

## COLUMBUS COUNTY BOARD OF COMMISSIONERS

Tuesday, January 20, 2015

6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**

Ricky Bullard, **Vice-Chairman**

Amon E. McKenzie

Giles E. Byrd

Charles T. McDowell

James E. Prevatte

Edwin Russ

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**

Mike Stephens, **County Attorney**

Bobbie Faircloth, **Finance Officer**

**APPOINTEES ABSENT:**

June Hall, **Clerk to the Board**

**STAFF PRESENT:**

Gail Edwards, **Asst. to the Manager**

**Public Hearing-Relative to the intention of Columbus County to apply for FY 2015 CDBG funding under Title 1 of the Housing and Community Development Act.**

At 6:30 P.M., Chairman Trent Burroughs called the Public Hearing to order and stated that the purpose of the Public Hearing is to receive comments from interested parties on the County's use of CDBG funds. Attorney Mike Stephens orally read the entire policy on Comments at Public Hearings.

**COMMENTS and PUBLIC HEARING CLOSED:** No comments were expressed and at 6:32 P.M., Commissioner McKenzie made a motion to close the public hearing, seconded by Commissioner Prevatte. The motion unanimously passed.

**Agenda Items #1, #2, and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE OF ALLEGIANCE:**

At 6:33 P.M., Chairman Burroughs called the Columbus County Board of Commissioners Regular Session Meeting to order. Commissioner McDowell delivered the invocation and the Pledge of Allegiance was led by Commissioner Byrd.

**Agenda Item #8: REMOVAL of ESTABLISHMENT of PUBLIC HEARING:**

At the request of Chairman Burroughs, Commissioner McKenzie made a motion to remove this item from the Agenda, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #4: BOARD MINUTES APPROVAL:**

Commissioner McKenzie made a motion to approve the January 5, 2015 Regular Session Board Meeting Minutes, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item #5: PUBLIC INPUT:**

Chairman Burroughs opened the floor for public comment:

**Comments:**

- Henry Edmund, Chairman of the Southeastern Community College Board of Trustees, stated that he is here tonight to introduce the new SCC President, Dr. Tony Clarke;
- He thanked the Board members that attended the interviews for the Presidents position;
- He introduced his Board members in attendance;
- He stated that Dr. Clarke has been at the college since November 1, 2014; and
- They had 36 candidates for the Presidents position.
- Dr. Clarke stated that he appreciated the opportunity he has been given in Columbus County and looks forward to working with everyone; and
- He has been here two and a half months and everyone has been very supportive.

**Agenda Item #6: PRESENTATION OF THE FY 2013/2014 AUDIT:**

Alan Thompson, Thompson Price Scott Adams & Co., presented the following overview of the FY 2013/2014 Audit:

- The Board hires his firm as an outside independent firm to issue opinions on the financial statements as to whether they are materially accurate;
- As a part of that they issue opinions on the County as to whether state and federal funds that the county receives were administered in accordance with the grant agreements that

the county signed;

- With respect to the opinions, the opinions are unmodified which means a clean report with no significant findings whatsoever;
- The total fund balance is \$34,153,248, which is equal to 53.92 percent of the general fund expenditures;
- This is one of the key measures that the State uses to determine the financial stability of the county;
- The Solid Waste fund posted a \$1,676,684 profit before transfers and contributions;
- The Water Fund had a \$114,614 loss for the year, but was much improved over the previous year;
- Looking at these numbers the County is in a safe and sound position financially; and
- Tax collections were 95.61 percent, which is up 2 percent from the previous year.

Commissioner Byrd made a motion to accept the Audit, seconded by Vice-Chairman Bullard. The motion unanimously passed.

**Agenda Item #7: ESTABLISHMENT OF PUBLIC HEARING:**

Commissioner Byrd made a motion to approve a Public Hearing request by County Manager William S. Clark, to be held on Monday, February 2, 2015, at 6:30 P.M., relative to a Water District II application by Columbus County to apply for FY 2015 CDBG funding, seconded by Commissioner McKenzie. The motion unanimously passed.

**Agenda Item #9: AGING:**

Commissioner Russ made a motion to approve Aging Director Amanda Harrelson's request for approval of the 1) Home and Community Care Block Grant Reduction; 2) the Senior Center General Purpose Funding Grant; and 3) the Title III-B Health Promotion Disease Grant, seconded by Commissioner McDowell. The motion unanimously passed.

**Agenda Item #10: COUNTY DRIVEWAY USAGE:**

Commissioner McKenzie made a motion to approve the request by Attorneys G. Cameron Byrd and Tabitha A. Etheridge to use the County driveway located between the Tax Office and the Courthouse Annex, to access proposed parking for the Byrd & Etheridge PLLC Law Firm, seconded by Commissioner Russ. Commissioner Byrd recused himself from the vote. The motion unanimously passed.

**Agenda Item #11: EMERGENCY SERVICES LEPC MEMBERSHIP APPROVAL:**

David McPherson, LEPC Chairman, requested approval of the 2015 membership list and presented the following update to the Board:

- He discussed the Rope Rescue Team and stated they cannot move forward unless additional funds are made available because all funds have been expended.

**Motion:** Commissioner Prevatte made a motion to put this in the budget process for consideration for next fiscal year, seconded by Commissioner Byrd. The motion unanimously passed. Kay Worley will present the amount needed to the Board.

- He stated that due to economics and a significant budget shortfall, the American Red Cross cut their full-time staff member from our County and a letter was sent from the LEPC expressing their concern and displeasure and he would like a similar letter from our Board.

**Motion:** Commissioner McKenzie made a motion to send a letter to the American Red Cross, seconded by Commissioner Russ. The motion unanimously passed.

- He discussed for educational purposes only, the fact that industries are now required to submit their Tier II reports to E-Plan, an electronic web based reporting system, and the 2014 State budget established that they now pay a fee for hazardous materials facilities. Columbus County Emergency Services has sent letters out to all industries currently submitting Tier II reports notifying them of the changes.
- He thanked all of the responders in the County for the job that they do and also thanked them for doing an outstanding job with the Old Dock School fire.

**Motion:** Commissioner Russ made a motion to approve the 2015 LEPC membership list, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #12: ECONOMIC DEVELOPMENT REVISION OF PREVIOUSLY APPROVED INCENTIVE GRANT:**

Vice-Chairman Bullard made a motion to approve Economic Development and Planning Director Gary Lanier's request to revise the original incentive grant for the third expansion at Filtec- Precise, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #13: BEAVER MANAGEMENT UPDATE:**

Edward Davis presented the following update:

- He introduced Soil and Water Conservation Board members and the Beaver Management Committee members in attendance, along with Josh Grimes, the USDA APHIS BMAP (Beaver Management Assistance Program) trapper assigned to our County;
- He stated that the County has participated in the BMAP program since 1993 at a cost of \$4000 annually, which represents 1/5<sup>th</sup> of a man;
- He presented a copy of the current Cooperative Service Agreement between USDA APHIS BMAP and the County and further stated that the total cost to participate in this program is \$60,000 annually for a full time person;
- He has not received any invoices from USDA APHIS for services to date this fiscal year;
- He presented a spreadsheet that showed only 27 beavers have been removed from the county since March 19, 2014, by USDA APHIS BMAP trappers; and
- An additional \$20,000 is funded by the county for the Beaver Bounty program and those trappers have eliminated 120 beavers from the county the past year.

Further discussion included:

- Spending a total of \$60,000 annually with USDA APHIS BMAP and only 27 beavers (7 off of DOT property and 20 off of private property) have been removed;
- Josh Grimes has only worked in our county since September 2014 and he can't use explosives until he has worked with the agency for two years;
- If landowners have problems with beavers, ask them to call Edward Davis so he can keep a record of who is being worked and he can see what kind of service they are receiving;
- We are paying a lot of money with very few beavers being removed by USDA APHIS trappers; and
- USDA does not want to go behind other trappers to blow dams.

Commissioner McDowell asked Edward Davis to get figures from surrounding counties that participate in the program to see if the numbers are comparable and if they are interested in participating in a Bounty Program. Mr. Davis stated that he will have this information available at the next meeting.

**Agenda Item #14: DSS APPROVAL OF THREE TEMPORARY WORKERS:**

Commissioner McKenzie made a motion to approve DSS Director Algernon McKenzie's request to hire three full-time temporary Medicaid workers, seconded by Commissioner Byrd. The motion unanimously passed.

**Agenda Item #15: DSS MONTHLY ADMINISTRATIVE UPDATE:**

**Monthly Administrative Update**  
**For Service Month December 2014**  
**January 20, 2015**

On December 1, 2014, we began taking applications for the Low Income Energy Assistance Program. During the month, we approved 676 for assistance and denied 66. We spent a total of \$174,800.00 on those individuals in the target population. The program is now open to the general public and will be available until funds are expended or until March 2015. A check for \$200, \$300, or \$400.00 will be mailed directly to the vendor.

During the month of December, we removed 75 children from the waiting list. The workers have been busy taking applications. We are now able to put on children from the waiting list since our spending levels have decreased. The Division of Child Development is in the process of doing a reversion to assist with high spending counties, in order to keep children from losing services. If funds are reverted from us, we will not have to reduce any services to our families. The State leaves ample funds for counties to complete the fiscal year.

The Division of Child Development has decided to review its policy that was to take affect on January 1, 2015; requiring income to be counted for stepparents, non-relatives and relative caretakers.

