

COLUMBUS COUNTY BOARD OF COMMISSIONERS**Monday, January 6, 2003****7:30 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and at the above stated time in the Dempsey B. Herring Courthouse Annex Building located at 112 West Smith Street, Whiteville, North Carolina, for their regular scheduled meeting on the third Monday.

COMMISSIONERS PRESENT:

C.E. "Gene" Wilson, **Chairman**
 Bill Memory, **Vice Chairman**
 David L. Dutton, Jr.
 Kipling Godwin
 Sammie Jacobs
 Amon E. McKenzie
 Lynwood Norris

APPOINTEES PRESENT:

Billy Joe Farmer, **County Administrator**
 James E. Hill, Jr., **County Attorney**
 Darren L. Carrie, **Assistant County Administrator**
 June B. Hall, **Clerk to Board**

MEETING CALLED TO ORDER:

At 7:30 P.M., Chairman Wilson called the meeting to order. The invocation was delivered by Commissioner Godwin. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America.

COMMENTS RENDERED by CHAIRMAN WILSON:

Chairman Wilson delivered the following statements:

1. Thanked Columbus County employees for a job well done;
2. The newly formed Finance Committee has saved Columbus County a lot of money;
3. The Audit Report we have received reveals good results;
4. The following Commissioners are appointed to the Personnel Committee:
 - a. Amon E. McKenzie
 - b. Kipling Godwin
 - c. Sammie Jacobs; and
5. The following Commissioners are appointed to the Finance Committee:
 - a. Bill Memory
 - b. Lynwood Norris
 - c. C.E. Wilson.

BOARD MINUTES APPROVAL:

A motion was made by Commissioner Norris, seconded by Commissioner Memory to approved the December 2, 2002 and December 18, 2002 minutes as recorded. The motion so carried.

CONSENT AGENDA ITEMS:

Commissioner Norris made a motion to approve the following Consent Agenda Items, seconded by Commissioner Godwin. The motion so carried.

Budget Amendments:

TYPE	ACCOUNT	DETAILS	AMOUNT
Expenditure	10-592-7400	Capital Outlay	\$205,251
Revenue	10-399-0000	Fund Balance	\$205,251
Expenditure	10-660-0201	Employee Salary Increase	(\$693,000)

	10-6909-9200	Reserve - Capital Projects	(\$155,000)
Revenue	10-345-0102	Third ½¢ Sales Tax	\$880,000
	10-339-0000	Intangible Taxes	(\$400,000)
	10-366-0000	Inventory Tax	(\$1,180,000)
	10-366-0100	Senior Exemption	(\$75,000)
	10-366-0200	Sales Tax Loss - Food Stamps	(\$73,000)
Expenditure	10-450-7400	Capital Outlay	\$3,000
Revenue	10-399-0000	Fund Balance Appropriated	\$3,000
Expenditure	10-516-1400	Travel	\$1,000
	10-516-4500	Contractual	\$54,327
	10-516-3200	Operating Expenses	\$1,000
Revenue	10-348-0103	NC Corr-Criminal Justice Prog	\$56,327
Expenditure	10-535-4500	Contract	(\$12,000)
	10-536-4500	Contract	12,000
	10-536-4501	CCH EMS Nurse Liaison	\$14,226
	10-536-4502	Quest Diagnostics	\$8,004
Revenue	10-399-0000	Fund Balance Approp.	\$22,230

**TAX REFUNDS (as submitted to Administration from the Tax Office):
January 6, 2003**

Request a refund in the name of Lytle, William, 70 Anita St., New Haven, CT. 06511. Refund user fee. House torn down five (5) years ago. Amount \$177.00, Value \$0.00, Year 2002, Account # 04-10750, Bill # 80013.

Request a refund in the name of Lytle, William, 70 Anita St., New Haven, CT. 06511. Refund user fee. House was torn down five (5) years ago. Amount \$125.00, Value \$0.00, Year 2000, Account # 04-10750, Bill # 1538.

Request a refund in the name of Lytle, William, 70 Anita St., New Haven, CT. 06511. Refund user fee. House torn down five (5) years ago. Amount \$165.00, Value \$0.00, Year 2001, Account # 04-10750, Bill # 2095.

