

COLUMBUS COUNTY BOARD OF COMMISSIONERS

Monday, August 18, 2014

6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

6:30 P.M.

PUBLIC HEARING: **Contracting to Make Economic Development Incentive Grant for Filtec-Precise Expansion #3** - the purpose of the Public Hearing is receive views from all interested persons.

PUBLIC HEARING CALLED to ORDER:

At 6:30 P.M., Chairman P. Edwin Russ called the Public Hearing to order, and stated the purpose of the Public Hearing is to receive views from all interested parties on contracting to make Economic Development incentive grant for Filtec-Precise Expansion #3. Chairman Russ requested that Michael H. Stephens, County Attorney, orally read the Policy on Comments at Public Hearings. Mr. Stephens orally read the policy in its entirety.

COMMENTS:

Chairman Russ opened the floor for comments. No comments were received either orally or written.

PUBLIC HEARING CLOSED:

At 6:32 P.M., Commissioner Bullard made a motion to close the Public Hearing, seconded by Commissioner Prevatte. The motion unanimously passed.

6:33 P.M.

REGULAR SESSION:

Agenda Items #1, #2 and #3: **MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:33 P.M., Chairman P. Edwin Russ called the August 18, 2014 Columbus County Board of Commissioners Regular Session Meeting to order. Commissioner James E. Prevatte delivered the invocation. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Vice Chairman Trent Burroughs.

ADJUSTMENT of AGENDA:

Chairman Russ stated the Agenda needed to be adjusted as follows:

1. Add Presentation of Partnership Awards by Dalton Dockery, Cooperative Extension Director;
2. Add Closed Session in Accordance with N.C.G.S. § 143-318/11(a) (3) Attorney-Client Privilege;
3. Move Agenda Item #14 to Agenda Item #18; **and**
4. Move Agenda Item #18 to Agenda Item #14.

MOTION:

Commissioner McKenzie made a motion to adjust the Agenda as recommended by Chairman Russ, seconded by Vice Chairman Burroughs. The motion unanimously passed.

AGENDA ADD-ON:

PRESENTATION - PARTNERSHIP PROGRAM AWARD:

Dalton Dockery, Cooperative Extension Director, stated the following:

1. Every year, we present a partnership award to the counties that we feel like that have demonstrated great partnership with Cooperative Extension;
2. This year, out of nineteen (19) counties in our district, Columbus County was chosen to receive this award, and was actually presented at the NCACC Annual Conference in Asheville, but we felt it necessary to bring it home here to present it to the Board at a Commissioners Meeting;
3. This is where we work and this is where we do our jobs;
4. I have two (2) staff members here tonight, namely, Howard Wallace and Meleah Collier, and they will present you with an individual award for partnership;
5. The Partnership Award plaque reads as follows:

North Carolina Cooperative Extension Service County Partnership Award
Presented to
Columbus County Board of Commissioners
State Award Recipient
in Recognition of the Outstanding Partnership with
Cooperative Extension through Commitment of Resources and
Inclusiveness in County Government and
Advocacy and Involvement

August 16, 2014

6. Again, we say thank you for the support you have given Cooperative Extension through the years; **and**
7. We are going to have an one hundred (100) years celebration.

Agenda Item #4: BOARD MINUTES APPROVAL:

Commissioner McDowell made a motion to approve the August 04, 2014 Regular Session Board Meeting Minutes, as recorded, seconded by Vice Chairman Burroughs. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman Russ opened the floor for Public Input. No public input was received, either orally or written.

Agenda Item #6: CAPE FEAR RESOURCE CONSERVATION and DEVELOPMENT - INTRODUCTION of KATHLEEN RIELY and UPDATE:

Kipling Godwin, Vice Chair, Cape Fear RC&D, will introduce the new Executive Director, and she will deliver an update.

Mr. Godwin stated the following:

1. Cape Fear RC&D has been around since the 1990's, and other parts of the state and region since the 1960's, and we have done a lot of good things in this area;
2. After Hurricane Bertha and Floyd, we had a big project to do in the Waccamaw River to clear and snag the navigational channel;
3. We have done dry hydrants to help with our ability with the volunteer fire services to help fight fires and that type of service;
4. We have done work in Simmons Bay and Livingston Creek and other watersheds and other drainage systems;
5. It has been a great partnership over the years, and the biggest project we have ever done is the Landfill Gas Project here in Columbus County;

6. Due to budget cuts, we lost our coordinator, Marilyn Meares, and we have been able to contract with her; **and**
7. We have saved our money and have determined we are able to hire an Executive Director and we have found a candidate that we are pleased to introduce to you, Kathleen Riely.

Kathleen Riely, Executive Director, Cape Fear Resource Conservation and Development, Incorporated, stated the following:

1. Columbus County is a beautiful county;
2. I am a brief and to-the-point type of person;
3. I have an undergraduate degree in chemistry;
4. I went to law school, and right after law school, I was with the Attorney General's Office for 1 ½ years and then went to a private firm;
5. I started out advising on a big environmental case;
6. I then moved to Wilmington, North Carolina to be with my family;
7. I was the Governmental Affairs Director for the Wilmington Regional Association of REALTORS;
8. I then got involved in the politics of North Carolina, which is quite interesting;
9. I fought the coastal insurance rate increases; **and**
10. Columbus County is awesome.

Agenda Item #7: PUBLIC TRANSPORTATION - APPROVAL of NORTH CAROLINA DEPARTMENT of TRANSPORTATION CONTRACT for FY 2014-2015:

Charles Patton, Director of Public Transportation, requested Board approval of the contract and all associated documents for the North Carolina Department of Transportation Contract for FY 2014-2015.

Commissioner Prevatte made a motion to approve the contract and all associated documents for the North Carolina Department of Transportation Contract for FY 2014-2015, seconded by Commissioner Byrd. The motion unanimously passed. A copy of this document will be kept on file in the Public Transportation Director's Office, for review.

Agenda Item #8: SOCIAL SERVICES - MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Director of Social Services, delivered the following Monthly Administrative Update.

On July 2, 2014, our monthly agency staff meeting was held. During the meeting, staff was reminded of the upcoming health insurance workshops and the health screenings. I also gave an update on the approaching tropical storm from the meeting held at Emergency Management. Staff was encouraged to be prepared for the storm and shelter duty if needed.

Staff was reminded if they have been assigned agency phones, laptops, etc., they must take care of them and not abuse them. We will develop an equipment agreement to be signed by staff.

On July 8 – 10, 2014, I attended the Strategic Planning Retreat for Directors in Concord, NC. During the retreat, the Association Director reviewed the mission, goals and developed some new goals to help Directors across the State implement NCFASST system changes; and to administer mandated programs to the public as effectively as possible. We also looked at training needs for Directors, Program Managers, Supervisors and Line Staff.

On the last day of the retreat, our Executive Board Meeting was held with brief updates from the State on the Medicaid backlog and some proposed changes to the Child Subsidy Program.

On July 10, 2014, at 6pm; I was the guest speaker at the Whiteville Rotary Club Meeting. I presented information about the duties of DSS and some of the services offered. The group was amazed at what takes place at the department.

On July 17, 2014, Melinda Lane, Social Work Program Manager and I, attended a Disaster preparedness Workshop at Southeastern Community College, sponsored by Columbus County Emergency Services. During this workshop, we received a lot of very informative and useful information about how the various partner agencies operate during a disaster. This information will

be shared at our next staff meeting.

Staff continues to work on meeting time frames for processing Food & Nutrition and Medicaid applications and re-certifications. We are making some progress as staff continues to work after hours. Our State DHHS Director, Wayne Black; thanked County Managers, Directors and Staff on a recent conference call for the hard work that has been done to reduce the statewide backlog.

Lastly, I would like to recognize our Columbus County Child Support Unit for being one of only ten counties in the State to not only meet, but exceed all 14 of their goals set by the State.

**July 2014
Economic Services**

PROGRAM	STATISTICS
Food & Nutrition	Applications Taken: 620 Applications Approved: 245 Active Cases: 6,548 Benefits Issued: 1,568,996.00 Participants Served: 13,833
Adult Medicaid	Applications Taken: 126 Individuals Receiving: 5,542 Cases Terminated: 63
Family & Children's Medicaid	Applications Taken: 136 Individuals Receiving: 10,970 Applications Processed: 214
Child Support	Absent Parents Located: 137 Orders Enforced: 995 Active Cases: 4,218 Collections: \$476,326.36

**July 2014
Human Services**

PROGRAM	STATISTICS
Adult Services (APS)	APS Reports Accepted: 21 County Wards: 19 Adults Served via Guardianship: 12 Adults Served APS: 36 Number of Medicaid Transportation Trips: figure not available at time of report Amount Requested for Reimbursement: figure not available at time of report
Children's Protective Services (CPS)	Reports Accepted: 30 Reports Screened out: 15 Families Receiving In-Home Services: 55 Children Served: 108 Contacts with Families Monthly: 197 Assessments: 21
Foster Care	Foster Children in Foster Homes: 64 Children Placed Outside County: 10 Agency Adoptions: 6 Pending Adoptions: 8 Total Foster Homes Licensed: 11
Work First Employment (TANF)	Applications Taken: 50 Applications Approved: 37 Individuals Receiving Benefits: 651 Entered Employment: 1 Number in Non-Paid Work Experience: 3

Program Integrity	Collections for Fraud: \$1,875.00 New Referrals: 23 Cases Established: 5
Day Care	Children Receiving Day Care Assistance: 571 Children on the Waiting List: 207 Amount Spent on Day Care Services: \$199,386.70

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment

Children's Protective Services/In-Home Services

Children's Protective Services/Foster Care/Adoptions

Adult Services

Work First Employment

Child Day Care

Program Integrity

Melinda H. Lane, Program Manager

Vacancies/Updates/News for July 2014

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continues to have a Social Worker on limited duty. This Unit did welcome a new Social Worker July 1, Michelle Bordeaux, who is a Columbus County resident. Numbers are down slightly and a full staff will be an even bigger help to caseloads.

In-Home Services:

The In-Home Services Unit lost a Social Worker July 31st. This Social Worker plans to further her education fulltime. Interviews are currently being conducted.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit continues to be short-staffed. However, interviews are currently being conducted with the hope to make a final decision as soon as possible. This Unit is in the process of planning a back to school event for the foster children.

Adult Services:

This Unit continues to be fully staffed. This staff receives training on a regular basis to assist Social Workers further with their area of expertise. Caseload numbers are up, but the Supervisor is reorganizing types of cases to hopefully better assist staff.

Work First Employment:

The Work First Employment Unit unfortunately lost its Supervisor at the end of July. She will be working in another county DSS in a similar position for more money. The position is currently being advertised and interviews will be conducted as soon as possible.

Child Day Care:

The Child Day Care Unit shares the same Supervisor with Work First Employment.

Program Integrity:

Program Integrity continues to diligently to process fraud cases as it prepares for Energy Assistance season later in the fall. Since these same staff greatly assist with Energy Assistance, their time with Program Integrity will be affected when applications for energy assistance begin.

Economic Services Program Narrative

Universal Intake, Processing and Triage Unit

Food and Nutrition Program and Adult and Family and Children's Medicaid

Rest Home and Nursing Home/Community Alternatives Program (CAP)

Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services

Child Support & Paralegal

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: July 2014

News/Updates/Vacancies

Universal Intake, Triage and Processing/Adult Medicaid, Family and Children's Medicaid and Food and Nutrition

Intake has been extremely busy. Workers are struggling to keep work current due to NC FAST and the current vacancies and new staff that have to be trained. Along with trying to keep their work current, we still have overdue Medicaid applications that must be processed. Overdue Medicaid applications totaled 697 on June 6th; as of July 31st, we have worked that total down to 341 applications that are still overdue. They are struggling to meet that August 31st deadline. The review team has helped the processing team accomplish getting some of these applications processed. There are 2 vacancies within this team. The Adult Medicaid Supervisor in this team attended training in Raleigh to be a "super user" for NC FAST to help train others and with working out issues before help desk tickets are sent to Raleigh.

The Triage team assisted 650 walk-in clients with various changes. This team has had the assistance of a worker that is temporarily helping thru Telemon. He returns to school in August and we will no longer have that help.

Food and Nutrition/Adult Medicaid/Family and Children's Medicaid/Review Team

Results from the Food and Nutrition Management Evaluation from the States were received in July. It was basically a good review except the timeliness of getting applications and recertifications processed. The Auditor expressed to us before she left that this had been an issue amongst all counties that has been reviewed. Supervisors, leadworkers, front desk staff, Food and Nutrition workers, Program Integrity and six of our clients were interviewed and questioned in areas of policy, the length of waiting time to be seen and the courtesy and helpfulness of staff. This team received 3 resignations within 3 weeks of each other. Reasons given were better opportunity with better pay. With these 3 resignations, it will be very difficult to meet the processing timeframes.

The Adult and Family and Children's Medicaid Review team continues to work in the old system with their monthly recertifications however they are gearing up and acting on reports that are being sent from the State to "clean up" issues before the converting of cases begin.

Work First Family Assistance/Cash//Medicaid Transportation & Supportive Services

The Work First Team also received their findings of their Audit. These results were very good with 2 minor infractions. Wanda Killens, the Supervisor in this team retired July 20th; she will be missed greatly. Interviews have been completed and we welcome Cathy Jeremiah to this Team. She was the Universal Intake and Triage Leadworker with experience in many areas of Social Services. A worker from this Team also went to the State for training to be a "super user" to train and work thru issues with NC FAST.

Medicaid Transportation remains constant in its service to the public. The staff still struggles to keep all the paperwork current and up to date.

We continue to be short staffed in maintenance due to an illness.

