

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, November 16, 2015****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

Trent Burroughs, **Chairman**
 Ricky Bullard, **Vice Chairman**
 Amon E. McKenzie
 James E. Prevatte
 Giles E. Byrd
 P. Edwin Russ
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:30 P.M., Chairman Trent Burroughs called the November 16, 2015 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Vice Chairman Ricky Bullard. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Charles T. McDowell.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner Russ made a motion to approve the November 02, 2015 Regular Session Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Burroughs opened the floor for Public Input. No Public Input was received either orally or written.

AGENDA ADD-ON:**PRESENTATION - PLAQUE of APPRECIATION to SHERIFF LEWIS HATCHER:**

Brenda Jolly, Chair of the Go Tell Columbus Crusade, presented to Sheriff Lewis Hatcher and his staff a Plaque of Appreciation for all the outstanding service and safety they rendered during the Go Tell Columbus Crusade on October 4 - 7, 2015.

Agenda Item #6: FIRE and RESCUE - APPROVAL of BOUNDARY LINES, by RESOLUTION, of OLD DOCK/CYPRESS CREEK VOLUNTEER FIRE DEPARTMENT and AUXILIARY FIRE DISTRICT:

Edwin Ezzell, Chief, requested the Board to approve the boundary lines of Old Dock/Cypress Creek Volunteer Fire Department and Auxiliary Fire District, by Resolution.

Commissioner McDowell made a motion to approve the boundary lines of Old Dock/Cypress Creek Volunteer Fire Department and Auxiliary Fire District, by the following Resolution, seconded by Commissioner Russ. The motion unanimously passed. Exhibit "A" will be kept in the Minute Book Attachments, Book Number 5, in the Clerk to the Board's Office, for review.

**REVISED COLUMBUS COUNTY BOARD of COMMISSIONERS
 RESOLUTION APPROVING INSURANCE DISTRICT BOUNDARIES for
 OLD DOCK CYPRESS CREEK VOLUNTEER FIRE DEPARTMENT and
 AUXILIARY 6 MILE FIRE DISTRICT**

WHEREAS, the fire district boundaries for fire departments are established by Boards of County Commissioners pursuant to N.C.G.S. § 153A-233, which districts are also used for insurance

grading purposes; **and**

WHEREAS, the fire district boundaries of Columbus County need to be revised to change the way they have historically been described by a point to point-to-point description to by reference of maps created using the GIS system, and to reflect annexations by municipalities in the County; **and**

WHEREAS, the Columbus County Fire Marshal has caused to be created a new fire insurance district map using the GIS system for the Old Dock Cypress Creek Volunteer Fire Department and Auxiliary Fire District which is incorporated by reference into Exhibit A to this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Columbus County Board of Commissioners approves the boundary lines of the Old Dock Cypress Creek Volunteer Fire Department and Auxiliary Fire District and as represented in the GIS produced map certified by the County Fire Marshal referenced in Exhibit A.

APPROVED this 16th day of November, 2015.

/s/ TRENT BURROUGHS, Chairman
COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ JUNE B. HALL
CLERK to the BOARD

Agenda Item #7: PUBLIC TRANSPORTATION - SERVICE ANIMAL POLICY:

Charles Patton, Public Transportation Director, requested Board approval of the following **revised** Service Animal Policy.

SERVICE ANIMAL POLICY

This administrative policy was adopted by the Columbus County Commissioners on November 16, 2015.

/s/ TRENT BURROUGHS, Chairman
COLUMBUS COUNTY BOARD OF COMMISSIONERS

All service animals, individually trained to provide assistance to an individual with a disability, may accompany a passenger with a disability or trainer in facilities or on vehicles operated by **Columbus County Transportation**. Animals that are pets are not allowed. Categories of animals allowed include guide dogs, service animals, hearing and signal animals, and seizure-response/alert animals. The following criteria apply to passengers, operators and the transit system when transporting a passenger with a service animal:

Owner Responsibility

- Must notify transit system, at the time a reservation is made, that they are traveling with a service animal
- Must provide transit system proof of animal's vaccinations
- Must be in full control of animal
- Animal must be in good health and behave appropriately
- Animal must be on a leash, lead, harness or in a carrier/container
- Animal must travel on the floor or in owner's lap
- Animal may not travel in vehicle seat or block aisle
- Owner is responsible for the cost to repair any damage to property caused by animal [NC G.S. 1684.4]
- Pertinent **Department of Justice** ruling on service and comfort animals are:
 1. A person must have a disability to ride with a service animal
 2. The service animal must be trained to be a service animal
 3. What is not a service animal:
 - a. Non-human primates born in captivity
 - b. Reptiles
 - c. Rabbits
 - d. Farm animals
 - e. Any horse or pony, or miniature horse

- f. Pigs
- g. Goats
- h. Ferrets
- I. Amphibians
- j. Rodents
- k. Psychiatric Service Animals
- l. Comfort Animals - These animals are not covered by the ADA because they do not meet the definition of a service animal. Comfort animals cannot ride on the transit system.