**TAX RELEASES (as submitted to Administration from the Tax Office):
January 6, 2003**

Release the Property Value in the name of Sasser, Sidney. Release the value of a boat, the Hallsboro fire fee (.31) and the Columbus Rescue fee (.10). Boat sold in 1996. Amount \$4.86, Value \$514.00, Year 2002, Account # 11-23640, Bill # 88821.

Release the Property Value in the name of Strickland, Dennis. Release a portion of the property value, a portion of the Cole Service fee (3.80) and a portion of the Columbus Rescue fee (.76). Breakdown on acreage incorrect. Amount \$34.20, Value \$3,800.00, Year 2002, Account # 16-14102, Bill # 93432.

Release the Property Value in the name of Todd, Martha. Release the value of two old tobacco barns, the Klondyke fire fee (.42) and the Columbus Rescue fee (.12). Barns torn down in 2000. Amount \$5.22, Value \$600.00, Year 2002, Account # 13-40283, Bill # 95021.

Release the Property Value in the name of Whitehead, S.H.. Release the value of a boat and the Columbus Rescue fee. Boat is double-listed in the same name with a different account number. Amount \$16.19, Value \$2,025.00, Year 2002, Account # 02-05418, Bill # 98235.

Release the Property Value in the name of Dixie Farm Supply. Release the value of a bulk barn, the Evergreen fire fee (5.00) and the Columbus Rescue fee (.30). Bulk barn sold and moved out of the county in 2001. Amount \$17.00, Value \$1,500.00, Year 2002, Account # 12-06540, Bill # 66216.

Release the User Fee in the name of Byrd, Giles. All mobile homes are vacant. Amount \$531.00, Value \$0.00, Year 2002, Account # 11-04823, Bill # 62173.

Release the User Fee in the name of Gowans, Owen. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 16-05620, Bill # 71556.

Release the User Fee in the name of Gore, Lucille. House is vacant. Amount \$87.00, Value \$0.00, Year 2002, Account # 06-14900, Bill # 71286.

Release the User Fee in the name of Gore, Lucille. Release one of two user fees. One trash can only at this address. Amount \$177.00, Value \$0.00, Year 2002, Account # 06-14900, Bill # 71285.

Release the User Fee in the name of Gerald, Lois. House burned prior to 2002. Amount \$87.00, Value \$0.00, Year 2002, Account # 01-31760, Bill # 70364.

Release the User Fee in the name of Friedman Farms. House no longer on property. Amount \$177.00, Value \$0.00, Year 2002, Account # 12-04702, Bill # 69645.

Release the User Fee in the name of Four Son Marine. Customer use's a commercial hauler. Amount \$177.00, Value \$0.00, Year 2002, Account # 10-00418, Bill # 68975.

Release the User Fee in the name of Faulk, William. House is vacant. Amount \$87.00, Value \$0.00, Year 2002, Account # 04-03960, Bill # 68170.

Release the User Fee in the name of Dudley, Elisha. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 11-08140, Bill # 66465.

Release the User Fee in the name of Dale, Janice. Release a portion of the user fee. Did not have trash can for a full year. Amount \$88.50, Value \$0.00, Year 2002, Account # 15-01930, Bill # 65378.

Release the User Fee in the name of Cook, J.W.. User fee double listed in the same name with a different account number. Amount \$177.00, Value \$0.00, Year 2002, Account # 01-01644, Bill # 64492.

Release the User Fee in the name of Collins, Bobby. Customer use's commercial hauler. Amount \$177.00, Value \$0.00, Year 2002, Account # 01-15983, Bill # 64254.

Release the User Fee in the name of Hobbs, Thomas. Customer using commercial hauler. Amount \$177.00, Value \$0.00, Year 2002, Account # 13-19440, Bill # 74981.

Release the User Fee in the name of Byrd Family LLC. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 11-03828, Bill # 62161.

Release the User Fee in the name of Byrd Family LLC. Both houses are vacant. Amount \$354.00, Value \$0.00, Year 2002, Account # 11-03828, Bill # 62159.

