless adults and adults with mental health issues which creates other problems because of the slow response time of mental health agencies. A tremendous amount of time is being dedicated to assisting those adults with mental health issues that are unable to be independent and unable to manage their own funds, etc. Members of this Unit continue to cross-train in order to work together more efficiently. The addition of another position in this Unit may be a future request to help with the increasing caseloads.

Work First Employment:

This Unit continues to be fully staffed. The Work First Employment Unit continues to work within the NCFAST system with daily issues. This Unit continues to assist with 200% and Emergency Assistance for those eligible. Participation rates are becoming a hot topic again which will require staff to make more contacts out in the community.

Child Day Care:

The Child Day Care Unit continues to be fully staffed. This Unit continues to work within the NCFAST system dealing with daily issues and updates. The waiting list continues to grow which is a concern for staff, but this Unit continues to monitor the list and occasionally works the list in an attempt to decrease the list by small amounts.

Program Integrity:

Program Integrity continues to work hard to get caught up with program integrity duties and cases. Program Integrity went live in NCFAST in January. There are issues with NCFAST having data that correctly reflects the actual work of staff. Numbers are being reported as incorrect on reports for all counties Live in NCFAST. We are down to four temporary workers assisting in the Energy Programs and numbers will decrease over the next few weeks, although it will be necessary to keep at least one worker due to funding continuing to be available. A couple of these workers are currently assisting with the cleanup of our storage units that were flooded during Florence. In March, 29 applications for CIP (Crisis Intervention Program) were completed with 20 approvals and 96 applications for LIEAP (Low Income Energy Assistance Program) were completed with 84 approvals.

Agenda Item #13: FINANCE - RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE COUNTY OF COLUMBUS, NORTH CAROLINA, DECLARING ITS INTENTION TO REIMBURSE SAID COUNTY FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN CAPITAL EXPENDITURES:

Bobbie Faircloth, Finance Director, requested Board approval of the following Resolution of the Board of Commissioners for the County of Columbus, North Carolina, Declaring its intention to Reimburse Said County from the Proceeds of one or more Tax-Exempt Financings for Certain Capital Expenditures.

RESOLUTION OF THE BOARD OF COMMISSIONERS FOR THE COUNTY OF COLUMBUS, NORTH CAROLINA, DECLARING ITS INTENTION TO REIMBURSE SAID COUNTY FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCINGS FOR CERTAIN CAPITAL EXPENDITURES.

WHEREAS, the County of Columbus, North Carolina (the "County"), is a political subdivision organized and existing under the laws of the State of North Carolina; and

WHEREAS, the County has determined to pay the cost of renovating, expanding, equipping and improving an existing school facility known as Whiteville High School, including but not limited to the addition of classrooms, computer labs, administration, guidance, dining, band and support spaces, as well as the renovation of visual arts, ROTC, dance and drama spaces (collectively, the "Project"); and

WHEREAS, the Board of Commissioners for the County (the “Board”) has determined that certain moneys advanced and to be advanced by the County to pay such expenditures (the “Expenditures”) are available only for a temporary period and it is and will be necessary to reimburse the County for the Expenditures from the proceeds of one or more tax-exempt financings of the County in the form of one or more installment financings that are expected to be authorized by the Board (collectively, the “Tax-exempt Financings”).

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

- Section 1.** The Board hereby declares the County’s intent to reimburse the County with the proceeds of the Tax-exempt Financings for the Expenditures. The County reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Tax-exempt Financings.
- Section 2.** Each Expenditure was or will be (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Tax-exempt Financings, © a nonrecurring item that is not customarily payable from current revenues or (d) a grant to a party that is not related to or an agent of the County so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the County.
- Section 3.** The maximum principal amount of the Tax-exempt Financings expected to be entered into with respect to the Project is \$14,609,922, plus such additional amounts, if any, as shall be determined to be reasonably necessary for the funding or payment of costs of entering into the Tax-exempt Financings.
- Section 4.** The County will make a reimbursement allocation, which is a written allocation by the County that evidences the County’s use of proceeds of the Tax-exempt Financings to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain preliminary expenditures, costs of issuance, certain de minimis amounts, expenditures by small issuers (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least five years.
- Section 5.** This resolution shall take effect immediately upon its passage.

Thereupon, upon motion of Commissioner Byrd, seconded by Commissioner McMillian, the foregoing resolution was passed by the following vote:

Ayes: Chairman Trent Burroughs, Vice Chairman P. Edwin Russ, Commissioners McMillian, Prevatte, Byrd, Bullard and McDowell.

Noes: -0-

STATE OF NORTH CAROLINA)

COUNTY OF COLUMBUS)

I, JUNE B. HALL, Clerk to the Board of Commissioners of the County of Columbus, DO HEREBY CERTIFY as follows:

1. A meeting of the Board of Commissioners of the County of Columbus, located in the State of North Carolina, was duly held April 15, 2019, such meeting having been noticed, held and conducted in accordance with all requirements of law (including open meetings requirements), and minutes of that meeting have been or will be duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of the Board.
2. The attached extract accurately reflects the actions taken by the Board of Commissioners with respect to the matters therein.

3. That extract correctly states the time when the meeting was convened and the place where the meeting was held and the members of the Board who attended the meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the seal of the County as of April, 2019.