Transit System Responsibility

- Assign driver who is not allergic or fearful of animals to transport passenger traveling with a service animal
- Cannot require special ID, inquire about customer's disability or ask for a demonstration of tasks animal is trained to perform
- May ask if animal is a service animal and what tasks the animal is trained to perform
- May not charge passenger extra for traveling with a service animal unless the animal takes up the space of another passenger [NC G.S. 1684.4]
- The Transit System will make reasonable accommodations according to 49 CFR, Part 37, Appendix E

Operator Responsibility

- Cannot assign passenger with a service animal to a specified area
- Do not handle animal or carry case
- Can hand leash to passenger if asked to by passenger
- If needed, remind other passengers that the service animal is working and not to distract, pet or speak to it unless owner allows
- Do not separate or attempt to separate animal from owner
- Do not allow animal to ride lift unless in the lap of the owner or if the owner is a standee passenger
- Can provide towel or sheet for animal to sit or lie on for easier clean up
- Know transit and owner responsibilities
- Contact dispatch or management regarding any problems or questions

Columbus County Transportation reserves the right to deny transportation of passenger(s) with service animal if the animal poses a direct threat to the health or safety of others until the problem is rectified.

Commissioner Byrd made a motion to approve the revised Service Animal Policy, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #8: ANIMAL CONTROL - DEPARTMENTAL UPDATE:

Joey Prince, Animal Control Manager, delivered the following Departmental update to the Board.

It has been an exciting first two months in my tenure as animal control director. We have made some major improvements at the shelter. We have both increased the frequency of and improved the process of our cleaning procedures. A new chemicals being used that is both safer for the animals and provides more protection against disease. It also reduces costs to the shelter. We have worked together on this with Mr. Jolly and his maintenance department on this, and their help has been invaluable.

In the past two months we have placed over 400 animals, with either adoption or with rescue groups. The only animals who were euthanized had either life threatening illness or extreme injury. During this time period our euthanasia rate is about 4.75%. Other area counties average between 50 and 75%. Almost all of the credit for this low rate goes to Loretta Shipman

Our semi-annual rabies clinic allowed county residents to have over 500 animals vaccinated at a cost of only \$5 per animal. Rabies continues to be a problem, notably in Brunswick and Dillon counties. The only way to prevent this disease is vaccination, and we have had to put two family pets down this year due to their exposure to this disease. In order to further combat this disease, we are

obtaining, at no cost to the county, a Certified Rabies Technician qualification for the shelter. This will allow the vaccination of all animals who enter the shelter for a cost of about \$1 per animal who do not have proof of prior rabies vaccination. Hopefully, this will help prevent the problems the other counties are facing. The Health Department has been a great assistance in making this happen.

Using donations and volunteers, we have repainted our main hallway and are now displaying artwork from the Whiteville Primary School. The shelter was also pleased to host the Girl Scout troop from Tabor City. This was a great visit and was the highlight of our week. Not only did they visit, but they brought presents for the cats which included cat scratchers that they made themselves out of Girl Scout cookie boxes. We are pleased to be increasing the amount of involvement for the young people of the county in our shelter. In addition, this marks the beginning of a planned educational program to stress the importance of neutering and spaying to our younger generation. Also, we now have several teen volunteers who are helping at the shelter – with signed permission forms from their parents. We hope to initiate a program where these volunteers read to the animals, which studies have shown provide great benefit to our animals.

We now display pictures of our adopted animals in their new homes, as a brag board of our successes. We hope these pictures soon overtake the entire wall.

We have received several large donations of food, both from local businesses and local residents. Donations have come from Food Lion, RACE, and the Columbus County Humane Society. Columbus Charter School's Junior Beta Club is having a food drive for the shelter in December. The CAT Adoption team from Wilmington has also donated large amounts of needed vaccines for the animals. RACE has also arraigned for some of our animals to be featured in an animal adoption magazine based in Wilmington.

The Shelter Manager Software program has been obtained via a grant, saving a license fee of about \$350/year. This will allow us to modernize our operations and reduce the huge amount of paperwork we have to complete currently by hand. It allows for better tracking of the animal's care while at the shelter and will allow us to post pictures of our animals on over 20 pet adoption websites automatically. The program will also help prepare required annual state reports. We hope to expand with smartphones for field officers to allow all field operations to be seamlessly integrated into this new system in the near future. Our team is training on this program and we hope to go live with it on November 22. We appreciate the county's computer people checking this software to ensure compliance with the county IT standards in such a speedy manner.

Our Standard Operating Procedure manual has been reworked to ensure full compliance with all applicable state statutes. We have obtained approval from the state for the new manual. We have also changed the intake form to be in compliance with state regulations.

The numbers of volunteers we have is increasing. This allows our animals to have more time outside of their kennels which improves both their temperament and their socialization, which makes them more appealing to potential adoptees. The volunteers are also helpful in increasing awareness and visibility of our shelter. Many of the volunteers have also brought in needed supplies as well.

In the cat room we have a donation of new cat cages which have allowed us to improve the lives of our cats by totally redesigning the layout of the cat room. Our team member Jeff spearheaded this project by his own initiative. In addition, we have converted a previously unused portion of the shelter to set up a cat nursery for when we have cats with very young kittens. We also have received a donation of cat hammocks, which the cats seem to think is a big deal.

Another donation was of a CD player and classical music. The music is now played 24 hours per day, and studies have shown that this helps the animals maintain a calm demeanor and reduces their stress.

We have investigated several complaints of animal cruelty and animal bites over the past two months. We have worked with the owners of these animals to ensure these animals to ensure that they are receiving the proper level of care. We have only closed one investigation of alleged cruelty, as we continue to investigate to ensure promised changes are being made in the others.

