

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, July 15, 2013****6:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, for the purpose of conducting their regularly scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
 Ricky Bullard, **Vice Chairman**
 Amon E. McKenzie
 James E. Prevatte
 Giles E. Byrd
 P. Edwin Russ
 Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
 Mike Stephens, **County Attorney**
 June B. Hall, **Clerk to Board**
 Bobbie Faircloth, **Finance Officer**

Agenda Items #1, #2 and #3:**MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:**

At 6:30 P.M., Chairman Charles T. McDowell called the July 15, 2013 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Commissioner James E. Prevatte. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Amon E. McKenzie.

Agenda Item #4: Board Minutes Approval: July 01, 2013 Regular Session Board Meeting Minutes

Commissioner McKenzie made a motion to approve the July 01, 2013 Regular Session Board Meeting Minutes, as recorded, seconded by Commissioner Russ. The motion unanimously passed.

Agenda Item #5: PUBLIC INPUT:

Chairman McDowell opened the floor for public input. The following spoke.

James A. Sarvis, 1999 River Road, Tabor City, NC 28463: stated the following:

1. I am here on the behalf of the residents on River Road;
2. Due to the amount of rainfall over the last 2-3 weeks, the road has washed away in two (2) places;
3. I am here to ask if there is any way we can get some help to fix this road;
4. We got the equipment, but we need some material to fix the road with;
5. We have spent the money we had to get the road in good shape before the rain came, and now we don't have any more money to fix it with;
6. There are 54 - 57 houses on this road;
7. This is the worst we have had since Hurricane Floyd;
8. There are 2 holes that is waist deep; **and**
9. The residents can get out by going around the holes by utilizing people's yards, and now the residents don't want people traveling in their yards due to the mess it is making.

Discussion was conducted relative to the following:

1. Other areas in the County that is in the same condition;
2. Each property owner in the affected area putting up money to help maintain the road;
3. Each property owner was asked to pay \$100 per year for the maintenance of the road, some would pay and some would not pay;
4. Had some money, spent \$1,200.00 in rock and dirt to fix the road where the pavement ends and the dirt road begins;
5. This is a private road, not state maintained;
6. When the waterline was installed, afterwards ATMC and Columbus County was supposed to put up \$3,000.00 each to rock the road and no rocks have been seen;

7. We have seen some holes being patched and where the \$6,000.00 is;
8. In the contract, there were 200 ton stone included to be put in various places on the road;
9. ATMC also paid for 100 ton of additional stone to make improvements in the worst areas along the road, and the stone was put in;
10. How could a water line be installed on a private road?;
11. 20' Easements for waterline only;
12. Sending a letter to NC DOT asking if they can do anything;
13. Sheriff Department being concerned about not having access to River Road;
14. Water lines may be exposed;
15. The State is not going to do anything, the request is being made to the Board of Commissioners;
16. The water line running down the center of the road;
17. What obligation does the County have in keeping the water line covered;
18. The County being liable to keep the water lines protected; **and**
19. Mr. Sarvis to pump the water out of the holes to see if the County water lines are exposed.

After additional discussion was conducted, it was the general consensus of the Board for Michael H. Stephens, County Attorney, to contact Raleigh and ask if there were any federal funds that could be used to aid in fixing the road.

Agenda Item #6: SINGLE FAMILY REHABILITATION PROGRAM (SRF) 2013 - APPROVAL of CHANGES:

Robert Clinebelle, The Wooten Company, requested Board approval of the changes to the 13SFR Assistance Policy for the Single Family Rehabilitation Program (SFR) that was adopted on May 20, 2013.

Commissioner McKenzie made a motion to approve the changes to the 13SFR Assistance Policy for the Single Family Rehabilitation Program (SFR) that was adopted on May 20, 2013, seconded by Commissioner Byrd. The motion unanimously passed. A copy of this document will be marked as Exhibit "A", and kept on file in the Minute Book Attachments, Book Number 5, in the Clerk to the Board's Office, for review.

Agenda Item #7: FIRE and RESCUE -NORTH WHITEVILLE VOLUNTEER FIRE DEPARTMENT:

Mike Bartley, Chief, requested Board approval and adoption of the following Resolution Approving the Financing by North Whiteville Volunteer Fire Department, Inc. of up to \$278,074.19 for the Refinancing of Two (2) International Trucks.

**Resolution Approving the Financing
by North Whiteville Volunteer Fire Department, Inc.
Of up to \$278,074.19 for the Refinancing of Two (2) International Trucks**

WHEREAS, Columbus County, North Carolina is presently using its ten million and 00/100 (\$10,000,000.00) dollars for its own purposes in tax exempt financing for this year, and this loan will not be charged against this sum in any manner whatsoever; **and**

WHEREAS, the consent of Columbus County is given only with the understanding that the sum will not be charged against the ten million and 00/100 (\$10,000,000.00) dollars which it is using for its financing for this current year; **and**

WHEREAS, North Whiteville Volunteer Fire Department, Inc. has determined to finance an amount of up to \$278,074.19 for refinancing the Home Trust Bank Loan for Fire Trucks. The United States Internal Revenue Code requires that for such financing to be carried out on a tax-exempt basis, this Board must first approve the financing. The North Whiteville Volunteer Fire Department has held a public hearing on the financing after published notice, as required by the Code. The North Whiteville Volunteer Fire Department has reported the proceedings of the hearing to this Board.

BE IT THEREFORE RESOLVED by the Columbus County Board of Commissioners, as follows:

Columbus County approves North Whiteville Volunteer Fire Department entering into the financing, as required under the Code for the financing to be carried out on a tax-exempt basis. The

North Whiteville Volunteer Fire Department's conduct of the required public hearing is approved.

APPROVED and **ADOPTED** this the 15th day of July, 2013.

COLUMBUS COUNTY BOARD OF COMMISSIONERS
/s/ **CHARLES T. McDOWELL, Chairman**

ATTESTED BY:
/s/ **JUNE B. HALL, Clerk to Board**

CERTIFICATION

I hereby certify that the foregoing Resolution was duly adopted at a meeting of the Columbus County Board of Commissioners duly called and held on July 15, 2013, and that a quorum was present and acting throughout such meeting. Such Resolution remains in full effect as of today.

Dated this 16th day of July, 2013.

(SEAL) /s/ **JUNE B. HALL, Clerk to the Board**
COLUMBUS COUNTY BOARD OF COMMISSIONERS
Columbus County, North Carolina

Commissioner Russ made a motion to approve the Resolution Approving the Financing by North Whiteville Volunteer Fire Department, Inc. of up to \$278,074.19 for the Refinancing of Two (2) International Trucks, seconded by Commissioner Prevatte. The motion unanimously passed.

