

Columbus County Board of Health

Minutes

Regular Meeting Special Meeting

December 13, 2017 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

Members Present	Franklin Boone Shane Cartrette George Floyd Patty Hobbs Dr. Randy Kirby Dr. Nicole Martin Dr. Christy Perdue Pat Ray Drew Cox
Members Absent	Charles McDowell, Dr. Darryl Diefes
Staff Members Present	Kimberly L. Smith, Charlene Bush, Sandra Harrelson, Daniel Buck, Mitzi Ward, Jamika Lynch
Guests	Frankie Boone

Quorum was present.

I. Call to Order

Dr. Randy Kirby called the meeting to order at 6:00 p.m.

II. Welcome/Invocation

Dr. Randy Kirby welcomed everyone to the meeting. Invocation was given by Dr. Randy Kirby.

III. Approval of Agenda

A motion to accept was made by Pat Ray seconded by George Floyd and carried by the board.

IV. Public Comment

There were no comments from the public.

V. Approval of Minutes

Motion to accept was made by Dr. Nicole Martin seconded by Dr. Christy Perdue and carried by the board.

VI. Child Fatality	<p>Mitzi Ward stated the following: (<i>Benchmark 19, Activity 19.1</i>)</p> <ul style="list-style-type: none"> • In 2016, Columbus County had 10 child deaths, 6 were under the age of 1, 3 were 15-17 yrs. and 1 was 1-4 yrs. • A Child Abuse Prayer Vigil will be held outside the Health Department in April.
VII. Financial Update	<p>Charlene Bush, Budget Director gave the following updates:</p> <p>A. Financial Statement.....October (<i>Benchmark 33, Activity 33.6; Benchmark 39, Activity 39.</i>)</p> <ul style="list-style-type: none"> • Revenue-\$176,438.30 with expenses of \$331,508.82. <p>A motion to accept was made by Dr. Nicole Martin seconded by Dr. Christy Perdue and carried by the board.</p> <p>B. Service Cost Update (<i>Benchmark 39, Activity 39.2, Benchmark 33, Activity 33.6</i>)</p> <ul style="list-style-type: none"> • Increase in PPD from \$14.00 to \$20.00 <p>Motion to accept was made by Patty Hobbs seconded by Shane Cartrette and carried by the board.</p> <p>C. Patient Count-October (<i>Benchmark 33, activity 33.6</i>)</p> <ul style="list-style-type: none"> • Outside labs are now included on the chart. <p>George Floyd asked if closing Home Health had made a difference. Bush replied, "only in the Flu shot counts".</p>
VIII. Health Education/Promotion	<p>Daniel Buck, Health Educator stated the following:</p> <p>A. Opioid Forum Update (<i>Benchmark 38, Activity 38.3</i>)</p> <ul style="list-style-type: none"> • Thank you to each one of you who came out to show your support for the Columbus County Leadership Forum on Opioid Abuse that was held at SCC in November. We had about 110-115 people as well as great participation from the county leadership. After the forum, we hope to partner with other organizations in the county, especially Columbus County Collaborative, to initiate further discussion and action toward the opioid epidemic in Columbus County. <p>Pat Ray thanked Kim Smith and Daniel for their leadership and organizing the forum.</p> <p>Shane Cartrette stated; "If there is anything EMS can do to help out, let me know."</p> <p>George Floyd mentioned that the CRHS currently has 2 "drop boxes" in their possession and are in the process of installing one.</p> <p>B. "2018 Smiles for Kids" Grant</p> <ul style="list-style-type: none"> • December 15, 2017, we will submit a grant

	<p>proposal to Delta Dental for the 2018 “Smiles for Kids” Grant. If the Health Department receives this grant, we have the opportunity to receive up to \$5000.00 to help our dental clinic purchase equipment to better serve children in our in-house clinic or our mobile clinic.</p> <p>At the next board meeting, Daniel will be giving an update on efforts to improve our county health rankings as well as seeking input from the Board.</p>
<p>IX. Chairman’s Forum</p>	<p>Dr. Randy Kirby gave the following:</p> <p>A. Health Director’s Evaluation <i>(Benchmark 37, Activity 37.5)</i></p> <p>Dr. Randy Kirby handed out the compiled Health Director’s evaluation results to all Board of Health members with the following comments:</p> <ul style="list-style-type: none"> • Leadership in the Department- 11 responded “Excellent” • Leadership in the Community-8 responded “Excellent” and 3 responded “Good” • Sensitive to diverse needs of the community-11 responded “Excellent” • Motivation and enthusiasm-11 responded “Excellent” • Strong advocate for the Public Health-10 responded “Excellent” and 1 responded “Good” • Delegates responsibility and authority, seeking staff input on critical decisions-10 responded “Excellent” and 1 “No Opinion” • Keeps staff informed on key issues-10 responded “Excellent” and 1 responded “Good” • Promotes an environment in which employees are recognized and rewarded for achievement-9 responded “Excellent”, 1 responded “Good” and 1 responded “No Opinion” • Is willing to address difficult issues and, if necessary, make unpopular decisions-11 responded “Excellent” • Keeps Board of Health informed about all issues and conducts well organized meetings-11 responded “Excellent” • Establishes a realistic budget and manages it effectively-11 responded “Excellent” • Is effective in obtaining money from grant proposals as well as seeking grant opportunities-9 responded “Excellent and 2 responded “Good” • Comments-

	<ul style="list-style-type: none"> ○ I have high praise for our Director. She has excellent attention to and grasp of the many details involved in the Health Department. She weathers difficult times professionally. ○ I believe that the Director is doing an exceptional job in a challenging geographic area. It is clear that she is a strong leader and has challenged her team to push the public health condition within the county to much higher levels. ○ In the past year Kim has done an excellent job handling the Home Health budget and standing before the Board. ○ Overall, Ms. Kim is doing an excellent job! Keep up the good work. ○ Without question an asset to the Health Department and the county as a whole. <p>Motion to accept was made by Pat Ray seconded by Dr. Nicole Martin and carried by the Board.</p>
<p>X. Director's Forum</p>	<p>Kim Smith gave the following updates:</p> <p>A. Annual Public Health Update <i>(Benchmark 38, activity 38.1)</i></p> <ul style="list-style-type: none"> ● Compared from 2016 to 2017- <ul style="list-style-type: none"> ○ TB-7 cases-down to 4 cases ○ HIV-10 cases-up to 12 cases ○ Syphilis-17 cases, stayed the same ○ Hepatitis B-3 cases-down to 2 ○ Gonorrhea-187 cases-up to 188 cases ○ Rocky Mountain Spotted Fever-8 cases-down to 3 cases ○ Chlamydia-388 cases-down to 335 cases ○ Non-gonococcal Urethritis-36 cases-down to 12 cases ○ Salmonella-17 cases-up to 22 cases ○ Hepatitis C-5 cases-down to 1 case (State offering free testing to Baby Boomers) ○ Vital Records: 410 births-down to 358 births ○ Deaths-606 compared to 620 ○ Environmental Health-Encounters 2756 to 3014 with revenue up by \$13,492.00. Since August 2016, we have approved 11 Home Burials. ○ Patient Services for all clinics were up by 331 ○ Women, Infants and Children (WIC)-

participation is down by 250 patients per month with a decrease in annual revenue of \$231,598.00.

- Laboratory services are about the same
- Health Education/Health Promotions have reached about the same number of residents of 1700. We continue to work with our Teen Pregnancy Prevention Grant and Making Proud Choices-a program designed for middle and high school youth, which focuses on adolescent pregnancy prevention, as well as making better decisions to improve the health of youth.
- Chronic Disease Self-management Program-a program designed to help those with chronic conditions to improve the management of their condition(s). Diabetes Prevention Program-a program designed for those who are “borderline” or have been diagnosed as at risk for Type II Diabetes. Our Centering Program works with pregnant women in providing group education. We have two ongoing classes-one in English and one in Spanish.
- Concerns for 2017 and Beyond:
 - Recruiting the needed licensed staff.
 - Competitive pay for staff.
 - Decreasing funds from State and Federal sources while requirements for funds are more rigorous.
 - Medicaid Reform and what the effect will be on Public Health. In 2019 the State is going to managed care.
 - Public Health Medicaid cost settlement.

B. Preparedness Update

(Benchmark 7, Activity 7.6)

- We are in the process of updating our preparedness plans.
- *On Target Preparedness* is the company that we will contract with on January 1 to handle all the state requirements regarding preparedness. This company is contracting with 15 other counties as well.

C. Board of Health Members’ Terms

- The commissioners voted to re-appoint; Pat Ray, Drew Cox, and Dr. Darryl Diefes to the Board of

	<p style="text-align: center;">Health.</p> <p>Daniel applied on behalf of the county for a grant called; "Rural Impact County Challenge Community Coaching". This grant helps advance counties' efforts to reduce the number of rural children and families living in poverty. It seeks to highlight and support counties making a real difference in the lives of children in rural communities. We did not get the grant, but did make it to the second review.</p>
Comments-Board of Health	Dr. Randy Kirby thanked Sandra for the refreshments.

Next Meeting Date

February 28, 2018 at 6:00 pm

Meeting Adjourned

Respectfully submitted: Kimberly R. Smith Secretary 01/30/18

Signature Date