

Columbus County Board of Health

Minutes

☒ Regular Meeting ☐ Special Meeting

August 30, 2017 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

Members Present	Dr. Darryl Diefes Dr. Nicole Martin Patty Hobbs Pat Ray Shane Cartrette Dr. Christy Perdue Dr. Randy Kirby Franklin Boone Charles McDowell
Members Absent	Dr. George Floyd, Drew Cox
Staff Members Present	Kimberly L. Smith, Charlene Bush, Hilda Memory, Mindy Caines, Kristie Priest, Steve Wagner
Guests	none

Quorum was present.

I. Call to Order

Dr. Randy Kirby called the meeting to order at 6:00 p.m.

II. Welcome/Invocation

Dr. Randy Kirby welcomed everyone to the meeting. Invocation was given by Pat Ray.

III. Approval of Agenda

A motion to accept was made by Dr. Darryl Diefes seconded by Pat Ray and carried by the board.

IV. Public Comment

There were no comments from the public.

V. Approval of Minutes

Dr. Randy Kirby relayed there was a misspelled word on page 987, section "V1. Nursing, A. Communicable Disease Comparison Annual Report"; "quite" should reflect "quiet". On page 989, "D. Maternal Health Update"; "participate" should reflect "participant". A

motion to accept with changes was made by Charles McDowell seconded by Dr. Nicole Martin and carried by the board.

VI. County Security Officer	<p>Steve Wagner, HIPAA Security Officer, stated the following:</p> <ul style="list-style-type: none"> • We have 2 new Server 2016 Domain Controllers, Primary Domain Controller, and Back-up Domain Controller. These are used to enforce domain and security policies such as password changes and the complexity policy, passwords are changed every 30 days and must be a minimum of 8 characters. Password lock-out policy which locks the account if the password is typed incorrectly 3 times. This policy also prevents the use of removable drives and unacceptable software such as Drop Box and Google Drive. • Installed secure WiFi in the building
VII. Nursing	<p>Hilda Memory, Nursing Director, gave the following updates:</p> <p>A. BOH Update STD (Benchmark 36, Activity 36.3)</p> <ul style="list-style-type: none"> • STD is the busiest program in the health department • Reportable STD's from July 1, 2016-June 30, 2017 for Columbus County are: <ul style="list-style-type: none"> ➤ 17 new cases of Syphilis ➤ 303 new cases of Chlamydia ➤ 116 new cases of Gonorrhea ➤ 14 new cases of HIV <p>Franklin Boone asked "What are you doing to decrease these numbers?" Hilda stated "We do education, health fairs, and provide STD Prevention to schools when they allow us." Jamika Lynch, Health Educator, provides STD prevention to teens.</p> <p>A motion to accept the STD update was made by Charles McDowell seconded by Dr. Darryl Diefes and carried by the board.</p> <p>B. Rabies Update (Benchmark 38, Activity 38.1, Benchmark 15, Activity 15.2)</p> <ul style="list-style-type: none"> • Senate Bill 74-generally states; "When the local health director reasonably suspects that an animal required to be vaccinated under this Part has been exposed to the saliva or nervous tissue of a proven rabid animal or animal reasonably suspected of having rabies that is not available for laboratory diagnosis, the animal shall be considered to have

been exposed to rabies. The recommendations and guidelines for rabies post-exposure management that are specified by the National Association of State Public Health Veterinarians are located in the current edition of the Compendium of Animal Rabies Prevention and Control.

- Columbus County Health Department treated 10 individuals from July 2016-June 2017.

C. Child Health

(Benchmark 19, Activity 19.1)

- Immunization Program-a total of 1,408 visits to the health department for immunizations from 7-1-16 thru 6-30-17. The actual number of vaccinations given is much greater because rarely does a child receive only 1 or 2 vaccines during a visit. Vaccinations are given every day with no appointment needed. We provide vaccinations for children with no payer source through a program called "Vaccines for Children" so that all children can receive their immunizations.
- Lead Program-NC has a stringent lead program that must be followed. Children are tested by a finger stick at 12 and 24 months, and an extensive questionnaire regarding where the child lives, what they eat, and possible lead sources. If a result is 5 or greater, we have them come back in and we obtain a venous sample. If this is also elevated at a level of 5 or greater, a home investigation is done to try to determine source of lead. We will continue to monitor their venous blood leads every 2 to 3 months until we have two consecutive ones that are within normal limits. This program requires close work between pediatrics and Environmental Health.
- Dental Health-CCHD has allocated \$30,000.00 out of the Child Health Grant Fund to our Dental Clinic to provide dental care to Columbus County Children. These children are screened to meet the criteria of having no dental coverage or the financial ability to cover dental care. Our Dental Bus will be going to all schools systems this year. School nurses are to help with getting needy children to us for dental care.
- Sickly Cell Testing-any child born outside the US must be screened for sickle cell, no matter what their age. Counseling can be done at the health

	<p>department by the State Sickle Cell Counselor on the 4th Wednesday of each month for anyone that tests positive.</p>
VIII. Social Work	<p>Mindy Caines, SW Director, gave the following update:</p> <p>A. BOH Update Pregnancy Care Case Management (Benchmark 19, Activity 19.1)</p> <ul style="list-style-type: none"> • Received 404 referrals • 209 had priority risk factors (Ex: Mom currently using drugs or alcohol, history of pre-term, etc.) • 213 were provided pregnancy case management services • 248 were deferred (some were only assessed and some received services) • 4 cases had multi-fetal gestation • 2 cases had fetal complications • 65 cases had chronic conditions that could complicate the pregnancy • 23 were current drug or alcohol users • 90 began prenatal care late (>14 weeks) • 19 utilized the hospital in the antepartum period • 4 missed 2 or more prenatal appointments • 19 had pre-term births (< 37 weeks) • 15 had a low birth weight • 138 were referrals for pregnancy care management requested by their OB medical provider • 9 admitted that within the last year, they had been hit, slapped, kicked or otherwise physically hurt by someone • 159 admitted to smoking (tobacco) while pregnant • 9 admitted to living in a situation that was unsafe or unstable. <p>Dr. Darryl Diefes asked "Was there a relation between the 9 admitted within the last year, that had been hit, slapped, kicked or otherwise physically hurt by someone and the 9 admitting to living in a situation that was unsafe or unstable". Mindy relayed she was not able to access this information in the computer system.</p>
IX. Financial Update	<p>Charlene Bush, Budget Director gave the following updates:</p> <p>A. Financial Statement.....May, June (Benchmark 33, Activity 33.6, Benchmark 39, Activity 39.2)</p> <ul style="list-style-type: none"> • May Revenue-\$272,845.76 with expenses of \$543,005.45 • June Revenue-\$177,371.39 with expenses of \$310,145.80

	<p>A motion to accept was made by Dr. Nicole Martin seconded by Patty Hobbs and carried by the board.</p> <p>B. Service Cost Update <i>(Benchmark 39, Activity 39.2, Benchmark 33, Activity 33.6)</i></p> <ul style="list-style-type: none"> • Hep B-went from \$51.00 to \$57.00 • Prevnar-went from \$208.00 to \$216.00 • Gardasil-went from \$210.00 to \$211.00 • Proquad-went from \$204.00to \$215.00 • Prevnar 13-went from \$208.00 to \$216.00 <p>A motion to accept was made by Dr. Christy Perdue seconded by Shane Cartrette and carried by the board.</p> <p>C. Patient Counts.....May, June, July <i>(Benchmark 33, Activity 33.6)</i></p> <ul style="list-style-type: none"> • There were no questions or comments <p>D. Changes in Current Budgeted Funds <i>(Benchmark 33, Activity 33.1, 33.2, 33.6, 39.2)</i></p> <ul style="list-style-type: none"> • The State sent out a letter stating we would lose funding because they will fund a \$2.2 million grant they gave out to UNC to study infant mortality for Columbus and Robeson Counties. Therefore we had to send back a percentage of our Federal Funds of \$26,632.00 from our Child Health budget or Family Planning, so we took it from Child Health. <p>E. 2013 Cost Report Update <i>(Benchmark 39, Activity 39.2)</i></p> <ul style="list-style-type: none"> • 2013 Medicaid Cost Report-due to a change in the formula the State uses, they wanted us to pay back \$70,000.00. We appealed and therefore they will adjust the cost of what we have to pay back. Out of 85 Health Departments, 7 did not pay anything back.
<p>X. Environmental Health</p>	<p>Kristie Priest, Supervisor, gave the following updates:</p> <p>A. Food and Lodging Report <i>(Benchmark 4, Activity 4.2)</i></p> <ul style="list-style-type: none"> • The number of Tattoo Artists are on the increase due to a new type called "micro blading" that is being done at beauty salons • Temporary Food Stands-include festivals and the Fair • Food Stand-sells food but does not have seating <p>A motion to accept was made by Dr. Darryl Diefes seconded by Pat Ray and carried by the board.</p> <p>B. Well Water Report <i>(Benchmark 4, Activity 4.2)</i></p> <ul style="list-style-type: none"> • Columbus County well Sampling Summary for FY 2106/2017: <ul style="list-style-type: none"> ➤ 81 Well permits issued

- 15 Grouting inspections
- 50 Certificates of completion
- 18 Water samples

After Hurricane Matthew, we took 55-60 samples at no cost to the home owners.

A motion to accept was made by Dr. Nicole Martin seconded by Patty Hobbs and carried by the board.

C. Pump System Type IIIB Inspection Report

(Benchmark 4, Activity 4.2)

- Regularly our office issues permits for pump systems that are required in certain circumstances in order to meet state regulations. There are different types of pump systems, and although most of these are not very complex, they do require more maintenance than a standard gravity-flow system. State regulations require that the health department conduct follow-up visits to evaluate the performance of all pump systems that are permitted through our office. Follow-up visits are free of charge to the system owner and the goal is simply to verify that the system is working properly. Inspections of Type IIIB systems are done every 5 years. We conducted 14 Type IIIB inspections during FY 2016-2107.

A motion to accept was made by Charles McDowell seconded by Dr. Darryl Diefes and carried by the board.

D. New Laws-

SB 24 Allow Restaurants to Use Outdoor Grills

SB 257-Implementation of the Federal Elevated Blood Lead Standard in NC

(Benchmark 15, Activity 15.2)

- SB 24-A food establishment may use an outdoor grill to prepare food for customers for sample or sale. The grill must have a stainless steel or cast iron cooking surface and must be stationed on a concrete or asphalt foundation.
- SB 257-it is the intent of the State to protect your children and pregnant women from being exposed to high levels of lead that can cause substantial harm to their normal neurological development and to ensure important intervention services, including required remediation of lead hazards, will be provided to children and pregnant women whose health is threatened by lead exposure.
"Confirmed Lead Poisoning" means a blood lead concentration of 10 micrograms per deciliter or greater determined by the lower of 2 consecutive

	<p>blood tests within a 12 month period.</p> <p>“Elevated blood lead level” means a blood lead concentration of 5 micrograms per deciliter or greater determined by the lower of 2 consecutive blood tests within a 12 month period.</p> <p>If it is a confirmed blood level, then Environmental Health must do an investigation. If it is an elevated level, we offer to do an investigation, but the parents can refuse.</p>
XI. Chairman’s Forum	<p>Dr. Randy Kirby gave a handout with background information on the health grade rankings. If anyone has any interest, the website is listed at the top of the page. After looking at this, there are 2 things; “Length of life 50% and Quality of life 50%”. Unfortunately for Columbus County, “Length of life” is why we are the lowest ranking county in the State. I don’t know why they used 2012 thru 2014 data for this years’ ranking, but he will try to find out and report to the board at the next meeting. The goal for 2018 is to start something in the community to improve our health rankings.</p>
XII. Director’s Forum	<p>Kim Smith stated the following:</p> <p>A. Fee Charge for CDL Exam <i>(Benchmark 33, Activity 33.5, Benchmark 39, Activity 39.3)</i></p> <ul style="list-style-type: none"> Kim sat down with lab personnel, front office staff and Dr. Susan Aycock to discuss the charges for the CDL Physical Exam. Kim proposed the fee to be \$126.00 for this exam. We called Urgent Care, Columbus Regional Urgent Care and they both charge \$150.00. Need a motion to accept from the Board of Health then she will need to get approval from the County Commissioners. <p>A motion to accept was made by Dr. Darryl Diefes seconded by Dr. Christy Perdue and carried by the board.</p> <p>Dr. Randy Kirby asked the board if they had any questions or concerns; Charles McDowell asked if we had checked with surrounding Health Departments to see what they were charging, Smith stated “no, but she would check”. After a brief discussion among the board members in regards to the length of time and cost of advertising, Dr. Darryl Diefes retracted the motion to accept the charge of \$126.00. A motion was made to increase the fee to \$130.00 and to use some of this for advertising by Dr. Darryl Diefes seconded Dr. Christy Perdue and carried by the board.</p> <p>B. Home Health Update</p> <ul style="list-style-type: none"> We continue to receive requests from CMS

	<p>requesting “ADR’s” (additional documentation). Joan Dorsett and Theresa Smith continue to come by in the evening for a few hours during the week to get these ADR’s and send them out. We have had a denial in the amount of about \$14,700.00, we fought it, now we have to only pay \$319.00. They are still working on the “end of year” cost report. Several departments have shown interest in moving into the Home Health space.</p> <p>C. Dental Update (benchmark 19, Activity 19.9)</p> <ul style="list-style-type: none"> The Toothmobile schedule is ready. Next Tuesday, we will go out to the schools. Duplin County has contacted Smith in regards to a mobile dental unit that has 3 operatories and is pulled behind a truck. They have not been able to locate a Dentist; therefore they would like to sell the mobile dental unit. We are looking for a grant to make this purchase. <p>D. Bad Debit Write-Off (Benchmark 33, Activity 33.7)</p> <ul style="list-style-type: none"> 2016/2017-write-off was \$3954.12 compared to 2015/2016 of \$4001.76 <p>A motion to accept was made by Dr. Darryl Diefes seconded by Shane Cartrette and carried by the board.</p> <p>E. Debt Set-Off (Benchmark 33, Activity 33.7)</p> <ul style="list-style-type: none"> We were able to collect a total of \$3105.20 from the Debt Set-Off for 1/1/17 thru 8/9/2017. The amount owed to the health department is what we send to the NC Debt Set-Off Clearing House and if the patient is due a refund, the amount that is owed to us will come out of their State refund first. <p>A motion to accept was made by Pat Ray seconded by Charles McDowell and carried by the board.</p>
Comments-Board of Health	<p>Pat Ray stated Kim Smith will speak Friday night at “Take the Lake”. This year “Take the Lake” is honoring Health Professionals and are grateful for Kim agreeing to speak.</p>

Next Meeting Date

October 25, 2017 at 6:00 pm

Meeting Adjourned

Respectfully submitted:

Signature

Kimberly L Smith **Secretary**

Date

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