

COLUMBUS COUNTY BOARD OF COMMISSIONERS
Tuesday, January 18, 2022
6:30 P.M.

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of conducting the Regular Session.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
 Jerome McMillian, **Vice Chairman**
 Chris Smith
 Lavern Coleman
 Brent Watts
 Charles T. McDowell
 Giles E. Byrd

APPOINTEES PRESENT:

Eddie Madden, Jr., **County Manager**
 Boyd Worley, **Board Attorney**
 Amanda B. Prince, **Staff Attorney/Clerk to Board**
 Jay Leatherman, **Finance Director**

Agenda Items #1, #2 and #3: MEETING CALLED to ORDER, INVOCATION and PLEDGE of ALLEGIANCE:

At 6:30 P.M. Chairman Ricky Bullard called the Tuesday, January 18, 2022 Columbus County Board of Commissioners Regular Session Meeting to order. The invocation was delivered by Vice Chairman Jerome McMillian. Everyone in attendance stood and pledged Allegiance to the Flag of the United States of America which was led by Commissioner Giles E. Byrd.

Agenda Item #4: BOARD MINUTES APPROVAL:

- A. December 17, 2021 Regular Session
- B. January 3, 2022 Special Called Meeting

MOTION:

Commissioner Watts made a motion the minutes be approved as presented, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Items #5: APPROVAL OF JANUARY 18, 2022 AGENDA AND TAX REFUNDS AND RELEASES:

Tax Refunds and Releases

<i>Refunds</i>		Amount:	\$0.00
Hobbs, Mary P.	PROPERTY: 00000	Total:	\$400.00
Value: \$0.00	Year: 20-21	Account: 04-04128	Bill#: 99999
Refund user fee. House unliveable.			
<i>Refunds</i>		Amount:	\$0.00
Jacobs, Lindy	PROPERTY: 00000	Total:	\$400.00
Value: \$0.00	Year: 20-21	Account: 07-09200	Bill#: 99999
Refund user fee. House unliveable.			
<i>Refunds</i>		Amount:	\$360.84
Nance, Linda P	PROPERTY: 25096	Total:	\$360.84
Value: \$14,550.00	Year: 17-20	Account: 13-28900	Bill#: 99999
Refund portion of value. Unheated garage was listed as heated. Refund City tax amount.			
<i>Refunds</i>		Amount:	\$468.52
Nance, Linda P	PROPERTY: 25096	Total:	\$480.16
Value: \$14,550.00	Year: 17-20	Account: 13-28900	Bill#: 99999
Refund portion of value. Unheated garage was listed as heated. Refund Columbus Rescue(11.64)			
<i>Refunds</i>		Amount:	\$0.00
Purcha Dennis	PROPERTY: 11744	Total:	\$600.00
Value: \$0.00	Year: 18-20	Account: 06-30463	Bill#: 99999
Refund user fees. Dbilled on Act#06-04406			
<i>Refunds</i>		Amount:	\$464.48
Settlemyre, Clarence H Jr	PROPERTY: 91940	Total:	\$476.02

Value: \$86,800.00 Year: 2021 Account: 07-03123 Bill#: 9999
 Refund overbilled amount. Should have been in land use program. Refund Columbus Rescue(11.54)

Refunds Amount: \$0.00
 Slater, Susan PROPERTY: 00000 Total: \$113.00

Value: \$0.00 Year: 2021 Account: 01-05385 Bill#: 93133
 Refund user fee on 302 N Madison Street...vacant

Refunds Amount: \$0.00
 Williamson, Joe Neil PROPERTY: 00000 Total: \$200.00

Value: \$0.00 Year: 2020 Account: 09-33940 Bill#: 7382
 Refund user fee. Dbilled on Act#0902533

Release Amount: \$90.21
 Nance, Linda P PROPERTY: 25096 Total: \$180.42

Value: \$14,550.00 Year: 2021 Account: 13-28900 Bill#: 6657
 Release portion of value. Unheated garage was listed as heated. Release City tax amount. (90.21)

Release Amount: \$117.13
 Nance, Linda P PROPERTY: 25096 Total: \$120.04

Value: \$14,550.00 Year: 2021 Account: 13-28900 Bill#: 84625
 Release portion of value. Unheated garage was listed as heated. Release Columbus Rescue(2.91)

Name	Acct#	Date	Amt. Released	Prop. Value	Year	Bill#	Prop. #	User Fee	Late List	District	Discount	Total
Hobbs, Mary P. 4300 SE School Rd Greensboro, NC 27406	04-04128	1/18/2022	\$0.00	\$0.00	20-21	99999	00000	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Refund user fee. House unliveable.												
Jacobs, Lindy 995 Savannah Rd Tabor City, NC 28463	07-09200	1/18/2022	\$0.00	\$0.00	20-21	99999	00000	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Refund user fee. House unliveable.												
Nance, Linda P 114 Pinecrest Drive Chadbourn, NC 28431	13-28900	1/18/2022	\$360.84	\$14,550.00	17-20	99999	25096	\$0.00	\$0.00	\$0.00	\$0.00	\$360.84
Refund portion of value. Unheated garage was listed as heated. Refund City tax amount.												
Nance, Linda P 114 Pinecrest Drive Chadbourn, NC 28431	13-28900	1/18/2022	\$468.52	\$14,550.00	17-20	99999	25096	\$0.00	\$0.00	\$11.64	\$0.00	\$480.16
Refund portion of value. Unheated garage was listed as heated. Refund Columbus Rescue(11.64)												
Settlemyre, Clarence H Jr P.O. Box 806 Riegelwood, NC 28456	07-03123	1/18/2022	\$464.48	\$86,800.00	2021	9999	91940	\$0.00	\$0.00	\$11.54	\$0.00	\$476.02
Refund overbilled amount. Should have been in land use program. Refund Columbus Rescue(11.54)												
Slater, Susan 116 E Williamson Street Whiteville, NC 28472	01-05385	1/18/2022	\$0.00	\$0.00	2021	93133	00000	\$113.00	\$0.00	\$0.00	\$0.00	\$113.00
Refund user fee on 302 N Madison Street...vacant												
Williamson, Joe Neil 11790 James B White Hwy S Whiteville, NC 28472	09-33940	1/18/2022	\$0.00	\$0.00	2020	7382	00000	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Refund user fee. Dbilled on Act#0902533												

MOTION:

Commissioner Coleman made a motion to approve the agenda, tax refunds, and releases, seconded by Commissioner McDowell. The motion unanimously passed.

Agenda Item #6: PUBLIC INPUT:

Chairman Bullard opened the floor for Public Comment.

Lyndon Merritt, 147 Antioch Church Rd, Whiteville, NC 28472 stated the following:

- I appreciate the opportunity to speak.
- I know that the moratorium is going to be up on the developments that was discussed all of last year.
- It's coming up pretty soon, I think in February.
- I appreciate everything all of you board members have done as far as that goes.
- I think you have done a great job.
- I just want to make sure all the I's are dotted and the T's are crossed because once that moratorium is up, if we've left anything that can be uncovered or finagled by some developers, they will attack it.
- I'm for progress, but it needs to be done responsibly and efficiently and what's best for all the citizens of Columbus County.
- Thank you for your time.

-And, I also want to say good move on purchasing the buildings, I think that was a smart move and it's better than having empty buildings all over town.

-Thank you and good job.

Agenda Item #7: EMPLOYEE SPOTLIGHT – SANDRA BENTON:

County Manager Eddie Madden will spotlight DSS Income Maintenance Investigator II, Sandra Benton.

Employee of the Year Nomination:

Dear Nomination Committee,

I would like to nominate Sandra Benton for the Employee of the Year. Sandra has worked with DSS 33 years and plans to retire soon – leaving after 34 years of working with the county, which will be a loss for the county.

She has worked in many areas of DSS, but presently with Program Integrity. She also plays a major role with helping to administer the Energy programs.

Sandra is always a calm and friendly person who tries to find ways to assist as much as she can every person she comes in contact with. She is always willing to help and often offers to assist others in her department, along with energy staff, and the program manager. She can truly be depended on to be a support for her coworkers professionally and personally.

I respectfully submit this nomination for Sandra Benton to be recognized as the DSS Employee of the year.

- **Melinda H. Lane, Program Manager**

Agenda Item #8: SOUTHEASTERN COMMUNITY ACTION PARTNERSHIP – COMMUNITY SERVICE BLOCK GRANT (CSBG) APPLICATION:

Kathleen Lowe Jacobs, Director of CSBG at Southeastern Community Action Partnership presented the application for the 2022-2023 Fiscal Year.

Our FESS program serves seven counties, Bladen, Brunswick, Columbus, Hoke, Pender, Robeson, and Scotland, and is managed through our Community Services Block Grant (CSBG) Neighborhood Service locations:

Brunswick NSC
143 Holden Beach Road, Suite 5
Shallotte, NC 28459
910-754-9441

Elizabethtown NSC
106 West Broad St.
Elizabethtown, NC 28337
910-862-679

Hoke NSC
366 Thomas Drive
Roxford, NC 28376
910-875-5536

Lumberton NSC
405 N. Elm St.
Lumberton, NC 28358
910-277-3500

Pender NSC
112 South Dickerson St.
Burgaw, NC 28425
910-259-3274

Robeson NSC
4721 Fayetteville Road, Suite B
Lumberton, NC 28358
910-843-5092

Scotland NSC
The Oaks Professional Building
915 S. Main Street, Unit I
Laurinburg, NC 28352
910-277-3535

Whiteville NSC
425 S. Lee St.
Whiteville, NC 28472
910-642-6083

**Southeastern
community
Action
PARTNERSHIP**

**Helping People Help
Themselves Since 1964**

CONTACT US
MAIN OFFICE | LUMBERTON
405 N. Elm St.
Lumberton, NC 28358
Phone | 910-277-3500
Fax | 910-291-1638
Monday - Friday | 8:30 am - 5:00 pm
scapnc.org

**FAMILY
EMPOWERMENT
SELF-SUFFICIENCY
(FESS)**

**Southeastern Community
Action Partnership**



Our goal is to help you achieve your goals.

FAMILY EMPOWERMENT SELF-SUFFICIENCY (FESS)

Southeastern Community Action Partnership (SCAP) believes that when a family moves above poverty, they are empowered and can give back to the community.

The Family Empowerment Self-Sufficiency (FESS) project provides assistance to support you and your family.

The Family Empowerment Self-Sufficiency (FESS) project is funded through the North Carolina Department of Health and Human Services (NCDHHS) and operated through our Community Services Block Grant. Our mission is to help individuals and families reach their goals for a better future.

Our team works with individuals and families to determine their strengths, identify their needs, and put together a plan of action.

Participants in our FESS program have completed one or more of the following goals for themselves or their families:

- MOVED FROM POVERTY TO SELF-SUPPORT
- EARNED A JOB WITH MEDICAL AND OTHER BENEFITS
- COMPLETED THEIR EDUCATIONAL GOALS OR JOB TRAINING
- PURCHASED A HOME

The FESS project does not pay utilities, rent, or personal bills but we support our families and link them to other services if needed. Our Case Managers help you apply for other benefits and will make referrals as needed.

HOW TO APPLY

ENROLLMENT IN THE FESS PROGRAM IS EASY AS 1, 2, 3.

1. Submit an application to our program. Applications can be found online at scapnc.org/fess
2. Complete a 90-day Income review and connect with our Case Manager
3. Sign your participant agreement and set your program goals.

To qualify for the FESS program at SCAP, the family's yearly income must be below the poverty income guidelines set forth by the NCDHHS.

Individuals who apply must go through a 90-day household income review. Additionally, individuals enrolled in our program must be willing and able to work closely with an assigned case manager to determine their goals and create a plan of action.

The FESS program exists to help remove the barriers to achieving your goals. Let us help you and your family!



Southeastern Community Action Partnership

**Community Services Block Grant Program
Fiscal Year 2022-23 Application for Funding
One-Year Work Program
OEO Form 212**

Section I: Project Identification				
1. Project Name:	Family Empowerment Self-Sufficiency (FESS)			
2. Mission Statement:	To improve and empower the lives of the people we serve.			
4. Objective Statement:	To assist 30 families, obtain self-sufficiency with income above the federal poverty guidelines by June 30, 2023			
5. Project Period:	July 1, 2022-June 30, 2023			
6. CSBG Funds Requested for this Project:	July 1, 2022	To	June 30, 2023	\$1,598,395
7. Total Number Expected to Be Served:	325			
a. Expected Number of New Clients	196			
b. Expected Number of Carryover Clients	104			

One-Year Work Program
OEO Form 212 (continued)

Section II: One-Year CSBG Program Objective and Activities				
Identified Problem	Service or Activity	Outcome Expected	NPIs (List all NPIs applicable to activity)	Position Title(s)
Five(5) of the seven(7) counties we serve has a poverty rate higher than the north Carolina State Average .Poverty continues to keep the fiercest grip on our communities and a growing number of people in our service area are living in neighborhoods of concentrated poverty which restricts access to jobs, education and other networks that can improve their financial standing.	To provide comprehensive services in fiscal year 2022-2023 to 325 low-income families designed to enable them to achieve self-sufficiency and informed of available resources in the community.	325 Families enrolled in the FESS program by June 30, 2023	4.1	Program Director CSBG Supervisor Case Manager II ROMA Compliance Officer (RCO) Case Managers Administrative Assistant
	To provide effective and efficient delivery of services by the following: Utilize NC Care 360 in service areas available • Collect and share data on current sources with staff for use with clients. Provide regular training (individual and group). • Prepare and issue PSAs announcing services. • Notify local service agencies to make referrals.	325families enrolled in the FESS program by June 30, 2023	4.1	Program Director CSBG Supervisor Case Manager II ROMA Compliance Officer (RCO) Case Managers Administrative Assistant
	• Participate in Community Service Block Grant (CSBG) advisory			

	<p>committee meetings to inform other agencies of services and remain abreast of other community services available to clients.</p> <ul style="list-style-type: none"> • Distribute brochures to clients, faith-based organizations, human service organizations, businesses, and community at large 			
<p>Low wealth individuals face restrictions on information, resources, and networks that are available that can improve their financial standing.</p>	<p>To provide case management services to low wealth individuals to enable them to achieve self-sufficiency. Utilize NC Care 360 in participating counties</p> <ul style="list-style-type: none"> • Recruit eligible applicants • Assess each client • Prepare development plan. • Make referrals and advocate for needs • Follow up on referrals • Coordinate services • Re-assess needs on quarterly basis • Follow up on progress <ul style="list-style-type: none"> • Coach and mentor clients offer informal life skills and problem-solving skills. • Provide training • Facilitate group support <ul style="list-style-type: none"> • Maintain accurate records 	<p>To provide comprehensive case management services to 325 families by June 30, 2023</p>	4.1	<p>Program Director CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant Office Assistant</p>
<p>Primary barrier to individuals and families attaining self-sufficiency is the lack of jobs with a livable wage, job stability, and a need for job training.</p>	<p>To provide employment training and opportunities for low wealth participants to achieve self-sufficiency and assist with 70 families in securing employment</p>	<p>65 participant families will obtain employment and 30 will obtain better employment by June 30, 2023</p>	<p>1.1 1.1 A 1.1 B</p>	<p>CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant Office Assistant</p>
	<p>To provide direct educational support to 20 participants by assisting with tuition, books, childcare, transportation,</p>	<p>26 participants will receive educational supports by June 30, 2023</p>	1.2 (A-G)	<p>CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant</p>

	uniforms, and supplies			
Low incomes lead to substandard or unaffordable housing. Hurricanes Matthew and Florence's impact damaged or destroyed low-income housing/apartments. The lack of affordable housing has hindered relocation efforts for many. Affordable housing or better housing is needed	To assist 20 families in accessing standard, affordable housing through home ownership, home improvement, rental housing, and retirement/nursing homes, Veteran Affairs, private sector owners and builders, Habitat for Humanity, faith-based organizations, tribal grants, Section 8, and others. Utilize NC Care 360 in service area that are utilizing database	30 participant families will secure stand housing by June 30, 2022	1.2 H 3.2 C 6.4E	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
Lower incomes impact all facets of life that creates a vicious circle for many families which creates a greater need for financial resources. Lower incomes impact all facets of life that creates a vicious circle for many families which creates a greater need for financial resources. (Unemployment, underemployment, medical bills due to lack of insurance, and lack of medical care or preventive medical contributes to poor nutrition	To provide financial literacy workshops to support self-sufficiency. Training topics may include budgeting effectively, managing resources, couponing, managing a checking and savings account, etc. (Note: The number represents one workshop per county per quarter).	28 financial workshops will be conducted for family participants by June 30, 2023	1.3 (D-G)	CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant
	To assist 325 families in analyzing finance and prepare a budget using the Accountable Results for Community Action program (AR4CA) budget form	325 families will have a budget completed by	1.3	CSBG Supervisor Case Manager II/RCO Case Managers
	the Accountable Results for Community Action program (AR4CA) budget form			CSBG Supervisor Case Manager II/RCO Case Managers

