

# COLUMBUS COUNTY BOARD OF COMMISSIONERS



## AGENDA -and- BACKUP

Monday, August 06, 2018  
6:30 P.M.

1. **Meeting Called to Order:** Chairman Amon E. McKenzie
2. **Invocation:** Commissioner Charles T. McDowell
3. **Pledge of Allegiance:** Commissioner P. Edwin Russ
4. **Board Minutes Approval:** July 16, 2018 Regular Session Board Meeting Minutes.
5. **Public Input**
6. **Hallsboro Artesia School - Education:** Mamie Bland, Grandmother of student (grandson), would like to address the Board relative to the education at the stated school. *Page: 01*  
(Mamie Bland will be present to deliver information relative to the education provided to her grandson.)
7. **Fire and Rescue - Evergreen Volunteer Fire Department:** Craig Rogers, Chairman of the Board of Directors, is requesting the Public Hearing for August 20, 2018, to begin at 6:00 P.M., in lieu of 6:30 P.M. *Page: 03*  
(Craig Rogers will be present to explain and answer any questions the Commissioners may have.)
8. **Housing Authority- Departmental Update:** Rebecca Tyson, Housing Authority Director, will deliver a departmental update. *Pages: 05 - 06*  
(Rebecca Tyson will be present to deliver update and answer any questions the Commissioners may have.)
9. **Purchasing - Two (2) Federal Funding Policies as follows:**
  - A. **Procurement Procedures with Federal Funds IV-11;** and
  - B. **Conflict of Interest: Use of Federal Funds IV-12.**Stuart Carroll, Purchasing Director, is requesting Board approval of these two (2) policies. *(This will be the second reading.)* *Pages: 07 - 21*  
(Stuart Carroll will be present to explain and answer any questions the Commissioners may have.)
10. **Economic Development - Approval of Grant Agreement and Grant Project Ordinance for International Logistics Park Sewer Project:** Dr. Gary Lanier, Economic Development Director, is requesting Board approval of Grant Number: U-485 Grant Award. *Pages: 23 - 36*  
(Gary Lanier will be present to explain and answer any questions the Commissioners may have.)

11. **Economic Development - Establishment of Date and Time for Public Hearing:** Dr. Gary Lanier, Economic Development Director, is requesting the Board to establish a date and time for a Public Hearing for a proposed Economic Development Grant for the Boys and Girls Home Horse Stables and Venue. *Page: 37*  
(Gary Lanier will be present to explain and answer any questions the Commissioners may have.)
12. **Planning - Establishment of Date and Time for Public Hearing:** Samantha Alsup, Planning Director, is requesting the Board to establish August 20, 2018, at 6:30 P.M., as the date and time for a Public Hearing on proposed regulations on the establishment and operations of commercial shooting range facilities in Columbus County. *Page: 39*  
(Samantha Alsup will be present to explain and answer any questions the Commissioners may have.)
13. **Administration - Approval of Hazard Mitigation Grant Project Ordinance (HMGP):** Michael H. Stephens, County Manager, is requesting Board approval and adoption. *Pages: 41 - 42*  
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
14. **Administration - Hazard Mitigation Grant Project North Carolina Emergency Management (NCEM) Disaster Relief Assistance (DRA) 17 Grant Project Ordinance:** Michael H. Stephens, County Manager, is requesting Board approval and adoption. *Pages: 43 - 44*  
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
15. **Administration - 2018 Urgent Repair Program Professional Services Agreement:** Michael H. Stephens, County Manager, is requesting Board approval of the Professional Services Agreement between The Adams Company and Columbus County. *Pages: 45 - 50*  
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
16. **Administration - North Carolina Housing Finance Agency 2018 Urgent Repair Program (URP) Documents:** Michael H. Stephens, County Manager, is requesting Board approval of the following documents for the Urgent Repair Program:
  - A. Post-Approval Documentation;
  - B. Assistance Policy,
  - C. Procurement and Disbursement Policy;
  - D. Conflict of Interest Statement,
  - E. Language Access Plan;
  - F. Delegation Resolution;
  - G. Grant Project Ordinance;
  - H. Approval to advertise the grant in The News Reporter on August 10, 2018. *Pages: 51 - 78*  
(Michael Stephens will be present to explain and answer any questions the Commissioners may have.)

17. **Governing Body - Designation of Voting Delegate for 111th NCACC Annual Conference:** Michael H. Stephens, County Manager, is requesting the Board to appoint a voting delegate for the 111th NCACC Annual Conference on August 23-25, 2018. *Pages: 79 - 80*  
 (Michael Stephens will be present to explain and answer any questions the Commissioners may have.)
18. **Resolution - Designation of Quarter-Cent (1/4 ¢) Cent Sales Tax Proceeds Resolution:** *Vice Chairman Trent Burroughs is requesting Board approval and adoption. Page: 81 - 82*  
 (Vice Chairman Burroughs will be present to explain and answer any questions the Commissioners may have.)
19. **Appointments/Re-Appointments/Replacements to Boards, Commissions and Committees:** June B. Hall, Clerk to the Board, is requesting the Board to appoint, re-appoint or replace members on the following council and authority. *Page: 83*  
 (June B. Hall will be present to explain and answer any questions the Commissioners may have.)

COMMITTEE	ZONE/ EB	PERSON(S)	EXPIR. DATE
Animal Control Advisory Council	I	Vacant	---
Industrial Facilities Pollution Control Financing Authority	EB	Carl Meares, Jr.	06/30/2018

**RECESS REGULAR SESSION and enter into COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING**

20. **Columbus County Water and Sewer Districts I, II, III, IV and V - Approval of Board Meeting Minutes:**  
 July 16, 2018 Combination Meeting of Columbus County Water and Sewer Districts I, II, III, IV and V Board Meeting (5 sets)
21. **Columbus County Water and Sewer District V - Old Dock Elementary School Sewer Project CDBG-I Funds - Award of Contracts for Grant Administration and Engineering Services:** Michael H. Stephens, County Manager, is requesting Board approval of contracts between Columbus County and Green Engineering, and Pro, Incorporated. *Pages: 85 - 90*  
 (Michael H. Stephens, County Manager, will be present to explain and answer any questions the Commissioners may have.)

**ADJOURN COMBINATION MEETING of COLUMBUS COUNTY WATER and SEWER DISTRICTS I, II, III, IV and V BOARD MEETING**

22. **Consent Agenda Items:** *Pages: 91 -106*
- A. Budget Amendments; **and** **Pages: 91-99**
  - B. Tax Releases and Refunds. **Pages: 100-106**
23. **Comments:**
- A. Department Managers;
  - B. Board of Commissioners;
  - C. County Manager; **and**
  - D. County Attorney.
24. **Closed Session in Accordance with N.C.G.S. § 143-318.11(a) (5) (i) Negotiating Contract for Proposed Acquisition on Real Property**
25. **Adjournment**