(SEAL)

/s/ **JUNE B. HALL**
Clerk to the Board of Commissioners

Commissioner Byrd made a motion to approve the Resolution of the Board of Commissioners for the County of Columbus, North Carolina, Declaring its Intention to Reimburse Said County from the Proceeds of one or more Tax-Exempt Financings for Certain Capital Expenditures, seconded by Commissioner McMillian. The motion unanimously passed.

Agenda Item #14: CHADBOURN MIDDLE SCHOOL SITE - DISCUSSION:

Mike Stephens, County Manager, requested discussion be conducted relative to the former Chadbourn Middle School site.

Jonathan Williams, Interim Superintendent for Columbus County Schools, stated the following:

1. By statute, when a school property is abandoned, then the site has to be offered to the County Commissioners for a fair market value;
2. In the letter forwarded to you, the tax value is \$703,000 for all three (3) tracts, and by statute, that is the first offering;
3. The property will be extended at that value or a negotiated price;
4. The Board is eager to negotiate; **and**
5. If the Board of Commissioners decided to waive their option to buy, then we will consult the attorney.

Commissioner Prevatte made a motion to pass on the purchase offer for Chadbourn Middle School, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #15: ADMINISTRATION - CLASSIC AVIATION, INCORPORATED MANAGEMENT AGREEMENT:

Michael H. Stephens, County Manager, requested review and re-entering the following Management Agreement with Classic Aviation, Incorporated.

**NORTH CAROLINA
COLUMBUS COUNTY**

MANAGEMENT CONTRACT

THIS CONTRACT, entered into this 1st day of July, 2019, by and between the COUNTY OF COLUMBUS (hereinafter called "Owner"), and CLASSIC AVIATION, INC., (hereinafter called "Manager");

W I T N E S S E T H :

WHEREAS, the Owner desires CLASSIC AVIATION, INC. to act as manager in the day-to-day operation of the airport.

WHEREAS, CLASSIC AVIATION, INC. has agreed to provide management for the COLUMBUS COUNTY MUNICIPAL AIRPORT;

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

1. Scope of Manager Services. The Manager agrees to operate the airport in accordance with the obligation of the Owner to the State of North Carolina and/or Federal Government including any existing or future Grant Agreements. The Manager will work to secure highly competitive additional discretionary funding from the FAA. In furtherance of this general covenant, but without

limiting its general applicability, the Manager specifically agrees:

- (a) to operate the airport for the use and benefit of the public;
 - (b) to make available all airport facilities and services to the public on fair and reasonable terms and without discrimination;
 - (c) to provide space on the airport, to the extent available, and to grant rights and privileges for use of the landing area facilities of the airport to all qualified persons, firms and corporations desiring to conduct aeronautical operations on the airport;
 - (d) to manage the County's airport property;
 - (e) to perform routine daily or periodic maintenance and custodial services;
 - (f) to inspect on a daily or periodic basis all airport facilities, including airport lighting, navigational aids, runways, ramps, and aprons and report problems/issues to the airport Authority;
 - (g) to coordinate grounds keeping and maintenance activities to aircraft runways, aprons and ramps, including removal of weeds and debris, with the County of Columbus and the Airport Authority;
 - (h) to supervise County employees that are assigned to work or conduct operations on airport property or in the airport facilities;
 - (I) to appoint a person to the position of Director of Airport for Columbus County at no additional costs to Owner;
 - (j) to maintain the hours of operation of 8:00 am to 6:00 pm Monday through Saturday, 9:00 am to 6:00 pm on Sunday and as needed due to county or medical emergency; and closed on Christmas Day;
 - (k) to conduct informal meetings on a regular basis with airport users to discuss issues, problems, projects, user needs, and complaints. Airport Manger shall also keep the County, Airport Authority, and users apprised of proposal changes, improvements and problems;
 - (l) to provide users with updates to airport rules, regulations, policies, and other changes;
 - (m) to report in writing to the County Commissioners on the general state of Airport operations;
 - (n) to provide any other related management activities which are now or may become in the future customary for Airport Mangers to perform.
 - (o) to meet with the North Carolina Department of Aviation, attend Airport Conferences, maintenance seminars and other meetings related to airport improvements and growth;
 - (p) establish and maintain effective working relationships with pilots, b u s i n e s s executives, Federal, State and local officials, other County department heads, employees, airport consultants, customers, and the general public;
2. Scope of Owner's Support. Owner shall provide the following support to the airport facility and manager:
- (a) adopt a budget annually that is sufficient to sustain airport operations;
 - (b) match any federal grants received from airport improvements in an amount sufficient to obtain a grant;
 - (c) provide no less than one full time employee and one part-time employee to

support obligation under the direct supervision of the manager;

- (d) provide equipment and employees to maintain the airport grounds and facilities;
- (e) provide a county vehicle "courtesy car" for the airports and customers use.

3. Term of Agreement. The term of this contract shall be three (3) years from the date of this contract, subject to prior termination pursuant to Section 23.

4. Payment. County shall pay MANAGER for services rendered pursuant to this agreement the sum of FIFTY THOUSAND AND NO/100 (\$50,000.00) DOLLARS annually, and compensate mileage and travel as any other County employee and payable in monthly installments of Four Thousand One Hundred Sixty-Six and 67/100 (\$4,166.67) Dollars.