<p>Lack of health insurance has been shown to be associated with problems obtaining health care, and the unemployed are less likely to have health insurance than their employed counterparts. With no health insurance, individuals more likely delay or not receive needed prescriptions, eye exams, preventive medical visits, dental exams, etc. and eat poorly. Health (Mental and Physical), Wellness and Nutrition are needed.</p>	<p>To provide wellness and nutritional supportive services to 100 low wealth participants to enable them to achieve self-sufficiency and to strengthen families to include health care, medical care, eye exam, glasses, dental care, mental health, and supplemental food. Link client's healthcare.gov for affordable insurance</p>	<p>100 family participants will receive health, wellness, and/or nutritional services by June 30, 2022</p>	<p>1.2 G 6.3 6.4 D</p>	<p>CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant</p>
	<p>To assist customers in accessing life skills classes to reduce stress such as conflict resolution, parenting and community relations through entities such as county cooperative extension offices and through in-house training.</p>	<p>20 family participants will receive life skill classes by June 30, 2022</p>	<p>4.1</p>	<p>CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant</p>
	<p>To assist customers in accessing nutrition programs such as Women Infants & Children, Food stamps, US Department of Agriculture Commodities, and school breakfast/lunch programs, and others</p>	<p>100 family participants will receive nutritional support and/or referrals by June 30, 2022</p>	<p>1.2 I 4.1 6.2 6.4 F</p>	<p>CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant</p>
<p>In rural communities, public transportation is very limited. According to the case study "Resolving the Transportation Problem in a Rural Community", individuals with limited income struggles with acquiring reliable</p>	<p>To provide transportation assistance for employment support, education/training support, and medical support such as gas, bus tickets if available, and small car repairs</p>	<p>To provide transportation assistance for employment support, education/training support, and medical support such as gas, bus tickets if available,</p>	<p>1.2F</p>	<p>CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant</p>

<p>transportation to and from work as well as to medical appointments and to school to continue their education. Transportation accessibility or better transportation</p>		<p>and small car repairs</p>		
<p>As stated in the brief by the NC Department of Justice, research shows elevated levels of crime, higher stress level, and more emotional problems. The communities also face problems with high child-abuse and neglect rates, drug abuse, and adolescent and teen pregnancies. Community Awareness on Prevention of Crime/Violence, Alcohol/Substance/Drug Abuse, available resources in the community for our youth ages 13-18 and Teenage Pregnancy is needed.</p>	<p>To provide 12 community awareness workshops/seminars/town hall meetings for family participants and the community at large on the prevention of crime/violence, child abuse, teenage</p>	<p>12 community awareness workshops/seminars will be conducted by June 30, 2023</p>	<p>2.3 3.2</p>	<p>CSBG Director CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant</p>
<p>As stated in the brief by the NC Department of Justice, research shows elevated levels of crime, higher stress level, and more emotional problems. The communities also face problems with high child-abuse and neglect rates, drug abuse, and adolescent and teen pregnancies. Community Awareness on Prevention of Crime/Violence, Alcohol/Substance/Drug</p>	<p>pregnancy, opioid crisis (Alcohol/Substance/Drug Abuse), and other topics as important to the specific community or county</p>			

Abuse, available resources in the community for our youth ages 13-18 and Teenage Pregnancy is needed.				
	To provide 7 youth pop up events in Bladen, Columbus, Robeson and Scotland counties on leadership, teenage pregnancy, nutrition and wellness, education, employment, financial management, crime prevention, social and cyber bullying, and social etiquette	700family participants will complete the Youth pop up events	6.3	CSBG Director CSBG Supervisor Case Manager II/RCO Case Managers Administrative Assistant Office Assistant

**Community Services Block Grant [CSBG]
Documentation of Submission to County Commissioners**

Background: The North Carolina Administrative Code [10A NCAC 97C.0111(b)(1)(A)] requires that each CSBG grant recipient submit its Community Anti-Poverty Plan [grant application] to each County Commissioner Board that it serves.

Instructions: This form is to be completed and notarized by the Clerk to the Board.

Agency Name: Southeastern Community Action Partnership

County: Columbus

Date of Application Submission: January 6, 2022

Clerk to the Board should initial all items below.

The agency submitted a complete grant application for Commissioner review.

The Clerk to the Board will be responsible for assuring that the application is distributed to the Commissioners.

Commissioners' comments provided those to the agency. (If applicable)

Clerk to the Board

Date

Notary

Date

Ms. Lauren Cole with Columbus Regional Foundation – Special Projects requested Board Approval. This Grant is a partnership between Columbus County, the towns of Whiteville, NC, and Chadbourn, NC, as well as the Columbus Regional Health System. There is a \$2,500.00 fee for each participant.



Cynthia "Syd" Wiford, MRC

Cynthia "Syd" Wiford, MRC
Principal Consultant

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Scope of work for Columbus County SAMSHA Grant Harm Reduction NOFO Number SP-22-001

December 28, 2021

This Scope of Work is for ACT Associates, LLC to provide the following services:

1. *Draft a grant application that will meet the criteria set out in this RFP from SAMHSA. Annual Budget not to exceed \$400,000/year for 3 years. Grant is to be submitted no later than February 7, 2022.*
2. *This Grant is a partnership between Columbus County, towns of Whiteville NC and Chadbourn NC as well as the Columbus Regional Health System.*

Assumptions for the work:

1. Grant is a partnership between Columbus County, towns of Whiteville and Chadbourn as well as the Columbus Regional Health System. ACT Associates will meet with each entity and identify the goals each entity has for the grant application.
2. Columbus Regional Health Services will assume the lead for the grant writing to insure that the grant goals, objectives and process is reflective of the partnerships needs for the project.
3. ACT Associates, LLC will hold regular conference calls and/or face to face meetings as necessary with the primary Columbus County participants for any grant or project to develop a consensus about the goals or future direction or operational challenges.
4. Columbus County will supply any local data in a timely manner needed to support the applications as needed.
5. ACT Associates, LLC would anticipate performing any required project management, technical assistance and/or evaluation for the funded project(s) and would expect that those expenses will be funded by the award of the grant.
6. Each entity in the partnership will provide their share of the funds for the grant preparation to Columbus County who will be identified as the applicant agency and be responsible for administration of the funds as well as paying the invoices for the grant preparation.

Costs: Cost is 10,000 before February 28, 2022.

Terms: Fee of \$2500.00 to be in 4 equal payments to Columbus County. ACT Associates, LLC upon completion/submission of the grant.

Staff Involved:

Cynthia M. Wiford, MRC- Syd has more than 30 years' experience in public addiction and mental health systems and policy development, 20 of which were spent building and maintaining a private non-profit continuum of care for adult addiction that admitted an average of 3200 clients annually. Most recently, Syd was the Principle Investigator for the Behavioral Healthcare Resource Program where she and her staff provided expert consultation, technical assistance and training services throughout North Carolina for the NC Division of Mental Health, Development Disabilities and Substance Abuse Services. As a consultant, Syd has conducted Needs Assessments and Gap Analysis for state and local systems and was recognized by the Substance Abuse Mental Health Services Administration for her recent work with community needs assessments. In 2012, Syd was nominated to serve on a Committee sponsored by the Council on Social Work Education and SAMHSA/HRSA Center for Integrated Healthcare Solutions to contribute to standardized curricula for graduate Schools of Social Work on Integrated Behavioral Healthcare Policy. Syd held licenses for Clinical Supervision and Clinical Addiction Counselor in the states of Ohio and North Carolina for over 35 years.

Patricia W. Blackmon, BN, MPH - Trish has over 30 years of experience in healthcare administration. Her leadership roles in acute care hospitals, public health and physician practice development provide an excellent background for her technical assistance and training with integrated care models and quality-based practice. Trish has experience writing, coordinating and receiving federal and state grant funding, in addition to project development and implementation. She has business, financial and quality management experience and excels at working with multidisciplinary groups of people and helping them to work collaboratively towards a common goal.

Johna Hughes Bruton, MSW -Johna holds an MSW and has more than 20 years of experience in mental health, children's mental health, systems of care, and systems/program evaluation and assessment, serving in university systems and hospitals, statewide collaboratives, and federal expert panels. Johna has provided training, technical assistance and consultation, and worked closely with mental health and substance use providers on services, best practices, and system of care issues, and has conducted needs assessments, focus groups, research projects, evaluation of programs and federal grant projects, spending assessments and gap analyses for counties, local programs, providers and local management entities/managed care organizations. She enjoys the diversity of projects and challenges presented by our clients, from showcasing a special program in a marketing/education video, to helping them determine the best way to effectively reach large audiences with digital learning tools, to redesigning a service array based on extensive research and analysis of best practices and their current system and its needs.

Wei Li Fang, Ph.D.- Li holds a Ph.D. in Educational Evaluation from the University of Virginia. Li has held various professor level evaluator positions at the School of Medicine, University of Virginia, School of

Medicine, University of North Carolina at Chapel Hill and most recently has held the position of Director of Research and Development at the Governor's Institute on Substance Abuse. Most recently Li's work has centered on the mental health and substance abuse issues of returning veterans and is responsible for coordinating North Carolina's returning Veteran's initiatives. Li has been affiliated with ACT Associates, LLC for the past 5 years and has worked on various projects conducting project evaluations, qualitative and quantitative analysis, interview design and grant and proposal writing.

Attached you will find a listing of grants that our staff have written through the years as a reference for our work.

Wei Li Fang, Ph.D. Grants Funded:

Rehabilitation Research and Training Center, co-author of grant, January 1, 1983 - December 31, 1987, US Department of Education.

Assisting Students Achieve Medical Degrees, author of grant, October 1, 1984 - September 30, 1987, Bureau of Health Professions, US Department of Health and Human Services.

Model Spinal Cord Injury Center, author of grant, October 1, 1984 - September 30, 1989, US Department of Education.

Summer Enrichment Program for Minority Students, author of grant, July 1, 1984 - June 30, 1985, State Council on Higher Education in Virginia.

Minority Student Research Assistantship, author, 1985, US Department of Health and Human Services.

Transfusion Medicine Academic Award, co-author, August 1, 1985 - July 31, 1990, National Heart, Blood, and Lung Institute.

Chinese Americans: Entering the Mainstream, Dr. Fang, P.I., July 1, 1987 - June 30, 1988, Research and Projects Individual Grant, American Association of University Women Educational Foundation.

Develop, Implement, and Evaluate a Model Program and Curriculum in Substance Abuse Education for Medical Students, Residents, and Physicians, author of grant, September 30, 1988 - November 29, 1990, National Institute on Alcoholism and Alcohol Abuse and National Institute on Drug Abuse.

Program to Educate and Support Clergy for a Positive Response to AIDS, author of grant, September 1, 1989 - August 31, 1990, Virginia Department of Health.

Predoctoral Training in Family Medicine, co-author of grant, July 1, 1990 - June 30, 1993, Bureau of Health Professions, US Department of Health and Human Services.

Western Regional AIDS Resource and Consultation Center, author of grant, July 1, 1990 - June 30, 1992, Virginia Department of Health.

Model Demonstration Grants to Institutions of Higher Education, co-author of grant, October 1, 1990 - April 30, 1992, US Department of Education.

Clinical Training Grant for Faculty Development in Alcohol and Other Drug Abuse, author and co-P.I. of grant, October 1, 1990 - September 30, 1995, National Institute on Alcohol Abuse and Alcoholism, National Institute on Drug Abuse, and the Office for Substance Abuse Prevention.

Residency Training in General Internal Medicine, co-author of grant, July 1, 1991 - June 30, 1994, Bureau of Health Professions, US Department of Health and Human Services.

Project APPLE (Athlete Prevention Programming and Leadership Education), co-author of grant, January 1, 1991 - December 31, 1992, National Collegiate Athletic Association.

AIDS Care Consortia, co-author of grant, August 1, 1991 - July 31, 1992, Virginia Department of Health.

Project Starfish, author of grant, August 1, 1991 - July 31, 1993, US Department of Education.

Community Partnership Demonstration Grant, co-author of grant, October 1, 1991 - December 31, 1994, sub-contract from City of Lynchburg, US Office of Substance Abuse Prevention.

The Integration of Alcohol and Other Drug Abuse Education into the Curriculum of Four Medical Schools in North Carolina, co-author of grant, September 1, 1992 - June 30, 1996, The Kate B. Reynolds Health Care Trust.

Center for the Advancement of Generalist Medical Education, Joint Project of the University of Virginia School of Medicine, Medical College of Virginia, and Eastern Virginia Medical School, co-author of grant, November 1, 1992 - April 30, 1994, The Robert Wood Johnson Foundation.

Post-baccalaureate Program, co-author and co-P.I. of grant, September 1, 1993 - August 31, 1996, Bureau of Health Professions, US Department of Health and Human Services.

Summer High School Academic Reach-Up Program (SHARP), co-author and co-P.I. of grant, July 1, 1994 - June 30, 1995, State Council for Higher Education in Virginia.

State-based Program to Reduce the Burden of Diabetes, co-author of grant, J. July 1, 1994 - June 30, 1999, Centers for Disease Control and Prevention.

Plan for Developing Diabetes Care Management in Ghana, co-author of grant, May 1, 1995 - April 30, 1997, Eli Lilly and Company

Assisting Students Achieve Medical Degrees, author of grant, October 1, 1995 - September 30, 1998, Bureau of Health Professions, US Department of Health and Human Services.

Evaluation of TAP 21: Is It Making a Difference?, Dr. Wei Li Fang, P.I., October 1, 1998 – September 30, 2000, Virginia Commonwealth University sub-contract, Center for Substance Abuse Treatment.

Evaluation of the Mid-Atlantic Addiction Technology Transfer Center, Dr. Wei Li Fang, P.I., February 1, 1999 - September 30, 2001, Virginia Commonwealth University sub-contract, Center for Substance Abuse Treatment.

Medical Academic Advancement Program, author of the grant, November 1, 1998 - October 31, 2003, The Robert Wood Johnson Foundation.

Country-wide Dissemination of Diabetes Patient Education Resources in Ghana, co-author of the grant, September 1, 1999 - August 31, 2001, Education and Research Foundation of the American Association of Diabetes Educators.

Project TECH (Transforming Education for Children in their Homes), author of the grant, October 1, 1999 - September 30, 2002, US Department of Commerce.

Enforcing North Carolina's Underage Drinking Laws Program, co-author of grant with Susan Crocker and Barbara Alvarez Martin, Office of Juvenile Justice and Delinquency Prevention, October 1, 2000 – May 31, 2002.

SAFE BABIES: The Determinants of Postpartum Smoke-free States and Relapse, Project Director and co-author of grant with Dr. Adam Goldstein, Robert Wood Johnson Foundation, October 1, 2000 – September 30, 2002.

North Carolina Practice Improvement Collaborative. Primary author of grant and principal investigator, Center for Substance Abuse Treatment, October 1, 2001 – September 30, 2004.

Project Baby First. Primary author of grant. Center for Substance Abuse Prevention, October 1, 2001 – September 30, 2004.

North Carolina Science and Service Consortium. Primary author of grant, SAMHSA and NIMH, October 1, 2003 – September 30, 2004.

Strengthening Treatment Access and Retention. Co-author of grant. CSAT, October 1, 2003 – September 30, 2006.

Mental Health Systems Transformation Project, Project Director. CMS, October 1, 2004 – September 30, 2007.

Project APT (Adopting Prevention and Treatment Science-based Programs). Primary author of grant and Project Director, NIDA, September 2005 – September 2007.

Homeless Veterans Provider Technical Assistance Center, Author of grant and Project Director, US Department of Veterans Affairs, October 2007-September 2011.

Robeson County Bridges for Families Program, co-author and evaluator, Administration for Children and Families, October 1, 2007 – September 30, 2012 and two-year extension, October 1, 2012 – September 30, 2014.

Transformation Transfer Initiative, Project Director, National Association of State Mental Health Program Directors, July 2008 – June 2009.

Facilitating Best Practice Adoption for Wake County Youth. Co-author of grant and later director. John Rex Endowment, January 2011 – August 2012.

Harnett County Veterans Treatment Court, Primary author and evaluator, SAMHSA and Bureau of Justice Administration, October 2016 – September 2019.

Patricia Blackmon BSN, MPH Grants Funded Over \$100,000

Ryan White HIV/AIDS Program - \$580,000
2001, Part C Early Intervention Service

Health Resources & Services Administration (HRSA) - \$400,000
2002, Community Health Center Grant

Robert Wood Johnson Foundation - \$246,000
2004, Innovations in Accreditation

North Carolina Health & Wellness Trust Fund - \$330,000
2005, Health Disparities Initiative

Kate B. Reynolds Charitable Foundation - \$243,000

2007, Peer-Based Health Education

Health Resources & Services Administration (HRSA) - \$675,500
2009, Community Health Center Grant

Kate B. Reynolds Charitable Foundation - \$492,000
2012, Integrated Care

Department of Justice/Office of Justice Programs/Bureau of Justice Assistance - \$363,575
2017, Justice and Mental Health Collaboration Program

Department of Justice/Office of Justice Programs/Bureau of Justice Assistance – \$741,512
2018, Justice and Mental Health Collaboration Program

North Carolina Department of Public Instruction - \$210,438
2018, School Safety Grant

Columbus County Proposal for the SAMHSA Harm Reduction Grant Program

What we are asking the Columbus County Commissioners for:

-To approve an amount of \$2500.00 to support writing the federal grant. This amount funds the County's portion of a local partnership for this grant which includes the towns of Chadbourn, Whiteville, and the Columbus County Regional Healthcare System. The total cost of writing the grant application is \$10,000.00. ACT Associates, LLC will be responsible for writing the grant, collaborating with each of the 4 partners to identify their immediate needs which qualify for the grant funds and submitting the grant to the federal government.