Agenda Item #8: SHERIFF - PRESENTATION of 2013 JAG GRANT:

Major Lewis Hatcher presented the following information on the 2013 JAG Grant:

1. This is a Justice Assistance Grant and it does not require any Board action;
2. It does requires that we let the Governing Body know and we have to advertise in the local newspaper and let the public know; **and**
3. This money comes from the Federal Government and it can be used to purchase certain items to assist law enforcement.

Agenda Item #9: EMERGENCY SERVICES - APPROVAL of HEALTH PROFESSIONAL CONTRACT for EMS MEDICAL DIRECTOR:

Kay Worley, Emergency Services Director, requested Board approval of the following Health Professional Contract for the EMS Medical Director.

HEALTH PROFESSIONAL CONTRACT

This **CONTRACT** made and entered into this 1st day of August 2013 by and between **THE COUNTY OF COLUMBUS**, hereafter called **COUNTY**; and **DR. JOSEPH DELL'ARIA**, hereinafter called **MEDICAL DIRECTOR**.

WITNESSETH

WHEREAS, COUNTY has implemented an Emergency Services System to provide Emergency Medical Services and E-911 service in Columbus County: **and**

WHEREAS, MEDICAL DIRECTOR has agreed to provide medical consultation and direction in support of **COUNTY'S** Emergency Medical System and the E-911 Emergency Medical Dispatch (EMD) program.

NOW THEREFORE, for and consideration of the mutual covenants and conditions contained herein, the parties, hereby agree as follows:

SCOPE OF SERVICES

The **MEDICAL DIRECTOR** shall provide the services as set forth on Exhibit A, attached hereto and incorporated herein by reference. Medical Director will devote such time as reasonably necessary to fulfill the responsibilities set forth herein. The **MEDICAL DIRECTOR** shall be

allowed to continue to engage in the private, or other, practice of medicine when not performing duties required of this Contract.

PAYMENT OF FEE

COUNTY shall pay **MEDICAL DIRECTOR ONE THOUSAND DOLLARS (\$1,000)**, to be paid on a monthly basis.

INDEPENDENT CONTRACTOR STATUS

MEDICAL DIRECTOR acknowledges that he/she is an independent contractor of the County, and as such, is not entitled to, nor shall be eligible for, any benefits provided by the County to any of its permanent or temporary employees, including but not limited to vacation leave, sick leave, retirement, longevity, and group insurance. Further, **COUNTY** shall not be required to withhold any federal or state taxes, **PROVIDED HOWEVER**, that **MEDICAL DIRECTOR**, shall provide such documentation as **COUNTY** deems necessary to meet any and all federal and state tax guidelines regarding contract employees.

INDEMNITY

MEDICAL DIRECTOR hereby agrees he/she shall indemnify and hold **COUNTY**, its employees and agents, harmless from all claims, demands, causes of action, or other liability, including attorney fees, resulting from or on account of personal injuries or death, or on account of property damages arising out of or relating to the work to be performed by **MEDICAL DIRECTOR** hereunder, resulting from the negligence of **MEDICAL DIRECTOR**. **COUNTY** hereby agrees it shall indemnify and hold **MEDICAL DIRECTOR** harmless from all claims, demands causes of action, or other liability, including attorney fees, resulting from or on account of personal injuries or death, or on account of property damages arising out of or relating to the work to be performed by **COUNTY's** Emergency Medical System and E-911 employees hereunder, resulting from the negligence of **COUNTY's** Emergency Medical System and E-911 communication employees.

INSURANCE

MEDICAL DIRECTOR shall maintain professional liability insurance providing liability limits of a minimum amount of \$1,000,000.00 annual aggregate. The **MEDICAL DIRECTOR** shall have his/her insurance agent furnish **COUNTY** a certificate of insurance evidencing the existence of such coverage, and providing for fifteen (15) days notice of any material change in coverage.

TERMINATION

Either party may terminate this contract, without penalty, provided that written notice of said termination is furnished to the other party at least sixty (60) days prior to the date of termination. Net payment shall be prorated to the date of termination.

ENTIRE AGREEMENT

This Contract constitutes the entire understanding between the parties and supersedes all prior and independent agreements between the parties, covering the subject matter hereof. Any change or modification of this Contract must be in writing and signed by both of the parties.

IN WITNESS WHEREOF, the **COUNTY**, under authority duly given, has caused this Contract to be properly executed, and **MEDICAL DIRECTOR** has set **MEDICAL DIRECTOR'S** hand and seal, all as of the day and first year above written.

(SEAL)

THE COUNTY OF COLUMBUS
BY: /s/ CHARLES T. McDOWELL
Chairman, Columbus County Commissioners

ATTEST: /s/ JUNE B. HALL
Clerk to the Board

/s/ DR. JOSEPH DELL'ARIA

Medical Director:**EXHIBIT A****MEDICAL DIRECTOR'S RESPONSIBILITIES**

1. MEDICAL DIRECTOR shall have ultimate responsibility for all medical issues concerning the Emergency Medical Services System (i.e. Emergency Medical Services and 9-1-1 communications). The MEDICAL DIRECTOR shall investigate and provide feedback concerning complaints or concerns regarding the quality of Advanced Life Support care.
2. MEDICAL DIRECTOR shall be responsible to, but not governed by, other agencies and persons involved with the Emergency Services System (e.g. Emergency Services Director, Columbus County EMS Peer Review, North Carolina Office of Emergency Medical Services).
3. MEDICAL DIRECTOR shall be responsible for reviewing and approving local and state forms and records relating to the certification, and re-certification, of personnel in the Columbus County Emergency Services System.
4. MEDICAL DIRECTOR shall assume ultimate responsibility for evaluating the medical competency of all personnel in the Columbus County Emergency Medical Services System. MEDICAL DIRECTOR shall have the authority to remove any of the above personnel from performance at their respective level of certification, or lower levels of certification, at MEDICAL DIRECTOR'S discretion.
5. MEDICAL DIRECTOR shall review and approve the level of certification for all Advanced Life Support personnel before allowing them to practice in the field.
6. MEDICAL DIRECTOR shall review all educational components of the local Advanced Life Support program including, but not limited to, ongoing continuing medical education and re-certification courses such as PALS, ACLS, and BTLs.
7. MEDICAL DIRECTOR shall participate in the development, implementation, and maintenance of an Emergency Medical Services and Emergency Medical Dispatch performance improvement program.
8. MEDICAL DIRECTOR shall meet with the administration of the Emergency Services Department the parties involved shall mutually agree upon the date and time of said meeting(s).
9. The MEDICAL DIRECTOR shall meet other reasonable and necessary duties that reflect nationally recognized responsibilities of an Emergency Medical Services Medical Director and also requirements set by the North Carolina Office of Emergency Medical Services. The National Association of Emergency Medical Services Physicians and American College of Emergency Physicians guidelines for Medical Directors shall serve as a guideline in this matter.

Commissioner Prevatte made a motion to approve the Health Professional Contract for the EMS Medical Director, seconded by Commissioner McKenzie. The motion unanimously passed.

MOTION:

Commissioner Prevatte made a motion that a Resolution of Appreciation be prepared and presented to Dr. Phillips for his years of service, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #10: SOCIAL SERVICES - ADMINISTRATIVE MONTHLY UPDATE:

Algernon McKenzie, Social Services Director, presented the following Administrative Monthly Update to the Board.

The monthly staff meeting was held on June 12, 2013. Staff was given an update on the County Budget. Staff was also reminded of the upcoming Hurricane Season and to begin preparing and making plans for their families in the event we have to open shelters.

I attended the Directors' Executive Board Meeting in Raleigh on June 13, 2013. The State continues to work on implementing Medicaid and the Affordable Care Act into NCFAST. We have received some policy and legislative updates. Also, we continue to monitor the State's budget.

On June 18, 2013, the American Red Cross came to DSS and provided shelter training to all staff. Two sessions were held.

We have completed our annual contract with Columbus County Transportation for Medicaid Transportation for fiscal year 2013-14.

We are working with Columbus Regional Health Care System to ensure Adults and Children discharged from the hospital return to safe environments and that they have information about available resources provided through DSS.

Economic Services

Food & Nutrition

Applications Taken: 286
Active Cases: 6,027
Benefits Issued: \$1,516,574
Participants Served: 13,422

Adult Medicaid

Applications Taken: 175
Individuals Receiving: 5,671
Cases Terminated: 76

Family & Children's Medicaid

Applications Taken: 351
Individuals Receiving: 10,202
Applications Processed: 316

Child Support

Absent Parents Located: 124
Orders Enforced: 789
Active Cases: 4,565
Collections: \$435,195.15

Human Services

Adult Services (APS)

APS Reports Accepted: 10
County Wards: 20
Adults Served via Guardianship: 18
Adults Served APS: 28
Number of Medicaid Trans Trips: 1,817
Amt Requested for Reimb: \$31,253.57

Children's Protective Services (CPS)

Reports Accepted: 37
Reports Screened Out: 15
Families Receiving In-Home Services: 48
Children Served: 105
Contacts with Families Monthly: 206
Assessments: 31

Foster Care

Foster Children in Foster Homes: 67
Children Placed Outside County: 10
Agency Adoptions: 4
Pending Adoptions: 5

Total Foster Homes Licensed: 18

Work First Employment (TANF)

Applications Taken: 58

Applications Approved: 37

Individuals Receiving Benefits: 649

Entered Employment: 3

Number in Non-Paid Work Experience: 5

Program Integrity

Collections for Fraud: \$7,122.19

New Referrals: 21

Cases Established: 4

Day Care

Children Receiving Day Care Assistance: 526

Children on the Waiting List: 180

Amount Spent on Day Care Services: \$183,134,40

HUMAN SERVICES BOARD REPORT

Children's Protective Services/Intake/Investigation/Assessment

Children's Protective Services/In-Home Services

Children's Protective Services/Foster Care/Adoptions

Adult Services

Work First Employment

Child Day Care

Program Integrity

Melinda H. Lane, Program Manager

Vacancies/Updates/News for June 2013

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit continue to have a Social Worker on limited duty. The In-Home Services and Foster Care/Adoptions Units continue to assist when needed.

In-Home Services:

The In-Home Services Unit welcomed T'Keyah Hargrove as their new clerical support. The Unit anxiously awaits their new Social Worker, Demisa McCallum, finishing Pre-Service Training so she can begin working with a caseload.

Foster Care/Adoptions:

The Foster Care/Adoptions Unit continues to work on preparations for the Adoption Gala scheduled for August 17th at 6:00 pm to honor those who have adopted our children. This will be a formal black tie affair – a night to remember. They are looking forward to a wonderful turnout. The Honorable Judge William F. Fairley will be the guest speaker.

Adult Services:

None

Work First Employment:

The Work First Employment Unit is very pleased with the Family Participation Rate of 42.55%.

Child Day Care:

None.

Program Integrity:

None.

Economic Services Program Narrative

Food and Nutrition Program

Family and Children's Medicaid

Work First Family Assistance/Cash/Medicaid Transportation & Supportive Services

Medicaid for the Aged and Disabled/Rest Home and Nursing Home/

Community Alternatives Program(CAP)

Child Support & Paralegal
Submitted by Cyndi Hammonds
Income Maintenance Administrator
Reporting Month: **June 2013**

News/Updates/Vacancies

Food and Nutrition Unit

The Food and Nutrition Department is preparing for new changes that will come about with NCFAST due to implementation of NCFAST with Medicaid coming August 5, 2013. They have been meeting with all the other units to prepare for a generic intake unit where when a client comes in and applies for multiple programs, one worker will take all of those applications. They are also working along with the other units, on enlarging the "Universal Triage" unit. These workers will see as many walk-in clients as possible that have changes to make to their cases. This allows all of the other workers to continue to get client benefits out as quickly as possible by not having to stop and see each client that comes in. Staff is trying to double up on their work to prepare for web based and more classroom training that is coming in July. The Food and Nutrition Department has a Work First participant that is assisting caseworkers with their phone calls.

Family and Children's Medicaid

Family and Children's Medicaid is also preparing for "going live" with NCFAST by deciding who from their department will become part of the Generic Universal Intake/Triage team. They are also having to shift caseloads and workers and doubling their work to prepare for the upcoming new system and web based and classroom training. Columbus County employees will be training along with Bladen County employees here on site. Each worker has a three and one half day of classroom training. The NCFAST team will be at DSS for 3 weeks. Family and Children's Medicaid passed their compliance time frames at 100%.

Work First Family Assistance/Cash//Medicaid Transportation & Supportive Services

Work First is a program where the client gets a cash benefit along with their Medicaid. This unit has also been working to be a part of the Generic Intake/Triage team. Clients have been receiving their cash benefit in a paper check, however with NCFAST approaching, they will no longer be getting paper checks; they will either be directly deposited in a bank account or put on an EBT (electronic benefit transition) card. They are working with clients to get their bank routing information so their benefits will deposit correctly.

Medicaid Transportation is struggling to keep up with all the paperwork that goes along with reports when a client receives transportation. Once NCFAST is implemented, we are hoping some of this paperwork is built in the system and will not have to be tracked manually.

Medicaid for the Aged, Blind and Disabled/Rest Home and Nursing Home/CAP

Adult Medicaid participated in the State readiness assessment for Columbus County this month. This assessment lets the State know if we are ready for the NCFAST system. After the meeting, our Readiness Specialist says she did not see any reasons why we are not ready. The Adult Medicaid passed a monitoring the State completed of 15 Special Assistance cases. All cases were correct. There is no corrective action plan required and no identified county responsible overpayment or underpayments on these cases. Adult Medicaid also passed their monthly compliance report with all cases.

Child Support

Child Support prepared 431 cases for court. Sally McDonald made her monthly visit with the unit on June 5th and randomly pulled 6 cases to review for correct policy and they were all correct. She also made two other visits to work with the supervisors on Foster Care payments. Child Support continues to pass all of their monthly compliance scores.

Paralegal

This position is presently vacant. The Child Support workers and the Agency Attorney have been preparing all necessary orders for Child Support. The clerical position has also assisted in court with some of these duties. We hope to have this position filled as soon as possible.

Mr. McKenzie stated the following:

1. There are still some clitches with the NCFAST Program;
2. There are delays with the NCFAST Program;
3. House Bill 392 is a Warrant Status and Drug Screening Public Assistance - the amendment to the bill would require all applicants to be finger printed, passing the cost onto the County;

and

4. We need your help in contacting the legislative delegates to help in this bill not being passed.

Agenda Item #10: **ANIMAL CONTROL - DEPARTMENTAL UPDATE:** Rossie Hayes, Animal Control Director, will deliver a departmental update to the Board.

Vice Chairman Bullard made a motion to table this Agenda Item until the August 05, 2013 Meeting, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #12: **HEALTH - APPROVAL of LEASE and RIGHT of USE AGREEMENT:**

Kimberly Smith, Health Director, requested Board approval of the following Lease and Right Of Use Agreement with Affordable Care, Incorporated, for the Toothmobile.

STATE OF NORTH CAROLINA

LEASE AND RIGHT OF USE AGREEMENT

COUNTY OF COLUMBUS

This **LEASE AND RIGHT OF USE AGREEMENT** ("LEASE") made and entered the _____ day of _____, 2013, by and between County of Columbus, a political subdivision of the State of North Carolina (LESSOR), and Affordable Care, Inc., a North Carolina corporation with its principal office located in Kinston, North Carolina (LESSEE).

WITNESSETH

WHEREAS LESSOR has agreed to lease to LESSEE certain personal property described in the attached Exhibit A ("LEASED PROPERTY").

NOW THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

SECTION ONE – LIMITATION OF USE:

LESSOR shall permit LESSEE to possess and use the LEASED PROPERTY at times and places located in the United States and East of the Mississippi River only, when said LEASED PROPERTY is not in use by LESSOR. LESSOR shall permit LESSEE to possess and use the LEASED PROPERTY in the event that one of LESSEE's facilities suffers an emergency or some physical casualty (ie, flood, fire, destructive event) during the Lease Term, as defined below.

SECTION TWO - TERM OF AGREEMENT

The term of this LEASE and the right of LESSEE to possess the LEASED PROPERTY shall be sixty (60) months. Such term shall commence on June 1, 2013, and terminate on May 31, 2018. This LEASE and the right of LESSEE to possess the LEASED PROPERTY shall automatically renew for an additional sixty (60) months if not terminated by either party 60 days prior to the expiration of this LEASE. Notwithstanding the above, this LEASE may be terminated by either party upon 30 days' written notice to the other party, with or without cause.

SECTION THREE - RENT

In consideration for the leasing of the above-described property, LESSEE agrees to pay to LESSOR as rent for such property the sum of TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) per month, for each month or part thereof, that LESSEE shall require the use of the LEASED PROPERTY. Rent is payable on or before LESSEE takes possession of the LEASED PROPERTY. Each subsequent rental payment is payable on or before the 1st day of each month thereafter, for such time during the term of the LEASE as LESSEE shall possess the LEASED PROPERTY. Such payments shall be made at LESSOR'S address as set out in Section Ten of this LEASE. In addition, LESSEE shall pay to LESSOR the then prevailing IRS rate for all mileage incurred on the LEASED PROPERTY while in the possession of LESSEE.

SECTION FOUR - MAINTENANCE AND REPAIR

While LESSEE shall require the use of the LEASED PROPERTY, LESSEE shall provide

proof of insurance, both liability and casualty, covering the LEASED PROPERTY; shall be responsible for all repairs and maintenance of the LEASED PROPERTY; and shall return the LEASED PROPERTY in the same condition as it was when LESSEE took possession of the LEASED PROPERTY, reasonable wear and tear excepted.

SECTION FIVE - ASSIGNMENT OR SUBLEASE

LESSEE will not assign this LEASE or sublet the LEASED PROPERTY without the prior written consent of LESSOR.

SECTION SIX - DEFAULT

If LESSEE shall be in default of any of the rental payments, LESSOR shall, at its option, terminate this LEASE and LESSEEs right to possession of the LEASED PROPERTY. LESSOR shall then, without demand on or notice to LESSEE, take possession of such LEASED PROPERTY.

SECTION SEVEN - INSPECTION BY LESSOR

LESSOR shall at all times, upon reasonable notice, have the right to inspect the LEASED PROPERTY.

SECTION EIGHT - RETURN OF PROPERTY

LESSEE shall be responsible for conducting an inventory of all clinical supplies prior to each use of the LEASED PROPERTY. On expiration of each use of the LEASED PROPERTY, LESSEE shall return the LEASED PROPERTY to LESSOR stocked with such clinical supplies as existed prior to LESSEE’S use of the LEASED PROPERTY.

SECTION NINE - INDEMNITY

LESSEE will indemnify LESSOR against, and hold LESSOR harmless from, all claims, actions, proceedings, damages, and liabilities, including attorneys’ fees, arising from or connected with LESSEE’s possession, use, and return of the LEASED PROPERTY.

SECTION TEN - NOTICES

Any notices to be given under this LEASE shall be given by mailing the notices to:

LESSOR

Columbus County Manager
111 Washington Street, 2nd Floor
Whiteville, NC 28472

LESSEE

Affordable Care, Inc.
5430 Wade Park Blvd., Wade II, Suite 408
Raleigh, NC 27607

IN WITNESS WHEREOF, the parties hereto have caused the execution of the foregoing instrument, by authority duly given and in duplicate originals, effective the day and year first above written.

LESSOR

COLUMBUS COUNTY

By: /s/ CHARLES T. McDOWELL, Chair
Columbus County Commissioners
Date Signed: July 15, 2013

ATTESTED BY:

/s/ June B. Hall, Clerk to the Board

LESSEE

AFFORDABLE CARE, INC.

By:/s/ RICK EDWARDS (SEAL)
Printed Name: RICK EDWARDS
Title: Vice President

Date Signed: 06-07-21013

Approved as to form:

/s/ **MIKE STEPHENS**
County Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

/s/ **BOBBIE FAIRCLOTH**
County Finance Officer

Kimberly Smith stated the following:

1. This was approved by the Board of Health on June 26, 2013, to rent and have use of our toothmobile in their time of disaster;
2. This bus was purchased 100% by the Kate B. Reynolds Program in 1999;
3. This would only be if it was not in use by us at that time; **and**
4. Any repairs would be taken care of by Affordable Care, Inc.

Commissioner McKenzie made a motion to approve the Lease and Right Of Use Agreement with Affordable Care, Incorporated, for the Toothmobile, seconded by Commissioner Byrd. The motion unanimously passed. A copy of Exhibit A "Leased Property" will be marked as Exhibit "B", and kept on file in the Minute Book Attachments, Book Number 5, in the Clerk to the Board's Office for review.

Agenda Item #13: HEALTH - ENVIRONMENTAL HEALTH SERVICES UPDATE:

Kimberly Smith, Health Director, delivered the following update on the staffing in the Health Department's Environmental Health Services.

1. Bill Horne retired June 20, 2013, and our new Director of Environmental Health Services is Kristie Priest;
2. She is a graduate of East Carolina University and she has been with the County for fourteen (14) years; **and**
3. Hiring an Environmental Health Specialist has proven to be a difficult task.

Agenda Item #14: APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS:

June B. Hall, Clerk to the Board, requested the following appointments/re-appointments/replacements to the following boards/commissions/committees.

| COMMITTEE | DISTRICT/ EB | PERSON(S) | EXPIR. DATE | BOARD ACTION |
|--|-----------------|---------------------|----------------|-----------------|
| Aging Advisory Council (COG) - Columbus County Members- | EB | Roy Lowe | 06-30-2013 | HOLD |
| Economic Development Commission Board of Directors | VII | Williams Brett Gore | 06-30-2013 | HOLD |
| Home and Community Care Block Grant for Aging Service Advisory Council | IV | Charles Patton | 06-30-2013 | HOLD |

RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:17 P.M., Commissioner Burroughs made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 01, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets).

This information will be recorded in Minute Book Number 1 for each Water District respectively.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, IV and V - APPROVAL of MONTHLY ADJUSTMENTS to the JUNE, 2013 WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the adjustments to the June, 2013 monthly water bills.

This information will be recorded in Minute Book Number 1 for each Water District respectively.

Agenda Item #17: WORKSHOP - ESTABLISHMENT of DATE and TIME for PRESENTATION of FEASIBILITY STUDY/BUSINESS PLAN:

Kip McClary, Public Utilities Director, requested the Board to establish a date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart.

This information will be recorded in Minute Book Number 1 for each Water District respectively.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING and resume REGULAR SESSION:

At 7:17 P.M., Commissioner Byrd made a motion to adjourn the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #18: CONSENT AGENDA ITEMS:

Commissioner McKenzie made a motion to approve the following Consent Agenda Items, seconded by Vice Chairman Bullard. The motion unanimously passed.

A. Budget Amendment:

| TYPE | ACCOUNT | DETAILS | AMOUNT |
|---------------------|----------------|-----------------------------------|--------|
| Expenditures | 10-4317-560160 | Grants Expense Account | 1,500 |
| Revenues | 10-3991-499115 | Various Fund Balance Appropriated | 1,500 |

B. Tax Refunds and Releases:

| | | | | |
|---|------------------------|-------------------|---------|----------|
| <i>Property Value</i> | | | Amount: | \$203.75 |
| Little, Harold Gene & Alatha Ward | PROPERTY: 9098 | | Total: | \$238.75 |
| Value: \$25,000.00 | Year: 2012 | Account: 04-03801 | Bill#: | 22512 |
| Release portion of value. Transfer error. Should have received SCE. Release Bolton Fire(30.00) release Columbus Rescue(5.00) | | | | |
| <i>Refunds</i> | | | Amount: | \$815.00 |
| Little, Harold Gene & Alatha Ward | PROPERTY: 9098 | | Total: | \$955.00 |
| Value: \$25,000.00 | Year: 08-11 | Account: 04-03801 | Bill#: | 99999 |
| Refund portion of value. Transfer error, Should have received SCE. Refund Bolton Fire (120.00) release Columbus Rescue(20.00) | | | | |
| <i>User Fee</i> | | | Amount: | \$0.00 |
| Boswell, R C (DEC) & Margaret(HEIRS) | PROPERTY: 483 | | Total: | \$218.00 |
| Value: \$0.00 | Year: 2012 | Account: 01-07200 | Bill#: | 1103 |
| Release user fee. Dwelling vacant. | | | | |
| <i>User Fee</i> | | | Amount: | \$0.00 |
| Edmund, Pamela | PROPERTY: 75364 | | Total: | \$218.00 |
| Value: \$0.00 | Year: 2012 | Account: 12-05916 | Bill#: | 8809 |

Release user fee. Dwelling vacant.

| | | |
|---------------------------|---------|----------|
| <i>User Fee</i> | Amount: | \$0.00 |
| Graham, Alexander & Annie | Total: | \$218.00 |
| Value: \$0.00 Year: 2012 | Bill#: | 13871 |

Release user fee. Dwelling vacant.

| | | |
|--------------------------|---------|----------|
| <i>User Fee</i> | Amount: | \$0.00 |
| Kinlaw, David (ETAL) | Total: | \$218.00 |
| Value: \$0.00 Year: 2012 | Bill#: | 21102 |

Release user fee. Dwelling vacant.

| | | |
|------------------------------------|---------|----------|
| <i>User Fee</i> | Amount: | \$0.00 |
| McCrimmon, Jesse & Sadie P (Heirs) | Total: | \$218.00 |
| Value: \$0.00 Year: 2012 | Bill#: | 24429 |

Release user fee. Home vacant.

| | | |
|---------------------------|---------|----------|
| <i>User Fee</i> | Amount: | \$0.00 |
| Prince, Loretta | Total: | \$866.00 |
| Value: \$0.00 Year: 09-12 | Bill#: | 99999 |

Release user fee. Dwelling vacant.

| | | |
|---------------------------|---------|----------|
| <i>User Fee</i> | Amount: | \$0.00 |
| Watts, A C | Total: | \$441.00 |
| Value: \$0.00 Year: 11-12 | Bill#: | 99999 |

Release user fees. Can picked up 6-11-09 Dwelling vacant.

Agenda Item #19: COMMENTS:

Chairman McDowell opened the floor for comments. The following spoke.

A. Department Head:

Gary Lanier, Economic Development Director: stated the following:

1. We did get the notice from the State of North Carolina that the Tabor Industrial Park, the Southeast Regional Park and the International Logistics Park have been re-certified from the State Department of Commerce; **and**
2. I met today with the people that are doing the food processing certification for the Southeast Regional Park, and they did point out some things that need to be addressed.

B. Board of Commissioners:

1. **Commissioner McKenzie:** stated the following:
 - a. Kip, I appreciate working with you, truly professional, you get the job done no matter what, and that is what I like;
 - b. I hate to see you go, you are going to be hard to replace, but you must do what you have to do, and thank you for a job well done; **and**
 - c. We are in need of mosquito spraying across the County.
2. **Commissioner Byrd:** Judge Jolly has requested that the Magistrates stay in this building in lieu of relocating to the old Courthouse.
William S. Clark, County Manager, stated that issue had been handled and the Magistrates will stay in this building.
3. **Commissioner Prevatte:** stated the following:
 - a. This Board unanimously voted in March, 2012 to look at the present financing rate to see if it would be beneficial to refinance all debts for the five (5) Water Districts;
 - b. In November, 2012, the Board unanimously voted to combine all five (5) Water Districts;
 - c. A Feasibility Study was recommended by Bobbie Faircloth and Kip McClary; **and**
 - d. It is time for this Board to take the necessary action for the combination of all five (5) Water Districts before the interest rates start going up.
4. **Chairman McDowell:** stated the following:
 - a. Kip, I would like to thank you for your years of service to Columbus

- County, and the Board appreciates that; **and**
- b. We do have a bad mosquito infestation across the County and are in need of mosquito spraying.

- C. **County Manager (William S. Clark):** Richard Gore, Tax Administrator, has turned in his retirement with a ninety (90) day notice, and this position is the Board's appointment.

Agenda Item #20: ADJOURNMENT:

At 7:37 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Prevatte. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 15, 2013

7:17 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 01, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Vice Chairman Bullard made a motion to approve the July 01, 2013 Columbus County Water and Sewer District I Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, IV and V - APPROVAL of MONTHLY ADJUSTMENTS to the JUNE, 2013 WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the June, 2013 monthly water bills for Columbus County Water and Sewer District I.

DISTRICT I ADJUSTMENTS FOR THE MONTH OF JUNE 2013

| DATE | ACCT # | ACCT NAME | ADJ AMT | REASON FOR ADJUSTMENT |
|-------------|---------------|------------------|----------------|------------------------------|
| 6/10/2013 | 101755.00.98 | Shirley Watts | (8.00) | Incorrect Meter Reading |

| | | | | |
|-----------|--------------|---------------|---------|---------------|
| 6/28/2013 | 104135.00.96 | Sondra Fowler | (39.00) | Customer Leak |
| 6/28/2013 | 303016.00.96 | Amanda Taylor | (30.00) | Billing Error |

Vice Chairman Bullard made a motion to approve the adjustments to the June, 2013 monthly water bills for Columbus County Water and Sewer District I, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #17: WORKSHOP - ESTABLISHMENT of DATE and TIME for PRESENTATION of FEASIBILITY STUDY/BUSINESS PLAN:

Kip McClary, Public Utilities Director, requested the Board to establish a date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart.

After in-depth discussion was conducted relative to the length of the contract with Green Engineering, Vice Chairman Bullard made a motion to establish August 26, 2013, at 6:30 P.M., as the date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart, seconded by Commissioner Burroughs.

A roll-call vote was taken with the following results:

AYES: Chairman McDowell, Vice Chairman Bullard, Commissioners Byrd, Burroughs and Russ; **and**
NAYS: Commissioners Prevatte and McKenzie.

The motion passes on a five (5) to two (2) vote.

OTHER:

COMMENTS and LETTER of APPRECIATION:

Comments to Kip:

Commissioner Burroughs: I appreciate everything that you have done, we are going to miss you, and I am going to miss you.

Commissioner Byrd: You have done an excellent job, you have done your job well, and it is going to be hard to replace you.

Kip McClary: stated the following:

1. I would like to thank the Board, Mr. Clark and the staff for the opportunity to have worked here;
2. It has been an interesting four (4) years, both challenging and rewarding;
3. I have had really good support from my staff;
4. I would not have accomplished some of the things that I did without the help of my staff;
5. I would like to ask you, as I do leave, there are projects in the making and there are going to be staff that will be stepping up to fill in until that position is filled, and I would like to see that they get justly compensated for their additional work; **and**

6. Mr. Clark is aware of the staff that will be doing this additional work.

Letter of Appreciation:

William S. Clark, County Manager, stated it would be appropriate for the Board to send a Letter of Appreciation to Kip McClary, Public Utilities Director, for the job he has done for the County.

MOTION:

Commissioner Byrd made a motion to send a Letter of Appreciation to Kip McClary, Public Utilities Director, seconded by Commissioner Burroughs. The motion unanimously passed.

Comments (cont'd):

Vice Chairman Bullard: I appreciate what you have done, and you have done it well.

Commissioner Russ: I would like to thank you for a job well done.

Commissioner Prevatte: I appreciate what you have done.

ADJOURNMENT:

At 7:27 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 15, 2013

7:17 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 01, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Vice Chairman Bullard made a motion to approve the July 01, 2013 Columbus County Water and Sewer District II Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, IV and V - APPROVAL of MONTHLY ADJUSTMENTS to the JUNE, 2013 WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the June, 2013 monthly water bills for Columbus County Water and Sewer District II.

DISTRICT II ADJUSTMENTS FOR THE MONTH OF JUNE 2013

| DATE | ACCT # | ACCT NAME | ADJ AMT | REASON FOR ADJUSTMENT |
|-------------|---------------|------------------|--------------------|----------------------------------|
| 6/17/2013 | 132840.00.95 | Denise Stewart | 50.00 | Meter Tampering |

| | | | | |
|-----------|--------------|----------------------------|---------|-------------------------|
| 6/17/2013 | 112165.00.97 | Deidra Shaw | 50.00 | Meter Tampering |
| 6/5/2013 | 111940.00.95 | Kathy Hunt | (16.00) | Customer Leak |
| 6/5/2013 | 133250.00.97 | Porter Swp Baptist Chur | (40.00) | Billing Error |
| 6/28/2013 | 142718.00.98 | Donnie Fairfax | (76.00) | Incorrect Meter Reading |
| 6/27/2013 | 131190.00.98 | Marshall Bullard | (29.00) | Customer Leak |
| 6/20/2013 | 133360.00.98 | Ruth Sagendoph | 50.00 | Meter Tampering |

Vice Chairman Bullard made a motion to approve the adjustments to the June, 2013 monthly water bills for Columbus County Water and Sewer District II, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #17: WORKSHOP - ESTABLISHMENT of DATE and TIME for PRESENTATION of FEASIBILITY STUDY/BUSINESS PLAN:

Kip McClary, Public Utilities Director, requested the Board to establish a date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart.

After in-depth discussion was conducted relative to the length of the contract with Green Engineering, Vice Chairman Bullard made a motion to establish August 26, 2013, at 6:30 P.M., as the date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart, seconded by Commissioner Burroughs.

A roll-call vote was taken with the following results:

AYES: Chairman McDowell, Vice Chairman Bullard, Commissioners Byrd, Burroughs and Russ; **and**
NAYS: Commissioners Prevatte and McKenzie.

The motion passes on a five (5) to two (2) vote.

OTHER:

COMMENTS and LETTER of APPRECIATION:

Comments to Kip:

Commissioner Burroughs: I appreciate everything that you have done, we are going to miss you, and I am going to miss you.

Commissioner Byrd: You have done an excellent job, you have done your job well, and it is going to be hard to replace you.

Kip McClary: stated the following:

1. I would like to thank the Board, Mr. Clark and the staff for the opportunity to have worked

- here;
2. It has been an interesting four (4) years, both challenging and rewarding;
 3. I have had really good support from my staff;
 4. I would not have accomplished some of the things that I did without the help of my staff;
 5. I would like to ask you, as I do leave, there are projects in the making and there are going to be staff that will be stepping up to fill in until that position is filled, and I would like to see that they get justly compensated for their additional work; **and**
 6. Mr. Clark is aware of the staff that will be doing this additional work.

Letter of Appreciation:

William S. Clark, County Manager, stated it would be appropriate for the Board to send a Letter of Appreciation to Kip McClary, Public Utilities Director, for the job he has done for the County.

MOTION:

Commissioner Byrd made a motion to send a Letter of Appreciation to Kip McClary, Public Utilities Director, seconded by Commissioner Burroughs. The motion unanimously passed.

Comments (cont'd):

Vice Chairman Bullard: I appreciate what you have done, and you have done it well.

Commissioner Russ: I would like to thank you for a job well done.

Commissioner Prevatte: I appreciate what you have done.

ADJOURNMENT:

At 7:27 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 15, 2013

7:17 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 01, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Vice Chairman Bullard made a motion to approve the July 01, 2013 Columbus County Water and Sewer District III Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #17: WORKSHOP - ESTABLISHMENT of DATE and TIME for PRESENTATION of FEASIBILITY STUDY/BUSINESS PLAN:

Kip McClary, Public Utilities Director, requested the Board to establish a date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart.

After in-depth discussion was conducted relative to the length of the contract with Green Engineering, Vice Chairman Bullard made a motion to establish August 26, 2013, at 6:30 P.M., as the date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart, seconded by Commissioner Burroughs.

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A roll-call vote was taken with the following results:

AYES: Chairman McDowell, Vice Chairman Bullard, Commissioners Byrd, Burroughs and Russ; **and**
NAYS: Commissioners Prevatte and McKenzie.

The motion passes on a five (5) to two (2) vote.

OTHER:

COMMENTS and LETTER of APPRECIATION:

Comments to Kip:

Commissioner Burroughs: I appreciate everything that you have done, we are going to miss you, and I am going to miss you.

Commissioner Byrd: You have done an excellent job, you have done your job well, and it is going to be hard to replace you.

Kip McClary: stated the following:

1. I would like to thank the Board, Mr. Clark and the staff for the opportunity to have worked here;
2. It has been an interesting four (4) years, both challenging and rewarding;
3. I have had really good support from my staff;
4. I would not have accomplished some of the things that I did without the help of my staff;
5. I would like to ask you, as I do leave, there are projects in the making and there are going to be staff that will be stepping up to fill in until that position is filled, and I would like to see that they get justly compensated for their additional work; **and**
6. Mr. Clark is aware of the staff that will be doing this additional work.

Letter of Appreciation:

William S. Clark, County Manager, stated it would be appropriate for the Board to send a Letter of Appreciation to Kip McClary, Public Utilities Director, for the job he has done for the County.

MOTION:

Commissioner Byrd made a motion to send a Letter of Appreciation to Kip McClary, Public Utilities Director, seconded by Commissioner Burroughs. The motion unanimously passed.

Comments (cont'd):

Vice Chairman Bullard: I appreciate what you have done, and you have done it well.

Commissioner Russ: I would like to thank you for a job well done.

Commissioner Prevatte: I appreciate what you have done.

ADJOURNMENT:

At 7:27 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 15, 2013

7:17 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 01, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Vice Chairman Bullard made a motion to approve the July 01, 2013 Columbus County Water and Sewer District IV Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, IV and V - APPROVAL of MONTHLY ADJUSTMENTS to the JUNE, 2013 WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the June, 2013 monthly water bills for Columbus County Water and Sewer District IV.

DISTRICT IV ADJUSTMENTS FOR THE MONTH OF JUNE 2013

| DATE | ACCT # | ACCT NAME | ADJ AMT | REASON FOR ADJUSTMENT |
|-------------|---------------|-------------------|----------------|------------------------------|
| 6/04/2013 | 430137.00.98 | Marvin Brown, Jr. | (52.00) | Billing Error |

| | | | | |
|-----------|--------------|-------------------|---------|---------------------------|
| 6/28/2013 | 430268.00.98 | Miami Robinson | (20.00) | Leak at Meter-County Side |
| 6/25/2013 | 430425.00.98 | Catherine McMahon | (96.00) | Billing Error |

Vice Chairman Bullard made a motion to approve the adjustments to the June, 2013 monthly water bills for Columbus County water and Sewer District IV, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #17: WORKSHOP - ESTABLISHMENT of DATE and TIME for PRESENTATION of FEASIBILITY STUDY/BUSINESS PLAN:

Kip McClary, Public Utilities Director, requested the Board to establish a date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart.

After in-depth discussion was conducted relative to the length of the contract with Green Engineering, Vice Chairman Bullard made a motion to establish August 26, 2013, at 6:30 P.M., as the date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart, seconded by Commissioner Burroughs.

A roll-call vote was taken with the following results:

AYES: Chairman McDowell, Vice Chairman Bullard, Commissioners Byrd, Burroughs and Russ; **and**
NAYS: Commissioners Prevatte and McKenzie.

The motion passes on a five (5) to two (2) vote.

OTHER:

COMMENTS and LETTER of APPRECIATION:

Comments to Kip:

Commissioner Burroughs: I appreciate everything that you have done, we are going to miss you, and I am going to miss you.

Commissioner Byrd: You have done an excellent job, you have done your job well, and it is going to be hard to replace you.

Kip McClary: stated the following:

1. I would like to thank the Board, Mr. Clark and the staff for the opportunity to have worked here;
2. It has been an interesting four (4) years, both challenging and rewarding;
3. I have had really good support from my staff;
4. I would not have accomplished some of the things that I did without the help of my staff;
5. I would like to ask you, as I do leave, there are projects in the making and there are going to be staff that will be stepping up to fill in until that position is filled, and I would like to see that they get justly compensated for their additional work; **and**

6. Mr. Clark is aware of the staff that will be doing this additional work.

Letter of Appreciation:

William S. Clark, County Manager, stated it would be appropriate for the Board to send a Letter of Appreciation to Kip McClary, Public Utilities Director, for the job he has done for the County.

MOTION:

Commissioner Byrd made a motion to send a Letter of Appreciation to Kip McClary, Public Utilities Director, seconded by Commissioner Burroughs. The motion unanimously passed.

Comments (cont'd):

Vice Chairman Bullard: I appreciate what you have done, and you have done it well.

Commissioner Russ: I would like to thank you for a job well done.

Commissioner Prevatte: I appreciate what you have done.

ADJOURNMENT:

At 7:27 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V
COMBINATION BOARD MEETING**

Monday, July 15, 2013

7:17 P.M.

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building, located at 112 West Smith Street, Whiteville, North Carolina, to act as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Charles T. McDowell, **Chairman**
Ricky Bullard, **Vice Chairman**
Amon E. McKenzie
James E. Prevatte
Giles E. Byrd
P. Edwin Russ
Trent Burroughs

APPOINTEES PRESENT:

William S. Clark, **County Manager**
Mike Stephens, **County Attorney**
June B. Hall, **Clerk to Board**
Bobbie Faircloth, **Finance Officer**

MEETING CALLED TO ORDER:

At 7:17 P.M., Chairman Charles T. McDowell called the **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V - APPROVAL of BOARD MEETING MINUTES:

July 01, 2013 **Combination Meeting** of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (**5 sets**).

Vice Chairman Bullard made a motion to approve the July 01, 2013 Columbus County Water and Sewer District V Board Meeting Minutes, as recorded, seconded by Commissioner McKenzie. The motion unanimously passed.

Agenda Item #16: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, IV and V - APPROVAL of MONTHLY ADJUSTMENTS to the JUNE, 2013 WATER BILLS:

Kip McClary, Public Utilities Director, requested Board approval of the following adjustments to the June, 2013 monthly water bills for Columbus County Water and Sewer District V.

DISTRICT V ADJUSTMENTS FOR THE MONTH OF JUNE 2013

| DATE | ACCT # | ACCT NAME | ADJ AMT | REASON FOR ADJUSTMENT |
|-------------|---------------|-----------------------|--------------------|----------------------------------|
| 6/14/2013 | 800704.00.98 | Bethesda Methodist Ch | (120.00) | Customer Leak |

| | | | | |
|-----------|--------------|----------------|----------|---------------|
| 6/28/2013 | 708900.00.98 | Gerturde Cox | (108.00) | Customer Leak |
| 6/26/2013 | 800686.00.98 | Julie Trask | 33.00 | Posting Error |
| 6/26/2013 | 800686.10.97 | Frankie Hewett | (33.00) | Posting Error |

Vice Chairman Bullard made a motion to approve the adjustments to the June, 2013 monthly water bills for Columbus County water and Sewer District V, seconded by Commissioner Burroughs. The motion unanimously passed.

Agenda Item #17: WORKSHOP - ESTABLISHMENT of DATE and TIME for PRESENTATION of FEASIBILITY STUDY/BUSINESS PLAN:

Kip McClary, Public Utilities Director, requested the Board to establish a date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart.

After in-depth discussion was conducted relative to the length of the contract with Green Engineering, Vice Chairman Bullard made a motion to establish August 26, 2013, at 6:30 P.M., as the date and time for a workshop for the presentation of the Feasibility Study/Business Plan by Rodney Tart, seconded by Commissioner Burroughs.

A roll-call vote was taken with the following results:

AYES: Chairman McDowell, Vice Chairman Bullard, Commissioners Byrd, Burroughs and Russ; **and**
NAYS: Commissioners Prevatte and McKenzie.

The motion passes on a five (5) to two (2) vote.

OTHER:

COMMENTS and LETTER of APPRECIATION:

Comments to Kip:

Commissioner Burroughs: I appreciate everything that you have done, we are going to miss you, and I am going to miss you.

Commissioner Byrd: You have done an excellent job, you have done your job well, and it is going to be hard to replace you.

Kip McClary: stated the following:

1. I would like to thank the Board, Mr. Clark and the staff for the opportunity to have worked here;
2. It has been an interesting four (4) years, both challenging and rewarding;
3. I have had really good support from my staff;
4. I would not have accomplished some of the things that I did without the help of my staff;
5. I would like to ask you, as I do leave, there are projects in the making and there are going to be staff that will be stepping up to fill in until that position is filled, and I would like to

- see that they get justly compensated for their additional work; **and**
6. Mr. Clark is aware of the staff that will be doing this additional work.

Letter of Appreciation:

William S. Clark, County Manager, stated it would be appropriate for the Board to send a Letter of Appreciation to Kip McClary, Public Utilities Director, for the job he has done for the County.

MOTION:

Commissioner Byrd made a motion to send a Letter of Appreciation to Kip McClary, Public Utilities Director, seconded by Commissioner Burroughs. The motion unanimously passed.

Comments (cont'd):

Vice Chairman Bullard: I appreciate what you have done, and you have done it well.

Commissioner Russ: I would like to thank you for a job well done.

Commissioner Prevatte: I appreciate what you have done.

ADJOURNMENT:

At 7:27 P.M., Commissioner Byrd made a motion to adjourn, seconded by Commissioner Burroughs. The motion unanimously passed.

APPROVED:

JUNE B. HALL, Clerk to Board

CHARLES T. McDOWELL Chairman