

Columbus County Board of Health

Minutes

Regular Meeting Special Meeting

March 16, 2016 6:00 P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

Members Present	Dr. Randy Kirby, Chairman Franklin Boone Dr. Darryl Diefes Dr. Nicole Martin Patty Hobbs Shane Cartrette Dr. George Floyd
Members Absent	Drew Cox, Peggy Blackmon, Charles McDowell, Dr. Christy Perdue
Staff Members Present	Kimberly L. Smith, Sandra Harrelson, Sarah Gray, Martha Faulk, Charlene Bush, Hilda Memory, Tammie Robinson, Kristie Priest

Quorum was present.

Public Hearing called to order at 6:10pm. Dr. Thomas Kirby welcomed all board members and visitors. Kimberly L. Smith read the "Public Hearing Rules." Dr. Thomas Kirby informed the public that comments will be held to 3 minutes, the secretary would time each speaker. The floor was then open for public comments. A total of (6) individuals made brief comments on the proposed "Regulations Governing the Location of Home Burial Sites, Church and Family Cemeteries in Columbus County." After a brief discussion, the regulations will be revised in Section 102 and Section 103.

Dr. Daryl Diefes made a motion to close the public hearing seconded by Dr. Nicole Martin and carried by the board.

I. Call to Order

Dr. Randy Kirby, Chairman called the meeting to order at 6:35 p.m.

II. Welcome/Invocation

Invocation was given by Dr. Randy Kirby.

III. Approval of Agenda

Motion to accept the agenda by Dr. Nicole Martin seconded by George Floyd and carried by the board.

IV. Public Comment

There were no comments from the public.

V. Approval of Minutes

Motion to accept the December 15, 2015 minutes by Patty Hobbs seconded by Dr. Nicole Martin and carried by the board.

VI. Quality Improvement	<p>Martha Faulk stated the following:</p> <p>A. Work Force Development Policy Review (Benchmark 37, Activity 37.6, Benchmark 26, Activity 26.1) “Locum Tenens Coverage for staffing” was added as last resource for recruitment of staff to page 3. Motion to accept the addition was made by Dr. Nicole Martin seconded by Dr. Daryl Diefes and carried by the board.</p> <p>B. Staff Development Plan (Benchmark 26, activity 26.1, Benchmark 37, Activity 37.6) “Staff Skills Competency Check Off List” along with their annual performance evaluation was added to assist the employee with meeting their workplace needs and goals for growth, lateral position changes or a step down if the employee so chooses. Motion to accept changes by Dr. George Floyd seconded by Dr. Daryl Diefes and carried by the board.</p>
VII. Nursing	<p>Hilda Memory stated the following:</p> <p>A. BOH Training Child Health (Benchmark 36, Activity 36.3)</p> <ul style="list-style-type: none"> • Columbus County infant mortality rate has dropped • We provide vaccines and well child check-ups • 2014 vaccination rate for Columbus County Health Department is 97%-overall the county average is 62% and the state at 86%. • Total of 5072 vaccines were given in 2015 • Total of 872 lead tests were given in 2015 <p>B. Zika Virus Update (Benchmark 40, Activity 40.1) CDC recommended testing for a pregnant woman with history of travel to an area with ongoing Zika virus transmission. The major mode of transmission is through the bite of an infected mosquito. There are limited reports of sexual transmission and blood transfusion. Zika can be found in blood, semen, urine and saliva. So far, we have tested 2 patients that have traveled to Mexico-we have to get permission from the State before we can test.</p>
VIII. Social Work	<p>Tammie Robinson gave the following:</p> <p>A. BOH Training Care Coordination for Children</p>

	<p><i>(Benchmark 36, Activity 36.3)</i> Care Coordination for Children (CC4C) is a program offered at no charge for children from birth to 5 years of age who:</p> <ul style="list-style-type: none"> ✓ Have long term medical conditions ✓ Are referred by the child's doctor ✓ Are dealing with challenging levels of stress <p>From Nov15, 2015-Feb 15, 2016 we saw 192 patients of which we had 825 assessments, 1530 service coordination and made 50 home visits.</p>
<p>IX. Environmental Health</p>	<p>Kristie Priest stated the following:</p> <p>A. Methamphetamine Lab <i>(Benchmark 18, activity 18.2)</i> As a result of the Meth Lab discovered at Lake Waccamaw on December 30, 2015, the Health Department hosted a methamphetamine informational session with partnering agencies at Southeastern Community College on March 9, 2016. This session was offered to the public. The session involved Stephen Worthington with the Sheriff's Office, Melinda Lane with Social Services Department, Kellie Farrel with the State Bureau of Investigation. Certain agencies were not clear on their responsibilities. Kristie gave an overview of the Methamphetamine Decontamination Laws and Rules enforced by Environmental Health. The Health Department is in charge of overseeing cleanup of the meth labs. The property owner is responsible for the cost and actual cleanup.</p>
<p>X. Health Education/Promotion</p>	<p>Sarah Gray stated the following:</p> <p>A. Community Health Assessment <i>(Benchmark 1, Activity 1.3, Benchmark 1, Activity 1.1, Benchmark 1, Activity 1.2)</i></p> <ul style="list-style-type: none"> ✓ In 2016, we found that the biggest health issues or concerns are: chronic diseases (cancer, diabetes, heart disease, stroke) followed by substance abuse and obesity ✓ Obesity was a close second to substance abuse ✓ Our county is described as persistently poor by the USDA ✓ The past six years (2009-2015) Columbus County ranked 100 (last) in the state for being the most unhealthiest county ✓ There is a lack of physical activity, eating healthier foods and smoking among adults as reported in the 2015 Behavioral Risk Factor Surveillance Survey. These three health behaviors are self-supported among Columbus County residents and negatively

	<p>impact the health of residents.</p> <ul style="list-style-type: none"> ✓ The #1 leading cause of death in Columbus County: heart disease <p>Sarah asked members to review health assessment with intentions of voting to accept in April 2016. One change may be made to the health assessment and we are awaiting NCDHH's decision to date the document for 2015 or leave it as is.</p> <p>B. Grant Updates-</p> <ul style="list-style-type: none"> ✓ Teen Pregnancy Prevention- Making Proud Choices is being implemented by Jamika Lynch, Teen Pregnancy Prevention Coordinator at Flemington Academy, First Baptist Church in Chadbourm, and Columbus County Dream Center. The Chadbourm Police Department and Chadbourm youth that are participating in the teen pregnancy prevention program, along with Chadbourm community members participated in a joint training session to explore how Chadbourm Police Department and Chadbourm youth can work together to decrease substance abuse. ✓ Substance Abuse- <i>(Benchmark 12, Activity 12.2)</i> Chadbourm PD was given approximately \$12,000 of our NCCI/Wake Forest grant monies to help them with patrol within certain neighborhoods in Chadbourm. ✓ Other Grant (Kate B. Reynolds) <i>(Benchmark 39, Activity 39.1)</i> This grant has been postponed until August-next grant cycle. Motion to accept applying for grant in August by Dr. Daryl Diefes seconded by Patty Hobbs and carried by the board.
<p>XI. Financial Update</p>	<p>Charlene Bush gave the following updates:</p> <p>A. Financial Statement... October, November, December, January <i>(Benchmark 33, Activity 33.6)</i> The revenue for : October \$341784.49 with expenses of \$307180.20 November \$369771.87 with expenses of \$445201.82 December \$26976.28 with expenses of \$395637.64 January \$256615.58 with expenses of \$424915.32 Motion to accept by Dr. Nicole Martin seconded by Patty Hobbs and carried by the board.</p> <p>B. Service Cost Update <i>(Benchmark 39, Activity 39.2, Benchmark 33, Activity 33.6)</i> The only vaccine change was Tdap from \$46.00 to \$52.00. A motion to accept was made by Dr. Nicole Martin seconded by Shane Cartrette and carried by the</p>

	<p>board.</p> <p>C. Changes in Current Budget Funds <i>(Benchmark 33, Activity 33.6)</i> Funding changes from January 2016 through February 18, 2016 were:</p> <table border="0"> <tr> <td>Infant Mortality Reduction</td> <td>\$60000.00</td> </tr> <tr> <td>NCCI Grant (substance abuse)</td> <td>\$34950.00</td> </tr> </table>	Infant Mortality Reduction	\$60000.00	NCCI Grant (substance abuse)	\$34950.00
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<p>XII. Chairman's Forum</p>	<p>Dr. Randy Kirby stated the following:</p> <p>A. Election of Chair and Vice-Chair</p> <ul style="list-style-type: none"> ✓ Opened the floor for nominations <p>A motion to re-elect Dr. Randy Kirby as Chair and elect Dr. Nicole Martin as Vice-Chair was made by Franklin Boone seconded by Dr. Daryl Diefes and carried by the board.</p>				
<p>XIII. Director's Forum</p>	<p>Kim Smith stated the following:</p> <p>A. Board of Health Handbook Update <i>(Benchmark 34, Activity 34.3, 34.5; Benchmark 35, Activity 35.1; Benchmark 36, Activity 36.1; Benchmark 37, Activity 37.4, 37.5; Benchmark 38, Activity 38.3)</i></p> <ul style="list-style-type: none"> ✓ Page 16-Schedule of meetings ✓ Page 17-Board of Health roster ✓ Page 25-Appeals Policy ✓ Page 32-Powers & Duties ✓ Page 37-Public Participation ✓ Page 43-Appeals Policy & Procedures ✓ Page 50-if resigning, give a 30 notice ✓ Page 65-updated Health Department Organizational Chart ✓ Page 66-update Home Health Organizational Chart ✓ Page 67-Health Director's job description ✓ Page 76-Health Director's performance evaluation ✓ Page 77-updatin goals of different education sessions ✓ Added in front-County attorney's updated job description ✓ Added in front-NC Public Health phone listings <p>Motion to accept changes by Dr. George Floyd seconded by Dr. Nicole Martin and carried by the board.</p> <p>B. Regulation Governing the Location of Home Burial Sites, Church and Family Cemeteries in Columbus County-Requesting Board Approval of Rules <i>(Benchmark 34, Activity 34.4)</i> After a brief discussion and recommended changes to the rules, this will be revised and presented at the next board meeting in April with a Public Hearing in June.</p> <p>C. East Carolina University Community Service Learning Center-Update</p>				

	<p>Brunswick County-(School of Dental Medicine) Open house will be April 29, 2016 and are currently making appointments</p> <p>D. Home Health Update Mr. Clark met with Carla Hollis, CEO at Columbus Regional Healthcare and they have given the Commissioners a proposal for Home Health. As of February 29, 2016 Home Health is -\$181,000.00.</p> <p>The health rankings are out and we have moved up to 96 out of 100. The Girls Scouts will make a special presentation at the next board meeting for their silver project. Ethan Simpson whom volunteered with us last summer has now been accepted in the Dental Program at ECU. He will begin school in August 2016.</p>
Comments-Board of Health	None

Next Meeting Date

April 27, 2016 at 6:00 pm

Adjournment: Dr. Randy Kirby adjourned the meeting.**Respectfully submitted:**

Kimberly L Smith
Signature

Secretary

040416
Date