Grant Description: SAMHSA (Substance Abuse Mental Health Services Administration-US Government)

[Harm Reduction Grant Program](#)

Application Due Date: Monday, February 7, 2022

The purpose of the program is to support community-based overdose prevention programs, syringe services programs, and other harm reduction services. Funding will be used to enhance overdose and other types of prevention activities to help control the spread of infectious diseases and the consequences of such diseases for individuals with, or at risk of developing substance use disorders (SUD), support distribution of opioid overdose reversal medication to individuals at risk of overdose, build connections for individuals at risk for, or with, a SUD to overdose education, counseling, and health education, refer individuals to treatment for infectious diseases, such as HIV, sexually transmitted infections (STIs), and viral hepatitis, and encourage such individuals to take steps to reduce the negative personal and public health impacts of substance use or misuse. This will include supporting capacity development to strengthen harm reduction programs as part of the continuum of care. Recipients will also establish processes, protocols, and mechanisms for referral to appropriate treatment and recovery support services. Grantees will also provide overdose prevention education to their target populations regarding the consumption of substances including but not limited to opioids and their synthetic analogs. Funds may also be used to help address the stigma often associated with risky behaviors and participation in harm reduction activities.

SAMHSA plans to issue 25 awards of up to \$400,000 per year for up to 3 years.

MOTION:

Commissioner McDowell made a motion to approve the SAMSHA Grant Harm Reduction NOFO Number SP-22-001, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #10: AIRPORT – APPROVAL OF CONTRACT TO CLEAR THE APPROACH TO RUNWAY 6 AND DECLARE THE TIMBER IN THAT AREA AS SURPLUS:

Phil Edwards, Director, requested Board Approval.

STATE OF: North Carolina

COUNTY OF: Columbus

TIMBER SALE AGREEMENT

THIS TIMBER SALE AGREEMENT (the "Agreement"), made this 23 day of December 20 21, by and between County of Columbus, of

Columbus County, State of NC (herein referred to as "Seller") and CANAL WOOD, L.L.C., a limited liability company organized and existing under the laws of the State of Delaware (herein referred to as "Buyer").

WITNESSETH:

Seller for and in consideration of the sum as payment made or to be made by the Buyer has and hereby does grant, bargain, sell and convey unto Buyer, its successors and assigns, all of the following merchantable timber and timber products, both standing and fallen Clearcut all Merchantable Timber
description of timber products to be harvested

Said timber is located on the tract or parcel of land lying, situate and being in the County of Columbus, State of NC, containing 15 acres, more or less, being described in attached Exhibit A.

See attached EXHIBIT A for legal description

(The land being the "Timber Area" and the timber being sold and affected being the "Timber.")

Payment and consideration: The purchase price for the Timber shall be:

- (A) The Buyer has this day paid the Seller the sum of \$ _____, receipt of which is acknowledged, being the entire amount of the consideration to be paid; OR
- (B) The Buyer agrees to pay the Seller an advance of \$ _____, and/or as provided herein on a unit basis for each unit cut and removed, the sum(s) of:

Species	Class of Material	Unit	Price Per Unit
Pine	Pulpwood	TON	\$9.80
Pine	Chip-n-Saw	TON	\$24.00
Hardwood	Pulpwood	TON	\$5.00

Buyer agrees to pay Seller according to schedule in item (B) above, for each unit or other agreed measure of the Timber cut. Payment shall be made in the form of a check drawn to the order of the Seller or the Seller's representative, unless agreed in writing otherwise.

Time for Completion of Cutting: Buyer, its successors and assigns, shall have until and including 1/1/23 to enter upon the Timber Area, and cut and remove the Timber there from. However, should the harvesting of the Timber be halted or stopped by an Act of God (including weather), injunction or other legal process, or by any act of Seller preventing the logging process by obstruction or other means to access to the Timber Area, the time of stoppage shall not be included in the time period stated above and it shall be extended by the same amount of days. It is provided further that the Buyer, its successors and assigns, shall have the option to extend the time allowed for the harvesting of the Timber for an additional N/A months in the event the harvesting cannot be completed by the date stated above.

Notice of Arbitration Provision

Any controversy or claim between Seller and Buyer, whether by virtue of contract, tort, or otherwise, arising out of or in any manner relating to this Agreement, or the breach thereof or the timber sold hereunder (including subsequent timber harvesting issues), shall be determined and settled by mandatory and binding arbitration before a single arbitrator administered by the American Arbitration Association according to its Commercial Arbitration Rules (and its Optional Rules for Emergency Measures of Protection), and any award of the arbitrator may be confirmed by any Court having jurisdiction thereof. The arbitration shall be governed by the Federal Arbitration Act, 9 U.S.C. §1 et seq. and applicable state law.

Each party hereto waives, to the fullest extent permitted by applicable law, any right it may have to a trial by jury in respect of any action, suit or proceeding arising out of or in connection with this Agreement. Each Party shall bear its own costs (including, without limitation, attorneys' fees and legal expenses) in connection with such proceedings.

Access: Buyer, its successors and assigns, and their agents and employees, shall have full rights of, ingress and egress in, to, on and over the Timber Area, other lands hereinabove described, and any adjoining land of Seller leading to a public road for the purpose of doing any and all work necessary to complete the harvest of the Timber and removing it to market. Buyer agrees to maintain access roads and restore to original condition once logging has been completed. In the event that Buyer is unable to access to the Timber for harvesting or transportation to market purposes for a period greater than sixty (60) days due to reasons beyond its reasonable control, Buyer shall have the right to terminate this Agreement in its sole discretion. Seller shall have no resultant claim for damages against Buyer, and Buyer shall be entitled to recover any deposit or pre-payment for Timber not harvested. In addition, if the lack of access is due to actions of Seller or absence of proper rights of ingress and egress, such lack of access shall be deemed a breach of this Agreement and Buyer shall retain any and all resulting claims for damages against Seller.

Indemnity: Seller will indemnify Buyer and save and hold it harmless from any and all claims for loss or injury including, but not limited to, costs, expenses and fees, including attorney's fees, incurred by Buyer in defense of such claim(s) arising out of any occurrence on the land which is the subject of this Timber Agreement except where such loss is caused solely through the negligence of Buyer. Seller will also indemnify Buyer for any loss or injury occurring prior to the commencement of cutting operations as well as to those occurring after the removal of all cutting equipment.

Warranty: Seller hereby warrants good title and interest to the Timber and Timber Area and that Seller has the right to sell the Timber herein described. Seller also warrants that same property and with all warranties of title is free and clear of any and all liens, claims, competing interests and encumbrances of any timber included in this Agreement (except as noted), for the term of this Agreement. Seller will forever defend said title and the rights granted herein against the claims of all persons.

Regulations: If any governmental rule, ordinance, law or regulation, or if any action or threatened action from a federal, state, or local governmental agency restricts or prevents Buyer from cutting and removing the Timber, Seller shall reimburse Buyer for the Timber growing within the restricted area as determined by Buyer based on the actual volume within the restricted area at the prices used in calculating Buyer's bid. The refund payment shall be due ten days from the date of the refund and demand statement.

Miscellaneous: This Agreement constitutes the entire agreement between the Parties and supersedes all other prior agreements and understandings, both written and oral, between the Parties with respect to the subject matter hereof. No modifications of this Agreement, including post-execution changes to its terms, shall be valid unless executed in writing with the same formality of this Agreement and also by the same parties. This Agreement is binding upon the heirs, successors and assigns of the parties. Buyer has the right to assign, sell or convey its interest in the Timber and this Agreement. This Agreement and its contents shall be construed and governed in accordance with the laws of the state of location of the Timber Area. The terms of this Agreement are contractual in nature, not mere recitals.

IN WITNESS WHEREOF, the Seller has signed and sealed this Agreement the day and year first above written.

SELLER _____ (Seal)

Signed, sealed and delivered in the presence of:

Address _____

_____ Witness

Social Security No. _____

_____ Witness

SELLER _____ (Seal)

Address _____

Social Security No. _____

_____ Witness

Agent _____

_____ Witness

CANAL WOOD, L.L.C.

(Revised 4/19/06)

EXHIBIT A

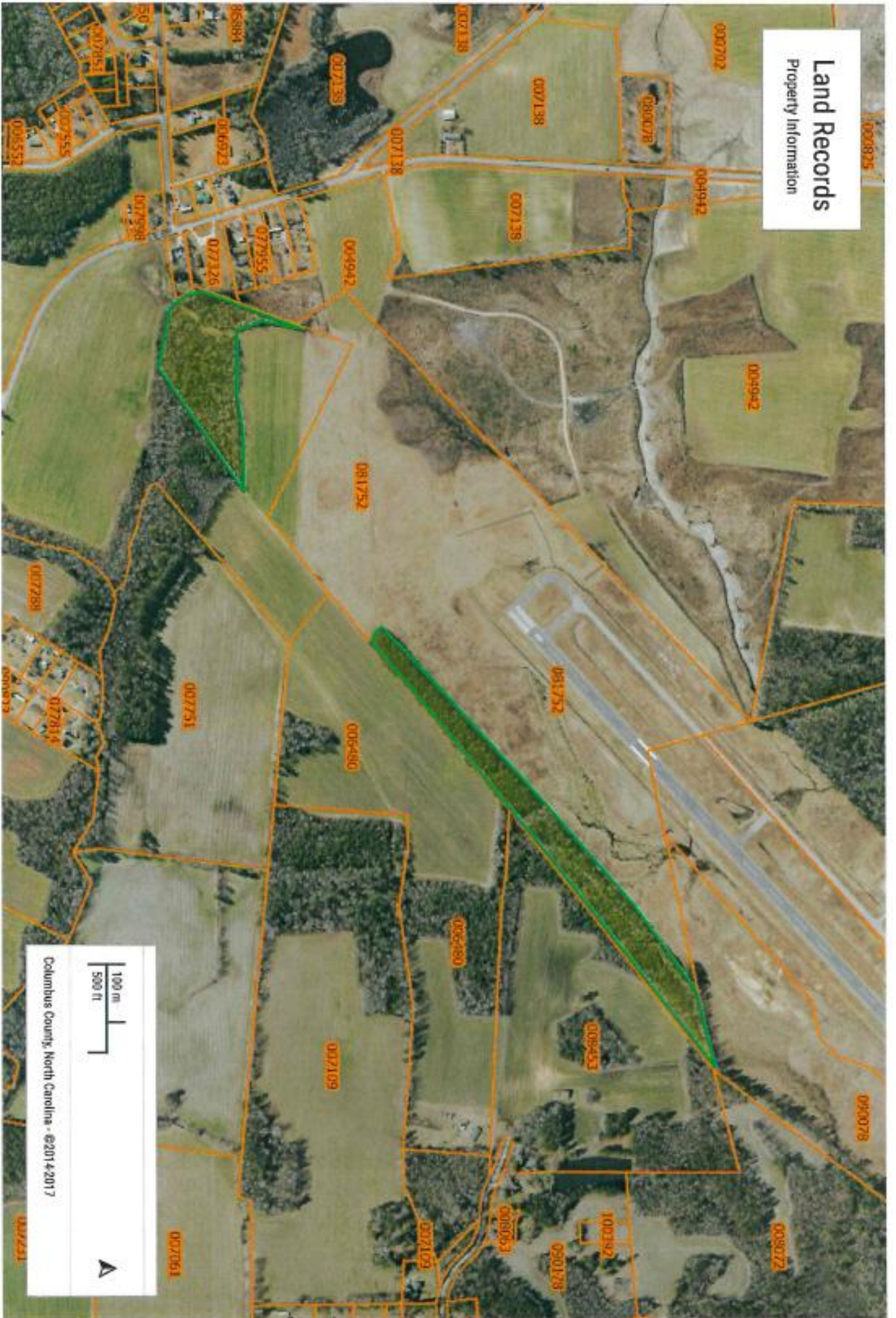
Parcel ID: 81752

Deed Book: 519

Page: 168

Columbus County Register of Deeds

See Map Attached



MOTION:

Commissioner Byrd made a motion to Approve the Contract and Declare the Timber as Surplus, seconded by Commissioner Watts. The motion unanimously passed.

Agenda Item #11: AGING – CONSOLIDATED APPROPRIATIONS ACT, 2021 SUPPLEMENTAL NUTRITION FUNDING (SUPPLEMENTAL 5-HDC5) AGREEMENT for the PROVISION of AGING SERVICES:

Kristie Massey, Director, requested Board Approval.

July 1, 2021 through September 30, 2022

**Consolidated Appropriations Act, 2021
Supplemental Nutrition Funding (Supplemental 5-HDC5)
Agreement for the Provision of Aging Services**

This Agreement, entered into as of this 10th day of January, 2022, by and between Columbus County, 110 Courthouse Square, Whiteville, NC 28472 (hereinafter referred to as the "Grantee") and the Cape Fear Council of Governments, 1480 Harbour Drive, Wilmington, NC 28401 (hereinafter referred to as the "Council").

Witnesseth That:

WHEREAS, Congress supported the safety and independence of older adults during the COVID-19 pandemic through emergency funding for home-delivered, congregate, and supplemental nutrition services included in the **Consolidated Appropriations Act, 2021, Supplemental Nutrition Funding (Supplemental 5-HDC5)**, and

WHEREAS, funding expended from **Supplemental 5-HDC5** must be used to respond to the coronavirus emergency by providing Older Americans Act services related to the response, and

WHEREAS, funds must be expended on allowable Older Americans Act activities as defined by the Older Americans Act and state and local policy, and

WHEREAS, the Council and the Grantee agree to the terms and conditions for provision of aging services in connection with activities financed in part by Older Americans Act grant funds, provided to the Council from the United States Department of Health and Human Services through the North Carolina Division of Aging and Adult Services (DAAS) and state appropriations made available to the COUNCIL through the North Carolina Division of Aging and Adult Services, as set forth in (a) this document, (b) related administrative letters (<https://www.ncdohhs.gov/divisions/aging-and-adult-services/policy-and-procedure/administrative-letters>) on the federal disaster grants issued by the Division of Aging and Adult Services to convey the flexibilities, requirements for allowable expenditures and documentation of service delivery, and other applicable flexibilities and waivers permitted under **Supplemental 5-HDC5**, (c) the Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Grantees, (d) the Division of Aging and Adult Services Service Standards, and, (e) the Division of Aging and Adult Services Community Service Grantees Monitoring Guidelines.

WHEREAS, These services are deemed necessary for prompt and efficient response under the Major Disaster Declaration.

NOW THEREFORE, in consideration of these premises, and mutual covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. **Availability of Funds.** The terms set forth in this Agreement for payment are contingent upon the receipt of **Supplemental 5-HDC5** funding by the AREA AGENCY.
2. **Grant Administration.** The grant administrator for the Council shall be: Holly Pilson, Director, Area Agency on Aging. The grant administrator for the Grantee shall be: (Enter Name/delete underline). It is understood and agreed that the grant administrator for the Grantee shall represent the Grantee in the performance of this Agreement. The Grantee shall notify the Council in writing if the administrator changes during the grant period.
3. Services authorized under this agreement or those identified as necessary to provide timely and necessary response to the COVID-19 pandemic, provided they are among those services allowable under Title III-C of the Older Americans Act, as specified on Attachment A HDC5 Approved Budget form to commence no later than July 1, 2021 and September 30, 2022 and shall be undertaken and pursued in such sequence as to assure their expeditious completion. All services required hereunder shall be completed on or before the end of the Agreement period stated above.
4. **Assignability and Contracting.** The Grantee shall not assign all or any portion of its interest in this Agreement. Any purchase of services with **Supplemental 5-HDC5** funding shall be carried out in accordance with the procurement and contracting policy of the Grantee or, where applicable, the Council, which does not conflict with procurement and contracting requirements contained in 45 CFR Part 75, Subpart D-Post Federal Award Requirements, Procurement Standards, except for those services purchased in response to, and during the active period of the Major Disaster Declaration for North

Carolina due to the COVID-19 pandemic, as declared by the President of the United States on March 25, 2020, effective January 20, 2020 and continuing. Federal funds shall not be awarded to any subrecipients who have been suspended or debarred by the Federal government. In addition, Federal funds may not be used to purchase goods or services costing over \$100,000 from a vendor that has been suspended or debarred from Federal grant programs.

