

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, November 17, 2014****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:30 P.M., Chairman P. Edwin Russ called the November 17, 2014 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner Ricky Bullard. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner James E. Prevatte.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner Bullard made a motion to approve the November 03, 2014 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Russ opened the floor for Public Input. No Public Input was received either orally or written.

Agenda Item #6: AGREEMENT - INTERLOCAL AGREEMENT for ENFORCEMENT of BUILDING CODES WITHIN the TOWN of LAKE WACCAMAW:

Darren Currie, Lake Waccamaw Town Manager, requested Board approval of the following Interlocal Agreement for Enforcement of Building Codes Within the Town of Lake Waccamaw.

**INTERLOCAL AGREEMENT
FOR ENFORCEMENT OF BUILDING INSPECTIONS**

This Agreement made and entered into this 21st day of November 2014, by and between the Town of Lake Waccamaw, a municipal corporation having charter granted by the State of North Carolina, hereafter referred to as "Municipality", and Columbus County, a body politic and a subdivision of the State of North Carolina, hereafter referred to as "County";

WHEREAS, the Municipality is desirous of having the County inspect and have enforcement authority within said Municipality's corporate limits and extraterritorial jurisdiction.

WHEREAS, the County, in accordance with and under the auspices of N.C. General Statute 160A-461, will enter into an Interlocal Agreement for the purpose of conducting building and fire inspections; and

WHEREAS, under 160A-360, a Municipality and County may, by agreement, cede its territory to the other for the purpose of enforcement of select ordinances and regulations.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and

agreements of the parties, the parties hereto agree as follows:

- 1. Term. The term of this annual Agreement is from November 21, 2014 through June 30, 2015 and shall automatically renew each year unless terminated as provided herein.
- A. Responsibilities.
 - A. Municipality. The Municipality agrees to:
 - a. provide any pre-permit reviews of any applicable Municipal ordinances or regulations;
 - b. provide certification (where necessary) that said plans are in accordance with Municipal regulations, plans, and other documentation needed for review under applicable zoning codes;
 - c. adopt the County’s current building code fee schedule;
 - d. collect any applicable zoning permit fees and issue zoning permits in accordance with the town’s zoning ordinance;
 - e. not hold County responsible for enforcement of any other Municipal ordinance or regulations unless specifically contracted for.
 - B. County. The County agrees to:
 - a. provide all applicable inspections in regards to buildings, plumbing, HVAC, and electrical trades in accordance with the North Carolina Building Codes;
 - b. provide fire inspections;
 - c. issue all permits under this agreement;
 - d. perform site inspections as necessary;
 - e. collect and deposit into the county’s bank account all fees associated with the issuance of the above stated permits; **and**
 - f. provide the Town a copy of Certificate of Occupancies.
 - e. provide the Town a copy of all Certificate of Occupancies.
- 3. Termination. This agreement may be terminated by thirty (30) days written notice and upon mutual agreement by and between the County and Municipality.
- 4. Entire Agreement. This Agreement is the only agreement between the parties and contains all the terms agreed upon.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in duplicate by the respective parties, all duly authorized by the respective Governing Boards and the authority duly given to their respective officials, all duly given the day and year first written above.

(SEAL) /s/ P. EDWIN RUSS, Chairman
COLUMBUS COUNTY BOARD OF COMMISSIONERS

ATTEST:
/s/ JUNE B. HALL, Clerk to Board

(SEAL) TOWN OF LAKE WACCAMAW

DANIEL HILBURN, MAYOR
TOWN OF LAKE WACCAMAW

ATTEST:

LINDA P. NOBLE, CLERK TO BOARD

Commissioner McKenzie made a motion to approve the Interlocal Agreement for Enforcement of Building Codes Within the Town of Lake Waccamaw, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #7: RESOLUTION - RESOLUTION BEFORE our BOARD REGARDING the CELEBRATION of the 175TH ANNIVERSARY of the ESTABLISHMENT of PUBLIC EDUCATION in NORTH CAROLINA:

Rhonda Bullard-Dutton, CEOE, Whiteville City Schools, requested Board approval and adoption of the following Resolution Before our Board regarding the Celebration of the 175th Anniversary of the Establishment of Public Education in North Carolina.

**RESOLUTION
BEFORE our BOARD regarding the CELEBRATION of
the 175th ANNIVERSARY of the ESTABLISHMENT OF
PUBLIC EDUCATION in NORTH CAROLINA**

WHEREAS, on January 08, 1839, the North Carolina General Assembly enacted the Common School Law; **and**

WHEREAS, Williamsburg Elementary School in Rockingham County opened as North Carolina's first public school on January 20, 1840; **and**

WHEREAS, economic stability of our great state and local communities has rested on the shoulders of the existence of a healthy system of public schools; **and**

WHEREAS, there are more than 2,500 public schools in North Carolina serving more than 1.5 million students of all ethnicities and abilities; **and**

WHEREAS, at no other time in history have students performed at higher rates on higher standards and teachers been held more accountable for student outcomes.

NOW THEREFORE, BE IT RESOLVED, that without hesitation, the Columbus County Board of Commissioners affirms their belief that North Carolina public schools are every child's chance and every community's future and pledge their continued advocacy in word and deed for this sacred institution.

APPROVED and ADOPTED this the 17th day of November, 2014.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **P. EDWIN RUSS**, District IV, Chairman /s/ **TRENT BURROUGHS**, District V, Vice Chairman

/s/ **AMON E. MCKENZIE**, District I /s/ **JAMES E. PREVATTE**, District II

/s/ **GILES E. BYRD**, District III /s/ **RICKY BULLARD** District VI

/s/ **CHARLES T. McDOWELL**, District VII

ATTESTED BY:

/s/ **JUNE B. HALL**, Clerk to the Board

Commissioner McDowell made a motion to approve and adopt the Resolution Before our Board regarding the Celebration of the 175th Anniversary of the Establishment of Public Education in North Carolina, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #8: DEPARTMENTAL UPDATE - ELECTIONS:

Carla Strickland, Elections Director, delivered the following departmental update to the Board.

The Columbus County Board of Elections yet again been extremely busy this past year with the partial implementation of the Voter Information Verification Act or "VIVA." (S.L. 2013-381).

Beginning in 2016, North Carolina will require voters to show a photo identification (photo ID) when they present to vote in person. Until 2016, most voters will not be required to show any form of identification when they vote. However, Boards of Elections across the state have been required to educate voter's about the implementation of Photo ID required in 2016 that will go into full effect starting in 2016. Voters have been and will be notified of the requirements. The voters have been asked if they have one of the approved forms of ID. If a voter indicated he or she does not have one or more of the types of photo ID appropriate for voting, that voter was asked to sign an acknowledgment of the photo ID requirement and has been given a list of types of approved photo ID and information on how to obtain those types of photo identification.

The Voter Information Verification Act or “VIVA.” also addressed other areas of election law as well. It addressed Voters voting out of precinct as follows:

Voters are qualified to vote in the precinct in which they reside. GS § 163-82.15(e). Voters with unreported moves may be transferred to their new precinct or a central location or can vote a provisional ballot. GS § 163-166.11. However Provisional ballots are not be counted if a voter does not vote in the proper precinct based on GS §163-55.

It also addressed absentee by-mail processes. In order to request an absentee by-mail Ballot, Voters or an immediate family, must fill out a State Absentee Ballot request form. Included on this form should be

- Voter’s Name & Address
- Near Relative’s Name & Address
- Absentee Mailing Address
- Identification for the Voter
- Voter’s Date of Birth
- Voter’s Signature

The absentee ballot return envelope has also incurred the following changes

- Two witnesses to validate the voter has voted their ballot
- In lieu of two witnesses-a notary signature and seal
- Information and affirmation of anyone assisting the voter
- Absentee by mail ballots may only be hand delivered by the voter or immediate family member if it does not get returned via mail
- Absentee by mail ballots can be hand delivered to any one-stop early voting site by the voter or immediate family member

The one-stop early voting has also been affected in two areas. Whereas, the new Law shortened the early voting period from 17 days to 10 days, we are still required to offer the same number of cumulative hours as provided in the 17 day period. Our office was still able to reduce the number of Satellite one-stop sites from 6 sites to 5 sites by extending the number of hours and days both at our office and at the remaining satellite sites.

The other service previously provided but was repealed with the VIVA Act was the same day registration during one-stop early voting.

Another major change is that the Straight Party ticket choice was removed from the General Election Ballot in 2014. This was part of the VIVA Act that became effective January 1, 2014. Voters had to vote each race on an individual basis. This did cause many questions during the Election cycle.

A major change that has yet to be implemented is the Presidential Primary Election which is modified to include if South Carolina holds its presidential Primary before the 15th day of March, the North Carolina presidential preference primary shall be on the Tuesday after the first South Carolina presidential preference Primary of that year. The new law requires North Carolina to move the presidential primary from its traditional date in May to a few days after South Carolina holds its primary in 2016. In 2012, South Carolina held its presidential primary in January of 2012.

The Columbus County Board of Elections conducted both the Primary and General Elections of 2014 utilizing laptops as electronic poll-books giving poll workers access to the entire Registration database on sight. Although we did experience some printer issues in a few precincts, we were able to keep those precincts operating utilizing emergency back-up plans until those issues were resolved. The processes, programs and forms utilized throughout the 2014 Election cycle were changed or upgraded to meet the aforementioned requirements. This provided for yet another challenge in training close to two hundred One-stop and Election Day workers on the same. Each did a phenomenal job during the execution of their duties.

A Multi-partisan Assistance Team was also implemented. What is it? A Team representing the top two political parties that is sent “to assist patients and residents in every hospital, clinic, nursing home or rest home (‘covered facility’) in that county in requesting or casting absentee ballots.” 08 NCAC 13 .0201 (b): This includes “[Any facility that provides residential healthcare in the State that is licensed or operated pursuant to Chapter 122C, Chapter 131D, or Chapter 131E of the General Statutes, or by the federal government or an Indian tribe.” 08 NCAC 13 .0201 (b)

The Election Night reporting process has also changed. Due to the Election reporting system

contract not being renewed by the State this past year a new in-house version was implemented by the same. Much of the process deals with technological changes in how the data from the tabulating program is transferred utilizing batch utility files to the reporting system now in place. On Election night November 4, 2014 results were in by 8:35 p.m. and reports directly from the tabulating program were printed for all present. However, while uploading to the Internet Reporting program and after a series of troubleshooting of both programs to rule out possible problems, it was found that the batch utility file on the thumb drive had deterred us from uploading. Another Thumb drive was loaded with a new batch utility file and we were able to upload the results to the State's internet program.

All voting equipment continues to be tested and repaired as needed and in accordance with the Maintenance Contract with E.S.S. However, the equipment will soon need to be upgraded as the life expectancy of the present equipment is looming closer. The Columbus County Board of Elections will be working on a comprehensive plan that will be presented in the near future.

The abovementioned changes are only a few that have and will affect our office. With these changes come changes in technology and the unfunded costs associated with them. There are 24 different computer applications utilized in the Board of Elections office. The Director and staff are required to be proficient in these applications, in how the Federal and State laws are addressed with each and where each application is best utilized.

As each Election passes, we are continuously losing valuable work space in the preparation, execution and filing of Elections. Presently we are unable to train our poll-workers, conduct recounts or conduct full hearings on site. Equipment, documentation, and training tools, are constantly being moved to facilities that have the space to accomplish the same. We are already storing required Election supplies in three separate storage units on the premises as well as within the office.

Statistically, the registration environment has shown gradual changes.

Although there have been numerous hurdles facing the Columbus County Board of Elections, we have strived to serve our voters and candidates with professionalism and expediency. We will continue to endeavor for excellence in all facets of the Elections processes there by insuring efficient, fair and open elections.

Agenda Item #9: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Social Services Director, delivered the following Monthly Administrative Update to the Board.

On October 8, 2014, our monthly agency staff meeting was held. During this meeting, staff was informed about the Crisis Intervention (CIP) and Low Income Energy Assistance (LIEAP) Programs; which will start on October 27, 2014 and December 1, 2014. The guidelines are the same as last year and LIEAP will only be targeted for the seniors and disabled for 30 days.

Staff was given information and the dates the Salvation Army will be taking applications for Christmas assistance to share with clients.

I reminded staff about the importance of responding to phone messages from clients as soon as possible. Although we are busy, phone calls should be returned. We will continue to monitor and work on ideas to improve customer service.

Staff was also reminded to attend their scheduled Safety Training Session; which is mandatory for all employees.

On October 15, 2014, I attended the Smart Start Partnership Board Meeting at our local office. During the meeting, we were informed; DSS will receive an additional \$84,105.00 for subsidy to serve children 0 – 5 years old. We hope these funds will allow some children to be served from our waiting list and maintain services for those presently receiving assistance.

On October 22 – 24, 2014, I and several supervisors and line-workers attended the 2014 Social Services Institute in Hickory, North Carolina. The theme this year was; "United We Stand". During the Institute, we had the opportunity to network with other counties, plus receive updates on NCFast and Supervisor Training; offered for the first time to IMC Supervisors. It was a very

enjoyable and informative trip for all.

On the last day of the Institute, the Executive Board Meeting was held for Directors. During our session, we received updates on Medicaid and Food & Nutrition.

The State is continuing to monitor Medicaid Transportation. There are some issues counties need to work on. There will be another audit of records some time in the future.

Our agency continues to work on its untimely applications and re-certifications as we approach “Hard Launch” on November 3, 2014; and Open Enrollment for Medicaid November 15, 2014. This will increase applications across the State and locally.

**October 2014
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 375 Applications Approved: 251 Active Cases: 6,455 Benefits Issued: 1,621,042 Participants Served: 13,656
Adult Medicaid	Applications Taken: 221 Individuals Receiving: 5,495 Cases Terminated: 67
Family & Children’s Medicaid	Applications Taken: 182 Individuals Receiving: 10,454 Applications Processed: 111
Child Support	Absent Parents Located: 116 Orders Enforced: 1,078 Active Cases: 4,246 Collections: \$497,154.13

**October 2014
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 13 County Wards: 21 Adults Served via Guardianship: 18 Adults Served APS: 34 Number of Medicaid Transportation Trips: 1,738 Amount Requested for Reimbursement: \$32,332.41
Children’s Protective Services (CPS)	Reports Accepted: 39 Reports Screened Out: 11 Families Receiving In-Home Services: 50 Children Served: 87 Contacts with Families Monthly: 154 Assessments: 28
Foster Care	Foster Children in Foster Homes: 66 Children Placed Outside County: 10 Agency Adoptions: 6 Pending Adoptions: 7 Total Foster Homes Licensed: 11
Work First Employment (TANF)	Applications Taken: 46 Applications Approved: 17 Individuals Receiving Benefits: 616 Entered Employment: 0 Number in Non-Paid Work Experience: 5

Program Integrity	Collections for Fraud: \$5,081.87 New Referrals: 9 Cases Established: 3
Day Care	Children Receiving Day Care Assistance: 489 Children on the Waiting List: 405 Amount Spent on Day Care Services: \$183,669.45

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment

Children's Protective Services/In-Home Services

Children's Protective Services/Foster Care/Adoptions

Adult Services

Work First Employment

Child Day Care

Program Integrity

Melinda H. Lane, Program Manager

Vacancies/Updates/News for October 2014

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit lost a Social Worker at the end of October due to a transfer to another Unit. This Unit is now short-staffed and very busy!! Hope to begin interviewing soon!

In-Home Services:

The In-Home Services Unit had one Social Worker to come back from maternity leave at the end of October. However, another Social Worker has been on a good bit of medical leave during the month. And their clerical support person continues to be on maternity leave, but hopes to be back before the middle of November. Their newest Social Worker has completed Pre-Service training and is being given a caseload at this time.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit is currently fully staffed and fully trained. They are beginning to prepare for Christmas for the Foster children.

Adult Services:

The Adult Services Unit continues to be fully staffed and caseload numbers continue to be higher than average.

Work First Employment:

The Work First Employment Unit continues to experience a smooth transition with its new Supervisor. This Unit is now fully staffed due to a transfer in of a Social Worker from another Unit.

Child Day Care:

The Child Day Care Unit continues to be experience a smooth transition with its new Supervisor. This Unit is now working with families that are being affected due to recent policy changes. This Unit is now completing Emergency Assistance applications. They are also preparing for a Day Care Monitoring that will begin November 4th.

Program Integrity:

Program Integrity is now in full swing with the Crisis Intervention Program while they attempt to continue to process fraud cases. CIP applications began on October 27th and 323 approvals and 16 denials were processed in October. Six temporary staff are currently working with this program along with a Work Experience client.

Economic Services Program Narrative

Universal Intake, Processing and Triage Unit

Food and Nutrition Program and Adult and Family and Children's Medicaid

Rest Home and Nursing Home/Community Alternatives Program (CAP)

Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services

Child Support & Paralegal

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: October 2014

News/Updates/Vacancies**Universal Intake, Triage and Processing/Adult Medicaid, Family and Children's Medicaid and Food and Nutrition:**

Intake, processing and Triage remains as busy as ever. With a combination of issues with NC FAST, new workers, and being short staffed, we have 311 overdue Medicaid applications and 72 overdue Food and Nutrition applications. Workers are still working comp time to try to get work out. We have had On Site Support from NC FAST during the month of October which has been a great help. As workers had issues with cases in the system, they were able to have someone to help them, rather than immediately sending a help desk ticket. Even though On Site Support is here, there are still problems with the system that requires submitting a help desk ticket. Two supervisors from the intake team attended the annual Social Services Institute and networked with other counties and found that most counties had tried universal workers and discovered it was not working and has gone back to being program specific. They stated this had helped them become quicker in their work by focusing on one program at a time. We are preparing plans to go back to program specific as soon as all staff are hired and trained. We feel each expert in each program will help get our clients the benefits they need in a more timely manner. With our Crisis Intervention Program (CIP) now accepting applications, we have seen an influx in clients applying for other programs.

Food and Nutrition/Adult Medicaid/Family and Children's Medicaid/Review Team

The Food and Nutrition team is getting better with the NC FAST system however having new staff and still with one vacancy and the many steps it takes for one case; they are continuing to work as hard as possible to get clients their benefits on time. We have 226 recertifications that are untimely.

The Medicaid Teams are gearing up for the final step in NC FAST with all files converting to the new system except those that receive Supplemental Security Income and Rest Home files. This final step will begin November 3rd. They are working reports that come weekly to help the process convert smoothly.

Work First Family Assistance/Cash//Medicaid Transportation & Supportive Services

Work First/Cash workers continue to work diligently to keep their applications keyed and processed timely in NCFAST. They continue to work reports so the conversion on November 8th will be a smoother transition.

The Medicaid transportation team is now accessing NC FAST to verify Medicaid eligibility and certification periods instead of having to manually call workers. They are hoping to be able to track their applications in NC FAST soon.

Housekeeping is doing a great job at keeping our building as clean as possible with the added clients that are coming in to apply for our Crisis Intervention Program (CIP).

Child Support/Paralegal

Child Support prepared 412 cases for court. They continue to pass all self assessment and incentive goals.

Our paralegal completed 264 Orders and 198 Certificates of Service for Child Support Court and reviewed 41 Orders and 76 Certificates of Service that were completed by the Attorney.

Agenda Item #10: GOVERNING BODY - ESTABLISHMENT of DATE and TIME for PUBLIC HEARING:

Commissioner Ricky Bullard requested the Board to establish December 01, 2014, at 6:30 P.M., as the date and time to conduct a Public Hearing for the re-naming of Henry Gines Road.

Commissioner McKenzie made a motion to establish December 01, 2014, at 6:30 P.M., as the date and time to conduct a Public Hearing for the re-naming of Henry Gines Road, seconded by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #11: GOVERNING BODY - SUBSEQUENT VOTE ON RESOLUTION in TOTAL OPPOSITION of RULING on "SAME-SEX MARRIAGE":

Commissioner Amon McKenzie requested a subsequent vote on the Resolution in Total Opposition of Ruling on "Same-Sex Marriage".

Commissioner Bullard made a motion to have a subsequent vote on the Resolution in Total Opposition of Ruling on "Same-Sex Marriage" and to approve and adopt the Resolution in Total Opposition of Ruling on "Same-Sex Marriage", seconded by Commissioner Prevatte. The motion unanimously passed. The contents of the resolution will be listed in the October 20, 2014 Board Minutes for review.

Agenda Item #12: ADMINISTRATION - EARLY EMPLOYEE PAYROLL CHECKS and CHRISTMAS BONUSES:

William S. Clark, County Manager, requested Board approval for the December payroll checks to be distributed on December 19, 2014, and approval of Christmas bonuses.

Commissioner McDowell made a motion to approve the December payroll checks to be distributed on December 19, 2014, and approval of the Christmas bonuses, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #13: APPOINTMENTS / RE-APPOINTMENTS / REPLACEMENTS to COMMITTEES/BOARDS:

June B. Hall, Clerk to the Board, requested the following appointments/re-appointments/replacements be made.

COMMITTEE	DISTRICT /EB	PERSON(S)	EXPIR. DATE	BOARD ACTION
Home and Community Care Block Grant	IV	Ervin Stocks (Resigned)	06-30-2016	HOLD
Planning Board	V	Al Leonard	09-30-2014	RE-APPOINT
	VI	Barry Gelezinsky	09-30-2014	RE-APPOINT
	VII	Daryl Hardwick	09-30-2014	RE-APPOINT

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 6:50 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

November 03, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - REVISED CAPITAL PROJECT ORDINANCE for HALLSBORO PROJECT:

William S. Clark, County Manager, requested Board approval and adoption of the following **Revised** Capital Project Ordinance for Hallsboro Project..

This information will be recorded in Minute Book Number 1 for Columbus County Water

and Sewer District IV.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III IV and V BOARD MEETING and resume REGULAR SESSION:

At 6:51 P.M., Vice Chairman Burroughs made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V, and resume Regular Session, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #16: CONSENT AGENDA ITEMS:

Commissioner Prevatte made a motion to approve the following Consent Agenda Items, seconded by Commissioner McDowell. The motion unanimously passed.

A. Budget Amendment:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-4960-550010	Non-Capital Outlay	2,500
Revenues	10-3991-499115	Various Fund Balance Appropriated - No Till Drill	2,500

B. Tax Refunds and Releases:

<i>Property Value</i>		Amount:	\$22.54
Graham, Ludie Mitchell	PROPERTY: 00000	Total:	\$242.78
Value: \$2,800.00 Year: 2014	Account: 08-00155	Bill#:	74099
Release value of mobile home. Should have received total exemption. Release St. James(1.68) release Columbus Rescue(.56)			
<i>Property Value</i>		Amount:	\$0.00
Hilburn, Jesse W.	PROPERTY: 83304	Total:	\$23.98
Value: \$0.00 Year: 2010	Account: 16-08461	Bill#:	44285
Release Water II. Discharged from bankruptcy. (23.98)			
<i>Property Value</i>		Amount:	\$40.55
Hinson Marion Legrant	PROPERTY: 00000	Total:	\$702.73
Value: \$1,000.00 Year: 2010-	Account: 13-04329	Bill#:	99999
Release value of mobile home. DBL Act#16-00538. Release Columbus Rescue(1.00) release late list(4.18)			
<i>Property Value</i>		Amount:	\$9.07
Jacobs, Jacqueline & Tammy W	PROPERTY: 9403	Total:	\$9.07
Value: \$0.00 Year: 2014	Account: 04-08206	Bill#:	79211
Release 2% computer discount amount. Computer error.			
<i>Property Value</i>		Amount:	\$59.25
Midway Property Trust (The)	PROPERTY: 00000	Total:	\$294.51
Value: \$7,360.00 Year: 2014	Account: 15-00264	Bill#:	86347
Release total value of mobile home. Sold and rebilled with land Act#15-04858. Release Acme Delco(8.83) release Columbus Rescue(1.47) release late list(6.96)			
<i>User Fee</i>		Amount:	\$0.00
Barsh, Elizabeth Hyatt	PROPERTY: 28565	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 15-00906	Bill#:	59082
Release user fee. Sold and moved.			
<i>User Fee</i>		Amount:	\$0.00
Lewis, Betty J.	PROPERTY: 00000	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 11-03921	Bill#:	82420
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Long Tanya Mae	PROPERTY: 13390	Total:	\$436.00
Value: \$0.00 Year: 13-14	Account: 07-011231	Bill#:	99999
Release user fee. Dwelling vacant. Can picked up 7/24/09			
<i>User Fee</i>		Amount:	\$0.00
Pope, James Morris	PROPERTY: 75852	Total:	\$218.00

Value: \$0.00	Year: 2014	Account: 11-20722	Bill#: 90339
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Ward, Faye Housand		PROPERTY: 92506	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 07-02561	Bill#: 2138
Release user fee. Can picked up 2/20/09			

Agenda Item #17: COMMENTS:

Chairman Russ opened the floor for comments. The following spoke.

A. Department Manager:

Gary Lanier, Economic Development/Planning Director: West Fraser would like to invite the County Commissioners to a luncheon, a ribbon cutting and a tour on December 4, 2014, from 12:00 Noon until 3:00 P.M., on the Phase III Project.

B. Board of Commissioners:

1. **Commissioner Prevatte:** stated the following:
 - A. It is good to see everybody here tonight; **and**
 - B. I wish everyone a good Thanksgiving.
2. **Commissioner Bullard:** stated the following:
 - A. I wish everyone a good Thanksgiving; **and**
 - B. I appreciate everyone that is here tonight.
3. **Vice Chairman Burroughs:** stated the following:
 - A. We had a good turnout for the naming of The Ed Worley Building; **and**
 - B. I appreciate your attendance.
4. **Commissioner McDowell:** stated the following:
 - A. Thank everyone and the Board members for attending the Veteran Day Parade at Nakina; **and**
 - B. I would like to ask Ms. Worley about the status of the cellular towers; **Kay Worley, Emergency Services Director,** replied stating the following:
 - some of the sites have been approved;
 - the site at Chadbourn will have to be replaced, and in the first part of December, they hope to have the shovel in the ground;
 - Kenwood did come out and they performed a study and the tower at the 911 Center did not pass the structural analysis, and we are looking at using some of the water towers in Whiteville;
 - The site at Delco was approved
 - The site at the Lake Waccamaw water tank was fine;
 - The Fair Bluff site had no problems;
 - No problems at the Tabor City site;
 - The Nakina site did not pass the structural analysis and Highway Patrol is proposing to build a tower there; **and**
 - We have a Communications Meeting on Thursday and Kenwood will be present.
 - C. Have a nice Thanksgiving, and if you are traveling, please be careful.
5. **Commissioner Byrd:** stated the following:
 - A. I would like to concur with what has been said, I appreciate everyone's attendance at the meeting;
 - B. I wish everyone a nice and safe Thanksgiving;
 - C. I would like to report that they have started with the Hallsboroo Project; **and**
 - D. They are putting the pipes in the ground, and it is in the works.
6. **Commissioner McKenzie:** stated the following:
 - A. I would like to wish everyone a Happy Thanksgiving;

- B. I have a request from the citizens of Evergreen to send a letter to the North Carolina Department of Transportation about the intersection in Evergreen at Highway 242 and Old Highway 74 asking for a caution light be installed, and I have a petition signed by forty-two (42) residents;
 - C. One (1) of our future taxpayers who is now seven (7) years old expressed her concern that the new Courthouse Annex is no longer purple and she liked it better when it was purple; **and**
 - D. Chester McGlockton's mother, Hazel McGlockton has passed and our prayers need to go out to the family.
7. **Chairman Russ:** stated the following:
- A. I would like to concur with the other Board members, and wish everyone a safe and happy Thanksgiving;
 - B. Tonight is my last night of sitting here as the Chairman, and I would like to thank the Board for working with me, and everyone else for their help and support; **and**
 - C. I would like to thank the County employees for all of their thoughts and prayers.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

At 7:00 P.M., Commissioner Bullard made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (a) (3) Attorney-Client Privilege, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #18: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 7:55 P.M., Commissioner McKenzie made a motion to adjourn Closed Session and resume Regular Session, seconded by Vice Chairman Burroughs. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Russ requested that Mike Stephens, County Attorney, orally read the Closed Session General Account. Mr. Stephens orally read the following: "County staff and attorney Dennis Worley discussed the status of litigations and negotiations of Carolina Southern Railroad. County staff included County Manager Bill Clark, County Attorney Mike Stephens and Economic Development Director Gary Lanier".

Commissioner McDowell made a motion to accept the Closed Session General Account, seconded by Vice Chairman Burroughs. The motion unanimously passed.

Agenda Item #19: ADJOURNMENT:

At 7:56 P.M., Commissioner Prevatte made a motion to adjourn, seconded by Commissioner McKenzie. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, November 17, 2014
6:50 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 6:50 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

November 03, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner McDowell made a motion to approve the November 03, 2014 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

ADJOURNMENT:

At 6:51 P.M., Vice Chairman Burroughs made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, November 17, 2014
6:50 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 6:50 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

November 03, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner McDowell made a motion to approve the November 03, 2014 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

ADJOURNMENT:

At 6:51 P.M., Vice Chairman Burroughs made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, November 17, 2014
6:50 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 6:50 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

November 03, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner McDowell made a motion to approve the November 03, 2014 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

ADJOURNMENT:

At 6:51 P.M., Vice Chairman Burroughs made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING
Monday, November 17, 2014
6:50 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 6:50 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

November 03, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner McDowell made a motion to approve the November 03, 2014 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT IV - REVISED CAPITAL PROJECT ORDINANCE for HALLSBORO PROJECT:

William S. Clark, County Manager, requested Board approval and adoption of the following **Revised** Capital Project Ordinance for Hallsboro Project..

**Water and Sewer District IV - Hallsboro Project
Revised CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of the County of Columbus, North Carolina, that pursuant to Section 159-13.2 of the General Statutes of North Carolina, the following Grant Project Ordinance is **HEREBY ADOPTED:**

Section 1. The project authorized is for the Water District IV Hallsboro Project.

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Section 2. The project director is hereby directed to proceed with the project.

Section 3. The project will be executed in full during fiscal years 2014/2015 and 2015-2016.

Section 4. The following revenues are anticipated to be available to complete this project as of November 2014.

ACCOUNT #	TITLE	AMOUNT
45-3720-439101	USDA Rural Development Loan	\$1,337,000.00
45-3718-489033	USDA Rural Development Grant	\$1,119,300.00
45-3720-439845	District IV Contribution	\$64,700.00
TOTAL:		\$2,521,000.00

Section 5. The following amounts are appropriated for the project:

ACCOUNT #	TITLE	AMOUNT
45-7114-558001	Construction - Contract 1	\$1,097,633.00
45-7114-519035	Construction - Contract 2	\$620,575.00
45-7114-519036	Construction - Contract 3	\$338,906.00
45-7114-519902	PER and EA	\$25,000.00
45-7114-519901	Engineer Basic Services	\$158,07500
45-7114-559800	Construction Inspection Fees	\$160,600.00
45-7114-519047	Geotechnical Contract	\$7,200.00
45-7114-519903	Easement Surveys	\$4,168.00
45-7114-519940	Permits	\$1,030.00
45-7114-557000	Land	\$17,547.00
45-7114-519101	Legal Fees	\$35,000.00
45-7114-575000	Interest (Interim Construction)	\$30,000.00
45-7114-549956	Contingency	\$25,266.00
TOTAL:		\$2,521,000.00

SECTION 6: the Finance Office is directed to report quarterly on the financial status of this project. She shall keep the Governing Body informed at each regular meeting of any unusual occurrences.

SECTION 7: Copies of the Grant Project Ordinance shall be made available to the Budget Officer and the Finance Office for direction in carrying out this project.

ADOPTED the 17th day of November, 2014.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ P. EDWIN RUSS, Chairman

ATTESTED BY:

(SEAL)

/s/ JUNE B. HALL, Clerk to Board

Commissioner Byrd made a motion to approve the revised Capital Project Ordinance for the Water and Sewer District IV - Hallsboro Project, seconded by Commissioner McKenzie. The motion unanimously passed.

ADJOURNMENT:

At 6:51 P.M., Vice Chairman Burroughs made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING

Monday, November 17, 2014

6:50 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
 Trent Burroughs, **Vice Chairman**
 Amon E. McKenzie
 James E. Prevatte
 Giles E. Byrd
 Ricky Bullard
 Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 6:50 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

November 03, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner McDowell made a motion to approve the November 03, 2014 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner Byrd. The motion unanimously passed.

ADJOURNMENT:

At 6:51 P.M., Vice Chairman Burroughs made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman