
INFORMAL
REQUEST FOR PROPOSALS
TITLE:

Pest Control Services
RFP # 2017-001

Date of Issue: March 3, 2017
Pre-bid Conference March 13, 2017
Proposals Due: March 24, 2017

For more information contact:
Larry Hayes
Columbus County Maintenance Director
604 N. Thompson Street
Whiteville, NC 28472
Phone (910) 640-6623

RFP # 2017-001
Informal

Instructions for Bidders

The pre-bid conference will be held on March 13 2017, 1:00 pm to 4:00 pm at 310 Jefferson Street, Whiteville, NC 28472.

Proposals will be received by the Columbus County Purchasing Department for Pest Control services as specified in the Scope of Work (Exhibit #1), until 2:00 pm on the 24^h of March, 2017 at the Columbus County Administration Building, 111 Washington Street, First Floor, Whiteville, NC 28472

For any questions regarding this proposal, please contact Larry Hayes at 910-640-6623

Proposals must be submitted showing price per building as requested on Proposal Sheet (Exhibit # 4) The Proposal Sheet must be completed in its' entirety.

Proposed price should not include any sales or usage taxes, but should only reflect the actual price of the service.

The County of Columbus reserves the right to reject any and/or all proposals received, or to select the proposal which, in our opinion, is in the best overall interest of the County of Columbus .

This Request for Proposals and all responses are considered public information, except for trade secrets specifically identified in writing by the Bidder, which will be handled according to NC General Statute or other laws. Any section of the response package that is deemed to be a trade secret by your company shall be submitted in a separate envelope clearly marked "TRADE SECRET INFORMATION- DO NOT DISCLOSE."

Stuart Carroll, Purchasing Director, County of Columbus

EXHIBIT 1

County of Columbus RFP # 2017-001 Scope of Work

SCOPE: It is the intent of this invitation for proposals to contract for pest control services for all the County of Columbus facilities. All services rendered by the contractor must meet all requirements of this invitation and be completely satisfactory to using departments.

BONDS: NO Bid Bonds or Performance Bonds will be required for this project as the Terms and Conditions might require. Insurance certificates are required as the Terms and Conditions require.

QUANTITY AND DURATION: This request for proposal is intended to cover the County of Columbus' normal requirements for the period beginning July 1, 2017 and continuing for approximately three years through June 30, 2020 subject to agreement and satisfaction of both the County of Columbus and the selected pest control company.

EXTENSION OF CONTRACT: The contract may be extended at the option of the County of Columbus, for additional 12 month terms upon agreement of the County of Columbus and the selected pest control company.

CONTRACTOR SHALL:

- a. Furnish all labor, materials, equipment, etc. necessary to meet scope of project and all State, Federal, and Local regulations.
- b. Be responsible for all accidents and damages that might occur due to his/her equipment or personnel while upon the grounds or buildings used or owned by the County of Columbus .
- c. There shall be no tobacco products inside of buildings, since all County of Columbus buildings are tobacco-free.
- d. There shall be no alcoholic beverages, drugs, or firearms on any of Columbus County property.
- e. The Contractor shall work with the designated contact person to determine a schedule and procedure for accessing the facilities. This will include but is not limited to a sign in/out log at each facility as well as an escort as deemed necessary by the respected facility
- f. By submission of a proposal, the Contractor acknowledges that he/she has a complete understanding of the required scope of work, either as defined herein or described orally by the county's designated representative.

SPECIFICATIONS: To provide labor, chemicals, and other standard pest control services, including complete control of the following: Rats, mice, roaches of all species, ants, silverfish, water bugs, fleas, spiders, beetles, ticks, mites, weevils, and moths of all species.

1. Furnish all labor, materials, tools and equipment to comply with all federal, state, and local health, welfare, sanitation, fire and police laws, rules and regulations
2. Use only pesticides approved by federal and state agencies for control of the specific pests. Pesticides to be diluted to approved concentrations and applied monthly. Additional non-chemical techniques to be utilized as deemed necessary such as; Glue Boards, Sticky Traps, Mechanical Traps, etc.
3. Normal working hours for County of Columbus is considered to be 8:30 AM – 5:00 PM, Monday through Friday, except for holidays and weather related closings.
4. All areas will be serviced at least once a month with special emphasis on the food service preparation, eating, and bathroom/toilet areas. All of these areas present serious and/or hazardous problems to the health of our employees. In the event that Contractor is denied access to any area that is needed to be treated, it is the Contractor's responsibility to immediately notify in writing the Maintenance Director of this denial.
5. Once scheduling has occurred, the Contractor should make every effort to adhere to that schedule and keep rescheduling to a minimum.