5. Compensation and Payments to the Grantee. The Grantee shall be compensated for the work and services actually performed under this Agreement by payments to be made monthly by the Council. Total reimbursement to the Grantee under this Agreement may not exceed the grand total of applicable COVID-19 funding, as specified on Attachment A HDC5 Approved Budget form.
 - a. Reimbursement of Service Costs
The Grantee must have a method of projecting service costs based on estimated revenues and expenses, in order to receive adequate reimbursement as well as show reasonable and justifiable costs. Reimbursement of service costs will be based on the submitted and approved DAAS-732-A-COVID Service Cost Computation Worksheet and the DAAS 732-A-1-COVID Labor Distribution Form, and the HDC5 Proposed Budget form (Attachment A).
 - b. Payment of Administration on Aging Nutrition Services Incentive Program (NSIP) Subsidy
NSIP subsidy for congregate and home delivered meals is not allowable under the **Supplemental 5-HDC5** funding.
6. Collection of Non-Federal Matching Resources. There is no match requirement for services delivered by the Grantee through **Supplemental 5-HDC5** funding.
7. Budget revisions. Unless Grantee has been given the capacity to enter data into the Aging Resources Management System (ARMS), the Council is responsible for entering amended service data into the DAAS Management Information System, as specified in the N.C. Division of Aging and Adult Services Home and Community Care Block Grant Procedures Manual for Community Service Grantees. During the active period of the Major Disaster Declaration due to the COVID-19 pandemic, the Administration for Community Living (ACL) has granted flexibility as to the use of certain funds. This Grantee may use **Supplemental 5-HDC5** funding not only for Title III-C2 home-delivered meals, but also for Title III-C1 congregate nutrition services. If the Major Disaster Declaration ends during the project period, unobligated funding may only be used for home-delivered nutrition. Prior approval is not required for transfers between home-delivered and congregate nutrition budgets while the Major Disaster Declaration is in effect and must be approved by the Council.
8. Reallocation of Funds. Any reallocation of **Supplemental 5-HDC5** funding between Grantees shall be effective only for the period of the Agreement. Any adjustment to the **Supplemental 5-HDC5** budget will not affect the allocation of future funding to the Grantee. The Grantee will submit a revised Attachment A (DAAS-732-A-COVID Service Cost Computation Worksheet/DAAS 732-A-1-COVID Labor Distribution Form and/or the HDC5 Proposed Budget form) for approval to the Council Grants Administrator, Holly Pilson. An approved budget adjustment will be returned to Grantee. If during the performance period of the Agreement, the Council determines that a portion of the **Supplemental 5-HDC5** funding will not be expended, the grant administrator for the Grantee shall be notified in writing by the Council and given the opportunity to make funds available for reallocation to other Grantees in the Planning and Service Area or elsewhere in the state.

Because this **Supplemental 5-HDC5** funding is meant to provide additional meals to older adults in response to the COVID-19 pandemic, it is understood that Grantee is responsible for expenditures that support service delivery during the project period. If applicable, Council should discuss any potential underutilization of funds after 50% of the project period has lapsed. When 75% of the project period has lapsed, the Council is authorized to initiate transfer of unobligated funds identified as unlikely to be utilized to other Grantees and counties.
9. Monitoring. This Agreement will be monitored to assure that services are being provided as stated in this agreement and as outlined in administrative letters on the **Supplemental 5-HDC5** grants issued by the Division of Aging and Adult Services to convey the requirements for allowable expenditures and documentation of service delivery to eligible older adults.

The monitoring of services provided under this Agreement shall be carried out by the Council in accordance with its Assessment Plan and as specified in Sec. 308 of the AAA Policies and Procedures Manual. The Grantee will receive a written report of monitoring findings in accordance with procedures established in Section 308.4. Any areas of non-compliance will be addressed in a written corrective action plan with the Grantee.
10. Disputes and Appeals. Any dispute concerning a question of fact arising under this Agreement shall be identified to the designated grants administrator for the Council. In accordance with Lead Regional Organization (LRO) policy, a written decision shall be promptly furnished to the designated grants administrator for the Grantee.

The decision of the LRO is final unless within twenty (20) business days of receipt of such decision the grant administrator for the Grantee furnishes a written request for appeal to the Director of the North Carolina Division of Aging and Adult Services, with a copy sent to the Council. The request for appeal shall state the exact nature of the complaint. The Division of Aging and Adult Services will inform the grant administrator for the GRANTEE of its appeal procedures and will inform the Council that an appeal has been filed. Procedures thereafter will be determined by the appeals process of the Division of Aging and Adult Services. The state agency address is as follows:

Director
 North Carolina Division of Aging and Adult Services
 693 Palmer Drive
 2101 Mail Service Center
 Raleigh, North Carolina 27699-2101

11. Termination for Cause. Should the Grantee fail to fulfill in a timely and proper manner its obligation under this Agreement, or if Grantee shall violate any of the covenants, agreements, or stipulations of the Agreement, the Council shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination, specifying the effective date thereof, at least 30 (30) days before the effective date of such termination.

Notwithstanding the above, the Grantee shall not be relieved of liability to the Agency by virtue of any breach of the Agreement by the Council, and the Council may withhold any payments to the Grantee for the purpose of affect until such times as the exact amount of damages due the Council is determined.

Termination for Convenience. Either Party may terminate this Agreement at any time by giving written notice to the other Party at least 30 (30) days in advance of the effective date of termination. In the event of termination, all verification of service provided by the Grantee shall be reported to the Council, such sums to be paid cannot exceed sums approved for payment to the Council by the NC DAAS under the Grant Contract.

Termination Due to Lack of Funds. The Agreement may be terminated by either Party by providing the other Party thirty (30) days prior written notice because of lack of funds, either state or non-federal. If funds to finance this Agreement become unavailable, the obligations of each Party hereunder may be terminated upon no less than thirty (30) days written notice to the other Party. Said notice shall be delivered by certified mail or in-person. The NC DAAS shall be the final authority as to the availability of state funds. Waivers of breach of any provisions of the Agreement shall not be construed to be a modification of the Contract terms.

12. Audit. The GRANTEE agrees to have an annual independent audit in accordance with North Carolina General Statutes, North Carolina Local Government Commission requirements, Division of Aging and Adult Services Program Audit Guide for Aging Services, and Federal Office of Budget and Management (OMB) Uniform Guidance 2 CFR Part 200.

Any GRANTEE that is not a unit of local government or otherwise subject to the audit and other reporting requirements of the Local Government Commission is subject to audit and fiscal reporting requirements as stated in NC General Statute 143C-6-22 and 23 and OMB Uniform Guidance CFR 2 Part 200, where applicable. Applicable community service Grantees must send a copy of their year-end financial statements, and any required audit, to the Council. Grantees are not required to submit Activities and Accomplishments Reports. For-profit corporations are not subject to the requirements of OMB Uniform Guidance 2 CFR Part 200, but are subject to NC General Statute 143C-6-22 and 23 and Yellow Book audit requirements, where applicable.

Federal funds may not be used to pay for a **Single or Yellow Book audit** unless it is a federal requirement. **State funds** will not be used to pay for a **Single or Yellow Book audit** if the Grantee receives less than \$500,000 in state funds. The Department of Health and Human Services will provide confirmation of federal and state expenditures at the close of the state fiscal year. Information on audit and fiscal reporting requirements can be found at <https://www.osbm.nc.gov/stewardship-services/grants/grant-recipients>

The following chart provides a summary of reporting requirements under NCGS 143C-6-22 and 23 and OMB Uniform Guidance 2 CFR Part 200 based upon funding received and expended during the service Grantee’s fiscal year.

Annual Expenditures	Report Required to AAA	Allowable cost for reporting
<ul style="list-style-type: none"> Less than \$25,000 in state or federal funds 	Certification form and State Grants Compliance Reporting <\$25,000 (Item #11, Activities and Accomplishments) does not have to be completed) OR Audited Financial Statements in compliance with GAO/GAS (i.e., Yellow Book).	N.A.

Annual Expenditures	Report Required to AAA	Allowable cost for reporting
<ul style="list-style-type: none"> Greater than \$25,000 and less than \$500,000 in state funds or \$750,000 in federal funds. 	Certification form and Schedule of Grantee Receipts >\$25,000 and Schedule of Receipts and Expenditures OR Audited Financial Statements in compliance with GAO/GAS (i.e., Yellow Book)	N.A.
<ul style="list-style-type: none"> \$500,000+ in state funds but federal pass through in an amount less than \$750,000. 	Audited Financial Statement in compliance with GAO/GAS (i.e., Yellow Book)	May use state funds, but <u>not</u> federal funds.
<ul style="list-style-type: none"> \$500,000+ in state funds <u>and</u> \$750,000+ in federal pass through funds. 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e., Single Audit)	May use state and federal funds.
<ul style="list-style-type: none"> Less than \$500,000 in state funds <u>and</u> \$750,000+ in federal pass through funds 	Audited Financial Statement in compliance with OMB Uniform Guidance 2 CFR Part 200 (i.e., Single Audit)	May use federal funds, but <u>not</u> state funds.

13. Audit/Assessment Resolutions and Disallowed Cost. It is further understood that the community service Grantees are responsible to the Council for clarifying any audit exceptions that may arise from any Council assessment, or Grantee single or financial audit, or audits conducted by the State or Federal Governments. In the event that the Council or the Department of Health and Human Services disallows any expenditure made by the community service Grantee for any reason, the Grantee shall promptly repay such funds to the Council once any final appeal is exhausted in accordance with paragraph eleven (11). The Council can recoup any required payback from the Grantee in the event that payback is due to Grantee's failure to meet OMB Uniform Guidance CFR 2 Part 200, 45 CFR Part 1321, or state eligibility requirements as specified in policy.
14. Indemnity. The Grantee agrees to indemnify and save harmless the Council, its agents, and employees from and against any and all loss, cost, damages, expenses, and liability arising out of performance under this Agreement to the extent of errors or omissions of the Grantee.
15. Equal Employment Opportunity and Americans with Disabilities Act Compliance. The Grantee shall comply with all federal and state laws relating to equal employment opportunity and accommodation for disability.
16. Data to be Furnished to the Grantee. All information which is existing, readily available to the Council without cost and reasonably necessary, as determined by the Council's staff, for the performance of this Agreement by the Grantee shall be furnished to the Grantee without charge by the Council. The Council, its agents and employees, shall fully cooperate with the Grantee in the performance of the Grantee's duties under this Agreement.
17. Rights in Documents, Materials and Data Produced. The Grantee agrees that at the discretion of the Council, all reports and other data prepared by or for it under the terms of this Agreement shall be delivered to, become and remain, the property of the Council upon termination or completion of the work. Both the Council and the Grantee shall have the right to use same without restriction or limitation and without compensation to the other. For the purposes of this Agreement, "data" includes writings, sound recordings, or other graphic representations, and works of similar nature. No reports or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the Grantee.
18. Conflict Of Interest
 - A. Interest of Grantee: The Grantee covenants that neither the Grantee nor its agents or employees presently has an interest, nor shall acquire an interest, direct or indirect, which conflicts in any manner or degree with the performance of its service hereunder, or which would prevent, or tend to prevent, the satisfactory performance of the Grantee's service hereunder in an impartial and unbiased manner. The Grantee further covenants that in the performance of this contract no person having any such interest shall be employed by the Grantee as an agent, subcontractor or otherwise.
 - B. Interest of Members of the Council and Others: No officer, member or employee of the Council, and no public official of any local government which is affected in any way by the Project, who exercises any function or responsibilities in the review or approval of the Project or any component part thereof, shall participate in any decisions relating to this agreement which may affect his personal interest or the interest

of any corporation, partnership or association in which he is, directly or indirectly, interested; nor shall any such person have any interest, direct or indirect, in this contract or the proceeds arising therefrom.

C. Officials Not to Benefit: No member of or delegate to the Congress of the United States of America or the General Assembly of the State of North Carolina, resident Commissioner or employee of the United States Government or the North Carolina State Government, shall be entitled to any share or part of this agreement or any benefits to arise herefrom.

19. Confidentiality and Security. Any client information received in connection with the performance of any function of a community service Grantee or its subcontractors under this Agreement shall be kept confidential. The Grantee acknowledges that in receiving, storing, processing, or otherwise handling any confidential information, the agency and any subcontractors will safeguard and not further disclose the information except as provided in this Agreement and accompanying documents.
20. Prohibition Against Use Of Funds To Influence Legislation. No part of any funds under this Agreement shall be used to pay the salary or expenses of any employee or agent acting on behalf of the Grantee to engage in any activity designed to influence legislation or appropriations pending before Congress.
21. Record Retention and Disposition. All state and local government agencies, nongovernmental entities, and their subrecipients, including applicable vendors, that administer programs funded by federal sources passed through the NC DHHS and its divisions and offices are expected to maintain compliance with the NC DHHS record retention and disposition schedule (<https://www.ncdhhs.gov/about/administrative-offices/office-controller/records-retention>). In addition, the NC Department of Natural and Cultural Resources has developed a General Records Schedule for Local Government Agencies as well as individual retention and disposition schedules for local government agencies like county social service agencies and local health departments. Those schedules are posted at <https://archives.ncdcr.gov/government/local>.

Retention requirements apply to the community service Grantees funded under this Agreement to provide Home and Community Care Block Grant services. By funding source and state fiscal year, the NC DHHS record retention schedule lists the earliest date that grant records in any format may be destroyed. The State Archives provides information about destroying confidential data and authorized methods of record destruction (paper and electronic) at <https://archives.ncdcr.gov/government/records-management-tools/faq#how-can-i-destroy-records>.

The NC DHHS record retention schedule is based on federal and state regulations and pertains to the retention of all financial and programmatic records, supporting documents, statistical records, and all other records supporting the expenditure of a federal grant award. Records legally required for ongoing official proceedings, such as outstanding litigation, claims, audits, or other official actions, must be maintained for the duration of that action, notwithstanding the instructions of the NC DHHS record retention and disposition schedule.

In addition to record retention requirements for records in any format, the long-term and/or permanent preservation of electronic records require additional commitment and active management by agencies. The community service Grantee will comply with all policies, standards, and best practices published by the Division of Aging and Adult Services regarding the creation and management of electronic records.

- a. Applicable Law. This Agreement is executed and is to be performed in the State of North Carolina, and all questions of interpretation and construction shall be construed by the laws of such State.

GRANTEE

Attest:

County Board of Commissioner

By: _____
Chair of Board of Commissioners

Cape Fear Council of Governments

Attest:

Holly Pilson, Director
Area Agency on Aging

By: _____
Allen Serkin, Executive Director
Cape Fear Council of Governments

Provision for payment of the monies to fall due under this Agreement within the current fiscal year have been made by appropriation duly authorized as required by the Local Government Budget and Fiscal Control Act.

By: _____

Dawn Tucker, Finance Officer
Cape Fear Council of Governments

Attachment A
Cape Fear Area Agency on Aging

HDC5 Approved Budget

2021-2022

Agency Name: Columbus County Department of Aging County: Columbus

Instructions: Non-Unit Based Services: Complete non-unit based expenditure rows, which may include salary, equipment, capital expenses, and general purchases to the best of your ability. 3 columns each are provided for code 904 and 905. Insert the cost of each expenditure to the best of your knowledge in the appropriate cell. Cells in gray will automatically compute.

Expenditures	Non-Unit Based Service Codes						
	Service Code 904 Non-Unit HDM	Service Code 904 Non-Unit HDM	Service Code 904 Non-Unit HDM	Service Code 905 Non-unit Cong	Service Code 905 Non-Unit Cong	Service Code 905 Non-Unit Cong	
Salary and Fringe Benefits	\$13,709	\$0	\$0	\$0	\$0	\$0	\$13,709
Equipment: Walk-In Freezer & Frigerrator	\$20,700	\$0	\$0	\$0	\$0	\$0	\$20,700
Supplies: Shelving, Thermal bags, and 1 Cart	\$600	\$0	\$0	\$0	\$0	\$0	\$600
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$35,009	\$0	\$0	\$0	\$0	\$0	\$35,009

Instructions: Unit-Based Services: Input the allocation amt. you wish to assign to Code 029 and/or Code 189. Input your FY22 unit rate. The spreadsheet will calculate the number of expected units to be served.

	Unit Based Service Codes						
	Service Code 029 HDM	Service Code 189 CONG					
FY22 Unit Rate	9.1282	0					
Allocation Amount	\$6,891	\$0					\$6,891
Units Served	754.9133455	#DIV/0!					
Total Allocation							\$ 41,900.00

MOTION:

Vice Chairman McMillian made a motion to approve the agreement, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #12: DSS – MONTHLY ADMINISTRATIVE UPDATE:

Algernon McKenzie, Director, provided the monthly update.

**Monthly Administrative Update
For December 2021
January 18, 2022 Meeting**

During the month of December many of our staff participated and enjoyed the appreciation luncheon sponsored by our county leadership, board of county commissioners and many others. Many thanks to all who made this event possible during this difficult time in our community and nation.

On December 8, 2021 we had our first review of our adult payee cases. Payment and bank records for Social Security Benefits received by DSS on behalf of the individuals we are responsible for were reviewed. This was completed by a representative from Disability Rights North Carolina, which is contracted by Social Security Administration. We have not received any further information or results at this time. This review is voluntary for representative payees. However, we did participate in the review. Presently, DSS serves as representative payee for 22 individuals.

On December 9, 2021, I participated in our monthly North Carolina Director’s Association zoom meeting. During this meeting we were informed that the tailored plans for Medicaid are still being developed. The state is also working on the development of no touch applications for Medicaid, which will help county staff save time.

We also learned that Pandemic Food and Nutrition Benefits have been approved 2021-2022 for school age children. Students approved for free and reduced lunch who are absent from school due to a Covid related incident

would be eligible for these benefits. Payment will be made strictly on their attendance record with the school entering a code. Lastly updates were given on the budget and energy programs.

During the month of December, DSS began taking applications for the Low Income Energy Assistance Program (LIEAP) for individuals 60 and up. All other individuals may apply January 3, 2022 This is a onetime payment to assist with heating cost. We also started the new Low Income Household Water Assistance Program (LIHWAP) which will assist individuals with services that have been disconnected or are in danger of being disconnected because the bill

is past due. Households whose water has not been disconnected who need assistance can apply beginning January 3, 2022 if they meet the eligibility requirements. This program will run through September 30, 2023 or until funds are exhausted. Information about our energy programs have been posted on the DSS and county websites.

Our agency continues to be open to the public with some restrictions and safety protocols in place to keep staff and the public safe. We continue to offer in person, online, and drop off options for applying for services.

Lastly, our building is sanitized daily and cleaned throughout the day.

November 2021 **Human Services**

Adult Services (APS)

APS Reports Accepted: 4
County Wards: 28
Number of Payee Cases: 22
Adults Served APS: 3
Number of Medicaid Transportation Trips: 1,328
Amount Requested for Reimbursement: \$22,553.11

Children's Protective Services (CPS)

Reports Accepted: 29
Reports Screened out: 27
Families Receiving In-Home Services: 50
Children Served: 103
Contacts with Families Monthly: 822
Assessments: 19

Foster Care

Foster Children in Foster Homes: 107
Children Placed Outside County: 36
Agency Adoptions: 0
Pending Adoptions: 6
Total Foster Homes Licensed: 5
Total Children in Foster Care: 114

Work First Employment (TANF)

Applications Taken: 11
Applications Approved: 16
Individuals Receiving Benefits: 249
Entered Employments: 4
Number in Non-Paid Work Experience: 0

Program Integrity

Collections for Fraud: \$2,170.62
New Referrals: 5
Cases Established: 5

Day Care

Children Receiving Day Care Assistance: 429
 Children on the Waiting List: 217
 Amount Spent on Day Care Services: \$317,955.00

November 2021
Economic Services

Food & Nutrition

Applications Taken: 145
 Applications Approved: 181
 Active Cases: 6,861
 Benefits Issued: \$3,301,040.00
 Participants Served: 13,607

Adult Medicaid

Applications Taken: 146
 Cases Terminated: 29
 Redeterminations: 348
 Applications Processed: 154

Family & Children's Medicaid

Applications Taken: 189
 Applications Processed: 287
 Redeterminations: 424
 Total Medicaid Cases: 14,601
 Total Individuals Receiving: 22,137

Child Support

Absent Parents Located: 41
 Orders Enforced: 863
 Active Cases: 3,800
 Collections: \$407,194.00

December 2021
Human Services

Adult Services (APS)

APS Reports Accepted: 7
 County Wards: 30
 Number of Payee Cases: 21
 Adults Served APS: 2
 Number of Medicaid Transportation Trips: 1,094
 Amount Requested for Reimbursement: \$18,310.36

Children's Protective Services (CPS)

Reports Accepted: 35
 Reports Screened out: 16
 Families Receiving In-Home Services: 52
 Children Served: 106
 Contacts with Families Monthly: 648
 Assessments: 26

Foster Care

Foster Children in Foster Homes: 108
 Children Placed Outside County: 36
 Agency Adoptions: 0

Pending Adoptions: 6
 Total Foster Homes Licensed: 6
 Total Children in Foster Care: 115

Work First Employment (TANF)

Applications Taken: 13
 Applications Approved: 4
 Individuals Receiving Benefits: 237
 Entered Employments: 1
 Number in Non-Paid Work Experience: 0

Program Integrity

Collections for Fraud: \$641.00
 New Referrals: 3
 Cases Established: 0

Day Care

Children Receiving Day Care Assistance: 395
 Children on the Waiting List: 158
 Amount Spent on Day Care Services: \$160,467.00

December 2021
Economic Services

Food & Nutrition

Applications Taken: 135
 Applications Approved: 143
 Active Cases: 6,870
 Benefits Issued: \$3,284,718.00
 Participants Served: 13,602

Adult Medicaid

Applications Taken: 129
 Cases Terminated: 32
 Redeterminations: 560
 Applications Processed: 162

Family & Children's Medicaid

Applications Taken: 208
 Applications Processed: 397
 Redeterminations: 767
 Total Medicaid Cases: 14,644
 Total Individuals Receiving: 22,092

Child Support

Absent Parents Located: 60
 Orders Enforced: 828
 Active Cases: 3,804
 Collections: \$424,311.18

Respectfully submitted,
 Algernon McKenzie

Economic Services Program Narrative

Family and Children's Medicaid; Adult Medicaid; Medicaid in Nursing Homes, Special Assistance (Rest Homes), Community Alternative Program (CAP); Medicaid Transportation; Food & Nutrition, Child Support and Housekeeping

Submitted by Cyndi Hammonds, Income Maintenance Administrator

Reporting Month: December 2021

News/Updates/Vacancies

Food and Nutrition:

The State has revised many waivers that have been put into place with the COVID-19 pandemic. Two permanent waivers that have been put into place are: telephonic hearings for clients and Online purchasing. The waiver that increased benefits up to the maximum household allotment will terminate January 31, 2022. This means households will get the amount of benefits that policy allows according to their income and household size with no additional benefits. Other waivers are being reviewed to terminate as of March 31, 2022 however; these policies are subject to change. Applications continue to be taken face to face, drop offs in the drop box and electronically while trying to maintain compliance timeframes. We continue to have quarterly meetings with our State Representative via conference calls. This team has one vacancy.

Adult and Family & Children's Medicaid:

Medicaid has completed 8 of their 10-month Audit with the State with all 20 cases reviewed for last month being correct. We have been provided great feedback and have had some learning experiences. Ending the year was very hectic with the Audit being completed; cases having to be worked due to COLA increases; open Enrollment for the Federal Market Place, the Medicare Part D open enrollment, Medicare for Qualified Beneficiaries for a certain category that had to be reviewed once a year. The State phased in requirements for testing for workers to take required certifications and complete with a satisfactory scoring in order to work within NCFAST. Some workers have also completed these test with a satisfactory scoring. On top of all year-end requirements, both Medicaid Teams are short staffed and are getting burned out on carrying extra caseloads. Waivers in the Medicaid programs are also being reviewed to decide which ones will have a termination date. Our last quarter meeting with our Medicaid Representative was cancelled due to so much activity at the end of the year. We have 3 vacancies on the Adult Team and 3 vacancies on the Family and Children's Team and 4 employees between the teams still in the early stages of training.

Medicaid for Long Term Care, Medicaid Transportation and Housekeeping:

- We continue to have one vacancy on this team and they continue to meet all timeframes.
- Transportation continues to remain busy and we continue to have one vacancy on this team.
- Housekeeping continues to keep our building clean as we transition from the carpet to the flooring that is being put in.

Child Support and Paralegal:

We continue to have struggles in Child Support also. We are not meeting some timeframes however some of this is due to staff shortages. We struggle to have qualified applicants applying for these positions. Our State Representative continues to meet with us monthly and reviews cases in the ACTS Child Support System for errors and feedback. These meetings have been by conference call however beginning January 2022 the State has released their Representatives to travel to counties. This Team had 3 court days and prepared 239 cases for court while 254 orders were prepared. This Team continues to have 5 vacancies.

HUMAN SERVICES BOARD REPORT

Melinda H. Lane, Program Manager

Vacancies/Updates/News for December 2021

Intake/Investigation/Assessment:

The Intake/Investigation/Assessment Unit is now fully staffed due to a lateral transfer from another Unit. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. This Unit continues to be very busy with referrals involving substance abuse, domestic violence, and mental health issues, among other things. The Regional Child Welfare Consultant (RCWC) continues to make monthly contacts to review agency data, policy updates, and casework. The Continuous Quality Improvement (CQI) Plan continues to progress well. She will be reviewing it again in January. This Unit continues to work on the areas that need improvement through trainings, technical assistance from the RCWC, and increased supervision.

In-Home Services:

The In-Home Services Unit is now short staffed due to a lateral transfer to another Unit. That position has been advertised. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. Total contacts continue to increase indicating more intensive involvement with current caseloads. The Regional Child Welfare Consultant (RCWC) continues to make monthly contacts to review agency data, policy updates, and casework. The Continuous Quality Improvement (CQI) Plan continues to progress well. She will be reviewing it again in January. This Unit continues to work on the areas that need improvement through trainings, technical assistance from the RCWC, and increased supervision.

Foster Care/Permanency Planning:

The Foster Care Unit continues to be fully staffed, although one worker is currently on medical leave. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. This Unit continues to break county records for the largest amount of children in custody in Columbus County with an increase again this month. Drug abuse, sexual abuse, and severe neglect appear to be the biggest contributing factors, along with a lack of family support. The Regional Child Welfare Consultant (RCWC) continues to make monthly contacts to review agency data, policy updates, and casework. The Continuous Quality Improvement (CQI) Plan is progressing well. She will be reviewing it again in January. This Unit continues to work on the areas that need improvement through trainings, technical assistance from the RCWC, and increased supervision.

Transitional Unit:

The Transitional unit continues to be fully staffed, although the Supervisor has been on medical leave. Staff are working caseloads while assisting the other Child Welfare Units as needed, particularly in the areas of courtesy requests from other counties and assisting with supervising visits and transporting children in custody. This Unit continues to make mandated contacts to provide needed services to families and children while continuing to utilize precautions due to COVID-19. Foster Home Licensing continues to work on completing more licensures to help increase the number of foster home available for the increasing amount of foster children. The Regional Child Welfare Consultant (RCWC) continues to make monthly contacts to review agency data, policy updates, and casework.

Adult Services:

The Adult Services Unit continues to have one Social Worker vacancy which has been re-advertised yet again due to a lack of applicants. A recent applicant that came for an interview declined after the salary was discussed. The reclassified position continues to be advertised to assist with the increasing caseloads of current staff, although no applicants have applied. At the end of January another worker will be leaving due to retirement making this Unit short staffed by two. The new Supervisor is currently working through required trainings that will assist her with her new position. She is now having to assist with making contacts with clients to assist her limited staff. This Unit continues to make mandated contacts to provide needed services to the elderly and disabled while utilizing precautions due to COVID-19. This Unit continues to be busy in its day-to-day activities of contacts with the elderly and disabled and resource agencies. This can be a difficult population to work with at times because of their various needs, the lack of resources, and the adult's right to self-determination.

Work First Employment:

This Unit continues to be fully staffed. The agency is now open for in-person applications. However, telephone interviews for Work First applications, recertification's, short-term services and benefits continue to be allowed. Certain necessary application documentation can be mailed to individuals that wish to apply and when received back the worker can conduct telephone interviews to complete that application. Some application information is also being provided for pick-up in the foyer area of the agency. Workers are encouraged to make telephone contacts with clients at least every two weeks to offer support and resources to clients. This Unit is assisting with the Low Income Household Water Application Program by completing interviews and applications as needed.

Child Day Care:

The Child Day Care Unit continues to have one vacancy due to the promotion of a worker to a supervisor's position in another area. This position has recently been advertised. The Supervisor and staff continue to work the over and under payment report to ensure proper payment is being made to county daycare providers. The agency is now open for in-office visits by clients. Day Care services are continuing to be provided and the state is working with county agencies and day cares to help them stay open as much as possible while providing a safe environment for children. DSS staff continue to work with families to ensure their services stay in place while limiting contact to the telephone as much as possible. This Unit is continuing to work on its waiting list to determine the continued need for services. Hopefully this will give the Unit a better idea of where the need is and decrease the waiting list.

Program Integrity:

Program Integrity continues to be fully staffed. Office visits are limited and telephone contact is encouraged, but office visits are possible. Repayment agreements are being relaxed to help clients during this time. Staff are working to clean up a backlog, establishing cases and repayment agreements, all while assisting with the Energy Programs.

Energy Assistance

The Crisis Intervention Program (CIP) continues to be busy. Applications are available on EPASS where applicants can complete and submit applications on-line, but continue to be available in our lobby for pick up and completion. One in-house staff person is currently processing applications along with 3 temporary staff. Finding temporary staff and keeping them has been a huge problem as staffing agencies continue to find willing and able staff to assist. This is the first time this has ever happened. Applications are increasing as we assist with heating. Duke Energy Progress extended its moratorium,

which is in place to help prevent some customers from being disconnected no matter what their bill grows to. This also affects the amount of approvals for electricity since having a final notice is a requirement of the Crisis Intervention Program. Low Income Energy Assistance will automatically approve some households this January that received from the LIEAP program in January 2021 that have at least one child 10 years of age or younger. This is the first time the state has ever done this. Letters were mailed out to those parents notifying them of their automatic approval and encouraging them to contact the local DSS if any changes to their situation has occurred. All other households began applying for LIEAP beginning January 3.

Low Income Household Water Assistance Program (LIHWAP)

LIHWAP continues for all counties. This program is a federally funded program that will provide emergency assistance to low-income households to prevent disconnection or provide assistance with the reconnection of drinking and wastewater services. It will be based on a priority list: Group 1 will consist of households that have had water services disconnected. Group 2 will consist of households that are in jeopardy of water services being disconnected unless action is taken to prevent the disconnect. Group 3 will consist of households that have current water service bills and need assistance to maintain service. We have been working this program diligently spending \$74,569.78 of the \$144,101.00 allocation and completing 115 applications thus far.

Agenda Item #13: FINANCE – MONTHLY FINANCE REPORT:

Jay Leatherman, Director, is requesting Board Acceptance.

COUNTY OF COLUMBUS				
FINANCIAL SUMMARY REPORT				
Percent of Year Complete: 50.0%				
December 31, 2021				
FUND 10 - OPERATIONS	FY 21/22	ACTUAL YTD	BALANCE	% Expensed
REVENUES	BUDGET	TOTALS	REMAINING	YTD
AD VALOREM TAXES	\$ 33,747,267	\$ 19,627,415	\$ 14,119,852	58.16%
COURT	\$ 90,000	\$ 38,012	\$ 51,988	42.24%
SALES TAX	\$ 11,966,105	\$ 6,482,104	\$ 5,484,001	54.17%
NC JCPC PROGRAM - TEEN COURT	\$ 71,977	\$ 22,269	\$ 49,708	30.94%
ELECTION FEES	\$ 31,700	\$ 2,744	\$ 28,956	8.66%
COLLECTION FEES	\$ 34,400	\$ 2,112	\$ 32,288	6.14%
REGISTER OF DEEDS	\$ 377,000	\$ 328,679	\$ 48,321	87.18%
SHERIFF	\$ 2,075,956	\$ 234,419	\$ 1,841,537	11.29%
DETENTION CENTER	\$ 1,551,000	\$ 316,688	\$ 1,234,312	20.42%
EMERGENCY MANAGEMENT	\$ 56,101	\$ 13,162	\$ 42,939	23.46%
FIRE DEPARTMENT	\$ 22,500	\$ 5,834	\$ 16,666	25.93%
INSPECTION	\$ 370,000	\$ 119,775	\$ 250,225	32.37%
ANIMAL CONTROL	\$ 134,398	\$ 133,271	\$ 1,127	99.16%
AIRPORT	\$ 538,500	\$ 82,243	\$ 456,257	15.27%
ECONOMIC DEVELOPMENT	\$ 240,500	\$ 175,000	\$ 65,500	72.77%
PLANNING	\$ 9,800	\$ 4,891	\$ 4,909	49.91%
SOIL CONSERVATION	\$ 37,180	\$ 1,157	\$ 36,023	3.11%
DEPARTMENT OF AGING REVENUES	\$ 2,060,658	\$ 525,100	\$ 1,535,558	25.48%
HEALTH DEPARTMENT	\$ 2,910,990	\$ 1,026,157	\$ 1,884,833	35.25%
SOCIAL SERVICE	\$ 6,798,170	\$ 606,864	\$ 6,191,306	8.93%
VETERANS SERVICE	\$ 2,000	\$ -	\$ 2,000	0.00%
PUBLIC SCHOOLS	\$ 18,000	\$ 7,723	\$ 10,277	42.91%
LIBRARY	\$ 171,000	\$ 50,315	\$ 120,685	29.42%
RECREATION	\$ 24,500	\$ 5,290	\$ 19,210	21.59%
MISCELLANEOUS REVENUES	\$ 322,321	\$ 279,931	\$ 42,390	86.85%
INVESTMENT EARNINGS	\$ 600,000	\$ 5,136	\$ 594,864	0.86%
AMERICAN RECOVERY FUNDS	\$ 3,265,239	\$ -	\$ 3,265,239	0.00%
FUND BALANCE APPROPRIATED	\$ 104,201	\$ -	\$ 104,201	0.00%
Total General Fund Revenues	\$ 67,631,463	\$ 30,096,291	\$ 37,535,172	44.50%
FUND 10 - OPERATIONS	FY 21/22	YTD	BALANCE	% EXPENSED
EXPENDITURES	BUDGET	TOTALS	REMAINING	YTD
GOVERNING BODY	\$ 342,490	\$ 166,221	\$ 176,269	48.53%
ADMINISTRATION	\$ 487,497	\$ 226,469	\$ 261,028	46.46%
PERSONNEL	\$ 167,583	\$ 76,407	\$ 91,176	45.59%
FINANCE	\$ 593,661	\$ 287,821	\$ 305,840	48.48%
TAX DEPARTMENT	\$ 1,936,057	\$ 808,720	\$ 1,127,337	41.77%
LEGAL DEPARTMENT	\$ 226,006	\$ 150,062	\$ 75,944	66.40%

