

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, February 20, 2017****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting a Public Hearing and their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

James E. Prevatte, **Chairman**
 Amon E. McKenzie, **Vice Chairman**
 Giles E. Byrd
 P. Edwin Russ
 Trent Burroughs
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

6:30 P.M.**PUBLIC HEARING -**

Columbus County Home Health: the purpose of this Public Hearing is to hear comments related to the proposals to purchase the assets utilized in the operation of Columbus County Home Health.

PUBLIC HEARING CALLED to ORDER:

At 6:30 P.M., Chairman James E. Prevatte called the Public Hearing to order, and stated this Public Hearing was on Columbus County Home Health. The purpose of this Public Hearing is to hear comments related to the proposals to purchase the assets utilized in the operation of Columbus County Home Health. Chairman Prevatte requested that Michael H. Stephens, Columbus County Attorney, orally read the Policy on Comments at Public Hearings. Mr. Stephens orally read the policy in its entirety.

COMMENTS:

Chairman Prevatte opened the floor for comments. The following spoke:

1. **Steve Smith, 117 E. Wyche Street, Whiteville, North Carolina 28472:** stated the following:
 - Most of my career has been spent in managing and owning community based health and human services, including Medicare-certified home health agencies;
 - These experiences have provided me extensive knowledge of the industry;
 - I sold the remainder of my business nearly five (5) years ago, so today I have no ownership in any home-health business and speak as a taxpayer only;
 - I applaud your decision to sell the county home health agency;
 - I am familiar with all of the bidders, and feel they are all qualified to be the successor;
 - I would like to address some concerns from previous experience:
 - Absorbing county employees; **and**
 - Indigent care;
 - All of the bidders are essentially equally qualified;
 - Your decision will be determined if you see any strategic benefit in the local health care system being the successor, or taking the high bid of \$3.5 million;
 - You have choices, but you also have a fiduciary responsibility to the taxpayers of Columbus County;
 - I urge you to also divest the In-Home Aide Services st the Department of Aging;
 - If you sell the County Home Health Agency, I recommend that you earmark the entire amount, or at least a substantial portion of the proceeds, to the restoration of the Historic Columbus County Courthouse; **and**
 - The renovation of our historic courthouse is pretty much a one-time capital need.
2. **Teresa D. Simmons, 745 Woodrow Noble Road, Chadbourn, North Carolina 28431:** stated the following:
 - I have been a contract nurse with Columbus County Home Health for thirty-three and one-

half (33 ½) years;

-I am not an employee of the agency;

-I came here tonight to speak on the behalf of the patients;

-The patients need to be addressed especially the indigent care patients;

-Indigent care does not mean having no resources, it could be the loss of a job, lost insurance or having a \$5,000 deductible; **and**

-What I am requesting from you, when you do your contract, please keep indigent care in your consideration.

3. **Carla Parker Ellis, 115 East Williamson Street, Whiteville, North Carolina 28472:** stated the following:

-I am the CEO of Columbus Regional Healthcare System;

-Columbus Regional Healthcare System has been a harvest community for 82+ years;

-I wanted to explain our proposal for Home Health as follows:

-Home Health is critically important in the delivery of patient care today, even more than ever;

-It is very important that we are able to provide a full continual care;

-We have already invested in Transitions of Care, and have received a \$250,000 Duke Endowment Grant;

-Our proposal is not a financial proposal;

-Our proposal is that we manage, we take full responsibility for the Home Health Agency, including expenses with it, etc., and we manage it, and we lease it back, just like we do the hospital, a similar arrangement;

-We were asked if we would hire all the employees, and I said that would be our goal, and I wouldn't say 100% guarantee, we would have to go through the due diligence process;

-We have over 600 employees;

-Last year we had over \$6.7 million just in charity care;

-Our community continues to have significant needs, and as you know the hurricane event is not a four (4) day event, it is an ongoing event;

-Regardless of your decision, we are going to continue to serve this community in every aspect of their care;

-We will support whatever agency you support; **and**

-Please remember the indigent care in your decision.

PUBLIC HEARING CLOSED:

At 6:46 P.M., Commissioner Russ made a motion to close the Public Hearing, seconded by Commissioner Bullard. The motion unanimously passed.

6:47 P.M.

REGULAR SESSION

Agenda Items #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:47 P.M., Chairman James E. Prevatte called the February 20, 2017 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Vice Chairman Amon E. McKenzie. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner P. Edwin Russ.

AGENDA ADD-ON:

Commissioner Bullard made a motion to add Chapter 143-318.11 (a) (6) Personnel, to Agenda Item #16 Closed Session, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner McDowell made a motion to approve the February 06, 2017 Regular Session Board Meeting Minutes, with two (2) corrections on Page 16, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Prevatte opened the floor for Public Input. The following spoke:

Robert Eugene Adams: stated the following:

1. The Board heard the details pertaining to the situation that happened at Columbus Regional Healthcare System a few weeks ago;
2. Nothing has changed, if anything, very little;
3. Two (2) County Commissioners that are on the Hospital Board of Trustees met with them, and very little has changed;
4. That was my brother that died that was 82 years old; **and**
5. That method of dying was very rough and uncalled for.

Agenda Item #6: AUDIT - FISCAL YEAR 2015/2016 PRESENTATION:

Alan Thompson, CPA with Thompson, Price, Scott, Adams and Company, presented the 2015-2016 Fiscal Year Audit.

February 6, 2017

To the Board of Commissioners
Columbus County
Whiteville, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Columbus County for the year ended June 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, Government Auditing Standards and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 20, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings**Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Columbus County are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by Columbus County during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Significant estimate(s) for the County are allowance for doubtful accounts and depreciation.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. There are no such disclosures identified.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statement taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representation

We have requested certain representations from management that are included in the management representation letter dated February 6, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion:" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Auditing Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Columbus County's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

The balance sheets (especially for the general fund) are messy, and should be reviewed at least once a quarter) to make sure that balances are correct.

There are several projects that need to be closed out. Please review all funds and close out and capitalize projects that should be capitalized.

We understand that an efficiency study was done in the previous year, which determined that the County would benefit from consolidating the Water Districts into one fund. However, the County has bond covenants that are associated with each Water District separately, so the records have to be kept separate. The County elected to consolidate these funds as suggested by the efficiency study, but the records had to be broken out for financial statements purposes. We suggested in last year's audit that these Districts be kept separate to avoid having to separate the information at year end for financial statement purposes. However, they were consolidated again, so additional time was required to separate this information back out as required by bond covenants.

All accounts should be reconciled timely (bank accounts as well as the general ledger accounts). It was late November before we received key items that we needed for the audit. This was also noted in the previous year's letter to governance as well.

Other Matters

We applied certain limited procedures to the Law Enforcement Officer's Special Separation Allowance, Healthcare Benefit, Schedule of County's Proportionate Share of Net Pension Assets (LGERS), Schedule of County Contributions (LGERS), Schedule of County's Proportionate Share of Net Pension Asset (ROD) and Schedule of County Contributions (ROD), which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquires of management regarding the methods of preparing the information and

comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual non-major fund statement schedules, budgetary schedules, and other schedules, and the schedule of expenditures of federal and State awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of Columbus County and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,
/s/ **Thompson, Price, Scott, Adams and Co., P.A.**

Vice Chairman McKenzie made a motion to accept the Fiscal Year 2015/2016 Audit, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #7: EMERGENCY SERVICES - HAZARD MITIGATION GRANT PROGRAM:

Kay Worley, Emergency Services Director, requested Board approval to apply to the Hazard Mitigation Grant Program, and three (3) project types. Ms. Worley stated the following:

1. Due to the amount of damages received by Hurricane Matthew, Columbus County is eligible to receive a Hazard Mitigation Grant;
2. The Hazard Mitigation Grant funds can be used to raise a primary structure, the money to be used as part of the county buyout program and to demolish and rebuild;
3. We have conducted a public information session and we opened that up to all the citizens in the county;
4. We have started receiving applications, and now we need to decide which options the County would like to be available;
5. We have the option to use one (1) of them, two (2) of them, or all three (3) options;
6. I have with me Deborah Cooley-godwin, Hazard Mitigation Specialist, Emergency Management, North Carolina Department of Public Safety, and she is here to answer any questions that you may have; **and**
7. My recommendation is to use all three (3) options.

Deborah Cooley-godwin stated the following:

1. There is a limit of \$150,000 per situation;
2. The amount given to each applicant will be 10% over the appraised value; **and**
3. There is a deadline date for the applications with the State of March 31, 2017, and the County may ask a deadline date of March 14, 2017.

After discussion was conducted, Commissioner Bullard made a motion to approve the Hazard Mitigation Grant Program, and to use all three (3) available options, seconded by Vice Chairman McKenzie. The motion unanimously passed.

Agenda Item #8: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Social Services Director, delivered the following monthly administrative update.

During the month of January, there was a statewide Director's conference call held with the Division

of Health and Human Services. During this call, we were given updates from the NCFAST Team on Day Care, Energy Programs and Child Welfare; which will be moving into this automated system in the coming months. Child Day Care will be going live in 2017 and counties in phase 1 and 2 should be converting cases into the new payment system. We were informed, the Division of Child Development and Early Education will be conducting a reversion of Day Care funds from counties to help those who are overspending. This is an effort by Division of Child Development and Early Education to keep children from being removed from Day Care.

Policy changes were discussed in several program areas. One change that was discussed was in relation to the voter registration forms that DSS agencies are required to offer citizens. The forms and the process for offering voter registration has changed. Counties will soon receive the new forms and some online training.

There was a brief discussion about the policy changes that now requires DSS agencies to continue to serve Foster Children between the ages of 18 to 21 years old. This was a very informative call.

On January 25th and 26th, 2017 I attended a Fiscal/Budget Workshop for DSS Directors. During this workshop, we reviewed some of the fiscal reports Directors should look at to help ensure funds are being spent correctly; and to help agencies draw down federal funds. We also reviewed some program specific funding sources and learned how they can be used to serve families in these areas.

We discussed the importance of ensuring employees are completing day sheets correctly and documenting the service provided in the case record. This will be important during the fiscal audit, as the auditors will review the case narratives to ensure the services and codes match.

Indirect cost plans, block grant funds, child support incentives and budget estimates were also discussed during this workshop. This was a very informative event with a lot of fiscal information.

On January 27, 2017 the Division of Child Development and Early Education sent out a notice to counties saying they would be reverting funds from counties that were not projected to spend all of their subsidy funds; in an effort to help those counties who are overspending the allocations, to avoid terminating services to children. Funds were reverted from our subsidy program; however, the Division left counties with enough funding to serve children at a 95% spending rate through June 30, 2017. This was a mandatory reversion of funds by Division of Child Development and Early Education.

During the month of January, I met with the Child Welfare Supervisors and Program Manager to review our progress on our Program Improvement Plan. We have developed some local procedures to help us ensure cases are being transferred timely and case management is closely monitored. We have made more laptops available to staff to help with completing documentation. We also discussed new policies implemented by the Division in January and discussed issues that have come up in the units. We are making progress, however, the supervisors feel having the additional Social Work Supervisor and Social Workers would relieve some of the workload and help us to serve families better and meet policy requirements.

On January 17, 2017 our Child Welfare Consultant, James Clark, and I presented some recommendations for some new staff to create a new unit in Child Welfare to help with the workload and to meet state requirements. There were many questions asked and explanations given, however, no action was taken at that time. Therefore, I would like to present an organizational chart with the existing and newly requested unit to the Board and request approval to move forward with the hiring of a Social Work Supervisor III and three Social Worker III's; thus creating a Child Welfare Transitional Unit.

**January 2017
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 295 Applications Approved: 134 Active Cases: 5,609 Benefits Issued: \$1,408,558 Participants Served: 12,319

Adult Medicaid	Applications Taken: 152 Cases Terminated: 43 Redeterminations: 303 Applications Processed: 171
Family & Children's Medicaid	Applications Taken: 169 Applications Processed: 177 Redeterminations: 341 Total Medicaid Cases: 13,815 Total Individuals Receiving: 16,811
Child Support	Absent Parents Located: 129 Orders Enforced: 824 Active Cases: 4,055 Collections: \$467,948.06

**January 2017
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 18 County Wards: 22 Number of Payee Cases: 29 Adults Served APS: 40 Number of Medicaid Transportation Trips: 1,650 Amount Requested for Reimbursement: \$30,038.82
Children's Protective Services (CPS)	Reports Accepted: 37 Reports Screened Out: 12 Families Receiving In-Home Services: 48 Children Served: 65 Contacts with Families Monthly: 310 Assessments: 31
Foster Care	Foster Children in Foster Homes: 71 Children Placed Outside County: 16 Agency Adoptions: 0 Pending Adoptions: 11 Total Foster Homes Licensed: 7 Total Children in Foster Care: 82
Work First Employment (TANF)	Applications Taken: 30 Applications Approved: 21 Individuals Receiving Benefits: 343 Entered Employment: 1 Number in Non-Paid Work Experience: 4
Program Integrity	Collections for Fraud: \$4,867.18 New Referrals: 5 Cases Established: 9
Day Care	Children Receiving Day Care Assistance: 436 Children on the Waiting List: 418 Amount Spent on Day Care Services: \$166,879.85

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment

Children's Protective Services/In-Home Services

Children's Protective Services/Foster Care/Adoptions

Adult Services

Work First Employment

Child Day Care

Program Integrity

Melinda H. Lane, Program Manager

Vacancies/Updates/News for January 2017

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be short staffed. A new Social Worker began in late January and will begin the required 72 hour Pre-Service training in February. The vacancy is being re-advertised. Another Social Worker has turned in her resignation and will be going to Robeson County DSS. This Unit continues to work on activities within the Program Development Plan.

In-Home Services:

The In-Home Services Unit continues to be short-staffed. A new Social Worker begin in late January and will begin the required 72 hour Pre-Service training in February. The vacancy is currently being advertised. This Unit continues to work on activities within the Program Development Plan.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit continues was to be fully staffed. This Unit continues to work on activities within the Program Development Plan. They are also working to implement new policy and procedures relating to education for foster children. They hope to be able to expand their foster care licensing and LINKs services soon.

Adult Services:

The Adult Services Unit continues to be short-staffed due to the continued medical leave of a Social Worker in the Unit. A New Social Worker began in late January and is currently in training. This Unit is feeling very overwhelmed due to increased case numbers and short staffing.

Work First Employment:

The Work First Employment Unit continues to transition to the NCFast system. This Unit also assists with Emergency Assistance, which has been exhausted, 200%, and with CPS Intake coverage when needed.

Child Day Care:

The Child Day Care Unit continues to be short staffed due to a Social Worker leaving the agency. Interviews have been completed and a recommendation will be made soon. This Unit will soon begin training as they become one of the next to transition into the NCFast system. Limited training and information and state support continues to be an obstacle for all services that are becoming a part of the system. However, so far the transition is going smoothly.

Program Integrity:

Program Integrity completed assistance with Energy Assistance/Low Income Energy Assistance Program (LIEAP) in mid-January. All energy assistance funds have now been exhausted. 1329 LIEAP applications were completed with 138 denials and \$297,100.00 expended to heating companies, the majority within Columbus County. 1236 CIP applications were taken with 52 denials and \$298,132.82 expended to heating companies, the majority within Columbus County. Unfortunately, all of the hard work of the Program Integrity staff during energy assistance season negatively affects their ability to keep Program Integrity work up to date since so much time is spent working with energy assistance.

Economic Services Program Narrative

Child Support/Paralegal and Work First Cash/Medicaid Transportation/Maintenance and Housekeeping
Food and Nutrition and Family and Children's Medicaid
Adult Medicaid//Rest Home and Nursing Home/Community Alternatives Program (CAP)

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: January 2017
News/Updates/Vacancies

Family and Children's Medicaid and Adult Medicaid:

Medicaid continues to pass their timeliness standards however we still have some vacancies and workers in Adult Medicaid are getting back logged again with applications on the long-term care team. These applications create longer hours of work due to policy mandating workers to look at all assets a client has and looking back for years to see if a client has transferred any assets to become eligible for assistance. We have 173 active recipients in the Rest Home caseload and 420

active recipients in the Nursing Home and Community Alternative Program (CAP) caseload. These caseloads remain very busy; each time a recipient leaves the facility to go to another facility, hospital or home, changes have to be made and patient monthly liabilities adjusted to each place the client has been within that month. One supervisor is still assisting in processing applications to try to help keep the work from getting so far behind. Family and Children's Medicaid continues to keep their work timely. We have 2 vacancies within the Medicaid team; one in Adult and one in Family and Children's Medicaid.

Food and Nutrition:

We are struggling in the Food and Nutrition team to keep applications correct and timely. When Hurricane Matthew came and we had to complete disaster applications it through this department into a tailspin along with still being short staffed and heavy intake. We remain under corrective action with Food and Nutrition due to worker errors and untimeliness. These errors are being addressed with workers and trainings have been held and more will be set up to make sure workers are aware of policies that are expected from USDA. We continue to have one vacancy on the intake team and one supervisor temporarily out.

Work First/Cash///Transportation////Interpreter/////Maintenance///Housekeeping & Deputy:

- Work First continues to keep their work timely.
- We have had a little training on Medicaid Transportation changing their way of billing and vendors getting paid. Vendors are having to enroll in NCTRACKS to get paid directly from Medicaid which could be on a weekly basis if all parties filed their work timely. The State office is implementing counties in phases and we are in phase 4 which means we will go into the new system in April 2017.
- Maintenance continues to help county maintenance with issues with our building.
- The interpreter, deputy and housekeeping continue to have their extra load of work due to added clients that came in to apply for the Energy Assistance Programs.

Child Support and Paralegal:

Child Support has been making a few adjustments as Judge Gore has conducted court during January. With these adjustments we continue to have 4 court days; one for Establishment, where paternity and new orders for child support are set and the other 3 days for Enforcement where all established orders are enforced if payments are not made and reviews of orders after a certain period of time or circumstance. If an absent parent misses 2 full payments, they must then go into court before the Judge to come to an agreement of how to get the missed payments caught up. A large portion of orders to the absent parents must be serviced by a deputy before they can be heard before the Judge. Our paralegal completed 355 orders for court and reviewed 78 orders that the attorney prepared. We continue to have 2 vacancies on this team.

Children's Services Continuous Quality Improvement Organizational Development:

Algernon McKenzie, Social Services Director, stated the following:

1. I am providing to you an organizational chart to reflect the status of the Child Welfare Department and what is needed, based on recommendations made by James Clark;
2. The Child Welfare Department needs one (1) supervisor and three (3) social workers, but no action has been taken on this matter; **and**
3. I am requesting this matter be addressed and handled.

MOTION:

After lengthy discussion, Commissioner Russ made a motion to follow the recommendations made by James Clark, Consultant, and hire three (3) additional Social Workers and one (1) supervisor for Child Welfare, seconded by Vice Chairman McKenzie.

SUBSTITUTE MOTION:

Commissioner Bullard made a **substitute motion** to not hire any personnel until William S. Clark, County Manager, comes back at the next meeting with his recommendations, seconded by Commissioner McDowell.

Michael H. Stephens, Columbus County Attorney, stated the Substitute Motion was

substantially different from the Original Motion, and the Original Motion would need to be voted on first and not the Substitute Motion.

Commissioner Bullard withdrew his Substitute Motion, and Commissioner McDowell withdrew his second.

A roll-call vote was taken on the Original Motion with the following results:

AYES: Chairman Prevatte, Vice Chairman McKenzie, Commissioners Russ and McDowell;
and
NAYS: Commissioner Byrd, Bullard and Burroughs.

The Original Motion passes on a four (4) to three (3) vote.

Agenda Item #9: ANIMAL CONTROL - DEPARTMENTAL UPDATE:

Joey Prince, Animal Control Director, delivered the following Departmental Update.

In 2016, the Columbus County Animal Shelter has had 1382 dogs, 1224 cats, 47 Snakes, 2 horses, 2 goats, 2 bearded dragons and one water monitor come into the custody of the shelter.

Of this animal, we were able to place into homes 97.1% of those, which results in 2,580 animals finding their forever home. The nationwide average is a survival rate of only 36%

The staff of the shelter is top notch, and focuses on protecting the lives of the animals of Columbus County

We continue to partner with the Columbus Humane Society to operate a Trap/Neuter/Release program for feral cats that come into the shelter. These felines receive basic vetting, are spayed or neutered, and then released to area farmers for help with vermin. This program provides a real benefit to area farmers, and without it hundreds of cats would be put down and contribute to the over population of cats in the county each year.

A different, and difficult, challenge faced by the shelter this year was the storm and flooding from Hurricane Matthew. Hundreds of additional animals were affected by the storm, which cause a severe a strain on resources.

Area residents have also played a major role in helping our animals, by donating food, time and money to the shelter. The shelter averaged 4.5 adoptions a week, a big increase over previous years. Several area businesses such as Gurganus Milling, Tractor Supply, Aaron's, Columbus Charter School, Crestar Bank and area Food Lions have held adoption fairs and food drives for our animals.

Our semi-annual rabies clinic allowed county residents to have over 500 animals vaccinated at a cost of only \$5 per animal. Rabies continues to be a problem, notably in Brunswick and Dillon counties. Having a Certified Rabies Technician at the shelter has proven to be a major savings both for the shelter and county residents. The next rabies clinic will be April 7th.