6. In the event that Contractor is unable to provide necessary services as needed within normal working hours, it is the Contractor's responsibility to schedule work after hours with the contact person. It should be understood that the facility will have all areas accessible to Contractor as needed.
7. Call backs-complaints, and extra service requirements between regular services will be handled by the Contractor within 24 hours at Contractors expense. An emergency call, as defined herein, shall be handled by the Contractor immediately upon request. An emergency, for the purpose of this contract, is defined as any pest problem covered by this contract which endangers the health or safety of any person or vital program or function. Failure to perform any service as requested shall be construed as non-contract compliance immediately upon written notice.
8. The Maintenance Director or his designated representative shall be responsible for working in a liaison relationship for the pest control vendor, such as signing service tickets, calling vendor for additional treatment, etc.
9. All sanitary discrepancies noted by the Contractor's representative are to be reported to the subsidiaries representative. Recommendations for sanitary condition improvement will be included.
10. The Contractor will furnish the person in charge or his designated contact person a written list of all pesticides to be used in their respective facility and SDS's for each. Afterward, any change in pesticides being used at a subsidiary by the pest control firm shall be given in writing along with the SDS to the person in charge and/or his designated contact person.
11. All safety precautions as given by the federal and state agencies and the company manufacturing the pesticides are to be followed.
12. Use only pesticide application techniques approved by federal and state agencies for control of the specific pests.
13. No termite control is covered by this request as it will be handled on a separate request.
14. In the event that the monthly service date of any given facility changes the Contractor will provide an updated service schedule that includes facility names and dates. This schedule must be submitted on the twenty-fifth of each month prior to the month of service. **Email schedule to lhayes@columbusco.org and a CC to kbeck@columbusco.org.**

PESTS INCLUDED AND EXCLUDED

- A. PESTS INCLUDED: The contractor shall adequately suppress the following pests:
 1. Indoor populations of commensal rodents, insects, arachnids, and other arthropods.
- B. PEST EXCLUDED: The following pest are excluded from this contract:
 1. Termites and other wood-destroying organisms
 2. Mosquitoes

INITIAL BUILDING INSPECTIONS

The contractor shall complete a thorough, initial inspection of each building or site with the Maintenance Director at least 5 working days prior to the starting date of the contract. The purpose if the initial inspections is for the Contractor to evaluate the pest control needs of all locations and to identify problem areas and an equipment, structural features, and other conditions or management practices that are conducive or contributing to pest infestations. Access to building space shall be coordinated with the Maintenance Director or his/her designee.

Exhibit 2

County of Columbus Pest Control Request for Proposal 2017-001

TERMS AND CONDITIONS

Throughout these Terms and Conditions, County of Columbus shall be referred to as the "County", and the Bidder shall be referred to as the "Contractor". Services rendered under this agreement will be referred to as the "Work".

CONTRACTOR'S RESPONSIBILITIES

Contractor Duties

The Contractor shall supply all materials, equipment, labor, and other items needed to perform and execute the work (hereinafter referred to as the "Work") described in the Request for Proposals for Pest Control. The Work will be performed on the equipment at the locations as identified in Scope of Work. County will provide Contractor with such permissions as required for access to the sites. The Work shall be performed in accordance with generally accepted industry standards, practices, and principles applicable to the work, and the Work sites maintained reasonably free of trash and waste materials. The Contractor shall supervise and direct the Work and shall be solely responsible for and in control of the means, methods, procedures, techniques and sequences of doing the Work, except as otherwise provided in the Scope of Work (Exhibit 1). The Contractor shall pay for all labor, equipment, tools, transportation, subcontractors fees, and other items needed to perform and execute the Work.

Governmental Requirements

In performing the work, Contractor shall:

- a) comply with all applicable governmental laws, rules and regulations,
- b) maintain in effect all licenses which the Contractor is required to possess, and
- c) not discriminate against any of its employees or prospective employees because of race, religion, color, age, or national origin.