NC JCPC PROGRAM - TEEN COURT	\$ 71,977	\$ 39,963	\$ 32,014	55.52%
FACILITY SERVICES	\$ 1,773,253	\$ 882,685	\$ 890,568	49.78%
ELECTIONS	\$ 582,932	\$ 295,573	\$ 287,359	50.70%
REGISTER OF DEEDS	\$ 509,395	\$ 248,809	\$ 260,586	48.84%
SPECIAL APPROPRIATIONS	\$ 1,196,618	\$ 526,641	\$ 669,977	44.01%
MANAGEMENT INFORMATION SYSTEM	\$ 456,482	\$ 238,957	\$ 217,525	52.35%
CENTRAL GARAGE	\$ 48,219	\$ 20,777	\$ 27,442	43.09%
PUBLICLY OWNED TREATMENT WATER	\$ 43,924	\$ 30,114	\$ 13,810	68.56%
SHERIFF'S DEPARTMENT	\$ 8,629,996	\$ 3,936,547	\$ 4,693,449	45.61%
LAW ENFORCEMENT CENTER	\$ 5,061,114	\$ 2,059,736	\$ 3,001,378	40.70%
EMS	\$ 15,350	\$ 6,298	\$ 9,052	41.03%
EMERGENCY SERVICES	\$ 1,697,904	\$ 685,768	\$ 1,012,136	40.39%
FIRE MARSHALL	\$ 174,521	\$ 77,100	\$ 97,421	44.18%
CORONER MEDICAL EXAMINER	\$ 72,000	\$ 20,850	\$ 51,150	28.96%
ANIMAL CONTROL	\$ 760,056	\$ 407,667	\$ 352,389	53.64%
AIRPORT	\$ 615,728	\$ 132,669	\$ 483,059	21.55%
INSPECTIONS	\$ 333,599	\$ 151,275	\$ 182,324	45.35%
PLANNING	\$ 232,807	\$ 72,264	\$ 160,543	31.04%
ECONOMIC DEVELOPMENT	\$ 521,654	\$ 341,258	\$ 180,396	65.42%
COOPERATIVE EXTENSION	\$ 525,472	\$ 91,189	\$ 434,283	17.35%
SOIL CONSERVATION	\$ 242,297	\$ 115,509	\$ 126,788	47.67%
DEPARTMENT OF AGING	\$ 2,858,635	\$ 1,184,079	\$ 1,674,556	41.42%
HEALTH DEPARTMENT	\$ 5,488,421	\$ 1,933,411	\$ 3,555,010	35.23%
SOCIAL SERVICES ADMINISTRATION	\$ 9,408,762	\$ 4,050,784	\$ 5,357,978	43.05%
PUBLIC ASSISTANCE PROGRAMS	\$ 1,916,891	\$ 992,442	\$ 924,449	51.77%
VETERANS SERVICE OFFICER	\$ 159,489	\$ 65,280	\$ 94,209	40.93%
EDUCATION	\$ 14,141,689	\$ 5,332,781	\$ 8,808,908	37.71%
LIBRARY	\$ 1,637,919	\$ 720,734	\$ 917,185	44.00%
RECREATION	\$ 589,194	\$ 221,670	\$ 367,524	37.62%
TRANSFER TO	\$ 2,683,534	\$ -	\$ 2,683,534	0.00%
NON DEPARTMENTAL	\$ 1,428,337	\$ 1,426,229	\$ 2,108	99.85%
Total General Fund Expenditures	\$ 67,631,463	\$ 28,024,759	\$ 39,606,704	41.44%
Total Revenue over/(under) Expenditures	\$0	\$ 2,071,532		
TAX REVALUATION FUND	FY 21/22	YTD	BALANCE	% Collected
<i>REVENUES</i>	BUDGET	TOTALS	REMAINING	YTD
REVALUATION FUND	\$ 20,000	\$0	\$ 20,000	0.00%
<i>EXPENDITURES</i>				
REVALUATION FUND	\$ 20,000	\$0	\$ 20,000	0.00%
HUD SECTION 8 RENTAL ASSISTANCE	FY 21/22	YTD	BALANCE	% Collected
<i>REVENUES</i>	BUDGET	TOTALS	REMAINING	YTD
HUD SECTION 8 RENTAL ASSISTANCE				
ANNUAL CONTRA EARNED	\$ 1,500,000	\$512,838	\$ 987,162	34.19%
OTHER REVENUES	\$ 223,350	\$ 78,388	\$ 144,962	35.10%
TOTAL HUD REVENUES	\$ 1,723,350	\$ 591,226	\$ 1,132,124	34.31%
<i>EXPENDITURES</i>				
HUD Expenditures	\$ 1,723,350	\$ 464,839	\$ 1,258,511	26.97%
Excess revenue over/(under) expenditures	\$0	\$ 126,387		
TRANSPORTATION	FY 21/22	YTD	BALANCE	% Collected
	BUDGET	TOTALS	REMAINING	YTD
REVENUES	\$ 900,560	\$ 22,679	\$ 877,881	2.52%
<i>EXPENDITURES</i>	\$ 900,560	\$ 184,001	\$ 716,559	20.43%
EMERGENCY TELEPHONE SYSTEM	FY 21/22	YTD	BALANCE	% Collected
	BUDGET	TOTALS	REMAINING	YTD
REVENUES	\$ 318,748	\$ 26,357	\$ 292,391	8.27%
<i>EXPENDITURES</i>	\$ 318,748	\$ 83,155	\$ 235,593	26.09%

DEBT SERVICE	<u>FY 21/22</u>	<u>YTD</u>	<u>BALANCE</u>	<u>% Collected</u>
	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
REVENUES	\$ 3,787,587	\$0	\$ 3,787,587	0.00%
EXPENDITURES	\$ 3,787,587	\$ 1,488,386	\$ 2,299,201	39.30%
WATER DISTRICTS I-V	<u>FY 21/22</u>	<u>YTD</u>	<u>BALANCE</u>	<u>% Collected</u>
	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
REVENUES				
COLUMBUS COUNTY COMBINED WATER DI	\$ 3,691,009	\$ 1,322,265	\$ 2,368,744	35.82%
EXPENDITURES				
COLUMBUS COUNTY COMBINED WATER DI	\$ 3,691,009	\$ 885,583	\$ 2,805,426	23.99%
Excess revenue over/(under) expenditures	\$0	\$ 436,682		
SOLID WASTE	<u>FY 21/22</u>	<u>YTD</u>	<u>BALANCE</u>	<u>% Collected</u>
	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
REVENUES	\$ 5,567,405	\$ 2,783,370	\$ 2,784,035	49.99%
EXPENDITURES	\$ 5,567,405	\$ 2,008,117	\$ 3,559,288	36.07%
Excess revenue over/(under) expenditures	\$0	\$ 775,253		
FIRE DEPARTMENTS	<u>FY 21/22</u>	<u>YTD</u>	<u>BALANCE</u>	<u>% Collected</u>
	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
REVENUES	\$ 2,057,942	\$1,193,349	\$ 864,593	57.99%
EXPENDITURES				
Ad Valorem Taxes	\$ 1,799,633	\$1,109,977	\$ 689,656	61.68%
Special Appropriations	\$ 258,309	\$130,034	\$ 128,275	50.34%
	\$ 2,057,942	\$1,240,011	\$ 817,931	60.25%
AMBULANCE AND RESCUE	<u>FY 21/22</u>	<u>YTD</u>	<u>BALANCE</u>	<u>% Collected</u>
	<u>BUDGET</u>	<u>TOTALS</u>	<u>REMAINING</u>	<u>YTD</u>
REVENUES	\$ 976,618	\$514,117	\$ 462,501	52.64%
EXPENDITURES				
Ad Valorem Taxes	\$ 751,618	\$ 129,635	\$ 621,983	17.25%
Special Appropriation	\$ 225,000	\$ 112,500	\$ 112,500	50.00%
	\$ 976,618	\$ 242,135	\$ 734,483	24.79%
SPECIAL ALCOHOL AND DRUG FUND		<u>YTD</u>		<u>% SPENT &</u>
	<u>BUDGET</u>	<u>TOTALS</u>		<u>ENCUMBERED YTD</u>
REVENUES	44,000.00	629.01		1.43%
EXPENDITURES				
	<u>BUDGET</u>	<u>TOTALS</u>		<u>% SPENT &</u>
	44,000.00	73,373.69		166.76%
SCHOOL CAPITAL FUND		<u>YTD</u>		<u>% SPENT &</u>
	<u>BUDGET</u>	<u>TOTALS</u>		<u>ENCUMBERED YTD</u>
REVENUES				
LOTTERY FUNDS	\$ 500,000.00			0.00%
	\$ 500,000.00	\$ -		0.00%
EXPENDITURES				
	<u>BUDGET</u>	<u>TOTALS</u>		<u>% SPENT &</u>
	500,000.00			0.00%

CASH & INVESTMENTS	
Cash:	
General Fund	\$ 10,632,381
Water Districts	5,461,791
Solid Waste	7,802,547
Other Governmental Funds	7,689,407
Total Cash Available	\$ 31,586,126

<u>Investments:</u>		
BB&T Investments		5,745,450
BB&T Savings		5,019,840
First Community Bank - CD		338,459
Dana Investments		1,606,534
Multi Bank Securities		1,599,134
First Bank - CD		2,077,259
Total Investments		<u>\$ 16,386,676</u>
<u>FUND BALANCE</u>		
<u>General Fund:</u>		
Unavailable Fund Balance (per auditors)	\$	13,858,267
Committed and Assigned Fund Balance	\$	7,334,417
Unassigned Fund Balance	\$	15,261,908
Unassigned fund balance as % of Gen. Fd. Expen		27.2%
Water Districts Fund Balance	\$	16,138,478
Solid Waste Fund Balance	\$	8,112,282
Other Governmental Funds	\$	9,996,407

MOTION:

Vice Chairman McMillian made a motion to accept the Monthly Finance Report, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #14: APPOINTMENTS/RE-APPOINTMENTS/REPLACEMENTS:

Legend: EB = Entire Board
Listed Zone # = Individual Commissioner

-
- | | | | |
|------------------|-------------------------|------------------|----------------------------|
| Zone I: | Jerome McMillian | Zone V: | Brent Watts |
| Zone II: | Chris Smith | Zone VI: | Ricky Bullard |
| Zone III: | Giles E. Byrd | Zone VII: | Charles T. McDowell |
| Zone IV: | Lavern Coleman | | |
-

COMMITTEE	ZONE/ EB	PERSON(S)	EXP. DATE	BOARD ACTION
Columbus County Animal Control	III	Millie Freeman (attendance)	07/17/2023	HOLD
Columbus County Board of Adjustments	V	Warren Miller	09/30/2024	RE-APPOINT
Board of Health	V	Christy Perdue, MD	12/31/2021	HOLD

RECESS REGULAR SESSION and enter into COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING

At 6:55 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into a **combination meeting** of Columbus County Water and Sewer Districts I, II, III, IV, and V Board Meeting, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, AND V BOARD MEETING MINUTES:

A. January 3, 2022

MOTION:

Vice Chairman McMillian made a motion to approve the minutes, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #16: CORRECTION TO THE MINUTES:

LaToya Williams, Deputy Clerk, requested to add County Manager Eddie Madden's name to the following minutes under the list of "Appointees Present".

- A. September 07, 2021 Districts I, II, III, IV, and V
- B. September 20, 2021 Districts I, II, III, IV, and V
- C. October 04, 2021 Districts I, II, III, IV, and V
- D. October 18, 2021 Districts I, II, III, IV and V
- E. November 01, 2021 Districts I, II, III, IV and V
- F. November 15, 2021 District II
- G. December 06, 2021 Districts I, II, III, IV and V

MOTION:

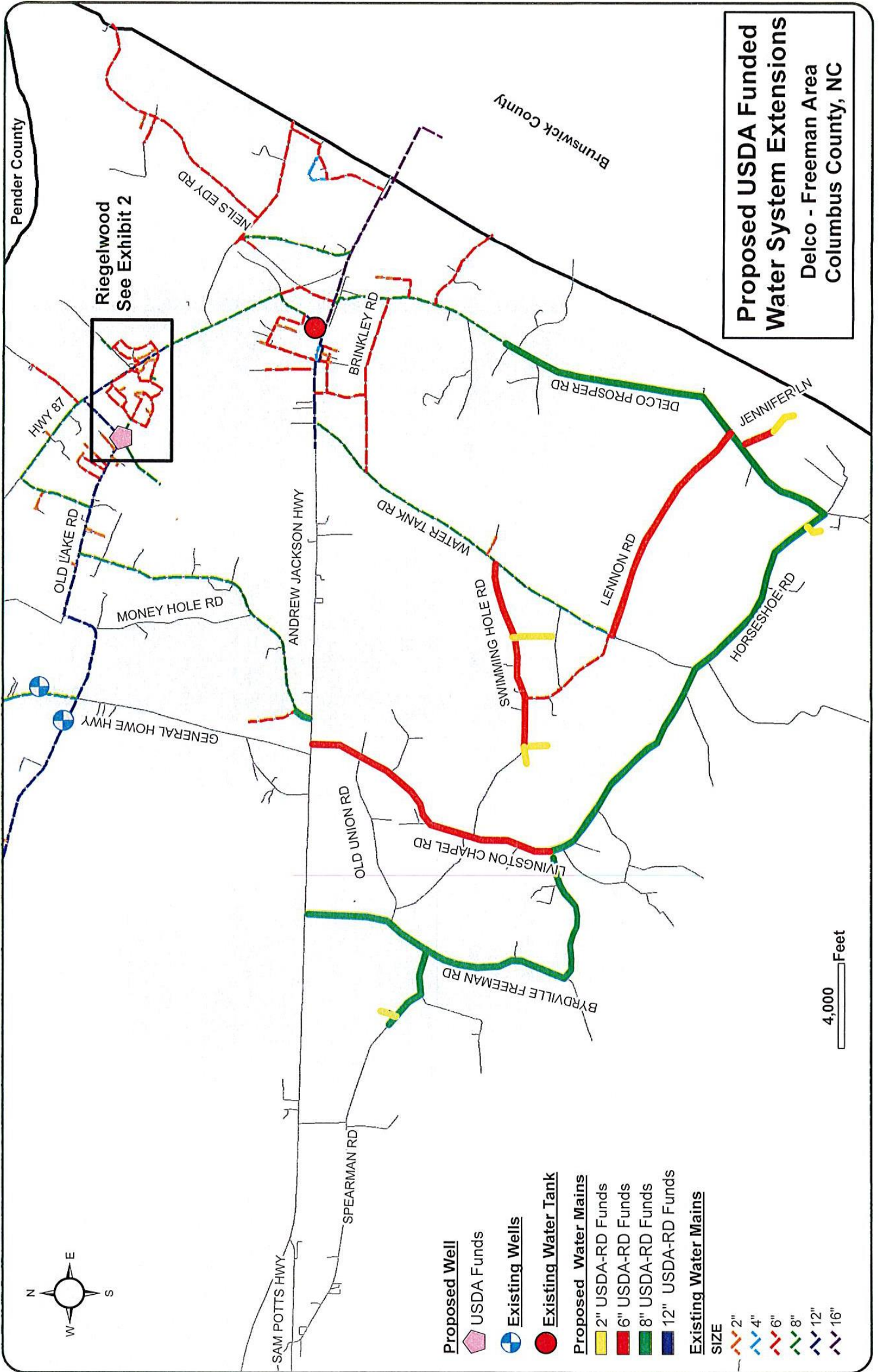
Commissioner McDowell made a motion to approve the correction of the minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #17: WATER DISTRICT II - APPROVAL TO BID ON SILVER SPOON RD AND BRICK CITY RD EXTENSIONS:

Harold Nobles, Director, requested Board Approval.