There were many families, day care providers and agency Directors who complained to the State and legislators about the effect this policy change would have on families, as well as the Foster Care Units across North Carolina. Families with any CPS involvement in children or child placement will remain eligible for assistance without regard to the care takers income for now.

On December 15 through 17, 2014; the State provided some training to the Program Integrity (Fraud) Staff for the first time since NCFAST started. I attended this training along with our two investigators. During this session, updates and new Federal requirements were explained. Social Media was one of the hot topics in pursuing those who commit program violations. This was a very informative training as we began planning for 2015.

On December 11, 2014, I attended the Directors Executive Board Meeting. During our meeting, we received an update of the NCFAST System from Angela Taylor, the Project Director. They are working on performance issues and have put some fixes in place. Some of the data reports are incorrect that show up for counties.

Wayne Black, DHHS Director, informed us the State is still working on the rules and implementation of the Drug Testing mandate by the General Assembly. They have a target date of March 2015, but, there is more work to do before counties can start this process.

He also informed us the 75% reimbursement of Medicaid and the Child Protective Service Funding for staff are recurring budgeted funds.

We continue to have untimely Medicaid applications and re-certifications. Despite working comp time, we have not been able to keep work current. Therefore, I have spoken with Mr. Clark about the need for additional staff. The Center for Medical Assistance is allowing the State to reimburse counties at a rate of 75%; instead of 50% for all current staff doing Medicaid functions in NCFAST. The purpose of this effort is to give counties additional revenue to reinvest in staff, equipment, etc.; in order to process Medicaid applications and re-certifications in a timely manner. The 75% reimbursement is going to be ongoing. Currently, we have 401 untimely applications; and average over 175 a month. Therefore, I am requesting board approval to move forward in hiring 3 temporary workers with the option, if needed, in the future, to make them permanent; to be funded by the additional 25% reimbursement provided by DHHS and The Center for Medical Services. Please see the attached proposal made to Mr. Clark in December and the Administrative Letter from The Division of Medical Assistance and The Division of Social Services.

## **December 2014** **Economic Services**

### **Food & Nutrition**

Applications Taken: 346  
Applications Approved: 413  
Active Cases: 6,597  
Benefits Issued: 1,624,801  
Participants Served: 13,883

### **Family & Children's Medicaid**

Applications Taken: 137  
Individuals Receiving: Numbers are incomplete  
Applications Processed: 119

### **Adult Medicaid**

Applications Taken: 182  
Individuals Receiving: Numbers are incomplete  
Cases Terminated: 22

### **Child Support**

Absent Parents Located: 128  
Orders Enforced: 1,082  
Active Cases: 4,235  
Collections: \$501,755.72

**December 2014**  
**Human Services**

**Adult Services (APS)**

APS Reports Accepted: 12  
 County Wards: 20 (one ward passed away)  
 Adults Served via Guardianship: 20  
 Adults Served APS: 18  
 Number of Medicaid Transportation Trips: 1,906  
 Amount Requested for Reimbursement: \$30,317.94

**Children's Protective Services (CPS)**

Reports Accepted: 31  
 Reports Screened Out: 9  
 Families Receiving In-Home Services: 51  
 Children Served: 87  
 Contacts with Families Monthly: 149  
 Assessments: 23

**Foster Care**

Foster Children in Foster Homes: 72  
 Children Placed Outside County: 12  
 Agency Adoptions: 6  
 Pending Adoptions: 7  
 Total Foster Homes Licensed: 11

**Work First Employment (TANF)**

Applications Taken: 47  
 Applications Approved: 34  
 Individuals Receiving Benefits: 616  
 Entered Employment: 2  
 Number in Non-Paid Work Experience: 2

**Program Integrity**

Collections for Fraud: \$2,933.75  
 New Referrals: 10  
 Cases Established: 4

**Day Care**

Children Receiving Day Care Assistance: 456  
 Children on the Waiting List: 413  
 Amount Spent on Day Care Services: \$174,133.80

**Agenda Item # 16: DEPARTMENTAL UPDATE-HEALTH DEPARTMENT:**

Kim Smith presented the following update to the Board for the period of July 2013-June 2014:

- We had 3 active TB cases and we had none the previous year;
- There were 11 active HIV cases, down from 18 cases the previous year;
- We had 125 new gonorrhea cases and 112 the previous year;
- There were 296 new chlamydia cases and 247 the previous year;
- We had 3 confirmed cases of pertussis and we have never had that before;
- There were 411 births and 573 deaths;
- Bill Horne retired as Environmental Health supervisor in 2013 and Kristie Priest was named the new supervisor;
- Jeremy Gore was hired in October 2013 as their new Environmental Health Specialist and he completed his training in less than a year;
- The county was ranked 100 in Health rankings for the 5<sup>th</sup> year in a row and it takes approximately 10 years to turn this number around;
- The WIC Program (women, infants and children) saw an average of 2000 participants per month;
- The Health Education Department worked on a 3 year Teen Pregnancy Prevention Grant at West Columbus High School that ended in June 2014;
- They are in their 4<sup>th</sup> year of a Teen Pregnancy Prevention Grant with the DREAM Center and the county ranks 8<sup>th</sup> in the state for Teen Pregnancy;

- The Health Educator is working on a substance abuse initiative grant with the Sheriff’s Department that allows them to bring together a “Substance Free Communities” coalition;
- They are working with many community members with this grant to educate them and then the second year they hope to get a program put together;
- Vice-Chairman Bullard asked if there was a program to help with substance abuse and she replied not at this time;
- He also asked why we do not have a program in place as bad as drug addiction is in the county and she stated that is the way the grant is written and that there are many Mental Health agencies available in the county that offer services;
- He also expressed his concern with not having any programs available for substance abuse at the Health Department and that it is something that we need to go after more aggressively and she replied that she agrees, but it is not mandated under Public Health which is why she went after this grant;
- Commissioner Prevatte stated that programs are available through Mental Health with Eastpointe and those who request assistance are given an appointment with a local provider and they also have a crisis team available 24 hours per day;
- There was one death in the County due to tuberculosis;
- A dentist is now working with the Health Department; and
- In October 2014, they went live with electronic medical record software.

**Agenda Item # 17: APPOINTMENTS-COMMITTEES/BOARDS:**

Commissioner McKenzie appointed Amber Bellamy to the Travel and Tourism Board, replacing Evelyn Anderson whose term expired December 2014. Commissioner Prevatte received a hand delivered letter today from the North Whiteville Volunteer Fire Department Board of Director’s stating that James Lanehart, the Commissioners appointment to the Fireman’s Relief Fund for the department, had passed away and they recommended that the Board appoint Steve Bailey to this position. Commissioner Prevatte made a motion to appoint Steve Bailey to the North Whiteville Volunteer Fire Department Fireman’s Relief Fund, seconded by Commissioner Byrd. The motion unanimously passed. Commissioner Prevatte also asked that a letter be sent stating that this appointment has been made.

**Commissioner McKenzie made a motion to RECESS REGULAR SESSION and enter into a Combination Meeting of the Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Byrd. The motion unanimously passed.**

**Agenda Item # 18: APPROVAL OF COMBINATION MEETING MINUTES:**

Vice-Chairman Bullard made a motion to approve the January 5, 2015 Water and Sewer Districts I, II, III, IV and V meeting minutes, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 19: APPROVAL OF BILLING ADJUSTMENTS:**

Commissioner McKenzie made a motion to approve the October, November and December 2014 Billing Adjustments, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 20: FINANCIAL UPDATE:**

Finance Director Bobbie Faircloth presented the following report to the Board:

**Columbus County Water Districts I-V  
Comparison of Revenues and Expenses  
For the Periods of July 1 to December 31**

**Water Districts Combinations From July 1, 2014 to December 31, 2014**

Revenues	Budgeted	Actual
<b>Water Sales Net</b>	<b>1,137,653.00</b>	<b>1,219,870.33</b>
<b>Penalties and Cutoffs/Reconnect</b>	<b>60,000.00</b>	<b>76,670.00</b>
<b>Tap Fees</b>	<b>17,500.00</b>	<b>11,420.00</b>
<b>Special District Taxes</b>	<b>125,000.00</b>	<b>160,141.53</b>
<b>Sewer Sales</b>	<b>12,750.00</b>	<b>23,024.50</b>

Miscellaneous*	500.00	2,164.60
<b>Total</b>	<b>1,353,403.00</b>	<b>1,493,290.96</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$239,992.89	\$239,992.89
Contracted Services	\$56,529.00	\$76,938.46
Water Purchased for Resale	\$70,000.00	\$96,698.20
Sewer Purchase	\$12,750.00	\$22,555.85
Operating and Maintenance	\$156,030.50	\$90,987.15
Permits and Dues	\$3,125.00	\$5,060.00
Capital Outlay	\$14,500.00	\$23,990.22
Indirect Cost	\$52,965.50	\$52,965.48
Debt Payments	\$187,238.50	\$195,021.49
Interest Payments	\$425,444.00	\$426,132.36
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$49,005.11	
<b>Total</b>	<b>\$1,353,403.00</b>	<b>\$1,313,375.62</b>

**Water Districts I -V from July 1, 2013 to December 31, 2013**

	Budgeted	Actual
<b>Revenues</b>		
Water Sales Net	1,107,211.50	1,069,896.16
Penalties and Cutoffs/Reconnect	57,859.00	72,615.00
Tap Fees	10,600.00	29,865.00
Special District Taxes	237,682.50	205,660.21
Sewer Sales	11,500.00	11,852.33
Miscellaneous**	16,895.00	35,512.00
<b>Total</b>	<b>1,441,748.00</b>	<b>1,425,400.70</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$228,139.50	\$190,380.59
Contracted Services	\$52,475.00	\$74,854.42
Water Purchased for Resale	\$147,150.00	\$130,904.91
Sewer Purchase	\$11,500.00	\$10,246.40
Operating and Maintenance	\$165,785.00	\$123,298.64
Permits and Dues	\$3,500.00	\$5,050.00
Capital Outlay	\$34,192.00	\$37,064.80
Indirect Cost	\$38,399.00	\$38,398.98
Debt Payments	\$202,880.50	\$108,938.62
Interest Payments	\$445,000.50	\$348,195.23
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$26,904.00	
<b>Total</b>	<b>\$1,441,748.00</b>	<b>\$1,150,366.11</b>

\*\* Lease proceeds for capital outlay, return check charges and pool fill ups.