5. Exclusive Agreement. This agreement is nonexclusive. The Board of Commissioners do explicitly reserve the right to contract with other airport managers to perform same or similar duties during the duration of this contractual agreement. MANAGER, however, is not exclusively bound to the county, and MANAGER is free to pursue other private employment on either a full or part time basis.

6. Independent Contractor. MANAGER acknowledges that, in entering into this contract and providing services, the MANAGER is acting as an independent contractor; neither the MANAGER nor his or her employees, members or personnel shall be deemed or construed to be employees of Columbus County at any time during the duration of this Contract. The MANAGER shall be solely responsible for payment of all required State and Federal taxes PROVIDED HOWEVER, that the MANAGER, shall provide such documentation as COUNTY deems necessary to meet any and all federal and state tax guidelines regarding employment contract employees.

As such, the MANAGER is not entitled to, nor shall be eligible for, any benefits provided by the County to any of its permanent or temporary employees, including but not limited to vacation leave, sick leave, retirement, longevity and group insurance.

7. Indemnity. MANAGER shall indemnify and hold The Board of Commissioners and the OWNER, it agents and employees, harmless against any loss and all claims, demands, causes of actions, or other liability, including attorneys fees, on account of contract or personal injuries or death or on account of property damages arising out of or relating to the work to be performed by the MANAGER hereunder, resulting from the negligence of or the willful act or omission of the MANAGER, his/her agents, employees and subcontractors.

8. Insurance. MANAGER shall provide proof of coverage through insurance already maintain by the Airport and acceptable to COUNTY, of the kinds and minimum amounts specified below.

MANAGER shall provide proof of the general liability insurance providing liability limits of a minimum amount of ONE MILLION DOLLARS AND NO/100 (\$1,000,000.00) annual aggregate. CLASSIC AVIATION, INC. shall have the insurance agent furnish COUNTY a certificate of insurance evidencing the existence of such coverage, and providing for fifteen (15) days notice of any material change in coverage.

9. Certificates and Notice of Cancellation. Before commencing work under this contract, or within a reasonable time thereafter, both parties hereto shall furnish, each to the other, with certificates of all insurance required hereunder. Certificates shall indicate the type, amount, class of operations covered, effective date and expiration date of all policies, and shall contain the following statement:

"The insurance covered by this certificate will not be canceled or materially altered, except after thirty (30) days written notice has been received by County".

The Certificate of Insurance, naming COUNTY as an additional insured, shall be further evidenced by an actual endorsement furnished to the County from the Insurer within thirty (30) days of the signing of the contract or a reasonable time thereafter, between the Professional and the County.

10. Business Associate Agreement. CLASSIC AVIATION, INC. shall be considered a Business Associate of Columbus County.

11. Extra Work. OWNER and MANAGER shall negotiate and agree upon the value of any extra work prior to the issuance of a Change Order covering said extra work. Such Change Order shall set forth the corresponding adjustment, if any, to the Contract Price and Contract Time.
12. Conflict of Interest. No paid employee of the County shall have a personal or financial interest, direct or indirect, as a contracting party or otherwise, in the performance of this Contract.
13. Subcontracts. MANAGER shall utilize no subcontractors for carrying out the services to be performed under this Contract without the written approval of the County.
14. Binding Effect. This contract shall be binding upon the parties hereto, and their heirs, successors, executors, administrators and assigns.
15. Further Actions. The parties will make and execute all further instruments and documents required to carry out the purposes and intent of this contract.
16. Inclusive Terms. Use of the masculine herein shall include the feminine and neuter, and the singular shall include the plural.
17. Governing Law. All of the terms and conditions contained herein shall be interpreted in accordance with the laws of the State of North Carolina.
18. Notices. All notice required hereunder to be sent to either party shall be sent to the following designated addresses, or to such other address or addresses as may hereafter be designated by either party by mailing of written notice of such change of address, by Certified Mail, Return Receipt Requested:

To County:

Columbus County Attorney
Attention: Amanda Prince, Esquire
 111 Washington Street
 Whiteville, North Carolina 28472

To Manager:

CLASSIC AVIATION, INC
 P.O. Box 253
 Chadbourn, NC 28431

19. Assignability. It is mutually agreed by the parties hereto that this contract is not transferable and shall not be assigned by either party without the written consent of the other party to this contract.
20. Nondiscrimination. CLASSIC AVIATION, INC. will take affirmative action not to discriminate against any employee or applicant for employment or otherwise illegally deny any person participation in or the benefits of the activities which are the subject of this contract, because of race, creed, color, sex, age, disability, or national origin.
21. Non-appropriation. All funds for payment by the County under this contract are subject to the availability of any annual appropriation for this purpose by the Board of Commissioners. In the event of non-appropriation of funds by the Board of Commissioners for the services provided under the contract, the County will terminate the contract, without termination charge or liability, on the last day of the then-current fiscal year or when the appropriation made for then-current year for the services/items covered by this contract is spent, whichever occurs first. If at any time funds are not appropriated for the continuance of this contract, cancellation shall be accepted by the Manager on sixty (60) days' prior written notice.
22. Amendments. This Contract shall not be modified or otherwise amended except in writing signed by the parties.
23. Termination. This agreement may be terminated at any time by either party, without penalty, provided that written notice of such termination is furnished to the other party at least sixty (60) days

prior to termination. Net payment shall be appropriated at the date of termination.