Child Support

The Child Support Team passed all self assessment scores and incentive goals for the State Fiscal Year 2014. This is an accomplishment that has never been completed in Columbus County. There are 5 incentive goals and 9 self-assessment goals, all set by the State. Self assessment measures in quality and timeliness of service to our customers in each federal component of the child support process. This is a very big accomplishment for them.

Child Support prepared 411 cases for court. They continue to have 4 workers in training and have one vacant position.

Paralegal

Our paralegal completed 275 Orders and 214 Certificates of Service for Child Support Court and reviewed 69 Orders and 130 Certificates of Service that were completed by the Attorney.

Agenda Item #9: ECONOMIC DEVELOPMENT - APPROVAL for ECONOMIC DEVELOPMENT INCENTIVE GRANT:

Gary Lanier, Economic Development/Planning Director, requested the Board to approve the following incentive grant for Filtec-Precise. **(The required public hearing was conducted at 6:30 P.M., on this date, before the meeting.)**

COLUMBUS COUNTY INCENTIVE GRANT CALCULATIONS

Project: Filtec-Precise Expansion #3
Investment: \$1,445,000 15-20 jobs
County Tax Rate: 0.805

Tax Year	County Property Taxes Paid on Investment**	Percentage	Grant Amount
Tax Year 1	\$11,632	85%	\$9,887.41
Tax Year 2	\$11,632	80%	\$9,305.80
Tax Year 3	\$11,632	75%	\$8,724.19
Tax Year 4	\$11,632	70%	\$8,142.58
Tax Year 5	\$11,632	70%	\$8,142.58
Total over 5 year period	\$58,161	76%	\$44,202.55

**Hypothetical does not include depreciation of equipment, which will affect property taxes paid and incentives grant awarded.

This is only a proposal. All incentives must be approved by Columbus County Board of Commissioners. The requirement of creating a minimum number of jobs has been dropped, but the number created may influence the decision by the Commissioners.

Commissioner McDowell made a motion to approve the Incentive Grant for Filtec-Precise, Expansion #3, seconded by Commissioner Byrd. The motion unanimously passed.

Agenda Item #10: ADMINISTRATION - UPDATE on DUNN SWAMP DRAINAGE PROJECT:

William S. Clark, County Manager, delivered the following update on the Dunn Swamp Drainage Project.

1. A new Board has been appointed, and the Board members are appointed by the Clerk of Court;
2. The new Board consists of Joe Edmund, who is the chairman, Michael Bullock and Scott Hooks;
3. They charge a tax at \$.45/acre, and they collect about \$12,500.00 a year;
4. One of their big issues with getting everything cleared off and solving some of the drainage issues is financing; **and**
5. Representative Waddell has been in contact with the Board and I have also been in contact with Representative Waddell, and the Board has applied for a grant from the State of North Carolina to help them get the funds to help them do what needs to be done.

Agenda Item #11: LEGAL and PROFESSIONAL - APPROVAL of RESOLUTION APPROVING CONVEYANCE of PROPERTY PURSUANT to N.C.G.S. § 160A-270:

Michael H. Stephens, County Attorney, requested Board approval and adoption of the following Resolution Approving Conveyance of Property Pursuant to North Carolina General Statute § 160A-270.

Resolution Approving Conveyance of Property Pursuant to North Carolina General Statute § 160A-270

WHEREAS, the County of Columbus owns certain property indicated on **Attachment A** located in Chadbourn Township, Columbus County, State of North Carolina; **and**

WHEREAS, the County of Columbus has by this resolution declared the aforementioned property to be surplus to its needs; **and**

WHEREAS, North Carolina General Statute § 160A-270 authorizes a county to sell real property at public auction upon approval of the Board of County Commissioners and after publication of a notice announcing the auction.

THEREFORE, THE BOARD OF COMMISSIONERS OF COLUMBUS COUNTY RESOLVES THAT:

1. The Board of County Commissioners authorizes the sale at public auction the property indicated on Attachment A.
2. The auction will be conducted at 10:00 a.m., Monday, September 8, 2014 in the Lobby of the Columbus County Courthouse, Whiteville, North Carolina.
3. The terms of the sale are that the buyer must present at the auction a bid deposit of five percent (5%) of the amount of the bid, either in cash or with a certified check. This deposit will be held by the County until either the Board of Commissioners rejects the high bid for the property or, if the Board of Commissioners accepts the high bid, the closing of the sale. The deposit will be forfeited to the County if the high bidder refuses to close the sale after the bid has been approved by the Board of Commissioners.
4. After the auction, the high bid for the property shall be reported to the Board of Commissioners. The Board of Commissioners will accept or reject the bid within 30 days after the bid is reported to it. No sale may be completed until the Board of Commissioners has approved the high bid.
5. The Board of Commissioners reserves the right to withdraw any listed property from the auction at any time before the auction sale of the property.

ADOPTED this the 18th day of August, 2014.

/s/ **P. EDWIN RUSS, Chairman**
COLUMBUS COUNTY BOARD OF COMMISSIONERS

ATTESTED BY:
/s/ **JUNE B. HALL, Clerk to the Board**

ATTACHMENT A

Bounded on the East by State Road 1443 on the North and West by James Mack on the South by Seaboard Coastline Railroad. Beginning at an iron stake in the west margin of State Road 1443, a common corner with James Mack, said POINT OF BEGINNING being located North 82 degrees 02 minutes 30 seconds West 3.96 feet from an old iron which old iron is located North 82 degrees 02 minutes 30 seconds West 26.06 feet from a PK nail in the center line of State Road 1443; and runs thence North 82 degrees 02 minutes 30 seconds West 255.35 feet from said iron stake in the West margin of said right of way to an old iron corner (being an over-all distance of 285.37 feet to the PK nail in the center line of State Road 1443); and runs thence South 7 degrees 35 minutes West 110.52 feet to an iron stake; thence continuing South 7 degrees 35 minutes West 190.00 feet to an iron stake; thence continuing South 7 degrees 35 minutes West 191.41 feet to an iron stake in the North margin of Seaboard Coastline right of way; thence with said right of way South 81 degrees 43 minutes East 252.37 feet to an iron stake in the West margin of State Road 1443; said point being also located on a tie-line North 17 degrees 04 minutes West 71.94 feet from a nail and cap where the centerline of State Road 1443 intersects the centerline of Seaboard Coastline Railroad right of way; thence North 7 degrees 35 minutes 30 seconds East and with the West margin of State Road 1443 301.69 feet to an iron stake; thence North 8 degrees 28 minutes East and continuing with the West margin of State Road 1443 191.65 feet to an iron stake; the POINT OF BEGINNING and containing 2.86 acres.

Being the same property surveyed and platted by Billy M. Duncan, Registered Land Surveyor, on August 20, 1975, said plat being duly recorded in Map Book 16, Page 110, Columbus County Registry, the same being incorporated herein by reference.

Being the same property conveyed by Burns Cliff, single, to Gore Brothers, Inc., by Deed dated August 25, 1975, recorded in Book 286, Page 735, Columbus County Registry.

Also being the same property conveyed by Gore Brothers, Inc., to Michael Young Gore by Deed dated June 8, 1989, recorded in Book 403, Page 523, Columbus County Registry.

Mr. Stephens stated the following:

1. This is a tax foreclosure property and the County was the low bid;
2. This is the property where the individual came and matched our bid of \$3,105.78, and wanted us to assign the bid to them, and the Board decided not to do that; **and**
3. I am requesting that this Resolution be approved allowing me to sell on September 8, 2014.

Commissioner Prevatte made a motion to approve the Resolution Approving Conveyance of Property Pursuant to North Carolina General Statute § 160A-270, seconded by Commissioner Bullard. The motion unanimously passed.

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:03 P.M., Commissioner McKenzie made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

August 04, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to JULY, 2014 MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the adjustments to the July, 2014 monthly water bills.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICT II - FY 2013 CDBG INFRASTRUCTURE APPLICATION UPDATE:

William S. Clark, County Manager, requested Reed Whitesell, Community Development Manager for the Holland Company, to present an update on the application for the FY 2013 CDBG Infrastructure Grant.

This information will be recorded in Minute Book Number 2 Columbus County Water and Sewer District II.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - SECURITY DEPOSITS for RENTERS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of increasing the security deposits for renters.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - POLICY for the PROVISION of WATER CONSERVATION INCENTIVES:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the Policy for the Provision of Water Conservation Incentives for the Columbus County Water Supply System.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - WELLHEAD PROTECTION PLAN:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the development and implementation of the Wellhead Protection Plan.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #18: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of LEAK ADJUSTMENTS on ACCOUNTS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of changing the provisions to receive a leak adjustment.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer Districts I and II, and Minute Book Number 1 for Columbus County Water and Sewer Districts III, IV and V.

Agenda Item #19: COLUMBUS COUNTY WATER and SEWER DISTRICT II - INTERCONNECT PROJECT CHANGE ORDER NUMBER 4:

Danny Fowler, Public Utilities Director, requested Board approval of Change Order Number 4 to construct water system extensions on Prison Camp Road.

This information will be recorded in Minute Book Number 2 for Columbus County Water and Sewer District II.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III IV and V BOARD MEETING and resume REGULAR SESSION:

At 7:21 P.M., Commissioner McDowell made a motion to adjourn the combination meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting and resume Regular Session, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #20: CONSENT AGENDA ITEMS:

Commissioner McDowell made a motion to approve the following Consent Agenda Items, seconded by Commissioner Bullard. The motion unanimously passed.

A. Budget Amendments:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditures	10-5114-512100	NCCI Salaries and Wages	10,400
	10-5114-512700	NCCI Longevity	100
	10-5114-518100	NCCI FICA	1,000
	10-5114-518200	NCCI Retirement	700
	10-5114-518300	NCCI Insurance	1,000

TYPE	ACCOUNT	DETAILS	AMOUNT
	10-5114-526001	NCCI Departmental Supplies	3,558
	10-5114-531100	NCCI Travel	7,042
	10-5114-532100	NCCI Telephone	200
	10-5114-532101	NCCI Postage	100
	10-5114-526000	NCCI Office Supplies	3,500
	10-5114-543000	NCCI Rental-Equipment	100
Revenues	10-3510-430164	NCCI Grant	27,700
Expenditures	10-4310-535300	M&R Vehicles	1,432
Revenues	10-3431-489000	Sheriff Office Miscellaneous	1,432

B. Tax Refunds and Releases:

<i>Property Value</i>		Amount:	\$68.59
Coleman, Tammy	PROPERTY: 00000	Total:	\$305.80
Value: \$8,520.00	Year: 2014	Account: 12-01361	Bill#: 65567
Release value of mobile home. DBL Act#12-03250. Release Evergreen Fire(6.82) release Columbus Rescue(1.70) release Water II (2.98) release late list (7.71)			
<i>Property Value</i>		Amount:	\$75.67
Cook, Jimmy R. & Jeffrey Moss	PROPERTY: 92364	Total:	\$85.07
Value: \$23,500.00	Year: 2014	Account: 07-01217	Bill#: 65913
Release portion of value on land. Release Nakina Fire(9.40)			
<i>Property Value</i>		Amount:	\$397.67
Freeman, Walter Antonio (Jr)	PROPERTY: 79477	Total:	\$456.95
Value: \$55,500.00	Year: 2014	Account: 04-03658	Bill#: 71710
Release value of dwelling. Burned in 2013. Release Bolton Fire (49.40) release Columbus Rescue(9.88)			
<i>Property Value</i>		Amount:	\$4.55
Harris, John Christopher	PROPERTY: 00000	Total:	\$5.13
Value: \$565.00	Year: 2014	Account: 13-05349	Bill#: 75971
Release value of boat. Moved to Mississippi in 2013. Release Columbus Rescue (.11) release Late list penalty (.47)			
<i>Property Value</i>		Amount:	\$615.02
House of Prayer & Deliverance	PROPERTY: 96330	Total:	\$630.30
Value: \$76,400.00	Year: 2014	Account: 01-07258	Bill#: 78205
Release value of property. Used as a church. Release Whiteville Rescue(15.28)			
<i>Property Value</i>		Amount:	\$53.94
Jordan, Jack D.	PROPERTY: 15736	Total:	\$59.30
Value: \$68,100.00	Year: 2014	Account: 09-02745	Bill#: 80562
Release value of land. Incorrect breakdown. Inly 2 B/S per owner. Release Roseland Fire(4.02) release Columbus Rescue(1.34)			
<i>Property Value</i>		Amount:	\$25.79
Keaton, Wesley T.	PROPERTY: 00000	Total:	\$36.25
Value: \$954.00	Year: 12-14	Account: 15-03057	Bill#: 99999
Release value of boat. Listed in Bladen County. Release Acme Delco (3.82) release Columbus Rescue(.64) release Water II (2.98) release late list (3.02)			
<i>Property Value</i>		Amount:	\$8.05
Lowery, Anita	PROPERTY: 13435	Total:	\$228.18
Value: \$1,000.00	Year: 2014	Account: 07-04458	Bill#: 83416
Release value of boat. Sold at estate sale. Release user fee only. Release Yam City(1.00) release Columbus Rescue(.20) release late list(.93)			
<i>Property Value</i>		Amount:	\$25.75
Lowery, Odis Pinkney c/o Anita Vann	PROPERTY: 00000	Total:	\$32.55
Value: \$1,039.00	Year: 13-14	Account: 07-03438	Bill#: 99999
Release value of boat. Sold at estate sale in 2012. Release Yam City (3.20) release columbus rescue(.64) release late list(2.96)			