In addition to the state required Air Conditioning Unit replacement, the amount of documentation the state requires us to keep on each animal has markedly increased. We have again revised our intake sheet to allow for the additional required data. It is a struggle to stay in compliance with the state as the amount of paperwork they require continues to increase.

Finally, the shelter has had a sharp increase in enforcement of various animal cruelty statues, filing just over 100 charges this year, assisted by local police and the Columbus County Sheriff.

For the future, we are planning to have field officers complete dart gun training. This will improve officer safety as well make catching aggressive or skittish animals much less stressful for the animals and safer for the officers. This new technology should also greatly improve their capture of feral and dangerous animals.

We are hoping receive donations and grants for construction of an outside play area for dogs, which is an expensive proposition as the state requires this be a concrete area and not grass. We will be using the fundraising portion of our new software to assist in this area.

Agenda Item #10: ECONOMIC DEVELOPMENT - RESOLUTION IN SUPPORT OF THE CONSTRUCTION OF THE ATLANTIC COAST PIPELINE:

Gary Lanier, Economic Development/Planning Director, requested Board approval and adoption of the following Resolution in Support of the Construction of the Atlantic Coast Pipeline.

RESOLUTION IN SUPPORT OF THE CONSTRUCTION OF THE ATLANTIC COAST PIPELINE

WHEREAS, a group of major U.S. energy companies, including Dominion, Duke Energy, and Southern Gas recently formed a joint partnership to build the Atlantic Coast Pipeline, a 600-mile natural gas transmission line that will run from Harrison County, West Virginia to Robeson County in our state; **and**

WHEREAS, a lack of natural gas pipeline capacity, especially in eastern North Carolina currently limits North Carolina's access to this economical and environmentally friendly form of energy; **and**

WHEREAS, the route of the proposed 600-mile route of the Atlantic Coast Pipeline will pass through the eastern part of North Carolina; **and**

WHEREAS, the Atlantic Coast Pipeline will make the growing supplies of natural gas produced in the Appalachian shale basins such as the Marcellus and Utica formations much more available to North Carolina; **and**

WHEREAS, this will provide an additional natural gas supply source for the homes and businesses in the Eastern part of the region; **and**

WHEREAS, this project will help alleviate a shortage of pipeline capacity in North Carolina and work against pipeline constraints such as those that caused severe natural gas price spikes during the extremely cold winter of 2014; **and**

WHEREAS, this improved access will help promote stability in natural gas costs and help alleviate pipeline constraints that can cause severe price spikes such as those that occurred during the winter of 2014; **and**

WHEREAS, this better access will help promote North Carolina's continued economic development by providing better opportunities to recruit new manufacturing facilities that use the fuel; **and**

WHEREAS, this improved access will also work to improve air quality by enabling power generators to build new plants using this environmentally friendly fuel or convert existing plants to natural gas power.

NOW, THEREFORE, BE IT RESOLVED the Columbus County Board of Commissioners supports construction of the Atlantic Coast Pipeline and notes the project's significant benefits for our state's consumers, utilities, industries and continued economic growth and development.

APPROVED and ADOPTED this the 20th day of February, 2017.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ JAMES E. PREVATTE, Chairman

/s/ AMON E. McKENZIE, Vice Chairman

/s/ GILES E. BYRD

/s/ P. EDWIN RUSS

/s/ TRENT BURROUGHS

/s/ RICKY BULLARD

/s/ CHARLES T. McDOWELL

ATTESTED BY:

/s/ JUNE B. HALL

Commissioner McDowell made a motion to approve and adopt the Resolution in Support of the Construction of the Atlantic Coast Pipeline, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #11: ADMINISTRATION - APPROVAL OF LETTER TO LEGISLATIVE DELEGATION:

William S. Clark, County Manager, requested Board approval to send a letter to our legislative delegation relative to the transition of a County Coroner to a Medical Examiner System.

Commissioner Byrd made a motion to approve William S. Clark, Columbus County Manager, to send a letter to our legislative delegation relative to the transition of a County Coroner to a Medical Examiner System, seconded by Commissioner McDowell. The motion unanimously passed.

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 8:03 P.M., Commissioner Byrd made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

February 06, 2017 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)

This information will be recorded in Minute Book Number 2, for each water district respectively.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - REVISED CAPITAL PROJECT ORDINANCE:

William S. Clark, County Manager, requested Board approval and adoption of the following **Revised Capital Project Ordinance for Water and Sewer District IV - Hallsboro Project.**

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer District IV.

OTHER:

MONTHLY BILLING ADJUSTMENTS for ALL DISTRICTS:

Chairman Prevatte stated the last monthly billing adjustments received were for October, November and December of 2015. No definitive answer was provided. Chairman Prevatte requested the monthly billing adjustments be brought up-to-date by the next Board Meeting.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 8:07 P.M., Vice Chairman McKenzie made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, and resume Regular Session, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #14: CONSENT AGENDA ITEMS:

A. Budget Amendments:

Commissioner Bullard made a motion to approve the following Budget Amendments, seconded by Commissioner McDowell. The motion unanimously passed.

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-4920-519001	G4S Solutions (Security Services-GP Site)	78,000
Revenues	10-3991-499101	Fund Balance Appropriated	78,000
Expenditures	10-4310-550010	Non-Capital Outlay	5,500
Revenues	10-3431-489000	Miscellaneous Revenue-Sheriff's Office	5,500
Expenditures	10-4920-557014	Rick Edwards Grant	4,540
Revenues	10-3991-499115	Various Fund Balance	4,540
Expenditures	10-4310-550000	Capital Outlay (A. Gore)	21,625
Revenues	10-3431-489000	Miscellaneous Revenue	21,625
Expenditures	10-4960-550000	Capital outlay	11,000

Revenues	10-3991-499115	No Till Drill	11,000
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B. Tax Refunds and Releases:

Commissioner McDowell made a motion to approve the following Tax Refunds and Releases, seconded by Commissioner Russ. The motion unanimously passed.

<i>Property Value</i>	Amount:	\$326.38		
Hall, Nathaniel W & Sadie(Heirs)	PROPERTY:	28415	Total:	\$1,126.31
Value: \$0.00	Year:	11-16	Account:	15-17060
			Bill#:	99999
Release user fee and value. Billed in error. Release Acme Delco(97.68) release Columbus Rescue(16.28)				
<i>Property Value</i>	Amount:		\$935.61	
Harold Margie	PROPERTY:	25058	Total:	\$958.79
Value: \$22,500.00	Year:	12-16	Account:	13-17937
			Bill#:	99999
Release entire value. Sold at tax sale Release Columbus Rescue(23.18)				
<i>Property Value</i>	Amount:		\$54.27	
Pendleton Place	PROPERTY:	00000	Total:	\$61.18
Value: \$6,742.00	Year:	2016	Account:	06-01250
			Bill#:	17459
Release value. Closed. Release Columbus Rescue(1.35) release late list(5.56)				
<i>Refunds</i>	Amount:		\$0.00	
Brooks, Jason	PROPERTY:	22861	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	12-03603
			Bill#:	84652
Refund user fee. Paid in error.				
<i>Refunds</i>	Amount:		\$0.00	
Little, Angela	PROPERTY:	85526	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	11-03207
			Bill#:	10240
Refund user fee. No can for 2016 Sending can 2017.				
<i>User Fee</i>	Amount:		\$0.00	
Best, Luben	PROPERTY:	00000	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	02-04153
			Bill#:	87207
Release user fee. Can picked up 2014				
<i>User Fee</i>	Amount:		\$0.00	
Best, Luben E (Rev)	PROPERTY:	389	Total:	\$1,040.00
Value: \$0.00	Year:	2016	Account:	01-05580
			Bill#:	99999
Release user fees. 5 vacant. Prop#389/Prop#3896				
<i>User Fee</i>	Amount:		\$0.00	
Boswell, Tracy	PROPERTY:	00000	Total:	\$34.66
Value: \$0.00	Year:	2016	Account:	02-05535
			Bill#:	88114
Release portion of user fee. Can sent 3/1/2016				
<i>User Fee</i>	Amount:		\$0.00	
Bryant, Brenda Gayle Smith	PROPERTY:	84845	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	13-00610
			Bill#:	89502
Release user fee. Dwelling vacant.				
<i>User Fee</i>	Amount:		\$0.00	
Callahan, Shirley Davis	PROPERTY:	1120	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	01-00559
			Bill#:	90761
Release user fee. Can picked up 2014				
<i>User Fee</i>	Amount:		\$0.00	
Core, Rutheria	PROPERTY:	17679	Total:	\$121.00
Value: \$0.00	Year:	2016	Account:	10-02923
			Bill#:	93241
Release user fee. Vacant.				
<i>User Fee</i>	Amount:		\$0.00	
Dicks, William Andrew	PROPERTY:	75851	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	11-03854
			Bill#:	95050
Release user fee. Can picked up 6-19-15 Vacant.				
<i>User Fee</i>	Amount:		\$0.00	
Duncan, John Farron & Patricia	PROPERTY:	88365	Total:	\$208.00
Value: \$0.00	Year:	2016	Account:	07-03651
			Bill#:	95715
Release user fee Vacant. Can picked up 9/11/06				

<i>User Fee</i>		Amount:	\$0.00
Harmon, Thelma Spaulding c/o Derrick R	PROPERTY: 00000	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 08-08180	Bill#:	3189
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Harmon, Thelma Spaulding c/o Derrick R	PROPERTY: 26588	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 14-06500	Bill#:	3190
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Jones, William K.	PROPERTY: 82603	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 03-12419	Bill#:	8038
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Patrick, Larry Ray Sr & Deborah Sue	PROPERTY: 75699	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 04-00058	Bill#:	17274
Release user fee. Vacant			
<i>User Fee</i>		Amount:	\$0.00
Perryman, Cheryl Best	PROPERTY: 388	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 01-07911	Bill#:	17578
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Register's Excavation & Land Devel	PROPERTY: 76192	Total:	\$416.00
Value: \$0.00 Year: 2016	Account: 03-05423	Bill#:	20183
Release user fee. No M/H on Property			
<i>User Fee</i>		Amount:	\$0.00
Spivey, Pamela Ruth	PROPERTY: 00000	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 09-28368	Bill#:	25404
Release user fee. Can picked up 1/23/07			
<i>User Fee</i>		Amount:	\$0.00
Staten, Derrick R	PROPERTY: 91994	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 08-18109	Bill#:	25916
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Wilson, Jimmy Dean	PROPERTY: 18435	Total:	\$208.00
Value: \$0.00 Year: 2016	Account: 10-02412	Bill#:	33108
Release user fee. Vacant. Can picked up 12/31/2012			

Agenda Item #15: COMMENTS:

Chairman Prevatte opened the floor for comments. The following spoke.

A. Department Manager:

Edward Davis, Soil and Water Conservation Director: stated the following:

- The Soil and Water Conservation District has received some money for debris removal;
- There were \$12.2 million allocated to the Division of Soil and Water by State Legislators in December, 2016;
- This money was for the Disaster Recovery Program as a result of tropical storms and Hurricane Matthew;
- \$10 Million of that money was allocated for stream bank stabilization, storm sediment removal or debris removal;
- \$1 Million was allocated for unfilled farm road repair;
- \$1.2 Million was allocated for farm ponds and dam repair;
- This was statewide;
- There was a batching period that ended February 03, 2017, and at that time, I turned in three (3) applications for some areas that I had prioritized;
- Two (2) of these three (3) applications were considered, and in these three (3) applications, I requested \$1.318 million and I received \$734,226 in an e-mail on February 20, 2017, for vegetative debris removal;
- I am actively revising our scope of work so we can submit it to Soil and Water;
- I am looking at submitting some additional applications by March 03, 2017; **and**

-These are not USDA funds.

B. Board of Commissioners:

1. **Commissioner Burroughs:** stated the following:
 - I understand that job evaluations are to be done annually;
 - I can not remember when we did the last evaluation;
 - I think we should do the ones that applies to us to set a good example for the department heads; **and**
 - Thank all the fire departments that helped with the fire we had in Tabor City.
2. **Commissioner Russ:** stated the following:
 - I think it is very important that all of the County Commissioners attend the community events, especially the events that involve economic development; **and**
 - Each Board member needs to go to the Social Services Department and ask the Director to walk you through the department so you can see how busy the employees are.
3. **Commissioner Byrd:** we, as a Board, have to keep our presence at these events down to three (3) being present to keep it from being a legal meeting.
4. **Commissioner McDowell:** Edward, I think you need to reach out to Brunswick and Robeson Counties and make sure they are aware of the available funds for debris removal you were telling us about.
5. **Commissioner Bullard:** stated the following:
 - Gary, what is going on with the toy company in Tabor City?;
 - Gary Lanier:** replied stating they are still operating, they have about 3 or 4 people at the time, they are not producing like they stated they would, they are two (2) months behind with their rent, and I have some concerns;
 - I would like to tell the Cerro Gordo Fire Department how proud I am of their professionalism they displayed at the bad wreck we had in Cerro Gordo; **and**
 - I would like to appoint Brendon H. Jones to the Economic Development Board to replace Kenneth Waddell who has resigned.
6. **Vice Chairman McKenzie:** stated the following:
 - Our employees do a good job;
 - I commend all of the fire departments;
 - Danny, you need to get the Water Board together and discuss Silverspoon Road; **and**
 - Mr. Byrd, the people in Riegelwood needs a place for cub scouts to meet.
7. **Chairman Prevatte:** stated the following:
 - I would like to echo the comments that have been made about our employees; **and**
 - We have departments that are being used at meetings as examples.

C. County Manager (William S. Clark): stated the following:

1. Relative to the letter to DPI, I called the Director of Finance with DPI, Phillip Price, who is getting ready to retire, for his recommendation;
2. Mr. Price stated he thought they could do this for us internally; **and**
3. I did not write a letter.

Gary Lanier, Economic Development / Planning Director: There will be a Grand Opening / Ribbon Cutting on March 03, 2015 for Radix Bay, starting at 11:30 A.M. to 1:00 P.M.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE to N.C.G.S. § 143-318.11(a) (3) ATTORNEY-CLIENT PRIVILEGE and (4) ECONOMIC DEVELOPMENT, and (ADD-ON) (6) PERSONNEL:

At 8:33 P.M., Commissioner Burroughs made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (a) (3) Attorney-Client Privilege, (4) Economic Development and (**Agenda Add-on**) (6) Personnel, after a five (5) minute recess, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #16: CLOSED SESSION in ACCORDANCE to N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE and (4) ECONOMIC DEVELOPMENT, and (ADD-ON) (6) PERSONNEL:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 9:39 P.M., Commissioner Byrd made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner McDowell. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Prevatte requested Mike Stephens, Columbus County Attorney, orally read the Closed Session General Account. Mr. Stephens orally read the following: *“The County Attorney discussed with the Board of Commissioners issues involving Group III Construction Company. Gary Lanier discussed Economic Development issues with the Board of Commissioners. The County Commissioners discussed personnel issues. No further action was taken”*.

Commissioner Byrd made a motion to accept the Closed Session General Account, seconded by Vice Chairman McKenzie. The motion unanimously passed.

Agenda Item #17: ADJOURNMENT:

At 9:40 P.M., Vice Chairman McKenzie made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, February 20, 2017
8:03 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

James E. Prevatte, Chairman
Amon E. McKenzie, Vice-Chairman
Giles E. Byrd
Edwin Russ
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 8:03 P.M., Chairman James E. Prevatte called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

February 06, 2017 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the February 06, 2017 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner Bullard. The motion unanimously passed.

OTHER:**MONTHLY BILLING ADJUSTMENTS for ALL DISTRICTS:**

Chairman Prevatte stated the last monthly billing adjustments received were for October, November and December of 2015. No definitive answer was provided. Chairman Prevatte requested the monthly billing adjustments be brought up-to-date by the next Board Meeting.

ADJOURNMENT:

At 8:07 P.M., Vice Chairman McKenzie made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, February 20, 2017
8:03 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

James E. Prevatte, Chairman
Amon E. McKenzie, Vice-Chairman
Giles E. Byrd
Edwin Russ
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 8:03 P.M., Chairman James E. Prevatte called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

February 06, 2017 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the February 06, 2017 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner Bullard. The motion unanimously passed.

OTHER:**MONTHLY BILLING ADJUSTMENTS for ALL DISTRICTS:**

Chairman Prevatte stated the last monthly billing adjustments received were for October, November and December of 2015. No definitive answer was provided. Chairman Prevatte requested the monthly billing adjustments be brought up-to-date by the next Board Meeting.

ADJOURNMENT:

At 8:07 P.M., Vice Chairman McKenzie made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, February 20, 2017
8:03 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

James E. Prevatte, Chairman
Amon E. McKenzie, Vice-Chairman
Giles E. Byrd
Edwin Russ
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 8:03 P.M., Chairman James E. Prevatte called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

February 06, 2017 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the February 06, 2017 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner Bullard. The motion unanimously passed.

OTHER:**MONTHLY BILLING ADJUSTMENTS for ALL DISTRICTS:**

Chairman Prevatte stated the last monthly billing adjustments received were for October, November and December of 2015. No definitive answer was provided. Chairman Prevatte requested the monthly billing adjustments be brought up-to-date by the next Board Meeting.

ADJOURNMENT:

At 8:07 P.M., Vice Chairman McKenzie made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

JAMES E. PREVATTE, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, February 20, 2017
8:03 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

James E. Prevatte, Chairman
Amon E. McKenzie, Vice-Chairman
Giles E. Byrd
Edwin Russ
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 8:03 P.M., Chairman James E. Prevatte called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

February 06, 2017 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the February 06, 2017 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - REVISED CAPITAL PROJECT ORDINANCE:

William S. Clark, County Manager, requested Board approval and adoption of the following **Revised** Capital Project Ordinance for Water and Sewer District IV - Hallsboro Project.

**Water and Sewer District IV - Hallsboro Project
Revised CAPITAL PROJECT ORDINANCE
Project Closeout
February 20, 2017**

BE IT ORDAINED by the Board of Commissioners of the County of Columbus, North Carolina,

that pursuant to Section 159-13.2 of the General Statutes of North Carolina, the following Grant Project Ordinance is **HEREBY ADOPTED**:

Section 1. The project authorized is the Water District IV Hallsboro Project.

Section 2. The project director is hereby directed to close the project.

Section 3. The project was executed in full during fiscal year 2016/2017.

Section 4. The following revenues were available to the County to complete the project:

ACCOUNT #	TITLE	AMOUNT
45-3720-439101	USDA Rural Development Loan	\$1,337,000.00
45-3718-489033	USDA Rural Development Grant	\$1,119,300.00
45-3720-439845	District IV Contribution	\$64,700.00
45-3718-489000	Miscellaneous Revenues-Sales Tax	\$24,530.00
TOTAL:		\$2,545,530.00

Section 5. The following amounts were appropriated for completion of the project:

ACCOUNT #	TITLE	AMOUNT
45-7114-558001	Hawley Construction - Contract 1	\$1,094,482.00
45-7114-519035	Phoenix Fabricator - Contract 2	\$623,074.00
45-7114-519036	Bill's Well - Contract 3	\$353,8786.00
45-7114-519902	PER and EA	\$25,000.00
45-7114-519901	Engineer Basic Services	\$174,464.00
45-7114-559800	Construction Inspection Fees	\$183,684.00
45-7114-519047	Geotechnical Contract	\$7,500.00
45-7114-519903	Easement Surveys	\$3,868.00
45-7114-519940	Permits	\$1,105.00
45-7114-557000	Land/ROW's (Tank Site)	\$17,547.00
45-7114-519101	Legal Fees	\$23,750.00
45-7114-575000	Interest (Interim Construction)	\$9,200.00
45-7114-549956	Contingency	\$27,980.00
TOTAL:		\$2,545,530.00

SECTION 6: Copies of this Capital Project Ordinance shall be made available to the Budget Officer and the Finance Officer.

ADOPTED this the 20th day of February, 2017.

COLUMBUS COUNTY BOARD OF COMMISSIONERS**/s/ JAMES E. PREVATTE, Chairman****ATTESTED BY:****/s/ JUNE B. HALL Clerk to Board**

Commissioner Russ made a motion to approve and adopt the **Revised** Capital Project Ordinance for Water and Sewer District IV - Hallsboro Project, seconded by Commissioner Byrd. The motion unanimously passed.

OTHER:**MONTHLY BILLING ADJUSTMENTS for ALL DISTRICTS:**

Chairman Prevatte stated the last monthly billing adjustments received were for October, November and December of 2015. No definitive answer was provided. Chairman Prevatte requested the monthly billing adjustments be brought up-to-date by the next Board Meeting.

ADJOURNMENT:

At 8:07 P.M., Vice Chairman McKenzie made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

JAMES E. PREVATTE, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, February 20, 2017
8:03 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

James E. Prevatte, Chairman
Amon E. McKenzie, Vice-Chairman
Giles E. Byrd
Edwin Russ
Trent Burroughs
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 8:03 P.M., Chairman James E. Prevatte called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

February 06, 2017 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**)

Commissioner McDowell made a motion to approve the February 06, 2017 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner Bullard. The motion unanimously passed.

OTHER:

MONTHLY BILLING ADJUSTMENTS for ALL DISTRICTS:

Chairman Prevatte stated the last monthly billing adjustments received were for October, November and December of 2015. No definitive answer was provided. Chairman Prevatte requested the monthly billing adjustments be brought up-to-date by the next Board Meeting.

ADJOURNMENT:

At 8:07 P.M., Vice Chairman McKenzie made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

JAMES E. PREVATTE, Chairman