24. Entire Agreement. This agreement constitutes the entire understanding between the parties and supersedes all prior and independent agreements between the parties covering the subject matter hereof. Any change or modification of this agreement must be in writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused the execution of the foregoing instrument, by authority duly given and in duplicate originals, all on the day and year first above written.

COLUMBUS COUNTY COMMISSIONERS

By: /s/ **TRENT BURROUGHS, Chairman**
COLUMBUS COUNTY BOARD OF COMMISSIONERS

ATTESTED BY:
/s/ **JUNE B. HALL**
CLERK to the BOARD

CLASSIC AVIATION, INC.

By: _____ (SEAL)

Title: _____

Approved as to form:
/s/ **AMANDA B. PRINCE**
County Attorney

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.
/s/ **BOBBIE FAIRCLOTH**
County Finance Officer

STATE OF NORTH CAROLINA
COUNTY OF COLUMBUS

I, _____, a Notary Public of said County and State hereby certify that, _____, personally came before me this day and acknowledged that he is Chairman of the Board of County Commissioners of Columbus County, and that the foregoing or annexed instrument was signed in its name and sealed by him on behalf of said County by its authority duly given. And the said Chairman acknowledged the said writing to be the act and deed of said County of Columbus.

WITNESS my hand and official seal or stamp, this the ____ day of _____, ____.

(SEAL)

NOTARY PUBLIC
My Commission Expires: _____.

NORTH CAROLINA
COLUMBUS COUNTY

I, _____, a Notary Public of the State and County aforesaid, certify that _____ acknowledged that _ he is the _____ of Classic Aviation, Inc. a North Carolina corporation and that by authority duly given and as the act of each entity, _ he signed the forgoing instrument in its name on its behalf as its act and deed. Witness my hand and Notarial stamp or seal this ____ day of

_____, 20____.

(SEAL)

Notary Public

My commission expires:_____

Commissioner McDowell made a motion to approve the Management Contract with Classic Aviation, Incorporated at fifty thousand and 00/100 (\$50,000.00) dollars annually, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #16: NC DEPARTMENT OF TRANSPORTATION - RIGHT-OF-WAY PURCHASE OFFER:

Michael H. Stephens, County Manager, requested Board approval of the Offer to Purchase Real Property Due to the Acquisition of Right-of-Way and Damages from the North Carolina Department of Transportation.

Lance Laliberte, Right-of-Way Agent, stated the following:

1. The North Carolina Department of Transportation is offering to purchase approximately 3.219 acres where the Columbus County Main Library is located;
2. The purchase price is seventy eight thousand, nine hundred fifty and 00/100 (\$78,950.00) dollars; **and**
3. We need Board approval of the Offer to Purchase Real Property Due to the Acquisition of Right-of-Way and Damages.

After discussion was conducted, Commissioner Byrd made a motion to take this matter under consideration, seconded by Commissioner McMillian. The motion unanimously passed.

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:17 P.M., Commissioner Bullard made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 01, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 2 for each Water District, respectively.

Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICT II - DISCUSSION of and APPROVAL of QUOTE for R.J. CORMAN WATER LINE TIE IN:

Harold Nobles, Public Utilities Director, requested Board approval of the quote from Axel McPherson for the R.J. Corman water line tie in.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer District II.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING and resume REGULAR SESSION:

At 7:19 P.M., Commissioner Bullard made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #19: CONSENT AGENDA ITEMS:

Commissioner McDowell made a motion to approve the following Consent Agenda Items, seconded by Vice Chairman P. Edwin Russ. The motion unanimously passed.

A. **Budget Amendment:**

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	68-9600-560061	Rural General Public DOT Grant	(\$442)
Revenues	68-3452-430116	NCDOT Rural Operating Asst PRG	(\$442)