Release the User Fee in the name of Byrd Family LLC. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 11-03828, Bill # 62158.

Release the User Fee in the name of Byrd Family LLC. House is vacant. Amount \$87.00, Value \$0.00, Year 2002, Account # 11-03828, Bill # 62156.

Release the User Fee in the name of Byrd Family LLC. One house vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 11-03828, Bill # 62148.

Release the User Fee in the name of Bryant, A. T.. Release user fee. No trash can here. Amount \$177.00, Value \$0.00, Year 2002, Account # 15-06560, Bill # 61233.

Release the User Fee in the name of Britt, Spruell. Release one of two user fees. One house is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 10-01260, Bill # 60534.

Release the User Fee in the name of Collins, Bobby. Customer use's a commercial hauler. Amount \$177.00, Value \$0.00, Year 2002, Account # 01-15983, Bill # 64255.

Release the User Fee in the name of Rising Sun Lodge #5. No trash can here. Amount \$100.00, Value \$0.00, Year 1999, Account # 18-00267, Bill # 39292.

Release the User Fee in the name of Williams, Wade. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 09-33713, Bill # 98829.

Release the User Fee in the name of White, Wilmer. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 09-33220, Bill # 98213.

Release the User Fee in the name of Ward, Rudolph. Mobile home vacant Amount \$177.00, Value \$0.00, Year 2002, Account # 06-41320, Bill # 97099.

Release the User Fee in the name of Todd, Martha. House burned in 2001. Amount \$177.00, Value \$0.00, Year 2002, Account # 13-40283, Bill # 95020.

Release the User Fee in the name of Thompson, Calton. Warehouse vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 01-93200, Bill # 94465.

Release the User Fee in the name of Taylor, James. Release a portion of the user fee. Did not have the trash can for a full year. Amount \$50.75, Value \$0.00, Year 2002, Account # 13-00912, Bill # 94180.

Release the User Fee in the name of Stephens, Edna H.. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 09-29340, Bill # 92856.

Release the User Fee in the name of Stanley, Herbert. Release two user fees. One house unlivable and one house incomplete. Amount \$354.00, Value \$0.00, Year 2002, Account # 03-23740, Bill # 92587.

Release the User Fee in the name of Stanley Auto Sales. All six (6) mobile homes are vacant. Amount \$1,062.00, Value \$0.00, Year 2002, Account # 09-28645, Bill # 92501.

Release the User Fee in the name of Seawright Farms Inc.. Customer using a commercial hauler. Amount \$177.00, Value \$0.00, Year 2002, Account # 07-14269, Bill # 89130.

Release the User Fee in the name of Rising Sun Lodge #5. No trash can here. Amount \$177.00, Value \$0.00, Year 2002, Account # 18-00267, Bill # 5125.

Release the User Fee in the name of Hargrave, Beula. Both houses are vacant. Amount \$354.00, Value \$0.00, Year 2002, Account # 15-17441, Bill # 73230.

Release the User Fee in the name of Rising Sun Lodge #5. No trash can here. Amount \$125.00, Value \$0.00, Year 2000, Account # 18-00267, Bill # 21118.

Release the User Fee in the name of High, Charles. House incomplete. Amount \$177.00, Value \$0.00, Year 2002, Account # 15-18240, Bill # 74292.

Release the User Fee in the name of Rising Sun Lodge #5. No trash can here. Amount \$100.00, Value \$0.00, Year 1998, Account # 18-00267, Bill # 76939.

Release the User Fee in the name of Pittman, James R.. Release both user fees. Both mobile homes are vacant. Amount \$354.00, Value \$0.00, Year 2002, Account # 10-13528, Bill # 85317.

Release the User Fee in the name of Pierce, William. Old store vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 14-07994, Bill # 85633.

Release the User Fee in the name of Pierce, William. Garage vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 14-07994, Bill # 85632.

Release the User Fee in the name of Mercer, Hester. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 13-27577, Bill # 82257.

Release the User Fee in the name of Marx, Lucy. Release both user fees. Mobile home sold years ago and double wide vacant. Amount \$354.00, Value \$0.00, Year 2002, Account # 14-03042, Bill # 80510.

Release the User Fee in the name of Marx, Lucy. Release both user fees. Mobile home sold years ago and double wide vacant. Amount \$330.00, Value \$0.00, Year 2001, Account # 14-03042, Bill # 2568.

Release the User Fee in the name of Long, S.C.. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 09-17040, Bill # 79724.

Release the User Fee in the name of Kono, Larry. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 03-12640, Bill # 78096.

Release the User Fee in the name of Johnson, Donald. House is vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 07-05149, Bill # 76851.

Release the User Fee in the name of Yoder, Cecil. Building vacant. Amount \$177.00, Value \$0.00, Year 2002, Account # 02-09717, Bill # 194.

Release the User Fee in the name of Rising Sun Lodge #5. No trash can here. Amount \$165.00, Value \$0.00, Year 2001, Account # 18-00267, Bill # 23589.

CHAF PROGRAM UPDATE:

Floyd Adams, The Adams Company, Incorporated presented the following update to the Board.

Columbus County Summary Sheet

CHAF Program

Previous
1-27-02

Total Houses				491		
Houses Inspected				491		
Replacement			288		288	
Repair			203		203	
Repair			203			
Work Write-up	0				0	
Bids Complete, Not Awarded	0				0	
Board Awarded, No Construction	53				60	
Title Opinion, NOT Requested		1				2
Waiting on Title Opinion		9				10
Waiting on Promissory Note/DOT		13				15
Waiting on Contractor		30				33
Under Construction	29				32	
Complete	121				111	

Replacement Work			288			
Work Write-up	2				2	
Board Awarded, No Construction	76				87	
Title Opinion NOT Requested		13				17
Waiting on Title Opinion		34				34
N.O.E. Not Sent		8				14
Waiting on Client		21				22
Under Construction	75				68	
Complete	135				131	
Not Visited				0	0	
Legal Work						
Total Titles NOT Requested			14		19	
Total Titles Requested			477		472	
Titles Requested, Not complete			43		44	
Preliminary Title Complete			61		76	
Prom.Note/D.O.T. Requested, Not Signed			60		46	
Prom.Note/Deed of Trust Recorded			313		306	

Commissioner Memory stated the Replacement Work was moving slower than the other work. He asked how many mobile homes were involved.

Floyd Adams responded by stating there were approximately eighty (80%) percent of the total mobile homes.

Commissioner Memory asked Floyd Adams why it was taking so long.

Floyd Adams responded by stating the process they were utilizing was quite lengthy as follows:

1. When the decision is made, the client is notified;
2. The client then selects the house of choice;
3. Moving the old house off of lot and the new house onto lot; **and**
4. The set-up process for mobile homes is more detailed (i.e. Footings required, underpinning, etc.).

Chairman Wilson stated there were four (4) in the category of Waiting on Client and requested to know why.

Floyd Adams responded by stating these clients had not made their decision yet and they have been informed they have thirty (3) days to do so.

James E. Hill, Jr., Columbus County Attorney, informed the Board there were two (2) Subordination Agreements that needed to be approved or disapproved as follows:

1. Timothy and Gayle Freeman in the amount of \$12,500 and the amount to be borrowed of \$52,000; **and**
2. Annie Godfrey in the amount of \$35,195.38 with closing costs totaling \$3,751.

It is of my opinion these two (2) Subordination Agreements are out of line and I do not recommend the Board approve.

Commissioner Jacobs made a motion to take the recommendation of the County Attorney and not accept these two (2) Subordination Agreements, seconded by Commissioner Memory. The motion so carried.

GIS UPDATE:

Eddie Staley and Chuck Wright, representatives from Hobbs and Upchurch, made an

informative presentation to the Board on the GIS System in Columbus County. It was stated they had received an award for their program and Columbus County was a part of this award. It was announced that Carla Strickland was the GIS person for Columbus County. In the presentation made, it was explained the accessible information to anyone could be very extensive or limited according to each department's request and the accessible information could be fee based.

AGING - Medication Management Grant:

Ed Worley, Director of Columbus County Department of Aging, requested Board approval of a Medication Management Grant in the amount of thirty-one thousand six hundred sixty-six and 00/100 (\$31,666.00) dollars with no matching funds. He also requested approval to hire a part-time staff with all expenses paid from the grant funds. The part-time staff will work twenty (20) hours per work and this grant is good for three (3) years. Commissioner Norris made a motion to approve, seconded by Commissioner Memory. The motion so carried.

HIPAA IMPLEMENTATION for COLUMBUS COUNTY:

Theresa Smith, Columbus County Homehealth, presented to the Board information regarding the HIPAA recommendations and responsibilities for Columbus County. She stated the following facts:

1. In 1996, Federal law was enacted to ensure that medical information be kept in strict confidentiality.
2. Columbus County has to enact a Privacy Officer to protect medical information which will entail many policies and procedures to be established along with many forms to be filled out and kept on record.
3. The computer language utilized has to be compatible.
4. If this HIPAA Program is not enacted by the April 14, 2003 deadline, Columbus County could be fined up to \$250,000 or up to ten (10) years imprisonment.
5. Three (3) departments will be affected by this program and they are: Health, Aging and Department of Social Services.

Commissioner Norris made a motion to adopt the following Resolution to adhere to the HIPAA law, seconded by Commissioner McKenzie. The motion so carried.

RESOLUTION

PRIVACY AND SECURITY OF HEALTH INFORMATION

WHEREAS, Columbus County is dedicated to the proposition that individually identifiable health information should be private and secure and be kept in compliance with all state and federal laws and regulations; **and**

WHEREAS, the Commissioners of Columbus County wish to communicate to employees and staff the importance of compliance with state and federal laws relating to privacy and security, these being of the utmost importance to the Commissioners and the well being of all applicable Departments; **and**

WHEREAS, the Commissioners wish to ensure that all employees and staff are given appropriate information, education, and tools necessary to allow them to perform their jobs ethically and within legal and regulatory constraints; **and**

NOW THEREFORE, BE IT RESOLVED that the Chairman of Columbus County Commissioners is directed to appoint a Privacy Officer, to develop policies, and procedures related to the Privacy and Security of Information, to inform employees and staff of their obligations and to employ such consultants and use such resources that are reasonably necessary to ensure such compliance subject to the continuing review and approval of the board.

Dated this 6th day of January 2003.

Columbus County Board of Commissioners

/s/ C.E. "Gene" Wilson, Chairman

ATTESTED BY:

/s/ June B. Hall, Clerk

Chairman Wilson appointed Theresa Smith as the Columbus County Privacy Officer.

EMS PLAN IMPLEMENTATION:

Billy Joe Farmer, Columbus County Administrator, requested the Board to approve the Medical Director Contract, the Nurse Liaison Contract and the Drug/Alcohol testing line item along with the prior approval of the Budget Amendment to allow for the EMS Plan to be implemented. The Medical Director Contract and the Nurse Liaison Contract will be kept on file in the Administration Office and the Emergency Services Department. Commissioner Memory made a motion to approve, contingent on the following:

1. Drug testing is not to exceed sixteen thousand and 00/100 (\$16,000.00) dollars; and
2. Cleanup of the Nurse Liaison Contract to be performed by James E. Hill, Jr. Columbus County Attorney.

This motion was seconded by Commissioner Jacobs. The motion so carried.

ECONOMIC DEVELOPMENT BOARD APPOINTMENT:

Phyllis Owens, Economic Development Director, requested the Board appoint a County Commissioner to replace Randy Britt. Commissioner Norris appointed Sammie Jacobs to serve, seconded by Commissioner Memory. The motion so carried.

RURAL TRANSPORTATION PLANNING ORGANIZATION LOCAL MATCH: Billy Joe Farmer, County Administrator, is requesting Board approval of an invoice in the amount of three thousand three hundred twenty-three and 00/100 (\$3,323.00) dollars for the new RPO transportation planning program. Commissioner McKenzie made a motion to approve, seconded by Commissioner Memory. The motion so carried.

NATIONAL AMERICAN WATER WORKS ASSOCIATION CONFERENCE ATTENDANCE: Billy Joe Farmer, County Administrator, is requesting to attend this conference on June 15-19, 2003, at no cost to Columbus County. All expenses will be paid by the Lower Cape Fear Water and Sewer Authority. Commissioner Memory made a motion to approve, seconded by Commissioner Norris. The motion so carried.

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICT III AUTHORITY BOARD MEETING

At 8:30 P.M., Commissioner McKenzie made to motion to recess Regular Session and enter into a Columbus County Water and Sewer District III Authority Board Meeting, seconded by Commissioner Godwin. The motion so carried.

ADJOURN COLUMBUS COUNT WATER and SEWER DISTRICT III AUTHORITY BOARD MEETING and resume REGULAR SESSION

At 8:49 P.M., Commissioner McKenzie made motion to adjourn Columbus County Water Sewer District II Authority Board Meeting and resume Regular Session, seconded by Commissioner Norris. The motion so carried.

WATER DISTRICT II CONCERN:

Ms. Myrtle Hammond, a Water District II customer, addressed the Board with the following facts regarding water costs:

1. In April, 1999, I was informed by P. Williams who signed my receipt that I was to pay this one hundred and 00/100 (\$100.00) dollars and that was all the money I would have to pay to get County water.
2. I have since received a letter informing me I have to pay a fifty and 00/100 (\$50.00) dollars deposit before I can receive County water; and
3. I am receiving a monthly minimum bill of twenty and 00/100 (\$20.00) dollars and the water is not even hooked up to my house.

4. I would like a explanation as to why we were not informed of this earlier.

After a lengthy discussion was held, Commissioner Godwin made a motion to put in writing the details as to the billing process being utilized immediately, seconded by Commissioner Memory. The motion so carried.

Billy Joe Farmer, County Administrator, stated there were three (3) ways of generating the payback amount that had been used to develop this water district. They are as follows:

1. Through the month water bills;
2. Ad Valorem taxes on the district as a whole; **and**
3. Require mandatory hookup.

TIME WARNER FRANCHISE AGREEMENT:

Billy Joe Farmer, County Administrator, is requesting Board approval of the deletion of one (1) sentence in Section III in its entirety in this Franchise Agreement, as requested by Pat Smith, representative with Time Warner. The sentence that has been requested to be deleted is as follows: The effective date of the franchise shall be January 1, 2001. Commissioner Norris made a motion to approve, seconded by Commissioner McKenzie. The motion so carried.

LAKE WACCAMAW NCPARTF PROJECT SUPPORT:

Billy Joe Farmer, County Administrator, requested Board endorsement of the Lake Waccamaw NCPARTF Project. Commissioner Jacobs made a motion to approve the endorsement by submitting the following Letter of Support, seconded by Commissioner Memory. The motion so carried.

January 6, 2003

Mr. Lloyd Payne, Town Manager
Town of Lake Waccamaw
Post Office Box 145
Lake Waccamaw, North Carolina 29450

IN RE: Letter of Support

Dear Mr. Payne:

It is with great pleasure we submit this letter of support to you for your efforts in applying for a grant to improve the Elizabeth Brinkley Memorial Park. As we understand it, if this grant is awarded, this park will double in size, therefore providing more activities to Columbus County's senior citizens and youth. As per your information, Columbus County has been selected as a new site for YMCA programs which will create a more urgent need for these improved facilities.

We commend the Town of Lake Waccamaw for its efforts to enhance the quality of life for the citizens of Columbus County. If we can further assist you in this endeavor, please do not hesitate to contact this office. We appreciate your continuing diligence to improve Columbus County.

Sincerely,
/s/ C.E. WILSON, Chairman
COLUMBUS COUNTY COMMISSIONERS

CEW/jbh

DEPUTY CLERK APPOINTMENT TO BOARD OF COMMISSIONERS:

Billy Joe Farmer, County Administrator, is requesting Board approval of appointing Gail E. Edwards to serve as the Deputy Clerk to the Columbus County Board of Commissioners. Commissioner Godwin made a motion to approve, seconded by Commissioner Memory. The motion so carried.

LIBRARY (COLUMBUS COUNTY) GRANT:

Morris Pridgen, Columbus County Library Director, requested the Board to table this issue to a later date to allow him time to meet with everyone involved concerning this grant. Commissioner Memory made a motion to table this issue, seconded by Commissioner McKenzie.

Commissioner Norris stated there was a deadline date on this grant and this matter did not need to be tabled.

After a lengthy discussion, Commissioner Memory withdrew his motion and Commissioner McKenzie withdrew his second. Commissioner Memory made a motion for everything to be in order by January 10, 2003 and the County to fund the four thousand and 00/100 (\$4,000.00) dollars match for this grant. The motion was seconded by Commissioner McKenzie. The motion so carried.

TAX - SURPLUS EQUIPMENT:

Richard Gore, Columbus County Tax Administrator, is requesting Board approval to dispose of the following surplus equipment:

LOCATION (Serial #)	DESCRIPTION	ASSET #	ACQUISITION COST
Richard Gore SD50005	Pentium 166 Computer	6680	\$2,077.00
Chris FormyDuval EWBOC15AB01	Intel Pentium Processor	6682	\$1,852.00
Chris FormyDuval FES120545	Mirax 21" Monitor	7209	\$1,080.00

Commissioner Jacobs made a motion to approve, seconded by Commissioner Dutton. The motion so carried.

APPOINTMENT to JUVENILE CRIME PREVENTION COUNCIL:

Commissioner Godwin appointed David Lawrence to serve on the Juvenile Crime Prevention Council.

RECESS REGULAR SESSION and enter into CLOSED SESSION:

At 9:03 P.M., Commissioner Memory made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. §143-318.11, seconded by Commissioner Dutton. The motion so carried.

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 10:15 P.M., Commissioner Norris made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Jacobs. The motion so carried.

EMPLOYEE COMPENSATION:

Billy Joe Farmer, County Administrator, is requesting Board approval of the following items:

1. Columbus County employees will receive a one (1) time salary increase effective January 1, 2003, of five (5%) percent, excepting the following employees: Ruby Shelley, Veronica Ward, Chuck Stanley and Debra Epps. This five (5%) percent increase will be calculated as follows: five (5%) percent of the total monthly staff salaries, divided by the number of staff;
2. Cooperative Extension: the amount the State will pay, and if needed to make the five (5%)

percent increase, the County will pay, but if the State's pay is over five (5%) percent, the County will pay \$.00;

3. Salary increases for the following employees:

a.	Ruby Shelley	Water Department	\$24,437.00
b.	Veronica Ward	Addressing	\$32,069.00
c.	Chuck Stanley	Solid Waste	\$31,512.00;

4. Create the position of GIS Technician at the beginning salary of thirty-two thousand nine and 00/100 (\$32,009.00) dollars; **and**

5. Finance (Debra Epps): increase in salary to thirty thousand seven hundred forty-three and 00/100 (\$30,743.00) dollars and increase her responsibilities on the signing of documents in Gayle Godwin's absence. This is not making her the Assistant Finance Officer.

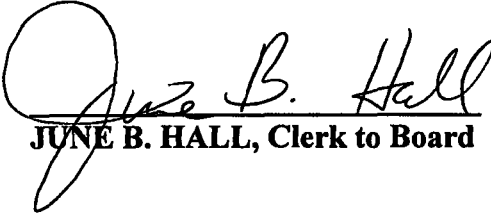
SOCIAL SERVICES - NEED FOR ADDITIONAL CUSTODIAN POSITION:

Larry Moore, Interim Director for Social Services, informed the Board there was a bad need for an additional custodian in this department. He requested permission to create this position and will pay for the position out of his funds. Commissioner Jacobs made a motion to approve, seconded by Commissioner Memory. The motion so carried.

ADJOURNMENT:

At 10:23 P.M., there being not further business, Commissioner Norris made a motion to adjourn, seconded by Commissioner Dutton. The motion so carried.

APPROVED:



 JUNE B. HALL, Clerk to Board



 C.E.. WILSON, Chairman