Debt Payoff for Water District I was 982,790 principal/interest

Debt Payoff for Water District III was 205,396 principal/interest

\* Pool fill ups and return check charges

Contract Services-Generator, SCADA, Water Tank maintenance, etc.

**Percentage use of Revenues per functions**

	<b>14/15</b>	<b>13/14</b>
Salaries and Benefits	16.07%	13.36%
Contracted Services	5.15%	5.25%
Water Purchased for Resale	6.48%	9.18%
Sewer Purchase	1.51%	0.72%
Operating and Maintenance	6.09%	8.65%
Permits and Dues	0.34%	0.35%
Capital Outlay	1.61%	2.60%
Indirect Cost	3.55%	2.69%
Debt Payments	13.06%	7.64%
Interest Payments	28.54%	24.43%
Debt Repayment to General Fund	5.56%	5.83%
Lease Agreement with CSX	0.00%	0.00%
Contingency	0.00%	0.00%
Unspent Revenues	12.05%	19.30%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

**Agenda Item # 21: APPROVAL OF DISCOUNTED WATER TAPS:**

Commissioner McDowell made a motion to approve the Water Advisory Board’s recommendation that tap fees be discounted to \$370.00 for existing lines, plus a security deposit of \$50 for homeowners and \$100 for renters, effective March 1, 2015 through May 31, 2015, seconded by Vice-Chairman Bullard. The motion unanimously passed.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

**Commissioner McDowell made a motion to ADJOURN the COMBINATION MEETING of Columbus County Water and Sewer Districts I, II, III, IV and V, seconded by Commissioner McKenzie. The motion unanimously passed.**

**Agenda Item # 22: Consent Agenda Items:**

Commissioner McKenzie made a motion to approve the following consent agenda items, seconded by Vice-Chairman Bullard. The motion unanimously passed.

**Budget Amendments**

<b>TYPE</b>	<b>ACCOUNT</b>	<b>DETAILS</b>	<b>AMOUNT</b>
EXPENSES	14-4311-529903	Body Armor	40,759.00
	14-4311-526001	Dept. Supplies	(30,000.00)
	14-4311-512200	SWAT Overtime	11,000.00
	14-4311-518200	Retirement	200.00
	14-4311-518300	Insurance Contribution	75.00
	14-4311-518400	401-K	100.00
	14-4311-519001	Contracted Services	4200.00
	14-4311-529904	Electronic Surveillance	1000.00
	14-4311-531100	Travel	1200.00
	14-4311-531106	Travel & Training	500.00
REVENUES	14-3431-432002	Controlled Subs. Tax	2000.00
	14-3431-499101	Fund Balance Appropriated	27034.00
EXPENDITURES	10-5161-526001	Family Plan. Supplies	8451.00
REVENUES	10-3510-430031	Family Plan St. Grant	8451.00

**Tax Refunds and Releases**



<i>Property Value</i>		Amount:	\$45.65
Fine, Michael Wayne	<b>PROPERTY:</b> 93642	Total:	\$48.24
Value: \$3,900.00 Year: 2014	Account: 11-01907	Bill#:	70310
Release value of boat. Moved to South Carolina in 2013. Release Columbus Rescue (1.13) release late list (1.46).			
<i>Property Value</i>		Amount:	\$173.82
Gelezinsky, Barry Wayne & Lori Bass	<b>PROPERTY:</b> 00000	Total:	\$227.26
Value: \$21,592.00 Year: 2014	Account: 10-03402	Bill#:	72304
Release value of 2 boats. Sold 2 years ago. Release Cole Service (21.59) release Columbus Rescue (4.32) release Water Dist. II (7.56) release late list (19.97).			
<i>Property Value</i>		Amount:	\$28.34
Hilburn, Jeffrey S & Lynne W.	<b>PROPERTY:</b> 30705	Total:	\$33.79
Value: \$3,520.00 Year: 2014	Account: 16-04005	Bill#:	99999
Release value of boat. Sold in June 2014. Release Cerro Gordo Fire (3.52) release Columbus Rescue (.70) release Water District II (1.23).			
<i>Property Value</i>		Amount:	\$95.63
Spaulding, Wilbur	<b>PROPERTY:</b> 00000	Total:	\$293.72
Value: \$13,100.00 Year: 2005	Account: 08-17842	Bill#:	23274
Release value of mobile home. Listed as junk. Release St James (7.86) release Columbus Rescue (2.62) release late list (10.61).			
<i>Property Value</i>		Amount:	\$73.65
Yoder, Cecil R. & Jennifer M.	<b>PROPERTY:</b> 00000	Total:	\$73.65
Value: \$13,832.00 Year: 2014	Account: 02-09716	Bill#:	5766
Release value of 2 boats. Sold 2 yrs ago.			
<i>Refunds</i>		Amount:	\$321.20
Bass, Larry Eric & Ginger	<b>PROPERTY:</b> 59143	Total:	\$361.10
Value: \$39,900.00 Year: 2014	Account: 01-06768	Bill#:	59143
Refund portion of value on dwelling. Sq. ft. incorrect on second floor. Refund North Whiteville (31.92) refund Whiteville Rescue (7.98).			
<i>Refunds</i>		Amount:	\$0.00
Green, Jack (ETAL)	<b>PROPERTY:</b> 30154	Total:	\$436.00
Value: \$0.00 Year: 13-14	Account: 16-06263	Bill#:	99999
Refund user fees. Can picked up 9/14/11.			
<i>Refunds</i>		Amount:	\$0.00
McDevitt, Christopher Shawn & Stacy	<b>PROPERTY:</b> 88489	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 07-04954	Bill#:	84726
Refund user fee. Can picked up 1/24/14			
<i>User Fee</i>		Amount:	\$0.00
Barnes, Jerry & Barbara	<b>PROPERTY:</b> 2134	Total:	\$131.00
Value: \$0.00 Year: 2014	Account: 01-05843	Bill#:	58796
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Barnes, Jerry K. & Barbara C.	<b>PROPERTY:</b> 4279	Total:	\$262.00
Value: \$0.00 Year: 2014	Account: 01-03200	Bill#:	58804
Release user fee. 2 vacant properties.			
<i>User Fee</i>		Amount:	\$0.00
Blanks, Sherman	<b>PROPERTY:</b> 27531	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 15-02640	Bill#:	60703
Release user fee. Dwelling vacant. Can picked up 2/3/11			
<i>User Fee</i>		Amount:	\$0.00
Boone, Marie	<b>PROPERTY:</b> 8535	Total:	\$131.00
Value: \$0.00 Year: 2014	Account: 04-00970	Bill#:	60847
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Bowen, Elton J. & Carolyn S.	<b>PROPERTY:</b> 513	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 01-06183	Bill#:	61062
Release user fee. Can picked up 1-5-09			
<i>User Fee</i>		Amount:	\$0.00
Bradley, Ramona	<b>PROPERTY:</b> 75773	Total:	\$218.00

Value: \$0.00	Year: 2014	Account: 14-02375	Bill#: 61301
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Brown, Gertrude (Heirs)		<b>PROPERTY:</b> 9614	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 05-00720	Bill#: 61913
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Brown, Joseph Edward & Beverly		<b>PROPERTY:</b> 9616	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 05-00820	Bill#: 62009
Release user fee. Can picked up 4/24/12. Shop vacant.			
<i>User Fee</i>			Amount: \$0.00
Brown, Pandora L.		<b>PROPERTY:</b> 27690	Total: \$436.00
Value: \$0.00	Year: 2014	Account: 15-03654	Bill#: 62141
Release two cans. Houses vacant. Rebilled for 2015. Will be occupied.			
<i>User Fee</i>			Amount: \$0.00
Bullard, Paul Levon		<b>PROPERTY:</b> 17434	Total: \$131.00
Value: \$0.00	Year: 2014	Account: 10-01760	Bill#: 62742
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
C & E Farms Southeast, LLC		<b>PROPERTY:</b> 23220	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 12-03334	Bill#: 63417
Release user fee. Can picked up 4/24/08. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Caines, Carl Edward		<b>PROPERTY:</b> 23751	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 13-06280	Bill#: 63484
Release user fee. Has commercial hauler.			
<i>User Fee</i>			Amount: \$0.00
Cartrette, Delinda		<b>PROPERTY:</b> 91399	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 09-02064	Bill#: 64385
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Clemmons, Joseph W.		<b>PROPERTY:</b> 20095	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 11-01828	Bill#: 65139
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Coleman, Jan Davis		<b>PROPERTY:</b> 24973	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 13-04317	Bill#: 65470
Release user fee. Dwelling vacant. Can picked up 10/13/10			
<i>User Fee</i>			Amount: \$0.00
Dew, James Frankie		<b>PROPERTY:</b> 76329	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 06-03048	Bill#: 67663
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Dubar, Marva Ruth		<b>PROPERTY:</b> 28133	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 15-12409	Bill#: 17896
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Faulk, Harvey (Heirs)		<b>PROPERTY:</b> 24152	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 13-12680	Bill#: 70039
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Ghent, Connie & John		<b>PROPERTY:</b> 2990	Total: \$131.00
Value: \$0.00	Year: 2014	Account: 01-31794	Bill#: 72612
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Godwin, Brady & Hattie		<b>PROPERTY:</b> 82520	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 12-09509	Bill#: 72815
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00

Gore, Joseph Alton II	<b>PROPERTY:</b> 00000	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 09-03573	Bill#:	17921
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Graham, Macey	<b>PROPERTY:</b> 83907	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 13-00916	Bill#:	74103
Release user fee. Can picked up 1/24/11. Vacant.			
<i>User Fee</i>		Amount:	\$0.00
Hammonds, Larry Dale & Deborah W	<b>PROPERTY:</b> 25911	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 13-00318	Bill#:	75401
Release user fee. Dwelling vacant. Can picked up 3/2/12.			
<i>User Fee</i>		Amount:	\$0.00
Hardwick, John David	<b>PROPERTY:</b> 16002	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 09-12722	Bill#:	17897
Release user fee. Can billed on Act #01-05863.			
<i>User Fee</i>		Amount:	\$0.00
Jackson Ronald D.	<b>PROPERTY:</b> 90752	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 03-11803	Bill#:	79066
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Kinlaw, Jimmy C. Sr.	<b>PROPERTY:</b> 78597	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 12-14457	Bill#:	81210
Release user fee. Dwelling vacant. No can at shop.			
<i>User Fee</i>		Amount:	\$0.00
Lewis, Everett Dunbar	<b>PROPERTY:</b> 29116	Total:	\$436.00
Value: \$0.00      Year: 2014	Account: 15-00218	Bill#:	82480
Release user fees. Dwellings vacant.			
<i>User Fee</i>		Amount:	\$0.00
Long, Vernon Lee & Patricia Ann (Heirs)	<b>PROPERTY:</b> 7404	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 03-14920	Bill#:	83267
Release user fee. Dwelling vacant. Can picked up 10/6/10			
<i>User Fee</i>		Amount:	\$0.00
Lynn, Nicole LLC	<b>PROPERTY:</b> 92214	Total:	\$127.12
Value: \$0.00      Year: 2014	Account: 09-03656	Bill#:	83534
Release user fee. Can picked up			
<i>User Fee</i>		Amount:	\$0.00
Lyons, W L	<b>PROPERTY:</b> 28856	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 15-24580	Bill#:	83560
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Malpass, Sabrina	<b>PROPERTY:</b> 86968	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 15-02828	Bill#:	83821
Release user fee. Can picked up 10/13/08			
<i>User Fee</i>		Amount:	\$0.00
Malpass, Wade Herman (Jr. )	<b>PROPERTY:</b> 28897	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 15-05031	Bill#:	83854
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Marlowe, Watson Dean & Jane	<b>PROPERTY:</b> 95067	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 07-02935	Bill#:	84044
Release user fee. House is vacant.			
<i>User Fee</i>		Amount:	\$0.00
McCumbee Gary E	<b>PROPERTY:</b> 8135	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 03-03433	Bill#:	84689
Release user fee. Can picked up 9/22/04			
<i>User Fee</i>		Amount:	\$0.00
McDowell, Ronald & Rebecca	<b>PROPERTY:</b> 16303	Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 09-17700	Bill#:	84800
Release user fee. M/H vacant. Can picked up 1/14/11			

<i>User Fee</i>			Amount:	\$0.00
Memory, Robert T. & Hilda J.	<b>PROPERTY:</b> 1787		Total:	\$262.00
Value: \$0.00      Year: 2014	Account: 02-60985		Bill#:	99999
Release user fees. Properties vacant.				
<i>User Fee</i>			Amount:	\$0.00
Memory, Robert Thurston	<b>PROPERTY:</b> 13475		Total:	\$436.00
Value: \$0.00      Year: 13-14	Account: 07-12030		Bill#:	99999
Release user fee. Dwelling vacant. No can.				
<i>User Fee</i>			Amount:	\$0.00
Memory, Robert Thurston	<b>PROPERTY:</b> 3562/3559		Total:	\$262.00
Value: \$0.00      Year: 2014	Account: 01-61200		Bill#:	99999
Release user fee. No Cans.				
<i>User Fee</i>			Amount:	\$0.00
Memory, Roberth Thurston	<b>PROPERTY:</b> 3554		Total:	\$131.00
Value: \$0.00      Year: 2014	Account: 01-61180		Bill#:	86194
Release user fee. Dwelling vacant.				
<i>User Fee</i>			Amount:	\$0.00
Mitchell, James R. & Roberta	<b>PROPERTY:</b> 14734		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 08-12800		Bill#:	86765
Release user fee. Dwelling vacant.				
<i>User Fee</i>			Amount:	\$0.00
Molnar, Bradford	<b>PROPERTY:</b> 19253		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 11-01749		Bill#:	86918
Release user fee. Can picked up 8/10/12				
<i>User Fee</i>			Amount:	\$0.00
Nealey, Cody Ridge	<b>PROPERTY:</b> 11539		Total:	\$262.00
Value: \$0.00      Year: 13-14	Account: 06-01325		Bill#:	99999
Release user fee. No trash as per Town of Tabor City				
<i>User Fee</i>			Amount:	\$0.00
Nealey, William H.	<b>PROPERTY:</b> 11539		Total:	\$395.00
Value: \$0.00      Year: 10-12	Account: 06-26946		Bill#:	99999
Release user fees. No trash as per Town of Tabor City				
<i>User Fee</i>			Amount:	\$0.00
Olah, Robin Cartrette & Robert Daniel Olah	<b>PROPERTY:</b> 15519		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 09-00534		Bill#:	88945
Release user fee. No can at this address.				
<i>User Fee</i>			Amount:	\$0.00
Powell, Anna S.	<b>PROPERTY:</b> 26929		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 14-12020		Bill#:	90493
Release user fee. Dwelling vacant.				
<i>User Fee</i>			Amount:	\$0.00
Powell, Terry Tyrone	<b>PROPERTY:</b> 7567		Total:	\$877.00
Value: \$0.00      Year: 11-14	Account: 03-18061		Bill#:	99999
Release user fees. No liveable.				
<i>User Fee</i>			Amount:	\$0.00
Prince, Hurshel & Shirley Ann	<b>PROPERTY:</b> 5468		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 01-74060		Bill#:	91393
Release user fee. Has commercial hauler.				
<i>User Fee</i>			Amount:	\$0.00
River Six LLC	<b>PROPERTY:</b> 28571		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 15-03609		Bill#:	92639
Release user fee. No can at barn.				
<i>User Fee</i>			Amount:	\$0.00
Scholl, Michael Gerd( Jr)	<b>PROPERTY:</b> 82197		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 13-03251		Bill#:	93812
Release user fee. Dwelling vacant. Can picked up 11/16/11				
<i>User Fee</i>			Amount:	\$0.00
Sellers, Melissa Jean (ETALS)	<b>PROPERTY:</b> 10649		Total:	\$218.00
Value: \$0.00      Year: 2014	Account: 06-05958		Bill#:	94214

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Simmons, Joseph Frank	<b>PROPERTY:</b> 16788		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 09-26520	Bill#:	95088

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Skipper, Douglas & Betty Williams	<b>PROPERTY:</b> 91877		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 03-03601	Bill#:	95426

Release user fee. Dwelling vacant. Can picked up 12/28/12

<i>User Fee</i>			Amount:	\$0.00
Smith, T V & Joyce	<b>PROPERTY:</b> 13490		Total:	\$72.96
Value: \$0.00	Year: 2014	Account: 07-04404	Bill#:	96369

Release portion of user fee. Did not have can until 5-6-14.

<i>User Fee</i>			Amount:	\$0.00
Spivey, Donna Lewis	<b>PROPERTY:</b> 24786		Total:	\$218.00
Value: \$0.00	Year: 2013	Account: 13-01626	Bill#:	47215

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Stephens, Lorie	<b>PROPERTY:</b> 75694		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 06-36530	Bill#:	98031

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Stocks, Jessica Lynn	<b>PROPERTY:</b> 6596		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 03-03241	Bill#:	98324

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Strickland, William Howell	<b>PROPERTY:</b> 18312		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 10-16700	Bill#:	98840

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
True Way Apostolic Ch of Christ Inc.	<b>PROPERTY:</b> 00000		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 18-00146	Bill#:	5998

Release user fee. No Can.

<i>User Fee</i>			Amount:	\$0.00
Ward, Isaac Guy & June F.	<b>PROPERTY:</b> 64462		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 03-26930	Bill#:	2215

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Ward, Shane	<b>PROPERTY:</b> 89408		Total:	\$436.00
Value: \$0.00	Year: 13-14	Account: 02-03930	Bill#:	99999

Release user fee. No can sent.

<i>User Fee</i>			Amount:	\$0.00
Ward, Sheila W (ETAL)	<b>PROPERTY:</b> 5868		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 02-04931	Bill#:	2580

Release user fee. House is vacant.

<i>User Fee</i>			Amount:	\$0.00
West, Lisa	<b>PROPERTY:</b> 00000		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 13-00336	Bill#:	3383

Release user fee. Dwelling vacant.

<i>User Fee</i>			Amount:	\$0.00
Wilkerson, Crystal & Rodney	<b>PROPERTY:</b> 21359		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 12-00223	Bill#:	3855

Release user fee. House is vacant without power and water.

<i>User Fee</i>			Amount:	\$0.00
Williamson, Culbreth (Heirs)	<b>PROPERTY:</b> 23298		Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 12-01604	Bill#:	4480

Release user fee. Dwelling vacant.

**Agenda Item # 23: COMMENTS:**

**A. Department Managers**

1. Sheriff Hatcher stated the following:
  - He is in the process of looking at body cameras for his officers;
  - He already has Mobile Vision 3 in the cars and he wants something compatible with what he already has; and
  - He is trying to get a grant, but there will be a match required.

**B. Board of Commissioners**

1. Chairman Burroughs gave the following report on the NCACC Legislative meeting he attended in Pinehurst:
  - That meeting was a culmination of two years of steering committee work;
  - Commissioners Prevatte, McDowell and Russ also attended;
  - There were 44 goals that were adopted by the steering committee and sent to the legislative body;
  - Of those they reduced them to the top five;
  - Of those top five, there was one out of Health and Human Services, two out of education, one general government and one out of tax and finance;
  - The biggest items were opposition to any unfunded mandates by the State and to restore lottery funding for education lottery back to forty percent;
  - Everyone on our Board serves on a committee; and
  - 99% of the goals adopted actually become law.
2. Commissioner Russ stated the following:
  - He would like a letter of thanks sent to Peace Baptist Church for holding the Christmas Parade in Whiteville;
  - Except for Whiteville, all of the departments (including Brunswick County) that responded to the fire at Old Dock School were volunteer;
  - He would like for Kay Worley to help send a letter of thanks signed by all of the commissioners to all of the departments; and
  - He asked Mr. Clark if a bell will be installed at the new courthouse annex and Mr. Clark replied no.

**Motion:** After discussion, Commissioner Russ made a motion that a Proclamation of Appreciation be sent to all departments that responded to the Old Dock School fire, seconded by Vice-Chairman Bullard. The motion was unanimously passed.

3. Vice-Chairman Bullard stated the following:
  - He asked Mr. Clark for an update on the courthouse annex and Mr. Clark stated that the date for a certificate of occupancy is February 14<sup>th</sup>. Mr. Clark also stated that if anyone wants a tour to please contact him; and
  - He has been informed that charges have been dismissed against a repeat offender with several drug charges and Sheriff Hatcher stated that the District Attorney has the right to dismiss in a District Court and then the evidence can be taken to a grand jury for indictment and that is what he understands will happen.
4. Commissioner Prevatte stated the following:
  - He serves on the Education Steering Committee with Commissioner McDowell;
  - Eighty-eight counties were represented at the Legislative Goals meeting;
  - He supported Chairman Burroughs as he voted on the priorities of those goals;
  - Two of the top five items voted on were education;
  - From what he was hearing, we do a good job with education in our County;
  - There was a lot discussion about supporting Law Enforcement and there was also discussion about DOT and Public Health and it is

amazing when you can get that number of people to support in its entirety;

- We have a group from the NCACC that take those things and work with our General Assembly to help those things pass; and
- He was asked by a senior citizen who works, if alternative hours could be available in the future at the Senior Centers after hours and maybe on Saturday mornings for exercise. Amanda Harrelson stated that she would have to work it out with Mr. Clark and Virginia Taylor to see if they could have staff available. She also stated that she would survey seniors to see if there is enough interest and if it is feasible.

5. Commissioner McDowell stated the following:

- He too echoes what has been said regarding responders to the Old Dock School fire;
- He also thanked the Sheriff's Office for their assistance with traffic at the fire;
- He believes the Beaver Program (BMAP) needs to be looked at really hard;
- He also would like to echo what members have said about attending the NCACC Legislative Goals session;
- He serves on the Board of Directors and has a meeting in February; and
- He believes that the meeting with the two school systems and the college should not be at the same time.

**Motion:** Commissioner McDowell made a motion to hold three separate meetings (three different nights) with the schools systems and the college, seconded by Vice-Chairman Bullard. The motion unanimously passed.

6. Commissioner Byrd stated the following:

- The Old Dock School fire was well organized and DOT also did an excellent job;
- Duke Energy is really cleaning up power lines in his end of the County; and
- He discussed an incident where he called 911 for assistance with two vehicles that had 8-10 people who were intoxicated and could not stand up and he was told by the 911 operator that Highway Patrol had to respond to that and our GHSP deputies could not. His point is if someone sees the need to report something such as that, it needs to be passed on to the Sheriff's Office, not just the Highway Patrol.

7. Commissioner McKenzie stated the following:

- He asked for an update from Sheriff Hatcher on the BB&T robbery in Whiteville. Sheriff Hatcher responded that it is Whiteville Police Departments investigation and he has offered assistance to them if needed.

### C. County Manager

1. William S. Clark thanked Finance Director Bobbie Faircloth and Department Managers for the great audit report and all of their hard work in controlling costs.

### **Agenda Item # 24: CLOSED SESSION-NCGS 143.318.11(a)(6) Personnel and NCGS 143-318.11(a)(3) Attorney Client Privilege:**

At approximately 8:36 P.M., Commissioner Prevatte made a motion to enter into **Closed Session** after a five minute recess, seconded by Commissioner McDowell. The motion unanimously passed.

At approximately 9:05 P.M., Attorney Mike Stephens gave the following general account of the Closed Session:

1. The Board of Commissioners discussed a Department of Aging Contract; and
2. The Board of Commissioners discussed the appointment of a Deputy Clerk

Commissioner Byrd made a motion that the general account be approved, seconded by Commissioner McKenzie. The motion unanimously passed.

At 9:08 P.M., Commissioner Prevatte made a motion to **ADJOURN CLOSED SESSION**, seconded by Commissioner McDowell. The motion unanimously passed.

Commissioner McDowell made a motion to create a Deputy Clerk's position on a temporary basis and appoint Samantha Alsup, Economic Development and Planning Department Administrative Assistant, seconded by Commissioner Bullard. The motion unanimously passed.

**Agenda Item # 25: ADJOURNMENT:**

At 9:09 P.M., Commissioner Bullard made a motion to adjourn, seconded by Commissioner Russ. The motion unanimously passed.

**APPROVED:**

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**Gail E. Edwards, Assistant to the Manager**

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**Trent Burroughs, Chairman**



**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING**

**Tuesday, January 20, 2015**

**7:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
Ricky Bullard, **Vice-Chairman**  
Amon E. McKenzie  
Giles E. Byrd  
P. Edwin Russ  
Charles T. McDowell  
James E. Prevatte

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
Bobbie Faircloth, **Finance Officer**

**APPOINTEE ABSENT:**

June B. Hall, Clerk to Board

**MEETING CALLED TO ORDER:**

At 7:30 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item # 18: APPROVAL OF COMBINATION MEETING MINUTES:**

Vice-Chairman Bullard made a motion to approve the January 5, 2015 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 19: APPROVAL OF BILLING ADJUSTMENTS:**

Commissioner McKenzie made a motion to approve the following October, November and December 2014 billing adjustments for Columbus County Water and Sewer District I, seconded by Commissioner Russ. The motion unanimously passed.

**DISTRICT I ADJUSTMENTS FOR THE MONTH OF OCTOBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10-20-2014	105450.00.97	Kyle Cox	50.00	Leak Adjustment
10-23-14	208550.00.98	Allene Todd	(192.80)	Meter Tampering

**DISTRICT I ADJUSTMENTS FOR THE MONTH OF DECEMBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12-11-14	203260.00.98	Margie Fanniel	(583.03)	Leak Adjustment
12-18-14	301510.00.97	Rowena Grainger	(74.40)	Leak Adjustment

**Agenda Item # 20: FINANCIAL UPDATE:**

Finance Director Bobbie Faircloth presented the following report to the Board:

**Columbus County Water Districts I-V  
Comparison of Revenues and Expenses  
For the Periods of July 1 to December 31**

**Water Districts Combinations From July 1, 2014 to December 31, 2014**

Revenues	Budgeted	Actual
Water Sales Net	1,137,653.00	1,219,870.33
Penalties and Cutoffs/Reconnect	60,000.00	76,670.00
Tap Fees	17,500.00	11,420.00
Special District Taxes	125,000.00	160,141.53
Sewer Sales	12,750.00	23,024.50
Miscellaneous*	500.00	2,164.60
<b>Total</b>	<b>1,353,403.00</b>	<b>1,493,290.96</b>

Expenditures	Budgeted	Actual
Salaries and Benefits	\$239,992.89	\$239,992.89
Contracted Services	\$56,529.00	\$76,938.46
Water Purchased for Resale	\$70,000.00	\$96,698.20
Sewer Purchase	\$12,750.00	\$22,555.85
Operating and Maintenance	\$156,030.50	\$90,987.15
Permits and Dues	\$3,125.00	\$5,060.00
Capital Outlay	\$14,500.00	\$23,990.22
Indirect Cost	\$52,965.50	\$52,965.48
Debt Payments	\$187,238.50	\$195,021.49
Interest Payments	\$425,444.00	\$426,132.36
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$49,005.11	
<b>Total</b>	<b>\$1,353,403.00</b>	<b>\$1,313,375.62</b>

**Water Districts I-V from July 1, 2013 to December 31, 2013**

Revenues	Budgeted	Actual
Water Sales Net	1,107,211.50	1,069,896.16
Penalties and Cutoffs/Reconnect	57,859.00	72,615.00
Tap Fees	10,600.00	29,865.00
Special District Taxes	237,682.50	205,660.21
Sewer Sales	11,500.00	11,852.33

Miscellaneous**	16,895.00	35,512.00
<b>Total</b>	<b>1,441,748.00</b>	<b>1,425,400.70</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$228,139.50	\$190,380.59
Contracted Services	\$52,475.00	\$74,854.42
Water Purchased for Resale	\$147,150.00	\$130,904.91
Sewer Purchase	\$11,500.00	\$10,246.40
Operating and Maintenance	\$165,785.00	\$123,298.64
Permits and Dues	\$3,500.00	\$5,050.00
Capital Outlay	\$34,192.00	\$37,064.80
Indirect Cost	\$38,399.00	\$38,398.98
Debt Payments	\$202,880.50	\$108,938.62
Interest Payments	\$445,000.50	\$348,195.23
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$26,904.00	
<b>Total</b>	<b>\$1,441,748.00</b>	<b>\$1,150,366.11</b>

\*\* Lease proceeds for capital outlay, return check charges and pool fill ups.

Debt Payoff for Water District I was 982,790 principal/interest

Debt Payoff for Water District III was 205,396 principal/interest

\* Pool fill ups and return check charges

Contract Services-Generator, SCADA, Water Tank maintenance, etc.

Percentage use of Revenues per functions

	14/15	13/14
Salaries and Benefits	16.07%	13.36%
Contracted Services	5.15%	5.25%
Water Purchased for Resale	6.48%	9.18%
Sewer Purchase	1.51%	0.72%
Operating and Maintenance	6.09%	8.65%
Permits and Dues	0.34%	0.35%
Capital Outlay	1.61%	2.60%
Indirect Cost	3.55%	2.69%
Debt Payments	13.06%	7.64%
Interest Payments	28.54%	24.43%

# 31

<b>Debt Repayment to General Fund</b>	<b>5.56%</b>	<b>5.83%</b>
<b>Lease Agreement with CSX</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Contingency</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Unspent Revenues</b>	<b>12.05%</b>	<b>19.30%</b>
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

**Agenda Item # 21: APPROVAL OF DISCOUNTED WATER TAPS:**

Commissioner McDowell made a motion to approve the Water Advisory Board's recommendation that tap fees be discounted to \$370.00 for existing lines, plus a security deposit of \$50 for homeowners and \$100 for renters, effective March 1, 2015 through May 31, 2015, seconded by Vice-Chairman Bullard. The motion unanimously passed.

**ADJOURNMENT:**

At 7:30 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Vice Chairman Bullard. The motion unanimously passed.

**APPROVED:**

GAIL E. EDWARDS, Assistant to Manager

TRENT BURROUGHS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING  
Tuesday, January 20, 2015  
7:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
Ricky Bullard, **Vice-Chairman**  
Amon E. McKenzie  
Giles E. Byrd  
P. Edwin Russ  
Charles T. McDowell  
James E. Prevatte

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
Bobbie Faircloth, **Finance Officer**

**APPOINTEE ABSENT:**

June B. Hall, Clerk to Board

**MEETING CALLED TO ORDER:**

At 7:30 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item # 18: APPROVAL OF COMBINATION MEETING MINUTES:**

Vice-Chairman Bullard made a motion to approve the January 5, 2015 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 19: APPROVAL OF BILLING ADJUSTMENTS:**

Commissioner McKenzie made a motion to approve the following October, November and December 2014 Billing Adjustments for Columbus County Water and Sewer District II, seconded by Commissioner Russ. The motion unanimously passed.

**DISTRICT II ADJUSTMENTS FOR THE MONTH OF OCTOBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10-02-2014	144467.00.98	Lemuel Frink	(92.87)	Leak Adjustment
10-20-2014	111440.00.97	Stephanie Dew	85.00	Returned Check
10-20-2013	111440.00.97	Stephanie Dew	25.00	Returned Check Fee
10-20 2014	131580.00.98	Ann Rogers	(99.12)	Posting Error
10-20-2014	122080.00.97	Angela Washington	100.00	Meter Tampering - 2nd Offense

**DISTRICT II ADJUSTMENTS FOR THE MONTH OF NOVEMBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11-05-2014	131590.00.98	Ann Rogers	(30.00)	Posting Error)

11-05-2014	121050.00.98	Elizabeth Blackwell	(92.42)	Leak Adjustment
11-12-2014	132244.00.98	Anthony Floyd	(163.54)	Leak Adjustment
11-13-2014	141825.00.97	David DuBuke	(83.81)	Leak Adjustment
11-17-2014	111600.00.98	Dewey Vereen	(176.22)	Leak Adjustment
11-19-2014	132610.00.87	Deborah Gore	(30.00)	Posting Error

**DISTRICT II ADJUSTMENTS FOR THE MONTH OF DECEMBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12-30-2014	120238.00.98	Robert Walls	35.00	Returned check Fee
12-30-2014	120238.00.998	Robert Walls	25.00	Returned Check Fee
12-30-2014	132596.00.95	Adrian Williamson	37.15	Returned Draft Fee
12-30-2014	1332596.00.95	Adrian Williamson	25.00	Returned Draft Fee

**Agenda Item # 20: FINANCIAL UPDATE:**

Finance Director Bobbie Faircloth presented the following report to the Board:

**Columbus County Water Districts I-V  
Comparison of Revenues and Expenses  
For the Periods of July 1 to December 31**

**Water Districts Combinations From July 1, 2014 to December 31, 2014**

	Budgeted	Actual
<b>Revenues</b>		
Water Sales Net	1,137,653.00	1,219,870.33
Penalties and Cutoffs/Reconnect	60,000.00	76,670.00
Tap Fees	17,500.00	11,420.00
Special District Taxes	125,000.00	160,141.53
Sewer Sales	12,750.00	23,024.50
Miscellaneous*	500.00	2,164.60
<b>Total</b>	<b>1,353,403.00</b>	<b>1,493,290.96</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$239,992.89	\$239,992.89
Contracted Services	\$56,529.00	\$76,938.46
Water Purchased for Resale	\$70,000.00	\$96,698.20
Sewer Purchase	\$12,750.00	\$22,555.85
Operating and Maintenance	\$156,030.50	\$90,987.15
Permits and Dues	\$3,125.00	\$5,060.00

Capital Outlay	\$14,500.00	\$23,990.22
Indirect Cost	\$52,965.50	\$52,965.48
Debt Payments	\$187,238.50	\$195,021.49
Interest Payments	\$425,444.00	\$426,132.36
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$49,005.11	
<b>Total</b>	<b>\$1,353,403.00</b>	<b>\$1,313,375.62</b>

**Water Districts I -V from July 1, 2013 to December 31, 2013**

Revenues	Budgeted	Actual
Water Sales Net	1,107,211.50	1,069,896.16
Penalties and Cutoffs/Reconnect	57,859.00	72,615.00
Tap Fees	10,600.00	29,865.00
Special District Taxes	237,682.50	205,660.21
Sewer Sales	11,500.00	11,852.33
Miscellaneous**	16,895.00	35,512.00
<b>Total</b>	<b>1,441,748.00</b>	<b>1,425,400.70</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$228,139.50	\$190,380.59
Contracted Services	\$52,475.00	\$74,854.42
Water Purchased for Resale	\$147,150.00	\$130,904.91
Sewer Purchase	\$11,500.00	\$10,246.40
Operating and Maintenance	\$165,785.00	\$123,298.64
Permits and Dues	\$3,500.00	\$5,050.00
Capital Outlay	\$34,192.00	\$37,064.80
Indirect Cost	\$38,399.00	\$38,398.98
Debt Payments	\$202,880.50	\$108,938.62
Interest Payments	\$445,000.50	\$348,195.23
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$26,904.00	
<b>Total</b>	<b>\$1,441,748.00</b>	<b>\$1,150,366.11</b>

\*\* Lease proceeds for capital outlay, return check charges and pool fill ups.

Debt Payoff for Water District I was 982,790 principal/interest

Debt Payoff for Water District III was 205,396 principal/interest

\* Pool fill ups and return check charges

Contract Services-Generator, SCADA, Water Tank maintenance, etc.

Percentage use of Revenues per functions

	14/15	13/14
Salaries and Benefits	16.07%	13.36%
Contracted Services	5.15%	5.25%
Water Purchased for Resale	6.48%	9.18%
Sewer Purchase	1.51%	0.72%
Operating and Maintenance	6.09%	8.65%
Permits and Dues	0.34%	0.35%
Capital Outlay	1.61%	2.60%
Indirect Cost	3.55%	2.69%
Debt Payments	13.06%	7.64%
Interest Payments	28.54%	24.43%
Debt Repayment to General Fund	5.56%	5.83%
Lease Agreement with CSX	0.00%	0.00%
Contingency	0.00%	0.00%
Unspent Revenues	12.05%	19.30%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

**Agenda Item # 21: APPROVAL OF DISCOUNTED WATER TAPS:**

Commissioner McDowell made a motion to approve the Water Advisory Board’s recommendation that tap fees be discounted to \$370.00 for existing lines, plus a security deposit of \$50 for homeowners and \$100 for renters, effective March 1, 2015 through May 31, 2015, seconded by Vice-Chairman Bullard. The motion unanimously passed.

**ADJOURNMENT:**

At 7:30 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Vice Chairman Bullard. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**GAIL E. EDWARDS, Assistant to Manager**

\_\_\_\_\_  
**TRENT BURROUGHS, Chairman**



**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING**

**Tuesday, January 20, 2015**

**7:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
Ricky Bullard, **Vice-Chairman**  
Amon E. McKenzie  
Giles E. Byrd  
P. Edwin Russ  
Charles T. McDowell  
James E. Prevatte

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
Bobbie Faircloth, **Finance Officer**

**APPOINTEE ABSENT:**

June B. Hall, Clerk to Board

**MEETING CALLED TO ORDER:**

At 7:30 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item # 18: APPROVAL OF COMBINATION MEETING MINUTES:**

Vice-Chairman Bullard made a motion to approve the January 5, 2015 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 19: APPROVAL OF BILLING ADJUSTMENTS:**

Commissioner McKenzie made a motion to approve the following October, November and December 2014 Billing Adjustments for Columbus County Water and Sewer District III, seconded by Commissioner Russ. The motion unanimously passed.

**DISTRICT III ADJUSTMENTS FOR THE MONTH OF OCTOBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10-07-2014	360670.00.92	Norman Register	(251.70)	Leak Adjustment
10-20-2014	380230.00.97	Lisa Chestnutt	(51.72)	Leak Adjustment
10-23-2014	350240.00.98	Dorothy Chestnutt	(307.04)	Leak Adjustment

**DISTRICT III ADJUSTMENTS FOR THE MONTH OF NOVEMBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
11-04-2014	330120.00.98	Shirley Haynes	(279.91)	Leak Adjustment
11-19-2014	381190.00.90	Krystal Cumbee	40.15	Returned Draft Fee
11-19-2014	381190.00.90	Krystal Cumbee	25.00	Returned Draft Fee

11-19-2014	350695.00.96	Herbert Washington, Jr.	37.04	Returned Draft Fee
11-19-2014	350695.00.96	Herbert Washington, Jr.	25.00	Returned Draft Fee
11-19-2014	331390.00.93	Brian Edwards	164.20	Leak Adjustment
11-24-2014	370238.00.98	David Bunch	(11.20)	Billing Error

**DISTRICT III ADJUSTMENTS FOR THE MONTH OF DECEMBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12-14-2014	381040.00.97	Karen Clark	(116.05)	Leak Adjustment
12-30-2014	330735.00.98	J. E. Barnhill	(5.46)	Billing Error
12-30-2014	381190.00.90	Krystal Cumbee	42.30	Returned Draft Fee
12-30-2014	381190.00.90	Krystal Cumbee	25.00	Returned Draft Fee

**Agenda Item # 20:      FINANCIAL UPDATE:**

Finance Director Bobbie Faircloth presented the following report to the Board:

**Columbus County Water Districts I-V  
Comparison of Revenues and Expenses  
For the Periods of July 1 to December 31**

**Water Districts Combinations From July 1, 2014 to December 31, 2014**

	Budgeted	Actual
<b>Revenues</b>		
<b>Water Sales Net</b>	<b>1,137,653.00</b>	<b>1,219,870.33</b>
<b>Penalties and Cutoffs/Reconnect</b>	<b>60,000.00</b>	<b>76,670.00</b>
<b>Tap Fees</b>	<b>17,500.00</b>	<b>11,420.00</b>
<b>Special District Taxes</b>	<b>125,000.00</b>	<b>160,141.53</b>
<b>Sewer Sales</b>	<b>12,750.00</b>	<b>23,024.50</b>
<b>Miscellaneous*</b>	<b>500.00</b>	<b>2,164.60</b>
<b>Total</b>	<b>1,353,403.00</b>	<b>1,493,290.96</b>

	Budgeted	Actual
<b>Expenditures</b>		
<b>Salaries and Benefits</b>	<b>\$239,992.89</b>	<b>\$239,992.89</b>
<b>Contracted Services</b>	<b>\$56,529.00</b>	<b>\$76,938.46</b>
<b>Water Purchased for Resale</b>	<b>\$70,000.00</b>	<b>\$96,698.20</b>
<b>Sewer Purchase</b>	<b>\$12,750.00</b>	<b>\$22,555.85</b>
<b>Operating and Maintenance</b>	<b>\$156,030.50</b>	<b>\$90,987.15</b>
<b>Permits and Dues</b>	<b>\$3,125.00</b>	<b>\$5,060.00</b>
<b>Capital Outlay</b>	<b>\$14,500.00</b>	<b>\$23,990.22</b>

Indirect Cost	\$52,965.50	\$52,965.48
Debt Payments	\$187,238.50	\$195,021.49
Interest Payments	\$425,444.00	\$426,132.36
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$49,005.11	
<b>Total</b>	<b>\$1,353,403.00</b>	<b>\$1,313,375.62</b>

**Water Districts I -V from July 1, 2013 to December 31, 2013**

Revenues	Budgeted	Actual
Water Sales Net	1,107,211.50	1,069,896.16
Penalties and Cutoffs/Reconnect	57,859.00	72,615.00
Tap Fees	10,600.00	29,865.00
Special District Taxes	237,682.50	205,660.21
Sewer Sales	11,500.00	11,852.33
Miscellaneous**	16,895.00	35,512.00
<b>Total</b>	<b>1,441,748.00</b>	<b>1,425,400.70</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$228,139.50	\$190,380.59
Contracted Services	\$52,475.00	\$74,854.42
Water Purchased for Resale	\$147,150.00	\$130,904.91
Sewer Purchase	\$11,500.00	\$10,246.40
Operating and Maintenance	\$165,785.00	\$123,298.64
Permits and Dues	\$3,500.00	\$5,050.00
Capital Outlay	\$34,192.00	\$37,064.80
Indirect Cost	\$38,399.00	\$38,398.98
Debt Payments	\$202,880.50	\$108,938.62
Interest Payments	\$445,000.50	\$348,195.23
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$26,904.00	
<b>Total</b>	<b>\$1,441,748.00</b>	<b>\$1,150,366.11</b>

\*\* Lease proceeds for capital outlay, return check charges and pool fill ups.

Debt Payoff for Water District I was 982,790 principal/interest

Debt Payoff for Water District III was 205,396 principal/interest

\* Pool fill ups and return check charges

Contract Services-Generator, SCADA, Water Tank maintenance, etc.

Percentage use of Revenues per functions

	14/15	13/14
Salaries and Benefits	16.07%	13.36%
Contracted Services	5.15%	5.25%
Water Purchased for Resale	6.48%	9.18%
Sewer Purchase	1.51%	0.72%
Operating and Maintenance	6.09%	8.65%
Permits and Dues	0.34%	0.35%
Capital Outlay	1.61%	2.60%
Indirect Cost	3.55%	2.69%
Debt Payments	13.06%	7.64%
Interest Payments	28.54%	24.43%
Debt Repayment to General Fund	5.56%	5.83%
Lease Agreement with CSX	0.00%	0.00%
Contingency	0.00%	0.00%
Unspent Revenues	12.05%	19.30%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

**Agenda Item # 21: APPROVAL OF DISCOUNTED WATER TAPS:**

Commissioner McDowell made a motion to approve the Water Advisory Board’s recommendation that tap fees be discounted to \$370.00 for existing lines, plus a security deposit of \$50 for homeowners and \$100 for renters, effective March 1, 2015 through May 31, 2015, seconded by Vice-Chairman Bullard. The motion unanimously passed.

**ADJOURNMENT:**

At 7:30 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Vice Chairman Bullard. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**GAIL E. EDWARDS, Assistant to Manager**

\_\_\_\_\_  
**TRENT BURROUGHS, Chairman**

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING  
Tuesday, January 20, 2015  
7:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
Ricky Bullard, **Vice-Chairman**  
Amon E. McKenzie  
Giles E. Byrd  
P. Edwin Russ  
Charles T. McDowell  
James E. Prevatte

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
Bobbie Faircloth, **Finance Officer**

**APPOINTEE ABSENT:**

June B. Hall, Clerk to Board

**MEETING CALLED TO ORDER:**

At 7:30 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item # 18: APPROVAL OF COMBINATION MEETING MINUTES:**

Vice-Chairman Bullard made a motion to approve the January 5, 2015 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 19: APPROVAL OF BILLING ADJUSTMENTS:**

Commissioner McKenzie made a motion to approve the following October, November and December 2014 Billing Adjustments for Columbus County Water and Sewer District IV, seconded by Commissioner Russ. The motion unanimously passed.

**DISTRICT IV ADJUSTMENTS FOR THE MONTH OF OCTOBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10-07-2014	430069.00.97	Johnny Herring, Jr.	25.00	Service Call
10-20-2014	410670.00.98	Edward Water,am	(74.81)	Leak Adjustment

**DISTRICT IV ADJUSTMENTS FOR THE MONTH OF DECEMBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
12-05-2014	430251.00.98	Marion Webb	(35.28)	Posting Error
12-05-2014	430251.00.98	Marion Webb	(30.00)	Posting Error
12-05-2014	430215.00.98	Florida Webb	35.28	Posting Error
12-30-2014	430057.00.98	St Paul AME Zion Church	(161.91)	Billing Error

**Agenda Item # 20: FINANCIAL UPDATE:**

Finance Director Bobbie Faircloth presented the following report to the Board:

**Columbus County Water Districts I-V  
Comparison of Revenues and Expenses  
For the Periods of July 1 to December 31**

**Water Districts Combinations From July 1, 2014 to December 31, 2014**

Revenues	Budgeted	Actual
Water Sales Net	1,137,653.00	1,219,870.33
Penalties and Cutoffs/Reconnect	60,000.00	76,670.00
Tap Fees	17,500.00	11,420.00
Special District Taxes	125,000.00	160,141.53
Sewer Sales	12,750.00	23,024.50
Miscellaneous*	500.00	2,164.60
<b>Total</b>	<b>1,353,403.00</b>	<b>1,493,290.96</b>

Expenditures	Budgeted	Actual
Salaries and Benefits	\$239,992.89	\$239,992.89
Contracted Services	\$56,529.00	\$76,938.46
Water Purchased for Resale	\$70,000.00	\$96,698.20
Sewer Purchase	\$12,750.00	\$22,555.85
Operating and Maintenance	\$156,030.50	\$90,987.15
Permits and Dues	\$3,125.00	\$5,060.00
Capital Outlay	\$14,500.00	\$23,990.22
Indirect Cost	\$52,965.50	\$52,965.48
Debt Payments	\$187,238.50	\$195,021.49
Interest Payments	\$425,444.00	\$426,132.36
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$49,005.11	
<b>Total</b>	<b>\$1,353,403.00</b>	<b>\$1,313,375.62</b>

**Water Districts I-V from July 1, 2013 to December 31, 2013**

Revenues	Budgeted	Actual
Water Sales Net	1,107,211.50	1,069,896.16
Penalties and Cutoffs/Reconnect	57,859.00	72,615.00
Tap Fees	10,600.00	29,865.00
Special District Taxes	237,682.50	205,660.21
Sewer Sales	11,500.00	11,852.33

Miscellaneous**	16,895.00	35,512.00
<b>Total</b>	<b>1,441,748.00</b>	<b>1,425,400.70</b>

	Budgeted	Actual
<b>Expenditures</b>		
Salaries and Benefits	\$228,139.50	\$190,380.59
Contracted Services	\$52,475.00	\$74,854.42
Water Purchased for Resale	\$147,150.00	\$130,904.91
Sewer Purchase	\$11,500.00	\$10,246.40
Operating and Maintenance	\$165,785.00	\$123,298.64
Permits and Dues	\$3,500.00	\$5,050.00
Capital Outlay	\$34,192.00	\$37,064.80
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Interest Payments	\$445,000.50	\$348,195.23
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$26,904.00	
<b>Total</b>	<b>\$1,441,748.00</b>	<b>\$1,150,366.11</b>

\*\* Lease proceeds for capital outlay, return check charges and pool fill ups.

Debt Payoff for Water District I was 982,790 principal/interest

Debt Payoff for Water District III was 205,396 principal/interest

\* Pool fill ups and return check charges

Contract Services-Generator, SCADA, Water Tank maintenance, etc.

Percentage use of Revenues per functions

	14/15	13/14
Salaries and Benefits	16.07%	13.36%
Contracted Services	5.15%	5.25%
Water Purchased for Resale	6.48%	9.18%
Sewer Purchase	1.51%	0.72%
Operating and Maintenance	6.09%	8.65%
Permits and Dues	0.34%	0.35%
Capital Outlay	1.61%	2.60%
Indirect Cost	3.55%	2.69%
Debt Payments	13.06%	7.64%
Interest Payments	28.54%	24.43%

# 645

<b>Debt Repayment to General Fund</b>	<b>5.56%</b>	<b>5.83%</b>
<b>Lease Agreement with CSX</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Contingency</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Unspent Revenues</b>	<b>12.05%</b>	<b>19.30%</b>
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

**Agenda Item # 21: APPROVAL OF DISCOUNTED WATER TAPS:**

Commissioner McDowell made a motion to approve the Water Advisory Board's recommendation that tap fees be discounted to \$370.00 for existing lines, plus a security deposit of \$50 for homeowners and \$100 for renters, effective March 1, 2015 through May 31, 2015, seconded by Vice-Chairman Bullard. The motion unanimously passed.

**ADJOURNMENT:**

At 7:30 P.M., Commissioner McKenzie made a motion to adjourn, seconded by Vice Chairman Bullard. The motion unanimously passed.

**APPROVED:**

\_\_\_\_\_  
**GAIL E. EDWARDS, Assistant to Manager**

\_\_\_\_\_  
**TRENT BURROUGHS, Chairman**



**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V  
COMBINATION BOARD MEETING**

**Tuesday, January 20, 2015**

**7:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

**COMMISSIONERS PRESENT:**

Trent Burroughs, **Chairman**  
Ricky Bullard, **Vice-Chairman**  
Amon E. McKenzie  
Giles E. Byrd  
P. Edwin Russ  
Charles T. McDowell  
James E. Prevatte

**APPOINTEES PRESENT:**

William S. Clark, **County Manager**  
Mike Stephens, **County Attorney**  
Bobbie Faircloth, **Finance Officer**

**APPOINTEE ABSENT:**

June B. Hall, Clerk to Board

**MEETING CALLED TO ORDER:**

At 7:30 P.M., Chairman Trent Burroughs called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

**Agenda Item # 18: APPROVAL OF COMBINATION MEETING MINUTES:**

Vice-Chairman Bullard made a motion to approve the January 5, 2015 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner Russ. The motion unanimously passed.

**Agenda Item # 19: APPROVAL OF BILLING ADJUSTMENTS:**

Commissioner McKenzie made a motion to approve the following December 2014 Billing Adjustment for Columbus County Water and Sewer District V, seconded by Commissioner Russ. The motion unanimously passed.

**DISTRICT V ADJUSTMENT FOR THE MONTH OF OCTOBER 2014**

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
10-20-2014	7090951.00.98	Adrian Givins	(51.79)	Billing Error

**Agenda Item # 20: FINANCIAL UPDATE:**

Finance Director Bobbie Faircloth presented the following report to the Board:

**Columbus County Water Districts I-V  
Comparison of Revenues and Expenses  
For the Periods of July 1 to December 31**

**Water Districts Combinations From July 1, 2014 to December 31, 2014**

	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		
Water Sales Net	1,137,653.00	1,219,870.33
Penalties and Cutoffs/Reconnect	60,000.00	76,670.00
Tap Fees	17,500.00	11,420.00
Special District Taxes	125,000.00	160,141.53
Sewer Sales	12,750.00	23,024.50
Miscellaneous*	500.00	2,164.60
<b>Total</b>	<b>1,353,403.00</b>	<b>1,493,290.96</b>

	<b>Budgeted</b>	<b>Actual</b>
<b>Expenditures</b>		
Salaries and Benefits	\$239,992.89	\$239,992.89
Contracted Services	\$56,529.00	\$76,938.46
Water Purchased for Resale	\$70,000.00	\$96,698.20
Sewer Purchase	\$12,750.00	\$22,555.85
Operating and Maintenance	\$156,030.50	\$90,987.15
Permits and Dues	\$3,125.00	\$5,060.00
Capital Outlay	\$14,500.00	\$23,990.22
Indirect Cost	\$52,965.50	\$52,965.48
Debt Payments	\$187,238.50	\$195,021.49
Interest Payments	\$425,444.00	\$426,132.36
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$49,005.11	
<b>Total</b>	<b>\$1,353,403.00</b>	<b>\$1,313,375.62</b>

**Water Districts I-V from July 1, 2013 to December 31, 2013**

	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		
Water Sales Net	1,107,211.50	1,069,896.16
Penalties and Cutoffs/Reconnect	57,859.00	72,615.00
Tap Fees	10,600.00	29,865.00
Special District Taxes	237,682.50	205,660.21
Sewer Sales	11,500.00	11,852.33
Miscellaneous**	16,895.00	35,512.00
<b>Total</b>	<b>1,441,748.00</b>	<b>1,425,400.70</b>

	<b>Budgeted</b>	<b>Actual</b>
<b>Expenditures</b>		
Salaries and Benefits	\$228,139.50	\$190,380.59
Contracted Services	\$52,475.00	\$74,854.42
Water Purchased for Resale	\$147,150.00	\$130,904.91
Sewer Purchase	\$11,500.00	\$10,246.40

Operating and Maintenance	\$165,785.00	\$123,298.64
Permits and Dues	\$3,500.00	\$5,050.00
Capital Outlay	\$34,192.00	\$37,064.80
Indirect Cost	\$38,399.00	\$38,398.98
Debt Payments	\$202,880.50	\$108,938.62
Interest Payments	\$445,000.50	\$348,195.23
Debt Repayment to General Fund	\$83,033.50	\$83,033.52
Lease Agreement with CSX	\$2,789.00	
Contingency	\$26,904.00	
<b>Total</b>	<b>\$1,441,748.00</b>	<b>\$1,150,366.11</b>

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**GAIL E. EDWARDS, Assistant to Manager**

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**TRENT BURROUGHS, Chairman**