B. **Tax Refunds and Releases:**

<i>Property Value</i>	Amount:	\$499.93		
A & M Trucking LLC		PROPERTY: 00000	Total:	\$562.03
Value: \$62,103.00	Year: 2018	Account: 03-04557	Bill#:	90948
Release value of trucks valued to high through DMV. Release Old Dock Fire(49.68) release Columbus Rescue(12.42)				
<i>Property Value</i>			Amount:	\$14.81
Blackmon, Jimmy		PROPERTY: 00000	Total:	\$16.70
Value: \$1,840.00	Year: 2018	Account: 11-04006	Bill#:	94179
Release value of boat. Junked 2 yrs ago. Release Columbus Rescue(.37) release late list(1.52)				
<i>Property Value</i>			Amount:	\$8.05
Boone, James Edward		PROPERTY: 00000	Total:	\$209.74
Value: \$1,000.00	Year: 2018	Account: 11-03240	Bill#:	94639
Release value of SWMH. No in Columbus County. Release Hallsboro Fire(.60) release Columbus Rescue(.20) release late list(.89)				
<i>Property Value</i>			Amount:	\$363.86
Brooks, Troy Lee (Jr) & Martha		PROPERTY: 27648	Total:	\$427.14
Value: \$45,200.00	Year: 2018	Account: 15-04560	Bill#:	95534
Release value grade corrected from hurricane in 2018. Release Acme Delco(54.24) release Columbus Rescue(9.04)				
<i>Property Value</i>			Amount:	\$42.71
Coker, Jonathan Carroll		PROPERTY: 00000	Total:	\$53.99
Value: \$2,305.00	Year: 17-18	Account: 09-05012	Bill#:	99999
Release value of boat. Sold 2016. Release Yam City(5.31) release Columbus Rescue(1.06) release late list(4.91)				
<i>Property Value</i>			Amount:	\$8.05
Coleman, Tim		PROPERTY: 00000	Total:	\$121.85
Value: \$3,400.00	Year: 2018	Account: 06-05681	Bill#:	99640
Release value of SWMH. Unliveable. Release Columbus Rescue(.68) release late list(.12)				
<i>Property Value</i>			Amount:	\$25.60
Dixon, James Freddie		PROPERTY: 00000	Total:	\$33.07
Value: \$3,180.00	Year: 2018	Account: 15-04606	Bill#:	2122
Release value of boat. Has no motor. Release Acme Delco(3.82) release Columbus Rescue(.64) release late list(3.01)				
<i>Property Value</i>			Amount:	\$8.06
Gerald, David A.		PROPERTY: 00000	Total:	\$9.86
Value: \$500.00	Year: 17-18	Account: 01-05487	Bill#:	99999
Release value of boat. Removed in 2013. Release Klondyke Fire(.70) release Whiteville Rescue(.20) release late list(.90)				
<i>Property Value</i>			Amount:	\$2,766.78
Henry, Ariel F		PROPERTY: 28681	Total:	\$3,245.58
Value: \$34,200.00	Year: 09-18	Account: 15-18069	Bill#:	99999
Release value DBListed with prop#28680. Release Acme Delco(410.40) release Columbus Rescue(68.40)				
<i>Property Value</i>			Amount:	\$32.50
Long, R C (Heirs)		PROPERTY: 00000	Total:	\$914.17
Value: \$1,000.00	Year: 10-13	Account: 03-14680	Bill#:	99999
Release sold at tax sale. Release Old Dock(3.20) release Columbus Rescue(.80) release late list(3.67)				
<i>Property Value</i>			Amount:	\$57.50
M Barnes Ironworks Inc.		PROPERTY: 00000	Total:	\$70.32

Value: \$3,572.00	Year: 17-18	Account: 01-06868	Bill#: 99999	
Release value of boat. Sold 2013. Release Brunswick Fire(5.00) release Whiteville Rescue(1.42) release late list(6.40)				
<i>Property Value</i>			Amount:	\$150.49
Nobles, Micky D.		PROPERTY: 00000	Total:	\$1,455.02
Value: \$1,950.00	Year: 13-18	Account: 13-30400	Bill#: 99999	
Release entire value. DBL to Act#13-30400. Release Roseland Fire(12.97) release Columbus Rescue(3.73) release Water III(8.26) release late list(14.57)				
<i>Property Value</i>			Amount:	\$239.72
Novel Logistics LLC		PROPERTY: 00000	Total:	\$245.68
Value: \$20,592.00	Year: 2018	Account: 01-03032	Bill#: 24369	
Release portion of value on 2-2013 FRHT. Over Valued. Release Whiteville Resue(5.96)				
<i>Property Value</i>			Amount:	\$24.15
Priest, Julian		PROPERTY: 00000	Total:	\$140.24
Value: \$1,000.00	Year: 17-18	Account: 06-02707	Bill#: 99999	
Release value of SWMH. Sold. Release Columbus Rescue(.60) release late list(2.49)				
<i>Property Value</i>			Amount:	\$13.05
Rawls, Jonathan Lloyd		PROPERTY: 86008	Total:	\$14.67
Value: \$1,621.00	Year: 2018	Account: 01-05677	Bill#: 27512	
Release value of boats. Sold 3 yrs ago. Release North Whiteville(1.30) release Whiteville Rescue(.32)				
<i>Property Value</i>			Amount:	\$8.05
Robinson, Joan		PROPERTY: 00000	Total:	\$326.73
Value: \$1,000.00	Year: 17-18	Account: 11-22922	Bill#: 99999	
Release value of SWMH. Removed off property in 2017/ Release Hallsboro Fire(.60) release Columbus Rescue(.20) release late list(.89)				
<i>Property Value</i>			Amount:	\$24.87
Rogers, Horace Van		PROPERTY: 00000	Total:	\$141.04
Value: \$3,090.00	Year: 2018	Account: 13-04726	Bill#: 28736	
Release SWMH. Double listed on Act#13-01717. Release Columbus Rescue(.62) release late list(2.55)				
<i>Property Value</i>			Amount:	\$267.58
Savage, Christian Paul		PROPERTY: 00000	Total:	\$301.65
Value: \$33,240.00	Year: 2018	Account: 11-02032	Bill#: 29642	
Release value of boat. Sold 10/30/17. Release Columbus Rescue(6.65) release late list(27.42)				
<i>Property Value</i>			Amount:	\$13.16
Sessoms, Clyde Jr.		PROPERTY: 00000	Total:	\$16.64
Value: \$1,635.00	Year: 2018	Account: 16-01653	Bill#: 30247	
Release value of boat. Listed in SC . Release Cerro Gordo Fire(1.64) release Columbus Rescue(.33) release late list(1.51)				
<i>Property Value</i>			Amount:	\$70.43
Smith, Elizabeth & Gabrielle		PROPERTY: 00000	Total:	\$700.02
Value: \$3,040.00	Year: 16-17	Account: 06-01649	Bill#: 99999	
Release value DBL Act#06-03309. Release Yam City(8.75) release Columbus Rescue(1.75) release late list(8.09)				
<i>Property Value</i>			Amount:	\$156.96
Stevens, Myrtle(Heirs)		PROPERTY: 00000	Total:	\$594.97
Value: \$10,340.00	Year: 17-18	Account: 03-01023	Bill#: 99999	
Release value of SWMH. Rebilled to New Owner Act#3-03761. Release Brunswick Fire(13.65) release Columbus Rescue(3.90) release late list(17.46)				
<i>Property Value</i>			Amount:	\$663.64
Williams Christopher Levon		PROPERTY: 00000	Total:	\$737.84
Value: \$82,440.00	Year: 2018	Account: 12-00215	Bill#: 40457	
Release entire value and billed on Act#1-03032. Release Klondyke Fire(57.71) release Columbus Rescue(16.49)				
<i>Refunds</i>			Amount:	\$0.00
Blackmon, Rozier Allen & Charley Jane		PROPERTY: 6469	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 03-03338	Bill#: 94203	
Refund user fee. Land Only.				
<i>Refunds</i>			Amount:	\$0.00
Fair Bluff Housing Inc.		PROPERTY: 00000	Total:	\$4,640.00

Value: \$0.00	Year: 2017	Account: 18-00250	Bill#: 98017
Refund all user fees. Cans picked up flooded during Hurricane Matthew.			
<i>Refunds</i>			Amount: \$228.64
Joyce A Hooks Living Trust & Gerald	PROPERTY: 2552		Total: \$254.20
Value: \$2,600.00	Year: 14-17	Account: 01-03818	Bill#: 99999
Refund portion of value. 4 years. Overbilled value. Release Klondyke Fire(19.88) release Whiteville Rescue(5.68)			
<i>Refunds</i>			Amount: \$0.00
Ransom, Debra Benton	PROPERTY: 97879		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 16-00611	Bill#: 27439
Refund user fee. Dbilled. Act#16-12617			
<i>Refunds</i>			Amount: \$0.00
Shelley, Kenneth & Diane G.	PROPERTY: 16766		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 09-26060	Bill#: 30547
Refund fee. Dbilled.			
<i>Refunds</i>			Amount: \$0.00
Vanderbilt Mortgage	PROPERTY: 95324		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 13-05626	Bill#: 8697
Refund user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Antone, Rudolph & Celester H.	PROPERTY: 78795		Total: \$611.00
Value: \$0.00	Year: 16-18	Account: 08-00281	Bill#: 99999
Release user fees. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Arnold, Crystal W	PROPERTY: 87846		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 10-2260	Bill#: 91636
Release user fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Blackwell, Gerry Wayne & Kathy	PROPERTY: 29874		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 16-02359	Bill#: 94253
Release user fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Brown, Phyllisteen	PROPERTY: 86125		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 13-04319	Bill#: 96007
Release user fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Carroll, Mary Lou	PROPERTY: 81731		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 09-03651	Bill#: 81731
Release user fee. Dbilled.			
<i>User Fee</i>			Amount: \$0.00
Davis, Daniel Jeff & Teresa Jackson	PROPERTY: 00000		Total: \$400.00
Value: \$0.00	Year: 2018	Account: 01-04285	Bill#: 99999
Release user fee. Dbilled. Prop#1120, 97370			
<i>User Fee</i>			Amount: \$0.00
Elliott, William	PROPERTY: 13702		Total: \$400.00
Value: \$0.00	Year: 2018	Account: 07-05145	Bill#: 3496
Release user fes. Overbilled.			
<i>User Fee</i>			Amount: \$0.00
Fair Bluff Housing Inc.	PROPERTY: 00000		Total: \$4,520.00
Value: \$0.00	Year: 2018	Account: 18-00250	Bill#: 42597
Release all user fees. Cans picked up flooded during Hurricane Matthew. Billed on Act#10-02661			
<i>User Fee</i>			Amount: \$0.00
Garrell, Jason & Melody Powers	PROPERTY: 61747		Total: \$200.00
Value: \$0.00	Year: 2018	Account: 15-15301	Bill#: 6594
Release user fee. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Gause, Sallie (Heirs) Blancie Bellamy	PROPERTY: 10815		Total: \$113.00
Value: \$0.00	Year: 2018	Account: 06-13660	Bill#: 6773
Release user fee. Vacant and unliveable.			