<i>Property Value</i>		Amount:	\$225.40
McPherson, Marvin & Retha C.	PROPERTY: 16401	Total:	\$227.64
Value: \$184,500.00 Year: 2014	Account: 09-04564	Bill#:	85794
Release portion of value of land. Should have been billed at Land Use Value. Release Whiteville Fire(16.80) release Columbus Rescue(5.60)			
<i>Property Value</i>		Amount:	\$10.00
Mintz, Robert Earl	PROPERTY: 00000	Total:	\$10.25
Value: \$2,340.00 Year: 2014	Account: 16-01736	Bill#:	86646
Release value of boat. Sold and moved from county. Release Columbus Rescue (.25)			
<i>Property Value</i>		Amount:	\$15.97
Moore, Arthur Lee IV	PROPERTY: 00000	Total:	\$18.01
Value: \$590.00 Year: 12-14	Account: 10-05115	Bill#:	99999
Release value of boat. Sold in Pinhurst 2012. Release Columbus Rescue(.40) release late list (1.64)			
<i>Property Value</i>		Amount:	\$234.96
Nance, Elene	PROPERTY: 00000	Total:	\$976.96
Value: \$9,110.00 Year: 11-13	Account: 12-03250	Bill#:	99999
Release user fee. DBL Act#12-01361. Release Evergreen Fire(39.95) release Columbus Rescue(5.78) release Water II (20.26) release late list (17.01)			
<i>Property Value</i>		Amount:	\$43.31
Nance, Linda	PROPERTY: 00000	Total:	\$487.22
Value: \$2,590.00 Year: 13-14	Account: 12-00014	Bill#:	99999
Release value of mobile home. DBL Act#12-02954 Release Evergreen Fire(4.30) release Columbus Rescue (1.08)			
<i>Property Value</i>		Amount:	\$46.69
Reynalds, Lejuana	PROPERTY: 96236	Total:	\$49.91
Value: \$3,300.00 Year: 2014	Account: 11-05234	Bill#:	92371
Release value of boat. Sold in 2013. Rebilled Act#11-00918. Release Columbus Rescue(1.16) release late list(2.06)			
<i>Property Value</i>		Amount:	\$119.38
Sanders, Kristie Harrelson & Kevin Scott	PROPERTY: 87559	Total:	\$137.18
Value: \$14,830.00 Year: 2014	Account: 06-00426	Bill#:	93531
Release value of boat. DBL Act#06-04225. Release Yam City (14.83) release Columbus Rescue(2.97)			
<i>Property Value</i>		Amount:	\$34.62
Turner, Mary Louise	PROPERTY: 5620	Total:	\$38.43
Value: \$9,500.00 Year: 2014	Account: 01-97100	Bill#:	827
Release value on acreage. Billing error.			
<i>Refunds</i>		Amount:	\$0.00
Smith, Mike & Ruth	PROPERTY: 00000	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 03-02639	Bill#:	96217
Refund user fee. Dwelling vacant. Can picked up 9/10/2013			
<i>Refunds</i>		Amount:	\$169.52
Turner, Mary Louise	PROPERTY: 5620	Total:	\$213.20
Value: \$9,500.00 Year: 10-13	Account: 01-97100	Bill#:	99999
Refund value on acreage. Billing error.			
<i>User Fee</i>		Amount:	\$0.00
Allgood, Fred T. & Mary Ann	PROPERTY: 4446	Total:	\$131.00
Value: \$0.00 Year: 2014	Account: 01-02301	Bill#:	57702
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Averette, Linda S.	PROPERTY: 64590	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 14-00250	Bill#:	58215
Release user fee. Can picked up 1/9/13 Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Baldwin, Annie Grace	PROPERTY: 18494	Total:	\$0.00
Value: \$0.00 Year: 2014	Account: 11-00540	Bill#:	58390
Release user fee. Can picked up 2013 Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Bellamy, James Lee	PROPERTY: 310	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 01-04439	Bill#:	59728

Release user fee. No Can		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Blanton, Irene Smith	PROPERTY: 27533	Bill#:	60729
Value: \$0.00 Year: 2014	Account: 15-02660		
Release user fee. Dwelling vacant Can picked up 5/6/10		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Bowen, Bryan O & Tiare	PROPERTY: 91888	Bill#:	61043
Value: \$0.00 Year: 2014	Account: 15-01024		
Release user fee. 1 dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Brown, Fulton McMillian (III)	PROPERTY: 77178	Bill#:	61905
Value: \$0.00 Year: 2014	Account: 13-00758		
Release user fee. Dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Bryan, Dayna G.	PROPERTY: 24331	Bill#:	62335
Value: \$0.00 Year: 2014	Account: 13-02234		
Release user fee. Dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Bryant, A T & Eleanor Faye	PROPERTY: 27785	Bill#:	62341
Value: \$0.00 Year: 2014	Account: 15-06560		
Release user fee. Dwelling vacant No can		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Bullard Percy Milton & Elizabeth	PROPERTY: 13974	Bill#:	62744
Value: \$0.00 Year: 2014	Account: 08-01967		
Release user fee. Dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Burns, W O (Heirs)	PROPERTY: 27869	Bill#:	63033
Value: \$0.00 Year: 2014	Account: 15-07980		
Release user fee. Dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$131.00
Byrd, Tony & Pam	PROPERTY: 10284	Bill#:	63407
Value: \$0.00 Year: 2014	Account: 06-04083		
Release user fee. Billed for 2 cans and only 1.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
CAM-BRENT, Inc. & Sea Mountain	PROPERTY: 87126	Bill#:	63628
Value: \$0.00 Year: 2014	Account: 11-01060		
Release user fee. Can picked up.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$436.00
Cartrette, Elbert	PROPERTY: 00000	Bill#:	14387
Value: \$0.00 Year: 13-14	Account: 09-03181		
Release user fee. Dwelling vacant. Can picked up 2008		Amount:	\$0.00
<i>User Fee</i>		Total:	\$436.00
Cartrette, Michael & Lorri L.	PROPERTY: 2252	Bill#:	64517
Value: \$0.00 Year: 2014	Account: 02-05116		
Release user fees.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$145.32
Charles Louvania M	PROPERTY: 14136	Bill#:	64782
Value: \$0.00 Year: 2014	Account: 08-00136		
Release user fee. Dwelling vacant. Can picked up 4/24/14		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Christian, Willie C.	PROPERTY: 12792	Bill#:	64957
Value: \$0.00 Year: 2014	Account: 07-50022		
Release user fee. Can picked up 9/5/07 Dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$218.00
Clark, Walter Lee	PROPERTY: 9834	Bill#:	65089
Value: \$0.00 Year: 2014	Account: 05-03303		
Release user fee. Dwelling vacant.		Amount:	\$0.00
<i>User Fee</i>		Total:	\$1,308.00
Dale, James Douglas (ETALS)	PROPERTY: 00000		

Value: \$0.00	Year: 2014	Account: 18-04801	Bill#: 6254
Release user fees. Has commercial hauler. In M/H park.			
<i>User Fee</i>			Amount: \$0.00
Dew, Jimmy		PROPERTY: 00000	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 01-05165	Bill#: 67669
Release user fee. Dwelling vacant. Can picked up 9/9/11			
<i>User Fee</i>			Amount: \$0.00
Elliott, Marioin L. & Cheryl J		PROPERTY: 9620	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 05-03526	Bill#: 69162
Release user fee. Can picked up 9/13/11 Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Enzor, Billy G. (ETALS)		PROPERTY: 87501	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 10-00447	Bill#: 69357
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Etheridge, Mary Helen		PROPERTY: 00000	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 03-01822	Bill#: 69567
Release user fee. Can picked up 8/5/14			
<i>User Fee</i>			Amount: \$0.00
Farnum, Valarie Michalle		PROPERTY: 94839	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 11-04732	Bill#: 69953
Release user fee. Can picked up 1/20/12 Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Flynn, Floyd W.		PROPERTY: 28234	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 15-14000	Bill#: 70751
Release user fee. Can picked up 5-12-11. Vacant.			
<i>User Fee</i>			Amount: \$0.00
Freeman, Janice		PROPERTY: 00000	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 01-06983	Bill#: 71548
Release user fee. Can picked up 5/23/13			
<i>User Fee</i>			Amount: \$0.00
Freeman, Janice E (ETALS)		PROPERTY: 15036	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 08-05506	Bill#: 71549
Release user fee. Dwelling vacant. Can picked up 4-29-13			
<i>User Fee</i>			Amount: \$0.00
Freeman, Walter Antonio Jr.		PROPERTY: 79477	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 04-03658	Bill#: 71710
Release user fee. Home burned 2013 and can.			
<i>User Fee</i>			Amount: \$0.00
Garmon, Johnnie & Nancy		PROPERTY: 12558	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 06-01535	Bill#: 72034
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Garmon, Johnnie & Nancy		PROPERTY: 78626	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 06-01546	Bill#: 72035
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Gilley, Daryl Wayne & Bridget F.		PROPERTY: 95807	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 12-01822	Bill#: 72695
Release user fee. Never had a can.			
<i>User Fee</i>			Amount: \$0.00
Gilley, Forest L. & Mary Faircloth		PROPERTY: 92604	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 12-05327	Bill#: 72697
Release user fee. Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00
Gore, Lucille Fowler		PROPERTY: 10922	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 06-14900	Bill#: 73554
Release user fee. Can picked up 5/9/11 Dwelling vacant.			
<i>User Fee</i>			Amount: \$0.00

Greene, Eugene & Margaret	PROPERTY: 30134	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 16-06100	Bill#:	74654
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Griffin, Mary Frances Todd	PROPERTY: 25742	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 13-05828	Bill#:	74845
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Grooms, Hughson M.	PROPERTY: 86266	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 11-00008	Bill#:	74884
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Hardee, Clara Mae	PROPERTY: 21228	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 12-10760	Bill#:	75478
Release user fee. M/H Vacant.			
<i>User Fee</i>		Amount:	\$0.00
Hayes, Dorothy Hinson & William M	PROPERTY: 30393	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 16-07704	Bill#:	76160
Release user fee. Dwelling vacant. Can picked up 2005			
<i>User Fee</i>		Amount:	\$0.00
Hayes, Glenn M. & Judith M.	PROPERTY: 17786	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 10-02018	Bill#:	76177
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Hayes, Wesley	PROPERTY: 21247	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 12-11260	Bill#:	76304
Release user fee. Can picked up 1/27/11 Dwelling vacant			
<i>User Fee</i>		Amount:	\$0.00
Hilburn, Jerry Keith	PROPERTY: 91942	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 09-13483	Bill#:	77100
Release user fee. Can picked up 3/26/07 Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Hughes, Needom Gore III & Debra	PROPERTY: 13389	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 07-08780	Bill#:	78454
Release user fee. Can picked up 1/20/14			
<i>User Fee</i>		Amount:	\$0.00
Jacobs, Ralph Delton & Rose M.	PROPERTY: 8999	Total:	\$218.00
Value: \$0.00 Year: 2013	Account: 04-00238	Bill#:	29244
Release user fee. No Can vacant land.			
<i>User Fee</i>		Amount:	\$0.00
Jenerette, Hilda & Dustin Smith	PROPERTY: 6772	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 03-05649	Bill#:	79699
Release user fee. Dwelling vacant. Can picked up 10/17/08			
<i>User Fee</i>		Amount:	\$0.00
Jenerette, Jimmy & Kimber	PROPERTY: 76267	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 12-02029	Bill#:	79562
Release user fee. No can.			
<i>User Fee</i>		Amount:	\$0.00
Jewell, Jeffrey T. & Christi M	PROPERTY: 76513	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 03-04113	Bill#:	79800
Release user fee. Dwelling vacant and never had a can.			
<i>User Fee</i>		Amount:	\$0.00
Jolly, Mike & Sybil	PROPERTY: 21436	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 12-13688	Bill#:	80197
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Jones, Betty Lennon	PROPERTY: 26438	Total:	\$218.00
Value: \$0.00 Year: 2014	Account: 14-07681	Bill#:	80242
Release user fee. Can picked up 7/8/2010. Dwelling vacant.			

<i>User Fee</i>		Amount:	\$0.00
Jones, J B	PROPERTY: 93614	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 11-04830	Bill#: 80342
Release user fee. In Campground uses a commercial hauler			
<i>User Fee</i>		Amount:	\$0.00
Jordan, Kenneth Harold	PROPERTY: 87677	Total:	\$145.32
Value: \$0.00	Year: 2014	Account: 09-21920	Bill#: 80569
Release portion of user fee. Dwelling vacant. Can picked up 4/23/14			
<i>User Fee</i>		Amount:	\$0.00
Last Chance RV Park	PROPERTY: 92520	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 11-03654	Bill#: 81742
Release user fee. Has Commercial hauler.			
<i>User Fee</i>		Amount:	\$0.00
Lawrence, James Edward III	PROPERTY: 5409	Total:	\$131.00
Value: \$0.00	Year: 2014	Account: 01-51432	Bill#: 81781
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Lawrence, James Edward III	PROPERTY: 3011	Total:	\$131.00
Value: \$0.00	Year: 2014	Account: 01-51425	Bill#: 81780
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Lawrence, James Edward III	PROPERTY: 339	Total:	\$131.00
Value: \$0.00	Year: 2014	Account: 01-02378	Bill#: 81779
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Lewis, James Martin	PROPERTY: 28809	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 15-04916	Bill#: 82499
Release user fee. Dwelling vacant. Can picked up 10-29-13			
<i>User Fee</i>		Amount:	\$0.00
Long, Elizabeth H & Dianne H Horne	PROPERTY: 7109	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 03-00204	Bill#: 82963
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Long, Odie (Dec)	PROPERTY: 7367	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 03-14580	Bill#: 83158
Release user fee. Dwelling vacant. Can picked up 8/9/10			
<i>User Fee</i>		Amount:	\$0.00
MCDaniels, Letha S	PROPERTY: 16807	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 09-04811	Bill#: 84719
Release user fee. Dwelling vacant/			
<i>User Fee</i>		Amount:	\$0.00
MCPerson, James Wallace	PROPERTY: 00000	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 09-04218	Bill#: 85715
Release user fee. House vacant.			
<i>User Fee</i>		Amount:	\$0.00
McPherson, Tommy A.	PROPERTY: 16438	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 09-19900	Bill#: 85870
Release user fee. Dwelling vacant. Can picked up 1/20/12			
<i>User Fee</i>		Amount:	\$0.00
Melvin, Audrey Lynn	PROPERTY: 9167	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 04-00222	Bill#: 86149
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Mosley, John J. & Georgie (Heirs)	PROPERTY: 3685	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 01-63900	Bill#: 87389
Release user fee. Dwelling vacant.			
<i>User Fee</i>		Amount:	\$0.00
Nance, Robert Shannon	PROPERTY: 00000	Total:	\$218.00
Value: \$0.00	Year: 2014	Account: 13-28953	Bill#: 87821

Release user fee. Dwelling vacant.