For the future, we have an adoption fair scheduled before Christmas that will be held in conjunction with Tractor Supply.

We are planning to have field officers complete dart gun training. This will improve officer safety

as well make catching aggressive or skittish animals much less stressful for the animals. Training will be completed by Dr. Houser of Greensboro, and the local National Guard Armory has graciously allowed the use of their facilities for free. Craig and Barry do an amazing job as covering the entire county with just two people is a gargantuan task. This new technology should greatly improve their capture of feral and dangerous animals.

We are hoping to improve our fence to allow for construction of an exercise area for our dogs. Our current fence was constructed to regulate vehicle traffic, and does that well. However, it does have many areas where a dog could escape if allowed to run off of its leash. We will be asking for donations for this project, and using the fundraising portion of our new software to assist in this area.

We did have an issue with several members of a volunteer group on Facebook that assist with the rescues of our animals. They had a planned rescue that failed to materialize, so we let a second group take the animal. This upset the first group and caused a tempest in a teapot. Social media is extremely important in the operation of a modern shelter, and it is both your best friend and worst enemy at the same time. We have met with the first group to re-explain the procedures at the shelter – that all animals are offered on a first come first serve basis once hold times have been cleared- to hopefully prevent and future misunderstandings.

Personally, I would like to reiterate how much I appreciate this job. The team of employees at the shelter is top notch, and both providing a service to the county and helping animals has been really enjoyable thus far.

Agenda Item #9: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Social Services Director, delivered the following Monthly Administrative Update.

**Monthly Administrative Update
For Service Month October 2015
November 16, 2015**

On October 5, 2015, our agency was closed due to Hurricane Joaquin. We reopened the following day.

On October 8, 2015, DHHS held a statewide webinar with County Managers and DSS Directors. Mr. Clark and I viewed this webinar together. During this webinar, an update was given on North Carolina's corrective action with USDA. North Carolina must achieve a 95% timeliness quality control and error rate by July 2016; or face the loss of administrative funds. These funds are used to reimburse counties for 50% of Food and Nutrition workers' salaries. DHHS is working with 100 counties to come up with strategies to achieve this goal.

On October 13, 2015, our Foster Care Unit participated in the Columbus County Agricultural Fair parade and set up a booth at the fairgrounds. This was a continued effort to promote the adoption of children and provide information to the public. We are also hopeful we will gain some additional Foster Parents.

On October 14, 2014, our monthly agency staff meeting was held. During this meeting, I reminded staff, the public can apply for benefits anytime during work hours or be given an appointment. They don't have to bring anything to apply, although, we must have certain information to process their applications. We cannot require them to bring anything to make an application. If we tell the public or client they must bring in certain information to apply, it is considered discouragement and violates State and Federal rules and regulations.

Staff was informed the Crisis Intervention Program (CIP) would begin on October 28, 2015; and to expect lots of people coming in to apply for assistance for the next three months or so.

I also reminded staff about the mandatory OSHA training starting in November at the community college.

On October 21 through October 23, 2015, the Social Services Institute was held in Hickory, North Carolina. Ten employees and I attended the Institute. The workshops were very interesting and relevant to the work we do at Social Services. I was able to attend two workshops on personnel and received some information on changes to the State Personnel Act.

This year, Columbus County submitted an idea for one of the workshops that was presented. Workers from Columbus County developed a power point on resources for individuals who are not eligible for Medicaid.

On October 20, 2015, two of our Child Protective Social Workers were recognized in Raleigh, North Carolina by the United States Marshal's Service for their help in an arrest of a known sex offender.

On October 27 2015, I met with the agency Supervisors. During this meeting, I shared information about the new change in career status for employees that was effective October 1, 2015. I also shared some information about the Americans with Disabilities Act (ADA) from the workshop I attended at the Social Services Institute. We had a short discussion on what to and what not to ask during the interview process with applicants.

Also, on October 27, 2015, flu shots were offered on site by nurses from the Columbus County Health Department. A special thanks to Mrs. Hilda Memory, Mrs. Kim Smith and nurses for making this possible.

We continue to face program changes and staff turnover, while trying to provide services to the citizens of Columbus County.

**October 2015
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 220 Applications Approved: 250 Active Cases: 6,450 Benefits Issued: \$1,557,442 Participants Served: 13,402
Adult Medicaid	Applications Taken: 131 Cases Terminated: 34 Redeterminations: 298
Family & Children's Medicaid	Applications Taken: 151 Applications Processed: 157 Redeterminations: 611 Total Medicaid Cases: 15,389 Total Individuals Receiving: 17,155
Child Support	Absent Parents Located: 154 Orders Enforced: 1,022 Active Cases: 4,240 Collections: \$466,848.55

**October 2015
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 21 County Wards: 20 Adults Served via Guardianship: 20 Adults Served APS: 35 Number of Medicaid Transportation Trips: 1,830 Amount Requested for Reimbursement: \$33,889.44
Children's Protective Services (CPS)	Reports Accepted: 35 Reports Screened Out: 11 Families Receiving In-Home Services: 43 Children Served: 93 Contacts with Families Monthly: 418 Assessments: 25

Foster Care	Foster Children in Foster Homes: 75 Children Placed Outside County: 10 Agency Adoptions: 8 Pending Adoptions: 9 Total Foster Homes Licensed: 8
Work First Employment (TANF)	Applications Taken: 43 Applications Approved: 33 Individuals Receiving Benefits: 345 Entered Employment: 3 Number in Non-Paid Work Experience: 2
Program Integrity	Collections for Fraud: \$5,960.85 New Referrals: 16 Cases Established: 4
Day Care	Children Receiving Day Care Assistance: 499 Children on the Waiting List: 264 Amount Spent on Day Care Services: \$209,215.65

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment
Children's Protective Services/In-Home Services
Children's Protective Services/Foster Care/Adoptions
Adult Services
Work First Employment
Child Day Care
Program Integrity

Melinda H. Lane, **Program Manager**

Vacancies/Updates/News for October 2015

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to be fully staffed with all Social Workers carrying caseloads. This Unit has been busy with referrals and more severe cases involving sexual abuse and physical abuse.

In-Home Services:

The In-Home Services Unit continues to be fully staffed. The Supervisor continues to assist her staff by making courtesy contacts and other needed contacts, although this is decreasing due to staff being in place. This Unit has seen an increase in the need for court involvement in cases which has increased the number of foster children in custody.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit is fully staffed, although one worker is on limited duty due to medical restrictions. The number of children in foster care is climbing due to the increased need for court involvement in cases currently being worked with in other areas of Child Protective Services. A new line item is being added this month, "Monitoring cases." These cases involve requests from other counties to monitor cases that are in the custody of other counties, but are placed in Columbus County and required monthly monitoring. The foster children enjoyed an evening of trick-or-treating door to door at the agency on October 29th. This Unit will now begin to prepare for the Foster Care Christmas.

Adult Services:

The Adult Services Unit currently has a position available due to a worker resigning. Applications are being reviewed and interviews are to be scheduled as soon as possible. There were no referrals to law enforcement or the District Attorney's office in October and no petitions filed.

Work First Employment:

The Work First Employment Unit continues to attempt to work within the NCFast system. However, due to a lack of access and a lack of available training by the state, this continues to be very difficult. Because of NCFast the Unit continues to be unable to report information regarding participation rates.

Child Day Care:

The Child Day Care Unit continues to deal with policy changes. This Unit is beginning to

prepare for the addition of NCFast within their system. They will begin training soon.

Program Integrity:

Program Integrity gave well wishes to Jean Jacobs who retired during the month of October and welcomed Uvonkca Gethers. Uvonkca brings years of varied experience to the Program Integrity Unit.

We began taking applications full-time for the Crisis Intervention Program on October 28th. This year we have five temporary workers assisting us full-time with applications. As of the end of October, 217 applications have been completed with 214 applications and \$54,065.10 approved.

Economic Services Program Narrative

Food and Nutrition Program and Adult and Family and Children's Medicaid
Rest Home and Nursing Home/Community Alternatives Program (CAP)
Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services
Child Support & Paralegal

Submitted by **Cyndi Hammonds**, Income Maintenance Administrator

Reporting Month: October 2015

News/Updates/Vacancies

Work First Family Assistance and Support Services:

Work First Drug Testing began August 1, 2015. Once a client comes in to make application, at each recertification, when a client wishes to add a household member to the case and at other times if there are behavioral indicators of a potential substance use disorder; the worker has a state questionnaire about alcohol and drug use that has to be completed. If the client's score is 3 or more; that client must be referred for drug testing. The worker initiates an electronic referral form to Fortes Laboratories with client's name, date of birth and telephone number. The referral automatically generates a unique ID number for the client and the client selects a date. They must complete the test within 4 business days. The first business day is the day after the referral is given to the client. After the client has been tested Fortes Lab will electronically send the results back to DSS. Collection sites for the Whiteville area are: Bladen County Health Department in Elizabethtown; Ocean Side Family Medical in Shallotte; NextCare in Wilmington; and US Healthworks in Fayetteville. Drugs they are screening for are: Cannabinoids (marijuana, weed), Cocaine (cocaine, crack); Methamphetamines (Meth, crystal, crank)/Amphetamines (speed, uppers); Opiates (heroin, opium); Phencyclidine (angel dust, PCP). Clients also go thru an alcohol screen to see if they must be referred to a Qualified Professional Substance Abuse Counselor who comes to our agency once a week. If they score 8 or more on this sheet, they must go thru an assessment with the counselor. You can view the questions that are asked on the attached forms.

Food and Nutrition Program:

USDA continues to hammer down on North Carolina concerning changes. Staff that interviews and determines eligibility for Food and Nutrition must be staff that meets the merit-based requirements as set forth in federal Office of Personnel Management Standards. We have a "contract position" that has been in the FNS unit for 5 years that may not meet these requirements. This is a position that is needed to keep the recerts timely. The recert team is fully staffed with this position and have not had to work a great deal of comp time. This caseworker carries a caseload of 793 cases and without that position we would go back to working more comp and be unable to keep the work timely. The Intake/Processing team continue to struggle with two employees out for an extended period of time and two in training. We are also using a temporary worker from Telemon to work on this team, however with this new policy she will be unable to continue.

Family and Children's Medicaid:

Family and Children's Medicaid continues to remain timely with their applications and redeterminations. NC FAST still has its glitches and slowness, however workers are getting more and more familiar with the system. The temporary workers that we have been working applied for the permanent positions that came open and are now hired into those positions. We also had one worker to move from this unit and take a position in the Program Integrity unit. This leave 2 permanent vacancies and 2 temporary vacancies.

Adult Medicaid:

Adult Medicaid Intake/Processing and Redetermination Teams continue to keep their work timely also. The temporary worker that was helping the intake/processing team was hired as a permanent employee which leaves a vacancy there. The lead worker also resigned which leaves another vacancy within the same team. Temporary positions have been interviewed and are currently being considered for hire.

Child Support/Paralegal:

317 cases were prepared for court this month. We have three agents in training and one vacancy. Our paralegal prepared 324 orders for Child Support and reviewed 28 orders that the attorney prepared.

Agenda Item #10: SOLID WASTE - PURCHASE of VOLVO ROLL-OFF TRUCK:

Danny Fowler, Solid Waste Director, requested Board approval of piggybacking onto the contract between Burke County and Young's Truck Center to purchase the Volvo roll-off truck.

Vice Chairman Bullard made a motion to approve the piggybacking onto the contract between Burke County and Young's Truck Center to purchase the Volvo roll-off truck, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #11: LEGAL and PROFESSIONAL - AN ORDINANCE ADOPTING and ENACTING a NEW CODE for COLUMBUS COUNTY, NORTH CAROLINA; PROVIDING for the REPEAL of CERTAIN ORDINANCES not INCLUDED THEREIN, PROVIDING a PENALTY for the VIOLATION THEREOF; PROVIDING for the MANNER of AMENDING SUCH CODE; and PROVIDING WHEN SUCH CODE and THIS ORDINANCE SHALL BECOME EFFECTIVE, (FIRST READING):

Michael H. Stephens, County Attorney, requested Board approval and adoption of the following Ordinance entitled "An Ordinance Adopting and Enacting a new Code for Columbus County, North Carolina; Providing a penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective", on the First Reading.

AN ORDINANCE ADOPTING and ENACTING a NEW CODE for COLUMBUS COUNTY, NORTH CAROLINA; PROVIDING for the REPEAL of CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING a PENALTY for the VIOLATION THEREOF; PROVIDING for the MANNER of AMENDING SUCH CODE; and PROVIDING WHEN SUCH CODE and THIS ORDINANCE SHALL BECOME EFFECTIVE

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS:

Section 1. The Code entitled "Code of Ordinances, County of Columbus, North Carolina" published by Municipal Code Corporation, consisting of chapters 1 through 82, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before September 4, 2007, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in Section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished in accordance with the general penalty provision, Section 1-6 in chapter 1, unless otherwise stated. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is re-enacted in the amendatory ordinance. In addition to the penalty

prescribed above, the county may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinance adopted after September 4, 2007, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective November 17, 2015.

PASSED and **ADOPTED** by the Columbus County Board of Commissioners this 16th day of November, 2015.

COLUMBUS COUNTY BOARD OF COMMISSIONERS
/s/ **TRENT BURROUGHS, Chairman**

ATTESTED BY:
/s/ **JUNE B. HALL, Clerk to the Board**

1st Reading: November 16, 2015
2nd Reading: N/A
Board Action: November 16, 2015

Commissioner Prevatte made a motion to approve and adopt the An Ordinance Adopting and Enacting a new Code for Columbus County, North Carolina; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #12: APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS:

June B. Hall, Clerk to the Board, requested the following appointments/re-appointments/replacements to the boards be made.

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Airport Authority	IV	Lloyd Pebo Collier, Jr.	10-20-2015	Re-Appoint
Chadbourn Planning & Zoning Board Motion: Bullard Second: McDowell	EB	ETJ -Vacant-	N/A	Johnny Honeycutt
Planning Board	II	Rusty Worley	09-30-2015	HOLD
Beaver Management Program Committee	VI	Bill Figiel		Re-Appoint
Board of Health	VI	Shayne Cartrette (Replaces Jeremy Hooks)	12-31-2016	Appoint

RECESS REGULAR SESSION and enter into a COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 6:57 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

November 02, 2015 **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V

This information will be recorded in Minute Book Number 2 for each water district respectively.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for JULY, AUGUST AND SEPTEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly billing adjustments for July, August and September, 2015.

This information will be recorded in Minute Book Number 2 for each water district respectively.

ADJOURN the COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 6:58 P.M., Commissioner McKenzie made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V, and resume Regular Session, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #15: CONSENT AGENDA ITEMS:

Commissioner Byrd made a motion to approve the following Consent Agenda Items, seconded by Vice Chairman Bullard. The motion unanimously passed.

A. Budget Amendment:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-4310-535300	M&R Vehicles	4,026
	10-4310-535300	M&R Vehicles	10,808
Revenues	10-3431-489000	Miscellaneous Revenue-Sheriff	14,834

B. Tax Refunds and Releases:

<i>Property Value</i>		Amount:	\$1,940.41
Goody's Family Clothing Inc. #257	PROPERTY: 00000	Total:	\$2,009.29
Value: \$156,272.00 Year: 08-09	Account: 01-03315	Bill#:	99999
Release value. Balance uncollectible. Chapter 7. Release Columbus Rescue(68.88)			
<i>Property Value</i>		Amount:	\$94.20
Yates, Eva K. (Heirs)	PROPERTY: 18453	Total:	\$96.54
Value: \$3,900.00 Year: 13-15	Account: 10-19340	Bill#:	99999
Release value of lot. Release Columbus Rescue(2.34)			
<i>Refunds</i>		Amount:	\$0.00
Smith, Harold Dean	PROPERTY: 7992	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 03-03814	Bill#:	57142
Refund user fee. S/W vacant without a can. Can picked up 3/10/14			
<i>User Fee</i>		Amount:	\$0.00
Clemmons, Alfred & Mabel (ETAL)	PROPERTY: 6580	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 03-03040	Bill#:	25979
Release user fee. Can picked up 3/1/11			
<i>User Fee</i>		Amount:	\$0.00
Peterson, Charles L. & Georgia R.	PROPERTY: 29150	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 15-29460	Bill#:	50932
Release user fee. Can picked up 1/15 Vacant no can.			
<i>User Fee</i>		Amount:	\$0.00

Prince, Hurshel & Shirley Ann	PROPERTY: 5468	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 01-74060	Bill#:	52573
Release user fee. Has commercial hauler.			
<i>User Fee</i>		Amount:	\$0.00
Webb John W & Laura E	PROPERTY: 95192	Total:	\$163.49
Value: \$0.00 Year: 2015	Account: 11-29640	Bill#:	64519
Release portion of user fee. Can picked up 3/2015			
<i>User Fee</i>		Amount:	\$0.00
Webber, Peggy	PROPERTY: 90485	Total:	\$218.00
Value: \$0.00 Year: 2015	Account: 09-00630	Bill#:	64582
Release user fee. Dwelling vacant.			

Agenda Item #16: COMMENTS:

Chairman Burroughs opened the floor for comments. The following spoke.

B. Board of Commissioners:

1. **Commissioner McDowell:** stated I was traveling home and in Georgia, I saw a Ford F150 on the interstate issuing a ticket with lights flashing as a law officer.
2. **Commissioner McKenzie:** stated the following:
 - A. Animal Control is doing a good job; **and**
 - B. We had a good Veterans celebration, and we need more constituents attending.
3. **Commissioner Prevatte:** stated the following:
 - A. I concur about the Veterans;
 - B. Some of our public organizations did not honor the Veterans; **and**
 - C. Thank you for the mosquito spraying.
4. **Commissioner Russ:** stated the following:
 - A. Can the County work the private roads and charge the people on their taxes; **and**
 - B. The manner we handle our money on travel is being noticed by other counties.
5. **Commissioner Byrd:** stated the following:
 - A. Using trucks for law enforcers may be a good idea;
 - B. I piggyback on what has been stated on Veterans; **and**
 - C. Commissioner Russ and I attended two (2) parades recently, and I read and presented a Proclamation at the St. James Festival.
6. **Chairman Burroughs:** stated the following:
 - A. We have attended a few parades;
 - B. I would like to recognize the Animal Control Director and he is doing a good job;
 - C. I would like to congratulate the Sheriff on the presentation; **and**
 - D. I would like to thank everyone and the Board for their support of me as the Chairman, and I have enjoyed serving as the Chairman.

C. County Manager (William S. Clark): stated the following:

1. I have given you a handout comparing a Sheriff's Deputy and a Security Guard at the Health Department;
2. There is a savings on having a Security Guard and I recommend using a Security Guard; **and**

Sheriff Hatcher:

-This person needs to be armed and have the ability to enforce the charges on the violations that occur.

MOTION:

Commissioner McKenzie made a motion to accept the latest recommendation by William S. Clark relative to using a security guard at the Health Department for safety purposes, seconded by Commissioner Byrd. The motion unanimously passed.

3. I would like to remind you that Thursday night will be the reception for the railroad at Vineland Station, from 5:00 P.M. to 7:00 P.M.

Agenda Item #17: ADJOURNMENT:

At 7:17 P.M., Commissioner Russ made a motion to adjourn, seconded by Vice Chairman Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 16, 2015
6:57 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Trent Burroughs, Chairman
Ricky Bullard, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Edwin Russ
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 6:57 pm, Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

November 02, 2015 **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V

Vice Chairman Bullard made a motion to approve the November 02, 2015 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for JULY, AUGUST AND SEPTEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly billing adjustments for July, August and September, 2015, for Columbus County Water and Sewer District I.

DISTRICT I ADJUSTMENTS FOR THE MONTH OF JULY 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/6/2015	103330.00 94	GREG JORDAN	(\$6.94)	BILLING ERROR
7/6/2015	301340.00 98	JULIUS BULLOCK JR	(\$114.81)	LEAK ADJUSTMENT

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/10/2015	205170.00 98	THERMON PRINCE	\$100.00	METER TAMPERING 2ND OFFENSE
7/17/2015	303040.00 98	HORACE CARTRETTE	(\$30.00)	BILLING ERROR
7/17/2015	101200.00 98	BILLY TOMPKINS	(\$56.41)	LEAK ADJUSTMENT
7/20/2015	603280.00 97	MIRANDA PUGH	(\$308.68)	BILLING ERROR

DISTRICT I ADJUSTMENTS FOR THE MONTH OF AUGUST 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
8/5/2015	401280.00 98	BRYAN KEARSE	\$(30.00)	BILLING ERROR
8/5/2015	301340.00 98	CONNOR BULLOCK JR	\$(268.97)	LEAK ADJUSTMENT
8/6/2015	203905.00 98	KAREN VAUGN	\$(30.00)	BILLING ERROR
8/19/2015	101320.00 95	JOSEPH FLOYD	\$100.00	METER TAMPERING 2ND OFFENSE
8/19/2015	300900.00 94	TYESHA WARREN	\$50.00	METER TAMPERING 1ST OFFENSE

DISTRICT I ADJUSTMENTS FOR THE MONTH OF SEPTEMBER 2015

DATE	ACCT	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
9/1/2015	200120.00 92	DONTERIUS RICH	\$55.40	POSTING ERROR
9/1/2015	400670.00 98	DEANNA BUFFKIN	\$(55.40)	POSTING ERROR
9/8/2015	101310.00 98	LUCILLE WARD	\$(62.47)	LEAK ADJUSTMENT
9/17/2015	207675.00 98	JEFFERY GASKINS	\$(50.28)	LEAK ADJUSTMENT

Commissioner McKenzie made a motion to approve the monthly billing adjustments for the months of July, August and September, 2015 for Columbus County Water and Sewer District I, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 6:58 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Byrd. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 16, 2015
6:57 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Trent Burroughs, Chairman
Ricky Bullard, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Edwin Russ
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 6:57 pm, Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

November 02, 2015 **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V

Vice Chairman Bullard made a motion to approve the November 02, 2015 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for JULY, AUGUST AND SEPTEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly billing adjustments for July, August and September, 2015, for Columbus County Water and Sewer District II.

DISTRICT II ADJUSTMENTS FOR THE MONTH OF JULY 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/6/2015	122244.00 97	KATHY MCKENZIE	(\$992.18)	BILLING ERROR
7/6/2015	120500.00 98	TONIA SOLES	(\$202.40)	LEAK ADJUSTMENT

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/6/2015	133280.00 98	CARLA FLOYD	(\$134.65)	LEAK ADJUSTMENT
7/6/2015	144390.00 97	RUSSELL SWEAT	(\$280.93)	LEAK ADJUSTMENT
7/6/2015	143954.00 98	KIMBERLY WILLIAMS	(\$30.00)	BILLING ERROR
7/6/2015	120860.00 98	GRADY BALCKWELL	\$25.00	RETURNED CHECK FEE
7/6/2015	120860.00 98	GRADY BALCKWELL	\$25.73	RETURNED CHECK

DISTRICT II ADJUSTMENTS FOR THE MONTH OF AUGUST 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
8/5/2015	112603.00 98	TRACIE ALLEN	\$(363.35)	BILLING ERROR
8/5/2015	121120.00 96	NOE MARTINEZ	\$(84.62)	BILLING ERROR
8/5/2015	144020.00 96	ODESSA COLE	\$(588.80)	BILLING ERROR
8/5/2015	144075.00 98	TERESA MCPHERSON	\$(19.25)	BILLING ERROR
8/5/2015	131072.00 94	JIMMY MCUMBEE	\$(46.00)	BILLING ERROR
8/5/2015	111120.00 98	JAMIE BOSWELL	\$50.00	METER TAMPERING 1ST OFFENSE
8/6/2015	111744.00 94	DAVID POWELL	\$25.00	SERVICE CALL FEE
8/7/2015	121126.00 98	BOBBY VEREEN	\$(230.63)	LEAK ADJUSTMENT
8/12/2015	130930.00 98	JOHN BLAKE	\$(520.65)	LEAK ADJUSTMENT
8/13/2015	142692.00 98	PERRY KISSAM	\$(141.46)	LEAK ADJUSTMENT
8/19/2015	142820.00 98	PRESTON SMITH	\$25.00	RETURNED CHECK FEE
8/19/2015	142820.00 98	PRESTON SMITH	\$23.00	RETURNED CHECK
8/19/2015	143410.00 98	PRESTON SMITH	\$25.00	RETURNED CHECK FEE
8/19/2015	143410.00 98	PRESTON SMITH	\$41.75	RETURNED CHECK

DISTRICT II ADJUSTMENTS FOR THE MONTH OF SEPTEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
9/1/2015	121120.00 96	NOE MARTINEZ	\$(75.00)	BILLING ERROR
9/1/2015	130050.00 95	SAMUEL MCINTYRE	\$(30.00)	BILLING ERROR
9/1/2015	132510.00 97	KIMBERY PHILLIPS	\$(30.00)	BILLING ERROR
9/4/2015	132510.00 97	KIMBERLY PHILLIPS	\$(30.00)	BILLING ERROR
9/11/2015	131125.00 98	TAMMY DORSEY	\$(180.23)	LEAK ADJUSTMENT
9/20/2015	133295.00 98	DAVID GRUBER	\$(9,509.17)	LEAK ADJUSTMENT
9/30/2015	141232.00 97	TANYA WILSON	\$25.00	RETURNED CHECK FEE
9/30/2015	141232.00 97	TANYA WILSON	\$34.66	RETURNED CHECK

Commissioner McKenzie made a motion to approve the monthly billing adjustments for the months of July, August and September, 2015 for Columbus County Water and Sewer District II, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 6:58 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Byrd. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 16, 2015
6:57 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Trent Burroughs, Chairman
Ricky Bullard, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Edwin Russ
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 6:57 pm, Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

November 02, 2015 **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V

Vice Chairman Bullard made a motion to approve the November 02, 2015 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for JULY, AUGUST AND SEPTEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly billing adjustments for July, August and September, 2015, for Columbus County Water and Sewer District III.

DISTRICT III ADJUSTMENTS for the MONTH of JULY, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/6/2015	360897.00.98	TERRY SOLES	(\$23.00)	POSTING ERROR

DISTRICT III ADJUSTMENTS FOR THE MONTH OF AUGUST 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
8/5/2015	360230.00 98	WESTER PRONG PSNG	\$(65.68)	BILLING ERROR
8/5/2015	380290.00 90	CARRIE HAMMOND	\$(23.06)	BILLING ERROR
8/19/2015	381015.00 98	BRIAN NELSON	\$(79.17)	LEAK ADJUSTMENT
8/19/2015	341152.00 97	ERIKA POSEY	\$100.39	RETURNED CHECK
8/19/2015	341152.00 97	ERIKA POSEY	\$25.00	RETURNED CHECK FEE

DISTRICT III ADJUSTMENTS FOR THE MONTH OF SEPTEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
9/1/2015	341847.00 98	MABLE LOSERY	\$(368.12)	LEAK ADJUSTMENT
9/1/2015	350183.00 98	STEVE YOST	\$(30.00)	BILLING ERROR
9/1/2015	381140.00 96	STEVE YOST	\$(30.00)	BILLING ERROR
9/5/2015	360495.00 97	ROBERT BRANSON	\$(0.45)	BILLING ERROR
9/18/2015	331110.00 98	LINDA RANSOM	\$(206.35)	LEAK ADJUSTMENT
9/19/2015	350610.00 96	JACKQUELYNN	\$(124.83)	LEAK ADJUSTMENT
9/22/2015	350610.00 96	JACKQUELYN MCDONALD	\$(124.83)	LEAK ADJUSTMENT
9/22/2015	370495.00 97	JOSHUA SHELLEY	\$40.22	RETURNED CHECK
9/22/2015	370495.00 97	JOSHUA SHELLEY	\$25.00	RETURNED CHECK FEE

Commissioner McKenzie made a motion to approve the monthly billing adjustments for the months of July, August and September, 2015 for Columbus County Water and Sewer District III, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 6:58 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Byrd. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 16, 2015
6:57 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Trent Burroughs, Chairman
Ricky Bullard, Vice-Chairman
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Edwin Russ
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
Mike Stephens, County Attorney
June Hall, Clerk to the Board
Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 6:57 pm, Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

November 02, 2015 **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V

Vice Chairman Bullard made a motion to approve the November 02, 2015 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for JULY, AUGUST AND SEPTEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly billing adjustments for July, August and September, 2015, for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENTS for the MONTH of JULY, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/20/2015	410130.00.98	RICKY EVANS	(\$276.40)	LEAK ADJUSTMENT

DISTRICT IV ADJUSTMENTS for the MONTH of AUGUST, 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
8/5/2015	430322.00.98	BETTY BORDEAUX	(\$30.00)	BILLING ERROR
8/19/2015	420520.00.98	DON WALKER	(\$501.81)	LEAK ADJUSTMENT
8/19/2015	430368.00.98	GREG KEITH	(\$747.01)	POSTING ERROR

Commissioner McKenzie made a motion to approve the monthly billing adjustments for the months of July, August and September, 2015 for Columbus County Water and Sewer District IV, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 6:58 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Byrd. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV AND V
COMBINATION BOARD MEETING
Monday, November 16, 2015
6:57 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Trent Burroughs, Chairman
 Ricky Bullard, Vice-Chairman
 Amon E. McKenzie
 James E. Prevatte
 Giles E. Byrd
 Edwin Russ
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, County Manager
 Mike Stephens, County Attorney
 June Hall, Clerk to the Board
 Bobbie Faircloth, Finance Officer

MEETING CALLED TO ORDER:

At 6:57 pm, Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING MINUTES:

November 02, 2015 **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V

Vice Chairman Bullard made a motion to approve the November 02, 2015 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of MONTHLY BILLING ADJUSTMENTS for JULY, AUGUST AND SEPTEMBER, 2015:

Danny Fowler, Public Utilities Director, requested Board approval of the following monthly billing adjustments for July, August and September, 2015, for Columbus County Water and Sewer District V.

DISTRICT V ADJUSTMENTS for the MONTHS of JULY, AUGUST and SEPTEMBER 2015

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/6/2015	800160.00.98	DONNIE WHALEY	(\$30.00)	BILLING ERROR
7/6/2015	705700.00.98	NC DOC CENTRAL ENG	(\$67,674.01)	BILLING ERROR

8/19/2015	703600.00.97	ALICE CHESTNUT	(\$57.82)	BILLING ERROR
9/1/2015	800475.00.95	LEIGH WATTS	(\$5.21)	BILLING ERROR
9 /3/2015	800136.00.96	CLIVE BATEMAN	(\$30.00)	BILLING ERROR

Commissioner McKenzie made a motion to approve the monthly billing adjustments for the months of July, August and September, 2015 for Columbus County Water and Sewer District V, seconded by Commissioner Russ. The motion unanimously passed.

ADJOURNMENT:

At 6:58 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Commissioner Byrd. The motion passed unanimously.

APPROVED:

JUNE B. HALL, Clerk to Board

TRENT BURROUGHS, Chairman