

Columbus County Board of Health

Minutes

Regular Meeting Special Meeting

December 16, 2015 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

Members Present	Dr. Randy Kirby, Chairman Franklin Boone Dr. Darryl Diefes Drew Cox Dr. Nicole Martin Patty Hobbs Peggy Blackmon, R.N Charles McDowell Shane Cartrette Dr. George Floyd Dr. Christy Perdue
Members Absent	None
Staff Members Present	Kimberly L. Smith, Sandra Harrelson, Lorraine Matthews, Mitzi Ward, Sarah Gray, Jeremy Jernigan, Martha Faulk
Invited Guests	Edwin Russ, Commissioner, Amon McKenzie, Commissioner, Bill Clark, County Manager, June Hall, Clerk to the Board, Rebecca McGee, Charles Patton

Quorum was present.

I. Call to Order

Dr. Randy Kirby, Chairman called the meeting to order at 6:00 p.m.

II. Welcome/Invocation

Invocation was given by Dr. Randy Kirby.

III. Approval of Agenda

A motion to **amend the agenda to reflect the swearing in of new board member and Home Health Financial Update** with changes, was made by Dr. Darryl Diefes seconded by Dr. Nicole Martin and carried by the board.

Kim Smith administered the oath of office to Shane Cartrette. Cartrette replaces Jeremy Hooks. Smith and members welcomed him to the Board.

IV. Public Comment

There were no comments from the public.

V. Approval of Minutes

October 28, 2015 minutes were amended on **page 926, to reflect Patty Hobbs name listed twice as present.** A motion to amend minutes by Peggy Blackmon seconded by Dr. Nicole Martin and carried by the board.

VI. Quality Improvement	<p>Martha Faulk gave a brief overview of the following:</p> <p>A. Quarterly Audit Report <i>(Benchmark 27, Activity 27.3)</i> We are continuing to have some problems with documentation requirements however; we have added additional forms to our EMR which will promote compliance with identified issues. There has been some improvement since the last audit. Corrective actions have been done and the appropriate staff has been notified. A motion to accept was made by Charles McDowell seconded by Dr. Nicole Martin and carried by the board.</p> <p>B. Patient Satisfaction Survey Results <i>(Benchmark 9, Activity 9.5)</i> Out of 77 patient surveys for August and September; 89% of patients felt they were treated well, 83% felt they were seen in a timely manner, 87% felt their needs were met, and 86% understood their healthcare instructions. Motion to accept was made by Patty Hobbs seconded by Peggy Blackmon and carried by the board.</p> <p>C. Quality Improvement Project <i>(Benchmark 22, Activity 22.3, Benchmark 27, Activity 27.3)</i> We have developed a policy that will be implemented after the first of the year. We asked the staff to think of areas that can be improved upon and to notify their supervisor with the ideas.</p>
VII. Child Fatality	<p>Mitzi Ward gave the following update:</p> <p>A. Annual Child Fatality Report <i>(Benchmark 19, activity 19.1)</i> Columbus County had 15 child deaths in 2014 ranging from less than 1 year old to 17 years old. There were 9 deaths in children less than 1 year old, 2 between 1-4 years, 1 between 5-9 years, 1 between 10-14 years and 2 between 15-17 years old. Dr. Darryl Diefes asked what Columbus County ranked compared to other counties. Ward replied; she would have that percentage at a later date. A motion to accept the</p>

	report was made by Dr. Darryl Diefes seconded by Drew Cox and carried by the board.
VIII. Women's, Infants, and Children	<p>Lorraine Matthews stated the following:</p> <p>A. WIC Update (Benchmark 19, Activity 19.1)</p> <p>WIC now has a new state run electronic program, "Crossroads". This program has saved our staff a lot of time, more proficient and now we are able to expand our services. Columbus County has 13 grocery stores, 5 pharmacies and Wal-Mart that now accept WIC, which brings in \$1.5 million to our county. WIC has added a few new food items, such as yogurt, white potatoes and fresh vegetables.</p>
IX. Preparedness	<p>Jeremy Jernigan gave the following update.</p> <p>A. Preparedness Update (Benchmark 7, Activity 7.6)</p> <p>This year has focused on reviewing and updating plans. The State office of Public Health Preparedness and Response and the CDC changed their evaluation tools and we have been modifying our plan accordingly. We continue to participate in local and regional emergency preparedness workgroups including:</p> <ul style="list-style-type: none"> ✓ Columbus County Local Emergency Planning Committee (LEPC) ✓ NC Emergency Management Domestic Preparedness Region (DPR) 3 ✓ Southeastern Healthcare Preparedness Coalitions ✓ NC Office of Public Health Preparedness and Response (PHP&R) Eastern Regional Office (ERO) <p>Next year's focus will be on training and exercises.</p>
X. Chairman's Forum	<p>Dr. Randy Kirby gave the following:</p> <p>A. Health Director's Evaluation (Benchmark 37, Activity 37.5)</p> <p>Dr. Randy Kirby handed out the compiled Health Director's evaluation result to all Board of Health members with the following comments:</p> <ul style="list-style-type: none"> • It is obvious how much she cares about what she does, as well as looking out for her staff even in these difficult economic constraints • She has worked diligently with the county and surrounding area to find ways to improve our health rating. She does not mind standing up for issues...for the Health Department. Thanks for all you do as our director. • In the years that I have served on the board I have

	<p>really come to appreciate the excellent work that Kim does, day in and day out, to promote and facilitate good health in Columbus County. We have extreme challenges, and I believe that Kim has a very balanced approach in meeting these challenges head on.</p> <ul style="list-style-type: none"> • Without question the best Director of Public Health I have ever worked with! <p>A motion to accept was made by Dr. Nicole Martin seconded by Peggy Blackmon and carried by the board.</p>
<p>XI. Director's Forum</p>	<p>Kim Smith gave the following updates:</p> <p>A. Security Update</p> <ul style="list-style-type: none"> • Mr. Clark has asked Kim to get a second quote from another security company for an armed guard. <p>B. Annual Public Health Update (Benchmark 38, Activity 38.1)</p> <ul style="list-style-type: none"> • Total number of new TB cases-5 active, 5 latent • HIV-31 • Syphilis-15 • Hep B-13 • Births-402, down by 9 • Deaths-537, down by 36 • Flu vaccine given -2000 • Columbus County again (6th year) ranked 100 out of 100, as the most unhealthiest county • WIC-new computer software conversion to Crossroads • The Health Department completed the third year of a 3 year Minority Health Grant. • Our Health Educator is now working on a substance abuse Initiative grant for the second year. • Dr. Cynthia Taylor and staff starting patients on September 15, 2014. Finally in June 2015 we received the OK for 10 schools, half city and half county • Our concerns for 2015 and beyond-Medicaid reform, Public Health Medicaid Reform cost settlement, and decreasing funds from the State and Federal sources. <p>Smith is scheduled to meet with the Columbus County Commissioners on February 15, 2016 to present our Annual Public Health Update.</p>

	<p>Dr. Randall Williams, Deputy Secretary for DHHS, will be visiting us on December 28, 2015.</p> <p>Home Health Cost Report Update-on December 2, 2015 the accountant went over the figures for November. They are as follows; Profit margin is down 36.69% with a loss of \$509,095 and the cash accounting loss of \$107,308.48. Dr. Darryl Diefes asked Kim if each month will snowball in 2016, she replied yes.</p>
XII. Health Education	<p>Sarah Gray discussed the following:</p> <p>A. Community Health Assessment Guided Health Discussion <i>(Benchmark 27, Activity 27.1, Benchmark 36, Activity 36.2, Activity 36.3)</i></p> <p>Gray stated the new Health assessment will be due in 2016. She asked the group their input/suggestions on four focus group questions:</p> <ol style="list-style-type: none"> 1) What do you feel are the county's biggest health concerns? A few comments were: Diabetes, Heart Disease and Drug/Alcohol Abuse 2) What conditions/factors do you believe influence the health of our residents? A few comments were: Poverty, Drug/Alcohol Abuse, and Lack of Education 3) What kind of things would you like to see happen to improve the health of residents? A few comments were: Wellness Center, Substance Abuse/Mental Health Clinic, and Education 4) What do you and others do to stay healthy? A few comments were: Exercise, Annual check-ups, and Proper Diet
Comments-Board of Health	<p>Dr. Darryl Diefes congratulated Kim Smith on a fine evaluation.</p>

Next Meeting Date

February 24, 2016 at 6:00 pm

Adjournment: Dr. Randy Kirby adjourned the meeting.

Respectfully submitted:

Kimberly Smith
Signature

Secretary

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Date