<i>User Fee</i>	Amount:	\$0.00
NMB Holdings, LLC	Total:	\$436.00
Value: \$0.00 Year: 2014	Bill#:	99999
PROPERTY: 28237		
Account: 15-04235		

Release user fees. Has commercial hauler.

<i>User Fee</i>	Amount:	\$0.00
Noble, Michael Joseph & Misty Ann	Total:	\$145.32
Value: \$0.00 Year: 2014	Bill#:	88214
PROPERTY: 93036		
Account: 09-02121		

Release portion of user fee. Can picked up 4/10/14 Dwelling vacant.

<i>User Fee</i>	Amount:	\$0.00
Norton, Annie Jo	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	88794
PROPERTY: 29833		
Account: 16-12045		

Release user fee. Dwelling vacant. Can picked up 12/10/09

<i>User Fee</i>	Amount:	\$0.00
Oasis Storage LLC	Total:	\$654.00
Value: \$0.00 Year: 2014	Bill#:	99999
PROPERTY: 81910		
Account: 03-01038		

Release user fee. No cans at this property.

<i>User Fee</i>	Amount:	\$0.00
Oesting, James Bruce	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	88942
PROPERTY: 16621		
Account: 09-23460		

Release user fee. Can picked up 9/9/13 Vacant

<i>User Fee</i>	Amount:	\$0.00
Powell, Patrick M.	Total:	\$262.00
Value: \$0.00 Year: 13-14	Bill#:	99999
PROPERTY: 61806		
Account: 10-13800		

Release user fee. Dwelling vacant per Town of Fair Bluff.

<i>User Fee</i>	Amount:	\$0.00
Powell, Sammy & Peggy Nealey	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	90810
PROPERTY: 00000		
Account: 06-29581		

Release user fee. M/H used for storage.

<i>User Fee</i>	Amount:	\$0.00
Reaves, Kenneth Ray	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	92017
PROPERTY: 89372		
Account: 03-04838		

Release user fee. Dwelling vacant. Can picked up 10/17/08

<i>User Fee</i>	Amount:	\$0.00
Richardson, Sheila Williams	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	92540
PROPERTY: 87198		
Account: 13-03728		

Release user fee. Dwelling vacant.

<i>User Fee</i>	Amount:	\$0.00
Sellers, Troy Daniel & Eloise	Total:	\$654.00
Value: \$0.00 Year: 2014	Bill#:	94289
PROPERTY: 29364		
Account: 15-33020		

Release user fee. 3 vacant. No cans.

<i>User Fee</i>	Amount:	\$0.00
Sibbett, James & Carolyn G. Neel	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	94906
PROPERTY: 81448		
Account: 07-14418		

Release user fee. M/H vacant.

<i>User Fee</i>	Amount:	\$0.00
Small, Howard Gordon (Jr)	Total:	\$218.00
Value: \$0.00 Year: 2014	Bill#:	95521
PROPERTY: 17563		
Account: 10-03434		

Release user fee. Dwelling vacant. Can picked up 8/2012

<i>User Fee</i>	Amount:	\$0.00
Stewart, Mark Wesley	Total:	\$131.00
Value: \$0.00 Year: 2014	Bill#:	98258
PROPERTY: 25622		
Account: 13-38310		

Release user fee. Dwelling vacant.

<i>User Fee</i>	Amount:	\$0.00
Tedder Marlon Williamson	Total:	\$127.19
Value: \$0.00 Year: 2014	Bill#:	99548
PROPERTY: 00000		
Account: 11-01852		

Release portion of user fee. Did not issue can until August 1.

<i>User Fee</i>	Amount:	\$0.00
Turpin, Serena Benton	Total:	\$218.00
PROPERTY: 00000		

Value: \$0.00	Year: 2014	Account: 13-04335	Bill#: 842
Release user fee. Dwelling vacant/ <i>User Fee</i>			Amount: \$0.00
Ward, Clovie S.		PROPERTY: 91006	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 06-05313	Bill#: 2028
Release user fee. Vacant lot. <i>User Fee</i>			Amount: \$0.00
Ward, Patsy Kathleen		PROPERTY: 8220	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 03-26040	Bill#: 2434
Release user fee. Can picked up 12-14-11 Dwelling vacant. <i>User Fee</i>			Amount: \$0.00
Watkins, Norman L. & Joann (Special)		PROPERTY: 00000	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 13-02653	Bill#: 2809
Release user fee. Dwelling vacant. <i>User Fee</i>			Amount: \$0.00
White, Jackie R		PROPERTY: 77500	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 03-04836	Bill#: 3567
Release user fee. Dwelling vacant. Never had a can. <i>User Fee</i>			Amount: \$0.00
White, Jackie Ray		PROPERTY: 13908	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 07-19000	Bill#: 3571
Release user fee. Dwelling vacant. <i>User Fee</i>			Amount: \$0.00
Williams, Daniel Hardie		PROPERTY: 8451	Total: \$218.00
Value: \$0.00	Year: 2014	Account: 03-00509	Bill#: 4034
Release user fee. No Can at shop. <i>User Fee</i>			Amount: \$0.00
Williams, Wilbert & Juan M.		PROPERTY: 9544	Total: \$131.00
Value: \$0.00	Year: 2014	Account: 04-04009	Bill#: 9544
Release user fee. Dwelling vacant.			

21. **Comments:**

Chairman Russ opened the floor for comments. The following spoke.

A. **Department Managers:**

1. **Kimberly Smith, Health Director:** I understand that you would like to talk about mosquitos, and I have here tonight the expert on this topic, Brandon Grigsby.

Brandon Grigsby: stated the following:

1. We receive complaints from the same areas in the county every year, basically the low-lying areas;
2. I usually order 275 gallons of mosquito spray chemical, per order, and the cost last year was \$8,800.00 which is averaging approximately \$32.00 per gallon;
3. We try to spray the low lying areas about once per week;
4. We cover as much territory as we can, we are traveling at 15 miles per hour, we have two (2) machines, and you can't cover that much territory; **and**
5. We are spraying 150-400 gallons per night.

Commissioner Prevatte: Will the chemical that you are spraying affect the bee hives?

Brandon Grigsby: We have made contact with the people in the know, Michael Shuman with the Extension Office, and Eddie Ward with the Bee Keepers Association, to try to get a list of all of the bee hive locations, but it is not inclusive. You are right, there is some potential danger, and we avoid these areas by cutting the machines off. I have been told that the bees are in their hives at night.

Kimberly Smith: I received an e-mail on Thursday, close to 5:00 P.M., stating that in accordance to S.B. 744, there is no more funding in the governor's budget or the adopted budget for the mosquito spraying.

After discussion, it was the general consensus of the Board to try to find the necessary funding for future mosquito spraying.

Drive Through Flu Clinic: Kimberly Smith stated that we are planning our Drive Through Flu Clinic on September 26, 2014, from 10:00 A.M. until 2:00 P.M.

2. **Dalton Dockery, Cooperative Extension Director:** I would like to invite you to our Centennial Celebration, at the Extension Office, on September 08, 2014, from 2:00 P.M. until 4:00 P.M. It will be a drop in.
3. **Gary Lanier, Economic Development/Planning Director:** Friday was my assistant's last day, and it is a sad time.

B. Board of Commissioners:

1. **Vice Chairman Burroughs:** stated the following:
 - a. I would like to say congratulations to Devan Young, who is a fourteen (14) year old high school student at East Columbus who attended the North Carolina Association of County Commissioners Annual Conference in Asheville, North Carolina, and he represented us well;
 - b. I would like to say congratulations to Chairman Edwin Russ who achieved the practitioner level in the Leadership Academy;
 - c. Commissioner McDowell will be the District Chair in the National Association of County Commissioners who represents Columbus, Brunswick, New Hanover and Pender Counties; **and**
 - d. I would like to say congratulations to Dalton Dockery.
2. **Commissioner McDowell:** stated the following:
 - a. At the NCACC Annual Conference, I learned a lot about problem solving and handling issues that arise, and we have that information on a thumb drive if you are interested;
 - b. At the last meeting, I mentioned the complaints that I have received from farmers and landowners about logging and blocking ditches, and Mr. Strickland was kind enough to come tonight and he will give us an idea on what we need to do. If I understand correctly, we need to contact the Forest Service before and during the logging operations.

Jeremy Strickland, Forest Ranger: stated the following:

1. We try to scout the areas in the counties where logging is happening as often as we can;
 2. If you know of any logging activity that will be occurring in your area, or that is occurring in your area, please contact us;
 3. We do have some laws that will reinforce the debris that is left in the ditches;
 4. There are laws in accordance with the Division of Water Quality that will protect streams;
 5. We work with the loggers, it is the loggers' responsibility;
 6. The issue arises when we don't know about the logging operation; **and**
 7. We are doing our best to educate people about contacting us ahead of time or while the logging is in operation.
3. **Commissioner Prevatte:** stated the following:
 - a. I enjoyed my opportunity to attend the North Carolina Association of County Commissioners Annual Conference;

- b. Cooperative Extension done a good job in the areas they worked in, and I appreciate the young man who represented us, and he is very well mannered;
- c. While I was there, I attended several workshops that hit home;
- d. I attended a workshop on incentive policies that was presented by Chatham County, and they give points based as several criteria for new and existing businesses;
- e. I have been discussing the property on Highway 701 next to the Government Complex which I was instructed by the Board to meet with the property owner to negotiate the purchase price; **and**
- f. After discussion with the property owner, the purchase price for this property will be \$6,000.

MOTION:

Commissioner McKenzie made a motion to approve the purchase of the property located on Highway 701 that adjoins the Government Complex, at the price of six thousand and 00/100 (\$6,000.00) dollars, and the funds will be taken from the Fund Balance, seconded by Commissioner Prevatte.

A roll-call vote was taken with the following results:

AYES: Chairman Russ, Commissioners McDowell, McKenzie and Prevatte; **and**
NAYS: Vice Chairman Burroughs, Commissioners Bullard and Byrd..

The motion passes on a four (4) to three (3) vote.

- 4. **Commissioner Bullard:** stated the following:
 - a. I would like to invite the Columbus County Dixie Jr. Boys to our next meeting to let them know we are proud of them;
 - b. I have talked to Allen Yates with NC Department of Transportation about the high shoulders on Road 1004, one mile west of Hinson's Crossroads, and the problem has not been fixed, and I would like for Mr. Clark or Gail to call the NC Department of Transportation about this matter;
 - c. A large farmer, out of South Carolina, has bought a large tract of land in the Williams Township area on Feed Mill Road behind the school and has drilled three (3) large wells on it. The wells are pumping a high volume of water and has consequently dried up three (3) wells in the area so far with a potential of drying up more wells. The citizens of that affected area is asking how are controlling these wells. I would like for someone to check into this matter.
Dalton Dockery: We will see what we can find and bring this information back at the next Commissioners Meeting.
- 5. **Commissioner Byrd:** I think this Board should go ahead and name the new Aging Building the Worley Building to honor Ed Worley and Mike McIntyre who was responsible for us having the new building.

MOTION:

Commissioner Byrd made a motion to name the new Aging Building the Worley Building, seconded by Commissioner McKenzie.

DISCUSSION:

- A discussion was conducted among the Board members relative to the following:
- 1. Some of the County buildings are not named
 - 2. Identifying the new Aging Building with a plaque only, and not necessarily naming the building;
 - 3. There is a plaque on the building already;
 - 4. Have a celebration event with recognition of Ed Worley and Congressman Mike McIntyre, and state where the funds came from for the building;

5. Having no problem with a plaque with what the history of the new Aging Building is; **and**
6. The utilization of a plaque being used stating what the history of the building is in lieu of naming the building.

After mutual agreement of what the intent was in recognition of the new Aging Building, the motion unanimously passed.

6. **Commissioner Russ:** stated the following:
 - a. I would like to recognize our new leaders that we have in NACo here in North Carolina:
Ronnie Beale, President, from Macon County
Glenn Webb, Vice President, Pitt County
Gregg McCure, Vice President, Davidson County;
 - b. Nikki Tokama, President of NACo, told us that we have the largest association of all of the states in the nation;
 - c. I hope we can keep going to these conventions because they are good and we learn a lot;
 - d. At the NACo Conference, we discussed the Teen Drivers and Teen Violence and these are some things we need to talk about; **and**
 - e. I would like to recognize Devan Young who represented Columbus County at the National Association of County Commissioners in Asheville, North Carolina.
7. **Commissioner McKenzie:** I would like to remind the Board about the part-time employees at the Department of Aging which we promised that we would have a meeting with, and we have not done so, and they have requested to meet with us, and we need to set a time to meet with these employees.

AGENDA ADD-ON:

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

At 8:17 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (a) (3) Attorney-Client Privilege, after a five (5) minute recess, seconded by Commissioner McKenzie. The motion unanimously passed.

CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11 (a) (3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 9:30 P.M., Commissioner McKenzie made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner McDowell. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Russ requested that Michael H. Stephens, Columbus County Attorney, orally read the Closed Session General Account. Mr. Stephens stated the following: *“Attorney Dennis Worley addressed the Board of Commissioners concerning current status of litigation involving the Carolina Southern Railroad”*.

Commissioner Byrd made a motion to approve the Closed Session General Account, seconded by Vice Chairman Burroughs. The motion unanimously passed.

Agenda Item #22: ADJOURNMENT:

At 9:31 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Prevatte. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, August 18, 2014

7:03 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:03 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

August 04, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the August 04, 2014 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to JULY, 2014 MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following adjustments to the July, 2014 monthly water bills for Columbus County Water and Sewer District I.

July 2014 Adjustments for Water District I

DATE	ACCOUNT #	ACCOUNT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/2/2014	203907.00 98	William Perreault	\$100.00	Posting Error
7/2/2014	203904.00 98	Thomas Manning	\$100.00	Posting Error

DATE	ACCOUNT #	ACCOUNT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/2/2014	203908.00 98	Jessie Brigman	\$100.00	Posting Error
7/2/2014	206741.00 98	Shelton Wright	\$(16.00)	Billing Error
7/2/2014	206742.00 98	Shelton Wright	\$(16.00)	Billing Error
7/8/2014	405037.00 90	Tina Cartrette	\$(14.00)	Billing Error
7/24/2014	101200.00 98	Billy Tompkins	\$(29.00)	Leak Adjustment
7/24/2014	600470.00 96	Tina Johnson	\$60.00	Meter Tampering Fee & Equipment
7/31/2014	208350.00 98	Tracy Ray	\$25.00	Returned Draft
7/31/2014	208350.00 98	Tracy Ray	\$25.00	Returned Draft Fee

Commissioner McDowell made a motion to approve the adjustments to the monthly water bills for July, 2014 for Columbus County Water and Sewer District I, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - SECURITY DEPOSITS for RENTERS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of increasing the security deposits for renters, presented as follows.

**Columbus County Public Utilities
Security Deposit Information
January 2013 to Present Day**

Water District	Home Owners	Debt Setoff Amount	Renters	Debt Setoff Amount
Water District I	16	\$1,648.00	158	\$30,914.39
Water District II	14	\$2,004.00	70	\$8,873.00
Water District III	11	\$2,219.00	45	\$8,825.00
Water District IV	11	\$6,427.00	11	\$1,904.00
Water District V	11	\$7,867.91	15	\$3,105.00
TOTAL:	63	\$20,165.91	299	\$53,621.39

Current Rules for Security Deposits

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the

deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 deposit is required per account. This rate is currently the same for home owners and renters.

Recommended Changes to Security Deposit Rules

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 security deposit is required on all home owner accounts and a \$100.00 security deposit is required on all rental accounts.

Commissioner Bullard made a motion to approve increasing the security deposit for renters from fifty and 00/100 (\$50.00) dollars to one hundred and 00/100 (\$100.00) dollars, seconded by Commissioner McDowell.

A roll-call vote was taken with the following results:

AYES: Chairman Russ, Vice Chairman Burroughs, Commissioners Prevatte, McDowell, Bullard and Byrd; **and**
NAYS: Commissioner McKenzie.

The motion passes on a six (6) to one (1) vote.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - POLICY for the PROVISION of WATER CONSERVATION INCENTIVES:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the following Policy for the Provision of Water Conservation Incentives for the Columbus County Water Supply System.

Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System

Preface

On and after the effective date of this document as listed below, the provisions of this Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System shall be in effect for by any person or party requesting a Water Conservation Credit by replacing existing water fixtures with low flow water fixtures as defined by applicable building code regulations for any water service which is under the jurisdiction of Columbus County by virtue of

5

County ownership or County management.

This policy shall be administered by the Director of the Columbus County Public Utilities Department. Appeals of any decisions relative hereto shall be made by the person or party requesting credit to the Columbus County Board of Commissioners through the Director of the Public Utilities Department. The decision of the Columbus County Board of Commissioners shall be final. Modifications to the provisions of the policy set herein may only be made by the adoption of such modifications by the Columbus County Board of Commissioners.

Provisions

1. Eligible applicants shall be retail water customers of the Columbus County Public Water Supply System.
2. Applicants shall be eligible for the credit by replacing existing non-low flow fixtures.
3. Any person or party requesting to receive a Water Conservation Credit for replacing an existing water fixture with a low flow water fixture must purchase and have installed said fixture prior to requesting the credit.
4. All requests for credit must be accompanied by the low flow fixture's original packaging and a copy of the receipt showing the date and location of the purchase.
5. The Director of the Public Utilities Department shall cause to have inspected by the county representative the installed low flow water fixture to insure the fixture was installed and the low flow capability of the fixture has not been altered or otherwise tampered with.
6. Columbus County shall credit the water account of the user a one-time 10% discount for verified replacement of a water fixture with a qualified low flow water fixture.
7. This policy is not retroactive prior to the effective date. This policy shall be in effect from and thereafter on August 05, 2014.

/s/ Chairman Edwin Russ
Columbus County Board of Commissioners

/s/ June Hall, Clerk to the Board
Columbus County Board of Commissioners

All conservation and efficiency measures are aimed at reducing water usage, decreasing the demand on our water treatment plants and extending the life of our water supplies. In the event of a drought, water shortage or other emergency, conservation staff will implement and enforce the measures listed in the County's Water Shortage Response Plan.

Conservation Tips for the Home in the Bathroom

Repair all leaks and drips. These drips add up to money down the drain. Did you know that a steady drip from a faucet can waste up to 30 gallons a day? That's about \$10.00 on your monthly bill.

Install low flow showerheads and faucet aerators (2.5 GPM or lower). Limit shower time to five

minutes. Many showerheads have flow rates of five gallons per minute or more. A 10 minute shower at this rate uses 50 gallons of water! For a four person household, that translates to \$75.00 on your bimonthly bill, not to mention energy costs for heating. Keep tub bathing to a minimum; and, instead take quick showers. Do not leave the water running while brushing your teeth or shaving. For a family of four this will save you some 200 gallons a week.

Install a new High Efficiency or Ultra-Low Flush toilet, or use a toilet displacement device such as a water filled half-gallon container in your existing one (but do not use a brick, as it can disintegrate and cause plumbing problems). Also, do not use the toilet as a waste basket or ashtray. Leaking toilets throughout the U.S. waste an average 9.5 gallons per day. Audible leaks can waste hundreds of gallons each day. Many things can cause a toilet leak such as a worn or broken flapper valves, ballcocks, refill valves, and valve seals. Contact your plumber if you suspect a leak, and check out our web page containing tips on finding leaks.

Per state guidelines and regulations, the Columbus County Public Utilities Department treats the County water system with chlorine. We recommend that you use chlorine resistant flappers.

In the Kitchen

Run dishwashers and washing machines with full loads only. When washing dishes by hand, fill the sink with soap and water instead of running the tap. Fill another basin with clean water for rinsing. Keep a container of drinking water in the refrigerator, instead of running the tap until the water is cool. Don't let the faucet run while cleaning vegetables. Instead, rinse them in a sink or bowl filled with clean water. Thaw frozen foods ahead of time in sitting water or in the air rather than under running water.

Outdoors

Use a broom to clear debris from walkways and driveways instead of hosing them down with water. Water your lawn only when it needs it, and only before 10:00 A.M. or after 6:00 P.M. One inch of water per week is sufficient to keep your lawn and plants healthy. Make sure that sprinklers are watering only the landscape, not the driveway or street. Do not water on windy days. If you see water running off of your landscape into the street or sidewalk this may mean that your sprinklers are not properly aligned, that you are applying too much water too quickly, or that your soil is already saturated with water. Plant drought tolerant and/or native trees and plants. Use mulch to help retain moisture. To learn more about reducing the amount of water your lawn and garden needs and about the practice of "xeriscaping" or planting drought tolerant species, request a copy of the "WaterWise Landscaping & Watering Guide," by visiting the Xeriscape North Carolina website. You can also contact the Columbus County Soil and Water Conservation Service. When washing a car, use soap and water from a bucket. Use a hose with a shut-off nozzle for the final rise only. Report leaks in fire hydrants, plumbing, or other public facility so that they can be repaired.

Commissioner Bullard made a motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, seconded by Commissioner McDowell.

Commissioner McDowell stated the effective date read August 05, 2014 and it should state August 19, 2014. Commissioner Bullard amended his motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, with the corrected date of August 19, 2014, and Commissioner McDowell amended his second. The amended motion unanimously passed.

7

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - WELLHEAD PROTECTION PLAN:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the development and implementation of the Wellhead Protection Plan.

Commissioner Byrd made a motion to approve the development and implementation of the Wellhead Protection Plan, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #18: Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Leak Adjustments on Accounts: Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of changing the provisions to receive a leak adjustment.

**Columbus County Public Utilities
Leak Adjustment Spreadsheet
Fiscal Year 2013/2014**

Month	Year	Reason for Adjustment	Total Amount Adjusted
July	2013	Leak Adjustment	\$(1,725.00)
August	2013	Leak Adjustment	\$(2,043.00)
September	2013	Leak Adjustment	\$(570.00)
October	2013	Leak Adjustment	\$(337.00)
November	2013	Leak Adjustment	\$(199.00)
December	2013	Leak Adjustment	\$(514.00)
January	2014	Leak Adjustment	\$(425.00)
February	2014	Leak Adjustment	\$(3,390.00)
March	2014	Leak Adjustment	\$(8,209.00)
April	2014	Leak Adjustment	\$(859.00)
May	2014	Leak Adjustment	\$(3,741.00)
June	2014	Leak Adjustment	\$(336.00)

TOTAL: \$(22,348.00)

Current Rules for Leak Adjustments

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months and only one in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When

you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer will be responsible for the average, which is \$25.00. The total adjustment made to this account would be \$75.00.

Recommended Change to Leak Adjustment Rules

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months if the adjustment exceeds \$50.00. Only one adjustment will be given in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer does not qualify for a leak adjustment and will be responsible for the entire bill. An adjustment will not be made to this account because the adjustment did not exceed \$50.00.

Commissioner Bullard made a motion to approve the change to the Leak Adjustment Rules.

Commissioner Prevatte stated that there is a mistake on Page 24 of the Agenda Backup in the Example.

Danny Fowler stated that anything over the monthly average bill of fifty and 00/100 (\$50.00) dollars, we would give an adjustment, and anything under the fifty and 00/100 (\$50.00) dollars, we would not give an adjustment.

The motion unanimously passed.

ADJOURNMENT:

At 7:21 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, August 18, 2014

7:03 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:03 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

August 04, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the August 04, 2014 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to JULY, 2014 MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following adjustments to the July, 2014 monthly water bills for Columbus County Water and Sewer District II.

July 2014 Adjustments for Water District II

DATE	ACCOUNT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/3/2014	144390.00 97	Russell Sweat	\$(91.03)	Leak Adjustment
7/5/2014	132550.00 98	James Clark	\$(17.90)	Billing Error

3

DATE	ACCOUNT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/5/2014	120430.00 98	Billy Hood	\$(30.00)	Posting Error
7/30/2014	150335.00 98	George Fowler	\$(10.18)	Posting Error
7/30/2014	140120.00 98	Dana Spivey	\$(63.00)	Leak Adjustment
7/31/2014	140922.00 98	Danny Addison	\$49.00	Returned Draft
7/31/2014	140922.00 98	Danny Addison	\$25.00	Returned Draft Fee

Commissioner McDowell made a motion to approve the adjustments to the monthly water bills for July, 2014 for Columbus County Water and Sewer District II, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #14: COLUMBUS COUNTY WATER and SEWER DISTRICT II - FY 2013 CDBG INFRASTRUCTURE APPLICATION UPDATE:

William S. Clark, County Manager, requested Reed Whitesell, Community Development Manager for the Holland Company, to present an update on the application for the FY 2013 CDBG Infrastructure application.

Mr. Whitesell delivered the following update:

1. There is good news and bad news;
2. The bad news is there were \$25 million available for the first year that DEHNR took over the funds from the Department of Commerce;
3. They only funded 13 projects out of 127 applications;
4. DEHNR's rationale at the post application funding workshops, of the Water and Infrastructure Authority in Raleigh is, they do not want quick fixes, they want bigger projects to try to solve the water or sewer problems in the whole town;
5. It is very competitive, and they did not accept the demographic analysis that I did to try and justify the low to moderate income based on the census block groups;
6. They are basically saying that because it is a water project and the only people that will benefit are the people that are on the new lines, they want a survey,
7. We only had time to get out a raw survey, and we did get the 40 points which is a positive thing;
8. In order to make this work for the October 2, 2014 deadline, we have to find \$25 million in projects;
9. All of the 2014 funding will go at one time;
10. We do need to get surveys out to these people;
11. The good news about this is we were only getting 5 points based on the demographic analysis;
12. There is some additional work that needs to be done to apply for the funding cycle on October 2, 2014;
13. I recommend that you proceed with the Asset Management Plan and the Water Loss Reduction Plan to earn 10 additional points;
14. This has been a learning process for all involved; **and**
15. All we need is approval from you to go ahead and send out the surveys to the citizens and resubmit the application.

Commissioner McDowell made a motion for staff to send out the surveys to the citizens and resubmit the application for the FY 2013 CDBG Infrastructure Funding, seconded by Commissioner Bullard. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - SECURITY DEPOSITS for RENTERS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of increasing the security deposits for renters, presented as follows.

