

# Columbus County Board of Health

## Minutes

Regular Meeting     Special Meeting

February 25, 2015 7:15P.M.

Columbus County Health Department, 304 Jefferson Street, Whiteville NC

<b>Members Present</b>	Dr. Nicole Martin Dr. Darryl Diefes Dr. George Floyd Peggy Blackmon, R.N., Vice Chair Drew Cox
<b>Members Absent</b>	Jeremy Hooks, Franklin Boone, Christy T. Perdue, Patty Hobbs, RN, Dr. Randy Kirby, Chairman, Charles McDowell, Commissioner
<b>Staff Members Present</b>	Kimberly L. Smith, Charlene Bush, Kristie Priest, Sarah Gray, Sandra Harrelson, Theresa Smith, Hilda Memory, Tammie Robinson, Martha Faulk

### Quorum was not present.

Due to the number of Board of Health attendees, a quorum was not present; therefore a meeting has been scheduled for March 4, 2015 at 6:00 pm, to discuss the items that require a motion.

- I. Call to Order**  
Peggy Blackmon, RN, Vice-Chair, called the meeting to order at 7:15 p.m.
- II. Invocation**  
Invocation was given by Peggy Blackmon, RN, Vice-Chair
- III. Swearing-In of New Member**  
Kim Smith administered the oath of office to Drew Cox. Cox replaces Dial Gray. Smith and members welcomed him to the Board.
- IV. Approval of Agenda**  
Due to quorum not present, this item is tabled until the next Board meeting on March 4, 2015 at 6:00 pm.
- V. Public Comment**  
There were no comments from the public.

## VI. Approval of Minutes

Due to quorum not present, this item is tabled until the next Board meeting on March 4, 2015 at 6:00 pm.

<p><b>VII. Quality Assurance</b></p>	<p><b>A. Workforce Development Policy Review</b>  <i>(Benchmark 37, Activity 37.6, activity 26, Activity 26.1)</i>          Due to quorum not present, this item is tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>B. Staff Development Plan</b>  <i>(Benchmark 26, Activity 26.1, Benchmark 37, Activity 37.6)</i>          Due to quorum not present, this item is tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>C. Quarterly Audit Review</b>  <i>(Benchmark 27, Activity 27.3, Benchmark 22, Activity 22.3)</i>          Due to quorum not present, this item is tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>D. Accreditation Update:</b>          Martha Faulk stated the Accreditation Site Visit Team will be here on March 24-25, 2015 for observation and interviewing of staff members, Board members, and community partners.</p>
<p><b>VIII. Home Health</b></p>	<p><b>A. Accreditation Status</b>          Due to the absence of Theresa Smith, Katrina Gilliam stated they had received a Certificate of Accreditation for Home Health.</p> <p><b>B. BOH Report (includes Quarterly Audit results)</b>          Due to quorum not present, this item is tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p>
<p><b>IX. Nursing</b></p>	<p><b>A. BOH Training Child Health</b> <i>(Benchmark 36, Activity 36.3)</i>          Hilda Memory stated the following:          In child health, services are measured by units. Each unit is equal to 15 minutes of nurses' time. There were a total of 9935 units. Medicaid and non-Medicaid combined services were 8242. Child health services consist of all services given to children ages birth thru age 20 years.</p>
<p><b>X. Social Work</b></p>	<p><b>A. BOH Training Care Coordination for Children</b>  <i>(Benchmark 36, Activity 36.3)</i>          Tammie Robinson gave a brief overview of the CC4C program as follows:          CC4C is an at-risk program that serves children from birth to 5 years of age who meet certain risk criteria. The main goal is to improve health outcomes and reduce costs for enrolled children. Services are tailored to patient needs and risk guidelines. A health assessment assists the care manager in identifying a child's needs, plan of care and frequency of contacts required. Contacts occur in medical</p>

	homes, hospitals, in the community and in children's homes.
<b>XI. Environmental Health</b>	<p><b>A. Well Fee's (well construction permit-repair)</b> (Benchmark 33, Activity 33.5)</p> <p>Kristie Priest gave a handout of the current fee schedule for Environmental Health. Due to quorum not present, this item was tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p>
<b>XII. Health Education/ Promotion</b>	<p><b>A. State of the County Health Report</b> (Benchmark 1, Activity 1.3, Benchmark 1, Activity 1.1, Benchmark 1, Activity 1.2)</p> <p>Due to quorum not present, this item was tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>B. Grant Update- Minority Health</b> (Benchmark 10, Activity 10.3)</p> <p><b>Teen Pregnancy Prevention Substance Abuse</b> (Benchmark 12, Activity 12.2)</p> <p>Sarah Gray gave a brief overview of the following :</p> <ul style="list-style-type: none"> <li> <p><b>Minority Health Grant Update-</b>The LIGHT Project, which covers both Columbus and Robeson counties, has been implemented over the past 3 years, with the purpose of reducing chronic disease burdens among disparate populations in both counties. Chronic disease, under our current grant guidelines, specifically address heart disease and Type 2 diabetes. The primary implantation tool being used is Stanford's Chronic Disease self-Management and Diabetes Self-Management, which are both evidenced based programs. Over <u>700 individuals in this current fiscal year have been served through this grant.</u> This number includes residents of both counties. We estimate upon completion of this grant that over 2,000 individuals will have been reached through our invention efforts.</p> <p>LIGHT program funding ends on May 31, 2015. The NC Office of Minority Health does not anticipate additional funding opportunities at this point.</p> </li> <li> <p><b>Teen Pregnancy Prevention-</b>We applied to continue the Teen Outreach Program and to fund another new program in our county. We have received notification that we did not receive funding for either project. The Teen Outreach</p> </li> </ul>

	<p>Program staff person is housed at the Columbus County DREAM Center and works with youth at Chadbourn and Central Middle Schools. Our current funding ends May 31, 2015.</p> <ul style="list-style-type: none"> <li>• <b>Substance Abuse Prevention</b>-The Columbus County Health Department will apply in April 2015 to continue funding for our substance abuse prevention project. So far, we are focusing on prescription drug abuse/misuse and will continue to focus on reducing prescription drug misuse/abuse in year 2, if awarded. Funding for our substance abuse initiatives is supported by Wake Forest University. The health department also intends to apply for Project Lazarus funding which will allow us to expand our current efforts.</li> </ul>
<p><b>XIII. Financial Update</b></p>	<p><b>A. Financial Statement...December, January</b> <i>(Benchmark 39, Activity 39.6)</i>-Due to quorum not present, this item was tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>B. Service Cost Update</b> <i>(Benchmark 39, Activity 39.2, Benchmark 33, Activity 33.6)</i>-Due to quorum not present, this item was tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>C. Changes in Current Budgeted Funds</b> <i>(Benchmark 33, Activity 33.6)</i>- Charlene Bush gave the following changes:</p> <ul style="list-style-type: none"> <li>• WIC client services-increase in funding of \$2708</li> <li>• Immunization Action-reduction of \$7553</li> <li>• BCCP State Fund-increase of \$3825</li> </ul> <p><b>D. Home Health Cost Report/FY2014-2015 Expenditure/Revenue Report</b> <i>(Benchmark 33, activity 33.6)</i> Charlene Bush stated that from 6/30/13 to 6/30/14, total visits were down 24.79% and total patients were down 16.49%. Medicaid visits were down 41.16% and patient were down 48.54% ending with negative cash flow of \$110,294.33.</p>
<p><b>XIV. Chairman's Forum</b></p>	<p><b>A. Election of Chair and Vice-Chair</b> Due to quorum not present, this item tabled until the next meeting on March 4, 2015 at 6:00 pm.</p>
<p><b>XV. Director's Forum</b></p>	<p><b>A. Board of Health Handbook Update</b> <i>(Benchmark 36, Activity 36.1)</i> Due to quorum not present, this item was tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>B. Health Department Update</b></p>

	<p><i>(Benchmark 38, Activity 38.1)</i>          Due to quorum not present, this item was tabled until the next Board meeting on March 4, 2015 at 6:00 pm.</p> <p><b>C. Individual Home Burial Site In Columbus County</b>          Kim Smith stated that due to a complaint from the eastern part of the county, she called several former county employees and ask if they knew of any policies the county may have on home burial sites. Bill Horne (former Environmental Health Supervisor) recommended to Marion Duncan (former Health Director) the set-backs of 100 feet from a private well and 300 feet from a public water supply. Smith did some checking with other surrounding counties and the only one that had a policy was Brunswick County. In Brunswick County, you must fill out a form, see the county planner and Environmental Health will do the GPS coordinates. We do not know what the cost would be. If we do an Environmental Health policy with a fee, it has to go to the commissioners. Environmental Health would site the GPS coordinates. Dr. Diefes would be in favor of going to the commissioners, if they so no, we do it with no fee.</p> <p><b>D. State Budget Update</b>  <i>(Benchmark 33, Activity 33.6, Benchmark 39, Activity 39.2)</i>          Kim Smith stated the state is \$900 mil less cash money than they had this time last year. \$16 mil reduction in budget currently. Difficult to know if they (DPH) have the actual cash for some of the state programs. There will be difficult challenges in the coming year and "finding" money will require other programs or expansion programs to "give up" money. Ebola money is \$3.8 mil with \$20,000 going to each county.</p> <p><b>E. Policy Revisions/New</b>          Kim Smith asked if there were any questions about the revised/new policies. No questions were asked. See attached list.</p>
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**Next Meeting Date**

March 4, 2015 6:00 pm

**Adjournment:**

Respectfully submitted:

*Kimberly L. Smith*  
 Signature

Secretary

03/11/15

Date