Schedule

The work will be performed in accordance with the maintenance schedule identified in the Scope of Work (Exhibit #1). Contractor will be required to coordinate with County's Representative to gain access to equipment sites and for appointment dates to perform services and for potential disruptions during performance of the work. County's Representative for this contract will be noted for each location along with the address and square footage of the facility to be sprayed in Exhibit 3. NOTE: As county staff arrangements change the representative of any given location may change.

Errors/Deficiencies

Contractor shall, without additional compensation, make any corrections regarding inferior or incomplete work or materials furnished under this agreement if it is determined that Contractor is responsible for any errors or deficiencies.

Additional Work

The contractor will perform additional work as part of the monthly charges per building. Additional work may include eradication of large nests/hives and or rodent infestation inside a facility or at the entry or exit way to the facility. County must approve the repair prior to such repair being undertaken.

Custody and Care of Property

Contractor agrees that he/she shall be responsible for the proper custody and care of any property furnished for use in connection with the performance of this contract or purchased by it for this contract and will reimburse County for loss or damage of such property.

Supervision and Superintendence

Contractor shall supervise, inspect, and direct the work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the County's requirements. Contractor shall be solely responsible for the means, methods, techniques, sequences, and procedures of the work.

Contractor shall provide competent, suitably qualified personnel to complete the work as stated in the Scope of Work, and Contractor shall at all times maintain good discipline and order at the Site.

Except as otherwise required for the safety or protection of persons or the work or property at the Site or adjacent thereto all work at the site shall be performed during regular working hours. Contractor will not permit the performance of work on a Saturday, Sunday, or any legal holiday without County's written consent (which will not be unreasonably withheld) given after prior written notice to County.

Contractor shall give all notices required by and shall comply with all Laws and Regulations applicable to the performance of the Work. If Contractor performs any Work knowing or having reason to know that it is contrary to Laws or Regulations, Contractor shall bear all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such Work.

Safety and Protection

Contractor shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to (1) all persons on the Site or who may be affected by the Work and (2) all the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site.

Contractor shall comply with all applicable Laws and Regulations relating to the safety of persons or property, or to the protection of persons or property from damage, injury, or loss; and shall erect and maintain all necessary safeguards for such safety and protection. All damage, injury, or loss to any property referred to in this Safety and Protection section caused, directly or indirectly, in whole or in part, by Contractor, any Subcontractor, Supplier, or any other individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, shall be remedied by Contractor (except damage or loss attributable to the acts or omissions of County or anyone employed by any of them, or anyone for whose acts any of them may be liable, and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of Contractor or any Subcontractor, Supplier, or other individual or entity directly or indirectly employed by any of them).

Contractor's duties and responsibilities for safety and for protection of the Work shall continue until such time as all the Work is completed and County has accepted the work.

The County of Columbus is committed to providing safe conditions for employees, contractors, vendors, and visitors while occupying County of Columbus facilities. Strict adherence to State and Federal OSHA and EPA Regulations will be required.

Hazard Communication Programs: Contractor shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employees at the Site in accordance with Laws or Regulations.

Contractor shall not be responsible for any unforeseen hazardous environmental condition uncovered or revealed at the site, however, Contractor shall be responsible for a hazardous environmental condition created with any materials brought to the site by the contractor, subcontractor, supplier, or anyone else for whom Contractor is responsible. If contractor encounters or creates a hazardous environmental condition, Contractor shall deal with the condition in accordance with applicable Federal and State regulations.

Subcontractors

Contractor shall not assign or subcontract any part of its obligations in connection with the Work unless such assignments or subcontractors are specifically agreed to in writing by the County. However, Contractor shall not be required to employ any subcontractor, supplier, or individual or entity to furnish or perform any of the Work against whom Contractor has reasonable objection.

Contractor shall be fully responsible to County for all acts and omissions of the Subcontractors, Suppliers, and other individuals or entities performing or furnishing any of the Work just as Contractor is responsible for Contractor's own acts and omissions.

Tests and Inspections

Contractor shall give County timely notice of readiness of the Work for all required inspections, tests, or approvals and shall cooperate with inspection and testing personnel to facilitate required inspections or tests. Contractor shall provide County with results of all testing.

Invoicing

Contractor shall bill County on an as completed basis for any scheduled maintenance and pre-approved repair work.

Invoices shall include all sales taxes paid relative to the Work, Purchase Order number, description of item(s), quantities, unit price, extended price, freight, state and local taxes, and date of delivery. Purchase order number must be listed on all shipping labels.

Receipted freight bills shall support invoices for prepaid transportation charges. In the case of proposals or quotations, all freight charges are borne by the bidder unless otherwise specified in the proposal.

All invoices shall be mailed to Columbus County Maintenance Department 604 N. Thompson Street, Whiteville, NC 28472.

COUNTY'S RESPONSIBILITIES

County Furnished Data

County has no reports of tests of existing materials, safety issues, or known hazardous environmental conditions at or contiguous to the work site.

Payments to Contractor

County hereby agrees to pay to the Contractor in lawful money of the United States for the faithful performance of the Work in accordance with quoted prices as set forth in the Cost Proposal, subject to allowable additions and deductions. County's payment terms are Net 30 days.

County may withhold payments if the County has received claims of lien by subcontractors for unpaid labor or materials, if the work of the Contractor is defective, if the Contractor fails to diligently pursue the work with reasonable dispatch, or if the amount requested is not consistent with the level of Work actually performed.

Limitations on County's Responsibilities

The County shall not supervise, direct, or have control over, nor be responsible for, Contractor's means, methods, techniques, sequences, or procedures of service, or the safety precautions and programs incident thereto, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. County will not be responsible for Contractor's failure to perform the Work in accordance with the Scope of Work.

County's Representative

County designates the following as its representatives (in this order), to transmit instructions, receive notices and information, and enunciate the County's policies and decisions in regards to the Work in their respective areas:

- Columbus County Maintenance Director
- Maintenance Administrative Support Specialist

GENERAL CONDITIONS

Terms and Renewal

Contract will be effective upon issuance of the contract, and will be for an initial term of approximately three (3) years. Contractor is bound to the quoted prices for the full three years (3) term.

Upon each anniversary date of any resulting agreement, County and Contractor, upon mutual agreement, shall have the option to renew this contract for one twelve (12) month term. This contract may be renewed up to four (4) times. With each renewal, Contractor may increase its price up to 2% if Contractor can show to County's satisfaction that the increased costs are due to economic reasons such as labor, fuel cost, etc. Contractor must mail notice of rate change to the County of Columbus, Purchasing Director, 111 Washington Street, Whiteville, NC 28472, at least thirty (30) days prior to contract renewal.

Contract continuance and contract extensions will be contingent upon the appropriation of funds by the County of Columbus.

Contract Security and Insurances

Bid, Performance, and Payment Bonds are not required for this work.

The Certificate of Insurance shall include minimum of \$1,000,000 for Single Limit and Umbrella General Liability and Comprehensive Automobile Liability. Coverage for Workers' Compensation shall be maintained at the limits required by the State of North Carolina.

All such insurance shall be in form and substance satisfactory to County, and shall be maintained with responsible insurance carriers licensed to do business in the State of North Carolina.

General Liability and Automobile policies shall name The County of Columbus as an additional insured and shall provide that they may not be cancelled or modified (and that any expiration, cancellation or modification shall be of no force or effect) without thirty (30) days prior written notice to County by mail, and shall require the insurance carrier to defend any suit or proceeding against County arising out of any claim covered thereby, even if such claim is groundless, false or fraudulent.

Certifications of renewal shall be deposited with County not less than five (5) days before the scheduled date of expiration.

Insurance certificates must be received by the County directly from the insurance company to be considered valid.

The Contractor shall require the same insurance required of Contractor hereunder from any subcontractors performing any of the Work.

The provisions of the above insurance requirements shall survive the expiration of the agreement.

Termination and Suspension of Work/Contract

Termination Prior to Commencement of Work: Prior to the commencement of work, if in the judgment of the County, the Contractor is not capable of performing the desired work in accordance with the Contract either because of financial reasons, failure to supply necessary skilled workmen, unsatisfactory tools or equipment, inadequate supervision, or revocation of the Contractor's license, the County shall have the right to cancel, or terminate any Contract by giving the Contractor seven (7) calendar days written notice. Contractor shall have fifteen (15) calendar days from the date of the termination notice to solve or to submit a plan for a solution.

Termination and Suspension for Cause: If the Contractor does not perform and execute the work in accordance with the specifications and fails to correct the same within a reasonable time, or the Contractor through Contractor's own fault does not diligently perform the work with reasonable dispatch, and such failure continues for a period of thirty (30) days after written notice by the County to the Contractor, the County may terminate this agreement. Upon such termination, the County shall pay the Contractor all sums due through the date of termination, less the cost of correcting any defective work.

Termination and Suspension for Convenience or Default County may terminate or suspend performance of contract for County's convenience for any reason, including if the Contractor files a petition for bankruptcy or is adjudicated as bankrupt, or the Contractor is no longer licensed to perform the Work upon ten (10) business days' notice to Contractor in which event all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of County, become its property, and the Contractor shall be paid for services satisfactorily completed, less payment or compensation previously made Should the reason for the termination or suspension be due to the Contractor's bankruptcy or loss of license as described herein, notwithstanding any other provision, Contractor shall not be relieved of liability to

the County for damages sustained by County by virtue of any breach of this agreement, and County may withhold any payment due Contractor to offset anticipated damages costs until such time as the exact amount of damages due the County from such breach can be determined. County may also procure the services upon which Contractor defaulted from other sources and hold Contractor responsible for any excess cost occasioned thereby. In addition, County may immediately cease doing business with Contractor and immediately terminate for cause all other contracts County may have with the Contractor.

Termination and Suspension Schedule: If termination or suspension of work occurs, Contractor shall terminate or suspend performance of the services on a schedule acceptable to County.

Standard of Care and Indemnification

Contractor shall exercise reasonable care and skill as might be expected from similarly situated professionals performing services of the kind required under this agreement at the time and the place where the services are rendered. The staff of and subcontracted professionals engaged by Contractor shall possess the experience, knowledge and character necessary to qualify them to perform the particular duties to which they are assigned.

To the fullest extent permitted by Laws and Regulations, Contractor shall indemnify and hold harmless County and the officers, directors, partners, employees, agents, consultants and subcontractors from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the Contract or the Work, including the loss of use resulting therefrom and breach of any of the successful bidder's warranties, but only to the extent caused by any negligent, reckless or intentional act or omission of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work or anyone for whose acts any of them may be liable or arising out of Contractor's breach of this Contract.

In any and all claims against County or any of their respective consultants, agents, officers, directors, partners, or employees by any employee (or the survivor or personal representative of such employee) of Contractor, any Subcontractor, any Supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for Contractor or any such Subcontractor, Supplier, or other individual or entity under workers' compensation acts, disability benefit acts, or other employee benefit acts.

No indemnification responsibilities created by this section shall survive and be enforceable after the contract between The County of Columbus and the successful bidder terminates or expires, and they shall be terminated only by written agreement of the successful bidder and the County of Columbus. The Contractor shall defend any and all suits and assume all liability for any and all claims made against The County of Columbus or any of its officials or agents for the use of any patented process, device or article forming a part of the articles, equipment or services furnished under this contract.

Records

Contractor shall maintain all records, documents, notes, and financial information related to performance of the Work in accordance with generally accepted accounting principles and practices and shall provide the County access to such information if requested. Any information, data, instruments, documents, studies or reports given to or prepared or assembled by Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of County.

Notices

All required notices shall be in writing and mailed first class by US Mail, postage prepaid, to the addresses provided in the proposal documents.

Conflicts

The terms of this agreement shall control over any conflicting terms in any referenced document.

Severability

If any provision of the Agreement shall be held illegal, invalid, or unenforceable, in whole or in part, such provision shall be modified to the minimum extent necessary to make it legal, valid, and enforceable and the remaining provisions shall not be

affected.

Dispute Resolution

Any dispute arising between or among the Parties listed in this agreement, including without limitation a breach of such agreement, shall be subject to mediation and if necessary, a claim to the Courts of Columbus County, North Carolina which shall have exclusive jurisdiction and venue to resolve any such dispute.

Controlling Law

Any agreement, contract, or purchase order resulting from this invitation, request for proposal, quote, or request for proposal shall be binding on the heirs, successors and assigns of the parties. These terms and conditions, proposal, and exhibits contain the entire understanding of the parties and shall be governed by the laws of the State of North Carolina.

COUNTY OF COLUMBUS objects to and will not evaluate or consider any additional terms and conditions submitted with a bidder response. This applies to any response appearing in or attached to the document as part of the bidder's response.