**Columbus County Public Utilities
Security Deposit Information
January 2013 to Present Day**

Water District	Home Owners	Debt Setoff Amount	Renters	Debt Setoff Amount
Water District I	16	\$1,648.00	158	\$30,914.39
Water District II	14	\$2,004.00	70	\$8,873.00
Water District III	11	\$2,219.00	45	\$8,825.00
Water District IV	11	\$6,427.00	11	\$1,904.00
Water District V	11	\$7,867.91	15	\$3,105.00
TOTAL:	63	\$20,165.91	299	\$53,621.39

Current Rules for Security Deposits

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 deposit is required per account. This rate is currently the same for home owners and renters.

Recommended Changes to Security Deposit Rules

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 security deposit is required on all home owner accounts and a \$100.00 security deposit is required on all rental accounts.

Commissioner Bullard made a motion to approve increasing the security deposit for renters from

5

fifty and 00/100 (\$50.00) dollars to one hundred and 00/100 (\$100.00) dollars, seconded by Commissioner McDowell.

A roll-call vote was taken with the following results:

AYES: Chairman Russ, Vice Chairman Burroughs, Commissioners Prevatte, McDowell, Bullard and Byrd; **and**
NAYS: Commissioner McKenzie.

The motion passes on a six (6) to one (1) vote.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - POLICY for the PROVISION of WATER CONSERVATION INCENTIVES:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the following Policy for the Provision of Water Conservation Incentives for the Columbus County Water Supply System.

**Policy for the Provision of Water Conservation Incentives
for the Columbus County Public Water Supply System**

Preface

On and after the effective date of this document as listed below, the provisions of this Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System shall be in effect for by any person or party requesting a Water Conservation Credit by replacing existing water fixtures with low flow water fixtures as defined by applicable building code regulations for any water service which is under the jurisdiction of Columbus County by virtue of County ownership or County management.

This policy shall be administered by the Director of the Columbus County Public Utilities Department. Appeals of any decisions relative hereto shall be made by the person or party requesting credit to the Columbus County Board of Commissioners through the Director of the Public Utilities Department. The decision of the Columbus County Board of Commissioners shall be final. Modifications to the provisions of the policy set herein may only be made by the adoption of such modifications by the Columbus County Board of Commissioners.

Provisions

1. Eligible applicants shall be retail water customers of the Columbus County Public Water Supply System.
2. Applicants shall be eligible for the credit by replacing existing non-low flow fixtures.
3. Any person or party requesting to receive a Water Conservation Credit for replacing an existing water fixture with a low flow water fixture must purchase and have installed said fixture prior to requesting the credit.

4. All requests for credit must be accompanied by the low flow fixture's original packaging and a copy of the receipt showing the date and location of the purchase.
5. The Director of the Public Utilities Department shall cause to have inspected by the county representative the installed low flow water fixture to insure the fixture was installed and the low flow capability of the fixture has not been altered or otherwise tampered with.
6. Columbus County shall credit the water account of the user a one-time 10% discount for verified replacement of a water fixture with a qualified low flow water fixture.
7. This policy is not retroactive prior to the effective date. This policy shall be in effect from and thereafter on August 05, 2014.

/s/ Chairman Edwin Russ
Columbus County Board of Commissioners

/s/ June Hall, Clerk to the Board
Columbus County Board of Commissioners

All conservation and efficiency measures are aimed at reducing water usage, decreasing the demand on our water treatment plants and extending the life of our water supplies. In the event of a drought, water shortage or other emergency, conservation staff will implement and enforce the measures listed in the County's Water Shortage Response Plan.

Conservation Tips for the Home in the Bathroom

Repair all leaks and drips. These drips add up to money down the drain. Did you know that a steady drip from a faucet can waste up to 30 gallons a day? That's about \$10.00 on your monthly bill.

Install low flow showerheads and faucet aerators (2.5 GPM or lower). Limit shower time to five minutes. Many showerheads have flow rates of five gallons per minute or more. A 10 minute shower at this rate uses 50 gallons of water! For a four person household, that translates to \$75.00 on your bimonthly bill, not to mention energy costs for heating. Keep tub bathing to a minimum; and, instead take quick showers. Do not leave the water running while brushing your teeth or shaving. For a family of four this will save you some 200 gallons a week.

Install a new High Efficiency or Ultra-Low Flush toilet, or use a toilet displacement device such as a water filled half-gallon container in your existing one (but do not use a brick, as it can disintegrate and cause plumbing problems). Also, do not use the toilet as a waste basket or ashtray. Leaking toilets throughout the U.S. waste an average 9.5 gallons per day. Audible leaks can waste hundreds of gallons each day. Many things can cause a toilet leak such as a worn or broken flapper valves, ballcocks, refill valves, and valve seals. Contact your plumber if you suspect a leak, and check out our web page containing tips on finding leaks.

Per state guidelines and regulations, the Columbus County Public Utilities Department treats the County water system with chlorine. We recommend that you use chlorine resistant flappers.

In the Kitchen

Run dishwashers and washing machines with full loads only. When washing dishes by hand, fill the sink with soap and water instead of running the tap. Fill another basin with clean water for rinsing. Keep a

7

container of drinking water in the refrigerator, instead of running the tap until the water is cool. Don't let the faucet run while cleaning vegetables. Instead, rinse them in a sink or bowl filled with clean water. Thaw frozen foods ahead of time in sitting water or in the air rather than under running water.

Outdoors

Use a broom to clear debris from walkways and driveways instead of hosing them down with water. Water your lawn only when it needs it, and only before 10:00 A.M. or after 6:00 P.M. One inch of water per week is sufficient to keep your lawn and plants healthy. Make sure that sprinklers are watering only the landscape, not the driveway or street. Do not water on windy days. If you see water running off of your landscape into the street or sidewalk this may mean that your sprinklers are not properly aligned, that you are applying too much water too quickly, or that your soil is already saturated with water. Plant drought tolerant and/or native trees and plants. Use mulch to help retain moisture. To learn more about reducing the amount of water your lawn and garden needs and about the practice of "xeriscaping" or planting drought tolerant species, request a copy of the "WaterWise Landscaping & Watering Guide," by visiting the Xeriscape North Carolina website. You can also contact the Columbus County Soil and Water Conservation Service. When washing a car, use soap and water from a bucket. Use a hose with a shut-off nozzle for the final rise only. Report leaks in fire hydrants, plumbing, or other public facility so that they can be repaired.

Commissioner Bullard made a motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, seconded by Commissioner McDowell.

Commissioner McDowell stated the effective date read August 05, 2014 and it should state August 19, 2014. Commissioner Bullard amended his motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, with the corrected date of August 19, 2014, and Commissioner McDowell amended his second. The amended motion unanimously passed.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - WELLHEAD PROTECTION PLAN:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the development and implementation of the Wellhead Protection Plan.

Commissioner Byrd made a motion to approve the development and implementation of the Wellhead Protection Plan, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #18: Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Leak Adjustments on Accounts: Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of changing the provisions to receive a leak adjustment.

Columbus County Public Utilities Leak Adjustment Spreadsheet Fiscal Year 2013/2014

Month	Year	Reason for Adjustment	Total Amount Adjusted
July	2013	Leak Adjustment	\$(1,725.00)

August	2013	Leak Adjustment	\$(2,043.00)
September	2013	Leak Adjustment	\$(570.00)
October	2013	Leak Adjustment	\$(337.00)
November	2013	Leak Adjustment	\$(199.00)
December	2013	Leak Adjustment	\$(514.00)
January	2014	Leak Adjustment	\$(425.00)
February	2014	Leak Adjustment	\$(3,390.00)
March	2014	Leak Adjustment	\$(8,209.00)
April	2014	Leak Adjustment	\$(859.00)
May	2014	Leak Adjustment	\$(3,741.00)
June	2014	Leak Adjustment	\$(336.00)
TOTAL:			\$(22,348.00)

Current Rules for Leak Adjustments

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months and only one in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer will be responsible for the average, which is \$25.00. The total adjustment made to this account would be \$75.00.

Recommended Change to Leak Adjustment Rules

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months if the adjustment exceeds \$50.00. Only one adjustment will be given in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer does not qualify for a leak adjustment and will be responsible for the entire bill. An adjustment will not be made to this account because the adjustment did not exceed \$50.00.

Commissioner Bullard made a motion to approve the change to the Leak Adjustment Rules.

Commissioner Prevatte stated that there is a mistake on Page 24 of the Agenda Backup in the Example.

9

Danny Fowler stated that anything over the monthly average bill of fifty and 00/100 (\$50.00) dollars, we would give an adjustment, and anything under the fifty and 00/100 (\$50.00) dollars, we would not give an adjustment.

The motion unanimously passed.

Agenda Item #19: COLUMBUS COUNTY WATER and SEWER DISTRICT II - INTERCONNECT PROJECT CHANGE ORDER NUMBER 4:

Danny Fowler, Public Utilities Director, requested Board approval of Change Order Number 4 to construct water system extensions on Prison Camp Road.

Commissioner McDowell made a motion to approve Change Order Number 4 in the amount of one hundred seventy-nine thousand, seven hundred one, and 30/100 (\$179,701.30) dollars to construct water system extensions on Prison Camp Road, seconded by Vice Chairman Burroughs. The motion unanimously passed.

ADJOURNMENT:

At 7:21 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, August 18, 2014

7:03 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:03 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

August 04, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the August 04, 2014 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to JULY, 2014 MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following adjustments to the July, 2014 monthly water bills for Columbus County Water and Sewer District III.

July 2014 Adjustments for Water District III

DATE	ACCOUNT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/16/2014	330735.00 98	J. E. Barnhill	\$(40.00)	Billing Error
7/16/2014	330730.00 93	MSDS, LLC	\$8.00	Posting Error

DATE	ACCOUNT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/16/2014	330730.00 94	Brisson Lyons	\$(8.00)	Posting Error
7/24/2014	360593.00 98	Kristen Greene	\$(84.00)	Leak Adjustment
7/28/2014	371822.00 98	Bryan Harrelson	\$50.00	Posting Error
7/28/2014	370089.00 98	Bryan Harrelson	\$(50.00)	Posting Error
7/31/2014	360899.00 98	Jacqueline Hayes	\$45.00	Returned Draft
7/31/2014	360899.00 98	Jacqueline Hayes	\$25.00	Returned Draft Fee

Commissioner McDowell made a motion to approve the adjustments to the monthly water bills for July, 2014 for Columbus County Water and Sewer District III, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - SECURITY DEPOSITS for RENTERS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of increasing the security deposits for renters, presented as follows.

**Columbus County Public Utilities
Security Deposit Information
January 2013 to Present Day**

Water District	Home Owners	Debt Setoff Amount	Renters	Debt Setoff Amount
Water District I	16	\$1,648.00	158	\$30,914.39
Water District II	14	\$2,004.00	70	\$8,873.00
Water District III	11	\$2,219.00	45	\$8,825.00
Water District IV	11	\$6,427.00	11	\$1,904.00
Water District V	11	\$7,867.91	15	\$3,105.00
TOTAL:	63	\$20,165.91	299	\$53,621.39

Current Rules for Security Deposits

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested.

The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 deposit is required per account. This rate is currently the same for home owners and renters.

Recommended Changes to Security Deposit Rules

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 security deposit is required on all home owner accounts and a \$100.00 security deposit is required on all rental accounts.

Commissioner Bullard made a motion to approve increasing the security deposit for renters from fifty and 00/100 (\$50.00) dollars to one hundred and 00/100 (\$100.00) dollars, seconded by Commissioner McDowell.

A roll-call vote was taken with the following results:

AYES: Chairman Russ, Vice Chairman Burroughs, Commissioners Prevatte, McDowell, Bullard and Byrd; **and**
NAYS: Commissioner McKenzie.

The motion passes on a six (6) to one (1) vote.

Agenda Item #16: **COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - POLICY for the PROVISION of WATER CONSERVATION INCENTIVES:**

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the following Policy for the Provision of Water Conservation Incentives for the Columbus County Water Supply System.

Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System

Preface

On and after the effective date of this document as listed below, the provisions of this Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System shall be in effect for by any person or party requesting a Water Conservation Credit by replacing existing water fixtures with low flow water fixtures as defined by applicable building code regulations for any water service which is under the jurisdiction of Columbus County by virtue of County ownership or County management.

This policy shall be administered by the Director of the Columbus County Public Utilities Department. Appeals of any decisions relative hereto shall be made by the person or party requesting credit to the Columbus County Board of Commissioners through the Director of the Public Utilities Department. The decision of the Columbus County Board of Commissioners shall be final. Modifications to the provisions of the policy set herein may only be made by the adoption of such modifications by the Columbus County Board of Commissioners.

Provisions

1. Eligible applicants shall be retail water customers of the Columbus County Public Water Supply System.
2. Applicants shall be eligible for the credit by replacing existing non-low flow fixtures.
3. Any person or party requesting to receive a Water Conservation Credit for replacing an existing water fixture with a low flow water fixture must purchase and have installed said fixture prior to requesting the credit.
4. All requests for credit must be accompanied by the low flow fixture's original packaging and a copy of the receipt showing the date and location of the purchase.
5. The Director of the Public Utilities Department shall cause to have inspected by the county representative the installed low flow water fixture to insure the fixture was installed and the low flow capability of the fixture has not been altered or otherwise tampered with.
6. Columbus County shall credit the water account of the user a one-time 10% discount for verified replacement of a water fixture with a qualified low flow water fixture.
7. This policy is not retroactive prior to the effective date. This policy shall be in effect from and thereafter on August 05, 2014.

/s/ Chairman Edwin Russ
Columbus County Board of Commissioners

/s/ June Hall, Clerk to the Board
Columbus County Board of Commissioners

All conservation and efficiency measures are aimed at reducing water usage, decreasing the demand on our water treatment plants and extending the life of our water supplies. In the event of a drought, water shortage or other emergency, conservation staff will implement and enforce the measures listed in the County's Water Shortage Response Plan.

Conservation Tips for the Home in the Bathroom

Repair all leaks and drips. These drips add up to money down the drain. Did you know that a steady drip from a faucet can waste up to 30 gallons a day? That's about \$10.00 on your monthly bill.

Install low flow showerheads and faucet aerators (2.5 GPM or lower). Limit shower time to five minutes. Many showerheads have flow rates of five gallons per minute or more. A 10 minute shower at this rate uses 50 gallons of water! For a four person household, that translates to \$75.00

on your bimonthly bill, not to mention energy costs for heating. Keep tub bathing to a minimum; and, instead take quick showers. Do not leave the water running while brushing your teeth or shaving. For a family of four this will save you some 200 gallons a week.

Install a new High Efficiency or Ultra-Low Flush toilet, or use a toilet displacement device such as a water filled half-gallon container in your existing one (but do not use a brick, as it can disintegrate and cause plumbing problems). Also, do not use the toilet as a waste basket or ashtray. Leaking toilets throughout the U.S. waste an average 9.5 gallons per day. Audible leaks can waste hundreds of gallons each day. Many things can cause a toilet leak such as a worn or broken flapper valves, ballcocks, refill valves, and valve seals. Contact your plumber if you suspect a leak, and check out our web page containing tips on finding leaks.

Per state guidelines and regulations, the Columbus County Public Utilities Department treats the County water system with chlorine. We recommend that you use chlorine resistant flappers.

In the Kitchen

Run dishwashers and washing machines with full loads only. When washing dishes by hand, fill the sink with soap and water instead of running the tap. Fill another basin with clean water for rinsing. Keep a container of drinking water in the refrigerator, instead of running the tap until the water is cool. Don't let the faucet run while cleaning vegetables. Instead, rinse them in a sink or bowl filled with clean water. Thaw frozen foods ahead of time in sitting water or in the air rather than under running water.

Outdoors

Use a broom to clear debris from walkways and driveways instead of hosing them down with water. Water your lawn only when it needs it, and only before 10:00 A.M. or after 6:00 P.M. One inch of water per week is sufficient to keep your lawn and plants healthy. Make sure that sprinklers are watering only the landscape, not the driveway or street. Do not water on windy days. If you see water running off of your landscape into the street or sidewalk this may mean that your sprinklers are not properly aligned, that you are applying too much water too quickly, or that your soil is already saturated with water. Plant drought tolerant and/or native trees and plants. Use mulch to help retain moisture. To learn more about reducing the amount of water your lawn and garden needs and about the practice of "xeriscaping" or planting drought tolerant species, request a copy of the "WaterWise Landscaping & Watering Guide," by visiting the Xeriscape North Carolina website. You can also contact the Columbus County Soil and Water Conservation Service. When washing a car, use soap and water from a bucket. Use a hose with a shut-off nozzle for the final rise only. Report leaks in fire hydrants, plumbing, or other public facility so that they can be repaired.

Commissioner Bullard made a motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, seconded by Commissioner McDowell.

Commissioner McDowell stated the effective date read August 05, 2014 and it should state August 19, 2014. Commissioner Bullard amended his motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, with the corrected date of August 19, 2014, and Commissioner McDowell amended his second. The amended motion unanimously passed.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - WELLHEAD PROTECTION PLAN:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the development and implementation of the Wellhead Protection Plan.

Commissioner Byrd made a motion to approve the development and implementation of the Wellhead Protection Plan, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #18: Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Leak Adjustments on Accounts: Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of changing the provisions to receive a leak adjustment.

**Columbus County Public Utilities
Leak Adjustment Spreadsheet
Fiscal Year 2013/2014**

Month	Year	Reason for Adjustment	Total Amount Adjusted
July	2013	Leak Adjustment	\$(1,725.00)
August	2013	Leak Adjustment	\$(2,043.00)
September	2013	Leak Adjustment	\$(570.00)
October	2013	Leak Adjustment	\$(337.00)
November	2013	Leak Adjustment	\$(199.00)
December	2013	Leak Adjustment	\$(514.00)
January	2014	Leak Adjustment	\$(425.00)
February	2014	Leak Adjustment	\$(3,390.00)
March	2014	Leak Adjustment	\$(8,209.00)
April	2014	Leak Adjustment	\$(859.00)
May	2014	Leak Adjustment	\$(3,741.00)
June	2014	Leak Adjustment	\$(336.00)

TOTAL: \$(22,348.00)

Current Rules for Leak Adjustments

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months and only one in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When

you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer will be responsible for the average, which is \$25.00. The total adjustment made to this account would be \$75.00.

Recommended Change to Leak Adjustment Rules

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months if the adjustment exceeds \$50.00. Only one adjustment will be given in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer does not qualify for a leak adjustment and will be responsible for the entire bill. An adjustment will not be made to this account because the adjustment did not exceed \$50.00.

Commissioner Bullard made a motion to approve the change to the Leak Adjustment Rules.

Commissioner Prevatte stated that there is a mistake on Page 24 of the Agenda Backup in the Example.

Danny Fowler stated that anything over the monthly average bill of fifty and 00/100 (\$50.00) dollars, we would give an adjustment, and anything under the fifty and 00/100 (\$50.00) dollars, we would not give an adjustment.

The motion unanimously passed.

ADJOURNMENT:

At 7:21 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, August 18, 2014

7:03 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:03 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

August 04, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the August 04, 2014 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENTS to JULY, 2014 MONTHLY WATER BILLS:

Danny Fowler, Public Utilities Director, requested Board approval of the following adjustment to the July, 2014 monthly water bill for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENT for the MONTH of JULY, 2014

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/2/2014	430394.00.98	Darryl Turesdal	(\$30.00)	Posting Error

Commissioner McDowell made a motion to approve the adjustment to the monthly water bill for July, 2014 for Columbus County Water and Sewer District IV, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - SECURITY DEPOSITS for RENTERS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of increasing the security deposits for renters, presented as follows.

**Columbus County Public Utilities
Security Deposit Information
January 2013 to Present Day**

Water District	Home Owners	Debt Setoff Amount	Renters	Debt Setoff Amount
Water District I	16	\$1,648.00	158	\$30,914.39
Water District II	14	\$2,004.00	70	\$8,873.00
Water District III	11	\$2,219.00	45	\$8,825.00
Water District IV	11	\$6,427.00	11	\$1,904.00
Water District V	11	\$7,867.91	15	\$3,105.00
TOTAL:	63	\$20,165.91	299	\$53,621.39

Current Rules for Security Deposits

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 deposit is required per account. This rate is currently the same for home owners and renters.

Recommended Changes to Security Deposit Rules

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested.

The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 security deposit is required on all home owner accounts and a \$100.00 security deposit is required on all rental accounts.

Commissioner Bullard made a motion to approve increasing the security deposit for renters from fifty and 00/100 (\$50.00) dollars to one hundred and 00/100 (\$100.00) dollars, seconded by Commissioner McDowell.

A roll-call vote was taken with the following results:

AYES: Chairman Russ, Vice Chairman Burroughs, Commissioners Prevatte, McDowell, Bullard and Byrd; **and**
NAYS: Commissioner McKenzie.

The motion passes on a six (6) to one (1) vote.

Agenda Item #16: **COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - POLICY for the PROVISION of WATER CONSERVATION INCENTIVES:**

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the following Policy for the Provision of Water Conservation Incentives for the Columbus County Water Supply System.

**Policy for the Provision of Water Conservation Incentives
for the Columbus County Public Water Supply System**

Preface

On and after the effective date of this document as listed below, the provisions of this Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System shall be in effect for by any person or party requesting a Water Conservation Credit by replacing existing water fixtures with low flow water fixtures as defined by applicable building code regulations for any water service which is under the jurisdiction of Columbus County by virtue of County ownership or County management.

This policy shall be administered by the Director of the Columbus County Public Utilities Department. Appeals of any decisions relative hereto shall be made by the person or party requesting credit to the Columbus County Board of Commissioners through the Director of the Public Utilities Department. The decision of the Columbus County Board of Commissioners shall be final. Modifications to the provisions of the policy set herein may only be made by the adoption of such modifications by the Columbus County Board of Commissioners.

Provisions

1. Eligible applicants shall be retail water customers of the Columbus County Public Water Supply System.
2. Applicants shall be eligible for the credit by replacing existing non-low flow fixtures.

608

3. Any person or party requesting to receive a Water Conservation Credit for replacing an existing water fixture with a low flow water fixture must purchase and have installed said fixture prior to requesting the credit.
4. All requests for credit must be accompanied by the low flow fixture's original packaging and a copy of the receipt showing the date and location of the purchase.
5. The Director of the Public Utilities Department shall cause to have inspected by the county representative the installed low flow water fixture to insure the fixture was installed and the low flow capability of the fixture has not been altered or otherwise tampered with.
6. Columbus County shall credit the water account of the user a one-time 10% discount for verified replacement of a water fixture with a qualified low flow water fixture.
7. This policy is not retroactive prior to the effective date. This policy shall be in effect from and thereafter on August 05, 2014.

/s/ Chairman Edwin Russ
Columbus County Board of Commissioners

/s/ June Hall, Clerk to the Board
Columbus County Board of Commissioners

All conservation and efficiency measures are aimed at reducing water usage, decreasing the demand on our water treatment plants and extending the life of our water supplies. In the event of a drought, water shortage or other emergency, conservation staff will implement and enforce the measures listed in the County's Water Shortage Response Plan.

Conservation Tips for the Home in the Bathroom

Repair all leaks and drips. These drips add up to money down the drain. Did you know that a steady drip from a faucet can waste up to 30 gallons a day? That's about \$10.00 on your monthly bill.

Install low flow showerheads and faucet aerators (2.5 GPM or lower). Limit shower time to five minutes. Many showerheads have flow rates of five gallons per minute or more. A 10 minute shower at this rate uses 50 gallons of water! For a four person household, that translates to \$75.00 on your bimonthly bill, not to mention energy costs for heating. Keep tub bathing to a minimum; and, instead take quick showers. Do not leave the water running while brushing your teeth or shaving. For a family of four this will save you some 200 gallons a week.

Install a new High Efficiency or Ultra-Low Flush toilet, or use a toilet displacement device such as a water filled half-gallon container in your existing one (but do not use a brick, as it can disintegrate and cause plumbing problems). Also, do not use the toilet as a waste basket or ashtray. Leaking toilets throughout the U.S. waste an average 9.5 gallons per day. Audible leaks can waste hundreds of gallons each day. Many things can cause a toilet leak such as a worn or broken flapper valves, ballcocks, refill valves, and valve seals. Contact your plumber if you suspect a leak, and check out our web page containing tips on finding leaks.

Per state guidelines and regulations, the Columbus County Public Utilities Department treats the County water system with chlorine. We recommend that you use chlorine resistant flappers.

In the Kitchen

Run dishwashers and washing machines with full loads only. When washing dishes by hand, fill the sink with soap and water instead of running the tap. Fill another basin with clean water for rinsing. Keep a container of drinking water in the refrigerator, instead of running the tap until the water is cool. Don't let the faucet run while cleaning vegetables. Instead, rinse them in a sink or bowl filled with clean water. Thaw frozen foods ahead of time in sitting water or in the air rather than under running water.

Outdoors

Use a broom to clear debris from walkways and driveways instead of hosing them down with water. Water your lawn only when it needs it, and only before 10:00 A.M. or after 6:00 P.M. One inch of water per week is sufficient to keep your lawn and plants healthy. Make sure that sprinklers are watering only the landscape, not the driveway or street. Do not water on windy days. If you see water running off of your landscape into the street or sidewalk this may mean that your sprinklers are not properly aligned, that you are applying too much water too quickly, or that your soil is already saturated with water. Plant drought tolerant and/or native trees and plants. Use mulch to help retain moisture. To learn more about reducing the amount of water your lawn and garden needs and about the practice of "xeriscaping" or planting drought tolerant species, request a copy of the "WaterWise Landscaping & Watering Guide," by visiting the Xeriscape North Carolina website. You can also contact the Columbus County Soil and Water Conservation Service. When washing a car, use soap and water from a bucket. Use a hose with a shut-off nozzle for the final rise only. Report leaks in fire hydrants, plumbing, or other public facility so that they can be repaired.

Commissioner Bullard made a motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, seconded by Commissioner McDowell.

Commissioner McDowell stated the effective date read August 05, 2014 and it should state August 19, 2014. Commissioner Bullard amended his motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, with the corrected date of August 19, 2014, and Commissioner McDowell amended his second. The amended motion unanimously passed.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - WELLHEAD PROTECTION PLAN:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the development and implementation of the Wellhead Protection Plan.

Commissioner Byrd made a motion to approve the development and implementation of the Wellhead Protection Plan, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #18: Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Leak Adjustments on Accounts: Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of changing the provisions to receive a leak adjustment.

Fiscal Year 2013/2014

Month	Year	Reason for Adjustment	Total Amount Adjusted
July	2013	Leak Adjustment	\$(1,725.00)
August	2013	Leak Adjustment	\$(2,043.00)
September	2013	Leak Adjustment	\$(570.00)
October	2013	Leak Adjustment	\$(337.00)
November	2013	Leak Adjustment	\$(199.00)
December	2013	Leak Adjustment	\$(514.00)
January	2014	Leak Adjustment	\$(425.00)
February	2014	Leak Adjustment	\$(3,390.00)
March	2014	Leak Adjustment	\$(8,209.00)
April	2014	Leak Adjustment	\$(859.00)
May	2014	Leak Adjustment	\$(3,741.00)
June	2014	Leak Adjustment	\$(336.00)

TOTAL: \$(22,348.00)

Current Rules for Leak Adjustments

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months and only one in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer will be responsible for the average, which is \$25.00. The total adjustment made to this account would be \$75.00.