<i>User Fee</i>			Amount:	\$0.00
Gore, Minnie E ETAL		PROPERTY: 78763	Total:	\$113.00
Value: \$0.00	Year: 2018	Account: 10-01543	Bill#:	8162
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Graham, James G. & Irene Heirs		PROPERTY: 2006	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 01-34220	Bill#:	8651
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Harrelson, Georgia Ann		PROPERTY: 28444	Total:	\$200.00
Value: \$0.00	Year: 2018q	Account: 15-02519	Bill#:	10574
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Jaimes Apolinar Pantaleon ETAL		PROPERTY: 78143	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 03-00536	Bill#:	14383
Release user fee. Vacant land.				
<i>User Fee</i>			Amount:	\$0.00
Johnson, Jerry L. (II)		PROPERTY: 21566	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 12-00927	Bill#:	14945
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Johnson, Mary E		PROPERTY: 28646	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 15-04451	Bill#:	14998
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Jones, Shelton E & Mildred		PROPERTY: 7236	Total:	\$400.00
Value: \$0.00	Year: 2018	Account: 03-01931	Bill#:	15492
Release user fees. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Kelly, Ernie Dwayne		PROPERTY: 28705	Total:	\$400.00
Value: \$0.00	Year: 2018	Account: 15-22079	Bill#:	15944
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Lennon Marguerite F(Heirs)		PROPERTY: 21566	Total:	\$411.00
Value: \$0.00	Year: 16-17	Account: 12-00624	Bill#:	99999
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Lennon, Donna		PROPERTY: 78037	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 15-23523	Bill#:	17266
Release user fee. Vacant.				
<i>User Fee</i>			Amount:	\$0.00
Locklear, Roy Timothy & Deborah Sue		PROPERTY: 76703	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 06-23262	Bill#:	18035
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
Locklear, Roy Timothy & Deborah Sue		PROPERTY: 76702	Total:	\$400.00
Value: \$0.00	Year: 2018	Account: 06-03158	Bill#:	99999
Release user fees. Prop#76702, 60199				
<i>User Fee</i>			Amount:	\$0.00
Long, Norwood Graham-		PROPERTY: 28841	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 15-24400	Bill#:	18408
Release user fee. Vacant land.				
<i>User Fee</i>			Amount:	\$0.00
McMillan Franzetta		PROPERTY: 24741	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 13-05751	Bill#:	20680
Release user fee. Dbilled.				
<i>User Fee</i>			Amount:	\$0.00
McPherson, Willie Paul		PROPERTY: 1055	Total:	\$200.00
Value: \$0.00	Year: 2018	Account: 02-00619	Bill#:	21233

Release user fee. Vacant.

User Fee

Nobles, Jim F & Andrea

Value: \$0.00

Year: 2018

PROPERTY: 79968

Account: 16-27717

Release user fee. Vacant.

Amount: \$0.00

Total: \$200.00

Bill#: 23877

User Fee

Porter, Timothy Alan

Value: \$0.00

Year: 16-18

PROPERTY: 5202

Account: 01-05588

Release user fees. Vacant.

Amount: \$0.00

Total: \$611.00

Bill#: 99999

User Fee

Porter, Timothy Alan

Value: \$0.00

Year: 2018

PROPERTY: 6410

Account: 03-05957

Release user fees. Overbilled.

Amount: \$0.00

Total: \$600.00

Bill#: 26122

User Fee

Powell, Robert Lee Jr. & Bonita

Value: \$0.00

Year: 17-18

PROPERTY: 61869

Account: 15-30620

Release user fees. Vacant.

Amount: \$0.00

Total: \$403.00

Bill#: 99999

User Fee

Register, Kenneth S Heirs

Value: \$0.00

Year: 2018

PROPERTY: 7658

Account: 03-19320

Release user fee. Dbilled.

Amount: \$0.00

Total: \$200.00

Bill#: 28031

User Fee

Shelley, Diana G. & Kenneth

Value: \$0.00

Year: 2018

PROPERTY: 15876

Account: 09-04518

Release user fee. Overbilled.

Amount: \$0.00

Total: \$200.00

Bill#: 30533

User Fee

Smith, Janice Y

Value: \$0.00

Year: 2018

PROPERTY: 00000

Account: 01-08027

Release user fees. Vacant.

Amount: \$0.00

Total: \$791.00

Bill#: 99999

User Fee

Southern, Mary Ella

Value: \$0.00

Year: 17-18

PROPERTY: 75048

Account: 01-87523

Release user fees. Vacant.

Amount: \$0.00

Total: \$403.00

Bill#: 99999

User Fee

Stanley, Julie Lynn Soles

Value: \$0.00

Year: 2018

PROPERTY: 61555

Account: 06-35884

Release user fee. Dbilled.

Amount: \$0.00

Total: \$200.00

Bill#: 33790

User Fee

Stevens, Daisy Mae `

Value: \$0.00

Year: 2018

PROPERTY: 29371

Account: 15-05508

Release user fee. Vacant.

Amount: \$0.00

Total: \$200.00

Bill#: 34210

User Fee

Todd, Larry Dean

Value: \$0.00

Year: 2018

PROPERTY: 00000

Account: 12-00054

Release user fee. Paid on Act#12-00413

Amount: \$0.00

Total: \$200.00

Bill#: 36553

User Fee

Walker, Harold D

Value: \$0.00

Year: 2018

PROPERTY: 2601

Account: 01-04549

Release user fee. Vacant.

Amount: \$0.00

Total: \$200.00

Bill#: 37883

User Fee

Ward, Jerry Norman & Debra F

Value: \$0.00

Year: 2018

PROPERTY: 17150

Account: 09-32143

Release user fee. Dbilled.

Amount: \$0.00

Total: \$200.00

Bill#: 38606

User Fee

Williamson, Byron Monroe

Value: \$0.00

Year: 2018

PROPERTY: 90564

Account: 15-01631

Release user fee. Billed with Single Wide.

Amount: \$0.00

Total: \$200.00

Bill#: 40927

User Fee

Williamson, Mark B

PROPERTY: 21030

Amount: \$0.00

Total: \$200.00

Value: \$0.00 Year: 2018 Account: 12-31442 Bill#: 41186
 Release user fee. Dbilled.

Agenda Item #20: PUBLIC INPUT:

Chairman Burroughs opened the floor for Public Input. No Public Input was received either orally or verbally.

Agenda Item #21: COMMENTS:

Chairman Burroughs opened the floor for comments. The following spoke.

B. Board of Commissioners:

1. **Commissioner Bullard:** stated Representative Brendon Jones contacted me over the weekend and would like for us to contact him as early as possible on Wednesday morning relative to our capital improvements, and he is very eager to get money awarded to Columbus County for the many projects that are underway.
2. **Commissioner McMillian:** We need to remember the flood victims that are still suffering, and we need to see what we can do to help them before another storm hits.
3. **Commissioner McDowell:** stated the following:
 - We did contact the North Carolina Department of Transportation about the situation in Crusoe, and they are still looking at the situation;
 - You may want to piggyback the situation in Fair Bluff with the Crusoe area; **and**
 - I wish everyone a very safe and Happy Easter.
4. **Commissioner Byrd:** stated the following:
 - The Emergency Room's waiting time, at Columbus Regional Healthcare System, is extremely long and needs to be addressed; **and**
 - I understand that the State is going to allow private contractors to revisit the issue with the motor graders with the blades to clean the road shoulder and the road ditches at the same time, and this should be a plus with drainage.
5. **Vice Chairman Burroughs:** stated the following:
 - I delivered the welcome remarks at the Special Olympics and did not realize the number of participants;
 - I want to thank Julie Strickland for her work and time in arranging the Special Olympics; **and**
 - We will hold our Board Retreat tomorrow and we will get our legislative ideas together to present to our legislators.
6. **Commissioner Prevatte:** stated the following:
 - I have experienced the same situation with the waiting times at the Emergency Room at the hospital;
 - I am glad we are addressing the drainage issue in Columbus County;
 - County Assembly Day will be on May 08, 2019; **and**
 - I wish everyone a very Happy Easter.

D. County Attorney (Amanda B. Prince): stated the following:

1. I have received several telephone calls regarding our Noise Ordinance;
2. The existing Noise Ordinance needs to be re-done, adopted and the necessary devices need to be purchased for certification; **and**
3. The devices are \$395.00 each, and we will need to purchase two (2).

After discussion was conducted, it was the general consensus of the Board for the Noise Ordinance to be redone and a copy of the existing Ordinance be provided to each Board member.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143.318-11(a) (3) ATTORNEY-CLIENT PRIVILEGE and (6) PERSONNEL:

At 7:35 P.M., Commissioner Byrd made a motion to recess Regular Session and enter into Closed Session in Accordance with N.C.G.S. § 143.318-11(a) (3) Attorney-Client Privilege and (6) Personnel, seconded by Commissioner McMillian. The motion unanimously passed.

Agenda Item #22: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143.318-11(a) (3) ATTORNEY-CLIENT PRIVILEGE and (6) PERSONNEL:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 7:57 P.M., Commissioner McDowell made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Prevatte. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

The Chairman requested that Amanda B. Prince, County Attorney, orally read the Closed Session General Account. Ms. Prince orally read the following: *“The Board of Commissioners discussed with the County Attorney pending litigation matters. The Board of Commissioners discussed personnel issues with Algernon McKenzie, Social Services Director. No decision or action was taken”*.

Commissioner Byrd made a motion to approve the Closed Session General Account, seconded by Vice Chairman Russ. The motion unanimously passed.

Agenda Item #23: ADJOURNMENT:

At 7:59 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Byrd. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, April 15, 2019
7:17 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
P. Edwin Russ, **Vice-Chairman**
Jerome McMillian
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 01, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the April 01, 2019 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:19 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, April 15, 2019
7:17 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
P. Edwin Russ, **Vice-Chairman**
Jerome McMillian
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 01, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the April 01, 2019 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICT II - DISCUSSION of and APPROVAL of QUOTE for R.J. CORMAN WATER LINE TIE IN:

Harold Nobles, Public Utilities Director, requested Board approval of the quote from Axel McPherson for the R.J. Corman water line tie in.

Commissioner Byrd made a motion to approve the quote from Axel McPherson Construction to provide labor, equipment and material to install 12 x 4 tap, 4" meter with bypass, and precast concrete vault with stone base, for the R.J. Corman water line tie in, at the cost of twenty-seven thousand, three hundred eighty-four and 00/100 (\$27,384.00) dollars, seconded by Vice Chairman Russ. The motion unanimously passed.

ADJOURNMENT:

At 7:19 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, April 15, 2019
7:17 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
P. Edwin Russ, **Vice-Chairman**
Jerome McMillian
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 01, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the April 01, 2019 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:19 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, April 15, 2019
7:17 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
P. Edwin Russ, **Vice-Chairman**
Jerome McMillian
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 01, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the April 01, 2019 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:19 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, April 15, 2019
7:17 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
P. Edwin Russ, **Vice-Chairman**
Jerome McMillian
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

Mike Stephens, **County Manager**
Amanda B. Prince, **County Attorney**
June B. Hall, **Clerk to the Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

April 01, 2019 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner Byrd made a motion to approve the April 01, 2019 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner Prevatte. The motion unanimously passed.

ADJOURNMENT:

At 7:19 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner McDowell. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman