

COLUMBUS COUNTY
BOARD OF COMMISSIONERS

MINUTES

The Honorable Board of Columbus County Commissioners met in their said office at 111 Washington Street, Whiteville, NC, at 8:00 A.M., February 5, 1996, it being the first Monday.

BOARD MEMBERS PRESENT:

Spruell Randolph Britt, Chairman

C.E. "Gene" Wilson, Vice Chairman

David L. Dutton, Jr.

A. Dial Gray, III

Sammie Jacobs

Lynwood Norris

C. W. Williams

James E. Hill, Jr, Attorney

*Dempsey B. Herring
County Administrator*

Ida L. Smith, Clerk to Board

Chairman Spruell R. Britt called the meeting to order and Ed Worley, Aging Director, gave the invocation.

BOARD MINUTES APPROVAL

A motion was made by Commissioner Norris, seconded by Commissioner Jacobs and passed unanimously to approve the Minutes of the January 16, 1996, Board Meeting as recorded.

CONSENT AGENDA ITEMS APPROVAL

A motion was made by Commissioner Norris, seconded by Commissioner Jacobs and passed unanimously to approve the consent agenda items as follows.

Tax listings be released or cancelled:

James Larry Baxter: Value of mobile home corrected. Wrong size. Amount \$3.20, valuation \$410, year 1995, account #01-03909.

J.C. Black, Sr.: I-4-81, no mobile home on property. Amount \$12.00, valuation \$1,500, year 1995, account #01-05900.

Michael Roy Bordeaux: Y-2A-69A, double listed to Y-2A-70, William H. Atkisson. Amount \$17.94, valuation \$2,300, year 1995, account #15-03320.

Foster V. & Deloris Brown: W-1-103B, value too high for condition of house. Amount \$47.52, valuation \$5,400, year 1995, account #15-05160.

Raymond & Edith Edwards: C-7-23, mobile home double-listed on real, also personal. Also, small building (valued \$100) gone prior to 1-1-95. Amount \$12.97, valuation \$1,520, year 1995, account #10-03960.

Lloyd Freeman: P-2-28, double-listed to P-2-27, Buck Trail Aqua Farms, Incorporated % Dr. Bill Hassell. Amount \$88.41, valuation \$11,900, years 1986-95, account #08-06300.

Fonza George Heirs: H-3-100, double-listed to Jethro George on H-3-99. Amount \$59.28, valuation \$7,600, year 1995, account #12-09120.

Josephus & Vicki L. Gore: Disability exemption on K-4-9 (Lot & house) per GS-105-275; received VA Grant under Title 38/Section 2101, U.S. Code. Amount \$364.00, valuation \$38,000, year 1995, account #01-33371.

Earl Brown Sr. & Carolyn Gurkin: J-2-35, J-2-36, J-2-37, J-2-39, not in Whiteville Rescue Fire District. J-2-35, North Whiteville Fire already applied to J-2-37. Amount \$5.10, year 1995, account #05-02600. Amount \$10.32, year 1995, account #05-02620.

Jimmy Ivey: Priced wrong year model of camper. No User Fees. Trash picked up at Campground. Amount \$53.16, valuation \$2,000, year 1995, account #08-10109.

Richard B. & Anna Johnson: J-5-180, not in North Whiteville Fire District. Amount \$50.00, year 1995, account #01-48048.

Rita Martha Johnson: Vehicle repossessed prior to 1-1-92 (1989 Pontiac). Amount \$49.41, valuation \$6,510, year 1992, account #17-20805.

Ernest Colbert Kelly (Heirs): Mobile home sold in July, 1994 and moved to Brunswick County. Amount \$111.76, valuation \$9,530, year 1995, account #15-22078.

James & Kimberly Lowery: D-9-20, not in Cerro Gordo Fire District. Amount \$30.30, valuation \$30,300, year 1995, account #16-10407.

Gary E. McCumbee: Mobile home priced wrong/reduced to \$19,040. Amount \$8.97, valuation \$1,150, year 1995, account #01-55350.

Mary F. Martin: Mobile home sold in June, 1994. Amount \$89.58, valuation \$3,440, year 1995, account #11-26765.

Horace & Rosa Marilyn Nobles: F-4-31A, double-listed to F-4-32, Michael Walters. Amount \$20.02, valuation \$2,600, years 1994-95, account #12-20720.

John & Joyce Nutter: Licensed camper, billed in Brunswick County where they reside. Amount \$111.72, valuation \$13,020, year 1995, account #08-13934.

Ralph Clayton & Frances Pridgen: I-5-27, hog house rebilled as leasehold to Ronald C. Pridgen on 01-73777, 20% complete as of 1-1-95. Amount \$2,801.60, valuation \$350,200, year 1995, account #01-73740.

Essie Mae Rhodes: H-1-42A, failed to receive the Senior Citizen's Exemption on lot and house; also North Whiteville Fire Fee only \$25.00. Amount \$394.00, valuation \$15,000, year 1995, account #05-05800.