Recommended Change to Leak Adjustment Rules

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months if the adjustment exceeds \$50.00. Only one adjustment will be given in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer does not qualify for a leak adjustment and will be responsible for the entire bill. An adjustment will not be made to this account

because the adjustment did not exceed \$50.00.

Commissioner Bullard made a motion to approve the change to the Leak Adjustment Rules.

Commissioner Prevatte stated that there is a mistake on Page 24 of the Agenda Backup in the Example.

Danny Fowler stated that anything over the monthly average bill of fifty and 00/100 (\$50.00) dollars, we would give an adjustment, and anything under the fifty and 00/100 (\$50.00) dollars, we would not give an adjustment.

The motion unanimously passed.

OTHER:

UPDATE on HALLSBORO PROJECT:

Commissioner Byrd requested an update on the Hallsboro Project. Leo Green, Green Engineering, stated the following:

1. We will advertise for bids next week; **and**
2. We are waiting for final approval from the Rural Development, and the approval should come in by the end of the week and maybe will be in Monday's News Reporter.

ADJOURNMENT:

At 7:21 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, August 18, 2014

7:03 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:03 P.M., Chairman P. Edwin Russ called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #12: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

August 04, 2014 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting

Commissioner Bullard made a motion to approve the August 04, 2014 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #13: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of ADJUSTMENT to JULY, 2014 MONTHLY WATER BILL:

Danny Fowler, Public Utilities Director, requested Board approval of the following adjustment to the July, 2014 monthly water bill for Columbus County Water and Sewer District V.

DISTRICT V ADJUSTMENT for the MONTH of JULY, 2014

DATE	ACCT #	ACCT NAME	ADJ AMT	REASON FOR ADJUSTMENT
7/8/2014	800495.00.98	Justin Bailey	(\$30.00)	Posting Error

Commissioner McDowell made a motion to approve the adjustment to the monthly water bill for July, 2014 for Columbus County Water and Sewer District V, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - SECURITY DEPOSITS for RENTERS:

Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of increasing the security deposits for renters, presented as follows.

**Columbus County Public Utilities
Security Deposit Information
January 2013 to Present Day**

Water District	Home Owners	Debt Setoff Amount	Renters	Debt Setoff Amount
Water District I	16	\$1,648.00	158	\$30,914.39
Water District II	14	\$2,004.00	70	\$8,873.00
Water District III	11	\$2,219.00	45	\$8,825.00
Water District IV	11	\$6,427.00	11	\$1,904.00
Water District V	11	\$7,867.91	15	\$3,105.00
TOTAL:	63	\$20,165.91	299	\$53,621.39

Current Rules for Security Deposits

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested. The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 deposit is required per account. This rate is currently the same for home owners and renters.

Recommended Changes to Security Deposit Rules

Users will make application for service, in person, with valid photo identification, at the office of the designated District Department, and at the same time make the deposit guarantee required hereafter. All users will make a cash deposit in the amount determined by the District. All users who qualify as mobile home parks or multi-family shall make a deposit equal to the number of unit's times the deposit amount for a single residential service. The individual in whose name the deposit is made shall be held responsible for payment of all bills incurred in connection with the service furnished. A separate deposit is required for each meter and/or service connection requested.

The deposit required by this document or part remaining thereof will be refunded upon payment of final bill and final accounting. A \$50.00 security deposit is required on all home owner accounts and a \$100.00 security deposit is required on all rental accounts.

Commissioner Bullard made a motion to approve increasing the security deposit for renters from fifty and 00/100 (\$50.00) dollars to one hundred and 00/100 (\$100.00) dollars, seconded by Commissioner McDowell.

A roll-call vote was taken with the following results:

AYES: Chairman Russ, Vice Chairman Burroughs, Commissioners Prevatte, McDowell, Bullard and Byrd; **and**
NAYS: Commissioner McKenzie.

The motion passes on a six (6) to one (1) vote.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - POLICY for the PROVISION of WATER CONSERVATION INCENTIVES:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the following Policy for the Provision of Water Conservation Incentives for the Columbus County Water Supply System.

**Policy for the Provision of Water Conservation Incentives
for the Columbus County Public Water Supply System**

Preface

On and after the effective date of this document as listed below, the provisions of this Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System shall be in effect for by any person or party requesting a Water Conservation Credit by replacing existing water fixtures with low flow water fixtures as defined by applicable building code regulations for any water service which is under the jurisdiction of Columbus County by virtue of County ownership or County management.

This policy shall be administered by the Director of the Columbus County Public Utilities Department. Appeals of any decisions relative hereto shall be made by the person or party requesting credit to the Columbus County Board of Commissioners through the Director of the Public Utilities Department. The decision of the Columbus County Board of Commissioners shall be final. Modifications to the provisions of the policy set herein may only be made by the adoption of such modifications by the Columbus County Board of Commissioners.

Provisions

1. Eligible applicants shall be retail water customers of the Columbus County Public Water Supply System.
2. Applicants shall be eligible for the credit by replacing existing non-low flow fixtures.

3. Any person or party requesting to receive a Water Conservation Credit for replacing an existing water fixture with a low flow water fixture must purchase and have installed said fixture prior to requesting the credit.
4. All requests for credit must be accompanied by the low flow fixture's original packaging and a copy of the receipt showing the date and location of the purchase.
5. The Director of the Public Utilities Department shall cause to have inspected by the county representative the installed low flow water fixture to insure the fixture was installed and the low flow capability of the fixture has not been altered or otherwise tampered with.
6. Columbus County shall credit the water account of the user a one-time 10% discount for verified replacement of a water fixture with a qualified low flow water fixture.
7. This policy is not retroactive prior to the effective date. This policy shall be in effect from and thereafter on August 05, 2014.

/s/ Chairman Edwin Russ
Columbus County Board of Commissioners

/s/ June Hall, Clerk to the Board
Columbus County Board of Commissioners

All conservation and efficiency measures are aimed at reducing water usage, decreasing the demand on our water treatment plants and extending the life of our water supplies. In the event of a drought, water shortage or other emergency, conservation staff will implement and enforce the measures listed in the County's Water Shortage Response Plan.

Conservation Tips for the Home in the Bathroom

Repair all leaks and drips. These drips add up to money down the drain. Did you know that a steady drip from a faucet can waste up to 30 gallons a day? That's about \$10.00 on your monthly bill.

Install low flow showerheads and faucet aerators (2.5 GPM or lower). Limit shower time to five minutes. Many showerheads have flow rates of five gallons per minute or more. A 10 minute shower at this rate uses 50 gallons of water! For a four person household, that translates to \$75.00 on your bimonthly bill, not to mention energy costs for heating. Keep tub bathing to a minimum; and, instead take quick showers. Do not leave the water running while brushing your teeth or shaving. For a family of four this will save you some 200 gallons a week.

Install a new High Efficiency or Ultra-Low Flush toilet, or use a toilet displacement device such as a water filled half-gallon container in your existing one (but do not use a brick, as it can disintegrate and cause plumbing problems). Also, do not use the toilet as a waste basket or ashtray. Leaking toilets throughout the U.S. waste an average 9.5 gallons per day. Audible leaks can waste hundreds of gallons each day. Many things can cause a toilet leak such as a worn or broken flapper valves, ballcocks, refill valves, and valve seals. Contact your plumber if you suspect a leak, and check out our web page containing tips on finding leaks.

Per state guidelines and regulations, the Columbus County Public Utilities Department treats the County water system with chlorine. We recommend that you use chlorine resistant flappers.

In the Kitchen

Run dishwashers and washing machines with full loads only. When washing dishes by hand, fill the sink with soap and water instead of running the tap. Fill another basin with clean water for rinsing. Keep a container of drinking water in the refrigerator, instead of running the tap until the water is cool. Don't let the faucet run while cleaning vegetables. Instead, rinse them in a sink or bowl filled with clean water. Thaw frozen foods ahead of time in sitting water or in the air rather than under running water.

Outdoors

Use a broom to clear debris from walkways and driveways instead of hosing them down with water. Water your lawn only when it needs it, and only before 10:00 A.M. or after 6:00 P.M. One inch of water per week is sufficient to keep your lawn and plants healthy. Make sure that sprinklers are watering only the landscape, not the driveway or street. Do not water on windy days. If you see water running off of your landscape into the street or sidewalk this may mean that your sprinklers are not properly aligned, that you are applying too much water too quickly, or that your soil is already saturated with water. Plant drought tolerant and/or native trees and plants. Use mulch to help retain moisture. To learn more about reducing the amount of water your lawn and garden needs and about the practice of "xeriscaping" or planting drought tolerant species, request a copy of the "WaterWise Landscaping & Watering Guide," by visiting the Xeriscape North Carolina website. You can also contact the Columbus County Soil and Water Conservation Service. When washing a car, use soap and water from a bucket. Use a hose with a shut-off nozzle for the final rise only. Report leaks in fire hydrants, plumbing, or other public facility so that they can be repaired.

Commissioner Bullard made a motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, seconded by Commissioner McDowell.

Commissioner McDowell stated the effective date read August 05, 2014 and it should state August 19, 2014. Commissioner Bullard amended his motion to approve the Policy for the Provision of Water Conservation Incentives for the Columbus County Public Water Supply System, with the corrected date of August 19, 2014, and Commissioner McDowell amended his second. The amended motion unanimously passed.

Agenda Item #17: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - WELLHEAD PROTECTION PLAN:

Danny Fowler, Public Utilities Director, requested Board discussion of and possible approval of the development and implementation of the Wellhead Protection Plan.

Commissioner Byrd made a motion to approve the development and implementation of the Wellhead Protection Plan, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #18: Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Leak Adjustments on Accounts: Danny Fowler, Public Utilities Director, requested Board discussion and possible approval of changing the provisions to receive a leak adjustment.

Fiscal Year 2013/2014

Month	Year	Reason for Adjustment	Total Amount Adjusted
July	2013	Leak Adjustment	\$(1,725.00)
August	2013	Leak Adjustment	\$(2,043.00)
September	2013	Leak Adjustment	\$(570.00)
October	2013	Leak Adjustment	\$(337.00)
November	2013	Leak Adjustment	\$(199.00)
December	2013	Leak Adjustment	\$(514.00)
January	2014	Leak Adjustment	\$(425.00)
February	2014	Leak Adjustment	\$(3,390.00)
March	2014	Leak Adjustment	\$(8,209.00)
April	2014	Leak Adjustment	\$(859.00)
May	2014	Leak Adjustment	\$(3,741.00)
June	2014	Leak Adjustment	\$(336.00)

TOTAL: \$(22,348.00)

Current Rules for Leak Adjustments

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months and only one in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer will be responsible for the average, which is \$25.00. The total adjustment made to this account would be \$75.00.

Recommended Change to Leak Adjustment Rules

Adjustments can be given for leaks on amounts exceeding the average bill based on a calculation of the preceding twelve months if the adjustment exceeds \$50.00. Only one adjustment will be given in any twelve month period.

Example: For the month of July the customer had a leak and their bill was \$100.00. The customer's water bill for the preceding twelve months was \$25.00 for each month. The total bills combined for the preceding twelve month period was \$300.00. When you divide the total dollar amount by twelve months it will give you the average, which is \$25.00. The customer does not qualify for a leak adjustment and will be responsible for the entire bill. An adjustment will not be made to this account

because the adjustment did not exceed \$50.00.

Commissioner Bullard made a motion to approve the change to the Leak Adjustment Rules.

Commissioner Prevatte stated that there is a mistake on Page 24 of the Agenda Backup in the Example.

Danny Fowler stated that anything over the monthly average bill of fifty and 00/100 (\$50.00) dollars, we would give an adjustment, and anything under the fifty and 00/100 (\$50.00) dollars, we would not give an adjustment.

The motion unanimously passed.

ADJOURNMENT:

At 7:21 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Bullard. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman

**COLUMBUS COUNTY BOARD OF COMMISSIONERS
PUBLIC HEARING
Tuesday, August 19, 2014
7:00 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time at the Roseland Volunteer Fire Department, located at 9527 Clarendon-Chadbourn Road, Chadbourn, North Carolina 28431, for the purpose of conducting a Public Hearing.

COMMISSIONERS PRESENT:

P. Edwin Russ, **Chairman**
Trent Burroughs, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
Ricky Bullard
Charles T. McDowell

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**

OTHERS in ATTENDANCE:

Len Fipps, **Fire Chief**
Tony Miller, **President-Fire and
Rescue Association**
Members - **Roseland Volunteer Fire
Department**
Deuce Niven - **Tabor-Loris Tribune**
Henry Milligan

PUBLIC HEARING OPENED:

At 7:00 P.M., Chairman P. Edwin Russ called the August 19, 2014 Public Hearing to order, which was duly advertised in The News Reporter and the Tabor-Loris Tribune, and stated the purpose of the Public Hearing is to receive comments, oral and written, from all interested parties on the consideration of increasing the fire tax rate from six (\$.06) cents to eight (\$.08) cents, per one hundred and 00/100 (\$100.00 dollars property tax valuation, for Roseland Volunteer Fire Department. Chairman Russ requested that Michael H. Stephens, Columbus County Attorney, orally read the Policy on Comments at Public Hearings. Mr. Stephens orally read the Policy on Comments at Public Hearings.

COMMENTS:

Chairman Russ opened the floor for comments. No comments were received either orally or written.

PUBLIC HEARING CLOSED:

At 7:05 P.M., Commissioner Bullard made a motion to close the Public Hearing, seconded by Commissioner Prevatte. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

P. EDWIN RUSS, Chairman