**WATER SYSTEM IMPROVEMENTS
SILVER SPOON ROAD / BRICK CITY ROAD
COLUMBUS COUNTY, NORTH CAROLINA
January 10, 2022**

ITEM	DESCRIPTION	Unit Price	Brick City Road		Silver Spoon Road		QTY TOTALS	TOTAL
			Qty	Total	Qty	Total		
1	LF 6" Dia. PVC Water Main	\$22.00	680	\$14,960.00	7,950	\$174,900.00	8,630	\$189,860.00
2	LF 2" Dia. PVC Water Main	\$15.00	480	\$7,200.00	540	\$8,100.00	1,020	\$15,300.00
3	LF 6" Dia. DI Water Main	\$75.00	75	\$5,625.00	130	\$9,750.00	205	\$15,375.00
4	LF 6" ID Directional Bore (Non-Rock)	\$125.00	100	\$12,500.00	960	\$120,000.00	1,060	\$132,500.00
5	LF Pipeline Clean-up, Seeding and Testing	\$7.00	1,285	\$8,995.00	9,580	\$67,060.00	10,865	\$76,055.00
6	EA 8" Dia. Gate Valve w/Box	\$2,525.00		\$0.00	1	\$2,525.00	1	\$2,525.00
7	EA 6" Dia. Gate Valve w/Box	\$1,765.00	3	\$5,295.00	20	\$35,300.00	23	\$40,595.00
8	EA 2" Dia. Gate Valve w/Box	\$1,200.00	1	\$1,200.00	2	\$2,400.00	3	\$3,600.00
9	EA 10" x 6" Tapping Sleeve and Valve	\$7,600.00	1	\$7,600.00		\$0.00	1	\$7,600.00
10	EA Fire Hydrant	\$7,000.00	1	\$7,000.00	4	\$28,000.00	5	\$35,000.00
11	EA 2" Blow-Off Assembly	\$2,000.00	1	\$2,000.00	1	\$2,000.00	2	\$4,000.00
12	LBS Compact Fittings	\$9.00	474	\$4,266.00	1,280	\$11,520.00	1,754	\$15,786.00
13	LF 12" Steel Casing (Bore & Jack)	\$415.00	30	\$12,450.00	40	\$16,600.00	70	\$29,050.00
14	EA 5/8" x 3/4" Water Service (AMI)	\$600.00	10	\$6,000.00	10	\$6,000.00	20	\$12,000.00
15	LF 3/4" Service Line (Open Cut)	\$6.60	300	\$1,980.00	200	\$1,320.00	500	\$3,300.00
16	LF 3/4" Service Line (Bore)	\$12.50		\$0.00	200	\$2,500.00	200	\$2,500.00
17	EA Wattle Check Dam	\$275.00	6	\$1,650.00	16	\$4,400.00	22	\$6,050.00
18	LF Temporary Ditch Liner	\$15.00	20	\$300.00	150	\$2,250.00	170	\$2,550.00
19	TONS Stone Bedding	\$83.00	10	\$830.00	30	\$2,490.00	40	\$3,320.00
20	TONS CABC Stone	\$75.00	10	\$750.00	75	\$5,625.00	85	\$6,375.00
21	CY Select Backfill	\$37.50	10	\$375.00	45	\$1,687.50	55	\$2,062.50
TOTAL CONSTRUCTION				\$100,976.00	\$504,427.50			\$605,403.50
Contingency (10%)				\$10,097.60	\$50,442.75			\$60,540.35
Technical:								
Preliminary Planning and Permitting				\$3,940.00	\$2,600.00			\$6,540.00
Design/Bid				\$12,978.00	\$53,630.00			\$66,608.00
Inspection				\$6,515.00	\$35,050.00			\$41,565.00
Administration				\$3,700.00	\$5,400.00			\$9,100.00
TOTAL PROJECT DEVELOPMENT				\$138,206.60	\$651,550.25			\$789,756.85
Cost Per User				\$13,820.66	\$65,155.03			\$39,487.84



MOTION:

Commissioner Coleman made a motion to approve the Rural Development Application, seconded by Commissioner Byrd. The motion unanimously passed.

ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING:

At 7:03 P.M., Commissioner McDowell made a motion to adjourn the combination meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #19: COMMENTS:

Chairman Bullard opened the floor for comments. The following spoke:

A. Board of Commissioners:1. **Commissioner Coleman** stated the following:

-I really don't have a lot to say.

-We had an ice storm this past week and we have one coming up this weekend also.

-I would just encourage citizens to be careful, take care of yourselves and take care of your families because it's going to be icy and cold out there.

-I want to thank everybody for all you've done and all you're going to do.

-I urge everyone to look on the good side of things and count your blessings because we have a lot of blessings to be thankful for.

2. **Commissioner McDowell** stated the following:

-If you live in a rural area, and you do not have access to county water, this is a reason to get county water because if the power goes out, you will have water.

-I was speaking to a gentleman the other day and he was asking me what I'd done to prepare for the storm.

-I told him I didn't think we would get a lot here but whenever we have a hurricane I usually fill up my washing machine.

-He said, "Your washing machine?"

-And I said yes, that's the water I use to flush my toilets with.

-I also fill up my bath tubs and that way you can dip the water out to flush your toilets.

-We also put up drinking water.

-So, I'm just saying if you live in a rural area and we do get ice, you can prepare by having water to at least flush your toilets and cook with and all those kinds of things.

-And please be careful because they talk like it's going to happen one way or the other, it's just a matter of what we get.

-Secondly, I want to congratulate Mr. Jason Beck out at the hospital for being named the new CEO out there.

-I think all of us have met him.

-I think he'll do a wonderful job, he's a really good communicator and communication, communication, communication is how you get things accomplished.

-Also, I'd like to mention, I watched the news and I saw where the federal government is going to give 4 home testing kits to each household, but you have to apply for it.

-Mr. Alan James and I were talking tonight and you can actually do it on the United State Postal Service website.

-So, if you're interested but say, "well I'm not sick right now", well they aren't going to ship until the end of January.

-That's like waiting until it's 10 degrees outside to go buy a coat.

-Go ahead and get the kits, if you need them, you'll have them, if you don't well then you might know someone who needs them.

-To me, that just makes sense, and they will mail the kits to your house.

3. **Commissioner Smith** stated the following:

-I want to thank Mr. Nobles and Mrs. Edwards for working hard on Brick City Rd.

-That's my district and that's as nice a group of people that I have ever met.

-And like Mr. Byrd said, if anybody in this county wants water, they should be allowed to get it if they sign up for it and paid their dues, they should be allowed to get it, whatever it costs.

4. **Vice Chairman McMillian** stated the following:

- I would also like to congratulate Mr. Beck at the hospital.
- Also, I would like to thank our staff here, Mr. Harold Nobles, Mrs. Gail Edwards and our County Manager for working with us to get these water extensions.
- Just like Commissioner McDowell said, it means a lot, when we have these storms, to be able to have drinking water and be able to use the bathroom and take a bath.
- So, I would like to thank you all for the hard work that you've done to make this possible.
- I know the people on Otto Nance Rd are excited that they will be able to hook up now.
- Hopefully, in the near future, Silver Spoon Rd will have the same thing.
- Of course there are other areas that we are working on, so I would just like to thank the staff for their hard work to make this possible.

5. **Commissioner Byrd** stated the following:

- Mr. Madden, I would like for you to talk to Mr. Clark at DOT.
- Down on the East End of the County, they've just done two turning lanes, I'm not sure what the proper name for them is, but they are at Lake Waccamaw and Chauncey Town.
- They did it, and then they paved the little outside strip of the road up to the intersection.
- In that particular area, there are 3 lanes so you're not weaving in and out.
- Now, when you go to Blacksmith in Bolton, with the 1st one they built several years ago, and as far as I know there hasn't been a casualty, but in those you come right back into the line of traffic.
- And I just think, for a few dollars, they can put that 3rd lane there and head off any kind of collisions in the future, because it's going to happen.

County Manager Eddie Madden: What was the location?

Commissioner Byrd stated the following:

- It's at Blacksmith and 74/76, a little east of Bolton.

6. **Commissioner Watts** stated the following:

- I don't have much to say.
- I know you all are aware we started a committee on the County's Parks & Rec and we hired a company to do our survey.
- We've had the school meetings and we've had very little participation.
- Out of the entire county we've only had 55 people to complete the survey.
- That's not a lot.
- I've shared it, the county has shared it, we've asked everyone to share it, Southeastern has shared it.
- So, just tell people to fill the survey out, it only takes like 5 minutes, because they have to get the information to make it work.
- So I just ask people, if you're sitting home this weekend, snowed in, fill the survey out.

Chairman Bullard: Is it on the County's website?

Commissioner Watts stated the following:

- It's on the county website, parks and rec website, Southeastern has put it on their website, I've shared it on Facebook.

-A lot of people have shared it but, just take the time.

Chairman Bullard: Do the schools have it on their website?

Commissioner Watts stated the following:

- We were going to ask the schools about that and I think we have reached out to them now.
- I spoke to some friends the other night and I told them, you wanted this, well you have to put forth some effort.

Commissioner Coleman: I would like to piggy-back off of what he said. People have said they wanted this complex and they want to help this county grow but yet they are not participating. So please, help us, help you. That's the bottom line.

Commissioner Watts stated the following:

- That's right.
- I shared it the other night and people said that's great, that's great.
- Just fill out the survey.
- Some of my friends have said, you're serious about this and I say, you all have fussed at me to do something and I'm trying to do something.
- Now do your part.
- Another week and the survey is over.
- We all voted to pay the company to do all this, now it's up to the citizens to put forth the effort and do the survey.

County Manager Eddie Madden: The only thing I would add to that is that obviously we are moving toward and an application for a grant, and without a good response and a significant number of surveys turned in, we will not receive credit for that to be considered a bona fide part

of our process. So, it's imperative that we have several hundred and not just a handful of these surveys filled out in order for us to receive full credit for them.

Commissioner Watts stated the following:

-And, you don't have to have a kid that plays ball.

-I mean this is for elderly people who might want a walking path, this is for everybody.

-I mean 55 people out of 50,000.

Commissioner McDowell: Mr. Chairman if I may, we may want to put up flyers at our libraries because a lot of people go to the library to use the internet and maybe while they're there they can fill it out.

Commissioner Byrd: How many individuals have any of you seen out on the walking trail out by the Social Services' building or out by the cemetery?

Commissioner Smith: Just a few.

Commissioner Byrd: Very, very few, I doubt I've seen 25 since it's been there.

Commissioner Watts stated the following:

-I would say every time I go to FSA there's somebody walking.

Commissioner Byrd: People were saying they wouldn't use them because we didn't have bathroom facilities, then we put bathroom facilities but it still hasn't increased.

Chairman Bullard: Well, I appreciate what you're doing pushing that program Commissioner Watts, just keep pushing it.

Commissioner Watts stated the following:

-Well I mean it's Julie Strickland and you've got a board for the whole county working on this.

7. **Chairman Bullard** stated the following:

-I would like to say I appreciate the staff for what you're doing with the water and different things going on in the county.

-You're doing a good job, a lot of the time things can go unnoticed, but we thank you for what you do.

-It's good to have Dr. English with us tonight and Ms. Cox, I know you have a lot of good things going on at Southeastern, do you have anything that you would like to say?

Dr. Chris English: I just want to say we appreciate the support and I'm glad to serve and we've got a lot of good things coming up in the future.

Chairman Bullard stated the following:

-Yes, sir and thank you all for joining us tonight.

B. **County Manager Eddie Madden** stated the following:

-I have a few things to go over with you and I will recognize Dr. English in just a second.

-Obviously the Board knows this but we were successful in getting approval from the Local Government Commission for the Tabor City School Project.

-That loan has since closed and the notice to proceed has been issued by the Board of Education and the contractor can begin work any time now.

-This was a great team effort between the Administration, Finance, the Board of Education, Dr. Meadows and her staff, along with USDA and the Local Government Commission staff.

-They were terrific to work with, and our great attorneys here as well who facilitated a lot of this process.

-So, we want to highlight that.

-I know that I have mentioned this in the past but construction and demolition on the Historic Courthouse should begin very soon.

-In fact, we should start to see some work on or about February 1st, so just a couple of weeks away from now.

-We are looking forward to that project beginning as well.

-It was mentioned this evening about the acquisition of the properties downtown for our new offices.

-Administration will begin tomorrow with relocation.

-I was pleasantly informed today that our internet service is now up and running.

-There are some things to work out with it to make sure that we are fully operational.

-A lot of it has to do with the staff at MIS, Mr. Alan James and the town of Whiteville.

-The town of Whiteville has come through for us because we were delayed in connecting to CenturyLink.

-They were roughly 90 days out to receive the materials needed to complete the connection, but thanks to Mr. James, he contacted the town of Whiteville and we are actually able to connect to their network temporarily, and we now have a system that's up and running.

-So, we can thank Mr. James and the Town of Whiteville for making that happen.

-We're still in flux about where our next meeting is going to be.

-A lot of this will have to do with the internet service and relocating the audio visual equipment that's in this room over to our new meeting space.

-There's some debate about whether we will be able to meet in that new building for your first meeting on February 7th and particularly for your Budget Meeting on February 15th.

-We'll be keeping an eye out for more information about that, we will know more probably by tomorrow, about when some of this connection can take place.

-We understand that our contractor can start construction of the video equipment on the 14th but we need the space on the 15th for the retreat, so again, we will keep you informed on whether that meeting will be held there or not.

-Dr. English and Ms. Sylvia Cox are here for a reason.

-They have approached me about the need to adjust a capital project at the college.

-I didn't put it on the agenda tonight because it's really just for information only.

-In their request, which was approved this budget year, was a \$66,000 expenditure for an EMS training facility.

-There's been some delays in the implementation of that facility and they have asked, and we have approved, and again this is just for information only, to use those funds on a new flex space, is that right Dr. English?

-Would you like to finish?

Southeastern Community College (SCC) President Dr. Chris English: The flex space would accommodate our automotive systems program that we're getting ready to install and move forward with that instruction. As you know, we received funding from the state for a new facility plus renovation funding that we're going to use to look and incorporate that training. But, we have to have a facility in front of the metal building to be able to accommodate the automotive program. So we want to create a flex space and you build it in such a way that when the architect and engineers complete the design of the new facility, automotive systems will move out of this 2-3 main facility and the construction trade will take it over. And, it will accommodate it to be able to do the training in construction. Right now our construction academy has students in it building a tiny home and we want to elevate that to the next level, but we need space to do that. And this will provide that immediate need for immediate space.

County Manager Eddie Madden stated the following:

-Okay, any questions on that?

-I know you all have mentioned in the past that you like to be informed of changes and we're making you aware of that this evening.

-And, thank you Dr. English and Ms. Cox for being here for that purpose.

-There's been some mention of weather.

-We've been through a near miss of severe weather this past weekend.

-This coming storm is a little bit different and so we've asked Mr. Nick West to give you an update on what we know to be a forecast for late Thursday night, certainly beginning Friday morning and into Saturday.

-So, Mr. West if you don't mind.

Assistant County Manager Nick West: Good Evening. Obviously, there is a significant chance for significant weather over the weekend, coming in late Thursday and early into Friday morning. We held a conference call with the National Weather Service (NWS) today and a lot of the stakeholders and officials throughout the county and determined that there is a potential for significant freezing rain early Friday Morning. We could be looking at, and this is subject to change, possibly a ¼ inch to ½ inch of ice and then changing over into sleet. It's my understanding from the NWS, that the weather on Friday is going to be basically freezing, so bridges and roadways are going to be iced over. There will be a significant chance for icing on Friday. We will continue to have our meetings with the state, we have another one at 4:00 P.M. If you're interested in joining in on the conference call, we can get you the number so you can listen in on the information from the NWS. We will be holding a meeting with our Emergency Services staff prior to this event to determine whether or not we need to implement a shelter and looking at those types of situations so that we'll know what to do as we get closer to that point. We just want to keep you aware of what's going on. There is a significant chance for severe weather on Friday, especially in the form of ice, but we are planning for it and will be on top of it. We are looking at opening the EOC, depending on the nature of the storm, so that we can be on scene to take care of the situation. If you have any questions, I will try to answer them.

County Manager Eddie Madden stated the following:

-So, ¼ to ½ inch of snow is forecasted, so that's dangerous road conditions.

Assistant County Manager Nick West: Yes, up to ½ inch.

Commissioner Watts: So, that's power outages?

Assistant County Manager Nick West: Yes, and one of the other significant things that caught my attention in the other meeting was the potential for 10-15 mph winds. So, with significant ice on the power lines and trees, the 10-15 mph winds might not sound like a lot but it is significant enough to break tree limbs and possibly pull some power lines down. We will have more information after the call tomorrow and we will get that information to you if you would like to join in and listen.

Commissioner Coleman: The state had already salted the roads down before the last storm we had, they should have a plan to put it out now with this storm coming.

Assistant County Manager Nick West: Yes, with the amount of rain that we received we were fortunate to miss significant icing and I can't speak for DOT, but I would assume that they would re-salt it, especially with the amount of ice that's anticipated.

County Manager Eddie Madden stated the following:

-Just one other thing, I know you all were provided information about the Chamber of Commerce board meeting scheduled for January 27th, that has been canceled.

-That's all I have Chairman.

Chairman Bullard: I'd like to ask Dr. English a question, you stated you were building a tiny house, how large is the house you're building at Southeastern?

SCC President Dr. Chris English: It's roughly about 360 square ft. It's very interesting, you should come out and see it at some point. They've got the plumbing in it right now, it's been painted, the roof is complete, the shower is set, and the second story is coming together. It's really cool. We're going to have two. This is the first one. The next one will be built probably late spring and our goal is to move to a full house to be able to run through the foundation and be able to auction it off.

Commissioner Watts: So what will you do with the tiny house?

SCC President Dr. Chris English: We're going to auction that off as well, both of them.

Chairman Bullard: When I was on the school board, you know I'm a builder, I build houses, so when I was on the school board we started building houses at South and West Columbus. They stopped it right now but I think that's a very important program. So many different trades in that one house.