Exhibit 3 Locations

1. Current Courthouse, 113 Courthouse Square, Whiteville, NC 28472, 15,096 SF,
Representative:_____
2. Courthouse Annex, W. Smith Street, Whiteville, NC 28472, 12,054 SF,
Representative;_____
3. Administration Building, 111 Washington Street, Whiteville, NC 28472, 8,632 SF,
Representative:_____ Tax Office/Register of Deeds/MIS/GIS, 125-A and 125
Washington Street, Whiteville, NC 28472, 15,462 SF, Representative:_____
- Cooperative Extension/Soil and Water, 45 Government Complex Road, Whiteville, NC 28472, 17,745
SF, Representative:_____
4. Social Services, 40 Government Complex Road, Whiteville, NC 28472, 37,000 SF,
Representative:_____
5. Department of Aging, 827 Washington Street, Whiteville, NC 28472, 10,671 SF,
Representative:_____
6. Airport, 467 Airport Raod, Whiteville, NC 28472, 5,577 SF, Representative:_____
7. Animal Control, 288 Legion Drive, Whiteville, NC 28472, 6,000 SF,
Representative:_____
8. Board of Elections/HUD, 50 Legion Drive, Whiteville, NC 28472, 5,135 SF,
Representative:_____
9. Emergency Services/Juvenile Justic 608 N. Thompson Street, Whiteville, NC 28472, 9,926 SF,
Representative:_____
10. Health Department/Building Inspection, 304 Jefferson Street, Whiteille, NC 28472, 4,9210 SF,
Representative:_____
11. Libray, 407 N. J.K. Powell Blvd, Whiteville, NC 28472, 9,515 SF,
Representative:_____
12. Parks & Recreation, 606 N. thompson Street, Whiteville, NC 28472, 1,750 SF,
Representative:_____
13. Public Transportation, 290 Legion Drive, Whiteville, NC 28472, 2,176 SF,
Representative:_____
14. Public Utilities, 612 N. Madison Street, Whiteville, NC 28472, 2,812 SF,
Representative:_____
15. Sheriff Office/Families First, 805 Washington Street, Whiteville, NC 28472, 15,120 SF,
Representative:_____
16. Columbus County Jail, Washington Street, Whiteville NC 28472, 11,386 SF,
Representative:_____
17. Veterans Services, 805 Pinckney Street, Whiteville, NC 28472, 1,128 SF,
Representative:_____
18. Superior Court Judge/DA's Office, 7,198 SF, Representative:_____

Exhibit 4

Proposals

Building	Square Footage	Proposal Cost
Current Courthouse	15,096	\$ _____
Courthouse Annex	12,054	\$ _____
Administration Building	8,632	\$ _____
Tax Office/Register of Deeds/MIS/GIS	15,462	\$ _____
Cooperative Extension/Soil and Water	17,745	\$ _____
Social Services	37,000	\$ _____
Department of Aging	10,671	\$ _____
Airport, 467 Airport Road, Whiteville, NC 28472	5,577	\$ _____
Animal Control	6,000	\$ _____
Board of Elections/HUD	5,135	\$ _____
Emergency Services/Juvenile Justice	9,926	\$ _____
Health Department/Building Inspection	49,210	\$ _____
Library,	9,515	\$ _____
Parks & Recreation	1,750	\$ _____
Public Transportation	2,176	\$ _____
Public Utilities	2,812	\$ _____
Sheriff Office/Families First	15,120	\$ _____
Columbus County Jail	11,386	\$ _____
Veterans Services	1,128	\$ _____
Superior Court Judges Office	7,198	\$ _____

In submitting this proposal, bidder certifies that he/she has read and accepts the terms and conditions.

(X) _____ Full signature of authorized firm
representative

_____ Full title of representative.

Acknowledged before me, a Notary Public in and for the State of _____, County of _____ this

_____ day of _____, year _____ by the above named.

My Commission expires: _____

Notary Public

AFFIDAVIT

County of Columbus

State of North Carolina

I, _____ (the individual attesting below), being duly authorized by and on behalf of _____ (the entity bidding on project hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

- 1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
- 2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).
- 3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (mark Yes or No)
 - a. YES _____, or
 - b. NO _____
- 4. Employer's subcontractors comply with E-Verify, and if Employer is the winning bidder on this project Employer will ensure compliance with E-Verify by any subcontractors subsequently hired by Employer.

This ____ day of _____, 20__.

Signature of Affiant
Print or Type Name: _____

State of North Carolina County of _____

Signed and sworn to (or affirmed) before me, this the ____ day of _____, 20__.

My Commission Expires:

Notary Public

(Affix Official/Notarial Seal)