Gregory Ricky Sasser/Linnie Sasser (Life Estate): Failed to receive the Senior Citizen's Exemption on her lot and house, N-10-113. Deed page 471/812. Amount \$129.00, valuation \$15,000, year 1995, account #03-20568.

Ricky L. & Kathy Simmons: N-3-24A, Leasehold (House #2 valuation \$13,500) already billed to William Stubbs on #14-16432. House #1, no User Fee, vacant. Amount \$236.10, valuation \$13,500, year 1995, account #14-42230.

Kenneth & Sue Skipper: J-5-124A, not in North Whiteville Fee District. Amount \$55.00, year 1995, account #01-83980.

Larry D. Thomas: WH-4-222, house damaged by fire (65%). Amount \$313.60, valuation \$34,700, year 1995, account #01-92841.

Sylvia D. Ward: V-4-32, house 45% complete for 1995. Amount \$255.27, valuation \$22,370, year 1995, account #15-37512.

Releases (User Fees for 1995):

<u>Name</u>	<u>Amount</u>	<u>Account</u>
Daniel Wayne Autry: User Fees collected by owner of Campground.	\$60.00	08-00363
John & Judith Ball: L-11-16, house vacant.	60.00	03-00520
Mabel G. Becker: K-4A-25/Private hauler.	60.00	01-04125
Lynette Barnes Breeden: F-5-19A, house vacant.	60.00	12-08717
Macon O. Brown: Motel & service station closed	300.00	15-05883
Giles Byrd & Son, Incorporated, 0-3-1/house vacant.	60.00	11-04796
Gyles & Eloise Byrd: 0-4-64, 4 houses vacant	180.00	11-04800
WS-2-126, house vacant	60.00	11-04800
HB-4-10, house vacant	60.00	11-04800
L-5-4, house vacant	60.00	11-04800
0-4-56, house vacant	60.00	11-04800
0-4-61, house vacant	60.00	11-04800
James Allen Cartrette, Jr.: CH-6-44, only 4 houses occupied	96.00	13-07640
Harold & Glenda Fipps: 1 mobile home vacant.	36.00	13-12920
Mary S. Jordan Fipps (Heirs): G-8-4, vacant.	60.00	13-12960
Paul Demetrius Georgis: K-4-156, private hauler.	60.00	01-31680
James Albert Godwin Heirs: 1 house vacant.	60.00	16-05280
Robert R. & Pamela Harris: M-12-38A, building used as storage.	60.00	03-10445
Ernest Mayo Kissam, Jr.: E-3-74, 1 dwelling only.	60.00	12-14280
John M. Lennon, II. Etal: L-1-34, house vacant.	60.00	05-03880
Timothy Mitchell: User Fee already on #08-13146.	60.00	08-13147
Joe P. & Deborah Watts: Waste collected by private hauler.	60.00	02-03237

Releases (Town of Sandyfield)

Willie A. Robbins: V-1-47, not in Town of Sandyfield. Amount \$3.75, valuation \$1,500, year 1995, account #15-31945.

Refunds:

Ordered: That a tax refund be issued to John W. & Diane Hardwick, 12287 James B. White Highway, South, Whiteville, NC 28472, in the amount of \$60.00, for year 1995. House on WS-2-30, not occupied - all taxes paid 1-3-96. Account #11-12150.

Ordered: That a tax refund be issued to Charles David Strickland, P.O. Box 514, Tabor City, NC, 28463 (Irvin Strickland Heirs), in the amount of \$120.00, for years 1993-95. All taxes paid. Account #16-14560.

Ordered: That a refund be issued to Russell Levon Tyler, Route 1,

Box 83B, Lake Waccamaw, NC 28450, in the amount of \$60.00, for year 1995.
All taxes paid. Q-3-43C, one house vacant. Account #08-19425.

Ordered: That a refund check be issued to Kimberly Ann G. White,
Post Office Box 92, Cerro Gordo, NC 28430, in the amount of \$27.20, for year
1995 (Town of Cerro Gordo refund). E-6-75F, billed with 28.41 acres. Only 2
acres in Town, E-6-75J. Valuation \$13,600, account #16-17033.

Budget Amendments:

Appropriate 10-399-0000 Fund Balance	\$24,354
Expend 10-680-9200 Schools Capital Outlay 1/2 cents sales tax	24,354
Appropriate 20-399-0000 Fund Balance	\$61,073
Expend 20-661-8200 Interest on Water Bonds	61,073
Accept 10-335-0000 Miscellaneous Revenue	\$ 6,920
Expend 10-335-0000 Maintenance/Repairs Road Signs	6,920
Appropriate 10-399-0000 Fund Balance	\$ 2,284
Expend 10-700-9703 MTAP - DSS	2,284
Decrease 10-348-0203 Tri-County Drug Grant	(\$8,000)
Decrease 10-514-1400 Travel	(500)
Decrease 10-514-4500 Contract Services	(7,500)
Accept 10-348-0802 Immunization Outreach Federal Funds	\$ 7,200
Expend 10-577-0200 Salaries	6,600
Expend 10-577-0500 FICA	600
Accept 10-348-1001 Ryan White HIV Care Consortium	\$76,000
<i>Expend as follows:</i>	
10-583-0200 Salaries	5,000
10-583-0500 FICA	500
10-583-0600 Insurance	375
10-583-0700 Retirement	625
10-583-1400 Travel	1,500
10-583-4500 Contracted Services	68,000
Accept 10-348-3201 Grant from NCDOT for Fair Bluff Rail Spur	\$15,000
Expend 10-690-9513 Industrial Railroad Spur	15,000
Appropriate 72-399-0000 Fund Balance	\$19,365
Expend 72-525-7400 Capital Outlay/Addressing Vehicle	19,365
Accept 10-348-0205 Governor's Highway Safety	\$10,000
Expend 10-510-3300 Departmental Supplies	1,732
Expend 10-510-7400 Capital Outlay	8,268

AWARDS (RETIREMENT) - JO ANNE P. VEREEN & GRIFFIN J.

JOHNSON

Chairman Britt presented Jo Anne P. Vereen with a "Retirement

Plaque" as follows:

PRESENTED TO

JO ANNE P. VEREEN

** * * * **

*IN GRATEFUL APPRECIATION OF YOUR SERVICE
AS THE COLUMBUS COUNTY SOCIAL SERVICES DIRECTOR*

7-21-58 - 1-31-96

** * * * **

COLUMBUS COUNTY BOARD OF COMMISSIONERS

*Chairman Britt presented Griffin J. Johnson with a "Retirement
Plaque" as follows:*

PRESENTED TO

GRIFFIN B. JOHNSON

** * * * **

*IN GRATEFUL APPRECIATION OF YOUR SERVICE
AS A SOCIAL SERVICES INCOME MAINTENANCE CASEWORKER I*

1-1-67 - 1-31-96

** * * * **

AGING (DEPT. OF) - BY-LAWS UPDATED

*A motion was made by Commissioner Jacobs, seconded by
Commissioner Norris and passed unanimously to approve the amended Columbus
County Department of Aging By-laws as follows:*

ARTICLE I

*Section 1. Name: The name of this organization shall be the
Columbus County Department of Aging, hereinafter referred to as Department of
Aging.*

ARTICLE II

*Section 1. Geographic District: The County of Columbus and the
municipalities therein shall be eligible for activities, services and programs
provided by the Department of Aging subject to the provisions of these bylaws.*

ARTICLE III

Purpose

Section 1. To provide coordinated activities, services, and programs for adults sixty (60) years of age and older.

Section 2. To provide social interaction and opportunities for enrichment for these adults.

Section 3. To assist in preventing physical and psychological deterioration of these older adults by promoting independent living.

Section 4. To prevent the unnecessary and premature institutionalization of these older adults by providing in-home aide, nutrition, case assistance, and care management.

Section 5. To acquire and distribute such funds as necessary to pay the costs of equipping and maintaining Senior Centers and Nutrition Sites, and to provide activities, services, and programs for the well-being of older adults.

Section 6. To provide ongoing evaluation of the activities, services and programs of the Department of Aging so as to meet the needs of the older adults in Columbus County.

Section 7. To promote community understanding of the aging process and of the needs, problems, strengths, and resources of older adults.

Section 8. To provide one port of entry for older adult services through information, referral, and case assistance.

Section 9. To promote the health, safety and general welfare of older adults through activities, services and programs in cooperation with other agencies.

ARTICLE IV

Duties & Functions

The Department of Aging shall:

Section 1. Be an advocate on behalf of older adults.

Section 2. May accept and expend funds, grants, gifts, and/or services from the Government of the United States and its agencies; from the State of North Carolina, or its departments and agencies; from agencies or

instrumentalities; from any governmental unit whether participating in the Department of Aging or not; and from other civic or private sources.

Section 3. Establish an annual operating budget to meet the expenses of the approved program of work. Any such budget shall be authorized and approved by the Commissioners of Columbus County or their designee.

Section 4. Have a fiscal year running from July 1, through June 30 except for those federal programs beginning on October 1.

Section 5. Discuss questions within the scope of its stated purpose and make recommendations for action by the County Commissioners if such is deemed to be in the interest of the Department of Aging.

Section 6. Promote agreements between governmental and non-governmental units and agencies to enhance activities, services, and programs delivered to older adults.

Section 7. Have the right to perform and carry out such other powers, duties and responsibilities as may be authorized by the Commissioners of Columbus County provided these do not conflict with these bylaws or federal, state or county laws and statutes.

ARTICLE V

Offices

Section 1. The Department of Aging shall establish a principal office and such other offices as the Department of Aging may from time to time determine to be necessary for the business required of the Department.

ARTICLE VI

Department of Aging Board of Directors

Section 1. The Department of Aging shall have a Board of Directors/Executive Committee, hereinafter referred to as Board of Directors, consisting of seven (7) persons; a Chairperson, Vice Chairperson, Secretary, Treasurer and three (3) members at large. These named officers shall be elected from and by the voting members of the Department of Aging Advisory Council.

Section 2. The Board of Directors, the seven (7) being divided among the seven (7) commissioner's districts, shall be elected for not more than three (3)

years.

Section 3. The Board of Directors may succeed themselves.

Section 4. The Board of Directors shall be the Executive Board of the Advisory Council.

Section 5. The Board of Directors shall be directly responsible to the County Commissioners.

Section 6. Vacancies occurring on the Board of Directors during the year shall be filled by the Advisory Council.

Section 7. In addition to the Board of Directors named above, an Executive Director shall be employed full time to conduct the major business activities of the Department of Aging. Said Executive Director shall be hired in keeping with county policy.

Section 8. The Executive Director shall have the responsibility of appointing and discharging all other employees of the Department of Aging, subject to Columbus County personnel policy.

ARTICLE VII

Department of Aging Advisory Council

Section 1. General Powers: The functioning of this Council shall be managed by the Board of Directors.

Section 2. Number: The Council shall consist of twenty-eight (28) appointed representatives from Columbus County who are interested in and supportive of the Department of Aging activities.

Section 3. Selection: The Council shall be appointed by the Columbus County Commissioners. Each commissioner shall appoint four (4) members from his/her district. At least two (2) out of the four (4) members appointed shall be over sixty (60) years of age. Minorities shall be represented in proportion to their percentage in Columbus County. The council shall prepare a list of qualified candidates to be presented to Commissioners prior to any selection.

Section 4. Ex-officio: Ex-officio members shall be limited to one (1) representative from any agency providing services to older adults. Ex-officio

members will have no voting rights and will not be allowed to hold office.

ARTICLE VIII

Removal of Advisory Council Members

Section 1. Removal: A council member may be removed for good cause by the County Commissioners or upon recommendation of four-fifths (4/5) of the Advisory Council.

Section 2. Absenteeism: When a council member shall fail to appear at three (3) consecutive meetings of the council or at one-half of the meetings held during a two-year period, such person's membership on the council shall automatically be terminated, and shall be notified by the Secretary in writing. However, such member may, upon written request therefore, be allowed to appear at the next regular meeting of the council to request reinstatement, and the council may, in its discretion and for good cause, reinstate that person as a member.

ARTICLE IX

Resignation

Section 1. A member may resign by written notice to the Chairman of the Board of Directors. The resignation shall be presented at the next regular Advisory Council meeting when it shall take effect.

ARTICLE X

Vacancies

Section 1. Any vacancy occurring on the Advisory Council shall be filled by the commissioner from whose district the vacancy occurs. The vacancy shall be filled to complete the unexpired term.

ARTICLE XI

Duties

Board of Directors and its officers, Executive Director, and Advisory Council.

Section 1. Board of Directors: The Board of Directors of the Department of Aging shall:

- (a) Meet on a monthly basis with the Executive Director.*
- (b) Have power to transact all regular business of the council and*

Department of Aging, providing any action taken shall not conflict with the wishes of the County Commissioners and that it shall refer all matters of major importance to the full council.

- (c) Serve as the review committee to satisfy all federal, state, and county program requirements provided by the Department of Aging.*
- (d) Be charged with the responsibility of reviewing: Advisory Council reports and requests; reports and requests of the Executive Director; and other information in order to help set policy as herein specified and to recommend action to the council and/or County Commissioners.*
- (e) Meet regularly with the Executive Director to consider current business, set policy, and act for the Advisory Council except for the adoption of the budget and the annual program of work.*
- (f) Consider budget and program needs, and be an advocate on behalf of the Department of Aging to the County Commissioners and any others when feasible.*

Section 2. Officers:

- (a) Chairperson. The chairperson shall preside at all meetings of the Advisory Council. The chairperson shall have the authority to appoint committees and task forces as are necessary in coordination with the Board of Directors.*
- (b) Vice-Chairperson. At the request of the chairperson, or in the chairperson's absence or disability, the vice-chairperson shall perform the duties and possess and exercise the powers of the chairperson. The vice-chairperson shall have such other powers as the Advisory Council may determine and shall perform such other duties as may be assigned by the Council.*
- (c) Secretary. The secretary shall keep a complete record of all meetings of the Advisory Council and Board of Directors.*
- (d) Treasurer. The position of treasurer shall be bonded. The treasurer shall supervise all monies and securities of the Advisory Council and*

shall have same deposited in the name of the council in such bank or banks as the council determines. The chairperson, treasurer, and secretary shall be responsible for disbursement of the monies of the Council.

Section 3. Executive Director:

The executive director shall: (a) Maintain and manage the business office and programs of the Department of Aging; (b) be custodian of all properties and records; (c) conduct correspondence as needed; (d) attend all department meetings and be prepared to report on business activities, meetings, proposals, cooperative endeavors, etc. in which the department is currently engaged or may be in the process of developing; (e) maintain close personal contact with representatives of federal, state and local agencies cooperatively involved in accomplishing the objectives of the department; (f) acquire and maintain a working knowledge of the current laws, regulations, and procedures which govern federal, state and local agencies in order that the Department of Aging may take full advantage of opportunities available through federal, state, local, and private funding; (g) prepare proposed annual budget for consideration by the Cape Fear Council of Governments and the Commissioners of Columbus County; (h) prepare an annual report for the Cape Fear Council of Governments and other reports as required; (i) be responsible for the supervision of all employees of the Department of Aging; (j) be responsible for hiring all new employees for the Department of Aging as specified in the Columbus County Personnel Administration Policy Handbook.

Section 4. Advisory Council: The Advisory Council shall: (a) Give advice and make recommendations to the Board of Directors; (b) act as committees in cooperation with the Board of Directors to perform necessary tasks; (c) plan and conduct an annual picnic for the senior adults of Columbus County during Older Americans Month, in the month of May; (d) act as a fund raising committee; (e) act as an advocate for the Department of Aging and for the older adults of Columbus County.

ARTICLE XII

Meetings

Section 1. Regular Meetings: Regular meetings of the Council shall be held at least bimonthly, or the equivalent thereof.

Section 2. Special Meetings: Special meetings of the Council may be called and held for any purpose. Council Meetings may be called by the chairperson or by twenty (20%) percent of the members of the Council.

Section 3. Annual Meeting: An annual meeting of the Council shall be held in the month of May of each year, to coincide with the annual picnic.

Section 4. Board of Directors: The Board of Directors shall meet monthly which shall include any meetings of the full council.

ARTICLE XIII

Notice of Meetings

Section 1. Regular Meetings: Notice of meetings of the Council shall be given not less than five (5) days before each regular meeting. There shall be public notices of meetings provided through the local media.

Section 2. Special Meetings: Notice of the date, time, and place of any special meeting of the Council shall be given to each member at least forty-eight (48) hours prior to the date of such special meeting stating the purpose of the meeting.

Section 3. Annual Meeting: Notice of the annual Council Meeting shall be publicly announced through the local news media at least two (2) weeks prior to such meeting.

ARTICLE XIV

Quorum

Section 1. Advisory Council: Those members present at any regular meeting or properly called special meeting of the Council shall constitute a quorum.

Section 2. Board of Directors: To constitute a quorum, at least three (3) board members must be present.

ARTICLE XV**Voting**

Section 1. Advisory Council: Each member at the time any vote or action of the Advisory Council is taken upon any matter shall be entitled to cast one (1) vote with respect thereto. The vote cast or action taken by a majority of the members present and voting and constituting a quorum at a meeting shall control.

ARTICLE XVI**Compensation of the Board and Council Members**

Section 1. Compensation: No members shall be entitled as a right to any compensation for attendance at meetings of the Council. The Council shall determine any compensation for other services.

ARTICLE XVII**Rules of Procedure**

Section 1. All meetings shall be governed according to Robert's Rules of Order Revised.

ARTICLE XVIII**Amendments**

Section 1. These bylaws may be amended or repealed and new bylaws adopted by the affirmative vote of two-thirds (2/3) of those present at any meeting of the members of the Council. A written copy of the proposed amendment changes shall be provided to all Advisory Council members at least two (2) weeks prior to the meeting at which they are to be considered.

DISCLAIMER

All actions or clauses which are in conflict with federal, state, or county bylaws are hereby repealed. These bylaws supersede and replace any and all bylaws previously governing the Department of Aging.

DEPARTMENT OF AGING

*/s/ T. Ben Douglas
Chairman*

**COLUMBUS COUNTY BOARD
OF COMMISSIONERS**

*/s/ Spruell R. Britt
Chairman*

TAX - PROGRESS REPORT ON REVALUATION

William D. "Bill" Brooks, Jr., Tax Administrator, presented the Board

with an update on the process of property tax revaluation which is scheduled to be completed December 20, 1996.

Danny Deese, representing Deese Appraisal and Consulting Company, presented the Board with the 1997 Revaluation Progress Schedule.

PROCLAMATION - CHRISTIAN HERITAGE WEEK

A motion was made by Commissioner Norris, seconded by Commissioner Gray and passed unanimously to adopt the following Proclamation:

CHRISTIAN HERITAGE WEEK PROCLAMATION

MARCH 17 - 23, 1996

WHEREAS, the Governor of the State of North Carolina has issued a proclamation to recognize and commemorate the Christian Heritage of the United States of America; and

WHEREAS, we, the Commissioners of Columbus County, also desire to uphold this proclamation and join in the recognition and commemoration of the Christian Heritage of this County, State and nation; and

WHEREAS, the Christian Heritage of our nation is recognized in the accomplishments of such renowned individuals as Christopher Columbus, William Bradford, George Washington, John Hancock, Abigail Adams, Noah Webster, Abraham Lincoln, Woodrow Wilson, Harriet Tubman and Martin Luther King, Jr.; and

WHEREAS, it is important that our children learn the complete history of our nation, including the historical Christian Heritage, from the establishment of our nation to the present date; and

WHEREAS, the citizens of our great County, State and nation may be fully educated about the Christian Heritage of our nation through the voluntary exercise of their constitutional right to the freedom of educational choice; and

WHEREAS, the Christian faith has been historically documented as a foundational influence on the inception, formation, structure and culture of our nation.

NOW, THEREFORE, we, the Commissioners of Columbus County, do hereby proclaim March 17 - 23, 1996 as "Christian Heritage Week" in

Columbus County, and commend this observance to all our citizens.

ADOPTED this the 5th day of February, 1996.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ SPRUELL R. BRITT, Chairman

ATTESTED BY:

/s/ IDA L. SMITH, Clerk to Board

FIRE & RESCUE - PUBLIC HEARING SCHEDULED

A motion was made by Commissioner Norris, seconded by Commissioner Williams and passed unanimously to schedule a public hearing to consider Evergreen Volunteer Fire Department as a Service Fee District at 7:00 P.M., April 16, 1996 at the Evergreen Volunteer Fire Department.

WHITEVILLE MEMORIAL ASSOCIATION - BUFFER ZONE AGREEMENT

NORTH CAROLINA

COLUMBUS COUNTY

BUFFER ZONE AGREEMENT

THIS BUFFER ZONE AGREEMENT, made this 31st day of January, 1996, by and between the WHITEVILLE MEMORIAL ASSOCIATION, INCORPORATED (The Cemetery) and the COUNTY OF COLUMBUS, a Body Politic (The County).

WITNESSETH:

THAT WHEREAS, the Cemetery is the owner of a certain tract of land on the Western side of U.S. Highway 701 (Business), the same being conveyed to them in Deed Book 383, Page 551, Columbus County Registry; and whereas, the County is the owner of a certain parcel of land immediately North of and adjacent to the land of the Cemetery; the same being conveyed to them by deed dated October 23, 1990, recorded in Deed Book 415, Page 55, Columbus County Registry, both of which deeds are hereby referred to for greater certainty of description; and whereas, the County has erected a building upon their land; and whereas the Cemetery and the County desire to create a visual screen between the two properties; and whereas, both the Cemetery and the County desire to comply with the City of Whiteville Zoning Ordinance 7.4, 7.5 and 7.6 relating to the screening between various types of properties. Such ordinances are incorporated

herein by reference.

AND WHEREAS, the Cemetery and the County, for and in consideration of the sum of Ten (\$10.00) Dollars, and other valuable considerations, the adequacy and receipt of which are hereby acknowledged, do hereby agree that the County will erect or construct Type "B", Semi-Opaque Screening on the property described below. Such screening is to be opaque from the ground to a height of three (3) feet, with intermittent visual obstruction from above the opaque portion to a height of at least twenty (20) feet. Semi-Opaque screening is intended to partially block visual contact between two (2) properties and should create a strong impression of the separation of spaces. Such screening may be composed of a wall, fence, landscaped earth berm, planted vegetative screening or natural vegetation.

The above described screening shall be within a twenty-five foot Buffer Zone the southern and eastern edge of which forms the northern and western boundary of the Cemetery property.

IN TESTIMONY WHEREOF, THE WHITEVILLE MEMORIAL ASSOCIATION, INCORPORATED and the COUNTY OF COLUMBUS have hereunto set their hands and seals, the day and year first above written.

ATTEST:

Secretary

**THE WHITEVILLE MEMORIAL
ASSOCIATION, INCORPORATED**

BY: _____
President

COLUMBUS COUNTY

ATTEST:

/s/ Ida L. Smith
Clerk to Board

/s/ Spruell R. Britt
Chairman

**WHITEVILLE MEMORIAL ASSOCIATION - DEED (TRANSFER OF
PROPERTY)**

A motion was made by Commissioner Gray, seconded by Commissioner Norris and passed unanimously to approve transfer of property (deed) to the Whiteville Memorial Association, Incorporated and approve the N.C. Department of Transportation right-of-way easement. The Deed (transfer of property) is as follows:

STATE OF NORTH CAROLINA

COLUMBUS COUNTY

D E E D

THIS DEED, made this 6th day of January, 1996, by COUNTY OF COLUMBUS (hereinafter sometimes called the "grantor"), party of the first part, to THE WHITEVILLE MEMORIAL ASSOCIATION, INCORPORATED (hereinafter called the "grantee"), party of the second part;

W I T N E S S E T H :

That, in consideration of the sum of Ten (\$10.00) Dollars and other sufficient good and valuable consideration to the grantor, paid by the grantee, receipt of which is hereby acknowledged, the grantor has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey to the said grantee, in fee simple, the following described tract, lot or parcel of land situated in Whiteville Township, Columbus County, North Carolina, and more particularly described as follow, to wit:

BEING Tract Number 4 and containing 0.59 acre, more or less, and being shown and delineated on a plat entitled "Plat for Columbus County," Mabel Prevatte Farm Tract, bearing date of August 23, 1990, revised on October 17, 1990, and revised on September 11, 1995, to show Tract Number 4 and to correct the new acreage of Tract Number 1, by Billy M. Duncan, Registered Land Surveyor, recorded on the 13th day of September, 1995, in Plat Book 60 at Page 14, Columbus County Registry. Reference is hereby made to said plat for more clarity, particularity and certainty of description of Tract Number 4.

TO HAVE AND TO HOLD the above described tract, lot or parcel of land, together with all privileges appertaining, to the said grantee, in fee simple, to its only use and behoof forever.

And the said grantor covenants with the grantee, that the grantor has done nothing to impair such title as grantor received, and grantor will warrant and defend the title against all lawful claims of all persons claiming by, under or through grantor.

IN TESTIMONY WHEREOF, the party of the first part has caused this instrument to be executed by the Chairman of the Board of County Commissioners

of Columbus County, North Carolina, and attested by the Clerk of the Board of County Commissioners and the County seal affixed thereto, all by authority duly given by the Board of Commissioners, the day and year first written above.

**BOARD OF COUNTY COMMISSIONERS OF
COLUMBUS COUNTY, NORTH CAROLINA**

ATTEST:

By: /s/ Spruell R. Britt

/s/ Ida L. Smith, Clerk

Chairman

APPOINTMENTS - BOARD OF HEALTH

A motion was made by Commissioner Williams, seconded by Commissioner Norris and passed unanimously to appoint the following persons to serve on the Board of Health for three (3) year terms, expiring December 31, 1998.

Franklin Boone - Member-at-large

Ward Shaw - Member-at-large

Anthony C. Terrence - Optometrist

**APPOINTMENTS - NURSING/DOMICILIARY HOMES COMMUNITY
ADVISORY COMMITTEE**

A motion was made by Commissioner Wilson, seconded by Commissioner Norris and passed unanimously to appoint the following persons to serve on the Nursing/Domiciliary Homes Community Advisory Committee for three (3) year terms, expiring February 6, 1999.

Lenora Callihan

Jesse B. Vaught

APPOINTMENTS - LOCAL EMERGENCY PLANNING COMMITTEE

A motion was made by Commissioner Williams, seconded by Commissioner Jacobs and passed unanimously to appoint the following persons to serve on the Local Emergency Planning Committee.

L/Sgt. Alan Capps, N. C. Highway Patrol

Frank Carroll, Dupont Safety Director

Hank Dobson, National Spinning Plant Engineer

Delane Duncan, Whiteville Fire Department Captain

C.W. Formyduval, DOT Highway Maintenance Engineer

Ronald Gore, Columbus County Schools, Plant Operations

William Gore, Columbus County Schools Transportation Supervisor

Alfred Hayes, Sheriff's Department Captain
Ronald Hayes, Brunswick Electric District Manager
Lee Hinnant, The News Reporter
William Horne, Environmental Health Coordinator
Jimmy Jackson, Fire Marshal/Inspector
Hardy Ledbetter, Columbus County Hospital Assistant Administrator
John H. Moore, Jr., Emergency Services Director
Deuce Niven, The Tabor City Tribune
David Ransom, Southeastern Community College Training Coordinator
Joan Rhodes, American Red Cross Director
Mark Rigsby, WWAY
Jacqueline Roseboro, Cooperative Extension Director
Kenneth Sasser, Fire & Rescue Association President
David Swart, Wright Chemical Acme Area Manager
Jerry Vuoso, Federal Paper Board Fire Protection Engineer
Ed Worley, Department of Aging Director
Joseph Zuncich, Environmental Resources Supervisor

PERSONNEL ADMINISTRATION POLICY AMENDMENT - VOLUNTARY

SHARED LEAVE

A motion was made by Commissioner Jacobs, seconded by Commissioner Norris and passed unanimously to amend the Personnel Administration Policy to become effective March 1, 1996 as follows:

Article VI: Leaves of Absence - Section 20-A. Voluntary Shared Leave Program

PURPOSE:

There are occurrences as a result of prolonged medical conditions that cause employees to exhaust all available leave and therefore be placed on leave without pay. It is recognized that such employees could be without income at the most critical point in their work life. It is also recognized that fellow employees may wish to voluntarily donate some of their vacation leave so as to provide assistance to a fellow employee. This policy provides an opportunity for employees to assist another such employee affected by a medical condition that requires absence from duty for a prolonged period of time resulting in possible loss of income.

POLICY:

In those cases of a prolonged medical condition, an employee may apply for or be nominated to become a recipient of leave transferred from the vacation leave account of one (1) or more employee(s) within any County agency. For purposes of this policy, medical condition will be defined as

a medical condition that is likely to require an employee's absence from duty for a prolonged period of time, generally considered to be at least twenty (20) consecutive workdays. The intent of this policy is to allow one (1) or more employee(s) to assist another in cases of prolonged medical conditions, resulting in exhaustion of all of their earned vacation and sick leave.

GUIDELINES:

The request for transfer and use of vacation leave from one (1) individual to another shall be presented in writing to the County Administrator by the appropriate Department Head accompanied by the following: (a) Application and Release Form, (b) Donor Information sheet, and the (c) Department Head's recommendation for approval. A shared leave donor(s) may not reduce his/her vacation leave account below thirty (30) hours when donating leave.

The County Administrator will render a decision based upon the merits and circumstances of each request received.

DEPARTMENT OF TRANSPORTATION - REQUEST TO NAME THE OVERPASS ON N. C. HIGHWAY 87 (OLD STAGE ROAD) EDWIN THOMAS HAMMOND

A motion was made by Commissioner Gray, seconded by Commissioner Norris and passed unanimously to request the Department of Transportation to consider naming the overpass on N. C. Highway 87 (Old Stage Road) South of Riegelwood in memory of Edwin Thomas Hammond.

ADMINISTRATION - PERMISSION TO PURCHASE REAL ESTATE

A motion was made by Commissioner Norris, seconded by Commissioner Gray and passed unanimously to permit Dempsey B. Herring, Administrator to purchase real estate (.66 acre) that is adjacent to the Tax Office from Autry Dawsey for the sum of \$55,000.00. Mr. Herring is to make the necessary arrangements for purchasing the property and report to the Board at the next Board Meeting.

CAPITAL IMPROVEMENTS PLAN - ACCEPTED

Dempsey Herring, Administrator, presented the Board with a proposed Capital Improvements Plan (CIP) for Columbus County for the Fiscal Years of 1996-2002. A CIP will enable Columbus County to plan for the replacement or major repairs of existing facilities and equipment, as well as, meet new capital needs.

The process of formulating a Capital Improvements Plan begins with the individual department heads analyzing needs and submitting their proposed needs to the Administrative Office for formulation.

A motion was made by Commissioner Gray, seconded by Commissioner Williams and passed unanimously to adopt the Capital Improvements Plan as presented by Mr. Herring. A copy of the CIP is on file in the office of the Clerk to the Board.

ECONOMIC DEVELOPMENT - SCHEDULE PUBLIC HEARINGS FOR CDBG

A motion was made by Commissioner Norris, seconded by Commissioner Jacobs and passed unanimously to schedule public hearings for the purpose of public comment on a Community Development Block Grant Application to extend natural gas and make water infrastructure improvements for Haworth, Chadbourn, NC, for February 19, 1996 at 7:30 P.M. The second public hearing is scheduled for March 18, 1996 at 7:30 P.M.

GOVERNING BODY - MEETING CANCELED

A motion was made by Commissioner Norris, seconded by Commissioner Dutton and passed unanimously to adopt the following Resolution to cancel the March 4, 1996 Board Meeting.

NOTICE and RESOLUTION to CANCEL MEETING**of the BOARD of COUNTY COMMISSIONERS
of COLUMBUS COUNTY, NORTH CAROLINA**

The Board of County Commissioners of Columbus County, North Carolina, unanimously approved on February 5, 1996, to adopt the following Resolution.

W I T N E S S E T H :

WHEREAS, the Board of County Commissioners of Columbus County, North Carolina, has presently scheduled meetings at 8:00 A.M. on the first Monday and at 7:30 P.M. on the third Monday of each month; and

WHEREAS, the majority of the Board of County Commissioners of Columbus County, North Carolina, is planning to attend the National Association of Commissioners' Legislative Conference on March 4, 1996; and.

WHEREAS, a majority is needed to form a quorum under North Carolina law.

BE IT, THEREFORE, RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLUMBUS COUNTY, North Carolina, pursuant to N.C.G.S. 153A-40, shall cancel the regular meeting of the said Board scheduled for March 4th, 1996, be, and the same is hereby canceled, and the next regularly scheduled meeting of the said Board shall be in the Columbus County Commissioners' Chambers, 111 Washington Street, Whiteville, North Carolina, on Monday, March 18th, 1996, at 7:30 P.M.

BE IT, FURTHER, RESOLVED by the Board of County Commissioners that a copy of this Resolution and Notice shall be placed on the Courthouse Bulletin Board, as well as mailed to all of the news media who has requested notice.

COLUMBUS COUNTY BOARD OF COMMISSIONERS

/s/ **SPRUELL R. BRITT**, Chairman

ATTESTED BY:

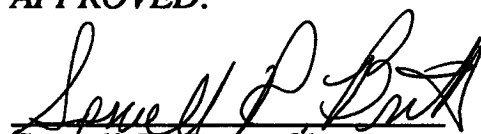
/s/ **IDA L. SMITH**, Clerk to Board

ADJOURNMENT

A motion was made by Commissioner Norris, seconded by Commissioner Williams and passed unanimously to adjourn the meeting at 9:20 A.M.

APPROVED:


Ida L. Smith, Clerk to Board


Spruell R. Britt, Chairman