SCC President Dr. Chris English: Every skill, even welding because even on this with the frame, we had to modify the frame and we had to get the DMV to come in and inspect it so that we could start construction on the house. So, it takes every skill to build it.

Chairman Bullard: I think that mechanics program and that house building are good hands on trades. Thank you for what you do.

Commissioner Byrd: It didn't ever lose any money, they always made up the costs of what they put in it.

RECESS REGULAR SESSION and enter into CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A) (3) ATTORNEY-CLIENT PRIVILEGE:

At 7:25 P.M., Commissioner McDowell made a motion to recess Regular Session and enter into Closed Session in accordance with N.C.G.S. § 143-318.11 (A)(3) Attorney-Client privilege, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #20: CLOSED SESSION in ACCORDANCE with N.C.G.S. § 143-318.11(A)(3) ATTORNEY-CLIENT PRIVILEGE:

No official action was taken.

ADJOURN CLOSED SESSION and resume REGULAR SESSION:

At 8:00 P.M., Commissioner McDowell made a motion to adjourn Closed Session and resume Regular Session, seconded by Commissioner Coleman. The motion unanimously passed.

READING and APPROVAL of CLOSED SESSION GENERAL ACCOUNT:

Chairman Bullard requested Amanda Prince, Staff Attorney, to orally read the Closed Session General Account. Ms. Prince orally stated the following: "County Commissioners discussed possible future litigation with the County Manager and attorney. No action was taken by the Board."

MOTION:

Commissioner Byrd made a motion to accept the Closed Session General Account, seconded by Commissioner Smith. The motion unanimously passed.

Agenda Item #14: ADJOURNMENT:

At 7:15 P.M., Commissioner Byrd made a motion to adjourn, seconded by Vice Chairman McMillian. The motion unanimously passed. These minutes were recorded and typed by LaToya Williams.

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**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Tuesday, January 18, 2022
6:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District I Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Brent Watts
Charles T. McDowell
Lavern Coleman
Giles E. Byrd

APPOINTEES PRESENT:

Eddie Madden, **County Manager**
Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Clerk to Board**
Jay Leatherman, **Finance Director**

MEETING CALLED TO ORDER:

At 6:55 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus County Water and Sewer District I Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT I BOARD MEETING MINUTES:

A. January 3, 2022 Columbus County Water and Sewer District I Board Meeting

MOTION:

Vice Chairman McMillian made a motion to approve the January 3, 2022 Columbus County Water and Sewer District I Board Meeting Minutes, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #16: CORRECTION TO THE MINUTES:

LaToya Williams, Deputy Clerk, requested to add County Manager Eddie Madden's name to the following minutes under the list of "Appointees Present".

A. September 07, 2021 District I
B. September 20, 2021 District I
C. October 04, 2021 District I
D. October 18, 2021 District I
E. November 01, 2021 District I
G. December 06, 2021 District I

MOTION:

Commissioner McDowell made a motion to approve the correction of the minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:03 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Coleman. The motion unanimously passed.

LATOYA WILLIAMS, Deputy Clerk

RICKY BULLARD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Tuesday, January 18, 2022
6:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District II Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Brent Watts
Charles T. McDowell
Lavern Coleman
Giles E. Byrd

APPOINTEES PRESENT:

Eddie Madden, **County Manager**
Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Clerk to Board**
Jay Leatherman, **Finance Director**

MEETING CALLED TO ORDER:

At 6:55 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District II Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT II BOARD MEETING MINUTES:

A. January 3, 2022 Columbus County Water and Sewer District II Board Meeting

MOTION:

Vice Chairman McMillian made a motion to approve the January 3, 2022 Columbus County Water and Sewer District II Board Meeting Minutes, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #16: CORRECTION TO THE MINUTES:

LaToya Williams, Deputy Clerk, requested to add County Manager Eddie Madden's name to the following minutes under the list of "Appointees Present".

- A. September 07, 2021 District II
- B. September 20, 2021 District II
- C. October 04, 2021 District II
- D. October 18, 2021 District II
- E. November 01, 2021 District II
- F. November 15, 2021 District II
- G. December 06, 2021 District II

MOTION:

Commissioner McDowell made a motion to approve the correction of the minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

Agenda Item #17: WATER DISTRICT II - APPROVAL TO BID ON SILVER SPOON RD AND BRICK CITY RD EXTENSIONS:

Harold Nobles, Director, requested Board Approval.

**WATER SYSTEM IMPROVEMENTS
SILVER SPOON ROAD / BRICK CITY ROAD
COLUMBUS COUNTY, NORTH CAROLINA
January 10, 2022**

ITEM	DESCRIPTION	Unit Price	Brick City Road		Silver Spoon Road		QTY TOTALS	TOTAL
			Qty	Total	Qty	Total		
1	LF 6" Dia. PVC Water Main	\$22.00	680	\$14,960.00	7,950	\$174,900.00	8,630	\$189,860.00
2	LF 2" Dia. PVC Water Main	\$15.00	480	\$7,200.00	540	\$8,100.00	1,020	\$15,300.00
3	LF 6" Dia. DI Water Main	\$75.00	75	\$5,625.00	130	\$9,750.00	205	\$15,375.00
4	LF 6" ID Directional Bore (Non-Rock)	\$125.00	100	\$12,500.00	960	\$120,000.00	1,060	\$132,500.00
5	LF Pipeline Clean-up, Seeding and Testing	\$7.00	1,285	\$8,995.00	9,580	\$67,060.00	10,865	\$76,055.00
6	EA 8" Dia. Gate Valve w/Box	\$2,525.00		\$0.00	1	\$2,525.00	1	\$2,525.00
7	EA 6" Dia. Gate Valve w/Box	\$1,765.00	3	\$5,295.00	20	\$35,300.00	23	\$40,595.00
8	EA 2" Dia. Gate Valve w/Box	\$1,200.00	1	\$1,200.00	2	\$2,400.00	3	\$3,600.00
9	EA 10" x 6" Tapping Sleeve and Valve	\$7,600.00	1	\$7,600.00		\$0.00	1	\$7,600.00
10	EA Fire Hydrant	\$7,000.00	1	\$7,000.00	4	\$28,000.00	5	\$35,000.00
11	EA 2" Blow-Off Assembly	\$2,000.00	1	\$2,000.00	1	\$2,000.00	2	\$4,000.00
12	LBS Compact Fittings	\$9.00	474	\$4,266.00	1,280	\$11,520.00	1,754	\$15,786.00
13	LF 12" Steel Casing (Bore & Jack)	\$415.00	30	\$12,450.00	40	\$16,800.00	70	\$29,050.00
14	EA 5/8" x 3/4" Water Service (AMI)	\$600.00	10	\$6,000.00	10	\$6,000.00	20	\$12,000.00
15	LF 3/4" Service Line (Open Cut)	\$6.60	300	\$1,980.00	200	\$1,320.00	500	\$3,300.00
16	LF 3/4" Service Line (Bore)	\$12.50		\$0.00	200	\$2,500.00	200	\$2,500.00
17	EA Wattle Check Dam	\$275.00	6	\$1,650.00	16	\$4,400.00	22	\$6,050.00
18	LF Temporary Ditch Liner	\$15.00	20	\$300.00	150	\$2,250.00	170	\$2,550.00
19	TONS Stone Bedding	\$83.00	10	\$830.00	30	\$2,490.00	40	\$3,320.00
20	TONS CABC Stone	\$75.00	10	\$750.00	75	\$5,625.00	85	\$6,375.00
21	CY Select Backfill	\$37.50	10	\$375.00	45	\$1,687.50	55	\$2,062.50
	TOTAL CONSTRUCTION			\$100,976.00		\$504,427.50		\$605,403.50
	Contingency (10%)			\$10,097.60		\$50,442.75		\$60,540.35
	Technical:							
	Preliminary Planning and Permitting			\$3,940.00		\$2,600.00		\$6,540.00
	Design/Bid			\$12,978.00		\$53,630.00		\$66,608.00
	Inspection			\$6,515.00		\$35,050.00		\$41,565.00
	Administration			\$3,700.00		\$5,400.00		\$9,100.00
	TOTAL PROJECT DEVELOPMENT			\$138,206.60		\$651,550.25		\$789,756.85
	Cost Per User			\$13,820.66		\$65,155.03		\$39,487.84

MOTION:

Vice Chairman McMillian made a motion to approve to bid on Silver Spoon Rd and Brick City Rd extensions, seconded by Commissioner Smith. The motion unanimously passed.

ADJOURNMENT:

At 7:03 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Coleman. The motion unanimously passed.

LATOYA WILLIAMS, Deputy Clerk

RICKY BULLARD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Tuesday, January 18, 2022
6:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District III Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Brent Watts
Charles T. McDowell
Lavern Coleman
Giles E. Byrd

APPOINTEES PRESENT:

Eddie Madden, **County Manager**
Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Clerk to Board**
Jay Leatherman, **Finance Director**

MEETING CALLED TO ORDER:

At 6:55 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District III Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT III BOARD MEETING MINUTES:

A. January 3, 2022 Columbus County Water and Sewer District III Board Meeting

MOTION:

Vice Chairman McMillian made a motion to approve the January 3, 2022 Columbus County Water and Sewer District III Board Meeting Minutes, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #16: CORRECTION TO THE MINUTES:

LaToya Williams, Deputy Clerk, requested to add County Manager Eddie Madden's name to the following minutes under the list of "Appointees Present".

A. September 07, 2021 District III
B. September 20, 2021 District III
C. October 04, 2021 District III
D. October 18, 2021 District III
E. November 01, 2021 District III
G. December 06, 2021 District III

MOTION:

Commissioner McDowell made a motion to approve the correction of the minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:03 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Coleman. The motion unanimously passed.

LATOYA WILLIAMS, Deputy Clerk

RICKY BULLARD, Chairman

**COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Tuesday, January 18, 2022
6:55 P.M.**

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District IV Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
Jerome McMillian, **Vice Chairman**
Chris Smith
Brent Watts
Charles T. McDowell
Lavern Coleman
Giles E. Byrd

APPOINTEES PRESENT:

Eddie Madden, **County Manager**
Boyd Worley, **Board Attorney**
Amanda B. Prince, **Staff Attorney/Clerk to Board**
Jay Leatherman, **Finance Director**

MEETING CALLED TO ORDER:

At 6:55 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District IV Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT IV BOARD MEETING MINUTES:

A. January 3, 2022 Columbus County Water and Sewer District IV Board Meeting

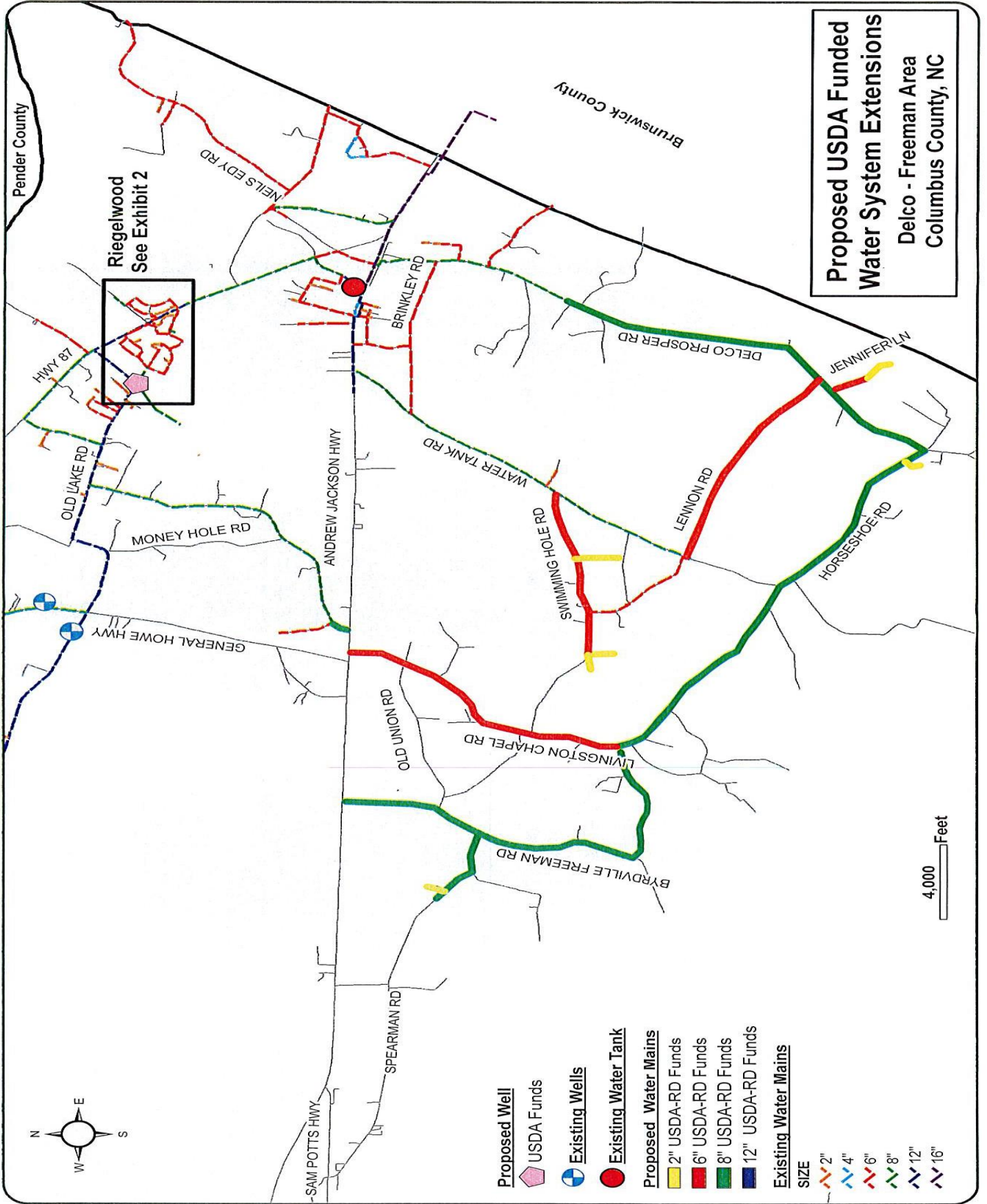
MOTION:

Vice Chairman McMillian made a motion to approve the January 3, 2022 Columbus County Water and Sewer District IV Board Meeting Minutes, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #16: CORRECTION TO THE MINUTES:

LaToya Williams, Deputy Clerk, requested to add County Manager Eddie Madden's name to the following minutes under the list of "Appointees Present".

A. September 07, 2021 District IV
B. September 20, 2021 District IV
C. October 04, 2021 District IV
D. October 18, 2021 District IV
E. November 01, 2021 District IV
G. December 06, 2021 District IV



MOTION:

Commissioner Coleman made a motion to approve the Rural Development Application, seconded by Commissioner Byrd. The motion unanimously passed.

ADJOURNMENT:

At 7:03 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Coleman. The motion unanimously passed.

LATOYA WILLIAMS, Deputy Clerk

RICKY BULLARD, Chairman

COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV, and V
COMBINATION BOARD MEETING
Tuesday, January 18, 2022
6:55 P.M.

The Honorable Columbus County Commissioners met on the above stated date and time at the Dempsey B. Herring Courthouse Annex, 112 West Smith Street, Whiteville, North Carolina 28472, for the purpose of acting as the Columbus County Water and Sewer District V Board.

COMMISSIONERS PRESENT:

Ricky Bullard, **Chairman**
 Jerome McMillian, **Vice Chairman**
 Chris Smith
 Brent Watts
 Charles T. McDowell
 Lavern Coleman
 Giles E. Byrd

APPOINTEES PRESENT:

Eddie Madden, **County Manager**
 Boyd Worley, **Board Attorney**
 Amanda B. Prince, **Staff Attorney/Clerk to Board**
 Jay Leatherman, **Finance Director**

MEETING CALLED TO ORDER:

At 6:55 P.M., Chairman Ricky Bullard called the **combination meeting** of Columbus county Water and Sewer District V Board Meeting to order.

Agenda Item #15: COLUMBUS COUNTY WATER and SEWER DISTRICT V BOARD MEETING MINUTES:

A. January 3, 2022 Columbus County Water and Sewer District V Board Meeting

MOTION:

Vice Chairman McMillian made a motion to approve the January 3, 2022 Columbus County Water and Sewer District V Board Meeting Minutes, seconded by Commissioner Coleman. The motion unanimously passed.

Agenda Item #16: CORRECTION TO THE MINUTES:

LaToya Williams, Deputy Clerk, requested to add County Manager Eddie Madden's name to the following minutes under the list of "Appointees Present".

A. September 07, 2021 District V
 B. September 20, 2021 District V
 C. October 04, 2021 District V
 D. October 18, 2021 District V
 E. November 01, 2021 District V
 G. December 06, 2021 District V

MOTION:

Commissioner McDowell made a motion to approve the correction of the minutes, seconded by Vice Chairman McMillian. The motion unanimously passed.

ADJOURNMENT:

At 7:03 P.M., Commissioner McDowell made a motion to adjourn, seconded by Commissioner Coleman. The motion unanimously passed.

LATOYA WILLIAMS, Deputy Clerk

RICKY BULLARD, Chairman